

ANNUAL  
TOWN  
REPORT

2024

Southampton, MA



---

# WELCOME

---

To the Residents of Southampton,

Thank you for choosing to be part of the Town of Southampton. Southampton prides itself on being a small rural community that has opportunities to get to know your neighbors and experience outdoor exploration on the walking trails, at concerts in the park, or at locally owned orchards and farmstands. Activities at the William E. Norris School, the Edwards Library, Conant Park and Labrie Field offer sports and learning opportunities for all.

As we reflect on 2024, we continue moving forward with plans and projects, looking to improve residents' access to our municipal services and recreation opportunities. We are fortunate to have involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees who all contribute to make our Town the special place it is. However you choose to be involved, we thank you all for your contributions!

The following materials have been compiled as the Town of Southampton's 2024 Annual Report and are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected on May 21, 2024 at the last Annual Town Election. The appointed individuals listed are those serving as of the end of calendar year 2024. The financial information included is for fiscal year 2024 (July 1, 2023 – June 30, 2024).

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal editing/formatting changes were made in the interest of uniformity.

For additional information about our Town government, please consult the Town website at [www.townofsouthampton.org](http://www.townofsouthampton.org). Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For* shows the departments responsible for setting the fee.)

We would appreciate your feedback on our website and this version of the Annual Town Report, or if you have ideas about how to improve this document, please contact us. We welcome your input!

Best Wishes,  
Town of Southampton



---

# TABLE OF CONTENTS

---

Dedication .....	1
Federal Government .....	2
State Government .....	3
Local Government – Contact Information .....	4
Local Government – Elected Officials .....	5
Local Government – Select Board Appointments.....	8
Local Government – Town Employees.....	12
Where Do I Go For.....	16
Agricultural Commission .....	17
Almoners .....	18
Assessors, Board of.....	19
Building Department.....	22
By-Law Review Advisory Committee .....	24
Cemetery Commission .....	25
Community Preservation Committee .....	28
Conservation Commission .....	29
Cost Efficiencies Committee, Ad Hoc .....	31
Council on Aging .....	32
Education – Hampshire Regional School District.....	35
Education – Hampshire Regional High School.....	37
Education – Norris Elementary School.....	42
Fire Department.....	44
Grant Search Committee, Ad Hoc.....	46
Greenway Committee.....	47
Health, Board of .....	48
Highway Department .....	52
Historical Commission .....	54
Housing Authority .....	55

---

# TABLE OF CONTENTS

---

Legal.....	57
Library .....	58
Master Plan Implementation Committee.....	60
Moderator .....	63
Open Space Committee .....	64
Park Commission .....	65
Personnel, Policy & Procedures Board .....	66
Planning Board .....	68
Police Department .....	69
Registrars, Board of.....	71
Select Board .....	72
Southampton Trailblazers .....	74
Technology Committee, Ad Hoc .....	78
Town Accountant – General.....	79
Town Accountant – Combined Balance Sheet FY24.....	80
Town Accountant – Special Revenue Funds.....	83
Town Accountant – Capital Funds.....	86
Town Accountant – Budget vs. Actual FY2024 .....	88
Town Accountant – Expense Report FY2024.....	89
Town Administrator .....	93
Town Clerk – General .....	94
Town Clerk – Annual Town Meeting May 7, 2024 .....	95
Town Clerk – Special Town Election June 25, 2024 .....	108
Town Clerk – State Primary September 3, 2024.....	109
Town Clerk – State Election November 5, 2024.....	112
Town Treasurer/Collector – General Report.....	115
Town Treasurer/Collector – Treasurer Report .....	116
Town Treasurer/Collector – Collector Report.....	117

---

## TABLE OF CONTENTS

---

Town Treasurer/Collector – Payroll Report.....	119
Transfer Station .....	131
Veteran’s Grave Officer .....	134
Veteran’s Service Department.....	135
Water Department .....	137

---

## DEDICATION

---

This year's Annual Town Report is dedicated to Cindy Palmer, a person whose spirit of service, volunteerism and commitment to Southampton is unmatched. Over the past 10 years, Cindy has seen and experienced the workings of municipal government from the inside out. Starting as a member of the Library Board of Trustees, she soon became involved in the Ad Hoc Open Space Committee and over time, shepherded it to a full standing committee. Aside from being a strong supporter and member of the various Friends Of groups in town, Cindy was appointed to serve on the Master Plan Implementation Committee, the Almoners, the Public Safety Building Committee and as an Election Worker. She was elected to the Planning Board, the Board of Assessors and the Select Board as well. In the latter capacity, she also had the opportunity to liaise with the Council on Aging Board and the Board of Health, making sure their achievements and issues were heard. As a tireless advocate for nature-based projects, she appeared on many occasions before the Conservation Commission and Community Preservation Committee. She is a founding member of the two new volunteer groups in town: the Good Earth Gardeners and the Trailblazers.



Without a doubt, whenever there was a need to get something done, Cindy has been a motivating force. She is usually the first to offer ideas and the first to reach out and talk to residents. That enthusiasm and effort, along with tasty homemade baked goods, often resulted in bringing along others to volunteer. As Chair of the Open Space Committee, Cindy has spent countless hours over the past five years meeting with landowners seeking options for conserving their property for hiking and other recreational purposes. Her collaboration with Kestrel Land Trust has resulted in Southampton's ability to preserve significant acreage through the Mountain Waters project. She has hiked every one of those properties multiple times and has also enabled many residents to experience the rich nature and scenic views Southampton has to offer.

By far, Cindy's legacy will be the vast number of Open Space and Recreation lands she has helped preserve for current and future generations to enjoy. We offer our sincere thanks for all she has done for this community and hope her energy and ideas will continue to inspire us.

---

# FEDERAL GOVERNMENT

---

## **United States Senators**

### **Honorable Edward Markey (D)**

255 Dirksen Senate Office Building  
Washington, D.C. 20510  
Telephone: (202) 224-2742  
Website: [markey.senate.gov](http://markey.senate.gov)

### *Local Office:*

1550 Main Street, 4<sup>th</sup> Floor  
Springfield, MA 01103  
Telephone: (413) 785-4610

### **Honorable Elizabeth Warren (D)**

311 Hart Senate Office Building  
Washington, D.C. 20510  
Telephone: (202) 224-4543  
Website: [warren.senate.gov](http://warren.senate.gov)

### *Local Office:*

1550 Main Street, Suite 406  
Springfield, MA 01103  
Telephone: (413) 788-2690

## **United States Representative**

### **Honorable Richard Neal (D)**

372 Cannon House Office Building  
Washington, D.C. 20515  
Telephone: (202) 225-5601  
Website: [neal.house.gov/](http://neal.house.gov/)

### *Local Office:*

300 State Street, Suite 200  
Springfield, MA 01105  
Telephone: (413) 785-0325

---

# STATE GOVERNMENT

---

## **Governor**

### **Honorable Maura Healey (D)**

Office of the Governor, Room 280  
24 Beacon Street  
Boston, MA 02133  
Telephone: (617) 725-4005  
Website: [www.mass.gov/governor](http://www.mass.gov/governor)

### *Local Office:*

State Office Building  
436 Dwight Street, Suite 300  
Springfield, MA 01103  
Telephone: (413) 784-1200

## **Attorney General**

### **Honorable Andrea Joy Campbell (D)**

One Ashburton Place, 20<sup>th</sup> floor  
Boston, MA 02108-1518  
Telephone: (617) 727-2200  
Website: [www.mass.gov/ago](http://www.mass.gov/ago)

### *Local Office:*

1441 Main St., 12<sup>th</sup> Floor  
Springfield, MA 01103-1629  
Telephone: (413) 784-1240

## **Secretary of State**

### **Honorable William Francis Galvin (D)**

McCormack Building  
One Ashburton Place  
Boston, MA 02108  
Telephone: (617) 727-7030  
Website: [www.sec.state.ma.us/](http://www.sec.state.ma.us/)

### *Local Office:*

436 Dwight Street, Room 102  
Springfield, MA 01103  
Telephone: (413) 784-1376  
Email: [cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

## **State Senator**

### **Honorable John Velis (D)**

State House, Room 513  
24 Beacon Street  
Boston, MA 02133  
Telephone: (617) 722-1415  
Website:  
[www.malegislature.gov/people/profile/JCV1](http://www.malegislature.gov/people/profile/JCV1)

### *Local Office:*

52 Court Street  
Westfield, MA 01085  
Telephone: (413) 572-3920  
Email: [john.velis@masenate.gov](mailto:john.velis@masenate.gov)

## **State Representative**

### **Honorable Kelly Pease (R)**

State House, Room 237  
24 Beacon Street  
Boston, MA 02133  
Telephone: (617) 722-2305  
[kelly.pease@mahouse.gov](mailto:kelly.pease@mahouse.gov)  
<http://www.malegislature.gov/Legislators/Profile>

---

## LOCAL GOVERNMENT: CONTACT INFORMATION

---

### EMERGENCY NUMBERS

<b>Ambulance-Fire-Police</b> Emergency	<b>911</b>
<b>Cooley Dickinson Hospital</b> 30 Locust St./Northampton	582-2000
<b>Cooley Dickinson Urgent Care</b> 12 College Hwy/Southampton	527-1005
<b>Baystate Medical Center</b> 759 Chestnut St./Springfield	794-0000
<b>Holyoke Medical Center</b> 575 Beech St./Holyoke	534-2500
<b>Poison Control</b>	800-222-1222
<b>Water Main Breaks</b>	527-3666

### LOCAL SCHOOLS

<b>Norris Elementary</b> 34 Pomeroy Meadow Rd.	527-0811
<b>Smith Vocational</b> 80 Locust St./Northampton	587-1414
<b>Hampshire Regional</b> 19 Stage Rd./Westhampton	527-7680

### TOWN OFFICES

<b>Accountant, Town</b> 210 College Highway	529-0106
<b>Administrator, Town</b> 210 College Highway	529-0106
<b>Assessors</b> 210 College Highway	527-4741
<b>Boards/Committees</b> 210 College Highway	529-0106
<b>Building/Inspections</b> 210 College Highway	529-1007
<b>Clerk, Town</b> 210 College Highway	527-8392
<b>Council on Aging</b> 210 College Highway	529-2105
<b>Fire Department</b> College Highway	527-1700
<b>Health, Board of</b> 210 College Highway	529-1003
<b>Highway Department</b> 8 Fomer Rd.	527-3666
<b>Library</b> 30 East St.	527-9480
<b>Police Dispatch</b> 8 East St.	527-1120
<b>Select Board</b> 210 College Highway	529-0106
<b>Treasurer/Collector</b> 210 College Highway	527-4920
<b>Transfer Station</b> Moosebrook Rd.	529-2352
<b>Water Department</b> 8 Fomer Rd.	527-3666

---

## LOCAL GOVERNMENT: ELECTED OFFICIALS

---

As of the printing of this Annual Town Report the following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<b><u>Board/Department</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Term Exp.</u></b>
<b>Almoners</b> (4 yr. terms)	Harrison	Faith	Chair	5/2026
	Kuehner	Judy		5/2027
	Palmer	Lucinda		5/2025
	Kaniecki	Pamela		5/2028
<b>Assessors, Board of</b> (3 yr. terms)	Palmer	Lucinda		5/2026
	Kuplast	Kimerly		5/2025
	Sinopoli	Barbara		5/2025
	Greene	Linda		5/2025
<b>Health, Board of</b> (3 yr. terms)	Carrasquillo	Leah-Nero	Chair	5/2025
	Rooks	Kaitlyn		5/2026
	Savarese	Kathryn		5/2027
<b>Cemetery Commission</b> (3 yr. terms)	Conlin	Judith	Chair	5/2026
	Floyd	Robert	Clerk	5/2027
	Wells	William	Superintendent	5/2025
<b>Community Preservation</b> (3 yr. terms)	Kassis	Mark		5/2026
	Brown	Janet		5/2026
<b>Constables</b> (3 yr. terms)	Lumbra	Jon		5/2027
	Hamel	Jared		5/2027
<b>Finance Committee</b> (3 yr. terms)	Hamel	Douglas		5/2026
	Plimpton	Rebecca		5/2026
	Greene	Reggie		5/2027
<b>Housing Authority</b> (5 yr. terms)	Simmons	Sierra	Chair	5/2028
	Cain	Janet		5/2027
	Bowman	Anne		5/2025

---

## LOCAL GOVERNMENT: ELECTED OFFICIALS

---

<u>Board/Department</u>		<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
<b>Library Trustees</b> (3 yr. terms)	Bernier	Pam	5/2025
	Hearn	Andrea	5/2027
	Collins	Tracy	5/2025
	Domina	Mark	6/2025
	Hufnagle	Jessica	5/2025
	Labrie	Jennifer	5/2027
	McConnell	Jessica	5/2025
	McKeown	Carolyn	5/2025
	Pawlus	Amy	5/2026
	Biancuzzo	Kristen	5/2026
	Saltmarsh	Linda	5/2026
	Stahl	Convy	5/2027
<b>Park Commission</b> (5 yr. terms)	Maak	Paula	5/2025
	Mawdsley	Dylan	5/2027
	Badecker	Alice	5/2028
	Maak	Greg	5/2028
	Martin	Patrick	5/2027
<b>Personnel Policy &amp; Procedures Board</b> (3 yr. terms)	Lumbra	Jon	5/2025
	Day	Jennifer	5/2026
	Richard	Robin	5/2026
	Florek	Carolyn	5/2027
<b>Planning Board</b> (5 yr. terms)	Diemand	Paul	5/2029
	Furgal	Paul	5/2027
	Darnold	Mark	5/2028
	Johnson	Stephen	5/2027
	LaValley	Daniel	5/2025
<b>School Committee - HRHS</b> (3 yr. terms)	Thibodeau	Catherine	5/2025
	Jennings	Geri	5/2026
	Barcomb	Carol Jean	5/2027

---

## LOCAL GOVERNMENT: ELECTED OFFICIALS

---

<b><u>Board/Department</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Term Exp. Date</u></b>
<b>School Committee - Norris</b> (3 yr. terms)	Johnson	Jennifer		5/2027
	Schott	Kimberley		5/2026
	Mawdsley	Dylan		5/2027
	Larson	Margaret		5/2026
	Lumbra	Jon	Chair	5/2026
<b>Select Board</b> (3 yr. terms)	LaValley	Daniel		5/2026
	Lumbra	Jon		5/2027
	Fowles	Christine	Chair	5/2025
	Johnson	Stephen Thor		5/2026
	Palmer	Cindy		5/2027
<b>Town Clerk</b> (3 yr. term)	Dalton	Luci		5/2027
<b>Treasurer/Collector</b> (3 yr. term)	Day	Jennifer		5/2026
<b>Town Moderator</b> (1 yr. term)	Floyd	Robert		5/2025
<b>Tree Warden</b> (1 yr. term)	Laurin	Ronald		5/2025
<b>Water Commission</b> (3 yr. terms)	Slattery	Joseph		5/2025
	Gaudet	Tim		5/2027
	Kaniecki	Charles		5/2026

---

## LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

---

The following are the individuals serving in the appointed positions as of the Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
<b>Agricultural Commission (3 yr. term)</b>	Bashista	Thomas	Chair	6/2025
	Kaniecki	Charles J.	Clerk	6/2026
	Kemp	Randall E.	Alternate	6/2026
	Lucas	Claudia		6/2025
	Cowley	Steven		6/2027
	Fletcher	Robert		6/2025
<b>By-Law Review Advisory Committee</b>	Dalton	Lucille		6/2027
	Tishman	Francine M.	Chair	6/2025
	Fowles	Christine		6/2025
	Seybolt	Taylor		6/2027
<b>Capital Improvement Committee (3 yr. term)</b>	Hart	Sharon		6/2026
	Lumbra	Jon		6/2027
	Larson	Margaret		6/2026
<b>Conservation Commission (3 yr. term)</b>	Taylor	Brittany	Chair	6/2026
	Haley	Kathleen		6/2026
	Lehan	Jacob		6/2025
	Ortiz	Hazel		6/2026
<b>Cost Efficiencies Committee, Ad Hoc</b>	Fowles	Chris	Chair	6/2025
	Lumbra	Jon		6/2025
	Illingsworth	Ian		6/2025
	Okscin	Bradley		6/2025
	Cain	Janet		6/2025
	Pluta	Aliza		6/2025
	Riggs	Bob		6/2025
	Greene	Reggie		6/2025

---

## LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

---

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
<b>Council on Aging (3 yr. term)</b>	Lynn	Donna		6/2025
	Litturi	Dana		6/2027
	Seybolt	Susan	Secretary/Clerk	6/2025
	Galvan	Sylvia	Vice Chair	6/2026
	Carrere	Stephen		6/2027
	Palmer	Ted		6/2026
	Vogel	Dennis		6/2026
<b>Cultural Council (3 yr. term)</b>	Adamski	Karen		6/2025
	Dalton	Lucille A.	Co-Chair	6/2025
	Braastad	Linda		6/2026
	Loud	Jodi		6/2025
	MaFadzen	Deana		6/2027
	Nadeau	Marjorie	Co-Chair	6/2026
	Pawlus	Amy		6/2027
	Taylor	Judy		6/2026
Zemba	Robert		6/2024	
<b>Election Officer (1 yr. term)</b>	Corey	Jodi		4/2025
	Crevier	Patrice		4/2025
	Bennett	Shannon		4/2025
	Brown	Janet		4/2025
	Chilson	Troy		4/2025
	Grasty	Elizabeth		4/2025
	Hamel	Eileen		4/2025
	Hamel	Marion		4/2025
	Howard	Jane		4/2025
	Izatt	Patricia		4/2025
	LaCasse	Carol		4/2025
	Neilsen	Sharon		4/2025
	Palmer	Lucinda		4/2025
	Perrier	Joanne		4/2025
	Neiswender	Jessica		4/2025
	Robinson	Mary		4/2025
Seybolt	Susan		4/2025	
Smeidel	Stacey		4/2025	

---

## LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

---

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
<b>Election Officer – Town Meetings</b>	Canton	Kristine		4/2025
<b>Grant Committee, Ad Hoc</b>	Fowles	Chris	Chair	6/2025
	Swistak-Rooks	Kaitlin		6/2025
	Bowman	Bruce		6/2026
<b>Greenway</b>	Buehler	Michael		6/2025
	Brown	Janet		6/2025
	Senghas	Ellen		6/2027
	Kassis	Mark		6/2027
	Desrosiers	David		6/2025
	Furgal	Paul		UC
	Tauscher	Aaron	Chair	UC
<b>Historical Commission (3 yr. term)</b>	Kozub	Robert	Chair	6/2025
	Corey	Thadeus		6/2027
	Fisher	Charles		6/2025
	Searle	Barry		6/2026
	Dodds	Doric		6/2026
	Grasty	Elizabeth		6/2027
<b>Master Plan Implementation</b>	Fowles	Chris	Chair	6/2025
	Furgal	Paul		6/2025
	Madsen	Kristina		6/2025
	Simmons	Sierra		6/2025
	Richard	Lexi		6/2025
	Badecker	Alice		6/2025
<b>Public Safety Building Committee</b>	Palmer	Cindy		6/2026
	Darnold	Mark		6/2027
	Kaniecki	Charles		6/2026
	Illingsworth	Ian	Co-Chair	6/2027
	Fowles	Chris		6/2025
	Fasoli	Richard		6/2027
	Szczebak	Scott		6/2027

---

## LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

---

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
	Madsen	Kristina	Co-Chair	6/2025
	O'Shea	John		6/2026
<b>PVPC (1 yr. term)</b>	Diemand	Paul	Commissioner	6/2025
	LaValley	Daniel		6/2025
<b>Registrars, Board of</b>	Galvan	Sylvia	Chair	3/2026
	Walden	William		6/2025
	Kuroczko	MaryAnne		3/2027
<b>Technology Committee, Ad Hoc</b>	LaValley	Daniel		6/2027
	Rooks	David		6/2026
	Breen	Daniel		6/2026
	Lawrence	Art		6/2027
	Gentile	Megan	Chair	6/2025
	Neylon	Kurt		6/2025
<b>FRTA</b>	Szczebak	Scott		2/2025
<b>Veteran's Grave Officer (1 yr. term)</b>	Wells	William		6/2025
<b>Veterans' Service Officer (1 yr. term)</b>	Murdock	Michele		6/2025
<b>Zoning Board of Appeals (3 yr. term)</b>	Zedonis- Kemn	Amanda		6/2027
	Adamski	Karen		6/2025
	Geeleher	Ryan	Chair	6/2027
	Reed	Shanna		6/2026

---

## LOCAL GOVERNMENT: TOWN EMPLOYEES

---

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
<b>Accounting</b>	Okscin	Bradley	Town Accountant
	Kennedy	Thomas	Assistant Accountant
<b>Assessors, Board of</b>	Zagorski	David	Principal Assessor
	McKeown	Kathleen	Admin Assistant Assessor
<b>Building Dept.</b>	Laurin	Ronald	Building Commissioner
	Marek	Walter	Alternate
	Fischer	James	Electrical Inspector
	Mailloux	James	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Lawrence	Art	Volunteer
<b>Conservation</b>	Russell	George	Conservation Agent
<b>Council on Aging</b>	DiSanto	Kate	COA Director
	Connett	Pamela	Program Coordinator
	DiSanto	Kate	Shine/Outreach Coordinator
	Barouxis	Andrea	Volunteer Coordinator
	Matyoka	Darlene	Administrative Assistant
	Kaleta	Bill	Van Driver
	Huber	Tim	Van Driver
<b>Clerk, Town</b>	Dalton	Lucille	Town Clerk
	Woodard	Cynthia	Assistant Town Clerk
	Dubour	Mary	Volunteer
<b>Fire Dept.</b>	Fasoli	Richard	Interim Fire Chief – EMT
	Aldrich	Richard	Firefighter - Paramedic
	Bacis	Jack	Firefighter – EMT
	Benson	Kevin	Firefighter – Paramedic
	Binnall	Brian	Firefighter – Paramedic
	Blais	Brandon	Firefighter - EMT
	Blomstrom	Richard	Captain – Paramedic
	Boudreau	Nathan	Firefighter - EMT
	Braastad	Ethan	Firefighter
	Bullock	Scott	Lieutenant - Paramedic
	Chenevert	Ryan	Paramedic
	Cotnoir	Keith	Firefighter - Paramedic
	Dansereau	Kevin	Firefighter – EMT-B

---

## LOCAL GOVERNMENT: TOWN EMPLOYEES

---

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
	Doppman	Alec	Firefighter – First Responder
	Dragon	Robert	Firefighter – Paramedic
	Eline	Patrick	Captain – Paramedic
	Favata	Gina	Firefighter - Paramedic
	Felix	Lawrence	Firefighter - EMT
	Gagnon	Kyle	Firefighter – Paramedic
	Garfield	Tyler	Paramedic
	Hatch	Russell	Firefighter – EMT
	Kelly	Cheryl	Administrative Assistant
	Levine	Maya	Firefighter – EMT
	Lipetri	Cassandra	Firefighter – EMT
	Loiko	Eric	Firefighter – First Responder
	Malo	Jonathan	Firefighter – First Responder
	Mielke	William	Lieutenant – First Responder
	Miller	Benjamin	Firefighter - Paramedic
	Morin	Leon	Paramedic
	Morris	Brian	Lieutenant - Paramedic
	Morton	Cynthia	Captain - Paramedic
	Nalewanski	David	Firefighter – Paramedic
	O’Keefe	Tim	Firefighter – Paramedic
	Paschal	Tylor	Firefighter - EMT
	Peretti	Jeanette	Firefighter – EMT
	Plantier	Jacqueline	Firefighter – First Responder
	Pouliot	Kyle	Firefighter – Paramedic
	Putnam	Tim	Firefighter - Paramedic
	Riel	Dean	Firefighter - Paramedic
	Rondeau	Kyle	Firefighter - Paramedic
	Rowan	Timothy	Firefighter – Paramedic
	Rubner	Erika	Firefighter - Paramedic
	Rubner	Steven	Captain – First Responder
	Souza	Benjamin	EMT-B
	Struthers	Tyler	Firefighter – Paramedic
	Struthers	Brennan	Firefighter - Paramedic
	Svonkin	Trevor	Firefighter - Paramedic
	Williamson	Mackinzie	Firefighter - Paramedic
<b>Health Dept.</b>	Swanson	Geraldine	Health Director
	Fletcher	Nicole	Animal Inspector
	Kaniecki	Charles	Health Agent

---

## LOCAL GOVERNMENT: TOWN EMPLOYEES

---

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
<b>Highway Dept.</b>	Kemp	Randall	Highway Superintendent
	Richard	Robin	Assistant to Hwy Superintendent
	Jarosz	Todd	Senior Foreman
	Cysz	David	Foreman
	Larochelle	Jeremy	HEO/Truck Driver
	Day	Patrick	Laborer
	Labrie	Jeremy	On-call Seasonal HEO/Truck Driver
	Labrie	Kevin	On-call Seasonal HEO/Truck Driver
	Pooler	Matthew	On-call Seasonal HEO/Truck Driver
	Nadeau	Colby	On-call Seasonal HEO/Truck Driver
	Dudek	Steven	Transfer Station Attendant
	Brouillard	Matthew	On-call Transfer Station Attendant
	<b>Library</b>	Douglass	Johanna
LeClair		Andrea	Youth Librarian
Shea		Lisa	Technical Services
Munska		Emily	Circulation Services
Goulet		Carol	Historical Resources
Lacasse		Carol	Substitute
Lussier		Cynthia	Substitute
Thompson		Barbara	Substitute
Hurd		Doris	Substitute
Tirrell		Gina	Substitute
<b>Police Dept.</b>	Illingsworth	Ian	Chief of Police
	Angers	David	Officer
	Blais	Timothy	Officer
	Charette	Nathan	Officer - PT
	Cook	Martin	Sergeant
	Gomez	Isaac	PT Officer
	Goyette	Michael	RES PT Officer
	Groeber	Mark	Lieutenant
	Hurley	Daniel	PT Officer
	Kelly	Cheryl	Administrative Assistant
	Kupeyan	Joel	Officer
	Lamb	Joshua	Officer
	Latour	David	Officer
	Neal	David	Detective Sergeant
	Parmeggiani	Marisa	Officer
	Rachmaciei	Dominic	PT Officer

---

## LOCAL GOVERNMENT: TOWN EMPLOYEES

---

<b><u>Department/Office</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>
	St. Martin	Robert	PT Officer
	Yon	Anthony	Officer
<b>Town Administration</b>	Szczebak	Scott	Town Administrator
	Zedonis	Judith	Administrative Assistant
	Wells	David	Custodian
<b>Treasurer/Collector</b>	Day	Jennifer	Treasurer/Collector
	Bolduc	Angela	Assistant Treasurer/Collector
	Nomakeo	Anne	Treasurer/Collector Clerk
<b>Water Dept.</b>	Simmons	Brett	Water Superintendent
	Richard	Robin	Admin Assistant
	Senecal	Denis	Water Technician

---

## WHERE DO I GO FOR

---

<b>Absentee Ballots</b>	<i>Town Clerk's Office</i>
<b>Bags for Transfer Station</b>	<i>Transfer Station/Treasurer's Office</i>
<b>Birth Certificates</b>	<i>Town Clerk's Office</i>
<b>Building Permits</b>	<i>Building Department</i>
<b>Burning Permits</b>	<i>Fire Department</i>
<b>Business Certificate</b>	<i>Town Clerk's Office</i>
<b>Death Certificates</b>	<i>Town Clerk's Office</i>
<b>Dog Licenses</b>	<i>Town Clerk's Office</i>
<b>Electrical Permit</b>	<i>Building Department</i>
<b>Fire Arms License</b>	<i>Police Station</i>
<b>Gas &amp; Plumbing Permits</b>	<i>Building Department</i>
<b>Marriage License/Certificate</b>	<i>Town Clerk's Office</i>
<b>Municipal Lien Certificates</b>	<i>Treasurer's Office</i>
<b>Occupancy Certificate</b>	<i>Building Department</i>
<b>One-Day Liquor License</b>	<i>Select Board Office</i>
<b>Pay Excise Tax</b>	<i>Treasurer's Office</i>
<b>Pay Property Taxes</b>	<i>Treasurer's Office</i>
<b>Pay Water Bill</b>	<i>Treasurer's Office</i>
<b>Permit/License Fees (General)</b>	<i>Town Website/Specific Department</i>
<b>Raffle/Bazaar Permits</b>	<i>Town Clerk's Office</i>
<b>Register to Vote</b>	<i>Town Clerk's Office</i>
<b>Senior Tax Incentive</b>	<i>Council on Aging</i>
<b>Septic System</b>	<i>Board of Health</i>
<b>Tax Abatement Filing</b>	<i>Assessor's Office</i>
<b>Transfer Station Sticker</b>	<i>Transfer Station</i>

---

## AGRICULTURAL COMMISSION

---

Southampton is a Right to Farm Community, This General "Right To Farm" By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.

The Southampton Agricultural Commission is proud to support local farming and promote awareness of agriculture in our town.

The Commission works closely with the town boards and departments in Southampton as needed, offering insights from a farmer's perspective.

In 2024 the subject of large-scale beekeeping continued to be a topic of interest as in 2023 and 2022. Local beekeepers are concerned that large-scale beehive concentrations are affecting their smaller home-based honey production. Local overpopulation of non-local honeybees and disease pressures are the most relevant issues. The commission reviewed data collected in 2023 from local beekeepers and reached out to the Massachusetts Apiary Inspector. The inspector noted that the landscape does have a limited capacity for bees and it is possible for overpopulation of bees to occur. A decrease in the number of hives being stored in Southampton has been noted.

The Commission has also worked with the American Farmland Trust and the Natural Resources Conservation Service to identify soils of local importance that are not listed as Prime Farmland or Soils of Statewide Importance. This will aid in preserving farmland with these locally important soils.

The Southampton Agricultural Commission and our farmers thank you for your continued support.

Respectfully submitted,  
Southampton Agricultural Commission

---

## ALMONERS

---

In the late 1800's and early 1900's, Whiting Street, Harriet Chapman and Lydia Ann Searle left funds in their wills to be dispersed to Southampton residents in need of emergency relief. Today, the interest accrued from these funds and from current donations is administered by the four-person elected Board of Almoners. Residents eligible for aid can receive a one-time payment to cover immediate needs. In 2024, the Almoners assisted in a resident's yard clean up who had received a notice and potential fine from the Health Inspector. In past years, the Almoners have helped residents with an oil tank refill, coverage of an electric bill to avoid shut off, and rent payment to avoid eviction. All inquiries, discussions and fund distributions are highly confidential. Other options from state agencies and other possible funding sources are suggested before the Almoners assist. Money is not given directly to the applicant but is paid to cover invoices for service.

This year, Maureen Sheehan has stepped down from the board after serving 4 years. Pam Kaniecki was elected to fill Maureen's place. Cindy Palmer stepped down from chairperson and Faith Harrison is the new chair.

Donations are crucial in maintaining the Almoner's Fund. The Almoners are extremely grateful to today's generous donors who help fill the coffers and keep this service continuing. Donations may be sent directly to the Treasurer's office at the Southampton Town Hall, with a note for Almoners allocation.

We ask residents to help spread their awareness of the Almoners, so many people do not know of the board's existence and what it does. Inquiries and confidential referrals can be made by contacting Town officials or through a Town email address: [almoners@townofsouthampton.org](mailto:almoners@townofsouthampton.org).

Respectfully submitted,  
The Almoner's Board

---

## ASSESSORS, BOARD OF

---

The Board of Assessors works to deliver fair and equitable assessments on all real and personal property within the Town of Southampton. Fiscal Year 2024 (July 1, 2023 through June 30, 2024) was an interim adjustment year for property values as mandated by Massachusetts General Laws and in compliance with standards set forth by the Massachusetts Department of Revenue (DOR).

An assessment is the value placed upon all real and personal property for the purpose of local property taxation. An analysis of market conditions along with the assessment level and uniformity must be performed annually as of January 1 whether for the 5-year certification or for an interim year adjustment.

The Board met on December 5, 2023 with the Select Board to discuss consideration of a split tax rate. The Board of Assessors provided information and recommendations regarding the annual determination. In FY24 the Board of Assessors recommended against the split rate because its adoption could further dampen any new business coming to Southampton. Splitting the tax rate would not have increased revenue for the town, but shifted the tax burden to the commercial, industrial and personal property base which makes up only 6.04% of the total revenue for the town.

### TAX RATE

Board of Assessors signed the Tax Rate Recapitulation form for FY2024 on December 7, 2023, showing a single tax rate of \$14.25, a decrease from FY23's of \$14.33. The rate was reviewed and approved by the Department of Revenue, Bureau of Accounts on December 13, 2023.

