



Regional School District No. 17

Board of Education

Facilities Subcommittee

Special Meeting Minutes

Chair: Shawna Goldfarb

A meeting of the Regional School District #17 Facilities Subcommittee was held on May 19, 2025, at 4:30 PM in the Central Office Boardroom.

Subcommittee Members Present: Shawna Goldfarb, Joe Centofanti, Corey Roberts (Virtual at 5:10), Suzanne Sack, Jennifer Voegtli

Subcommittee Members Absent: Nelson Rivera

Others Present: Director of Finance and Operations, Alison Pierce

Call to Order

The meeting was called to order at 4:33 PM by Shawna Goldfarb (Chair).

Approval of Previous Meeting Minutes

Jennifer Voegtli **MOVED** and Joe Centofanti **SECONDED** a motion to approve the minutes as presented. The motion passed.

Master Plan Update

Director Pierce updated the committee on the HKHS project. She indicated the board had voted for the plan to move forward and approved Arcadis and Antonozzi with the Grant Process and with the Superintendent, the Grant application. She reminded the committee that the full board would be voting on the Educational Specs at the next board meeting.

Update on the Break/Fix Method for District RSD 17

Director Pierce provided the committee with the cost of the Break/Fix Method that was discussed during the Master Plan process with Tecton. At the time in 2022, the cost to keep the district up and running was approximately \$144-\$150 million. Since then, the cost has risen due to inflation, tariffs, and additional projects needed. For example, the HVAC system at HKHS is approximately \$30 million, the replacement of the Oil Tank at HKHS is approximately \$1 million, and the HKHS Generator is approximately \$1 million.

The committee discussed the HVAC needs for HKHS. All 32 units are now obsolete and must be updated to the current regulations of refrigerants. 12 of the 32 units do not work at all. This project would require a bond and the establishment of a building committee. The committee has to wait to see how the New HKHS project proceeds before any decisions can be made.

Facility Needs

- Emergency Needs
 - Director Pierce informed the committee that the Old White Barn at the front of HKHS is at risk of collapsing at any time. The options are bracing the building at the cost of \$20,000 or having it demolished at an unknown cost. The committee asked Director Pierce to contact the town regarding the barn's Historical Building status and what the statute would be to demolish the building. Director Pierce will come back to the committee with the information.
 - The KES kitchen freezer's compressor has failed. It will be replaced at a cost of \$2,500. Director Pierce informed the committee that all freezers and refrigerators are original from when KES was built.
- Seasonal Needs
 - Facilities is currently updating all the equipment for the warm-season field needs.
- Additional Facility Needs
 - The committee asked if there were any Capital Projects planned for the Summer. Director Pierce indicated no plan has been created due to the rejected budget vote and finalization of the YE General Fund Balance.

Capital Improvement Projects with YE Fund Balance

Director Pierce asked the committee for a consensus on a dollar amount of \$600,000 worth of current Capital Improvement Projects using the YE Fund Balance. Examples of what the money was to be used for were:

- Purchasing of ChromeBooks instead of leasing (to begin discontinuing the leasing program)
- Food Services and Courier Vehicles (Transit Vans) (to mitigate the use of personal vehicles for food service needs)
- Equipment for Facilities (Gantry, Mower, Carpet Cleaner) for Facilities
- ADA Compliant Playground at KES for wheelchair-bound students

The committee asked for a full current equipment inventory list. Director Pierce will provide this at the next meeting.

The committee came to a consensus approving the list of projects, contingent on the final YE General Fund Balance being verified and approved.

Upcoming Agenda Items

- Final Update on FY25 General Fund Capital Projects
- Final Update on YE Fund Balance Projects
- Possible FY26 Summer Projects

The committee discussed moving the next meeting to June 5, 2025, due to personnel needs.

Adjournment

The meeting was adjourned at 5:26 PM.