

## SUNNYVALE SCHOOL DISTRICT

May 2013

**CLASS TITLE: SELPA BEHAVIOR SPECIALIST**

### **BASIC FUNCTION:**

Under the direction of the SELPA II Behavior Services Supervisor, this position will be part of a multi-disciplinary team assessing behaviors and determining appropriate behavioral interventions within a Therapeutic Special Day Class (TSDC) and the site at large. The Behavioral Specialist provides training throughout the district on behavioral support strategies while maintaining behavioral case management services for identified students at various sites.

**NOTE:** The Behavior Specialist will work during the regular school year as determined by the instructional work year calendar (208 days) including the summer school/extended session following the regular instructional work year.

### **ESSENTIAL DUTIES:**

Develop, implement, and monitor a behavior management system.

Identify antecedent conditions that contribute to or sustain desired/undesired behavior and useful antecedent management interventions.

Create observable and measurable behavioral IEP goals and objectives.

Execute general behavioral support strategies in classroom.

Provide individual and/or group social skills trainings (i.e. pro-social communication, anger management, conflict resolution, etc.) to students.

Conduct behavioral presentations designed to meet site/district needs.

Assess the need and create behavior support plans (BSP's) as deemed necessary by the IEP team.

When applicable, implement BSP's and train staff on the execution of BSPs.

Teach and reinforce positive behavior choices made by students on assigned caseload.

Participate in 1 to 1 and /or group social skills training to the students on your caseload in collaboration with the site therapist.

Communicate monthly with students' parents. If needed, provide training to students' families regarding the classroom behavior management system and how to implement it in the home

Prepare and present a summary of behavior progress for assigned caseload at IEP meetings. Develop new and/or monitor existing IEP behavioral goals and objectives for assigned caseload.

Provide transitional support services; meet with staff, observe students, and create transition plans prior to students moving to or coming from a more restrictive environment.

Provide prudent and appropriate responses to behavioral crises.

Attend District/Site Special Education meetings and offer resources to staff.

Attend individual and group supervision meetings.

Complete and submit required documentation.

Report any suspicions of abuse or neglect of children to the proper authorities as mandated by law.

Maintain confidentiality and comply with governmental laws and regulations, as well as District/SELPA policies and procedures.

Participate and complete professional development trainings assigned by supervisor.

Perform other duties as requested by supervisor.

**KNOWLEDGE AND ABILITIES:**

- Knowledge and experience pertaining to behavior management systems.
- Ability to respond fully to quickly escalating behavioral situations that involve children on mainstream school sites.
- Possess sound written and verbal communication skills.
- Strong public speaking and presentation skills.
- Excellent time and material organizational skills.
- Ability to constructively engage in rapidly changing behavioral situations.
- Keen observation, listening and interactive skills vital for developing professional relations.
- Knowledge of learning disabilities, emotional disturbances, autism spectrum disorders and severe disabilities.
- Ability to assess the needs of children and develop appropriate assessment and plans required
- Knowledgeable in Special Education Laws and Applied Behavioral Analysis theories.
- Must possess leadership skills and be able to work independently.
- Must be able to work with a flexible schedule.
- Must be able to complete training in physical restraint system.

**EDUCATION AND EXPERIENCE:**

Master Degree in Human Services field preferred; Bachelor's Degree in Human Services field desirable. Two (2) years of direct service with special education/high risk children in a school setting is desirable.

**LICENSING AND CERTIFICATION:**

As required by law

**WORKING CONDITIONS:**

Work collaboratively with all District Office departments and school site personnel.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate a computer keyboard.

Hearing and speaking to exchange information in person or on the telephone.

Sitting for extended periods of time.

Seeing to read a variety of materials and observe student behavior.

**TERMS OF**

**EMPLOYMENT:** Salary and terms of employment are described in the Agreement between Sunnyvale School District and California School Employees Associations.

**EVALUATION:** Performance of this job will be evaluated in accordance with the Agreement between Sunnyvale School District and California School Employees Association.