### FY 2024 TAX RATE RECAPITULATION

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rate (C)-(D) x1000 (A)
Residential	93.9551%	14,063,244.10	986,894,946.00	14.25
Open Space	0.00	0.00	0.00	0.00
Commercial	3.1872%	477,061.61	33,477,954.00	14.25
Industrial	0.7187%	107,575.36	7,549,000.00	14.25
Personal Prop.	2.139%	320,166.54	22,467,406.00	14.25
TOTAL	100.00%		1,050,389,306.00	*****

The average value for single family homes for FY24 was \$420,827.

The Board of Assessors is comprised of three members, Cindy Palmer (Chair), Linda Green (Clerk) and the Board welcomed new member Kimberly Kuplast.

The office staff consists of David Zagorski (Principal Assessor) and Kathy McKeown (Administrative Assessor). The Assessors also used the consulting services of Matt Fontaine and Roy Bishop. Matt assisted with cyclical inspections, which is a mandate from Department of Revenue, that every property in town be reviewed within a 10-year cycle. Roy aided the assessor's department with reviewing and reassessing commercial properties in town.

---

## **ASSESSORS, BOARD OF**

---

The office uses Vision Government Solutions for their CAMA (Computer Assisted Mass Appraisal) program to analyze and determine assessments. The office also utilizes VADAR, a new data software shared with other Town offices such as the Tax Collector.

The Board of Assessors met for much of 2024 every other week. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings.

### **REAL & PERSONAL PROPERTY TAX**

#### **Commitments & Warrants**

The Board signed FY24 property tax commitments and water/sewer, septic betterment Warrants for the following:

Real Estate Tax	\$ 14,647,894.57
CPA	\$ 330,160.27
Personal Property	\$ 320,160.62
Water Liens	\$ 15,704.54
Septic Betterments	\$ 10,917.33
Supplemental Assessments	\$ 11,025.64
Supplemental CPA Assessments	\$ 319.53
PILOT (s) Totaling	\$ 70,924.33

#### **Abatements**

The Board granted \$20,980.60 in Real Estate tax abatements, \$569.31 in CPA abatements and \$834.03 in Personal Property abatements.

#### **Personal Exemptions**

The Board granted the following Personal Exemptions:

<u>Clause</u>	<u>Total # Granted</u>	<u>Amount Exempted</u>
Clause 17D- Senior/ Surv. Spouse	9	\$ 1,575.00
Clause 18- Hardship	1	\$ 1,000.00
Clause 22- Veteran 10% or more Disabled	37	\$ 14,800.00
Clause 22E- 100% Disabled Veteran	21	\$ 21,000.00
Clause 41C- Senior	10	\$ 10,000.00
Clause 22C-Veteran w/ Spec Adapted Hs	1	\$ 1,500.00
Clause 22D- Veteran Widow/Widower	10	\$ 51,160.38
Clause 37A- Blind	5	\$ 2,500.00

#### **Senior Work-Off**

Five residents of the Town of Southampton took part in the Senior Work-off program and combined received \$6,787.50 in Real Estate tax abatements.

### **MOTOR VEHICLE EXCISE TAX**

#### **Commitments/Warrants**

Motor Vehicle excise tax commitments for the following totals for FY24 were signed by the Board.  
FY24 Motor Vehicle Tax \$ 1,172,868.98

---

## ASSESSORS, BOARD OF

---

### Abatements

The following figures are the total amounts of motor vehicle and boat excise tax abatements for July 2023 through June 2024 that were signed by the Board.

<u>MOTOR VEHICLE</u>	
2021	\$169.05
2022	\$57.75
2023	\$5,937.91
2024	\$16,429.95

The Assessor's Office is open Monday thru Thursday 9:00-4:00. The phone number for the Assessor's office is 413-527-4741, and email [boardofassessors@townofsouthampton.org](mailto:boardofassessors@townofsouthampton.org). The Board of Assessors would like to remind the public that most of the information in our office is public and available on our Town's website at [www.townofsouthampton.org](http://www.townofsouthampton.org) under "Government" and "Departments" or "Finance".

The Board of Assessors is pleased to represent the Town of Southampton as an elected board and self-governing body, and we strive to treat all taxpayers fairly and equitably during our tenure.

Respectfully submitted,  
Cindy Palmer, Chair

---

# BUILDING DEPARTMENT

---

## Function of the Building Department

The Southampton Building Department is responsible for ensuring the safety, integrity, and compliance of all construction projects within the town. The department enforces the **State Building Code**, oversees permitting, conducts inspections, and provides guidance to property owners, contractors, and developers. By regulating construction activities, the department helps maintain structural safety, zoning compliance, and adherence to local and state regulations.

In addition to permitting and inspections, the Building Department is also responsible for:

- Reviewing construction plans to ensure compliance with local, state, and federal codes.
- Investigating complaints and addressing violations of building codes and zoning laws.
- Providing education and outreach to residents and contractors about building safety and best practices.
- Coordinating with other municipal departments, such as Fire, Health, and Planning, to ensure safe and sustainable development.
- Issuing Certificates of Occupancy upon project completion to verify compliance with all regulations.
- Conducting periodic safety inspections of existing buildings to identify and address structural or safety concerns.

## Summary of Permits Issued

For the calendar year 2024, the Southampton Building Department issued a total of **670 permits** across various categories. The breakdown is as follows:

- Building Permits, Residential – 318
- Building Permits, Commercial – 17
- Sign Permits – 8
- Sheet Metal Permits – 9
- Gas & Plumbing Permits – 140
- Electrical Permits – 178

## Understanding the Need for a Building Permit

A building permit is required under the **State Building Code** for the following:

- Construction, alteration, repair, removal, or demolition of a building or structure.
- Changes in the occupancy of a building or structure.

If you are unsure whether your project requires a building permit, please contact the Building Department before beginning construction. Ensuring compliance with permit regulations helps maintain safety and adherence to state laws.

---

# BUILDING DEPARTMENT

---

## How to Apply for a Permit

Permit applications are available at **Town Hall** during regular office hours. They can also be accessed online at:

[Southampton Building Department Online Forms](#)

If you need assistance completing your application, please contact the Building Department.

## Office Hours & Contact Information

The **Building Commissioner's Office** is open:

- **Monday – Thursday:** 6:30 AM – 11:00 AM
- **Phone:** 413-529-1007

For inquiries, please call during office hours.

Respectfully submitted,  
Ron Laurin  
Southampton Building Commissioner

---

## **BYLAW REVIEW ADVISORY COMMITTEE**

---

The Bylaw Review Advisory Committee continued its work to update existing General Bylaws, draft new bylaws or recommend amendments in response to requests from town departments or committees. All of the General Bylaws (and Zoning Bylaws) are now easily findable and word-searchable on the Town's website having been codified and posted to the ECode 360 system.

During the year, the Attorney General's office approved the two bylaws presented at the December 2023 Special Town Meeting: Membership on Boards/Committees and Operating Procedures of the same. Two other bylaws presented at the May 2024 Annual Town Meeting: Nuisance/Peace and Quiet and the Board of Registrars were also approved. It should be noted that a proposed update of the Bylaw on Keeping of Unregistered Vehicles did not gain approval at that same town meeting and has been tabled.

The Committee has recently produced an update of the Swimming Pool Safety bylaw, and an amendment to the Naming of Buildings, Structures and Lands bylaw and the Town Meeting bylaw that will be voted upon at the March 2025 Special Town Meeting. Legal counsel determined that another drafted bylaw, Use of Public Buildings, was more appropriate to be a Select Board policy and that has been effected.

Other on-going tasks include some language amendments to the Wetlands bylaw, the Finance Committee and Capital Committee bylaws. The biggest task in the coming weeks will be the researching of other town's bylaws to draft a new Scenic Roads bylaw that meets the needs of Southampton.

Respectfully submitted,  
Chris Fowles

---

# CEMETERY COMMISSION

---

## **Center Cemetery Fence**

The Annual Town meeting, a pivotal event for our cemetery, approved the crucial CPA funding for our historic iron fence restoration on May 7. The Town Administrator signed Amherst Welding's quotation, returned it to them, and placed the fence restoration purchase order. Amherst Welding completed the restoration of our historic fence and widened one entrance way successfully.

## **Holmberg and Howe, Inc. for mapping the new section**

Our discussion revolved around hiring Holmberg and Howe, Inc. to expand their survey of our proposed new Section 13. The aim was to determine an acceptable layout for grave plots with a single dirt road for mowing and emergencies. After careful consideration, it was decided to allocate parking spaces in the western part of Section 12 instead of grave plots. This decision was made due to the potential risk of cave-in from the town's ruptured underground drainage pipe, a safety concern we take very seriously.

We met with Larry Holmberg for new section mapping and discussed possibilities and expectations for our new section. We remain open to creative opportunities.

- We discussed a 10-foot pathway supporting only one hearse to back in off of High Street, to be gate-locked when not used for funerals.
- We discussed a five-foot buffer ADA-compatible pathway with approved pitch and width near the property line and around the new section plots.
- Larry suggested a very discriminatory crop for big trees. Remove one of the two 24-30" trees and make it look good. Keep the 40" oak.
- We discussed the possibilities of stairways leading into a new section.
- After a valuable exchange of thoughts and ideas, Larry suggested we do not need his services, but need to engage a Landscape Architect instead.
- An example of a gravel or hardpack pathway is at the Palmer Cemetery in Syracuse and Chester. We agreed to have a field trip to Chester to inspect their pathway.
- We will consider a cremation wall/ retaining wall for cremains.
- Larry emphasized (1) we need a landscape architect. He will provide recommendations, and (2) we may start clearing out brush to see what landscape contours we have there. His thoughts were to remove all 1' and 1.5' brushes.
- Larry thought placing a memorial on the steepest slope would be an attraction and make it a more park-like atmosphere.
- We want to encourage walking in the cemetery.
- It was thought that a small border of arborvitae or holly along our current West Road, and this section would be beneficial to prevent visitors from sliding down the slope.

## **Existing Grave in Section 12**

We discussed the need to move an existing grave to another section due to the uncertainty of safety regarding the rupture in the town's underground drainage pipe. The deceased has no family. We moved him to be near his deceased wife's plot in Section 10.

This is necessary as the town's underground water maintenance pipe from Pomeroy Meadow Road runs under the cemetery road between Sections 9 and 10. The blowout through the years has created a deep ravine abutting the Center Cemetery. Rains in 2023 have fractured the pipe more and

---

## **CEMETERY COMMISSION**

---

destabilized the bank. We are concerned that the town will need to hire heavy equipment to address the situation shortly. We do not want future pipe ruptures to threaten the safety of the grave.

Because of this, we will lose approximately 20 grave sites from Section 11, a loss we were not prepared for; In the meantime, the area can be used to park cars for visiting mourners.

The Wilbur Vault Company operator was very professional and efficient. The top and bottom had to be replaced, which cost the Cemetery Commission. The coffin was removed carefully and placed in a new vault quickly, causing no disturbance, and then buried at the new site. This emergency move to clear the area for the town to address the growing problem of erosion from its Pomeroy Meadow Road drainage pipe cost us around \$2,500.

### **Seasonal Signs**

We want the Center Cemetery to be more inclusive. We encourage walkers and will create wording accordingly. We also discussed the benefits of installing two dog waste bag dispensers in the Center Cemetery.

We want signs that welcome community involvement, walking, bird watching, etc. One idea was a sign alerting residents to call the town hall if there was a problem in the Center Cemetery.

### **Large Old Oak Tree at the back of the Center Cemetery**

K&J Tree Service quoted \$3,000 and removed it, plus two large branches from the tree immediately south at no extra charge.

### **Tree Work**

We hired a certified and licensed arborist to assess the health of all our cemetery trees.

### **New Section Clearing**

K&J Tree Service quoted \$7,000. We agonized over this unexpected expense because it needed to be done to allow the landscape architect and us to envision what is possible for a park-like section. We engaged K&J Tree Service to clear out brush, saplings, and fallen trees in the southwestern part of the Center Cemetery in preparation for new burial lots for our proposed new section.

### **Section 12**

We agreed that the remaining open area of Section 12 would be used for parking to assist mourners during funeral services, since the town will need to repair its ruptured drainage pipe in this area.

### **Motorized Vehicles**

We agreed that ATVs and snowmobiles would continue to be banned from cemetery property.

### **Johnson Property**

We continued discussing opening this section to hiking trails. We will research the deed and determine our responsibilities with the Water and Conservation Commissions.

---

# CEMETERY COMMISSION

---

## **Environmental Assessment**

We hired Ward Smith, a certified wetland scientist, to do an environmental delineation of about an acre near the northwestern corner of the Center Cemetery on Monday, June 24. Ward walked the area, taking soil samples and observing obligate upland plants and the distance from the intermittent stream to the town's drainage pipe. It revealed that the area near the northwest portion of the Center Cemetery is wet with hydric soils, obligate wetland plants, and red maples and is thus considered a wetland. For now, there does not appear to be a solution to use the area as a pathway to the rest of the property through that corner.

Respectfully submitted,  
Judith Miller Conlin, Chair  
Southampton Cemetery Commission

---

## COMMUNITY PRESERVATION COMMITTEE

---

### **CPA Projects Approved at May 7, 2024 Annual Town Meeting**

In 2024, the Community Preservation Committee (CPC) recommended the following projects for Community Preservation Act funds, which were then approved by town meeting vote.

- Project Title: Historic Center Cemetery Fence Restoration  
Amount Funded: \$24,500  
Description: to the Cemetery Commission for restoration and preservation of the Southampton Center Cemetery's previously damaged historic metal fence.  
Funded From: Historic Preservation  
Project Status as of 2024 year-end: Project completed.
- Project Title: Grant Match for Greenway Design  
Amount Funded: \$23,000  
Description: to the Greenway Committee for the purpose of matching funds from the 2024 Mass Trails Grant program for Phase 3 of the Southampton Greenway bicycle and pedestrian path design and engineering.  
Funded From: Open Space/Recreation  
Project Status as of 2024 year-end: The MassTrails grant was secured, project is still in progress.
- Project Title: Conservation Restriction at Fomer Road (Reimbursement)  
Amount Funded: \$250,000  
Description: to acquire a conservation restriction on the 25 acre parcel of land on Tax Map 27, Lot 4 (or on a portion of said parcel) under the custody of the Southampton Conservation Commission. These funds will be reimbursed in full from the Landscape Partnership Grant.  
Funded From: Undesignated  
Project Status as of 2024 year-end: State grant still current. Kestrel Land Trust negotiations are ongoing.
- Project Title: Pomeroy Meadow Road bond payment for water protection  
Amount Funded: \$51,100  
Description: To pay down the bond taken by Southampton to Protect Water resources in the town.  
Funded From: Open Space Reserve  
Project Status: The original bond was taken on in 2019 and bond payments will be completed in 2030.

### **Additional CPC Activities in 2024**

The CPC developed a written Community Preservation Annual Plan, which was published in draft form, discussed at CPC annual public hearing in March, and finalized by committee vote. The Annual Plan is available on the CPC webpage. The CPC undertook a review of previously funded CPA projects with remaining account balances to determine which funds should be returned to CPA reserves.

Respectfully submitted,  
Community Preservation Committee

---

# CONSERVATION COMMISSION

---

## **Wetland Protection**

- The Conservation Commission’s authority for protecting wetlands and waterways comes from the Wetlands Protection Act (MGL Chapter 131 section 40) and the Town’s Wetlands Protection Bylaw. In 2023, the Conservation Commission held 17 meetings, all of which were held via Zoom. Three Requests for Determination of Applicability, three Emergency Certifications and five Notices of Intent were reviewed and an Order of Conditions issued during the year. One Certificate of Compliance, and one Extension Permit were also issued. One request for a property coming out of Chapter 61A was considered. In addition to the meetings, site visits were arranged with property owners and/or their representatives to view the properties. Building permit applications were reviewed to determine if the locations were jurisdictional or not and accordingly signed by the Conservation Commission. Queries from residents were addressed.
- As part of its responsibilities, the Commission worked closely with many other boards and Town departments. Commission members and Associates held seats on the Community Preservation Committee, Master Plan Implementation Committee, and Open Space Committee.
- Since the last report, the Commission has issued 9 permits, including 3 Notices of Intent (NOI), 3 Emergency Certificates and taken 9 enforcement actions including issuing one Enforcement Order.
- Hazel Ortiz and Nicole Marcotte joined the Commission as full members in 2024. Diana Federman and Brittany Gutermuth continued as Associates for Fiscal Year ’23.
- ARPA funds were used to hire Conservation Agent George Russell, who began assisting the Commission in July 2023.
- Since the last report, the Agent has conducted or attended approximately 60 site visits and on-site meetings.

## **Conservation Lands – Stewardship Program**

- The Conservation Commission is specifically charged with the protection of the community's natural resources in the Conservation Commission Act (MGL Chapter 40 section 8C).
- Volunteer work: Commission members and Associates, Friends of Southampton Open Space, and other members of the community helped to maintain trails by clearing fallen trees and branches. Old fencing was removed from the Clark Family Homestead and Clearwater Woodland Conservation Area.
- Forestry Management: Logging was completed at the Alice Brown Conservation Area and started at the Lyman Conservation Area in accordance with the approved Forest Cutting Plan.

---

## CONSERVATION COMMISSION

---

- Manhan Meadows Sanctuary, 48 East Street: The Hazel Young Trail was rerouted and improved using funding from a MassTrails Grant and Community Preservation Act funds. The Chapter 91 license was received from the state for the bridge over the Manhan River. Supplemental Environmental Project (SEP) funds were used on an ecological enhancement project to create and implement invasive species controls and an ecological restoration plan for the area.
- Clark Family Homestead: Permits have been submitted for a bridge over a stream in the area and when completed the bridge will allow completion of the walking trail.
- Conservation Restrictions: CR monitoring reports were received for the Wolf Hill Sanctuary, Riggs, and Red Brook Estates CRs. Issues raised in these reports are in the process of being investigated.

Respectfully submitted,  
Brittany Taylor, Chair

---

## COST EFFICIENCIES COMMITTEE, AD HOC

---

The Ad Hoc Cost Efficiencies Committee met six times during the year. With a new Town Administrator on board we spent the majority of our time looking at future capital planning and the need to improve the efficiency of our government structure per the recommendations of the 2016 report on the Evaluation of the Structure/Operations of Town Government. Southampton has a mixture of elected and appointed officials, many committees and boards, and often a small pool of the same people that are volunteering to be on committees. The report questioned how to become more effective with more accountability, more decision-making structure, more clarity and more forward planning. The Committee will continue to review the feasibility of a home rule form of government.

As our initial meeting coincided with budget preparation, we had meetings with the Highway Superintendent to review the status of the Transfer Station, its revenue and expenses, and how to make it a more viable service in town. For the first time this enterprise fund was not covering its costs. In our discussions we looked at current fees compared to the cost of curbside trash haulers as well as the numbers of households using the facility. Cost-wise, we noted that Southampton as a green community is a member of the materials recycling plant in Springfield, they take our recycling through their sorting facility. In previous years we received revenue, but the recycling market has now almost disappeared, and we are paying for that service. Trucking and disposal costs have continued to climb. An additional challenge relates to the capping of the previous town landfill. We have continuing requirements for soil/gas monitoring to ensure groundwater is not being polluted and travelling offsite. The committee recommended that this cost be born by the town and not the enterprise fund itself. It should be considered an inherited expense.

As a prelude to much needed long-term planning, the “Capital Improvement Planning Guide” put out by the Department of Local Services served as a basis for the committee’s discussions. We concluded that the existing Capital Improvement Committee bylaw needed to be updated and that longer term capital planning and acquisition scheduling could help the public understand the actual needs of running the town. We have never truly set aside/invested funds in a way they can grow. The approach for the past few years has been to fund as many small capital items as possible every budget season with the funds we have available. The largest expenses, such as a police cruise or a street-sweeper end up being defrayed and the problems of breakdown/repairs continue to increase and compound over time. It was decided that verifying and updating the town’s fixed asset spreadsheets that list equipment, vehicles and land, are a necessary task to ensure what may have been disposed of vs. current inventory. This would be the beginning of a Capital program initiative that would include photos and a description/location of the asset, its useful life and a five-year outlook to maintain it or purchase new. We need to work on defining what our capital policy is going to be, revise our bylaw, set priorities and timetables for replacement, and determine where the funding is going to come from. Presenting this consolidated information in a user-friendly format will help voters understand and be more aware of any large purchases and when they are intended to occur. This forward planning exercise is a multi-year project that is long overdue.

Respectfully submitted,  
Chris Fowles, Chair

---

## COUNCIL ON AGING

---

The Southamptton Council on Aging and Senior Center provides information, referrals, Medicare/SHINE counseling, Supplemental Nutrition Assistance Program (SNAP), Low Income Heat and Energy Assistance Program (LIHEAP) and housing application assistance, transportation, activities, and socialization opportunities to the 60+ population in Southamptton, Massachusetts. There is no cost to become a member of the Southamptton Senior Center and individuals of the surrounding communities are welcome to attend all Southamptton Senior Center activities, events, and resource options. The Senior Center is open to the public Monday - Thursday from 8:30 a.m. - 4:00 p.m. Franklin Regional Transit Authority (FRTA) van rides are wheelchair accessible and available Monday - Friday with operating hours and appointment requests varying from 7 a.m. – 5:30 p.m.

In 2024 the Senior Center saw a 20.5% increase in attendance in comparison to 2023, which is attributed to the 65 different program offerings, 1376 Highland Valley Elder Services meal distributions, 1387 trips on the FRTA van, and more than 2100 documented volunteer hours at the Senior Center and off-site COA activities. New programs in 2024 were our monthly card-making and watercolor art classes, a Halloween Dance, Medicare, scam prevention and elder law presentations, a revamped “Music and Memories Café” program, along with healthy living initiatives including an outdoor hiking group and “No Toxins” presentations and working groups. Participants of the TRIAD initiatives also increased in 2024. These programs and services include Sand for Seniors, house numbering program, lock boxes, the Resident Reassurance Program, durable medical equipment lending program, and Winter Wellness Checks.

The Council on Aging experienced a few staffing changes in 2024. Amy Sugihara left her position as Volunteer Coordinator in April, and Andrea Barouxis was hired as the new Volunteer Coordinator in July. Christina Johnson departed from her role as Director in July, and Deborah Radway stepped in as Interim Director from July – August while the Town of Southamptton conducted a search for a new Director. I, Kate DiSanto, was hired as the new Director in September having previously worked as the Outreach Worker and SHINE counselor. In my role as Director, I have continued to provide confidential and individual public benefits and Medicare counseling while we worked to fill the Outreach Worker vacancy. Pamela Connett, our Program Coordinator, and Darlene Matyoka, our Administrative Assistant, worked diligently in their roles throughout the calendar year. One-on-one counseling services, new programming opportunities, and enhanced volunteer engagement are some of our most appreciated resources by our local community.

In 2024, the Southamptton Council on Aging applied for and secured a “Senior Center Modernization” Service Incentive Grant totaling \$19,464, which was funded by the Massachusetts Executive Office of Elder Affairs through the Massachusetts Councils on Aging. This grant award approved the purchase of an outdoor storage shed in the fall of 2024, with additional purchases slated for the spring of 2025. These future purchases include permanent outdoor signage for the Senior Center, accessible outdoor garden beds, accessible outdoor furniture, a portable digital display, a looping system for hearing aids, and moveable partitions for overlapping programming. The “Memory Café Innovations and Start-Ups” grant, along with the “Outreach and Marketing of Your COA” grant allowed Council on Aging staff to support Memory Café programming and expand outreach efforts through the end of FY24. A Town of Southamptton ARPA grant in the

---

## COUNCIL ON AGING

---

amount of \$2,205 was awarded in December for the purchase and installation of an Automated External Defibrillator (AED) machine specifically located within the Senior Center.

The Southamptton Council on Aging continued to receive its primary programming and supplemental salary funding from the Massachusetts State Formula Grant. The State Formula Grant award amounts are calculated using a payment rate established for the fiscal year by the General Appropriations Act. For FY25, beginning July 1, 2024, Massachusetts Councils on Aging were awarded \$15 per person for residents aged 60 and over, for a total Southamptton distribution of \$28,725. This State Formula Grant provided full funding for the Volunteer Coordinator salary, 36% of the Program Coordinator's salary, class instructor fees, programming and office supplies, food, and event support for the annual Volunteer Luncheon and Awards Ceremony and Veteran's Day Appreciation Brunch. Our programming in 2024 also benefited from three Cultural Council grants awarded in 2023 for the 2024 calendar year.

Our Boards and Committees worked diligently to support the current and future needs of Southamptton residents and the Senior Center. These groups include the Southamptton Council on Aging Board, the Friends of the Southamptton Council on Aging (FOSCOA), and the Senior Center Building Committee. Through monthly meetings, special events, and time dedicated to volunteering at the Senior Center, our board members and Senior Center volunteers contributed immeasurably to the positive environment and community that has made the Senior Center a special and welcoming place to be.

The Senior Center Building Committee had its first meeting in January 2024. The initial focus of this committee had been to conduct further due diligence on the chosen, but not purchased, Clark Street property as the future home of the Senior Center as recommended by Abacus Architects + Planners. That due diligence included a review of the land survey and soil study as well as the undertaking of a successful perc test, a title search and a wetlands delineation. This process revealed that the protected wetlands were more extensive than originally shown, and the remaining land was not sufficient for the overall building plan without significantly disturbing the adjacent wetlands. Therefore, the committee decided to no longer pursue what would have otherwise been an ideal future site for the Senior Center. Despite these challenges, the purchase of the 0 College Highway property by the Town of Southamptton opened new doors to the future of the Southamptton Senior Center location, and the Senior Center Building Committee has moved forward with its charge in partnership with the Town and affiliated groups.

Our 2025 goals are to continue growing our impact and services for the Southamptton population, while also searching for additional grants and funding sources to better support our efforts. We will continue to work on increasing membership, visibility, and opportunities for outreach in the 2025 calendar year, and are grateful for the support of our members, the Town, and the surrounding community.

Respectfully submitted,  
Kate DiSanto, Director & SHINE Counselor

# YEAR IN REVIEW

**OUR MISSION:** The Southampton Senior Center and Council on Aging (COA) provides information, referrals, Medicare/SHINE counseling, SNAP, LIHEAP and housing application assistance, transportation, activities, and socialization opportunities to the 60+ population in Southampton, Massachusetts. There is no cost to become a member of the Senior Center and individuals of the surrounding communities are welcome to attend all Southampton Senior Center activities, events, and resource options.

## Senior Center Activities & Participation

7785	20.5%	65
Number of check-ins of duplicated attendees	Percentage increase in attendance since 2023	Different program offerings available throughout 2024
1376	1387	2104
Number of Highland Valley Elder Services meals distributed at the Senior Center	Number of rides/trips by the Franklin Regional Transit Authority (FRTA) van	Documented volunteer hours at the Senior Center

## External Funding & Grants Awarded: \$40,529.75

The Southampton Senior Center and COA is grateful for the grant opportunities and financial support of the Massachusetts Executive Office of Elder Affairs (EOEA), the Massachusetts Councils on Aging (MCOA), and the Town of Southampton. These grant funds reflect FY24 and FY25 dedicated awards.

Fund/Grant Name	Total Funds	Funded/Awarded By:
Friends of the Southampton COA	\$4,152.75	Friends of the Southampton COA
Memory Café Innovations and Startups	\$4,959	EOEA & MCOA
Outreach and Marketing of Your COA	\$9,749	EOEA & MCOA
Senior Center Modernization	\$19,464	EOEA & MCOA
AED Purchase and Installation	\$2,205	ARPA Award - Town of Southampton

---

## EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

---

Dear Families, Stakeholders and Community Members:

I am very excited to be your superintendent! I have been an educator for thirty years and have experience as a teacher, coach, vice principal, principal, assistant superintendent, and interim superintendent. I have taught students of all ages from enrichment opportunities with elementary students to correctional education for incarcerated adults. For the past seventeen years I have been an instructional leader at the middle school, high school and district levels. In all that time and in those various experiences, I have learned one integrally important lesson: education is about people and the connections made between them. Whether I was teaching interdisciplinary project-based units on mythology and astronomy to fourth graders or exploring the comparisons and contrasts between Machiavelli and Tupac Shakur with inmates, it became clear that the development of relationships was the singular most important determiner of success in education. I look forward to building relationships and connecting with the communities who have so graciously welcomed and supported my opportunity for leadership.

As I begin my tenure as superintendent here with the Five Districts (Chesterfield-Goshen, Hampshire, Southampton, Westhampton, and Williamsburg) we will focus on Communication, Collaboration, Community, and Compassion; we like to call them our 4 Cs:

- With effective **communication**, we will ensure transparency and provide platforms for discourse with all;
- Through **collaboration** we will learn, grow, and move forward positively;
- In a cohesive **community** we will support our learners and educators and make the Five Districts the place to be;
- Finally, with **compassion** we will put in place excellent instruction, effective programs and amazing schools that adhere to MA General Law, follow District Policies and implement best practices.

One of my first tasks upon my start on July 1, 2024 was the development of a strong, capable, and cohesive Central Office Team (COT). The task was hugely important because of the turnover of former administrative leaders; however, it created an opportunity to build and develop a team who share a “student-focused” philosophy, who adhere to a positive attitude, and who model a Growth-mindset. I am excited to say that the task has been accomplished, and the COT is in place and operating optimally to move the Five Districts forward towards our short and long term goals. Please welcome our new team:

- Vito Perrone, Superintendent of Schools
- Michael Fredette, Assistant Superintendent of Curriculum, Instruction and Assessment
- Amy Drake, Director of Pupil Services
- Dawn Scaparotti, Business Administrator
- Kyle Landrio, Assistant Business Administrator

In order to establish transparency, recover trust, and build shared understanding. The COT suggested that we communicate our goals with you. They are cohesively aligned with two of the four Strategic Objectives from the 2022-2027 Strategic Plan: 1) Positive School Culture and 2)

---

## EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

---

Intra-District Partnerships and Regional Efficiency. The former because the input I received from stakeholders, principals, and educators indicated a need for significant improvement and performance at the Central Office; the latter because Chairpeople of the various school committees informed me that ineffective partnerships and rampant inefficiencies had to be redressed. The outcomes intended, simply stated, are the creation of positive school cultures and enhanced intra-district partnerships and regional decision making processes across the Five Districts. The framework for the outcomes rests on our student learning goal (SLG), professional practice goal (PPG) and two district improvement goals (DIG 1 and DIG 2); they are captured in the following goal statements:

- **Student Learning Goal- Create a culture of support for stakeholders by establishing communication systems to regularly provide information, resources, and platforms for feedback and input;**
- **Professional Practice Goal- Establish the use of a consistent evaluation system to monitor educator practice, provide relevant feedback, and encourage substantive reflection and adjustment to practice;**
- **District Improvement Goal 1- Build a Central Office Team, create a system of hiring protocols and processes, identify areas of inefficiency, ineffectiveness, and sloppiness, and redress the issues by applying resources to them;**
- **District Improvement Goal 2- Build an efficient and effective Fiscal System in order to generate a budget that meets the needs of the Districts’ students, teachers, principals, programs, and schools while concurrently assessing and redressing mistakes, issues, and problems in prior fiscal years.**

As I reflect on my first six and a half months as superintendent, I am happy to report that we are making excellent progress with our goals and in our work. The COT knows that we have a lot to do to earn your trust, to build relationships with you, and to collaborate towards the best for our students, teachers, principals, and schools; however, we are not daunted! Please be encouraged to say hello to us when you see us out and about in the community, at games and events and in the school(s). Thank you for your support and be well!!

Respectfully submitted,  
Dr. Vito J. Perrone

---

## EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

---

### **Enrollment**

At the end of 2024, 718 students were enrolled at HRHS. Enrollment for the 2024-2025 school year is the highest enrollment we have had since COVID began in 2020.

#### *Current Enrollment by Town:*

- Chesterfield: 21 students
- Goshen: 33 students
- Southampton: 292 students
- Westhampton: 73 students
- Williamsburg: 89 students
- Worthington (tuition agreement): 34 students
- School Choice/Tuition Agreement for Specific Programming: 176

#### *Current Enrollment by Grade:*

- 7th Grade: 132 students
- 8th Grade: 154 students
- 9th Grade: 124 students
- 10th Grade: 110 students
- 11th Grade: 97 students
- 12th Grade+: 101 students

### **Academic Achievements**

I am extremely proud to report that our accountability percentile (as determined by the Department of Elementary and Secondary Education or DESE) increased again this year! DESE assigns a rating and an accountability percentile to every school throughout the state each year based on student achievement and growth (MCAS scores), high school graduation rate, chronic absenteeism, dropout rate, extended engagement rate, and advanced coursework completion. Hampshire Regional High School maintained a strong standing in the state's accountability system, reflecting our commitment to academic success and student growth. Our accountability percentile in 2024 was 81, which means that Hampshire Regional High School is performing better than 80% of K-12 and middle/high schools across the state. This is an improvement from our accountability percentile of 80 last year, and is the highest accountability percentile we have been assigned since DESE began using this rating in 2013.

