

Adopted: June 3, 1996
Revised: May 5, 2025

District 77 Policy 305

Last Reviewed: March 15, 2016

305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school district policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement school district policy and to recommend additions or modifications thereto. The administration is authorized to develop procedures, guidelines, and directives to effectuate the implementation of school district policies. These procedures, guidelines, and directives shall not be inconsistent with said policies. At least annually, these written procedures, guidelines, and directives shall be presented to the school board for review.
- B. Employee and student handbooks shall be subject to review and approval by the superintendent or designee.
- C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent/designee to assure compliance with school district policy and shall be approved by the superintendent or designee.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: District 77 Policy 208 (Development, Adoption and Implementation of Policies)