ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Thursday April 17, 2025

11:30 A.M.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Tom Espinoza called the meeting to order at 11:38A.M.

Tom Espinoza – Board Chair, Present
Isadora Giacometti – Vice Board Chair, Present
Armando Ruiz Sr. – Member, Present
Bertha Gutierrez- Member, Not Present
Rosanna Blackson – Member, Not Present

Others Present:
Anastacia Europa – Chief Operating Officer, Servant Leader
Armando Ruiz Jr. – Chief Finance Officer, Servant Leader
Xochitl Ramirez – Chief Academic Officer, Servant Leader
Erendira Carrasco – RMR School Leader, Servant Leader
Luis Valdez – IT Director, Servant Leader
Kelli Archibald – Charity Advisor Group Representative
Adam Brown – Charity Advisor Group Representative
Mattie Merrill – Charity Advisor Group Representative

B. Board Adoption of Meeting Agenda

Isadora Giacometti made the motion to adopt the April 17, 2025 meeting agenda. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

C. Board Approval of the February 21, 2025 Meeting Minutes

Isadora Giacometti made the motion to approve the February 21, 2025 meeting minutes. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

II. CONSENT AGENDA

No Items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. New Audit Prep Vendor

Anastacia Europa presented the new audit prep vendor group Charity Advisor Group, and reviewed their quote and scope of work for Espiritu.

Isadora Giacometti made the motion to approve the New Audit Prep Vendor. Armando Ruiz Sr. seconded the motion. Roll call conducted. Passed: 3-0(Ayes: Espinoza, Ruiz, Giacometti)

B. Monthly Finance Report

Armando Ruiz Jr. presented the finance reports, including Profit & Loss, Balance Sheet, YTD AP Aging Summary, and the Reconciliation of Fixed Assets.

Isadora Giacometti made the motion to approve the monthly finance report. Armando Ruiz Sr. seconded the motion. Roll call conducted. Passed: 3-0(Ayes: Espinoza, Ruiz, Giacometti)

C. Ombudsman Facility Agreement

Anastacia Europa presented the new Ombudsman facility agreement.

Isadora Giacometti made the motion to adopt the Ombudsman Facility Agreement, Armando Ruiz Sr. seconded the motion. Roll Call conducted. Passed: 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

IV. ITEM SCHEDULED FOR INFORMATION

A. School Innovation

Anastacia presented possible school innovation ideas due to industry changes. The innovations mentioned were Montessori model of teaching, online options, hybrid options and possibly adding an AI instruction model.

V. EXECUTIVE SESSION

VI. COMMUNICATIONS

No response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on TBD.

B. Adjournment

Isadora Giacometti made the motion to adjourn the meeting. Armando Ruiz Sr. seconded the motion. Passed 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

Meeting adjourned at 1:08 P.M.