

Westonka School District ISD 277
Request to Inspect and/or Copy Government Data

Date of Request: _____

I am requesting access to data in the following way:

(Note: inspection is free but we charge for copies; see Attachment B.)

____ Inspection ____ Copies ____ Both inspection and copies

If you are asking for data that is not about you, the District will comply with your request as soon as reasonably possible. It may be helpful to know who you are and/or how to contact you in order to respond to your request - for example, if you want copies mailed to you or if you want to come in and inspect data at a later time. You do not have to provide this kind of information. You can decide to provide this kind of information now, later, or not at all.

For data about yourself, please complete the *Data Request Form – Data Subjects*, available from the School district and on the District web site at www.westonka.k12.mn.us/forms.html

Contact Information (optional):

Requestor Name: _____

Address: _____

Phone No: _____ Email Address: _____

These are the data I am requesting:

Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form or attach additional page.

Please return completed form to:

Emily Rustman, District Data Practices Compliance Officer
5901 Sunnyfield Road East, Minnetrista, Minnesota 55364
dpco@westonka.k12.mn.us