

2025-2026 NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

I hereby certify that I am the parent or guardian of the child or children listed below, that this is notice of my intent to provide home instruction during the coming school year in lieu of school attendance as provided by § 22.1-254.1 of the Code of Virginia, and the information that I am providing is true and correct to the best of my knowledge.

Name(s) of Child(ren) (last, first, middle)	Date of Birth (month, day, year)	Grade Level (2025-2026 school year)	HCPS Zone

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

OPTIONS:

- ☐ 1. **I have a high school diploma or a higher credential.**
Documentation Required:
- High school diploma or a higher credential (e.g., a certificate, an associate's degree, a bachelor's degree, a master's degree, or a doctorate) Description of the curriculum (unless correspondence school option also chosen)
- Evidence of educational achievement for the 25-26 school year by August 1, 2026
- ☐ 2. **I meet the qualifications of a teacher as prescribed by the Virginia Board of Education.**
Documentation Required
- Teaching license or a letter of eligibility for licensure in Virginia
- Description of the curriculum (unless correspondence school option also chosen)
- Evidence of educational achievement for the 25-26 school year by August 1, 2026
- ☐ 3. **I have enrolled the child(ren) in a program of study which may be delivered through a correspondence course or distance learning program.**
Documentation Required
- Notice of acceptance or other documentation evidence of enrollment showing name and address of school
- List of the courses in which each child is enrolled and a description of a program of study or curriculum you will use for home instruction. (If you choose to provide a program of study or curriculum in some other manner as specified in the Code, you must submit a copy of that program of study or curriculum to the school division.)
- Evidence of educational achievement for the 25-26 school year by August 1, 2026
- ☐ 4. **I have provided evidence that I can provide an adequate education for my child.**
Documentation Required
- Description of the curriculum (unless correspondence school option also chosen)
- Evidence of educational achievement for the 25-26 school year by August 1, 2026

As prescribed in § 22.1-254.1 of the Code of Virginia, I have included or will provide the school division with a description of the curriculum and evidence of having met one of the above criteria along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division. *I understand that by August 1 following this school year, I must provide evidence of educational achievement prescribed in § 22.1-254.1 of the Code of Virginia, which defines the requirements for home instruction.*

PRINT OR TYPE:

Parent(s)/ Guardian Name

Phone Number

Physical Address

Mailing (if different)

City

State Zip

I hereby certify that I am the parent or guardian of the child(ren) listed above.

Parent(s)/ Guardian Signature(s)

Date

Please submit information to:
Director of Student Support Services
Henry County Public Schools
P.O. Box 8958
Collinsville, VA 24078
276-634-4735
Email:
homeinstruction@henry.k12.va.us