Notably, our chronic absenteeism rate saw the most significant improvements: chronic absenteeism for our middle school grades went down by 4.9%, and went down by 3.2% for our high school grades. Our improvements with chronic absenteeism were even more notable for our students who are considered the “lowest performing” by DESE: their chronic absenteeism rate declined by 25.3%!

Hampshire Regional made the Advanced Placement (AP) Honor Roll again this year for the second year in a row! Out of all of the AP exams that were administered, 76% of them received a score of 3 or higher, which means students could potentially receive college credit for these courses (depending on which college they attend). 17 students scored a 5, the highest score possible, on a total of 28 AP exams. One student, Nicky Elias-Gillette, earned a score of 5 on five separate exams!

---

## EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

---

In November, 35 juniors and seniors were inducted into the Hampshire Regional High School Academic Society, run by HRHS librarian Andrea Belanger! In order to be eligible for Academic Society, students must have maintained a minimum of a 3.7 grade point average, completed their 30 hours of community service by the time they are applying, and complete additional community service throughout their time in Academic Society. This year, current Academic Society members chose our new superintendent Dr. Vito Perrone, to be the keynote speaker at the induction ceremony for new members. Congratulations to the following students on this accomplishment: Phoebe Bowser, Grace Brouillard (Southampton), Keegan Butler, Colin Cahill (Southampton), Ella Cleary, Gabe Couture (Southampton), Jayden Hamel, Alex Henrichon, Sarah Hultman, Carlea Manley, Benji Marconi (Southampton), Lucy McVey, Joe Moro (Southampton), Augustus Niswonger, Reese O'Connell, Evie Palmer (Southampton), Amelia Perry, Abby Provost, Emmett Quinn, Ash Skow (Southampton), Corinne Somes, Elisabeth Sturtevant, Avery Tudryn (Southampton), and Lila Watkins (Southampton).

Eleven HRHS students earned National Recognition from the College Board in 2024! These students earned this academic honor because of their outstanding performance on the PSAT and/or AP Exams. Matthew Cesare (Southampton), Abigail Fiset, Camden Jarosz (Southampton), Sadie Mahon-Moore, Alexander Materdey, Augustus Niswonger, Emmett Quinn, Ava Senecal (Southampton), Anna Shadrick, and Julia Sicard (Southampton) all earned the National Rural and Small Town Award. In addition, Emma Kelly earned the National First Generation Award, Sadie Mahon-Moore earned the National African American Award, and Ava Senecal won the National Indigenous Award.

32 HRHS seniors received the John & Abigail Adams Scholarship from the Department of Elementary and Secondary Education (DESE)! These students qualified for the scholarship based on their 10th grade MCAS scores. The scholarship will pay for tuition at any Massachusetts state university and is valued at \$5000-\$6000 total, depending on the specific college. Congratulations to the following seniors: Logan Bean (Southampton), Sophia Bernier (Southampton), Dara Cassidy, Matt Cesare (Southampton), Cassidy Clark (Southampton), Alyssa Colon-Garcia, Ella Donahue, Hayden Durazo, Georgia Frazier, Layla Gauger (Southampton), Julia Hamel (Southampton), Maddie Hollister (Southampton), Addison Hufnagle (Southampton), Camden Jarosz (Southampton), Emma Kelly, Bella LeBarron, Olivia Manganelli (Southampton), Phil Morin, Madi Oravec, Emmett Quinn, Colman Radowicz (Southampton), Ava Senecal (Southampton), Anna Shadrick, Julia Sicard (Southampton), Jacob Sicard (Southampton), Molly Smith, Brendan Stevenson, Kayla Velez, Dana Warren, and Jack Wresien.

### **Athletic and Extracurricular Achievements**

In January, two students, Isabelle Mondschein and Dana Warren, were both selected for the All-State Chorus and had the opportunity to work with a world-class conductor and perform in Boston in March!

In March, all students were invited to come see a preview of the spring musical, *Mary Poppins*, during the school day. Each elementary school also brought groups of students in for a preview of the show, and it was great to see many of them come to the full show over the weekend. The show was performed three times over the weekend in front of a packed auditorium with two of the shows

---

## EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

---

selling out. 42 HRHS students participated and 14 elementary students were also in the cast. It was a truly magical weekend and our school community could not be more proud of our students and staff who made this show possible.

Our spring drama production, *Ax of Murder*, was held in late May, and all three shows were a success! Senior Emily Phelan (Southampton) directed the show under the leadership of drama advisor Mike Braidman. The HRHS Drama Company performed *Pygmalion* as our fall drama production in November, consisting of 38 students in grades 7-12.

Our athletic teams continued to flourish in 2024 with eight seniors committing to play college level athletics. Liam Pond is attending Elms College to play baseball; Aidan Miklasiewicz (Southampton) is attending Western New England University to play soccer; Gavin DaFonte (Southampton) is attending Westfield State University to run cross country; Ava Richards is attending St. Joseph's College to run track, Caitlin Potts (Southampton) is playing lacrosse at Westfield State University, Nick Brisson is running track at the University of Hartford, Rachel Beaulieu is a gymnast at Rutgers University, and Hailey Wodecki (Southampton) is playing softball at Fairleigh Dickinson University.

Student Council continued their tradition of hosting exciting and engaging school events. In the spring, Student Council, in conjunction with Academic Society, hosted a volleyball tournament to raise money for the Mia Sgueglia Memorial Scholarship in honor of our late occupational therapist. In December, they held another awesome spirit week, culminating in our annual spirit rally! This year's rally was emceed by senior Jack Laliberte (Southampton) and was a thrilling way to end 2024!

### **Class of 2024**

In April, the senior class visited the Florida Keys for their senior trip. They swam with dolphins, visited Pennekamp Coral Reef State Park, visited the Everglades National Park, and spent time at the Coral Castle Museum.

We spent the week of June 3-7 celebrating the 101 members of class of 2024 at their many seniors events, culminating in our June 7 graduation ceremony! Senior Awards Night is always a lovely ceremony, and it was my honor to announce the class of 2024 valedictorian (Zachary Roy) and salutatorian (Kaylee McConnell) at this event! Our seniors participated in the annual elementary school walkthroughs, which is a wonderful and heartwarming tradition. The elementary teachers and students love seeing and cheering for the seniors!

The 2024 commencement ceremony took place on Dorunda Field, here at HRHS, on a beautiful evening in June. Graduation speakers included President Gavin DaFonte (Southampton), Vice President Tyler Hetu (Southampton), Secretary Paige Galpin (Southampton), Treasurer Claire Donahue (Southampton), Valedictorian Zachary Roy, and Salutatorian Kaylee McConnell (Southampton). Seniors from our high school chorus performed the song "Crowded Table" and the HRHS Chamber Singers sang the National Anthem.

---

## EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

---

I would like to extend our gratitude to the Westhampton Police Department who once again volunteered their time to help ensure a smooth graduation ceremony from start to finish. We are truly grateful for the support that our local law enforcement consistently provides to us!

### **Staffing**

For the past few years, our district has awarded the Grinspoon Excellence in Teaching Awards to two veteran teachers. In 2024, we were able to present this award to a new teacher (someone in their first three years of teaching). In February, it was my honor to award the New Teacher Grinspoon Excellence in Teaching award to History teacher Casey Moriarty. As her colleagues said in their nominations, “Casey embodies the essence of teaching. She is dedicated, energetic, and loves what she does. Her students connect with her immediately and her colleagues constantly remark how fortunate we are to have Casey at Hampshire Regional.”

We celebrated three retirements in 2024! After three years of service to HRHS, Karen Fisher retired from her position as a para educator in February. Jan Sniffen, school adjustment counselor at HRHS for 25 years, retired in June. Finally, Terry Barut, math teacher for 24 years, retired in September (though she is still subbing regularly at Hampshire!). We wish them all a happy and healthy retirement!

We were so fortunate to have many wonderful additions to our staff in 2024. Jerome Haines, Joel Castillo, Odette Benes, Elizabeth Millay, Jaimie Fallon, and Carrie Hague all joined us as para educators. Sarah Woodard is our new reading specialist, Sarah Bidus joined our life skills team, Maya Holmes is our new speech-language pathologist, and Linda Mondschein is our part-time occupational therapist; all four of these new staff members support special education students throughout the building. Katelyn Garvey came to HRHS as a permanent building substitute and Caroline Holladay is a new high school math teacher teaching both algebra and geometry. Finally, Charity O’Connor and Kat Freeman both joined our counseling department with Charity as our new middle school counselor and Kat as our new high school adjustment counselor.

Our staff participated in a variety of professional development opportunities this year. The most impactful professional development sessions are often sessions led by our own staff! This year, HRHS teachers facilitated a variety of workshops for their colleagues to focus on the goals in our school improvement plan around mental health, school culture, and curriculum and instruction. Some of the offerings included workshops on ADHD, supporting students with anxiety, trauma-informed classrooms, classroom management, student leadership, self-care, artificial intelligence, collaborative learning, horizontal alignment, supporting students with hearing loss, instructional rounds, and inquiry-based teaching in math.

### **School Culture and Climate**

Every year, students complete a school climate survey to help us give us insight as to the student experience at Hampshire. This survey gives us valuable information about how students view the climate of our school, and some highlights include:

- 97% of students responded that they feel welcome to participate in extracurricular activities offered through our school.

---

## EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

---

- 92.5% of students responded that they believe that adults working at this school treat all students respectfully, regardless of a student’s race, culture, family income, religion, sex, or sexual orientation.
- 93.5% of students responded that they believe that their teachers promote respect among students.
- 90.5% of students responded that they believe that their teachers set high expectations for their work.

In June, after soliciting input from HRHS stakeholders regarding our cell phone policy, the school committee directed administration to implement stricter cell phone procedures as a pilot for the fall semester. After considering various options with staff, we decided to make our school a phone-free space for the fall semester by implementing Yondr pouches. While cell phones can have their benefits, there is a wealth of research that shows that student learning and social behavior improves drastically when students are fully engaged with their teachers and classmates and not distracted by their phones. We surveyed students and staff monthly throughout the fall; staff regularly reported seeing drastic improvements in student engagement in the classroom and an improvement in social interactions in the hallway, at lunch, and throughout the school day in general.

Finally, I would be remiss if I did not highlight some of the amazing unique travel and learning experiences that our students had this year. In April, we brought 150 middle school students to St. Johnsbury, Vermont, to view the full totality of the solar eclipse. Some of our students made it onto the local news and shared their experiences from the day! At the end of April, the sophomore class went on our annual trip to Washington, DC. During that same week, the junior class took a day trip to Boston to explore the rich history of our state. In the spring, seventh grade students had the opportunity to visit the Connecticut Science Center and spent a day hiking and fishing at Mt. Tom.

The fall semester was also full of wonderful trips! In September, a large group of middle and high school students visited Falmouth to launch their mini-boat. The mini-boat project has been ongoing for about a year and is currently sailing around the Atlantic Ocean! In December, eighth grade students traveled to New York City for a day, exploring New York City’s Spanish Harlem and attending workshops at Museo Del Barrio and the Museum of the City of New York. Also in December, eighth grade students had the opportunity to see *Hamilton* in Providence, Rhode Island, as part of their eighth grade civics class.

Every year as I reflect on the previous year, I am reminded of how lucky we all are to be a part of the Hampshire Regional community. Our success as a school community is due in large part to the collaboration amongst all of our towns, and I thank all of you for your continued support!

Respectfully submitted,  
Lauren Hotz, Principal

---

## **EDUCATION – NORRIS ELEMENTARY SCHOOL**

---

“The William E. Norris School community provides an environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success; in a culture that is safe, supportive, and peaceful”.

### **Student Enrollment & Demographics**

- Total student enrollment: 480
- Breakdown by school level:
  - Elementary K-6: 427
  - Preschool: 53

### **Academic Achievements & Curriculum Updates**

- We applied for and received a grant to begin implementing the Investigating History materials for grades 5 and 6. This grant also provided professional development for teachers.
- We continue to use Fastbridge as our interim assessment for grades K-6 in ELA and Math. We use this data to inform our instruction and provide interventions in ELA and Math for students who need additional support.
- We began working on special education services for students and trying to increase inclusionary practices so that we decrease the number of pull-out services.

### **Infrastructure & Facility Improvements**

- New ceiling tiles in all areas that needed them.
- New flooring installed in one kindergarten classroom.
- Gymnasium floor was sanded and resurfaced.
- The stage in the cafetorium was sanded and refurbished.

### **Faculty & Staff Updates**

- Number of teachers and staff: 82
- New hires and retirements: Beth Gordon, School Adjustment Counselor, retired in November of 2024. Chontae Roca was hired as the new School Adjustment Counselor in November of 2024.
- Professional development initiative: We contracted with 2Teach Global in September of 2024 to support our initiative of increasing inclusionary practices and supporting co-teaching in the classroom.

### **Community & Parent Engagement**

- The Southampton Youth Athletic Association funded new backboards and a score board in our gymnasium and cafetorium.
- The Norris PTO continues to be a supportive and vibrant group raising close to \$30,000 to support student activities and classroom projects.

---

## EDUCATION – NORRIS ELEMENTARY SCHOOL

---

### **Conclusion**

The William E. Norris School remains dedicated to continuous improvement and student success. We appreciate the ongoing support from the community, parents, and town leadership in shaping the future of education in our town.

Respectfully submitted,

Aliza M. Pluta  
Principal

---

# FIRE DEPARTMENT

---

The Southampton Fire Department currently consists of forty-seven non-benefitted part-time members (28 Paramedics, 11 EMTs & 8 First Responders), one Administrative Assistant, and one full-time Chief. By the time this publication is released, we will have hired our first full time Paramedic/Firefighters. We provide Advanced Life Support (ALS-Paramedic) ambulances and a complete fire rescue squad to the town 24/7, 365 days a year.

The Southampton Fire Department had its busiest year again in 2024. We responded to 1048 calls. In 2023 the call volume was 993. In 2014 we responded to 530 calls, almost doubling our call volume in just ten years.

## 839 EMS Calls

- 629 Transports
- 168 Refusals/Cancelled in Route/Well Being Checks
- 24 MVA's
- 16 Fire Scene Standby
- 2 PD Assist

## 209 Fire Calls

- 108 Fire/Smoke Alarms
- 13 Carbon Monoxide (CO) Alarms
- 18 Smoke/Odor Investigations
- 13 Illegal Burning
- 5 Structure Fires
- 13 Storm Damage/Wires Down
- 10 Brush Fires
- 7 Vehicle/Lawn Equipment Fires
- 2 Chimney Fires
- 20 Other

## Simultaneous Calls

- 70 Two Calls at same time
- 5 Three Calls at same time
- 1 Four Calls at same time

Mutual aid is a crucial part of all fire departments operations, allowing us to share resources and personnel across jurisdictional boundaries to respond to incidents that exceed a single department's capabilities.

## Mutual Aid Calls

- 168 Mutual Aid responses from Easthampton, Westfield, Northampton, Westhampton & Montgomery.
- 58 Mutual Aid assistance given to Easthampton, Westfield, Northampton, Westhampton, Montgomery & Russell.

---

## **FIRE DEPARTMENT**

---

I would like to personally thank all the members of the Fire Department for all their professionalism, hard work & dedication to the community. I would also like to acknowledge and appreciate the continued support from the citizens of Southamptton, the Town Administrator, Select Board, Town Offices, Departments & Committees. We are always here to serve the community.

Respectfully submitted,  
Richard Fasoli  
Fire Chief

---

## **GRANT SEARCH COMMITTEE, AD HOC**

---

The three-person grant search committee has continued to devote significant time to researching grant opportunities, attending various webinars, and determining the Town's eligibility for grant programs. This resulted in applications to the following programs during 2024.

### **Mass Trails**

The committee worked with the Greenway Committee to draft and submit another application for \$324,000 to Mass Trails to continue the design and engineering work for the future bike trail. Although initially informed that we were not successful, the Department of Conservation Resources did award Southampton \$208,000 for this purpose. Unlike with usual Mass Trails grants that are only one year duration, this grant expires end December 2026.

### **AFG**

With technical assistance from former Southwick Fire Chief, we submitted two applications to the Assistance to Firefighters grant program. \$624,285 for a Tanker/Tender to replace our 1988 tanker. The proposed vehicle would have a tank with a minimum of 2,000 gallons of water, doubling our current capacity, as well as be equipped with a drop tank and foam capabilities to aid in extinguishing capabilities. The second request is for \$222,161 to acquire 22 SCBA (Self-Contained Breathing Apparatus) units, replacing our outdated inventory. Each unit contains two oxygen bottles, a mask and voice amplifiers. This FEMA grant is nationwide and highly competitive. We were informed that FEMA received 7,962 AFG Program applications, requesting more than \$3.7 billion in federal assistance. The large number of applications received, and the finite amount of available funding, resulted in many commendable applicants not being funded, including Southampton. We will try again in 2025.

### **MCOA-FDP**

Through the Mass Council on Aging's Field Demonstration Project Grant program, the committee worked with the COA staff to apply for a grant in the amount of \$19,464 for Senior Center Modernization, that covered both interior and exterior needs to expand useable space and enhance programming. We were awarded the grant and funds will be used for outdoor furniture, raised garden beds, a storage shed as well as interior partitions, a TV screen and a portable loop system to assist those attendees with hearing impairments.

### **The Preservation Works in Western Mass Sub-Grant Program**

The committee learned of a federal grant, the Paul Bruhn Historic Revitalization Program, administered through the National Park Service and the PVPC. A 2020/2021 engineering report on the structure of the Old Town Hall indicated various actions needed to preserve the exterior of this historic (1904) building. Using ARPA funds in 2023, Phase One restored and repainted all exterior carpentry, including roof cornices and arched window trim, and replaced broken window glass. This request was for Phase Two and involves repointing of the exterior brickwork essential to arresting degradation and water entry, mainly around the building's bottom perimeter. It would also remove the non-compliant ramp in front of the building. Originally our application was first alternate to six that had been awarded. However, we were fortunate to move into award status as a selected town dropped out. The award amount is \$ 96,000.

Respectfully submitted,  
Chris Fowles, Chair

---

## GREENWAY COMMITTEE

---

2024 was another productive year for Southampton's Greenway Committee. We've continued to advance the project while gathering information to benefit our work in the future. Each year brings us one step closer to seeing the construction of a 3.5-mile paved recreational path through our town.

Throughout the past year, Tighe & Bond has continued their engineering and planning work on the dormant railbed between Coleman Road and the College Highway/Brickyard Road intersection. They've also been on site assessing the integrity of the bridges and the capabilities of the culverts. While some updating will be necessary, we were happy to hear that the bridges are largely in good shape and will not require significant rebuilding. Tighe & Bond is continuing to collaborate with MA Department of Transportation towards what is known as the "25% Plan." This marks a significant milestone in the planning process and will allow us to organize another community event to provide a detailed update on the project to our residents.

The committee is also happy to report that additional funding was raised after applying to another MassTrails grant application. This year, \$132,000 was awarded to advance the engineering and planning work. Further, our Community Preservation Committee approved supporting the project with the required match of \$23,000, which was approved at a town meeting. As always, we're extremely grateful for the generous support of the MassTrails team as well as the Community Preservation Committee, as their support has allowed us to advance the project without putting the project's cost on our residents.

The committee has also been updating our records to organize ideas, suggestions, and creative requests that have been asked to be considered in the design of the path. Our records include input from residents who have contacted committee members or shared questions at meetings. As always, our committee's meetings are open to the public and we hope to continue to gather input from everyone that is interested in the path. We strive to have a plan in place that is inclusive of our residents' wishes and thoughtful of our abutters' needs before starting construction.

As of the end of 2024, construction is scheduled to start in FY28, or calendar years 2027-2028. While this is a tentative start date from the MA Department of Transportation, we're doing everything we can to stay on track well in advance. Please don't hesitate to get in touch with the committee or attend one of our meetings to get involved or learn more about our next steps. We look forward to continuing our efforts into 2025.

Respectfully submitted,  
Southampton's Greenway Committee

---

# HEALTH, BOARD OF

---

## Overview

The Southampton Board of Health is mandated by state statutes and regulations to ensure public health protection, disease control, and environmental safety. The Board oversees food establishment inspections, ensures habitable living conditions, monitors septic systems, and enforces tobacco regulations. Additionally, it monitors access to clean drinking water for residents. The Board is comprised of Kaitlin Rooks, Chair; Leah Carrasquillo, FNP, Vice Chair; and Kate Savarese, PA, clerk. Gerri Swanson, Health Director, and Nicole Schaub, animal inspector, are employed by the Town. Charlie Kaniecki, Special Health Agent, a contracted employee hired by the Board, conducts required inspectional duties as per MA state regulations.

Southampton is part of the Hampshire Public Health Shared Services Collaborative (HPHSSC), aiming to standardize processes across the region. The Intermunicipal Agreement for Shared Public Health Services was signed in January 2024. The HPHSSC began conducting restaurant and food truck inspections this year and may expand housing and septic inspection services at some point in the future. The Board also receives monthly infectious disease reports and has access to a regional epidemiologist. However, long-term state funding for the Public Health Excellence program remains uncertain (especially with the Trump administration and governmental efficiency initiatives), complicating long-term planning. Additionally, the Board contributes to regional emergency preparedness efforts through the Health and Medical Coordinating Coalition (HMCC) which is comprised of 94 towns in Western MA and coordinates public health and medical emergency preparedness in Region 1 (Berkshire, Franklin, Hampden, and Hampshire Counties). COVID-19 was a top priority between 2020 and 2023, and the COVID-19 response created many opportunities for learning and process improvement at the local and state level, while public health and environmental threats continue to quickly evolve.

## FY 2026 Goals & Initiatives

- **Strengthening Regional Partnerships:** Actively engage in regional Board of Health meetings. Leverage available supplemental services when available. Participate in regional health initiatives and disaster preparedness planning meetings. Develop an emergency response framework that is responsive to the needs of the Southampton community.
- **Participate in Regional Disaster Preparedness Initiatives:** A five-year emergency preparedness plan is being developed, addressing sheltering, natural disaster response, and infectious disease outbreaks. PHEP planners developed a framework to list the public health roles, activities, and responsibilities, with a primary goal of soliciting feedback and collecting data within our region and establishing participants' roles in an emergency.
- **Improve Public Health:** Identify opportunities for collaboration between the HPHSSC and Southampton. Respond to the public health education needs of the Southampton Community, with special consideration to the aging population in Town. Identify and address risks through conducting inspections and responding to deficiencies (as defined by MA law).
- **Inspectional Services:** Maintain inspectional services for Southampton; coordinate with the HPHSSC to provide supplemental inspection services as they are able to. Contribute to the growth and development in Southampton by ensuring timely inspections, in coordination with other Town Departments. The town benefits from regional food

---

# HEALTH, BOARD OF

---

inspections from HPHSSC at no cost but remains responsible for enforcement issues that arise.

- **Fiscal Responsibility:** Monitor and maintain the new revolving fund for inspectional services (established in July 2024). Adjust the budget, fee schedule and scope of services based upon available regional supports, inspectional needs, and statutory obligations. Advocate for the importance and critical nature of a well-functioning Board of Health.

**The HPHSSC:** The Town of Southampton benefits from participation in a regional approach to public health preparedness. Recent topics of discussion include emergency dispensing sites, sheltering and warming centers, and the Medical Reserve Corps, which is comprised of 1300 trained volunteers that have assisted with vaccine clinics, shelters, first aid tents at community events, and community education programs. A needs assessment, framework evaluation and emergency planning are planned as discussion topics in the near future.

### **Other Relevant Services:**

- **Mosquito Control Program:** Continue participation in the Pioneer Valley Mosquito Control District (\$5,000 annual fee, new fee for FY2025 is estimated at \$6081.49). The District monitors regional prevalence of diseases in mosquitos, humans and animals and can respond to outbreaks accordingly. Climate change continues to increase the risk of vector-borne illnesses, highlighting the importance of this program.
- **Sharps Disposal Program:** Maintain free sharps container distribution and disposal for residents (\$3,000 annually. Proposed increase to \$3500). The Sharps program helps to keep biohazardous waste out of trash and reduces risks to sanitation workers.
- **Animal Inspector:** Maintain barn book records, track livestock, and respond to animal bite quarantines (\$4,500 annually, no mileage reimbursement or benefits). This position remains increasingly important, given the prevalence of vector-borne illnesses and potential disease outbreaks that can impact both humans and animals.

### **2024 Inspections and Permits Issued:**

- Food Permits: 40
- Perc Tests: 39
- Trash Hauler Permits: 6
- Tobacco Permits: 5
- Title 5 Inspections: 66
- Septage Hauler Permits: 7
- Well Permits: 5
- Disposal Works Installer Permits: 19
- Portable Toilet Permits: 9

### **Significant Budget Changes & Impacts**

- Since the inspector resigned, the Health Agent's inspection wages were creatively funded through a variety of solutions, including: a Contracted Services budget line, ARPA funds and unused employee insurance funds. This makes it more difficult to draft an accurate budget that reflects the needs of the town in July 2025-July 2026. Historically, the town has collected \$40,000-\$42,500 annually in permitting fees. The newly established revolving fund aims to cover the cost of contracted Health Agent services, and the fee schedule was recently updated to adapt to the use of a contracted inspector. From July 1 to December 31, 2024, the Board has generated \$36,828.28 in revenue. The Board's hope is that the approximate 25% of inspections that do not generate revenue will be absorbed through the fees collected in the Revolving Fund. Because inspection fees can't cover

---

## HEALTH, BOARD OF

---

inspections that don't collect fees, funding will be necessary to supplement the cost of these required inspections.

- The Board tried to recruit for a part-time health inspector and was unable to fill this position. The Board recognizes the higher cost of having a Contracted inspector, but is also weighing the value and benefit of having an inspector with a deep knowledge of regulations and the court system. The Special Health Agent's expertise has proved so valuable when dealing with complex housing and sanitation concerns, and many "problem properties" have been addressed in the past year. The Chair met with the Town Administrator in January, 2024 to discuss these challenges. Several solutions were explored, including: having a "problem property" budget line item somewhere in the Town budget; creating a market-value paid full-time health inspector position which may be easier to recruit for; and contracting with another town to provide Southampton's inspection services (funded by town inspection fees). Court appearances for enforcement cases have increased, requiring additional time, expertise, and resources. Given the current political landscape and limited available inspectors in our region, the Board believes that the current operational structure best meets of the needs of the community and is essentially "worth the cost."
- COVID-19 disruptions led to a backlog of inspections and enforcement activities, which the Health Agent continues to address. Many housing issues and inspections related to nuisance properties do not have an associated fee with them, and several of the properties have taken up significant amounts of time. This results in the need for town funds to supplement the cost of inspectional services. Establishing a revolving fund for the Board of Health drastically changed how inspectional services were funded, and the Board continues to evaluate the impact of this change at scheduled meetings.
- The Board consistently maintains that the Health Director position should be an exempt, full-time and funded centrally at 35 hours per week, and not the 32 hours that are currently funded. The Health Director has been working 35 hours per week over the past 5 years. The extra 3 hours per week were previously funded through ARPA during the pandemic and are now funded by the Septic Betterment Fund. The Health Director position, job description, and salary remains "a work in progress," as the recent Collins Center salary and job description review were not utilized for a variety of reasons. The Board anticipates implementation of a new wage scale by the Town Administrator and continues to advocate for adequate funding for public health resources in Southampton.

### Revenue

The Board of Health collects permit fees for various services, including:

- Food establishments (restaurants, mobile food vendors, ice cream stands, etc.)
- Tobacco establishments and tobacco enforcement fines
- Septic system-related services
- Well construction and closure permits
- Temporary and emergency housing permits
- Beaver trapping
- Chemical toilet permits
- Title V and percolation tests

---

# HEALTH, BOARD OF

---

## **Alternative Funding Sources**

Since July 2021, Southampton has participated in the Public Health Excellence Shared Services Grant Program, which has provided over \$50M in funding to Massachusetts towns. The Board actively participates in bimonthly collaborative and HMCC meetings, advocating for resources and support. Through this program, Southampton has benefited from:

- COVID-19 and flu vaccine clinics
- Monthly educational sessions at the Northampton Council on Aging. Available educational topics continue to expand, including: monthly programming have expanded to cover topics like blood pressure monitoring, fall prevention, and home safety.
- Epidemiology reports and access to a regional epidemiologist
- Free COVID-19 tests
- Assistance with food inspections
- The town benefits from regional food inspections at no cost, while continuing to collect inspection fees.

## **Pending Reports:**

The Board is awaiting updated reports for community reportable diseases, vaccine data, and surveillance summary of the Pioneer Valley Mosquito Control District.

## **Conclusion**

The Board of Health continues to navigate challenges in staffing, budgeting, and regulatory compliance while ensuring Southampton's public health and safety. By leveraging shared services, adjusting fee structures, and advocating for sustainable funding, the Board aims to maintain and enhance essential services for residents.

Respectfully submitted,  
Kaitlin Rooks  
Chair, Southampton Board of Health

---

## HIGHWAY DEPARTMENT

---

The Southampton Highway Department (SHD) respectfully submits its annual report for calendar year 2024.

When fully staffed, the SHD employs a single shift of eight full-time hourly staff, a part-time Assistant and a full-time salaried Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year.

After another light winter, a total of 714 Tons of sand (599 less than the previous year) and 915 Tons of salt (534 less than the previous year) were used to control snow and ice in 2024. This total represents all of this material is procured through the Highway Department including the salt/sand bin for residential use as well as Triad's *Sand For Seniors* program.

Approximately a dozen street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions.

Pavement Preservation projects completed in 2024 included:

- Mill and paved level overlay of Jonathan Judd Circle, Coleman Road, Gunn Road, Riverdale Road (paved overly only), David Street, Thomas Circle, Susan Drive, Erin Lane, Kylene Circle, Madeline Way and Nicole Circle.
- Traffic lines were repainted on Coleman Road, Cook Road, County Road (north), Cold Spring Road, Fomer Road, Glendale Road (Pomeroy Meadow Rd. to Easthampton T.L.), Gunn Road, Middle Road, Montgomery Road, Rattle Hill Road, Riverdale Road, Russellville Road (Alder Meadow Rd. to Westfield T.L.), Strong Road, Valley Road, Wolcott Road, and Wyben Road.
- Approximately 95 Tons of hot and cold-patch asphalt were used to shim, patch and repair potholes and resurface roads throughout Town; a large portion of this material was utilized for handwork following our Mill & Fill projects to level driveway aprons, paved swales and other appurtenances.

Gravel sections of Fomer, Crooked Ledge, Maple, Mountain, Moosebrook and Wolcott Roads were tuned up employing approximately 737 tons of crushed rock and gravel (CRG).

Three Combination Dynamic Speed Feedback and School Zone Speed Limit sign assemblies obtained through Safe Routes To School (SRTS) program were installed in March to improve safety at/near the William E. Norris School.

The Highway Department garage metal roof repair funded by Capital Improvement was completed this summer.

---

## HIGHWAY DEPARTMENT

---

Design work continues on the Safe Routes To School infrastructure project. We were awarded \$1M for creation of a sidewalk, shared-use path, crosswalks and other measures aimed at improving pedestrian safety in the vicinity of William E. Norris school along Pomeroy Meadow Road from the intersection of Rt 10 to the Gunn Road Extension intersection. As of the drafting of this report in February 2025, 25% Design has been submitted to MassDOT. Tentative implementation/construction FY27.

Design work continues on both the Greenway project and the reconstruction of East Street from Rt. 10 to Whispering Meadow Lane. Both of these projects are listed on the Massachusetts Transportation Improvement Program for construction in FY28.

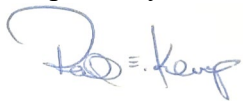
Annual street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southamptn*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

The SHD issued 18 Curb Cut Permits, 18 Permits to Open A Public Right Of Way, and 15 Trench Permits in 2024. One fine issued for performance of work without permits in 2024.

The workplan for FY26 is tentative at this point, but plans are to perform as many of the following road repairs as funding and schedule will allow:

- Paved level overlay of Strong Rd., Miller Ave., Edward Ave., Jeannie Cir., Maple St., Center St., Clark St., High St., Karen Ln., Lynn Dr., Helen Dr., Pomeroy Meadow Ext., Mountain View Cir.
- Mill and fill with paved level overlay of portions of Brittney Ln., Pomeroy Meadow Rd./Glendale Rd. intersection, a portion of Cold Spring Rd. near Leadmine Rd., and sections of East St.
- Fog Seal on Pomeroy Meadow Rd., Nicholas Ln., and Woodmar Ln.

Respectfully Submitted,



Randall Kemp, Highway Superintendent

---

## HISTORICAL COMMISSION

---

The Historical Commission is responsible for identifying, recording and preserving historical assets. It cooperates with other agencies to insure historic preservation, serving as liaison between local, state and federal agencies.

The Old Schoolhouse Museum was opened on Sundays during the summer months although visits were disappointing.

