

**CLASS TITLE: OCCUPATIONAL THERAPIST**

**BASIC FUNCTION:**

Under the assigned supervisor, the Occupational Therapist will provide occupational therapy services to special need students, including students on 504 plans exhibiting learning disabilities, such as developmental delays, behavior disorders, perceptual motor/visual motor difficulties, gross and fine motor delays, or any other associated disorder interfering with a student's ability to benefit from his/her education program. Therapy may be provided on a direct or, consultative basis.

**ESSENTIAL DUTIES:**

Administer complete educationally related assessment including observations, record review, standardized/nonstandardized testing in areas of suspected disability. Interpret results, provide a comprehensive written report and present findings at IEP meetings. Provides updates to parents with progress reports trimesterly.

Formulate and implement an individual treatment plan as it relates to the assessment, educational implication and educationally related IEP goals and objectives.

Chart daily notes related to therapy activities and student's responses.

Adapt environment, equipment, materials and activities according to the needs of the student.

Maintain safe equipment and a clinical environment.

Communicate and collaborate with other staff and family members as a means of effectively infusing therapy activities in home and school so as to optimize the overall program and progress of the student.

Conduct in-services and other training programs for both school staff and parents as to the role and scope of Occupational Therapy in the intervention program of the School District.

Provide direct training and assistance to support staff directly involved with a student.

Be responsible for scheduling treatments, own transportation, travel to multiple locations, meetings and other associated responsibilities.

Develop procedures, reporting forms and records to manage the program and comply with educational standards, state and national timelines.

Reevaluate student performance, minimum of 1 time a year, with documentation, update of goals and objectives and make recommendations for future therapy needs.

Attend workshops, in-services, training seminars and other continuing education sessions to foster growth and educationally related practice.

Perform related duties as assigned.

## **KNOWLEDGE AND ABILITIES:**

### **KNOWLEDGE OF:**

Sensory integration therapy and application in the treatment of autism, and associated regulatory disorders.

An understanding of developmental foundations and neurodevelopmental implications as related to learning/behaviors and educational success.

Clear understanding of the difference of an educational versus medical model in determining appropriate school based therapy services.

Knowledge and understanding of state and federal regulations, guidelines and timelines.

Proficiency in assessing children with a variety of disabilities.

### **ABILITY TO:**

Use good written/oral communication skills and collaborative skills in working with parents, staff and community agencies.

Pass district physical examination and maintain physical standards to carry out job requirements.

## **WORKING CONDITIONS:**

### **ENVIRONMENT:**

Classroom and playground environment.

### **PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate standard office and classroom equipment.

Sitting including on the floor or standing for extended periods of time.

Bending at the waist, kneeling or crouching when working with students.

Seeing to read a variety of materials and monitor student activities.

Hearing and speaking to exchange information.

Reaching overhead, above the shoulders and horizontally.

Movement of therapeutic equipment.

Ability to lift up to 25 pounds.

### **HAZARDS:**

Abusive and potentially harmful outbursts from students.

Potential for contact with blood and other body fluids.

## **EDUCATION AND EXPERIENCE:**

Possession of a certificate of registration with the National Board of Certification in Occupational Therapy (NBCOT).

Minimum of 2 years of experience in pediatrics, some of which is in an educational based setting.

Valid California driver's license.

Valid Occupation Therapist license from the California Board of Occupation Therapy (CBOT).

## **Occupational Therapist – Continued**

### **TERMS OF**

### **EMPLOYMENT:**

Salary and terms of employment are described in the

Agreement between the Sunnyvale School District  
and the California School Employees Association.

EVALUATION:

Performance of this job will be evaluated in accordance  
with the Agreement between Sunnyvale School District and  
the California School Employees Association.