

REGULAR BOARD MEETING (Monday, March 10, 2025)*Generated by Alyse Allison on Tuesday, March 11, 2025***1. Introduction****A. Call to Order- 6:00 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

B. Roll Call**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-28

Motion Approved 5-0

3. Presentation**A. Edison Elementary - Portrait of a Graduate; Teacher Recognition****B. School of Innovation - Portrait of a Graduate; Teacher Recognition****C. 2025 U.S. Presidential Scholar Candidate****D. National Merit Scholarship Program****E. Brian Patrick - Impact and Connection Awards**

Brian Patrick, Director of Human Resources, Safety, Security, and Operations will recognize staff members that have received the Impact and Connection Award from Edison Elementary School and the School of Innovation. This award is in recognition of a staff member's outstanding contributions as a valued member of the Willoughby-Eastlake City Schools staff, who consistently demonstrates a commitment to excellence, always seeking to help others and support the vision of the district. Their dedication and positive attitude are an inspiration to all. The recipients were nominated by fellow colleagues of the district.

4. Community Engagement**A. Public Comment**

1. Carolyn Kinkoph of Eastlake, OH- Protecting our youth (Alliance Against Human Trafficking)

5. Board Members' Business**A. Board Discussion**

1. President Menser let everyone know that the first read of the policies from the policy meeting will be on the April board meeting.
2. The board members were all proud to represent their houses from Grant. They all had their house shirts on.

B. Legislative Update

1. Vice President Shatsman gave an update on the Statehouse and the State budget. The cost inputs for the school funding formula have not been updated and need to be moved from 2022 to 2024.
2. We have been focusing on our career tech offerings and trying to secure state funding for those.

6. Minutes**A. Approval of Minutes February 10, 2025**

A motion was made to approve the organizational/regular board meeting minutes of February 10, 2025.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-29
Motion Approved					5-0

Please [click here](#) to view the February 10, 2025 minutes.

7. Treasurer's Report

A. * Financial Report for Month Ending February 28, 2025

A motion was made to approve Financial Report for Month Ending February 28, 2025.

Please [click here](#) to view the February 28, 2025 Financials.

B. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-30
Motion Approved					5-0

Please [click here](#) to view the Amounts and Rates.

C. Electric Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Electric Agreement Resolution with the Ohio School Council be approved.

Motion by Ms. Denise Verdi

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-31
Motion Approved					5-0

D. Gas Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Gas Agreement Resolution with the Ohio School Council be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-32
Motion Approved					5-0

Please [click here](#) to view the Gas Resolution and please [click here](#) to view the Gas Agreement.

E. Liability, Fleet, & Property Insurance Proposal

Be it resolved upon the recommendation of the Treasurer that the District's Liability, Fleet, and Property Insurance with a prorated premium of \$165,475 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-33
Motion Approved					5-0

Please [click here](#) to view the EPC Insurance Proposal.

F. * 457(b) Plan Administrator

Be it resolved upon the recommendation of the Superintendent and Treasurer that 457(b) Plan Administrator be approved.

Please [click here](#) to view the 2025 Roth Brochure.

G. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	School	Amount
Rebel Families	019-9220	SHS	3500.00

H. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
200-9344	NHS	North High Robotics Club

I. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
018-9110	BOE	Superintendent	73,000.00	Revised FY25 Budget; Revised FY25 Purpose and Goals
018-9132	BOE	Early Literacy Program	570.00	New FY25 Budget; New FY25 Purpose and Goals
018-9310	EMS	Eastlake (Main)	46,910.00	Revised FY25 Budget Only
019-9220	SHS	Rebel Families	3,500.00	New FY25 Budget Only
200-9317	NHS	North High Yearbook	6,000.00	Revised FY25 Purpose and Goals Only
200-9329	NHS	North High Class of 2026	5,200.00	Revised FY25 Budget Only
200-9344	NHS	North High Robotics Club	1,000.00	New FY25 Budget; New FY25 Purpose and Goals
200-9413	SHS	South High Marching Band	15,241.00	Revised FY25 Budget Only

Please [click here](#) to view the March 2025 SA.

J. * Gifts and Donations

1. The Blackbaud Giving Fund on behalf of The Lubrizol Foundation donated \$100.00 to 018-9449 Royalview Royal Council.
2. Costco Workplace Giving Campaign donated \$107.50 to 200-9006 Eastlake Vocal Music.
3. Costco Workplace Giving Campaign donated \$107.50 to 018-9311 Eastlake Autism.
4. The Lincoln Electric Foundation Pfdn donated \$310.00 to 200-9344 North High Robotics Club.
5. Royalview Elementary School PTA donated \$2,891.29 to 018-9450 Royalview (Main) for field trip transportation.
6. The Downtown Willoughby Cruise-In donated \$500.00 to 018-9311 Eastlake Autism for student outings.
7. Martha Holden Jennings Foundation donated \$2,500.00 to 018-9110 Superintendent for travel expenses to the AI Show at ASU+GSV Summit in San Diego.
8. Fairport Harbor Rod & Reel Association donated \$100.00 to South High (Main) for fishing supplies.
9. Richard E. Ward Sr. donated a 2002 Chevy Trailblazer to NCIW-Auto Tech.
10. Babcock Vocational Education Trust donated \$10,478.31 to 018-9230 (NCI Main) for tools.
11. Bill Behrend and other SHS staff members donated \$100.00 to South High School (Main) for fishing supplies.
12. The Willoughby-Eastlake School of Innovation donated \$4,000.00 to 018-9110 Superintendent for Blue Ribbon supplies and shirts.
13. The Willoughby-Eastlake School of Innovation donated \$2,433.02 to 018-9250 School of Innovation (Main) for field trip transportation, various projects, club shirts, and a guest speaker.
14. South High School Class of '67 donated \$413.89 to 018-9220 South High School (Main) to the English Department for enrichment activities and supplies.
15. Nancy Knack donated \$100.98 to 018-9311 Eastlake Autism for WWMS shared transportation cost to Mentor High School Fine Arts.