The New Haven - Northampton Canal was successfully listed on the Cultural Resources Inventory but did not qualify for National Register recognition.

The Commission continues to provide representation to Community Preservation, Safety Complex, Master Plan and Open Space Committees. Community input and/or questions are always welcome.

Respectfully submitted,  
Robert S. Kozub

---

## **HOUSING AUTHORITY**

---

### **354 College Highway:**

354 College Highway is a 1.34-acre property that the Town acquired, on behalf of the Housing Authority, in November 2022 with Community Preservation Act funds. In 2024, the Housing Authority continued working to prepare the property and complete the RFP for the development of 1-2 affordable housing units on this site for homeownership. Based on discussions with potential RFP respondents, and using remaining CPA funds appropriated for this project, the Housing Authority had the property re-surveyed due to unclear boundaries and commissioned a wetland assessment and delineation for the property. In order for the wetland delineation to be accepted by the Southampton Conservation Commission, the Housing Authority underwent the Mass. Dept. of Environmental Protection's Wetland Protection Act Request for Determination of Applicability process, which included a ConCom public hearing, with support from consultants at GZA GeoEnvironmental. Finally, the Housing Authority secured cost estimates for a Phase 1 Environmental Site Assessment as well as a septic design, to be commissioned in early 2025, with a target RFP release date of May 1, 2025.

### **117-125 College Highway:**

The Town of Southampton recently purchased a 56.3-acre undeveloped property at 117-125 College Highway, after several Boards and Committees expressed interest in utilizing parts of the property and residents voted in favor of the purchase at the May 2024 Town Meeting vote and on a ballot in June 2024. The Housing Authority sees potential for some of this property to be used for affordable housing and has met with the several local and regional community development agencies to gather information and advice and develop/strengthen our relationships. In June 2024, members of the Housing Authority and Planning Board met with Keith Fairey, Executive Director and Lauren Borgatti, Chief Operating Officer at Way Finders to walk through the site and discuss opportunities for future affordable housing development. In the second half of 2024, the Housing Authority had several guests join our meetings to advise on and support this process, including Christine Madore, Senior Development Manager and Laura Shufelt, Senior Advisor and Real Estate Development Officer from Mass Housing Partnership, Laura Baker, Real Estate Development Director at Valley Community Development Corporation, and Faith Williams, Associate Director at Hilltown Community Development Corporation. The information gathered includes types/design of housing, community engagement, sewer/septic/waste treatment solutions, pitfalls to avoid, and support with RFP development.

### **Advocacy and Collaborations:**

The Housing Authority collaborated with other municipal boards to support their initiatives that would advance affordable housing production. The Housing Authority continued to support the Select Board's recruitment efforts for the Municipal Affordable Housing Trust that will enhance Southampton's ability to purchase, develop, and renovate property for affordable housing. The Housing Authority also held joint meetings with the Planning Board and planning consultant to review barriers, benefits, and next steps for a potential 40R mixed-use overlay district, a strategy identified in the 2022 Housing Production Plan for expanding housing options in Southampton. A 40R district would require a sewer, and so this will be a long-term potential project if and when the sewer is able to be extended in Southampton. Finally, the Housing Authority chair is part of

---

## **HOUSING AUTHORITY**

---

the Western Massachusetts Housing Coalition and their Regional Housing Study Advisory Committee, in order to raise awareness of Southampton's affordable housing priorities and challenges, as well as gain context and understanding of regional housing needs, trends and funding opportunities.

Respectfully submitted,  
Southampton Housing Authority

---

## LEGAL

---

KP|LAW, PC is pleased to have served the Town of Southamptton as Town Counsel for another year, and we welcome the continued opportunity to serve the Town. In Calendar Year 2024, we welcomed the opportunity to work with the new Town Administrator as he transitioned into this important role. We continued to advise on several major real estate transactions, including a significant acquisition for future municipal purposes on College Highway and preservation of open space under a Landscape Partnership Grant. Our attorneys also assisted in health code enforcement matters, responding to public records requests, advised on open meeting law questions, and reviewed town meeting warrants including proposed bylaw amendments.

As always, we appreciate our ongoing relationship with Town officials and staff, and look forward to working with the Town to achieve its policy goals in the upcoming year.

Respectfully submitted,  
Michele E. Randazzo, Esq.  
KP|LAW, PC

---

## LIBRARY

---

The Edwards Public Library provides resources that encourage lifelong learning in a welcoming environment. The library serves as a community meeting place for all ages and backgrounds and offers free access to our services and resources.

In 2024, the Edwards Public Library was open on Mondays and Wednesdays from 10am-4pm; Tuesdays and Thursdays from 10am-7pm; Fridays from 11:30am-4pm; and Saturdays from 9:00am-12:30pm. We are closed on Sundays. We offer Home Delivery service for patrons who are homebound and curbside pickup for sick patrons. In concert with the Department of Health, we distributed hundreds of free COVID test kits throughout the year.

The library phone number is 413-527-9480 and the website is [www.southamptonlibrary.org](http://www.southamptonlibrary.org). We have a monthly e-newsletter with over 1,100 subscribers. Patrons who wish to receive the newsletter can sign up on the left-hand side of our website. Those who are interested in curbside pick-up can use the link on the drop-down menu on the Resources tab. The Resources tab also connects patrons to the Gale Reference Database. Along with resources specifically compiled for different age groups, this database added a link to “Transparent Language” in 2024. Transparent Language is a free language learning resource that teaches patrons at any level.

The library website offers so many resources at one’s fingertips. Patrons can find information on our programs, new additions to our collection through the Wowbrary service, and access to our catalog, including the digital catalog. Patrons can renew books and order items from other libraries. They can also download e-books, audio books, periodicals and videos using the Libby app or Kanopy, a video streaming service. All of these are available with a library card. As members of Overdrive Advantage our patrons have first access to digital books and audio that we purchase. Click on the Historical Resources of Southampton tab on our website and one can find a treasure trove of information on the town’s history.

The library is a member of the Massachusetts Library System and CWMARS, which provides us with inter-library loans, advisory services, and our circulation system. In 2024, the library used inter-library loans to lend out 6,024 items and received 7,041 items.

The library works with the Massachusetts Board of Library Commissioners to keep our accreditation current. This accreditation enables our patrons to borrow from other libraries in the state and awards us a State Grant that we use for our membership in CWMARS and to purchase books and materials. This year CWMARS added the Aspen overlay so that libraries could customize their catalogs. We created special catalogs for Staff Picks and Featured Reads.

Johanna Rodriguez Douglass was named Director in November 2022. Andrea LeClair joined the staff as the Youth Librarian/Assistant to the Director in April 2023. Lisa Shea and Emily Munskas are our Senior Technical Services and Circulation Managers. Emily offers Tech Help on Thursdays by appointment. We have four Substitute Librarians who step in as needed, and a host of volunteers from high school age to retirement. Their assistance is vital to our day-to-day work. The library has twelve elected Trustees. The Trustees meet on the 1<sup>st</sup> Thursday of the month.

---

## LIBRARY

---

The Friends of the Edwards Public Library, or FEPL, raises funds through annual memberships and events like the Book Sale and the Sip and Paint. The Friends meet the 3<sup>rd</sup> Thursday of the month. In 2024, the Friends helped us to purchase books and materials, supported programs for youth and adults, and paid for our WiFi and for two of our museum passes. They also purchased a shed for storage of donations for our May Book Sale.

In July 2024, the library was awarded a \$10,000 grant from the American Library Association to create a Sensory Garden. This garden, which will break ground in 2025, will feature fragrant plants, an accessible walking path, and garden features that encourage users to relax and enjoy. We also received a \$2,500 grant from the Massachusetts Department of Environmental Protection to expand our Library of Things. Andrea put together a community poll and we received insight into items patrons would love to borrow like telescopes and metal detectors.

Programming is an essential part of our work. During the 1,891 hours that the library was open in 2024, we held 439 programs with 3,747 people attending. Among the memorable programs was an evening at Glendale Ridge with Judge Michael Ponsor, a Memoir Writing Workshop, Yoga with Brian, and our weekly Adult Writing Group and Monthly Book Club.

Youth programming included our weekly Storytime, funded by the Hampshire Regional School District, Lego Club, the Valentine's Day Tea, and our Alpaca Halloween Party. The Youth Summer Reading Program was supported by donations from the Southampton Cultural Council, Easthampton Savings Bank, the Women's Club, the Friends, and private donations. The Westfield Friendly's donated small cones for youth who enrolled. This hugely popular incentive program featured performances from African Drumming to Hands on Nature, and a visit from locally born and raised author, Melissa Stewart, which was sponsored by the Friends.

Patrons can choose to honor a loved one through donations. Bookplates are placed inside the book cover in honor of, or in memory of, a loved one. We lost several patrons who were dear to us this year, and it is a privilege to honor them.

The library collection totaled 38,530 physical items and we circulated 47,355 items. We continued to expand our offerings on the Libby App, Overdrive Advantage, and Kanopy. In short, the community was able to check out free books, DVDs, audio books, CDs, periodicals, museum passes, download e-books and audio books, and to stream media. Patrons had access to our free WiFi, five public computers, a chrome book, and a Library of Things which includes a projector, ukulele, and even a pickleball set.

Approximately 85% of the library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid, fundraising by the Friends, and generous gifts and donations. The Library Trustees and staff would like to thank the community of Southampton for its ongoing support for the Edwards Public Library.

Respectfully submitted,  
Johanna Rodriguez Douglas

---

# MASTER PLAN IMPLEMENTATION COMMITTEE

---

The MPIC Committee met three times in 2024 and members reviewed the status of the Plan's goals and objectives. Highlights of actions taken this year per each Chapter of the Master Plan include the following:

## **Chapter 1 - Housing:**

The Housing Authority have held various meetings with Wayfinders, Habitat for Humanity and the Hilltown CDC and researched other affordable housing projects in other communities in preparation for possible housing development on the newly-acquired property on College Highway across from Dowd Insurance. Aside from the Public Safety and Senior Center buildings slated for that location, there is the possibility of up to 44 units of affordable housing depending on zoning and septic/sewer availability. The Housing Authority has also been working with the Planning Board to investigate the possibility of a 40R District centered on this site.

## **Chapter 2 - Economic Development:**

At the May Annual Town Meeting voters approved the Article to purchase approximately 54 acres 125 College Highway for a safety complex and other municipal uses such as the senior center and affordable housing. This was also approved at the ballot during a special election held in June.

In addition, \$75,000 of the town's allocation of American Rescue Plan (ARPA) funds have been used for two projects: 1) a feasibility study for installing sewer along the railway from Coleman Rd. to the 125 College Highway/Pomeroy Meadow Rd. area of town that has been completed by Tighe and Bond. This could be a significant development towards establishing affordable housing units on this property and next steps and costs will need to be reviewed. 2) acquisition of town-wide permitting and licensing software. Currently residents can obtain a building permit online but the subsequent steps for approval by the various boards and commissions are all manual and time-consuming. This will make the process more efficient and better ensure that all the requirements of the various departments have been met and not overlooked. Funds provided will include the purchase/installation of the software and its first-year operational costs.

## **Chapter 3 – Historic and Cultural Resources:**

The town was awarded a grant of \$96,000 from the Paul Bruhn Historic Revitalization Grant Program managed by the Pioneer Valley Planning Commission (PVPC). This will be used to repoint bricks, remove ramp/steps, and expose/restore the granite steps at the original historic town hall building on East Street. While the police station is currently operating from this facility, the longer-term aspiration would be to restore this historical building for community uses such as theater and music events.

Separately, the issue of scenic roads arose this year related to trees being cut down on East Street, a designated scenic road. At the present time, there is no bylaw to enforce the provisions of MGL c.40 section 15C although several roads have been voted on by residents to be declared scenic roads going back to the 1970s. The bylaw review advisory committee has been tasked with drafting a bylaw. Lastly, the Southampton Cultural Council awarded \$6,700 from the State for 12 sub-grants to town organizations. Awards are posted on the town website under Grants.

---

# MASTER PLAN IMPLEMENTATION COMMITTEE

---

## **Chapter 4 – Open Space:**

Through the efforts of Kestrel Land Trust and the Open Space Committee, the Landscape Partnership Grant for the Mountain Waters Project was awarded. Voters also approved use of CPC funds for designated fee purchase of land and matching funds as needed. Over 612 acres in Southampton will be preserved with some of the properties involved remaining in private ownership, with conservation restrictions co-held by the Town and Kestrel Land Trust. Two acquisitions have been finalized by end 2024-the 151-acre Garfinkle-Minard property on Fomer Rd. and the 33-acre Glendale Ridge Vineyard (agricultural preservation restriction) APR. The vineyard will also benefit from a conservation restriction on an additional 43 acres.

The Water Commission was able to conclude the purchase of a property on Upper Pomeroy Meadow Rd. as part of their watershed protection strategy. The Planning Board is working to reestablish the Barnes Aquifer Protection Advisory Committee (BAPAC). A new volunteer Trailblazer group has been formed to maintain trails and remove invasives at various conservation properties around town. Another volunteer group, The Good Earth Gardeners, are working to reclaim former Grange Hall property across College Highway/Congregational Church and among other things, may plant garden vegetables for the Community Cupboard.

## **Chapter 5 – Mobility:**

Through a MassDOT program, the Town received three solar speed sign assemblies and these have been installed in the Norris school zone. Work continues with MaDOT and the Safe Routes to School program regarding the design of the shared path from Rte. 10 to Gunn Rd. Ext. to replace the existing narrow sidewalk. The Highway Superintendent is in communication with MaDOT as they work towards a pre-25% design. Discussions will include intersection concerns and ROW impact. The project remains within the \$1.2 million estimate with likely construction to begin in FY 27.

## **Chapter 6 – Public Services and Facilities:**

The Ad Hoc Technology Committee and Select Board have been discussing next steps with the MLP-whether a separate committee should be formed to manage this and how to arrive at a business plan to determine which of the two companies would be more advantageous to residents. The Planning Board has been reviewing and revising zoning bylaws such as site plan review and affordable dwelling units (ADUs).

## **Chapter 7 - Energy:**

Several years ago the Town took the necessary steps to be designated a Green Community and as such, benefited from a Green Communities Grant in the amount of some \$138,000. This grant program administered by the State gives municipalities an opportunity to reduce municipal energy use and costs by way of clean energy projects in municipal buildings and schools. It also aims to promote energy-efficient building construction and foster renewable energy technologies.

This past year we have been able to successfully submit four separate projects to fulfill that award. With assistance from Eversource, the projects included improved lighting (installation of LEDs) at Town Hall (\$15,269.05), the Edwards Library (\$19,108.48), and the Police Station (\$12,792.59).

---

## MASTER PLAN IMPLEMENTATION COMMITTEE

---

The fourth projects was to replace a HVAC Direct Digital Control System at Norris Elementary (\$92,389.00). The overall goal of this program is to progress towards a 20% reduction in our municipal use of energy over a five-year period. An online tracking system has been established by the State and the Town must report against that on a quarterly basis. Only when that goal is achieved will Southampton be able to apply again for other energy-saving projects.

### **Chapter 8 – Land Use:**

The Planning Board has engaged a consultant who currently focuses on zoning issues in particular but creating an actual land planner position is becoming more important as the town grows and should be formalized. There is much work to be done that is beyond the scope of volunteers.

The town is also intending to improve and expand its variety of on-line permitting services for residents and contractors through use of Permit Link if it can be included in the coming fiscal year budget. This tool will reduce dependency on paper-based forms, while streamlining internal processes and workflows among various departments such as the Building Commissioner, the Planning Board, the Assessors and the Conservation Commission. This software will not only improve data accuracy and transparency for residents, it will also maximize efficiencies, and ensure better coordination among town departments/staff.

Respectfully submitted,  
Chris Fowles, Chair

---

## MODERATOR

---

Thank you for the continued opportunity to serve as your Southampton Town Moderator. It is a pleasure to facilitate our Town Meetings and everything else that comes with being your Town Moderator. This year's Annual Town Meeting was conducted in an open, fair, and respectful forum where candid discussions are allowed for ALL our Townspeople. Discretion was exercised to invite courteous comments on every article to ensure that all sides of each article can be heard. Anyone who wishes to speak and present a different point of view is heard.

Town meeting is an integral part of New England local governance. It serves as the process through which towns decide on their annual budget and address matters of governance, such as by-laws and municipal projects. In Massachusetts, towns hold an annual town meeting and may also organize special town meetings to address issues that arise between annual meetings.

The moderator is an elected official who oversees town meetings.

The moderator plays a key role in the town meeting process, deciding all questions of order and making a public declaration of all votes.

Town Meetings are not just our Legislative Branch of Southampton's Government, We the People. They are a testament to our shared values and the power of our collective voice. I'm proud of our legislature, and I'm even prouder of every one of you who makes it possible.

Our Annual Town meeting was held on Tuesday, May 07. Its 26 articles, including our annual town budget of \$21,177,330, were presented, discussed, and voted on in one evening. It was a most active evening, and there was no hurry to finish in one evening. That night was a proud night in Southampton's long history. The town voted unanimously to acquire a parcel of land at 89 Clark Street, consisting of 7.24 acres, for our future Senior Center. The town voted 124-6 by paper ballot to acquire property off College Highway, containing 52 acres for general municipal purposes.

Respectfully submitted,  
Robert Floyd  
Southampton Town Moderator

---

## OPEN SPACE COMMITTEE

---

In 2024, the Open Space Committee (OSC) worked closely with Kestrel Land Trust (KLT) to accomplish several aspects of the Mountain Waters Landscape Partnership Project, which residents voted to support at the December 2023 Special Town Meeting. Specifically, the Town acquired the 151 acres of the Garfinkle-Minard property on Fomer Road up to the Westhampton line, and the Agricultural Preservation Restriction and Conservation Restriction were secured at Glendale Ridge Vineyard. KLT is working with landowners of other properties included in the project to complete surveys and address boundary issues. Two of the original properties were withdrawn, but conservation of the remainder is scheduled to conclude by late 2025.

Discussion of other open space properties in various locations around Southampton came before the OSC throughout the year. For example, committee members and KLT representatives met with the family of an elderly owner of specialty agriculture and forested property on Middle Road who wishes to conserve the land permanently. Because the property includes buildings, KLT is discussing a new type of conservation restriction with the family.

The OSC supported the Town's purchase of about 53 acres at 117-125 College Highway, funded in part by a generous private donation of \$1 million. A public safety complex and a senior center are expected to be built on this property, which abuts the future Southampton Greenway. Other uses of the site, such as affordable housing, are also under consideration. The OSC provided recommendations for the land to the Select Board, including a natural buffer by the greenway.

The Open Space Committee also collaborates with two volunteer groups in town. The OSC applied for and received ARPA funds for the Good Earth Gardeners to develop a natural meadow over drinking water protection land on Pomeroy Meadow Road. A group called the Trailblazers formed in 2024 to steward Town walking and hiking trails, under the guidelines and with the permission of the Conservation Commission. The OSC also sponsored two hikes at conservation areas last year, at Clearwater Woodlands and at Wolf Hill.

The Open Space Committee, which consists of appointees from Parks, Select Board, Planning Board, Assessors, Community Preservation, and the Conservation Commission, along with at-large members, welcomes town residents with questions about how to conserve favorite properties and property owners seeking support and guidance in conserving their valued lands.

Respectively submitted,  
Cindy Palmer, OSC chairperson

---

# PARK COMMISSION

---

## **Recap of 2024**

The Southampton Park Commission has overseen extensive field use and pavilion rentals at Conant Park and Labrie Field. In 2024 over 350 kids used the fields for soccer, over 170 used the fields for baseball (softball is not included in these numbers as they use Norris School facilities), and approximately 100 children were involved with youth football. Conant Park Pavillion remains well utilized as well, being full nearly every weekend and several weeknights, during the spring, summer, and fall. The Commission has applied two rounds of fertilizer and weed control to the playing surfaces of Labrie field, which have improved conditions at that field.

The Commission also approved usage of the Pickleball Courts for weekly usage by the Friends of the Council on Aging, and for a one-day youth tournament, which was extremely well attended.

With the help of the Randall Kemp, and the Highway Department, we have been able to continue to maintain the existing facilities, including removal of trees at the Conant Park Fountain, repairs to the fences around Conant Park, and repainting of the parking spaces at the parking lot located off East St.

## **Plans for 2025 and Beyond**

The Commission continues to look at what improvements can be made to existing facilities, and inventory what facilities need improvements. The current list includes replacing/repairing the grills at Conant Park, beginning the process of replacing the playground equipment at Conant Park, implementing additional projects contained in the Conant Park Master Plan, and continuing field improvements and maintenance, as well as facility improvements, at Labrie Field. First steps at Labrie include getting quotes to add a well at Labrie so that the fields can receive adequate water and improve the effectiveness of any fertilizing to be done over the year.

Respectfully submitted,  
Dylan Mawdsley  
Park Commission

---

## **PERSONNEL, POLICY & PROCEDURES BOARD**

---

The Personnel Policies and Procedures Board is responsible for maintaining an effective personnel system; ensure that recruitment, selection, appointment and removal of employees is consistent with the Personnel By-Law; ensure the Town acts affirmatively in providing opportunities regardless of race, color, religious creed, national origin, ancestry, age, sexual orientation, physical condition or any other factor per federal or state law; to formulate and review the classification plan and the compensation plan; to evaluate and classify positions and review requests for reclassification; and, to maintain a centralized personnel record keeping system.

Current priorities for PPPB are determining a fair and uniform system for classifying all positions, ensuring equal pay for equal work. Fair wages are a priority to attract qualified, hardworking employees, and to retain current employees.

The Town Administrator is conducting a wage study for the Town of Southampton. Once the Study is complete the board will implement new wage scales and scoring methods upon approval of the Select Board. The report is expected to be released Early 2025.

At present the board is reviewing Rules and Regulations for non-union employees. A public hearing date is set for January 16, 2025.

Hiring a Human Resource professional for the Town of Southampton is highly recommended.

### **New Hires Calendar Year 2024**

- Assessors -2
- Assistant Accountant – 1
- Assistant Town Clerk - 1
- COA – 4
- Fire – 10
- Highway Plow - 1
- Police – 3
- Town Administrator – 1
- Treasurer Collector – 2
- Water – 1

### **Separations for Calendar Year 2024**

- Assessor – 2
- Assistant Town Clerk - 1
- Conservation – 1
- COA – 4
- Election Workers – 5
- Fire – 7
- Library Sub -1
- Police - 1
- Treasurer Collector – 2

---

## **PERSONNEL, POLICY & PROCEDURES BOARD**

---

### **Retirements for Calendar Year 2024**

- Town Administrator

### **New Positions Created in Year 2024**

- Highway, Temporary Laborer

### **Vacant Positions**

- Health Agent
- Highway Department HEO/Truck Driver
- Highway Department Mechanic
- Highway Department Temporary Laborer

Respectfully submitted,  
Robin Richard, Clerk  
Jon Lumbra, Chair  
Jennifer Day, Vice Chair  
Carolyn Florek, Member

---

# PLANNING BOARD

---

## ANR's

23-25 College Highway, 217 Pomeroy Meadow, 39 Cook, 82 Cold Spring,  
117-125 College Highway, 266 County, 31 Whiteloaf, 8 Couture, 156 Glendale,  
119, 121, 123 Brickyard, 220 Pomeroy Meadow.

## Building Permits:

12  
48 Lead Mine, 138 Brickyard, 1 Cook

## Grants:

DLTA Grant from Pioneer Valley Planning Commission to revise Water Supply  
Overlay District ( WSP ).

## Joint Meetings:

Met with Selectboard and Housing Authority to discuss future development of  
117-125 College Highway and possibility of creating a 40R Overlay district for that area that  
requires Sewer infrastructure. It was noted that a 40R study was completed by PVPC in 2012 for  
the College Highway gateway at the Easthampton line due to its close to sewer proximity. The  
plan was never implemented.

## Zoning Revisions and Amendments for 2025 ATM:

ADU's ( Accessory Dwelling Units ) formerly known as Accessory Apartments.  
Special Permits and Site Plan Review  
Solar Generating Units/Arrays  
Water Supply Overlay Districts ( WSP )

## Future Discussions:

Battery Energy Storage  
Camping  
Short Term Rentals  
Pre existing non conforming lots

Respectfully submitted,  
Paul Diemand, Chair

---

## POLICE DEPARTMENT

---

2024 was a year of stability for the Police Department. An entire year has passed since the regionalization of our emergency communications with the City of Easthampton. This transition is still in progress as we continue to improve efficiency as well as advance communications technology through grant funding made available because of the merger.

The Department’s full-time roster is completely staffed and has been for the better part of the year despite a shortage of qualified police officers, a recruitment dilemma that is not only affecting police departments throughout the region but also nationwide. The Department’s reliance on part-time police officers continues to decrease as expected. Shift hours covered by part-time police officers declined by 50% from 2023 to 2024.

A significant increase in log activity was recorded in 2024. Log entries increased by approximately 45% from 9,939 entries in 2023 to 14,409 in 2024. Log entries are recorded for a variety of reasons, but all include some form of recorded action caused by the police department and the community. These actions range from, but are not limited to, investigations, patrol operations, quality of life issues, administrative functions, community interactions, etc. Despite this significant increase, the Department did see a decrease in crime, in particular felonies, which declined by approximately 46% from the previous year.

The Southampton Police Department continues to expand its resources and commit to the public’s needs. Two additional outreach programs were added to the Department’s community caretaking roles. The Department collaborated with Veteran Affairs Central Western Massachusetts Health Care System to establish a Veterans Engagement Team. This team’s goal is to increase and promote outreach to veterans within the community. Additionally, the Department established a partnership with the Children’s Advocacy Center, the William E. Norris School and Hampshire Regional Middle and High School to implement a program called Handle with Care. This program is a communication system between the police and the school district to ensure children who have experienced a traumatic event are supported.

### Statistics

<b>Statistical Category</b>	<b>Calendar YR 2023</b>	<b>Calendar YR 2024</b>
Reportable Car Crashes	81	77
Arrests and Criminal Summonses	65	67
Reportable Incidents (crime and no crime)	312	305
Criminal Offenses Reported	265 (78 Felonies)	188 (42 Felonies)
Traffic Citations Issued	58 Civil Citations 246 Written Warnings 6 By-law Violations  Average speed: 52mph	103 Civil MV Citations 342 MV Written Warnings 10 By-law Violations  Average speed: 50mph

---

## POLICE DEPARTMENT

---

	Average speed limit: 34mph Average MPH over the speed limit: 18 mph	Average speed limit: 33mph Average MPH over the speed limit: 17mph
Log Entries	9,939	14,409

On behalf of the membership of the Police Department, I would like to express our sincere gratitude for the support we have received and continue to receive from the citizens of Southampton, the various Town offices, boards, departments, and committees. I would also like to take this opportunity to thank the staff of the police department for their hard work, dedication to the community, and commitment to professionalism.

Respectfully submitted,  
Ian Illingsworth  
Chief of Police

---

## **REGISTRARS, BOARD OF**

---

The Southampton Board of Registrars is a four-member board that includes the Town Clerk. Board members are appointed by the Select Board after soliciting qualified individuals from the town's two leading political parties. Registrars have overlapping terms. A board member is appointed each March for a 3-year term beginning on April 1st of that year.

The Board of Registrars overseeing responsibilities include: registering voters, maintaining the local listing of residents, the registration records, sending pertinent records to the Secretary of the Commonwealth, certification of nomination papers, certifying absentee voter applications, and the administration of election recounts.

### **Registrars must meet the following qualifications:**

- Be a registered voter in Southampton.
- Pledge to faithfully perform the duties of a registrar.
- Cannot hold another elected office in Southampton, nor hold any other office under the government of the US or the Commonwealth at the same time.
- Should not serve as an election poll worker.
- Cannot serve as chair, treasurer, or other principal position on a political committee.

### **2024 Elections in Southampton**

- The application for election workers was updated. Names of applicants were submitted to the select board for the Fall elections.
- Due to Southampton now having two precincts, the number of election day wardens has increased to 4. Wardens monitor voting machines to ensure that they are operating properly. Having 4 wardens allows for half-day shifts.
- The annual census mailing included applications to vote by mail.
- Overseas members of the armed forces can now vote online.
- The Board signed candidate and ballot question petitions.
- Voting machines were tested prior to election days.
- Local, state and national elections:
  - Presidential primary: 1018 ballots mailed out; 53 voters early in person
  - Annual town meeting total attendees: 132
  - Town Elections: 1010 mail-in ballots sent, 375 were returned
  - State Primary: 1237 mail-in ballots sent, 39 voters early in person
  - Presidential election: 1654 mail-in ballots sent, 872 voters early in person

### **Further Updates**

- New street listing was completed and published.
- Requests for affirmation of residency were sent to residents who did not return the annual town census.

Respectfully submitted,  
Board of Registrars  
Sylvia Galván, Chair  
Lucille Dalton, Maryanne Kuroczko, Bill Walde

---

## SELECT BOARD

---

This past year some new town officials settled into their respective positions, including the Town Administrator, Scott Szczebak. With that came new processes, procedures and systems aimed to reduce redundant paperwork and have a central online filing system for sharing departmental work calendars and other documents. This coupled with a new online payroll and financial system required a learning curve on the part of staff but is starting to show its benefits although we have yet to take full advantage of all the modules the program offers. Further improvement in making services more accessible to the public online will take place in the coming year with the expansion of our current PermitLink software that is currently only available to the building department. This software will effectively link the various departments and boards that may need to sign off on various permits and forms. It also will establish a routing, notice and approval system ensuring that all required parties have reviewed the submitted documentation. This is aimed at reducing cumbersome paperwork and improving processing timeliness for the public and efficiency for town staff.

Updating our town's personnel classification and compensation plan was a major undertaking. The town administrator took on this lengthy exercise comparing current positions to those in other towns in order to create a new pay scale where staff salaries were more aligned and competitive. A further step of updating job descriptions will be taken in the coming months.

Aside from these significant administrative changes, it was a busy project year as well starting with land acquisition and planning. While a 4 acre parcel of land along the northern end of College Highway had been identified as the possible location for a future public safety building, the entire property of some 54 acres became available for the town to purchase. After meetings with various town entities and suggested possible uses, the Select Board decided to recommend that acquisition to the voters and the \$2.2 million purchase price was met with approval. Soon thereafter, a longtime resident family made a generous donation of \$1 million, thus reducing the tax burden for the residents. The town was able to close on the property at the end of September.

The Public Safety Building Committee met regularly with HKT Architects to undertake a feasibility study of the future facility. This focused on appropriate location, spatial needs of both the fire and police department and a resulting building design. Initial cost estimates were higher than desired and necessitated further space reductions and production of a revised configuration to maximize shared use by both departments. In the early months, the Senior Center Building Committee actively carried out due diligence for their selected parcel of land on Clark St. Ultimately it was discovered that this would not be a feasible location due to more extensive wetlands than what had been previously anticipated. This led to a review of the newly-acquired College Highway site and a determination that it would be a suitable location with the required acreage being possible.

With the above activity, the town engaged a land use planning firm and the PVPC to work with both of the above committees and others, such as the Housing Authority and the Open Space Committee, to discuss a wide variety of options for best use of the acquired property that borders the future rail trail, and especially, the siting of both buildings. Public engagement is on-going.

---

## SELECT BOARD

---

Every few years the town needs to update some of its key planning documents. This year we engaged in a review and revision of our Hazard Mitigation Plan with the assistance of PVPC. Last updated in 2016, this plan identifies the risks and vulnerabilities Southampton faces with regard to flooding, winter storms, high winds, hurricanes, wildfires etc. The plan also shows mitigation actions/timeframes that would reduce risk to people and property from these natural hazards. The plan will be presented at a public hearing before its finalization and will, when approved by state and federal emergency management agencies, make us eligible for grant funding.

A few years ago, the Department of Energy Resources (DOER) selected Southampton as a Green Community and qualified us to receive \$138,595 to undertake energy saving projects in our municipal buildings. The Town Hall, Library, Police Station and William E. Norris school were identified as priority locations for conservation measures, particularly exterior and/or interior LED lighting at the first three locations and digital controls for improved management of the heating system at the school. Before actually implementing any of these projects the town had to undertake an energy audit, demonstrate a return on investment with all gas and electric rebates applied, and, receive necessary approvals from Eversource that indicate we'd be able to save at least 20% on our energy bills over a five to ten year period. These projects will be net positive by years 6-8. At long last, the process concluded and all improvements at the various locations have been installed.

Having started in 2022, all of the town's allocated American Rescue Plan Act (ARPA) funding, totaling \$1,844,454, had been awarded by the end of December. Only a few of the 52 approved projects were on-going as indicated by their quarterly reports. All funds must be spent before the end of 2026. Updated information can be found on the town website.

