

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
EXECUTIVE SESSION ONLY AT 3:30 P.M
PUBLIC HEARING & REGULAR MEETING
TUESDAY, MAY 6, 2025 – 5:30 P.M.
MEDIA LAB ROOM

The Board of Education Executive Session was called to order at 3:35 p.m. by Heath Gordon, President presiding.

ENTER EXECUTIVE SESSION: Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School enters into executive session at 3:35 p.m. for the purpose of personnel discussion.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

EXIT EXECUTIVE SESSION: Motion made by Tim Hand, seconded by Jamie Willson - BE IT RESOLVED IT RESOLVED that the Board of Education of Genesee Valley Central School exits executive session at 5:28 p.m. to begin the regular order of business.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

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***The regular meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)***

**The regular meeting was called to order at 5:37 p.m. by Heath Gordon, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Heath Gordon, President, Max Gilluly, Vice-President, Tim Hand, Michelle Kelley, Jamie Willson, Shawn Grusendorf, James Cartwright  
**District Personnel:** Brian Schmitt, Superintendent, Brian Edmister, PK-6 Principal (left at 6:10 p.m.), Sara Donlon, 7-12 Principal, Sarah Taylor, Director of Special Education & CPSE/CSE Chair, Paula Mighells, Curriculum Coordinator/Dean of Students, Erin Ostrander, Business Official/Deputy District Clerk, Pam Winterhalter, District Clerk  
**Staff Member:** Kim Marciano, Donna Slawson, Caroline Mapes, Nichole Bagley, Julia Wesche, Carolyn Wright, Linda Warner (left at 7:07 p.m.), Nate Slawson, Mackenzie Edmister, Tory Rounds (left at 7:10 p.m.), Charity Cline, Kristin Buchholz  
**Guests:** David Haggstrom, Leslie Haggstrom

**The Pledge of Allegiance was recited.**

**Persons to Address the Board:**

- No scheduled guests

**Presentations to the Board:**

- Dave Haggstrom presented the Angelica Town Library Budget. The Belmont Town Library representative had a scheduling conflict, so a handout regarding their budget was presented
- Dr. Schmitt and Erin Ostrander presented the 2025-26 school year budget followed by questions and answers.  
Note: The Budget Packet is available on our website and in the District Office.

- Heath Gordon, Board President announced the vote information:

*The Annual Budget Vote and Election of Board of Education Members will be held on Tuesday, May 20, 2025 from 12:00 Noon until 8:00 p.m. There will be two Election districts – Angelica residents vote at the Angelica Grange Hall, and Belmont residents vote at the GVCS Pool Vestibule. All Ballots will be opened starting at 8:00 p.m. Residents will vote on the 2054-26 school budget, propositions for the purchase of 1-(72) Passenger School Bus/ use of transportation reserve funds, increase support for the Angelica & Belmont Town Libraries, and vote on two Board of Education members. Petitions have been filed by **Heath “Buddy” Gordon, Max Gilluly and Sean Kelley.***

- Sara Donlon presented the 2025-26 Student Code of Conduct - no changes since May 22, 2024
- Dr. Schmitt presented the 2025-26 School Safety Plan

**APPROVE MINUTES:** Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated April 22, 2025, as submitted.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS’ REPORTS:** Printed copies available

**BOARD COMMITTEE REPORTS:** Michelle Kelley reported on the last Policy Committee meeting – The Policies being approved in the consent agenda below were reviewed by the Policy Committee to move forward for approval. Policy #5661 was also reviewed by the Wellness Committee, and Policy #5681 was also reviewed by the Safety Committee. Admin is working on nominating a student representative of the Board of Education.

#### **FINANCIAL REPORTS:**

- Business Office/District Treasurer’s Report by Erin Ostrander – only budget presentation

**APPROVE SEQRA DECLARATION FOR CAPITAL OUTLAY PROJECT:** Acting on the recommendation of the Superintendent motion made by Michelle Kelley, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following 2025-26 Capital Outlay Project Type II action and thus, requires no further review under SEQR process.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Shawn Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the **CSE/CPSE Recommendations** dated May 2, 2025, as submitted.
2. Approve **PK-12 Faculty Handbook** as submitted for the 2025-26 school year.
3. Approve the **7-12 Student Handbook** as submitted for the 2025-26 school year.
4. Approve the **Elementary PK-6 Student Handbook** as submitted for the 2025-26 school year.
5. Approve **First Reading of the following Board of Education Policies: #1210 Board Members: Nomination and Election, #3311 Notification of Disclosure of Employee Disciplinary Records, #5661 Wellness, #5681 School Safety Plans. Eliminate Policy: #7316 Student Use of Personal Technology**
6. Award HUNT Engineers, Architects & Land Surveyors, PC for Architect Services for a **Building Condition Survey & Five-Year Capital Facilities Plan**, rates as listed in proposal

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE MEMORANDUM OF COMMITMENT:** Motion made by Max Gilluly, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Commitment with the *Allegany Council on Alcoholism & Substance Abuse, Inc. (ACASA)* for the 2025-26 school year for a cost of \$4,000 as submitted.  
VOTE: Yes 6, No 0, Abs. 1 (Jamie Willson) Motion carried.

**APPROVE HEALTHY KIDS PROGRAM AGREEMENT:** Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Agreement between Genesee Valley Central School District and the Healthy Kids Program. The Summer program beginning on July 7, 2025 and ending on August 15, 2025, with hours 7:30 a.m. - 3:30 p.m. After School services beginning September 1, 2025 - June 30, 2026, with hours 3:00 p.m. - 5:30 p.m., as submitted. This agreement may be terminated, with or without cause by either party upon 30 days written notice to the other party.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **PERSONNEL ACTION ITEMS:**

**APPROVE INTERIM DIRECTOR OF SPECIAL EDUCATION AND CSE/CPSE**  
**CHAIRPERSON:** Acting on the recommendation of the Superintendent Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Tracie Bliven* as Interim Director of Special Education and CSE & CPSE Chairperson effective July 1, 2025, rate of pay shall be \$550 per day.  
VOTE: Yes 6, No 0, Abs. 1 (Heath Gordon) Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Connor Ordway* as a Long-Term Teacher Aide, effective May 8, 2025.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Raina Haight* as a Long-Term Teacher Aide, effective May 9, 2025.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by James Cartwright, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Dylan Harrington* as a Long-Term Teacher Aide, effective May 13, 2025.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Carla Lunn* as a Long-Term Teacher Aide, effective May 16, 2025.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

## **INFORMATIONAL/DISCUSSION:**

**SPECIAL ANNOUNCEMENT:** Heath Gordon presented Tim Hand with an award from NYSSBA. Congratulations Tim!

### Upcoming Board Meetings:

- Tuesday, May 20, 2025 Noon to 8:00 p.m. – District Budget Vote and Tally Ballots
- Tuesday, May 20, 2025 at 8:30 p.m. – Regular Meeting & Accept Vote Results  
(in the Main Conference Room)
- Tuesday, June 10, 2025 at 5:30 p.m. – Regular Board Meeting

### Informational / Discussion:

- Board of Education Meeting Dates for 2025-26 (please review to approve at the May 20, 2025 Board meeting).
- Need to schedule a date for our Annual Reorganizational Meeting (between July 1-15).
- The Board of Election has a new program which does not separate the voting districts for Belmont and Angelica for our voting poll books. This makes it difficult for our vote inspectors and our community members to know which voting site they should vote at. The Board of Elections suggested we use one voting site to make it easier. This will be discussed at the Annual Reorganizational Meeting in July.

**ADJOURNMENT:** Motion made by James Cartwright, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:23 p.m.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk