

CLASS SPECIFICATION

GROUNDS EQUIPMENT OPERATOR

DEFINITION

Under the direction of the Director, Maintenance/Operations, Transportation, and Technology, and in cooperation with the Lead Maintenance/Grounds Specialist, operate and maintain a variety of grounds maintenance equipment; perform grounds maintenance and gardening work; and perform other related duties as assigned.

REPRESENTATIVE DUTIES

- Follow Board Policies, Administrative Regulations, and Standard Operating Procedures and explain to stakeholders as needed
- Maintain a high degree of confidentiality regarding all aspects of the Cypress School District
- Exercise appropriate judgment and discretion, requesting assistance when needed
- Act as district liaison with all stakeholders, communicating pertinent information using a variety of communication modes
- Operate a variety of equipment and machines such as trenchers, trucks, backhoes, tractors, tractor attachments, skip loaders, forklifts, pipe cutting and threading equipment, torch, rototillers, and other hand and power tools
- Maintain tools and equipment in clean and proper working condition, including minor repairs
- Perform a variety of gardening and groundskeeping duties in the planting, cultivation, and maintenance of district properties, including fields, lawns, landscaped areas, and tracks, which may include the use of chemicals
- Mow, trim, edge, and weed lawns and borders; prune and trim trees, hedges, and shrubs
- Level ruts and holes on fields to ensure a safe environment
- Remove trash, sweep walkways, and perform routine cleanup activities following assigned tasks
- Inspect and maintain all playground equipment boxes and materials
- Assist in the installation and maintenance of irrigation systems
- Prepare and support district grounds for inclement weather
- Assist with general maintenance tasks as assigned
- Assist with loading and unloading of trucks, deliveries, setups/breakdowns, and other site needs
- May perform custodial functions at any site as assigned

QUALIFICATIONS

To perform this job successfully, an individual must possess:

Knowledge of:

- Proper and safe use of power equipment, tools, and materials, related to gardening and grounds maintenance

- Routine maintenance of power grounds equipment
- Fertilizers, herbicides/pesticides, and other related chemicals used in grounds maintenance and their proper application
- Basic gardening procedures
- Safety practices and Cal/OSHA regulations
- Mathematics applicable to grounds trades
- Basic first aid

Ability to:

- Operate and provide preventive maintenance to tractors, trucks, power mowers, and other power ground equipment
- Drive large tractor, truck, or mower on city streets to and from district properties using safe driving practices
- Perform general groundskeeping work
- Perform heavy manual labor
- Meet schedules and timelines
- Establish and maintain effective and collaborative relationships
- Understand and carry out oral and written instructions
- Maintain regular attendance and punctuality
- Be available for emergency situations outside of the regular work schedule

Education and Experience:

- High school diploma or equivalent
- One year of employment experience in grounds maintenance work involving some use of power equipment

License and Certificate Requirements:

- Must possess a California Driver's License and must submit to a Motor Vehicle License check as requested
- Must hold or qualify for a valid Level I Forklift Certificate before the conclusion of the probationary period

PHYSICAL DEMANDS AND WORKING CONDITIONS

While performing duties of this position, employees may be subject to interruption and are in direct contact with the public, students, and employees. Negative interactions resulting from these contacts can result in stressful situations.

The employee is regularly required to stand, sit, kneel, squat, stoop, and walk; use hands and fingers to handle and feel objects, tools, or controls; reach with hands and arms overhead, above the shoulders, and horizontally bend or twist at the neck and waist; and be on his/her feet for extended periods. The employee must have manual dexterity sufficient to climb ladders and work from heights; handle tools and operate equipment; lift, carry, push, and pull items; and be able to lift and/or move up to 60 pounds and up to 100 pounds with assistance. Vision abilities required for the job include close vision, color vision, peripheral vision, depth perception, and focus. While performing the duties of the job, the employee will work in both indoor and

outdoor environments in seasonal heat and cold or adverse weather conditions and sometimes in a noisy atmosphere. Caution must be taken in the usage of electrical power supply with moderate voltage and in pushing, pulling, and/or lifting objects and equipment. The employee may be required to work with harsh and/or toxic substances.

Approved: February 4, 1981

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