

Caprock Academy Board of Directors
Tuesday May 6, 2025
2:00pm

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: Jessica Derryberry, CABD President @ 2:03

Board Members in Attendance via Zoom: Jessica Derryberry, Dave Carlo, Jenna Coffman, Ryan Schramm, Ryan McCulley. KJ Kline, Kathy Cantu

Others in attendance via zoom: Indeliza Marquez, Andrea Simmons-Cummins, Allie Lewis, Jessica Wontor, J. Chan, Ashlyn Derryberry, Sarah McBroom, Tara Barnes, Abby Chelle, Rose Obst, Candice Freeman, Jasmine, Darlene Rice, Eric Berrill, Horacio Salazar, Afton Sheil, Shane Chatfield, Nita Brammeier, Heidi Vidmar, Heather Vanschaick, Kassi Salazar, Tim VanSchaick, Kelly Moore, Laurie Sutton, Paula Klepzig, Joe Goodwin, C. Sharp, Victoria Spoon, Amanda Davis, Tara, JPC, Natalie Clatyton, Melissa Chavez, Lisa Justice, Cheala Herrera, Samantha Kendall, Tisha Moore, Evan Hunt

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

IV. Executive Session pursuant to:

- a. CRS 24-6-402(4)(b) conference with the public entity's attorney(s) specifically to receive legal advice related to Executive Director position, the hiring processes under Colorado law, and requested legal updates on pending investigative matters; and

Motion to move into executive Session pursuant to CRS 24-6-402(4)(b) Jenna Coffman 1st Dave Carlo 2nd Motion Carried

- b. CRS 24-6-402(4)(f) for personnel matters related to previously notified employee(s).

Motion to Move into Executive Session pursuant to CRS 24-6-402(4)(f) Jessica Derryberry 1st Ryan Schramm 2nd Motion Carried

**Entered into Executive Session @ 2:06pm
Back from Executive Session @ 4:30pm**

V. Action Items:

- a. Discussion and vote on Resolution **This resolution was adopted to formalize the process of hiring a new Head of School following the announcement by the current Head, Evan Hunt, that he will not return for the 2025–2026 academic year. The Board reaffirms its authority under Colorado law to hire school employees and manage leadership transitions. Jenna Coffman and Dave Carlo have been appointed to lead the Caprock Hiring Committee. This committee is granted the authority to appoint additional members, finalize the job description, approve application requirements, and establish the selection procedures and timeline for hiring. They are also responsible for drafting the application form and deciding where the position will be posted. The job posting must be made public no later than May 27, 2025. The resolution includes a severability clause, ensuring that if any part is found to be invalid, the rest remains effective. Any existing bylaws or policies that conflict with this resolution is repealed to the extent of the inconsistency. The resolution takes effect immediately upon approval and was officially adopted by the Caprock Board of Directors on May 6, 2025, as confirmed by a roll call vote.**

Motion to approve Jessica Derryberry 1st, Ryan Schramm 2nd, All board members voted “yay” motion carried.

**VI. Adjourn – Motion to adjourn Ryan Schramm 1st Jenna Coffman 2nd Motion Carried
Adjourned @ 4:35pm**

**CAPROCK ACADEMY
BOARD OF DIRECTORS RESOLUTION**

Resolution No. 2025-05-06

ESTABLISHING THE PROCESS FOR HIRING THE EXECUTIVE DIRECTOR

WHEREAS, Caprock Academy (“Caprock”), is a Colorado public charter school, a Colorado nonprofit corporation, and charter school pursuant to the laws of the State of Colorado, particularly the Charter Schools Act, and the terms and provisions of the charter contract, between the Charter School Institute and Caprock;

WHEREAS, The Caprock Board of Directors (“Board”) has the authority under Colorado law to hire employees and delegate authority for the operations of Caprock;

WHEREAS, Caprock’s current Head of School (“HOS”), Evan Hunt has shared his intention not to return to Caprock Academy for the 2025-2026 academic year; and

WHEREAS, the Caprock Board wishes for a smooth transition with as little disruption to our staff, students and community; and

WHEREAS, the Board desires to begin the process of hiring a long-term HOS to effectuate this transition and to follow the statutory process described in 24-6-402(3.5), C.R.S.

NOW, BASED ON THE PROCEEDING RECITALS, BE IT RESOLVED THE FOLLOWING ARE HEREBY APPROVED BY THE BOARD:

1. Jenna Coffman and Dave Carlo are appointed to the Caprock Hiring Committee.
2. The Hiring Committee is authorized to appoint additional committee members.
3. The Hiring Committee is empowered and shall finalize the job description for the HOS.
4. The Hiring Committee is empowered and shall approve application requirements, establish selection procedures, and establish the timeframe for hiring the new HOS.
5. The hiring process and procedure documents shall be finalized by the Hiring Committee.
6. The Hiring Committee shall draft the application form for the HOS position and approve where the application will be posted.
7. The posting for the HOS position must be posted no later than May 27, 2025.
8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.
9. Any bylaws, policies, or resolutions, or parts thereof, that are inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, policy, or resolution, or part thereof.
10. This resolution shall be in full force and effect upon its passage and approval.

We, the undersigned, hereby certify that the Caprock Board of Directors duly adopted the preceding Resolution Number 2025-05-06 on May 6, 2026, and that the roll call vote information below is correct.

Following Roll Call Vote:

Board Member	Yea	Nay	Abstain	Absent
Derryberry	x			
Schramm	x			
Cantu	x			
Coffman	x			
Kline	x			
McCulley				x
Carlo	x			

By _____
Governing Board President

Attest:
By _____