We want to thank all of the individuals who manage the various affairs of our local government. This includes our fellow elected officials and our committed staff. Southampton is also fortunate to have dozens of qualified residents who serve on Committees, Commissions and Boards without compensation. These individuals, many of whom serve on multiple committees, dedicate their energy, substantial time and expertise to carrying out a variety of responsibilities. The task of running a municipal government would be nearly impossible without their efforts.

Respectfully submitted,  
Chris Fowles, Chair

---

# SOUTHAMPTON TRAILBLAZERS

---

## **Introduction**

On January 24, 2024, Cindy Palmer and Kathy Hall met to first outline what would become the Southampton Trailblazers, a group of volunteers dedicated to preserving and improving conservation lands in Southampton, Massachusetts. The first meeting of an ad hoc Steering Committee was held on February 3, 2024. Eleven people attended. A mission statement was discussed and approved:

**The mission of the committee is to develop and maintain trails on public and private conserved land in Southampton in accordance with town and state regulations and best practices.**

Since that initial meeting the Trailblazers have met regularly on a nearly monthly basis to plan and execute activities in a number of conservation areas in town (details below).

The committee continues to function with a Steering Committee as the fundamental organizational unit. At the same time, a large group of Support Team members have signed on. Recruitment of new members is ongoing with postings at town hall and at conservation areas, the creation of the [trails01073@gmail.com](mailto:trails01073@gmail.com) email address, a booth at Southampton Days event, and informal meetings with interested parties on the trails. The email list now consists of 29 on the Steering Committee and 49 on the Support Team for a total of 78 interested parties.

Over the course of the year the Steering Committee met nine times and organized eleven two-hour work sessions, four walk-throughs to assess needs in various areas, and several hikes open to the public. Works sessions were led by Steering Committee members and primarily focused on the removal of invasive plants within 10 - 15 feet of trails. Other work performed included building and installation of bog bridges and a bridge at Alice Brown; installation of a bridge and blazing at Clark Family Homestead; and blazing trails at Manhan Meadows Sanctuary.

Key collaborations included attendance by Steering Committee members at ConCom meetings, discussions with Friends of Southampton Open Space, and involvement of land use experts from Kestrel Trust in the discussion of trail improvement. A meeting among members of the Trailblazers, the Southampton Greenway, Friends of Southampton Trails, and the Trailblazers is on the schedule for January.

## **Work Activities and Accomplishments at Conservation Areas**

### **Alice Brown**

Perhaps no other area saw as much transformation as Alice Brown. In collaboration with the ConCom and Trailblazers, neighbor and steward Mark Droy rerouted the main trail to avoid a vernal pool, built and installed bog bridges and an actual bridge, and installed signs and maps to assist visitors. Mark also worked to identify and discourage ATV users in the area. The improvements to Alice Brown have made this area more accessible and effectively protected its resources. Thanks are owed to ConCom for their expertise and support and to Mark Droy for his talent and labor.

---

## **SOUTHAMPTON TRAILBLAZERS**

---

Plans for 2025 include completion of an RDA that will, if approved, provide for the building and installation of an additional bog bridge and bridge over a wet area and an intermittent stream that is now crossed by a single plank bridge. ConCom will fund the materials and Mark will donate his labor.

### **Clark Family Homestead**

During the course of the year approved trails were blazed and a bridge was built and installed by Jerry Hillman with help from volunteers. Downed trees were removed and mowing, clearing of debris, and clean up was accomplished by Ted and Rory Palmer. Doric Dodds provided periodic mowing of the meadow area, with approval by ConCom.

Discussions are underway regarding an additional trail and possible bog bridge in the area. Some invasive management is in order and will be added to the 2025 agenda.

### **Clearwater**

Several walk-throughs took place at Clearwater to assess the needs in the area. A trail expert from Kestrel Land Trust made recommendations that were included in a proposal to ConCom regarding trail improvements particularly at water crossings. ConCom approved the proposal. Several stream crossings are severely eroded by past ATV use and ongoing equestrian traffic. There is one unmaintained bridge that needs to be removed and replaced with a rock crossing with some leveling of eroded banks recommended. At another point, an ad hoc bridge has been constructed by members of the public, using rocks and timber. This also needs to be removed, a rock crossing constructed, and signage installed to inform users that building is prohibited. Wording for that signage has been submitted and will be considered by ConCom.

Additionally, blazing and a map are needed to enhance user experience. Working on all of the above is a high priority for the coming year. The local scout troop is looking for an Eagle Scout project and volunteered to build a kiosk. In discussion with ConCom, Clearwater was identified as the best spot. Specifications for the kiosk were provided to the Scouts. It is hoped that this may be accomplished in 2025.

### **Manhan Meadows Sanctuary**

The Manhan Meadows Sanctuary requires and received a lot of attention to the removal of invasives. The area is split into two sections by the Manhan River. Several work sessions in both sections saw volunteers removing multiflora rose, Asian bittersweet, burning bush, among others. This area also received its annual treatment with herbicides under the supervision of ConCom. The Brickyard Extension section also had trails rerouted and freshly blazed.

It is hoped that in 2025 progress will be made toward replacing the missing bridge that once linked the two sides of the property. Additionally, new signage is needed on the Brickyard Extension side to close off and reroute a severely eroded section of trail along the riverbank. As mentioned above, the new trail has been approved and blazed, but a sign and barrier are needed to ensure that the old trail is not utilized.

---

## **SOUTHAMPTON TRAILBLAZERS**

---

### **Nancy L. Whittemore**

A walk-through assessment and a couple of work sessions took place at Nancy L. Whittemore. During the walk-through a colony of horsetail (*Equisetum*, a prehistoric plant dating back 325 million years) was found to be overrun with multiflora rose. Excellent progress was made on clearing this wonderful resource of the invasives. Additionally, it was clear that an informational sign about the vernal pool had been placed in a way that made it impossible to read without encroaching on the pool. Volunteers Rob and Willow Gutermuth moved the sign so that it can now be read from the viewing platform. They also removed a downed tree that was blocking a trail. Shrubs obscuring the sign at the entrance to the area were pruned.

Continued work on invasives and selective pruning is needed in the area and will be scheduled during the coming year. Blazing and trail signage could be improved, as well. The area surrounding the entrance will no longer be mowed by a neighbor and a solution to this needs to be found. At one time there was discussion of linking Nancy L. Whittemore to conservation lands in Easthampton; this may be another area for exploration.

### **Szczypta Conservation Farm**

A walk through identified several opportunities for improvement at the Szczypta Conservation Farm. Under the auspices of the ConCom, the sign at the parking area was replaced as was the sign at the start of the trails. Additional signs and blazing are needed to clearly identify the trail routes. A posted map would enhance the use of the area. Exploration and possible development of a route to link the Manhan River Trail to the Pasture Trail would create a loop trail; a bog bridge would be required to make this possible. Another area of exploration would be finding a way to link Szczypta with Nancy L. Whittemore. Work sessions are planned to address invasives along trails.

### **Garfinkel/Minard Property**

The closing on this property was completed in mid-summer. Two hikes were led for interested groups. Priorities for the property in 2025 are to:

- Blaze property perimeter
- Propose and have approved a name for the area
- Identify, clear, and blaze existing trails
- Develop a trail map and brochure
- Develop and erect signage at the entrance
- Inventory invasives for targeted removal

### **2025 Priorities and Possible Projects**

- Continue invasives removal
- Plan 250th celebration and activities
  - Senior center hikes
- Develop a Stewardship Program for conservation areas
- Negotiate mowing at Szczypta - re: bobolink preservation
- Increase volunteer engagement via surveyor interests, targeted activities

---

## SOUTHAMPTON TRAILBLAZERS

---

- Develop a website; linked to FOSOS or ConCom?
- Add signage regarding keeping dogs on leash
- Clarify picnic policy
- Explore grants
- Develop an ADA compliant trail: identify area (Szczypta), funding, consultation re: trail design
- Recruit high schoolers for trail work
- Assess Lyman area: signage? Parking? Access?
- Advocate for the town to stop using rat poison in an effort to protect raptors and other small predators from eating poisoned rats

Respectfully submitted,  
Katherine T. Hall, Chair, Southampton Trailblazers

---

# TECHNOLOGY COMMITTEE, AD HOC

---

## **2024 Overview**

The Ad Hoc Technology Committee focused on municipal fiber exploration, technological upgrades, and long-term capital planning.

## **MLP and Fiber**

Significant progress was made in exploring municipal fiber options for the town. A Request for Information (RFI) was submitted to both South Hadley Electric Light Department (SHELD) and Westfield Gas + Electric (WG+E) to gather detailed insights into potential fiber-optic solutions. Following the RFI, the committee actively engaged with these entities to obtain further clarifications and data. Additionally, a town-wide survey was conducted to assess resident satisfaction with Charter/Spectrum services and to gauge overall interest in an alternative fiber network. To further inform discussions, the committee met with fiber providers and hosted a speaker who shared insights from their experience implementing and expanding fiber infrastructure in another municipality. These efforts aim to lay the groundwork for improved broadband services in town.

## **Technological Improvements**

Several technological advancements were implemented throughout the town to improve efficiency and accessibility. The Senior Center received upgraded technology, including new laptops and improved Wi-Fi connectivity, enhancing digital access for senior residents. Novus Insight was engaged as the town's managed service provider (MSP), ensuring dedicated IT support and cybersecurity measures. Additionally, all town departments transitioned to Office 365, promoting better collaboration and cloud-based operations. To streamline data storage and accessibility, common files were migrated from the town's server to SharePoint and Teams. A new Remote Work policy was also drafted and subsequently approved by the Personnel Policies and Procedures Board (PPPB), providing a structured framework for flexible work arrangements. Lastly, the adoption of POINT Software for e-permitting has modernized the permitting process, improving efficiency for town services and residents alike.

## **Capital Planning**

In an effort to improve long-term technology planning, we conducted a comprehensive inventory and audit of devices across town hall and other municipal services. This assessment helped identify outdated equipment and provided a clearer picture of the town's technological needs. Based on this audit, efforts are underway to develop cost estimates and strategically distribute hardware upgrade expenses over the years 2026 to 2029. This phased approach will ensure sustainable and fiscally responsible technology improvements that support town operations and services.

Respectfully submitted,  
Members of the Ad Hoc Technology Committee

---

## **TOWN ACCOUNTANT - GENERAL**

---

The following is a listing of the general-purpose financial statements of the Town of Southampton on June 30, 2024, and for the year then ended:

Combined Balance Sheet – All Funds and Account Groups

Statement of Special Revenue Fund Revenues, CPA Funds Revenues, Expenditures and Changes in Fund Balances

Statement of Capital Funds Fund Reserves, Expenditures and Changes in Fund Balances

Budget vs. Actual Revenue and Expenditure FY2024

Detailed Expense Report for FY2024

Respectfully submitted,  
Bradley Okscin  
Town Accountant

# TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2024

Southampton										
Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2024 (Unaudited)										
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt			
<b>ASSETS</b>										
Cash and cash equivalents	2,659,992.35	6,703,980.92	807,296.34	1,359,945.43		1,679,264.08				13,210,479.12
Investments										0.00
Receivables:										
Personal property taxes	6,784.86									6,784.86
Real estate taxes	198,661.27	771.38								199,432.65
Allowance for abatements and exemptions	11,474.38									11,474.38
Tax liens	130,021.70	3,496.28								133,517.98
Deferred taxes										0.00
Motor vehicle excise	131,598.10									131,598.10
Other excises	926.00									926.00
User fees				12,102.94						12,102.94
Utility liens added to taxes				7,672.89						7,672.89
Departmental		344,501.90								344,501.90
Special assessments		43,926.48								43,926.48
Due from other governments					2,216.29					2,216.29
Other receivables	1,945.84									1,945.84
Foreclosures/Possessions	44,209.10									44,209.10
Prepays										0.00
Due to/from other funds										0.00
Working deposit										0.00
Inventory										0.00
Fixed assets, net of accumulated depreciation										0.00
Amounts to be provided - payment of bonds			1,970,422.00							1,970,422.00
Amounts to be provided - vacation/sick leave									3,893,454.00	3,893,454.00
<b>Total Assets</b>	<b>3,185,613.60</b>	<b>7,096,676.96</b>	<b>2,777,718.34</b>	<b>1,381,937.55</b>	<b>0.00</b>	<b>1,679,264.08</b>	<b>3,893,454.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,014,564.53</b>

# TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2024

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	Debt		
<b>LIABILITIES AND FUND EQUITY</b>										
Liabilities:										
Warrants payable										0.00
Accounts payable	340,651.64									340,651.64
Accrued payroll	717,599.19									717,599.19
Withholdings										0.00
Accrued claims payable										0.00
Due to/from other funds										0.00
Due to other governments										0.00
Other liabilities										0.00
Deferred revenue:										
Real and personal property taxes	202,409.14	771.38								203,180.52
Tax liens	130,021.70	3,496.28								133,517.98
Deferred taxes										0.00
Foreclosures/Possessions	44,209.10									44,209.10
Motor vehicle excise	131,598.10									131,598.10
Other excises	926.00									926.00
User fees				12,102.94						12,102.94
Utility liens added to taxes				7,672.89						7,672.89
Departmental		344,501.90								344,501.90
Special assessments		43,926.48								43,926.48
Due from other governments										0.00
Other receivables	1,945.84			2,216.29						4,162.13
Deposits receivable										0.00
Prepaid taxes/fees										0.00
Tailings	19,875.00									19,875.00
IBNR										0.00
Agency Funds						(23,606.92)				(23,606.92)
Notes payable								1,970,422.00		1,970,422.00
Bonds payable								3,893,454.00		3,893,454.00
Vacation and sick leave liability										0.00
<b>Total Liabilities</b>	<b>1,589,235.71</b>	<b>392,696.04</b>	<b>1,970,422.00</b>	<b>21,992.12</b>	<b>0.00</b>	<b>(23,606.92)</b>	<b>0.00</b>	<b>3,893,454.00</b>	<b>7,844,192.95</b>	

# TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2024

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types Trust and Agency	Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services		Long-term Debt		
<b>Fund Equity:</b>									
Reserved for encumbrances				7,241.31					7,241.31
Reserved for expenditures	953,608.00			97,809.62					1,051,417.62
Reserved for continuing appropriations									0.00
Reserved for petty cash	100.00			100.00					200.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service									0.00
Reserved for premiums									0.00
Reserved for working deposit									0.00
Reserved Fund Balance				270,975.72		1,702,871.00			1,973,846.72
Undesignated fund balance	642,669.89	6,703,980.92	807,296.34	983,818.78					9,137,765.93
Unreserved retained earnings									0.00
Investment in capital assets									0.00
<b>Total Fund Equity</b>	<b>1,596,377.89</b>	<b>6,703,980.92</b>	<b>807,296.34</b>	<b>1,359,945.43</b>	<b>0.00</b>	<b>1,702,871.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,170,471.58</b>
<b>Total Liabilities and Fund Equity</b>	<b>3,185,613.60</b>	<b>7,096,676.96</b>	<b>2,777,718.34</b>	<b>1,381,937.55</b>	<b>0.00</b>	<b>1,679,264.08</b>	<b>3,893,454.00</b>	<b>20,014,664.53</b>	<b>0.00</b>
<b>PROOF BALANCE SHEET IS IN BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PROOF FUND BALANCE DETAIL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>AGREES TO THE BALANCE SHEET</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PROOF RECEIVABLES DETAIL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>AGREES TO THE BALANCE SHEET</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2024

**Town of Southampton  
Special Revenue Funds  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended June 30, 2024**

	Fund Balance Beginning	Revenues	Total Available	Expenditures	Fund Balance Ending
<b>School Funds</b>					
School Lunch	54,397	272,983	327,380	210,429	116,951
Pre-School Program	57,123	79,308	136,431	95,273	41,158
94-142 IDEA Grant	0	-	0	95,604	(95,604)
Title I	797	3,915	4,712	2,485	2,227
SPED Circuit Breaker	166,082	137,259	303,341	204,500	98,841
School REAP Grant	961	34,038	34,999	45,295	(10,296)
School Choice	258,720	301,716	560,436	335,086	225,350
Student Activities Fund	8,272	19,308	27,580	16,368	11,212
Norris Tech Expenses	1,594	4,700	6,294	-	6,294
Norris Revolving Fund	223	-	223	-	223
Norris Gift Fund	2,279	5,282	7,560	3,329	4,231
School Building Use	1,327	2,685	4,012	3,457	555
Foundation Reserve Grant	125,913	-	125,913	5,150	120,763
After School	15	-	15	15	-
Student Opp	(4,574)	-	(4,574)	(4,574)	-
Title IVA	309	3,000	3,309	2,091	1,218
Project Bread Grant	(42)	-	(42)	-	(42)
Title II	(8,938)	-	(8,938)	(9,614)	676
FY24 Rural School Aid	-	117,963	117,963	6,746	111,217
School Mask Reimbursement	4,369	-	4,369	4,369	-
SCA Funds	12,966	-	12,966	1,818	11,148
Teacher Quality	3,773	1,634	5,407	5,407	-
Early Ed SPED FY23	-	-	-	14,743	(14,743)
Other	1,718	30	1,748	375	1,373
<b>Total School Funds</b>	<b>687,285</b>	<b>983,820</b>	<b>1,671,105</b>	<b>1,038,354</b>	<b>632,751</b>
<b>Revolving Funds</b>					
Fire Burning Permits	5,300	5,246	10,546	-	10,546
Police Outside Detail	(41,120)	106,924	65,805	81,149	(15,344)
Inspections	7,318	26,300	33,618	26,140	7,478
Dog Control	17,123	7,481	24,603	5,878	18,726
Council on Aging Van	(505)	26,902	26,397	26,922	(525)
Planning Board	(1,706)	8,787	7,081	7,613	(532)
Conant Park Pavilion	(1,451)	7,100	5,649	9,899	(4,250)
Park Commission Usage	1,349	13,359	14,708	4,449	10,259
Conservation Commission	3,559	3,960	7,519	1,902	5,617
Zoning Board of Appeals	6,351	-	6,351	-	6,351
Weights and Measures	1,049	-	1,049	-	1,049
Tax Title	2,573	1,638	4,211	3,533	679
ConCom Forestry	15,376	14,749	30,125	-	30,125
<b>Total Revolving Funds</b>	<b>15,217</b>	<b>222,446</b>	<b>237,663</b>	<b>167,485</b>	<b>70,178</b>

# TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2024

**Town of Southampton  
Special Revenue Funds  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended June 30, 2024**

	Fund Balance Beginning	Revenues	Total Available	Expenditures	Fund Balance Ending
<u>Other Special Revenues</u>					
Ambulance Fees	235,524	346,387	581,911	188,875	393,036
Library - State Grant	18,028	17,100	35,128	13,652	21,476
Council on Aging - Local	2,508	4,617	7,124	4,280	2,845
Council on Aging - State	1,008	26,810	27,818	14,801	13,017
Project D.A.R.E.	1,765	-	1,765	-	1,765
911 Incentive Grant	63,194	15,711	78,905	75,169	3,736
Celebrate Southampton	30	-	30	-	30
Cultural Council - State	9,054	6,700	15,754	6,370	9,384
Cultural Council - Local	338	-	338	-	338
PEG Programming Grant	18,624	-	18,624	-	18,624
Wetlands Protection	11,049	1,350	12,399	-	12,399
Fire SAFE Grant	5,857	-	5,857	-	5,857
OCDETF Investigation	875	-	875	-	875
Sale of Cemetery Lots	65,188	1,800	66,988	752	66,236
Sale of Real Estate	5,392	1,134	6,526	-	6,526
Scholarship Fund	454	-	454	-	454
Septic Betterment Program	24,591	-	24,591	-	24,591
WPAT Loan Repayment	108,908	8,924	117,832	17,500	100,332
WPAT Loan Interest	53,347	1,712	55,058	15,675	39,384
WPAT Loan Repayment FY22	651	-	651	-	651
WPAT Loan Interest FY22	222	-	222	-	222
WPAT Loan Repayment FY23	3,846	-	3,846	-	3,846
WPAT Loan Interest FY23	696	-	696	-	696
Highway Emerg. Preparedness Grant	2,000	2,700	4,700	-	4,700
Police Patrol Stimulus Grant	1,120	-	1,120	-	1,120
Law Enforcement Drug Fund	3,350	-	3,350	-	3,350
Extended Polling Hours	2,434	418	2,852	-	2,852
Insurance Recoveries	6,480	4,903	11,383	5,903	5,480
SAMHSA-CARA Grant	1,276	1,500	2,776	1,114	1,662
Council on Aging- Walking Club	491	-	491	-	491
Generator- State Grant	5,187	-	5,187	-	5,187
TNC Ride Assessment	684	107	791	-	791
Angel Heart Memorial	1,970	-	1,970	-	1,970
Covid-19 Wages	(23,890)	-	(23,890)	-	(23,890)
Covid-19 Expenses	(107,707)	-	(107,707)	-	(107,707)
Public Health-Covid-19	209	-	209	-	209
Community Compact- It Grant	365	-	365	-	365
Cannabis Comm Benefit Sub Abuse Exp	10,000	-	10,000	-	10,000
Election- Covid Grant	63	-	63	-	63
PLANNING GRANT LAND	(4,898)	-	(4,898)	-	(4,898)

# TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2024

**Town of Southampton  
Special Revenue Funds  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended June 30, 2024**

	Fund Balance Beginning	Revenues	Total Available	Expenditures	Fund Balance Ending
Mass Works Grant	0	-	0	-	0
ARPA Funds Expense	1,247,734	-	1,247,734	907,537	340,196
FY22 TEACHER QUALITY	6,831	-	6,831	6,831	-
ConCom Mitigation Funds MassDEP Exp	55,434	-	55,434	9,500	45,934
Loss of Taxes	1,919	560	2,479	-	2,479
Mount Grace Land Outreach	1,554	-	1,554	-	1,554
HAZ MIT GRANT WM ROUTE 10	(60,279)	-	(60,279)	-	(60,279)
MA Rehabilitation Commis	30	-	30	-	30
FY22 School EBT Reimb	614	-	614	-	614
Covid-19 Employee Extended Sick Exp	(1,636)	-	(1,636)	-	(1,636)
FY22 911 Department Training	1,857	2,637	4,494	-	4,494
HIGHLAND VALLEY MEMORY CAFE GRANT	3,704	1,406	5,110	593	4,517
ESSER II Grant Payroll	81,506	2,750	84,256	72,539	11,718
Mass Trails Greenway	(400,000)	400,000	-	1,000	(1,000)
FY23 Neighborhood Outreach	(1,554)	-	(1,554)	-	(1,554)
ESSER III Payroll	(44,412)	-	(44,412)	(50,998)	6,587
FY22 COA Earmark	49,989	-	49,989	20,162	29,827
Opioid Settlement	34,218	-	34,218	34,218	-
DWSP 235 Pomeroy Meadow	208,350	-	208,350	208,350	-
Mass Trails Grant Phase I	(50,000)	50,000	-	-	-
FY23 Rural School Aid	2,388	-	2,388	470	1,918
ATM 6722 Art 17 Mtrails Des Match	15,000	-	15,000	-	15,000
FY23 Firefighter Safety Equipment	(15,480)	15,480	-	-	-
PARC Splash Deck	-	46,151	46,151	35,955	10,196
FY23 EMPG	(2,700)	-	(2,700)	2,694	(5,394)
Municipal Regionalization Incentive	39,000	-	39,000	-	39,000
LTC Accessible Grant	-	10,000	10,000	-	10,000
State Earmark - FY24 Police Cruiser	-	-	-	24,811	(24,811)
PSB FY23 State Earmark	-	-	-	50,000	(50,000)
PSB FY24 State Earmark	-	17,500	17,500	17,500	-
Bridge Academy FY24	-	3,000	3,000	-	3,000
Manhan Meadows Trail Restoration	50,000	(50,000)	-	-	-
FY24 SIG Memory Café	-	-	-	4,859	(4,859)
FY24 SIG Outreach	-	-	-	8,929	(8,929)
Mass Trails Greeway Design 3	-	-	-	196,250	(196,250)
STM 12.13.22 Art 6 Building Secure	15,500	11,258	26,758	17,639	9,119
LTC Grant 2	-	10,000	10,000	-	10,000
FY24 Firefighter Equipment Grant	-	-	-	15,500	(15,500)
<b>Total Other Special Revenue</b>	<b>1,769,848</b>	<b>962,615</b>	<b>2,732,462</b>	<b>1,928,428</b>	<b>804,034</b>
<b>Total Special Revenue Funds</b>	<b>\$ 2,472,350</b>	<b>\$ 2,168,880</b>	<b>\$ 4,641,230</b>	<b>\$ 3,134,268</b>	<b>\$ 1,506,963</b>

# TOWN ACCOUNTANT - CAPITAL FUNDS FY2024

## Town of Southampton Capital

### Statement of Revenues, Expenditures and Changes in Fund Balances For the Year Ended June 30, 2024

	Fund Balance Beginning	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending
<b>Capital</b>						
Town Clerk ECode 360 Bylaws Sof	671	-	671	-	-	671
Computer Network Server	7,500	-	7,500	-	-	7,500
Town Hall PC and Software	1,870	-	1,870	-	-	1,870
Town Hall Sidewalk	-	16,750	16,750	-	-	16,750
Police Cruiser	3,539	-	3,539	-	-	3,539
Police Portable Radios	18,000	-	18,000	-	-	18,000
Police Pickup Truck	-	73,000	73,000	64,575	-	8,425
Fire Dept Brush Truck	392	-	392	-	-	392
Fire Dept Thermal Imaging Came	(90)	-	(90)	-	-	(90)
Fire Vehicle Exhaust	-	38,000	38,000	-	-	38,000
Norris School Teacher Laptops	329	-	329	-	-	329
Norris School Sidewalk Repairs	600	-	600	-	-	600
Norris PA System	1,907	-	1,907	-	-	1,907
Norris Gutter Repair	3,287	-	3,287	-	-	3,287
Norris Masonry Repairs Art. 34	3,280	-	3,280	-	-	3,280
Norris Int Doors Replace II Art. 34	53	-	53	-	-	53
Norris Masonry Costs ATM 6.7.22	7,500	-	7,500	2,800	-	4,700
Norris Locker Repair	-	16,672	16,672	16,672	-	-
Norris Ceiling Repair	-	6,500	6,500	6,386	-	114
Highway Plow	35,103	-	35,103	-	-	35,103
Highway One-Ton Truck Article 34	44,400	17,340	61,740	60,263	-	1,477
F550 Wing & Sander Truck	6,608	-	6,608	-	-	6,608
Wheel Loader ATM 6.7.22	-	177,172	177,172	177,172	-	-
Highway New Heating System	56,000	-	56,000	6,120	-	49,880
Highway Dump Truck STM 12.14.2	2,266	257,250	259,516	257,250	-	2,266
Cemetery Water Line Replace Art	4,100	-	4,100	4,100	-	-
Edwards Library Boiler Replacemr	2,640	-	2,640	-	-	2,640
Tire Dump Cleanup - Local	16,073	-	16,073	-	-	16,073
Library Security System	34	-	34	-	-	34
Pomeroy Meadow Project	43,265	-	43,265	-	-	43,265
East Street Bridge Replacement	334,268	1,536,000	1,870,268	1,598,229	-	272,039
<b>Total Capital</b>	<b>593,594</b>	<b>2,138,684</b>	<b>2,732,278</b>	<b>2,193,567</b>	<b>-</b>	<b>538,711</b>

## TOWN ACCOUNTANT - CAPITAL FUNDS FY2024

	Fund Balance Beginning	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending
<b>Water Capital</b>						
Water Source Development	91,630	-	91,630	-	-	91,630
Water System Master Plan	28,500	-	28,500	1,500	-	27,000
Water Safe Routes to School Proj	2,011	-	2,011	-	-	2,011
Water Projects	431,833	-	431,833	283,888	-	147,945
<b>Total Water Capital</b>	<b>553,974</b>	<b>-</b>	<b>553,974</b>	<b>285,388</b>	<b>-</b>	<b>268,586</b>

# TOWN ACCOUNTANT – BUDGET vs ACTUAL FY2024

Town of Southampton  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**General Fund - Budget and Actual**  
**For the Year Ended June 30, 2024**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b><u>Revenues</u></b>			
<b>Taxes:</b>			
Real estate	\$ 14,647,887	\$ 14,477,831	\$ (170,057)
Personal property	320,161	315,890	(4,271)
Sale of tax possessions	-	-	-
Motor vehicle and other excise	1,070,000	1,143,771	73,771
Penalties and interest	87,000	97,528	10,528
Payments in lieu of taxes	65,000	70,551	5,551
Meals tax	57,000	66,292	9,292
Miscellaneous Tax	-	49,653	49,653
Cannabis Tax	68,000	150,628	82,628
Cannabis Impact Fee	7,000	-	(7,000)
State aid	3,525,965	3,561,960	35,995
Federal aid	-	-	-
Departmental revenues	294,405	306,990	12,585
Earnings on invested funds	115,000	252,993	137,993
Court fines	3,700	6,417	2,717
School Bus Fees	-	3,275	3,275
Indirect Costs	179,574	150,656	(28,918)
Transfers	501,887	501,887	-
Miscellaneous	-	21	21
Note Proceeds	-	-	-
<b>Total Revenues</b>	<b>20,942,579</b>	<b>21,156,342</b>	<b>213,764</b>
<b><u>Expenditures</u></b>			
General government	901,913	820,039	81,874
Protection of persons and property	2,455,981	2,199,451	256,530
Education	12,970,240	13,398,334	(428,094)
Public works and facilities	1,062,982	981,201	81,782
Human services	187,140	177,166	9,974
Culture and recreation	198,767	197,258	1,509
Debt service	570,059	563,845	6,214
Intergovernmental expenses	10,875	10,875	-
Miscellaneous	3,080,054	2,966,090	113,964
<b>Total Expenditures</b>	<b>21,438,010</b>	<b>21,314,259</b>	<b>123,752</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(495,432)</b>	<b>(157,916)</b>	<b>337,515</b>

# TOWN ACCOUNTANT – EXPENSE REPORT FY2024

*Town of Southampton*  
**2024 Expense Report**  
 From 07/01/2023 to 06/30/2024

01 - General Fund		Original	Budget	Revised	Actual	
Account	Description	Budget	Revisions	Budget	Expended	Balance
<b>General Government</b>						
015122.700	Select Board Expenses	8,300.00		8,300.00	7,807.57	492.43
015122.701	Select Board Expenses-	1,640.00	130.00	1,770.00	1,770.00	
015122.703	Internet Service	2,639.76		2,639.76	2,639.76	
015122.704	Webpage Maintenance	5,750.00		5,750.00	5,750.00	
015122.706	Employment Advertising	1,000.00		1,000.00	225.00	775.00
015125.113	Town Administrator Salary	98,100.00	4,090.57	102,190.57	102,190.57	
015129.113	Administrative Assistant	16,560.27		16,560.27	16,554.35	5.92
015129.700	Administration Expenses	1,500.00		1,500.00	1,412.65	87.35
015129.701	Photocopier Lease and	3,125.00	2,315.63	5,440.63	5,440.63	
015129.702	Postage	17,650.00	1,000.00	18,650.00	18,650.00	
015131.700	Finance Committee Expenses	200.00		200.00		200.00
015132.780	Reserve Fund	5,000.00		5,000.00		5,000.00
015135.113	Town Accountant Salary	58,962.80		58,962.80	58,962.80	
015135.114	Assistant Accountant Wages	19,811.24	-19,770.57	40.67		40.67
015135.200	Independent Audit	47,000.00		47,000.00	47,000.00	
015135.700	Town Accountant Expenses	3,400.00	-89.08	3,310.92	2,875.69	435.23
015135.701	Accounting Software Support	4,432.54		4,432.54	4,432.54	
015141.114	Principal Assessor		36,000.00	36,000.00	14,062.30	21,937.70
015141.116	Assessor Admin Assistant	30,549.68		30,549.68	15,788.92	14,760.76
015141.700	Assessors Expenses	4,300.00		4,300.00	2,088.17	2,211.83
015141.701	Assessors Software Support	12,999.00		12,999.00	12,999.00	
015141.702	Assessors - Town Maps	4,500.00		4,500.00	4,000.00	500.00
015141.703	Assessors - Consultants	52,623.64	-36,000.00	16,623.64	15,950.00	673.64
015141.704	Senior Work-Off Program		6,787.50	6,787.50	6,787.50	
015141.711	Assessors- Cyclical	2,250.00		2,250.00		2,250.00
015145.113	Treasurer/Collect Salary	67,436.46		67,436.46	67,436.46	
015145.114	Treasurer/Collector	1,000.00		1,000.00	1,000.00	
015145.115	Treasurer/Collector Wages	64,486.95	-2,300.00	62,186.95	58,599.67	3,587.28
015145.700	Treasurer/Collector Expenses	8,975.00	600.00	9,575.00	9,491.65	83.35
015145.701	Treasurer - Software Support	13,381.26		13,381.26	13,078.85	302.41
015151.300	Legal Expenses	25,000.00	7,500.00	32,500.00	26,491.56	6,008.44
015158.700	Tax Title Expenses	3,000.00	700.00	3,700.00	3,700.00	
015161.113	Town Clerk Salary	47,763.56		47,763.56	47,763.56	
015161.114	Town Clerk Assistant Wages	17,142.89		17,142.89	13,138.01	4,004.88
015161.700	Town Clerk Expenses	3,195.00	45.57	3,240.57	1,741.16	1,499.41
015163.115	Election/Registration Wages	5,422.25		5,422.25	3,781.75	1,640.50
015163.700	Election/Registration Expenses	11,750.00	2,183.79	13,933.79	13,933.79	
015171.700	Conservation Commission	6,000.00		6,000.00	5,284.85	715.15
015172.700	Open Space Committee	500.00		500.00	101.43	398.57
015175.701	Pioneer Valley Planning	1,136.32		1,136.32	1,136.32	
015175.703	Peg Programming	68,000.00		68,000.00	62,739.19	5,260.81
015192.117	Town Hall Custodial Wages	9,063.59		9,063.59	8,457.04	606.55
015192.405	Telephone	9,600.00	241.69	9,841.69	9,841.69	
015192.411	Gas and Electric - Town Hall	32,889.86	2,958.46	35,848.32	35,313.22	535.10
015192.701	Town Hall Bldg Expenses	30,274.66	10,140.37	40,415.03	40,415.03	
015195.700	Town Report	500.00		500.00	500.00	
015196.700	Technology - Equipment	6,300.00		6,300.00	3,028.33	3,271.67
015196.701	Technology - Services	29,325.00	16,000.00	45,325.00	41,583.05	3,741.95
015197.701	Emergency Management	750.00		750.00		750.00
015197.702	Reverse 911System (Code Red)	4,192.50		4,192.50	4,095.00	97.50
<b>Total</b>	<b>General Government</b>	<b>869,379.23</b>	<b>32,533.93</b>	<b>901,913.16</b>	<b>820,039.06</b>	<b>81,874.10</b>

