Mathis Independent School District

Donation Form

The Mathis Independent School District Board Policy CDC (Legal) states that: A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in the board or their successors as trustees for those to be benefited by the donation. Funds or other property donated or the income from the property may be spend by the trustees: (1) for any purpose designates by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or (2) for any legal purpose if a specific purpose is not designated by the donor.

Mathis Independent School District is a public school district and is a political subdivision of the State of Texas as noted in Title 34 of the Texas Administrative Code. The District is not a tax-exempt entity under the Internal Revenue Service (IRS) Code Section 501(c)(3). However, the District is considered a tax-exempt organization that may receive charitable contributions according to the IRS Code Section 170(c)(1).

The District may receive charitable contributions if they are for public purposes, such as benefiting a group and not an individual. Contributions may be made to the District, District schools, or various District groups and clubs. These charitable contributions are deductible by the donor on their tax return. The federal identification number for Mathis Independent School District is #74-6001710.

Donor Information

Donor Name: _____ Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Donation Information

Type: ☐ Cash/Check ☐ Gift Card ☐ Materials ☐ Equipment

Donated To: _____

Value of Donation or Market Value of Donated Property: $_____

Describe/Itemize Donated Property: _____

Restrictions: ☐ Unconditional (No Restrictions)

☐ Conditional (The board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.)

If Conditional, describe the restrictions:

_____ _____

Donor Signature Date

To Be Completed by District Official

Donation Approved by: _____ Date: _____

Principal/Director Approval – unconditional and less than $1,000 valuation
Superintendent Approval – unconditional and equal to or exceed $1,000 valuation
Board Approval – conditional gift or donation of real property

To Be Completed by Finance Office

Receipt Date:_____ Receipt #: _____ Amount or Value Received: $_____

☐ Cash ☐ Check # _____ Account #: _____ Skyward CR#: _____

☐ Gift Cards (Qty _____) ☐ Materials ☐ Equipment (If Fixed Asset, Tag #_____)