8. Superintendent - Announcements

A. Steering Committee #4 Communications and Community Engagement Update

Gina Kevern, Director of Communications, gave an update on Steering Committee #4.

B. State of the Schools Invitation

The event will be this Thursday at 5:30 p.m. at North High School.

C. End of Quarter 3**9. Superintendent - Resolutions****A. PACT Partnership Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the PACT Partnership Agreement for the 2025-2026 school year be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-34

Motion Approved 5-0

Please [click here](#) to view the PACT License and please [click here](#) to view the PACT Agreement- Addendum.

B. ESC of the Western Reserve Addendum

Be it resolved upon the recommendation of the Superintendent and Treasurer that the addendum with the ESC of the Western Reserve for Curriculum Service: AI for Educators Training for the 2023-2025 school year be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-35

Motion Approved 5-0

Please [click here](#) to view the ESCWR Overview and please [click here](#) to view the ESCWR Addendum.

C. Willoughby-Eastlake Teachers Association (WETA) Memorandum of Understanding (MOU) - Instructional Team Leads

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOU with the Willoughby-Eastlake Teachers Association (WETA) for the 2024-2025 school year be approved.

Motion by Ms. Denise Verdi

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-36

Motion Approved 5-0

Please [click here](#) to view the WETA Memorandum of Understanding.

D. Special Education Model Adoption Resolution - Amended

Be it resolved upon the recommendation of the Superintendent that the amended Special Education Model Adoption Resolution for the 2024-2025 school year be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-37

Motion Approved 5-0

Please [click here](#) to view the Special Education Model Adoption Resolution.

E. * 2025-2026 High School Program of Studies and Planning Guide

Be it resolved upon the recommendation of the Superintendent that the High School Program of Studies and Planning Guide for the 2025-2026 school year be approved.

Please [click here](#) to view the High School Program of Studies 2025-2026.

F. * Special Service Agreements

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institution to provide special services to students for the 2025-2026 school year: ABA Outreach Services

Please [click here](#) to view the ABA Outreach Services- Behavioral Services Agreement- Behavioral Specialist and please

[click here](#) to view the ABA Outreach Therapist- Behavioral Services Agreement- Behavioral Therapist.

G. * Chagrin Valley Conference Membership

Be it resolved upon the recommendation of the Superintendent that the district's membership in the Chagrin Valley Conference beginning with the 2026-2027 school year be approved.

Please [click here](#) to view the Chagrin Valley Conference- Membership.

H. * Parent/Guardian Transportation Agreement Revision

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

I. * Adoption of the Following Policies:

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following policies be adopted.

1. Policy [0100](#) - Definitions
2. Policy [0142.1](#) - Oath
3. Policy [0151](#) - Organizational Meeting
4. Policy [0152](#) - Officers
5. Policy [0155](#) - Committees
6. Policy [0163](#) - Presiding Officer
7. Policy [0164](#) - Notice of Meetings
8. Policy [0165](#) - Board Meetings
9. Policy [0165.1](#) - Regular Meetings (Rescind)
10. Policy [0165.2](#) - Special Meetings (Rescind)
11. Policy [0166](#) - Agendas
12. Policy [0167.2](#) - Use of Personal Communication Devices
13. Policy [0167.20166](#) - Executive Session
14. Policy [0167.7](#) - Use of Personal Communication Devices
15. Policy [0173](#) - Board Officers (Rescind)
16. Policy [1130](#) - Conflict of Interest
17. Policy [2265](#) - Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
18. Policy [3113](#) - Conflict of Interest
19. Policy [4113](#) - Conflict of Interest
20. Policy [4120.08](#) - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
21. Policy [4121](#) - Criminal History Record Check
22. Policy [5131](#) - Student Transfers
23. Policy [5200](#) - Attendance
24. Policy [5780](#) - Student/Parent Rights
25. Policy [6110](#) - Grant Funds
26. Policy [6111](#) - Internal Controls
27. Policy [6112](#) - Cash Management of Grants
28. Policy [6114](#) - Cost Principles - Spending Federal Funds
29. Policy [6218](#) - Cash Balance Reserve Policy (Rescind)
30. Policy [6220](#) - Budget Preparation
31. Policy [6320](#) - Purchasing and Bidding
32. Policy [6325](#) - Procurement - Federal Grants/Funds
33. Policy [6460](#) - Vendor Relations

- 34. Policy [6550](#) - travel Payment & Reimbursement/Relocation Costs
- 35. Policy [7310](#) - Disposition of Surplus Property
- 36. Policy [7450](#) - Property Inventory
- 37. Policy [7530.01V1](#) - Cellular Telephone Allowance
- 38. Policy [7530.02](#) - Staff Use of Personal Communication Devices
- 39. Policy [8310](#) - Public Records
- 40. Policy [9160](#) - Public Attendance at School Events

10. Personnel Agenda

A. * Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please [click here](#) to view the Administrative Personnel.

B. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel.

C. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel.

D. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the 2024-2025 Supplemental Contracts.

11. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, April 14, 2025, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

12. Consent Calendar

A. Adoption of Consent Calendar

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-38
 Motion Approved 5-0

13. Other Business

A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Mrs. Krista Bair, seconded by Ms. Gabrielle Miller, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:26 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
X	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints

	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-39

Motion Approved 5-0

Reconvened at 8:14 p.m.

14. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-40

Motion Approved 5-0

Adjourned 8:14 p.m.

Treasurer

President