# TOWN ACCOUNTANT – EXPENSE REPORT FY2024

*Town of Southampton*  
**2024 Expense Report**  
 From 07/01/2023 to 06/30/2024

01 - General Fund		Original	Budget	Revised	Actual	
Account	Description	Budget	Revisions	Budget	Expended	Balance
<b>Protect, Persons, &amp; Property</b>						
015210.113	Police Chief's Salary	114,504.85	18,686.99	133,191.84	133,191.85	-0.01
015210.115	Police Department Wages	722,339.06	16,000.00	738,339.06	737,695.74	643.32
015210.116	Police Educational Incentive	43,305.02	7,000.00	50,305.02	38,111.37	12,193.65
015210.117	Police OT Wages	88,504.72	51,000.00	139,504.72	128,765.13	10,739.59
015210.118	Police Building Custodian	4,984.97		4,984.97	4,644.45	340.52
015210.120	Police Admin Aid	10,000.00	5,492.00	15,492.00	14,133.84	1,358.16
015210.700	Police Dept Expenses	73,552.00	20,000.00	93,552.00	86,633.61	6,918.39
015210.701	Police Equipment Maintenance	31,528.76		31,528.76	25,592.05	5,936.71
015210.703	Police Building Expenses	22,717.94	20.72	22,738.66	22,747.65	-8.99
015215.115	Communications Wages	265,549.87	-119,766.50	145,783.37	110,114.19	35,669.18
015215.700	Communications Expenses	12,208.00		12,208.00	7,865.92	4,342.08
015220.113	Fire Chief's Salary	105,000.00		105,000.00	67,339.32	37,660.68
015220.115	Fire Department Wages	180,000.00	-9,000.00	171,000.00	141,739.81	29,260.19
015220.116	Fire/EMS Admin Aide	10,000.00	5,492.00	15,492.00	13,933.36	1,558.64
015220.700	Fire Department Expenses	35,000.00	-72.99	34,927.01	31,124.92	3,802.09
015220.703	Fire Truck Maintenance	5,000.00	11,000.00	16,000.00	15,984.10	15.90
015220.705	Fire/EMS Building Expenses	15,000.00	-129.14	14,870.86	14,870.86	
015220.710	Fire Expenses- Structural	15,000.00		15,000.00	14,931.78	68.22
015220.711	Medical IV Pumps	6,000.00		6,000.00	5,962.06	37.94
015232.114	EMT Wages	500,000.00	-17,308.20	482,691.80	398,141.90	84,549.90
015236.698	Ambulance Billing	9,000.00	9,000.00	18,000.00	17,119.06	880.94
015236.699	EMT Licensing and	2,500.00		2,500.00	1,092.00	1,408.00
015236.700	Ambulance/EMS Expenses	75,000.00		75,000.00	61,897.81	13,102.19
015236.703	Ambulance Maintenance	10,000.00	17,308.20	27,308.20	27,258.12	50.08
015236.704	Fire/EMS Study	15,000.00		15,000.00	11,000.00	4,000.00
015241.113	Building Inspector Salary	58,872.32		58,872.32	58,872.32	
015241.700	Building Inspection Expenses	4,890.00		4,890.00	3,657.93	1,232.07
015241.701	Building Inspector Alternate	800.00		800.00	320.00	480.00
015241.705	Gas/Plumbing Expenses	1,000.00		1,000.00	709.94	290.06
015241.708	E-Permitting Software	4,000.00		4,000.00	4,000.00	
<b>Total</b>	<b>Protect, Persons, &amp; Property</b>	<b>2,443,257.51</b>	<b>12,723.08</b>	<b>2,455,980.59</b>	<b>2,199,451.09</b>	<b>256,529.50</b>
<b>Education</b>						
015300.700	Elementary School	5,391,699.18	-6,895.00	5,384,804.18	5,938,374.99	-553,570.81
015300.701	School Choice Tuition		103,626.00	103,626.00	75,721.00	27,905.00
015300.702	Local School Transportation	380,134.94		380,134.94	349,947.99	30,186.95
015300.705	Charter School Tuition		201,005.00	201,005.00	192,305.00	8,700.00
015320.690	Vocational Tuition	1,239,348.00	-4,709.00	1,234,639.00	1,167,959.00	66,680.00
015320.691	Vocational Transportation	63,240.00		63,240.00	71,234.64	-7,994.64
015330.690	Hampshire Regional Operating	5,602,791.00		5,602,791.00	5,602,791.00	
<b>Total</b>	<b>Education</b>	<b>12,677,213.12</b>	<b>293,027.00</b>	<b>12,970,240.12</b>	<b>13,398,333.62</b>	<b>-428,093.50</b>
<b>Public Works and Facilities</b>						
015422.113	Highway Superintendent's	100,962.00		100,962.00	100,962.00	
015422.114	Admin Assistant Highway	21,014.14	2,878.21	23,892.35	23,892.35	
015422.115	General Highway Wages	247,188.00	-18,253.21	228,934.79	156,371.72	72,563.07
015422.700	General Highway Expenses	223,069.96	15,375.00	238,444.96	238,539.93	-94.97
015422.701	Road Machinery Expenses	96,025.00		96,025.00	96,025.00	
015422.702	MS-4 Storm Water	28,750.00		28,750.00	23,691.65	5,058.35
015422.705	Highway Building Expenses	25,388.78		25,388.78	22,802.81	2,585.97
015423.115	Winter Roads Wages	142,000.00	-43,371.32	98,628.68	97,589.24	1,039.44

# TOWN ACCOUNTANT – EXPENSE REPORT FY2024

## Town of Southampton

2024 Expense Report

From 07/01/2023 to 06/30/2024

01 - General Fund		Original	Budget	Revised	Actual	
Account	Description	Budget	Revisions	Budget	Expended	Balance
015423.700	Winter Roads Expenses	122,100.00	43,371.32	165,471.32	165,471.32	
015424.200	Street Lighting	35,464.00	-1,429.42	34,034.58	33,383.27	651.31
015491.700	Cemetery Commission	7,450.00		7,450.00	7,546.52	-96.52
015493.700	Tree Warden Expenses	15,000.00		15,000.00	14,925.00	75.00
<b>Total</b>	<b>Public Works and Facilities</b>	<b>1,064,411.88</b>	<b>-1,429.42</b>	<b>1,062,982.46</b>	<b>981,200.81</b>	<b>81,781.65</b>
<b>Human Services</b>						
015510.113	Health Director Salary	52,601.25	342.60	52,943.85	52,943.85	
015510.115	Health Agent Wages	6,195.94	-6,195.00	0.94		0.94
015511.700	Board of Health Expenses	3,000.00	-342.60	2,657.40	2,523.32	134.08
015511.703	Sharps Program	3,000.00		3,000.00	1,669.90	1,330.10
015511.704	Mosquito Control	5,000.00		5,000.00	5,000.00	
015511.706	BOH Contracted Expenses	6,195.94	24,695.00	30,890.94	30,860.00	30.94
015519.115	Animal Inspector Salary	3,500.00		3,500.00	3,500.04	-0.04
015541.113	Council on Aging Director	45,127.68		45,127.68	41,563.97	3,563.71
015541.121	Council on Aging Wages	12,854.29	-1,300.00	11,554.29	11,030.17	524.12
015541.700	Council on Aging Expenses	1,229.62	1,300.00	2,529.62	2,022.48	507.14
015543.115	Veterans' Agent Salary	9,234.92		9,234.92	9,234.92	
015543.700	Veterans' Agent Expenses	700.00	120.00	820.00	661.74	158.26
015543.771	Veterans' Benefits	20,000.00	-120.00	19,880.00	16,155.71	3,724.29
<b>Total</b>	<b>Human Services</b>	<b>168,639.64</b>	<b>18,500.00</b>	<b>187,139.64</b>	<b>177,166.10</b>	<b>9,973.54</b>
<b>Culture and Recreation</b>						
015610.114	Library Director Wages	49,358.40		49,358.40	49,358.40	
015610.115	Library Wages	84,584.20	500.00	85,084.20	84,999.09	85.11
015610.700	Library Expenses	4,233.00	-500.00	3,733.00	3,701.51	31.49
015610.701	Library Books Expense	32,693.53		32,693.53	32,693.53	
015610.702	Library- Utilities	13,000.00	4,329.60	17,329.60	17,329.60	
015610.703	Library- Maintenance	6,274.00	1,044.18	7,318.18	6,742.00	576.18
015650.700	Park Commission Expenses	2,000.00		2,000.00	1,702.13	297.87
015660.700	Historical Commission	1,000.00		1,000.00	561.92	438.08
015693.700	Memorial Day	250.00		250.00	170.00	80.00
<b>Total</b>	<b>Culture and Recreation</b>	<b>193,393.13</b>	<b>5,373.78</b>	<b>198,766.91</b>	<b>197,258.18</b>	<b>1,508.73</b>
<b>Debt Service</b>						
015710.910	Debt Larrabee Renovation	110,000.00		110,000.00	110,000.00	
015710.911	Debt Highway Truck	30,000.00		30,000.00	30,000.00	
015710.919	Debt w/PAT Bonds	17,500.00		17,500.00	17,500.00	
015710.925	Debt Police/Fire Vehicles	24,000.00		24,000.00	24,000.00	
015710.926	Debt Police Cruiser New	18,000.00		18,000.00	18,000.00	
015710.927	Debt Dump Trunk Small	46,000.00		46,000.00	46,000.00	
015710.928	Dept Hamp Reg HVAC Upgrade	18,000.00		18,000.00	18,000.00	
015710.929	Debt John V. Garstka Bridge	64,000.00		64,000.00	64,000.00	
015710.930	Debt Norris Repairs Debt	26,000.00		26,000.00	26,000.00	
015710.931	Debt FY24 Dump Truck	36,750.00		36,750.00	36,750.00	
015710.932	Debt FY24 Loader	44,293.00		44,293.00	44,293.00	
015751.915	Int Larrabee Renovation	30,868.76		30,868.76	30,868.76	
015751.916	Int Highway Truck	3,900.00		3,900.00	3,900.00	
015751.927	Int Dump Truck Sm New	460.00		460.00	460.00	
015751.929	Int Police/Fire Vehicles	240.00		240.00	240.00	
015751.930	Int Norris Repairs Debt	260.00		260.00	260.00	
015751.931	Int Police Crusier New	180.00		180.00	179.99	0.01
015751.932	Int Hamp Reg HVAC Upgrade	180.00		180.00	180.00	

# TOWN ACCOUNTANT – EXPENSE REPORT FY2024

## Town of Southampton

2024 Expense Report

From 07/01/2023 to 06/30/2024

01 - General Fund		Original	Budget	Revised	Actual	
Account	Description	Budget	Revisions	Budget	Expended	Balance
015751.933	Int John V. Garstka Bridge DE	75,200.00		75,200.00	70,658.89	4,541.11
015751.934	Int FY24 Dump Truck	13,818.00		13,818.00	12,864.14	953.86
015751.935	Int FY24 Loader	10,408.86		10,408.86	9,690.32	718.54
<b>Total Debt Service</b>		<b>570,058.62</b>		<b>570,058.62</b>	<b>563,845.10</b>	<b>6,213.52</b>
<b>Intergovernmental Expenses</b>						
015820.640	State - Air Pollution		1,924.00	1,924.00	1,924.00	
015820.641	State - RMV Surcharge		3,780.00	3,780.00	3,780.00	
015840.663	Regional Transit Charge		5,171.00	5,171.00	5,171.00	
<b>Total Intergovernmental Expenses</b>			<b>10,875.00</b>	<b>10,875.00</b>	<b>10,875.00</b>	
<b>Miscellaneous Expenses</b>						
015911.170	Retirement Contributory	1,041,155.00		1,041,155.00	1,041,155.00	
015912.170	Workers' Compensation	50,763.00		50,763.00	50,762.00	1.00
015913.170	Unemployment Compensation	8,000.00	6,000.00	14,000.00	11,566.36	2,433.64
015914.169	Group Health- Retiree	211,624.35	14,818.37	226,442.72	226,442.72	
015914.170	Group Health Insurance	1,008,815.35	-73,222.09	935,593.26	876,517.11	59,076.15
015914.171	Medicare	123,500.00		123,500.00	120,138.06	3,361.94
015914.172	Group Life Insurance	2,862.72	164.61	3,027.33	3,027.33	
015914.173	Group Life Insurance- Retiree	1,249.20	38.42	1,287.62	1,287.62	
015945.740	Insurance - General	119,314.00		119,314.00	116,538.00	2,776.00
015950.800	Medicaid Claims Expenses		1,299.13	1,299.13	1,299.13	
015950.900	Prior Year Expenses		11,890.82	11,890.82	11,890.82	
015950.905	Prior Year Encumbered		74,112.88	74,112.88	27,797.51	46,315.37
015950.910	OPEB Actuarial Study	1,386.00		1,386.00	1,386.00	
015995.965	Trans to Stabilization		476,282.00	476,282.00	476,282.00	
<b>Total Miscellaneous Expenses</b>		<b>2,568,669.62</b>	<b>511,384.14</b>	<b>3,080,053.76</b>	<b>2,966,089.66</b>	<b>113,964.10</b>

---

## TOWN ADMINISTRATOR

---

I started my position as Town Administrator here in Southampton in February 2024. This first year seems to have gone by like a whirlwind, with significant progress on major projects and initiatives.

I would like to thank all the residents I have met and the employees and Department Heads for making me feel so welcome. During 2024 a lot was accomplished. The feasibility study for a new public safety building was completed by the Public Safety Building Committee and HKT Architects. The Town moved forward with the purchase of 0 College Highway, 52 acres, which represent a transformative opportunity for the future of the Town, which will also serve as the future home of the proposed Senior Center and Public Safety Building. A land use and public visioning process was started for the newly acquired land with the help of the Pioneer Valley Planning Commission and Dodson & Flinker. The Senior Center Building Committee agreed to transition the site for the new Senior Center from Clark Street to the 0 College Highway project. The Southampton Greenway continues to move forward with the design and engineering phase.

Internally, a new budget process was started with the purpose of increasing transparency and to improve accounting. VADAR, a new financial software program, was implemented throughout the Town. Improvements to the Town's information technology infrastructure were completed, with updated servers and WIFI access points throughout Town Hall. NOVUS was brought on to provide managed IT services. Several energy efficiency projects were completed within town buildings and Norris School through a Green Communities grant.

On the personnel side, Chief Richard Fasoli was made permanent Fire Chief. Kate DiSanto was appointed Council on Aging Director. Gerri Swanson, Health Director, retired after decades of service to the Town. And Tom Kennedy joined the team as our new Assistant Accountant. Southampton continued to make investments in our personnel by completing the first part of a salary and compensation survey, working with our unions to agree to a new collective bargaining agreement, and reviewed the firefighter pay schedule.

I would like to thank all the citizens who volunteer on our Town Boards and Committees as well as in some of our offices. We would not be able to accomplish what we do without the hours you donate to our community with these volunteer services. I would also like to thank the Department Heads and employees with whom I work. We have a very professional and knowledgeable staff that it is a pleasure to work with.

Respectfully submitted,  
Scott Szczebak  
Town Administrator

---

## TOWN CLERK

---

What a year we had in 2024 in the Town Clerk's Office. Lots of changes, additions, and new things happened. For starters we have a new Assistant Town Clerk. Her name is Cynthia Woodard and she likes to be called Cindy. She is adjusting very well to her role and is a welcome addition to our office. The Town Clerk missed serving the Town of Southampton while she was out. We also welcome our new Town Administrator, his transition into this role has been very positive with our office and we look forward to working with him in the future.

This year was a big year, the 47<sup>th</sup> President Donald J. Trump was elected on November 5, 2024. J. D. Vance was elected as Vice President. We were very busy this year with over 1500 mail in ballots for the November election. We had an 82% turnout for ballots cast, and the election went very smoothly. We had 4 elections this year. Thank you for your patience with the election workers. We also tried a new layout for our polling location. It went very well, and we hope you liked the new layout. It was very helpful for us.

Lots of marriages and new residents this year, we had 30 couples come in and fill out marriage intentions. 41 births happened and we have lost some of our residents as well. Our population continues to grow, we are up to 6212 residents.

We licensed 720 dogs as well; we love all the names of our pups out there. Please remember that MGL Ch 140 Sect 130 requires all dogs over the age of 6 months to be licensed in Massachusetts by April 1, 2025.

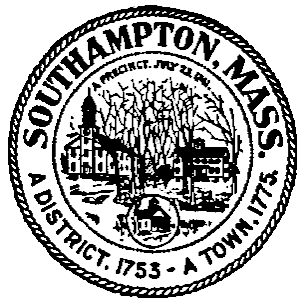
Our office looks forward to 2025 and serving our residents and visitors efficiently and effectively. Thank you for all your support over the years.

Respectfully submitted,  
Lucille A Dalton-Town Clerk  
Cynthia Woodard-Assistant Town Clerk

---

# TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---



## Annual Town Meeting May 7, 2024 NORRIS SCHOOL 34 Pomeroy Meadow Rd, Southhampton, MA

This Annual Town Meeting. was quite different this year, the Assistant was sworn in to take minutes temporarily as the Town Clerk due to Lucille A Dalton being out on medical as stated by the moderator. The Moderator, Robert Floyd, opened the meeting at 7:00pm with a quorum present. There were according to the count 162 present. The workers were Susan Seybolt, Elizabeth Grasty, Patricia Izatt.( there may be some names missing due to no info given).

After the pledge of allegiance, which was led by Karl Kuehner, a brief moment of silence, welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return the warrant. He announced that the town meeting was being televised and livestreamed. Mr. Moderator read an introduction to town meeting guidelines.

Mr. Moderator then called for a motion for Article 1.

**Article 1** Christine Fowles motioned, and Jon Lumbrá seconded to see if the Town will vote to transfer/appropriate an amount totaling \$350,387.00 to the Operational Stabilization Fund account to replenish what was used in the FY 2024 budget process for the Hampshire Regional School Assessment Account from Free Cash; or take any other action relative thereto.

**ARTICLE 1: PASSED UNANIMOUSLY**

**Article 2:** Joy Piper motioned, and Jon Lumbrá seconded to see if the Town will vote to transfer/appropriate \$50,358 to the Capital Stabilization Fund; said sum to be taken from Free Cash; or take any other action relative thereto. The amount was different as listed in the handout as noted by the moderator the amount to **\$180, 966.30**

**ARTICLE 2: PASSED UNANIMOUSLY**

**Article 3:** Dan Lavalley motioned Jon Lumbrá seconded to see if the Town will vote to transfer/appropriate \$50,358 to the Capital Stabilization Fund; said sum to be taken from Free Cash; or take any other action relative thereto. The amount was different then in the handout the amount presented in town meeting was \$361,932.60.

**Article 3: passed unanimously**

**Article 4:** Stephen Thor Johnson motioned and Jon Lumbrá seconded to see if the Town will vote to transfer/appropriate **\$16,786.00** to the Other Post-Employment Benefits (OPEB) account; said sum to be taken from Free Cash; or take any other action relative thereto. The amount motioned to be presented in the meeting was **\$60,322.10** different from the handout at meeting.

**ARTICLE 4 PASSED UNANIMOUSLY**

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

**Article 5:** Jon Lumbra motioned Stephen Thor Johnson seconded to see if the Town will vote to authorize the Hampshire Regional High School to establish a Capital Project Stabilization Fund in accordance with Chapter 71, Section 16G1/2 of the Massachusetts General Laws, or take any other action in the matter. The aggregate amount in the fund at any time shall not exceed five per cent of the combined equalized valuations of the member municipalities.

**ARTICLE 5 PASSES UNANIMOUSLY**

**Article 6:** Jon Lumbra motioned Stephen Thor Johnson seconded to see if the Town will vote to transfer the sum of \$109,243 from the Capital Stabilization Fund to fund the purchase of ADA Doors, Library Light Replacement, Norris Resurfacing of Gym Floors, Library Septic Pump, Norris Structural Building, Library Flooring, Highway Roof Repairs, HVAC Mini-Split; or take any other action relative thereto.

**ARTICLE 6 PASSES UNANIMOUSLY MEETING 2/3 MAJORITY**

**Article 7:** Stephen Thor Johnson motioned Jon Lumbra seconded to see if the Town will vote to fix salaries of all elected officials for the Fiscal Year 2025 for the period for July 1, 2024 to June 30, 2025, and further, to raise and appropriate twenty-one million, one hundred seventy-seven, three hundred thirty dollars (\$21,177,330) monies as identified in the Town's Annual Operating Budget from taxation, \$17,500 from WPAT loan, \$250,000 from Ambulance Fees, \$127,968.04 from operational stabilization as attached, for Fiscal Year 2025; or take any other action relative thereto. The Total Budget was **\$21,048,703.72. see attached handout.**

**General Government - passes unanimously**

**Public Safety – passes unanimously**

**Education – passes unanimously**

**Public Works- passes unanimously**

**HEALTH AND HUMAN SERVICES- PASSES UNANIMOUSLY**

**CULTURE AND RECREATION-PASSES UNANIMOUSLY**

**EMPLOYEE BENEFITS- PASSES UNANIMOUSLY**

**Debt Service Principal-passes unanimously**

**Debt Service Interest- passes unanimously**

**Article 7 – See Above**

**Article 8:** Dan LaValley motioned Jon Lumbra seconded to see if the Town will vote to raise and appropriate or transfer from available funds to operate the Water Enterprise, according to the following budget:

**SALARIES & WAGES \$284,132.20**

**OPERATING EXPENSES \$267,356.24**

**CAPITAL OUTLAY \$35,000.00**

**INDIRECT COSTS \$159,000**

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

**Debt Services \$294,000**  
**Total \$880,488.44**

And that be raised from Water Enterprise Revenues, from retained earnings, and be appropriated in General Fund (Indirect Costs); or take any other action relative thereto.

**ARTICLE 8 PASSES UNANIMOUSLY**

**Article 9:** Joy Piper motioned and Christine Fowles seconded to see if the Town will vote to raise and appropriate or transfer from available funds) to operate the Transfer Station Enterprise according to the following budget:

**WAGES \$41,156.00**  
**Operating Expenses \$165,215.00**  
**Environmental Compliance \$11,500.00**  
**Indirect Costs \$19,975.00**  
**Total \$237,846.00**

And that be raised from Transfer Station Enterprise Revenues to be taken from retained earnings and to be appropriated in General Fund (Indirect Costs):

**ARTICLE 9 PASSES UNANIMOUSLY**

**Article 10:** Christine Fowles motioned to take no action Joy Piper seconded on this article it was originally to see if the Town will vote to authorize the Select Board to acquire, by gift, purchase, eminent domain or otherwise, a certain parcel of land, with any improvements thereon, located at 89 Clark Street, consisting of 7.24

acres, more or less, and being Assessor's Map 28, Lot 7B, for the site of a Senior Center, said acquisition to be funded by monies donated by the Estate of David Parson and, further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisition and other acts authorized herein, upon such terms and conditions as the Select Board may deem appropriate; or take any other action relative thereto.

**ARTICLE 10 VOTE TO TAKE NO ACTION PASSES UNANIMOUSLY**

**Article 11:** Joy Piper motioned and Jon Lumbra to see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Select Board deems in the best interest of the Town, property located off College Highway, containing 52 acres, more or less, identified as Assessors' Parcels Map 19-141, Map 19-144 and Map 24-15, being the property described in a deed recorded with the Hampshire Registry of Deeds in Book 14641, Page 304, for general municipal purposes, including, without limitation, for \_\_\_\_\_ and other uses, further, to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the acquisition of said property and costs incidental or related thereto, and authorize the Treasurer, with the approval of the Select Board, to borrow all or a portion of said sum under

G.L. Chapter 44, Section 7 or any other enabling authority and to issue bonds or notes of the Town therefor, provided, however, that the appropriation authorized hereunder shall be contingent upon approval by the voters of a ballot question to exclude the amounts to pay for the bonds or notes authorized for this purpose from the provisions of Proposition 2½, so called, and, further, to

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

authorize the Select Board to execute any and all documents and take all other action necessary or convenient to accomplish the foregoing; or take any other action relative thereto.

**ARTICLE 11 A PAPER VOTE WAS TAKEN AND THE RESULTS WERE 124 YES TO 6 NO**

**Article 12:** Dan LaValley motioned and Jon Lumbra seconded to see if the Town will vote to transfer an amount totaling \$44,000 from the Police Wages account to Police Operating Budget accounts as listed below;

\$20,000 Police Wages Account to Police Expense Account Overtime

\$24,000 Police Wages Account to Police Overtime Account Overtime

Said sums to come from the FY 2024 accounts listed above; or take any other action relative thereto.

**ARTICLE 12 PASSES UNANIMOUSLY**

**Article 13** Stephen Thor Johnson motioned and Jon Lumbra seconded to see if the Town will transfer a total of \$43,600 from EMT Wages to an account Assistance to Firefighters Grant Match, for the acquisition of a tanker truck (\$22,400) and SCBA (\$11,200) units for the Fire Department if the Town receives one or both grants or take any action relative thereto.

\$43,600 EMT Wages Assistance Grant Match Grant Match

Said sums to come from the FY 2024 accounts listed above; or take any other action relative thereto.

**ARTICLE 13: PASSES UNANIMOUSLY**

**Article 14:** Jon Lumbra motioned and Christine Fowles seconded to see if the Town will vote to transfer an amount totaling \$3,500 from the Group Health Insurance account to Town Hall accounts as listed below;

\$3,500 Group Health Insurance to Town Hall Maintenance

Said sums to come from the FY 2024 accounts listed above: or take any other action relative thereto.

**ARTICLE 14 PASSES UNANIMOUSLY**

**Article 15:** Jon Lumbra motioned and Dan LaValley seconded To see if the Town will vote to transfer an amount totaling \$15,000 from the Assistant Accountant Wages account to Town Hall IT Services as listed below;

\$15,000 Assistant Accountant Wage to Town Hall IT Services Upgrade WIFI

Said sums to come from the FY 2024 accounts listed above; or take any other action relative thereto.

**ARTICLE 15 PASSES UNANIMOUSLY**

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

**Article 16:** Stephen Thor Johnson motioned and Jon Lumbrá seconded to see if the Town will vote to transfer an amount totaling \$4,090.57 from the Assistant Accountant account to Town Administrator Salary account as listed below;

\$4,090.57 Assistant Accountant to Town Administrator Salary

Said sums to come from the FY 2024 accounts listed above: or take any other action relative thereto.

### **ARTICLE 16 PASSES UNANIMOUSLY**

**Article 17:** Dan Lavalley motioned and Christine Fowles seconded to see if the Town will vote to accept and assign an eCODE 360 number to a new bylaw entitled Nuisance/Peace and Quiet which reads as follows (Speaker: By-law Committee): PROPOSED NEW BYLAW: NUISANCE/PEACE and QUIET Sec.

1. Purpose This bylaw is enacted to protect, preserve, and promote the safety, health, welfare, peace and quiet of the citizens of Southampton through the reduction, control, and prevention of loud and excessive noise, or any noise which disturbs the reasonable comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity. Excessive noise is prohibited in the town of Southampton between the hours of 9PM and 6AM Sec. 2. Definitions. The following terms will have the meanings indicated below: Plainly Audible – Any sound from a source regulated by this bylaw that can be detected above routine or normal ambient background noise by unaided human hearing. For example, if music is playing, the words or instrumentation is discernable; or if a conversation is occurring, the words and context of a conversation can be understood. Sound Amplification System – Any fixed or portable system to operate or amplify sound including, but not limited to, radio, television, stereo, record player, cassette tape player, compact disk player, digital music player, ‘boom box’ or loudspeaker. Excessive Noise - Any noise which emanates from any building, boat, structure, vehicle, premises or any sound amplification system which has a volume that is plainly audible from aforementioned locations in which or from which it originates is considered to be loud, disturbing, injurious, unnecessary and unlawful. Sec 3.

Violations. Excessive noise is prohibited in the town of Southampton between the hours of 9PM and 6AM. It shall be unlawful for any person or persons to create, assist in creating, continue or allow to continue any excessive noise as defined above. The following acts are determined to be loud, disturbing, injurious, unnecessary, and unlawful noises, in violation of this section, but this enumeration shall not be exclusive, namely: Excessive noise produced by motor vehicle, motorcycle, dirt bikes and all-terrain vehicles (ATVs) by their horns, engines or exhaust systems; Excessively amplified audio systems, originating from a residence, motor vehicle, or any other source, and including, but not limited to, radios, other audio systems, televisions, musical instruments, loud speakers, recorders, or other electronic sound producing devices in such a manner or with volume at any time or place as to annoy or disturb the reasonable quiet, comfort or repose of persons in any type of residence or in any office or of any persons in the vicinity. Noise from idling truck. No person shall operate an engine of any standing motor vehicle with a weight in excess of 10,000 pounds gross vehicle weight (GVW) for a period in excess of ten (10) minutes when such vehicle is parked on a residential property or on a street or way abutting a residential property, except where such vehicle is standing within a completely enclosed structure. This section shall not apply to delivery or pickup vehicles that require the operation of the engine

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

to unload or load their cargo or equipment. Continuous shouting, singing or other loud noises on the public streets or with volume at any time or place as to annoy or disturb the reasonable quiet, comfort or repose of persons in any type of residents or in any office or of any persons in the vicinity; and 10 Domestic animal noises that cause frequent or long-continued noise which shall disturb the reasonable comfort or repose of any person. Sec. 4. Exceptions.

The following shall be excepted from the application of the Nuisance/Peace and Quiet Bylaw: Emergency vehicles. Any police or fire vehicle or any ambulance while engaged in necessary emergency response, public safety or law enforcement responsibilities. Highway and public utility maintenance vehicles. Necessary storm preparation, snow removal, power outages, street sweeping, excavation of, or repairs to, bridges, streets or highways, or any public utility installation by or on behalf of the Town, or any public utility or any agency of the Commonwealth.

Public address systems. The reasonable use of amplifiers or loudspeakers for public addresses is noncommercial in nature and for the purpose of providing important information to the public. This includes systems used at sanctioned sporting events, fairs, parades, music festivals, concerts or other public events as authorized by the Select Board. Agriculture-related. Noises resulting from any farm animals or activities of any agricultural operation protected by the right to farm by-law. Generators and pumps operating during emergencies and power outages. Snowplows, snowblowers operating outside the timeframe stated in this

bylaw due to an unexpected weather event and/or for access to a home or business. Noise associated with homeowner or contractor work is allowed between 6AM and 9PM on weekdays. Any fire or burglar alarm or other emergency signaling device, provided that such device is arranged to shut off automatically after not more than thirty (30) minutes of operation. Any noise produced by domestic or agricultural equipment such as, but not limited to, lawn mowers, tractors, trash removal, power saws and snow blowers, used exclusively in the construction, maintenance or repair of building or grounds between the hours of 7AM and 9PM, provided that such equipment be operated with a working muffler and/or a sound reduction device while in use. Outdoor entertainment, such as, but not limited to, pool parties, sporting events, holiday, or other celebrations, between the hours of 7:00 AM and 10:00 PM. Sec. 5. Temporary Exemptions to the application of the

Nuisance/Peace and Quiet Bylaw under the following Special Conditions:” A Permit to operate construction equipment outside the hours specified above and in excess of the noise levels specified may be issued upon determination of reasonable necessity by the Building Commissioner. Such permit shall be valid for not more than three (3) days from the time of issue. Emergency repair due to flood, fire, snow/ice or other catastrophe may be carried out prior to a permit being issued if such work is necessary for the general welfare or to avoid further catastrophe. Such work must cease, however, upon demand of the enforcing authority. 11 The enforcing authority may delay enforcement of any provisions of this section for such reasonable time as may be required to modify any equipment which does not comply with the regulations. Sec. 6. Enforcement Provisions. Any police department, fire department, building commissioner/inspector or their designee acting within their jurisdictional area is hereby authorized under this by-law by the Town of Southampton to enforce. Noncompliance with this Town approved bylaw is subject to non-criminal ticketing per violation; \$25 for first offense; \$50 for second offense; and, \$100 for the 3rd and all subsequent offenses as established under the Non-Criminal Violation Fine/Penalty Schedule (Chap 203 (F)).

Summary: This addition to the by-laws will define and restrict excessive noise within the

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

Town between certain hours. It would also update and modify the enforcement of the by-law. Motion: Move that the Town vote to insert a new Article entitled “Nuisance/Peace and Quiet,” as set forth in Article 17 of the

Warrant for the May 7, 2024 Annual Town Meeting, into the Town’s General By-laws, and renumber the subsequent sections of the General By-laws accordingly.

### **ARTICLE 17 A PAPER VOTE WAS TAKEN 69 YAY 39 NAYS PASSES BY MAJORITY**

**Article 18:** Joy Piper motioned and Christine Fowles seconded to see if the Town will vote to accept and assign an eCODE 360 number to a new bylaw entitled Board of Registrars which reads as follows (Speaker: By-law Committee): Purpose Every city and town must have a board of registrars or election commission whose responsibilities are provided for by state law and which include but are not limited to registering voters, making local listings of residents, preparing voting lists, certifying signatures on nomination papers and petitions, investigating objections and challenges to local nomination papers, certifying absent voter applications, administering election recounts, and overseeing voter residency challenges.

Composition Pursuant to MGL c. 51, § 15, the Board of Registrars (“Board”) will be comprised of four members: three (3) appointed by the Select Board each for three (3) year terms. The Town Clerk shall serve as the fourth and ex officio member. Membership must include representatives from the two leading political parties (Republican and Democratic) with no more than two members of each of those parties and may also include unenrolled resident(s). As the terms of the registrar(s) expire, or a vacancy occurs on the Board of Registrars, the Select Board shall appoint their successor(s) in the manner provided for in MGL c. 51, §

15. Every appointment shall be made by the Select Board from a list to be submitted to them by the town committee of the political party/parties from which the position is to be filled. The names of candidates on said lists from the respective political party/parties shall include the names of three enrolled members of such party, selected by a majority vote at a duly called meeting, at which a quorum of the town committee is present. Unenrolled residents may submit applications to the Select Board and/or its designee for consideration to fill a vacancy on the Board of Registers.

12 If the Chair of the respective town committee has not submitted such a list to the Select Board within fortyfive (45) days after being notified of a vacancy by certified mail, the Select Board shall make the appointment without reference to any such list. Qualifications Must be a registered voter in Southamptton and, if a member of a party, must be registered continuously in specified party for two years prior to the appointment. May hold no other office in the town, state, or federal government; certain exceptions are provided for by law; Must be willing to subscribe an oath to faithfully perform the duties of a registrar; May not serve as chair, treasurer, or other principal officer of any political committee Responsibilities The Board of Registrars’ duties are set forth in state law and include, without limitation, as follows. The Board oversees the voter registration process and maintenance of voter registration records. When probable cause or sufficient grounds exists therefor, in accordance with the provisions of MGL c. 51, §§ 47B, 48, the Board may summon voters to appear before the Board for a hearing about the qualifications of a registered voter. The Board is responsible to certify signatures on nomination papers and petitions. Registrars meet after general elections to count returned ballots from overseas voters, if any. The Board presides over election recounts and assist the Town Clerk in preparing local election calendars. Meetings are held monthly and, as needed, in accordance with general election requirements. The Board may hold additional voter registration sessions outside of normal office hours. They may be called upon to address voter related issues in the Clerk’s Office on election day. Agendas and

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

minutes are available for Board of Registrars meetings, consistent with the provisions of the Open Meeting Law, MGL c. 30A, §§ 18-25. Summary: This by-law would establish a Board of Registrars according to Massachusetts General Laws. The composition and duties are reflected in the changes and would mirror what is appropriate under the guidance of the Commonwealth. Motion: Move that the Town vote to insert a new Article entitled “Board of Registrars By-law,” as set forth in Article 18 of the Warrant for the May 7, 2024 Annual Town Meeting, into the Town’s General By-laws, and renumber the subsequent sections of the General By-laws accordingly.

### **ARTICLE 18 PASSES UNANIMOUSLY**

**Article 19:** Christine Fowles motioned and Jon Lumbrá seconded to see if the Town will vote to change the town bylaw entitled The Keeping of Unregistered Vehicles, by renumbering it per eCODE 360, amending the existing language as noted below, deleting existing language with a strikethrough and replacing it with new language shown in boldface text which reads as follows (Speaker: By-law Committee): 13 **ARTICLE XI The Keeping of Unregistered Motor Vehicles** Sec.

1. The keeping of more than one unregistered motor vehicle, assembled or disassembled, except a person licensed under General Laws, Chapter 140, Section 59, on any premises shall not be permitted, unless said motor vehicles are stored within an enclosed building. Sec. 2. A special permit to keep more than one unregistered motor vehicle on any premises not within an enclosed building may be granted by the Selectboard if it finds that such keeping: In harmony with the general purpose and intent of this by-law, Will not adversely affect the neighborhood, and Will not be a nuisance. Sec. 3 All such permits granted shall limit the number of unregistered motor vehicles to be kept on the premises by the permit holder, shall not run with the land, and shall be limited to a reasonable length of time. Sec. 4. This article shall not apply to motor vehicles which are designed and used for farming. Sec. 5. Whoever violates any provisions of the article of the by-law shall be liable to a penalty of ten (\$10.00) dollars per day of violation; commencing ten (10) days following the date of receipt of written notice from the Select Board. Proposed Amended Article XI: Unregistered Vehicles Sec.

1. The purpose of this bylaw is to provide a mechanism for regulating, subject to reasonable and appropriate controls, the storage of unregistered vehicles within the Town of Southamptón. The bylaw simultaneously protects and preserves the residential atmosphere of the Town. Sec. 2. Exemptions: This chapter shall not apply to: Motor vehicles or trailers in operating condition, registered pursuant to MGL c. 90, § 2. Farm vehicles. A single recreational vehicle or a single camping, boat or utility trailer in operating condition, which is being registered seasonally. Sec. 3. Definitions: **VEHICLE:** Any motor vehicle defined as such in MGL c. 90, § 1, requiring registration pursuant to MGL c. 90, § 2 to be operated on a public way. **FARM VEHICLES:** Motor vehicles or trailers used exclusively and specifically by a farmer, as defined in MGL c. 90, § 1. **GARAGE:** A building, designed and constructed for the storage of motor vehicles, for which a permit is required to erect or construct. For the purposes of this chapter, the term "garage" does not include any structure whose exterior walls and/or roof are made of tarpaulin-type material. 14 **OPERATING CONDITION:** Capable of being used in its existing condition for the purpose for which it was designed. **NOT IN OPERATING CONDITION:** Not capable of being used as such in its existing condition by reason of being damaged or dismantled or failing to contain parts necessary for operation. **TRAILER:** Any vehicle or object on wheels defined as such in MGL c. 90, § 1. **VEHICLE COVER:** A cover designed specifically for the purpose of covering motor vehicles or

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

trailers. For purposes of this chapter, a general-purpose tarpaulin shall not be considered a vehicle cover, if stored within public view. Sec.

4. Storage of more than one unregistered/non-operating vehicle or trailer. No property owner, or any other person, may store or permit to be stored more than one unregistered motor vehicle or trailer or more than one registered vehicle not in operating condition on said property owner's premises unless: The vehicles are stored in a garage; A permit to store more than one unregistered vehicle or more than one registered vehicle not in operating condition is granted by the Building Commissioner/Inspector. The property owner or person in control of the property holds a Class I or Class III license for the sale of motor vehicles or trailers issued pursuant to MGL c. 140, § 57 to § 69. Any motor vehicle or trailer or major parts thereof, whether registered or unregistered, stored pursuant to this section that are not in operating condition shall, if visible from any public street or way, or from any abutting property, be covered with a vehicle cover. Any farm vehicles used for replacement parts/repair should be kept to a reasonable number to avoid adversely impacting the neighborhood. Sec. 5. A special permit to keep more than one unregistered motor vehicle on any premises, not within an enclosed building, may be granted by the Building Inspector/Commissioner after conducting an inspection and investigation of the property in question, if s/he finds that such keeping: a. Will not adversely affect the neighborhood, and b. Will not be a nuisance. All such permits are non-transferable and shall limit the number of unregistered motor vehicles to be kept on the premises by the permit holder and shall be limited to six months. Sec. 6. Enforcement: The provisions of this bylaw shall be enforced by the Building Commissioner/Inspector, Police Department and/or a prosecuting officer of the Town Police Department who will issue a written notice of violation. The Building Commissioner/Inspector shall be responsible for maintenance of records pertaining to violations and penalties imposed hereunder. Sec. 7. Once a written violation notice is issued, the owner and/or person or entity in control of the property shall have 30 days to correct the violation without penalty. Penalties will go into effect on the 31st day of the violation. 15 Sec. 8. Violations and penalties. Whoever violates any provision of this bylaw by maintaining unregistered vehicles may be penalized by noncriminal disposition fines as provided in Non-criminal Disposition Procedures and Fines (Chap. 203-3F), MGL c. 40, § 21D. Each thirty (30) day period during which a violation continues shall constitute a separate offense. Sec 9. Existing unregistered vehicles. Any property owner, or any other person with the permission of the property owner, who, at the time this bylaw takes effect, is in violation of any section(s) of this bylaw shall have 180 days to come into compliance. Summary: This updated amendment to the existing by-law for unregistered vehicles would further clarify and define the storage and use of unregistered vehicles. Motion: Move that the Town amend Article XI of the Town's General Bylaws, entitled "The Keeping of Unregistered Motor Vehicles" by amending the existing language as noted, deleting existing language where noted and replacing it with the new language as shown, as set forth in Article 19 of the Warrant for the May 7, 2024 Annual Town Meeting.

### **ARTICLE 19 FAILED**

**Article 20:** Christine Fowles motioned Jon Lumbrá seconded to see if Town Meeting will vote to amend the Code of Southampton in Chapter 275 - Zoning Bylaw in Table 1, Use Regulations by changing all references to "Use permitted by Special Permit from Zoning Board of Appeals" to "Use permitted by Special Permit from Planning Board" or any other action relative thereto. (Speaker: Planning Board) Summary: Table of Use Regulations Over the past 5-6 years, the Planning Board has been reviewing the Zoning Bylaw including the Table

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

of Use Regulations. In 2021, this effort was folded into the eCODE codification effort. In conjunction with the Zoning Board of Appeals, the Planning Board had proposed to revise the Use Regulations to change all uses which required a Special Permit from the Zoning Board of Appeals to requiring a Special Permit from the Planning Board. Unfortunately, through miscommunication, these changes were not made in the codification effort. Thus, this article proposes making these changes to the Use Regulations Table. Existing Zoning Bylaw As presently written, the following uses currently require a Special Permit from the Zoning Board of Appeals: Residential Uses 1. Two-family dwelling in R-R and R-N districts 2. Multifamily dwelling in R-V and C-V districts 3. Elderly housing in R-V, C-V, and C-H districts 16 4.

Permanent (over 60 days in any calendar year) mobile home or trailer (other than for storage; see accessory uses) in R-V and C-V districts 5. Temporary (up to 60 days in any calendar year) mobile home or trailer (other than for storage; see accessory uses) in R-R, R-N, and R-V districts Community Facilities 1. Cemetery in R-R, R-N, and R-V districts Proposed Changes in Zoning Bylaw If approved, the warrant article would change all of these uses to requiring a Special Permit from the Planning Board. Thus, for each of these uses, the notation would change from “ZB” to “PB” in Table 1 – Use Regulations: Residential Uses 1. Two-family dwelling in R-R and R-N districts 2. Multifamily dwelling in R-V and C-V districts 3. Elderly housing in R-V, C-V, and C-H districts 4. Permanent (over 60 days in any calendar year) mobile home or trailer (other than for storage; see accessory uses) in R-V and C-V districts 5. Temporary (up to 60 days in any calendar year) mobile home or trailer (other than for storage; see accessory uses) in R-R, R-N, and R-V districts Community Facilities 1. Cemetery in R-R, R-N, and R-V districts Motion: Move that the Town vote to amend the Code of Southampton in Chapter 275 - Zoning Bylaw in Table 1, Use Regulations by changing all references to “Use permitted by Special Permit from Zoning Board of Appeals” to “Use permitted by Special Permit from Planning Board”.

**ARTICLE 20 PASSES UNANIMOUSLY MEETING 2/3 MAJORITY**

### **Article 21: Annual Community Preservation Program Budget**

Sierra Simmons motioned and Jon Lumra seconded to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year or take any other action relative thereto.

#### Proposed Fiscal Year 2025 Community Preservation Budget

The Community Preservation Committee recommends that the following amounts be appropriated or reserved from fiscal year 2025 community preservation fund revenues, unless otherwise specified, for fiscal year 2025 community preservation purposes with each item considered a separate appropriation:

Purpose Recommended Amount

Appropriations

Community Preservation \$7,500 Committee

– Administrative Expenses

Bond payment for 68 Pomeroy Meadow Rd Land \$51,100

Budgeted Reserves \$322,060

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

Historic Resources \$47,58

**ARTICLE 21 PASSES UNANIMOUSLY**

**Article 22:** Sierra Simmons motioned and Jon Lumbra seconded To see if the town will vote to transfer the sum of \$23,000 from Community Preservation Act Funds to the Greenway Committee, said funds to be transferred from Community Preservation Surcharges–Undesignated Account for the purpose of matching grant funds from 2024 MassTrails Grant for Phase 3 of the Greenway bicycle and pedestrian path design, or take any other action relative thereto.

**ARTICLE 22 PASSES UNANIMOUSLY**

**Article 23:** Sierra Simmons motioned and Jon Lumbra seconded to see if the town will vote to transfer the sum of \$24,500 from Community Preservation Act Funds to the Southampton Cemetery Commission for restoration and preservation of the Southampton Center Cemetery’s previously damaged metal fence. Said funds to be transferred from Community Preservation Surcharges–Historic Preservation Account; or take any other action relative thereto.

**ARTICLE 23 PASSES UNANIMOUSLY**

**Article 24:** Sierra Simmons motioned and Jon Lumbra seconded to see if the Town will vote to acquire, by purchase, gift, eminent domain or otherwise, a conservation restriction on a parcel of land located on Fomer Road, Southampton, said parcel containing 25 acres, more or less, and being Tax Map 27, Lot 4, or upon such portion of said property as the Select Board and/or Conservation Commission determines to be in the best interests of the Town, so long as said acquisition is supported by an appraisal, said conservation restriction to be under the care, custody, management and control of the Conservation Commission pursuant to G.L. c. 40, §8C; and, further, to fund said acquisition, transfer the sum of \$250,000 from the Community Preservation Surcharges – Undesignated Account, together with the sum of \$20,000 previously appropriated for this purpose at the December 5, 2023 Special Town Meeting, the remainder of the funds for said acquisition to be donated to the Town from private and/or nonmunicipal sources; provided, however, that such funds shall not be expended unless the Town secures the amount of \$900,000, or such lesser amount to fully fund the acquisition, from private and/or non-municipal sources, including, but not limited to, from the Massachusetts Division of Conservation Services through a Landscape Partnership Grant, donations and/or any other grants or reimbursement programs in any way connected with the scope of this Article, which funds so received shall be used to repay the sum transferred from the Community Preservation Surcharges – Undesignated Account; and, further, to authorize the Select Board and/or the Conservation Commission to apply for any and all grants or reimbursements and to enter into any and all agreements and execute any and all instruments as may be necessary or convenient to carry 19 out the purposes of this Article; or take any other action relative thereto. (Speaker: Community Preservation Committee) Summary: This funding transfer would appropriate \$ 250,000 through the Community Preservation Fund Surcharges – Undesignated Account for the Town’s portion of the purchase for an easement restriction. Motion: Move that the Town vote to acquire, by purchase, gift, eminent domain or otherwise, a conservation restriction on a parcel of land located on Fomer Road, Southampton, said parcel containing 25 acres, more or less, and being Tax Map 27, Lot 4, or upon such portion of said property as the Select Board and/or

Conservation Commission determines to be in the best interests of the Town, so long as said

---

## TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024

---

acquisition is supported by an appraisal, said conservation restriction to be under the care, custody, management and control of the Conservation Commission pursuant to G.L. c. 40, §8C; and, further, to fund said acquisition, transfer the sum of \$250,000 from the Community Preservation Surcharges – Undesignated Account.

### **ARTICLE 24 PASSES UNANIMOUSLY**

**Article 25:** Jon Lumbra motioned and Dan LaValley seconded to see if the town will vote to amend the general by-laws of the town by adding a new section to §35- 11 to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, §53E1/2, or take any other action relative thereto.

Add:

Program or Purpose Representative or Board Authorized to Spend Funds Department Receipts

Health Inspections Board of Health Health Inspection receipts

### **ARTICLE 25 PASSES BY 2/3 MAJORITY**

**Article 26:** Jon Lumbra motioned and Dan LaValley seconded to see if the town will vote to set the Revolving Fund FY 2025 spending limits for such funds as follows, or take any other action relative thereto:

Program or Purpose Use of Fund FY 25 Spending Limit Conservation

Operating Expenses/Admin. Expenses \$10,000

Conservation Forestry Oversight and Management of the Conservation Areas including forestry land \$20,000

Council on Aging Van Payment for Operation of COA Van \$31,000

Dog Licensing & Control Expenses Related to Admin. Of Licenses & Dog Control \$8,000

Electrical Inspections Payment for Electrical Inspection services \$20,000 Fire Department

(Brush Services) Fire Chief to purchase brush firefighting equipment \$10,000

Park Commission Operating Expenses/Admin Expenses \$10,000 Planning Board

Admin. Expenses \$10,000

Planning Board Consultant Costs \$15,000

Plumbing Inspections Payment for Plumbing inspection services \$20,000 Tax Title Tax Title related costs \$10,000

Weights & Measures Weights & Measures Fees \$5,000

Zoning Board of Appeals ZBA Expenditures \$5,000

If approved, the Town shall set the spending limit for the Board of Health revolving fund as follows:

---

## **TOWN CLERK – ANNUAL TOWN MEETING MAY 7, 2024**

---

Health Department Inspectional Services \$60,000

**ARTICLE 26 PASSES BY MAJORITY**

**Motion to adjourn made by Jon Lumbra at 9pm. All were in favor Speakers and handouts were given out at meeting**

**\*\*\***

### **DISCLOSURE**

**A true copy of the minutes of the meeting, written and published via Town video by the Town Clerk. The minutes were taken by the Assistant Town Clerk and may have a different version by her notes taken. The Annual Town Meeting can be reviewed, VIA You Tube, Easthampton Media, or The Southampton Website.**

**Attest:**

**Lucille A Dalton,  
Town Clerk  
Town of Southampton**



**SPECIAL TOWN ELECTION MINUTES  
JUNE 25, 2024**

The Assistant Town Clerk, Sabina McCarthy, opened the election polling location at 12:00 pm, the workers were Mary Robinson, Jessica Neiswender, Jane Howard, Virginia Huntley, Joanne Perrier, Elizabeth Grasty, Susan Seybolt. The polls closed at 8:00pm. This election was held for the following question:

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one half so-called, the amounts required to pay for the bond or notes issued in order to acquire the property located off College Highway, containing 52 acres, more or less, identified as Assessors' Parcels Map 19-141, Map 19-144 and 24-15, being the property described in a deed recorded with the Hampshire Registry of Deeds in Book 14641, Page 304, for general municipal purposes, including all costs incidental and related there to?

The Assistant reported the totals for both precincts to be:

Yes 628

No 404

A true copy, attest

Lucille A Dalton  
Twon Clerk

---

# TOWN CLERK – STATE PRIMARY SEPTEMBER 3, 2024

---



---

## TOWN OF SOUTHAMPTON

---

Office of Town Clerk  
210 College Hwy, Suite 2  
Southampton, Massachusetts 01073  
Phone: (413) 527-8392

### STATE PRIMARY ELECTION MINUTES SEPTEMBER 3, 2024

Polls were declared open at 7:00 a.m. Election workers were Mary Robinson, Janet Brown, Jane Howard, Joanne Perrier, Susan Seybolt, Stacey Schmeidel, and Elizabeth Grasty were the wardens and Kathy Ingram served as the Clerk. 1005 ballots were cast between both precincts. This included early mail in ballots that were fed through the tabulators on election day and in person voters. Polls closed at 8:00 P.M. and the “unofficial” results were read at 8:35 P.M. The following are the “official” results of both precincts added together.

<b><u>DEMOCRATIC</u></b>	<b>VOTES COMBINED</b>
<b>PRECINCTS 1 &amp; 2</b>	
<b>Senator in Congress</b>	
Elizabeth ann Warren	584
Write ins	9
<b>Representative in Congress</b>	
<b>First District</b>	
Richard E Neal	571
Write ins	9
<b>Councillor</b>	
<b>Eighth District</b>	
Tara J Jacobs	550
Write ins	3
<b>Senator in General Court</b>	
<b>Hampden &amp; Hampshire District</b>	
John C Velis	587
Write ins	3
<b>Representative in General Court</b>	
<b>Fourth Hampden District</b>	
Bridget Matthews Kane	566
Write ins	3

---

## TOWN CLERK – STATE PRIMARY SEPTEMBER 3, 2024

---

### **Clerk of Courts**

#### **Hampshire County**

Daniel R Carey	566
Write ins	3

### **Register of Deeds**

#### **Hampshire County**

Mary K Olberding	560
Write ins	3

### **Register of Probate**

#### **Hampshire County**

Mark Smith Ames	557
Write ins	4

### **REPUBLICAN**

#### **Senator in Congress**

Robert J Antonellis	57
Ian Cain	22
John Deaton	301
Write ins	2

#### **Representative in Congress**

##### **First District**

Write ins	31
-----------	----

#### **Councillor**

##### **Eighth District**

Write ins	22
-----------	----

#### **Senator in General Court**

##### **Hampden & Hampshire District**

Write ins	23
-----------	----

#### **Representative in General Court**

##### **Fourth Hampden District**

Kelly W Pease	314
Write ins	3

### **Clerk of Courts**

#### **Hampshire County**

Write ins	20
-----------	----

---

## TOWN CLERK – STATE PRIMARY SEPTEMBER 3, 2024

---

**Register of Deeds  
Hampshire County**  
Write ins

20

**Register of Probate  
Hampshire County**  
Write ins

19

**There was one vote written in for Liberterian under each office**

**This is a true copy of the State Primary**

**Attest:**

**Lucille A Dalton  
Town Clerk**

---

# TOWN CLERK – STATE ELECTION MINUTES NOVEMBER 5, 2024

---



## STATE ELECTION MINUTES NOVEMBER 5, 2024

The Town Clerk, Lucille A Dalton, opened the Election at 7:00 a.m. We saw a remarkable 82% voter turnout, with a total of 4,088 ballots cast out of 5006 registered voters. Included in this total were over 750 voters who took advantage of the early voting hours, and in person voting.

The Election Officers were Mary Robinson, Janet Brown, Jane Howard, Stacey Schmeidel, Marion Hamel and Joanne Perrier. The Wardens were Susan Seybolt and Elizabeth Grasty, the Clerk for the election was Kathy Ingram. The polls closed at 8:00 p.m. and the unofficial final results are as follows:

### Precinct 1

#### President

- Ayyaduri & Ellis 9
- De La Cruz & Garci 3
- Harris & Walz 1056
- Oliver & Ter Maat 7
- Stein & Caballero-Ro 11
- Trump & Vance 882

#### Senator in Congress

- Elizabeth Warren 1003
- John Deaton 959

#### Rep in Congress

- Neal 1081
- Milleron 775

#### Councillor

- Tara Jacobs 1337

#### Sen in General Court

- Velis 1468

---

# TOWN CLERK – STATE ELECTION MINUTES NOVEMBER 5, 2024

---

## Rep in General Court

- Kelly Pease 992
- Bridget Matthews Kane 921

## Clerk of Courts

- Daniel Carey 1436

## Register of Deeds

- Mary Olberding 1376

## Register of Probate

- Mark Smith Ames 1375

## Questions

Q-1	Yes	1255
	No	611
Q-2	Yes	1289
	No	662
Q-3	Yes	881
	No	1001
Q-4	Yes	744
	No	1175
Q-5	Yes	501
	No	1434
Q-6	Yes	1043
	No	785

## Precinct 2

### President

- Ayyaduri & Ellis 12
- De La Cruz & Garci 6
- Harris & Walz 1064
- Oliver & Ter Maat 15
- Stein & Caballero-Rock 17
- Trump & Vance 944

### Sen in Congress

- Elizabeth Warren 986
- John Deaton 1050

### Rep in Congress

- Richard Neal 1098
- Nadia Donya Milleron 824

---

# TOWN CLERK – STATE ELECTION MINUTES NOVEMBER 5, 2024

---

## **Councillor**

- Tara Jacobs 1395

## **Sen in General Court**

- John Velis 1549

## **Rep in General Court**

- Kelly Pease 1106
- Bridget Matthews Kane 892

## **Clerk of Courts**

- Daniel Carey 1474

## **Register of Deeds**

- Mary Olberding 1431

## **Register of Probate**

- Mark Smith Ames 1417

## **Questions**

Q-1 Yes 1363

No 576

Q-2 Yes 1373

No 660

Q-3 Yes 966

No 1009

Q-4 Yes 724

No 1287

Q-5 Yes 546

No 1463

Q-6 Yes 1037

No 251

Some of the write-ins included Bugs Bunny, Mickey Mouse, Tom Brady, Mel Gibson, John Doe and some folks from Southampton. Each of these write ins got one vote each-Not enough to beat the candidates already running, but we are looking for volunteers for Boards and Committees in our town.

A True copy Attest,

Lucille A Dalton  
Town Clerk  
Town of Southampton

---

## TOWN TREASURER/COLLECTOR – GENERAL REPORT

---

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full-time employees in addition to the Treasurer/Collector. The office is responsible for the billing and collection of all real estate, personal property, motor vehicle excise, and water usage fees. The office issues transfer station decals and collects police detail payments. Other tax responsibilities include the processing of about 100 Municipal Lien Certificates, processing tax refunds and the collection of delinquent taxes through tax takings and a deputy collector service.

More than 24,000 tax bills were mailed out resulting in over \$16.1 million in revenue. More than 6,570 water bills were mailed resulting in over \$741,478 in water usage fees. The Community Preservation Fund generated over \$330,160 in revenue from local taxes. The Town received a state matching grant revenue of \$178,744 for fiscal year 2024.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of vendor checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short- and long-term funds, and processing payroll and benefits administration for more than 190 Town and School employees. The office issued 275 W2's for calendar year 2024.

Respectfully submitted,  
Jennifer Day, CMMC, CMMT  
Treasurer/Collector

---

## TOWN TREASURER/COLLECTOR – TREASURER REPORT

---

<b>Beginning Balance 7/1/2023</b>	\$ 14,588,145.94
Receipts	\$ 31,681,581.40
Warrants, Transfers & Assessments	\$ 33,059,437.23
<b>Balance as of June 30, 2024</b>	<b>\$ 13,210,290.11</b>

General Fund Balance	\$ 8,428,310.30
Stabilization - Capital	\$ 373,022.53
Stabilization - Operating	\$ 929,051.17
Stabilization - Ambulance	\$ 96,748.76
CPA	\$ 2,279,188.67
OPEB	\$ 517,988.06
Trust Funds	\$ 556,813.96
Wetland Protection`	\$ 0.13
Conservation-Red Brook	\$ 29,166.53
<b>Balance as of June 30, 2024</b>	<b><u>\$ 13,210,290.11</u></b>

### **Trust Fund Balance Detail** **June 30, 2024**

Cemetery Trust Funds	\$ 130,785.01
Conservation Trust Funds	\$ 95,269.84
Library Trust Funds	\$ 200,524.55
Miscellaneous Trust Funds	\$ 117,211.94
School/Scholarship Trust Funds	\$ 13,022.62
<b>Total of all Trust Funds</b>	<b><u>\$ 556,813.96</u></b>

Respectfully Submitted,  
Jennifer Day  
Treasurer/Collector, CMMC,  
CMMT

# TOWN TREASURER/COLLECTOR – COLLECTOR REPORT

<u>Real Estate Taxes</u>	<u>Outstanding as of 07/01/23</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes Tax Title</u>	<u>Water Lien or adjusts</u>	<u>Outstanding 6/30/2024</u>
Fiscal Year 2024	\$ 126,230.83	\$ 14,647,894.57	\$ 14,375,115.70	\$ 30,320.81	\$ 98,276.60	\$ 34,099.30	\$ -	\$ -	\$ 178,280.76
Fiscal Year 2023	\$ 3,408.28		\$ 110,621.27	\$ 326.20		\$ 272.50			\$ 16,555.86
Fiscal Year 2022			\$ 1,738.33						\$ 1,669.95
<b><u>Supplemental Real Estate</u></b>									
Fiscal Year 2023		\$ 15,498.70	\$ 13,376.83						\$ 2,121.87
Fiscal Year 2022	\$ 1,696.43	\$ -	\$ 1,696.43						\$ -
Fiscal Year 2021	\$ 4,712.57		\$ 4,712.57						\$ -
<b><u>Septic Betterments</u></b>									
Fiscal Year 2024		\$ 10,917.33	\$ 0,635.56						\$ 281.77
<b><u>Water Liens</u></b>									
Fiscal Year 2024		\$ 15,704.54	\$ 3,789.49					\$ 96.83	\$ 2,011.88
Fiscal Year 2023	\$ 437.50		\$ 64.02						\$ 373.48
<b><u>CPA Account</u></b>									
Fiscal Year 2024		\$ 330,160.27	\$ 323,450.00	\$ 3,231.43		\$ 99.23			\$ 3,778.07
Fiscal Year 2023	\$ 4,892.20		\$ 4,539.22	\$ -					\$ 352.98
Fiscal Year 2022	\$ 2,152.64		\$ 2,145.63						\$ 7.01
<b><u>Supplemental CPA</u></b>									
Fiscal Year 2023		464.96	\$ 464.96						\$ -
Fiscal Year 2022	\$ 84.00		\$ 84.00						\$ -
Fiscal Year 2021	\$ 141.38		\$ 141.38						\$ -

# TOWN TREASURER/COLLECTOR – COLLECTOR REPORT

<u>Tax Title Account</u>	<u>Outstanding</u>	<u>New Takings</u>	<u>Collected</u>	<u>Adj.</u>	<u>Foreclosure</u>	<u>Outstanding</u>
	<u>as of 07/01/23</u>					<u>6/30/2024</u>
Tax Titles	\$ 178,946.35	\$ -	\$ 48,924.65		\$ -	\$ 130,021.70
<b><u>Motor Vehicle Excise</u></b>		<b>Outstanding</b>			<b>Refunds</b>	<b>Outstanding</b>
	<b>as of 07/01/23</b>		<b>Committed</b>	<b>Collected</b>	<b>Due</b>	<b>6/30/2024</b>
2024		\$ 90,208.26	\$ ,074,351.14	\$ 967,535.48	\$ 6,429.95	98,990.85
2023		\$ 9,439.38	\$ 100,761.43	\$ 183,207.47	\$ 5,541.35	8,397.97
2022		\$ 2,721.45	\$ -	\$ 6,656.02	\$ 57.75	2,959.48
2021		\$ 20,612.00	\$ -	\$ 1,125.83	\$ 169.05	1,535.04
Prior years		\$ -	\$ -	\$ 1,133.00	\$ -	19,479.00
<b><u>Personal Property</u></b>						
Fiscal Year 2024			\$ 20,160.62	\$ 315,033.35	\$ 834.03	\$ 4,601.40
Fiscal Year 2023	\$ 2,998.48		\$ -	\$ 1,153.91	\$ -	\$ 1,844.57
Fiscal Year 2022	\$ 147.44		\$ -	\$ -		\$ 147.44
Fiscal Year 2021	\$ 25.82			\$ 10.82		\$ 15.00
Prior Years	\$ 176.00			\$ -		\$ 176.00

Respectfully submitted,

Jennifer Day

Treasurer/Collector, CMMC, CMMT

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

The following payroll information is for calendar year 2024. Total earnings include overtime and other compensation as well as normal salary.

<b>DEPARTMENT</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>JOB TITLE</b>	<b>TOTAL EARNINGS</b>
ACCOUNTANT	OKSCIN	BRADLEY	ACCOUNTANT	\$58,361
ACCOUNTANT	KENNEDY	THOMAS	ASSISTANT ACCOUNTANT	<u>\$2,347</u>
			<b>TOTAL</b>	<b>\$60,709</b>
ASSESSORS	DOMINA	JANINE	ADMINISTRATIVE ASSISTANT	\$326
ASSESSORS	MCKEOWN	KATHLEEN	ADMINISTRATIVE ASSISTANT	\$21,171
ASSESSORS	ZAGORSKI	DAVID	PRINCIPAL ASSESSOR	<u>\$30,118</u>
			<b>TOTAL</b>	<b>\$51,615</b>
BOARD OF HEALTH	FLETCHER	NICOLE	ANIMAL INSPECTOR	\$4,000
BOARD OF HEALTH	SWANSON	GERALDINE	HEALTH DIRECTOR	<u>\$58,554</u>
			<b>TOTAL</b>	<b>\$62,554</b>
BUILDING	FISCHER	JAMES	ELECTRICAL INSPECTOR	\$10,550
BUILDING	LAURIN	RONALD	BUILDING INSPECTOR	\$58,270
BUILDING	MAILLOUX	JAMES	ALTERNATE ELECTRICAL INSPECTOR	\$200
BUILDING	MAREK	WALTER	ALTERNATE BUILDING INSPECTOR	\$280
BUILDING	SEARS	THOMAS	PLUMBING INSPECTOR	<u>\$10,305</u>
			<b>TOTAL</b>	<b>\$79,605</b>
CONSERVATION	RUSSELL	GEORGE	CONSERVATION AGENT	<u>\$24,612</u>
			<b>TOTAL</b>	<b>\$24,612</b>

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

COUNCIL ON AGING	BAROUXIS	ANDREA	COA VOLUNTEER COORDINATOR	\$6,328
COUNCIL ON AGING	CONNETT	PAMELA	COA PROGRAM COORDINATOR	\$15,478
COUNCIL ON AGING	DI SANTO	KATHRYN	COA OUTREACH WORKER	\$19,175
COUNCIL ON AGING	DI SANTO	KATHRYN	COA DIRECTOR	\$14,004
COUNCIL ON AGING	JOHNSON	CHRISTINA	COA DIRECTOR	\$31,728
COUNCIL ON AGING	MATYOKA	DARLENE	COA ASSISTANT DIRECTOR	\$3,535
COUNCIL ON AGING	HUBER	TIMOTHY	COA VAN DRIVER	\$9,088
COUNCIL ON AGING	KALETA	WILLIAM	COA VAN DRIVER	\$14,083
COUNCIL ON AGING	JOHNSON	CHRISTINA	COA DIRECTOR	\$31,728
COUNCIL ON AGING	RADWAY	DEBORAH	INTERIM COA DIRECTOR	\$2,590
COUNCIL ON AGING	SUGIHARA	AMY	COA VOLUNTEER COORDINATOR	<u>\$2,886</u>
			<b>TOTAL</b>	<b>\$150,622</b>
ELECTIONS	BROWN	JANET	ELECTION WORKER	\$334
ELECTIONS	GRASTY	ELIZABETH	ELECTION WORKER	\$698
ELECTIONS	HAMEL	EILEEN	ELECTION WORKER	\$218
ELECTIONS	HAMEL	MARION	ELECTION WORKER	\$233
ELECTIONS	HOWARD	JANET	ELECTION WORKER	\$458
ELECTIONS	HUNTLEY	VIRGINIA	ELECTION WORKER	\$349
ELECTIONS	INGRAM	KATHERINE	ELECTION WORKER	\$469
ELECTIONS	IZATT	PATRICIA	ELECTION WORKER	\$338
ELECTIONS	NEISWENDER	JESSICA	ELECTION WORKER	\$724
ELECTIONS	PALMER	LUCINDA	ELECTION WORKER	\$180
ELECTIONS	PERRIER	JOANNE	ELECTION WORKER	\$473
ELECTIONS	ROBINSON	MARY	ELECTION WORKER	\$386
ELECTIONS	SCHMEIDEL	STACEY	ELECTION WORKER	\$309
ELECTIONS	SEYBOLT	SUSAN	ELECTION WORKER	<u>\$818</u>
			<b>TOTAL</b>	<b>\$5,982</b>

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

FIRE	ALDRICH	RICHARD	FIREFIGHTER/ PARAMEDIC	\$7,739
FIRE	BACIS	JACK	PARAMEDIC	\$135
FIRE	BENSON	KEVIN	PARAMEDIC	\$61,047
FIRE	BINNALL	BRIAN	FIREFIGHTER/ PARAMEDIC	\$10,847
FIRE	BLAIS	BRANDON	FIREFIGHTER/EMT-B	\$3,609
FIRE	BLOMSTROM	RICHARD	CAPTAIN/PARAMEDIC	\$14,813
FIRE	BOUDREAU	NATHAN	FIREFIGHTER/EMT-B	\$26,218
FIRE	BRAASTAD	ETHAN	FIREFIGHTER	\$3,255
FIRE	BULLOCK	SCOTT	LIEUTENANT/FIREFIGHTER/PARAMEDIC	\$38,056
FIRE	CHENEVERT	RYAN	PARAMEDIC	\$11,426
FIRE	COTNOIR	KEITH	PARAMEDIC	\$28,260
FIRE	DANSEREAU	KEVIN	FIREFIGHTER/EMT-B	\$1,842
FIRE	DOPPMAN	ALEC	FIREFIGHTER	\$3,748
FIRE	DRAGON	ROBERT	FIREFIGHTER/PARAMEDIC	\$507
FIRE	ELINE	PATRICK	CAPTAIN/ PARAMEDIC	\$36,504
FIRE	FASOLI	RICHARD	FIRE CHIEF	\$95,024
FIRE	FAVATA	GINA	PARAMEDIC	\$24,643
FIRE	FELIX	LAWRENCE	FIREFIGHTER/EMT-B	\$9,770
FIRE	GAGNON	KYLE	FIREFIGHTER/PARAMEDIC	\$6,082
FIRE	GARFIELD	TYLER	PARAMEDIC	\$3,964
FIRE	HATCHII	RUSSELL	FIREFIGHTER/EMT-B	\$37,113
FIRE	KELLY	CHERYL	ADMINISTRATIVE ASSISTANT	\$26,422
FIRE	LEVINE	MAYA	EMT-B	\$2,812
FIRE	LIPETRI	CASSANDRA	FIREFIGHTER/ EMT-B	\$11,195
FIRE	LOIKO	ERICK	FIREFIGHTER	\$391
FIRE	MALO	JONATHAN	FIREFIGHTER	\$2,954
FIRE	MIELKE	WILLIAM	LIEUTENANT FIREFIGHTER	\$6,866

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

FIRE	MILLER	BENJAMIN	FIREFIGHTER/PARAMEDIC	\$8,718
FIRE	MORIN	LEON	PARAMEDIC	\$1,192
FIRE	MORRIS	BRIAN	LIEUTENANT/PARAMEDIC	\$10,357
FIRE	MORTON	CYNTHIA	CAPTAIN/PARAMEDIC	\$13,875
FIRE	NALEWANSKI	DAVID	FFIREFIGHTER/ PARAMEDIC	\$6,497
FIRE	O'KEEFE	TIMOTHY	FIREFIGHTER/PARAMEDIC	\$8,270
FIRE	PASCHAL	TYLOR	FIREFIGHTER	\$34
FIRE	PERETTI	JEANETTE	FIREFIGHTER/ EMT-B	\$163
FIRE	PLANTIER	JACQUELINE	FIREFIGHTER	\$3,160
FIRE	POULIOT	KYLE	FIREFIGHTER/ PARAMEDIC	\$3,354
FIRE	PUTNAM	TIMOTHY	PARAMEDIC	\$23,551
FIRE	RIEL	DEAN	FIREFIGHTER/ PARAMEDIC	\$2,000
FIRE	RONDEAU	KYLE	FIREFIGHTER/PARAMEDIC	\$8,089
FIRE	ROWAN	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$910
FIRE	RUBNER	ERIKA	FIREFIGHTER/EMT PARAMEDIC	\$37,617
FIRE	RUBNER	STEVEN	CAPTAIN/FIREFIGHTER	\$5,745
FIRE	SOUZA	BENJAMIN	EMT-B	\$5,452
FIRE	STRUTHERS	BRENNAN	FIREFIGHTER/PARAMEDIC	\$9,807
FIRE	STRUTHERS	TYLER	FIREFIGHTER/PARAMEDIC	\$20,955
FIRE	SVONKIN	TREVOR	PARAMEDIC	\$6,060
FIRE	WILLIAMSON	MACKINZIE	FIREFIGHTER/ PARAMEDIC	<u>\$10,567</u>
			<b>TOTAL</b>	\$661,613
GENERAL HIGHWAY	CYSZ	DAVID	HIGHWAY WORKER FOREMAN	\$69,444
GENERAL HIGHWAY	DAY	PATRICK	HIGHWAY LABORER	\$41,575
GENERAL HIGHWAY	JAROSZ	TODD	HIGHWAY WORKER SENIOR FOREMAN	\$89,119
GENERAL HIGHWAY	KEMP	RANDALL	HIGHWAY SUPERINTENDENT	\$99,932
GENERAL HIGHWAY	LABRIE	JEREMY	ON CALL PLOWER	\$3,540

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

GENERAL HIGHWAY	LABRIE	KEVIN	ON CALL PLOWER	\$1,440
GENERAL HIGHWAY	LAROCHELLE	JEREMY	HEAVY EQUIPMENT OPERATOR	\$54,810
GENERAL HIGHWAY	NADEAU	COLBY	ON CALL PLOWER	\$4,120
GENERAL HIGHWAY	POOLER	MATTHEW	ON CALL PLOWER	\$740
GENERAL HIGHWAY	RICHARD	ROBIN	ASST TO HIGHWAY SUPERINTENDENT	<u>\$26,916</u>
			<b>TOTAL</b>	\$391,636
LIBRARY	DOUGLASS	JOHANNA	LIBRARY DIRECTOR	\$48,855
LIBRARY	GOULET	CAROL	LIBRARY WORKER	\$180
LIBRARY	HURD	DORIS	LIBRARY SUBSTITUTE	\$4,206
LIBRARY	LACASSE	CAROL	LIBRARY SUBSTITUTE	\$1,082
LIBRARY	LECLAIR	ANDREA	CHILDREN'S LIBRARIAN	\$34,195
LIBRARY	LUSSIER	CYNTHIA	LIBRARY SUBSTITUTE	\$1,609
LIBRARY	MUNSKA	EMILY	CIRCULATION DESK LIBRARIAN	\$12,649
LIBRARY	SHEA	LISA	SENIOR TECH/CIRCULATION LIBRARIAN	\$30,258
LIBRARY	THOMPSON	BARBARA	LIBRARY SUBSTITUTE	\$141
LIBRARY	TIRELL	GINA	LIBRARY SUBSTITUTE	<u>\$914</u>
			<b>TOTAL</b>	\$134,088
POLICE	ANGERS	DAVID	POLICE OFFICER	\$85,026
POLICE	BLAIS	TIMOTHY	POLICE OFFICER	\$84,900
POLICE	CHARENTE	NATHAN	POLICE OFFICER-PT	\$10,569
POLICE	COOK	MARTIN	SERGEANT	\$146,536
POLICE	GOMEZ	ISAAC	POLICE OFFICER-PT	\$201
POLICE	GOYETTE	MICHAEL	POLICE OFFICER- OUTSIDE DETAIL	\$7,658
POLICE	GROEBER	MARK	LIEUTENANT	\$115,445
POLICE	HURLEY	DANIEL	POLICE OFFICER	\$76,431
POLICE	KELLY	CHERYL	ADMINISTRATIVE ASSISTANT	\$26,422

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

POLICE	KUPEYAN	JOEL	POLICE OFFICER	\$96,530
POLICE	ILLINGSWORTH	IAN	POLICE CHIEF	\$140,958
POLICE	LAMB	JOSHUA	POLICE OFFICER-PT	\$5,670
POLICE	LATOUR	DAVID	SERGEANT	\$121,465
POLICE	NEAL	DAVID	SERGEANT	\$128,712
POLICE	PARMEGGIANI	MARISA	POLICE OFFICER	\$111,927
POLICE	RACHMACIEJ	DOMINIC	POLICE OFFICER-PT	\$14,561
POLICE	ST MARTIN	ROBERT	POLICE OFFICER- PT	\$24,161
POLICE	YON	ANTHONY	POLICE OFFICER	<u>\$83,530</u>
			<b>TOTAL</b>	\$1,280,704
SCHOOL	ADAMS	SUSAN	PARAPROFESSIONAL	\$28,332
SCHOOL	ADAMS-RIVERA	LINDSEY	SUBSTITUTE	\$10,550
SCHOOL	ALDRICH	SOPHIE	SUBSTITUTE	\$105
SCHOOL	AMES	LAUREN	TEACHER	\$40,664
SCHOOL	ASHLEY	STACY	TEACHER	\$92,018
SCHOOL	BAILLARGEON	RONAH	CAFETERIA	\$7,413
SCHOOL	BATES	MACKENZIE	SUBSTITUTE	\$975
SCHOOL	BELL	ERICA	TEACHER	\$56,929
SCHOOL	BENNETT	CHERYL	CAFÉ	\$18,584
SCHOOL	BRAASTAD	LINDA	TEACHER	\$81,328
SCHOOL	BROWN	DONNA	SUBSTITUTE	\$3,260
SCHOOL	BUELL	MARIE	TEACHER	\$37,567
SCHOOL	BURKE	SUNDAY	TEACHER	\$83,328
SCHOOL	BZDEL	AMY	PARAPROFESSIONAL	\$26,675
SCHOOL	CAPSHAW	JENNIFER	SUBSTITUTE SECRETARY	\$78
SCHOOL	CARDONA	NOEL	CUSTODIAN	\$52,533
SCHOOL	CARMICHAEL	MICHELE	SECRETARY	\$63,694

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	CAULEY	ELIZABETH	TEACHER	\$80,040
SCHOOL	CENNAMEO	RAENA	OCCUPATIONAL THERAPIST	\$43,330
SCHOOL	CHAPUT-MERRIAM	RACHEL	PARAPROFESSIONAL	\$20,336
SCHOOL	CHILSON	KATE	SUBSTITUTE	\$58
SCHOOL	CORTIS	ASHLEY	SUMMER SCHOOL	\$1,125
SCHOOL	COSTELLO	KATHLEEN	PARAPROFESSIONAL	\$31,608
SCHOOL	CRAVEN	LISA	TEACHER	\$15,049
SCHOOL	DALE	TRACY	SCHOOL NURSE	\$68,644
SCHOOL	DALTON	JACOB	PARAPROFESSIONAL	\$16,947
SCHOOL	DANIEL	BRIGITTE	CAFE WORKER	\$17,184
SCHOOL	DANIELS	BRIAN	CUSTODIAN	\$50,576
SCHOOL	DICARLO	MARY	SUBSTITUTE	\$2,358
SCHOOL	DIEMAND	CYNTHIA	SUBSTITUTE	\$2,818
SCHOOL	DRISDELLE	JOELLE	TEACHER	\$80,120
SCHOOL	DUGGAN	JOANN	NURSE	\$68,644
SCHOOL	DUGGAN	LAUREN	SUBSTITUTE	\$1,528
SCHOOL	DULUDE	ERICA	SUBSTITUTE	\$2,835
SCHOOL	DUNPHY	JESSICA	SUMMER SCHOOL	\$2,880
SCHOOL	FELTY	MACKENZE	PARAPROFESSIONAL	\$22,991
SCHOOL	FRENIERE	RENEE	CAFE WORKER	\$24,626
SCHOOL	FINE	ANNE	SUBSTITUTE	\$1,015
SCHOOL	FINI	JANELLE	SUBSTITUTE	\$7,015
SCHOOL	FINNIE	JENNY	TEACHER	\$83,373
SCHOOL	FITZGIBBON	JANE	SUBSTITUTE	\$473
SCHOOL	FLYNN	KORRI	TEACHER	\$73,661
SCHOOL	FORANCE	VICTORIA	SUBSTITUTE	\$368
SCHOOL	FRYE	KARLYN	OCCUPATIONAL THERAPIST	\$74,341
SCHOOL	FRYE	LAURIE	TEACHER	\$90,087

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	FROGAMENI	AMANDA	SUBSTITUTE	\$158
SCHOOL	GALLO	LORETTA	SUBSTITUTE	\$8,985
SCHOOL	GENGLER	KRISTIN	PSYCHOLOGIST/PSYCHIATRIST	\$84,821
SCHOOL	GIANNETTI	MELISSA	SUBSTITUTE	\$2,153
SCHOOL	GIROUARD	SARAH	SPEECH PATHOLOGIST	\$43,969
SCHOOL	GOLD	JACOB	TEACHER	\$76,637
SCHOOL	GOODRIDGE	JENNIFER	TEACHER	\$73,589
SCHOOL	GORDON	BETH	TEACHER	\$82,907
SCHOOL	GOYETTE	TRICIA	PARAPROFESSIONAL	\$25,464
SCHOOL	GRIFFIN	MALLORY	PARAPROFESSIONAL	\$35,418
SCHOOL	HALE	SUSAN	TEACHER	\$89,087
SCHOOL	HALLETT	JAMES	TEACHER	\$76,221
SCHOOL	HASKINS	MELISSA	TEACHER	\$68,044
SCHOOL	HODGSON	KEVIN	TEACHER	\$83,328
SCHOOL	JACKSON	ELLEN	SUBSTITUTE	\$115
SCHOOL	JOHNSON	MEGAN	TEACHER	\$83,463
SCHOOL	KEADY	KATHLEEN	FOOD SERVICE DIRECTOR	\$46,441
SCHOOL	KEEFE	JOHANNA	TEACHER	\$76,221
SCHOOL	KING	BRIDGET	TEACHER	\$81,598
SCHOOL	KLICH	SANDRA	PARAPROFESSIONAL	\$34,102
SCHOOL	KRAUS	JACQUELINE	PARAPROFESSIONAL	\$30,296
SCHOOL	LABRIE	JENNIFER	PARAPROFESSIONAL	\$31,576
SCHOOL	LABRIE	LORI	PARAPROFESSIONAL	\$28,375
SCHOOL	LAFOND	KATHRYN	TEACHER	\$79,733
SCHOOL	LAPOINTE	AMANDA	TEACHER	\$74,285
SCHOOL	LATOUR	STEPHANIE	PARAPROFESSIONAL	\$27,661
SCHOOL	LEVEILLE	JESSICA	PARAPROFESSIONAL	\$39,982
SCHOOL	LEVEILLE	THOMAS	CUSTODIAN	\$61,105

## **TOWN TREASURER/COLLECTOR – PAYROLL REPORT**

SCHOOL	LUKASIEWICZ	KAYLA	SUBSTITUTE	\$1,640
SCHOOL	LUKASIEWICZ	MICHAEL	SUBSTITUTE	\$3,870
SCHOOL	LUKASIEWICZ	MICHELE	ASSISTANT PRINCIPAL	\$86,805
SCHOOL	LUNNEY	BRIGID	TEACHER	\$59,667
SCHOOL	MAREK	DELANEY	SUBSTITUTE	\$5,408
SCHOOL	MARSH	KEVIN	SUBSTITUTE	\$1,811
SCHOOL	MC MAHON	KATHLEEN	SUBSTITUTE TEACHER	\$2,760
SCHOOL	MEUNIER	MATTHEW	TEACHER	\$89,981
SCHOOL	MICHAUD	ERIKA	TEACHER	\$85,024
SCHOOL	NOEL	DIANE	TEACHER	\$73,661
SCHOOL	O'CONNELL	SHELLY	SUBSTITUTE	\$525
SCHOOL	O'CONNOR	TERESA	SCHOOL VAN DRIVER	\$16,958
SCHOOL	O'RIORDAN	BRIGID	TEACHER	\$36,109
SCHOOL	OSIECKI	ANGELENA	SUMMER SCHOOL	\$1,138
SCHOOL	PARMENTER	MARILYN	CAFÉ	\$8,056
SCHOOL	PAWLKOWSKI	KATHERINE	SUBSTITUTE	\$210
SCHOOL	PELLEGRINI	HEATHER	SUBSTITUTE	\$420
SCHOOL	PEREIRA	MARIA	TEACHER	\$86,981
SCHOOL	PERKINS	DENISE	TEACHER	\$86,357
SCHOOL	PIPER	PAMELA	PARAPROFESSIONAL	\$32,927
SCHOOL	PLUTA	ALIZA	PRINCIPAL	\$123,980
SCHOOL	POLATOL	ANNE	SUBSTITUTE	\$2,770
SCHOOL	QUINN	SHANNON	PARAPROFESSIONAL	\$31,487
SCHOOL	RAPOZA	SUSAN	TEACHER	\$79,733
SCHOOL	REDENZ	ANDREA	TEACHER	\$46,121
SCHOOL	REISS	JULIE	TEACHER	\$84,815
SCHOOL	REJNIAK	SUSAN	CAFÉ	\$7,925
SCHOOL	RICHTER	SARAH	TEACHER	\$81,328

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	ROCA	CHANTAE	ADJUSTMENT COUNSELOR	\$7,451
SCHOOL	RODRIGUEZ	DESTINY	TEACHER	\$72,217
SCHOOL	ROGERS	MELISSA	PARAPROFESSIONAL	\$32,314
SCHOOL	ROGERS	SARAH	SUBSTITUTE	\$2,840
SCHOOL	ROWELL	KELSEY	TEACHER	\$9,102
SCHOOL	SALAMAO	BRIANNE	SUBSTITUTE	\$105
SCHOOL	SALOMAO	JOCELYN	SUBSTITUTE	\$53
SCHOOL	SAWYER	ELIZABETH	SUBSTITUTE	\$1,365
SCHOOL	SAWYER	STEPHANIE	PARAPROFESSIONAL	\$25,569
SCHOOL	SILVA	STEVEN	CUSTODIAN	\$58,398
SCHOOL	SMITH	RITA	SUBSTITUTE	\$12,478
SCHOOL	SMITH	ROBERT	TEACHER	\$82,003
SCHOOL	SORCINELLI	JENNIFER	TEACHER	\$79,733
SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$86,459
SCHOOL	SULLIVAN	KATHLEEN	PARAPROFESSIONAL	\$32,612
SCHOOL	SZULC	GENEVIEVE	SUBSTITUTE	\$1,125
SCHOOL	TANGUAY	CONNIE	PARAPROFESSIONAL	\$34,421
SCHOOL	TAYLOR-MITCHELL	JESSICA	SUBSTITUTE	\$7,350
SCHOOL	TEECE	SUSAN	SUBSTITUTE	\$1,323
SCHOOL	THIBAULT	BRENDA	SCHOOL SECRETARY	\$34,534
SCHOOL	TRZCIENSKI	SHANNON	TEACHER	\$84,328
SCHOOL	WEBSTER	PAULINE	TEACHER	\$76,303
SCHOOL	WESTCOTT	PATRICIA	TEACHER	\$40,664
SCHOOL	WHITE	SARAH	TEACHER	\$83,970
SCHOOL	WHITE	SUSAN	TEACHER	\$90,312
SCHOOL	WILLIAMS	KEITH	PARAPROFESSIONAL	\$31,471
SCHOOL	WILLIAMS	KRISTEN	PARAPROFESSIONAL	\$27,605
SCHOOL	WINTER	LISA	TEACHER	\$70,800

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	ZWEIR	KATHRYN	LIBRARIAN		<u>\$72,439</u>
				<b>TOTAL</b>	\$5,231,604
TOWN ADMINISTRATOR	GIBSON	EDWARD	TOWN ADMINISTRATOR		\$27,670
TOWN ADMINISTRATOR	WELLS	WILLIAM	CUSTODIAN		\$15,604
TOWN ADMINISTRATOR	SZCZEBAK	SCOTT	TOWN ADMINISTRATOR		\$87,369
TOWN ADMINISTRATOR	ZEDONIS	JUDITH	ADMINISTRATIVE ASSISTANT		<u>\$17,135</u>
				<b>TOTAL</b>	\$147,778
TOWN CLERK	DALTON	LUCILLE	TOWN CLERK		\$47,797
TOWN CLERK	MCCARTHY	SABINA	ASST TOWN CLERK		\$9,403
TOWN CLERK	WOODWARD	CYNTHIA	ASST TOWN CLERK		<u>\$5,639</u>
				<b>TOTAL</b>	\$62,839
TRANSFER STATION	BROUILLARD	MATTHEW	TRANSFER STATION ATTENDANT		\$7,201
TRANSFER STATION	DUDEK	STEVEN	TRANSFER STATION ATTENDANT		\$20,359
TRANSFER STATION	RICHARD	ROBIN	ADMINISTRATIVE ASSISTANT		<u>\$6,513</u>
				<b>TOTAL</b>	\$34,073
TREASURER/COLLECTOR	BASTIAANS	SALLY	ASSISTANT TREASURER/COLLECTOR		\$12,841
TREASURER/COLLECTOR	BOLDUC	ANGELA	ASSISTANT TREASURER/COLLECTOR		\$21,714
TREASURER/COLLECTOR	DAY	JENNIFER	TREASURER/ COLLECTOR		\$68,160
TREASURER/COLLECTOR	MASSIMINO	SANDRA	TEMPORARY T/C CLERK		\$1,534
TREASURER/COLLECTOR	NOMAKEO	ANNE	TREASURER/COLLECTOR CLERK		\$13,658
TREASURER/COLLECTOR	RICHARD	LEXI	TREASURER/COLLECTOR CLERK		<u>\$11,017</u>
				<b>TOTAL</b>	\$128,925

## TOWN TREASURER/COLLECTOR – PAYROLL REPORT

VETERANS AGENT	MURDOCK	MICHELLE	VETERAN'S AGENT	<u>\$10,490</u>
			<b>TOTAL</b>	<b>\$10,490</b>
WATER	RICHARD	ROBIN	ADMINISTRATIVE ASSISTANT	\$14,065
WATER	SENECAL	DENIS	WATER TECHNICIAN	\$70,490
WATER	SHEPARD	ANDREW	WATER TECHNICIAN	\$19,497
WATER	SIMMONS	BRETT	WATER SUPERINTENDENT	<u>\$89,931</u>
			<b>TOTAL</b>	<b>\$193,984</b>

Respectfully submitted,

Jennifer Day  
 Treasurer/Collector, CMMC, CMMT

## TRANSFER STATION

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill (colloquially referred to as “the Dump”) which closed in 1997. Both the landfill and Transfer Station are monitored and remain in compliance with Massachusetts Department of Conservation regulations. The Transfer Station accepts trash, recyclable materials and bulky items from Southampton residents provided the following: Residents must purchase a yearly permit in order to utilize the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. **All recyclable items must be recycled under current Town bylaw and Massachusetts law.** This means that whether trash and recycling are picked up by a private hauler or resident utilize the Transfer Station, residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton* and the materials listed below are prohibited from disposal with rubbish.

**Table 1: Restricted Waste Listed Under Code of Massachusetts Regulations 310, sub-section 19.017**

Restricted Material	Effective Date of Restriction	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated bin. See Attendant for fee.
White Goods (appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated metal dumpster. See Attendant for fee.
Other Yard Waste	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no sticks larger than 1" diameter will be accepted.
Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.

**Table 1 (continued)**

## TRANSFER STATION

Restricted Material	Effective Date of Restriction	Restriction	Does the Southampton Transfer Station accept this material?
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in metal dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Textiles	11/1/2022	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there are textile donation bins located at the Transfer Station and Police Station parking lot.
Mattresses	11/1/2022	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated mattress container at the Transfer Station. See Attendant for fee.

The Transfer Station also segregates several other materials so as to keep them out of the waste stream and landfills. These include: Lithium and button batteries, Electronic waste (computers, televisions, printers, etc.), and Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats). Some items require a tipping fee for disposal. Please see the Attendant if you have any question about whether a particular item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and

---

## TRANSFER STATION

---

procedures to comply with changing regulatory requirements, public safety and best management practices.

In 2024, approximately 144 Tons of paper (6 fewer than 2023), 112 Tons of mixed container stream (the same as 2023), 37 Tons of white goods/metal (9 more than 2023), 1,500 Gallons of waste oil (500 more than 2023), 28,040 pounds of clothing (5,840 more than 2023), 178 mattresses (25 more than 2023), 23 refrigerators (6 more than 2023), as well as 2.59 Tons of electronic waste and mercury-containing materials (2.69 fewer than 2023) were recycled through the Transfer Station. Additionally, 502 Tons of rubbish (4 fewer than 2023) and 94 Tons of bulky/construction debris (4 fewer than 2023) were trucked out for disposal at other facilities. Approximately 966 Transfer Station permits were sold in 2024 (up from 934 in 2023).

Southampton was awarded \$5,600 in Recycling Dividends Program Grant funds from the Massachusetts Department of Environmental Protection Sustainable Materials Recovery Program which we utilize to subsidize DEP-approved Transfer Station expenses/programs at the Transfer Station.

Respectfully Submitted,



Randall Kemp  
Highway Superintendent, Transfer Station Manager

---

# VETERAN'S GRAVE OFFICER

---

## General Responsibilities and Duties

The Veterans Graves officer ensures that all veterans' graves are suitably kept and cared for; ensures sunken gravestones are repaired and replaced or other similar services that may be necessary to restore and maintain such graves and their surroundings in an orderly condition.

## 2024 Activities

- January: No inspections this month – cemeteries closed due to weather conditions.
- February: No inspections this month – cemeteries closed due to weather conditions. Flags for Memorial Day parade ordered by our Veteran's Service Officer (VSO). Received 2-15-2024 placed at Town Clerk's Office.
- March: No inspections this month – cemeteries closed due to weather conditions.
- April: Inspection this month – Inspection on 4-15-2024 Center Cemetery some flags damaged by wind and snow will be replaced in May. Fomer Cemetery not inspected due to weather conditions.
- May: American Legion, Scouts and volunteers installed new flags at Center Cemetery and Fomer Cemetery on 5-27-2024.
- June: Inspection this month – No deficiencies. Reappointed for another 1-year term as Veteran's Grave Officer on 6-8-2024
- July: Inspection this month – No deficiencies.
- August: Inspection this month – No deficiencies.
- September: Inspection this month – Some flags needed attention.
- October: Inspection this month – No deficiencies.
- November: Inspection this month – No deficiencies.
- December: Inspection this month – No inspections due to weather conditions

Will be looking forward to continuing serving our Town as Cemetery Superintendent and Veteran's Grave Officer.

Respectfully submitted,  
W. A. Dave Wells

---

# VETERANS' SERVICE DEPARTMENT

---

## **Massachusetts State Benefits Programs**

2024 Veterans Services Department has provided many services to the veterans and their families. Our mission is to advocate on behalf of all the residents living in the community of Southamptton Massachusetts. Chapter 115 is a State of Massachusetts benefit for veterans and their families who are either low income or homeless; this benefit provides money to qualified individuals to help pay for housing, fuel, electric, burial assistance, dental and medical care, and medical equipment.

- ★ 2 recipients receiving Chapter 115 benefits and by the end of the year 1 veteran

## **Federal Benefits Program Requirements**

Veterans and families may be entitled to Federal programs. Offered to veterans and their families who meet the eligibility criteria. There are options if veterans and their families do not have access to documents required to file for benefits.

- ★ National Archives Website
- ★ MRO (Military Records) provides assist locating records

## **Benefits Claims (example)**

- ★ Aid and attendances
- ★ Veterans' Pension
- ★ Dependent indemnity Compensation
- ★ Mental Health Services
- ★ Compensation
- ★ Health Care
- ★ Burial
- ★ Education

## **Responsibilities**

- ★ Ordering American Flags
- ★ Annual Town Report
- ★ Annual Budget Report
- ★ Staying connected to local Non-profits
  - New information
  - Updates on pre-existing information
- ★ Monthly meetings with State Executive Officer
- ★ Emergencies
  - Housing
  - Medical
  - Death
  - Homelessness
- ★ Outreach
  - Coffee Hour
  - Non-profit organization outreach events

## **Coffee Hour**

Third Thursday of every month from 11:30-12:30 this event is held at the Town of Southamptton Senior Center. Provides information to veterans and their families benefits if one qualifies. An

---

## VETERANS' SERVICE DEPARTMENT

---

opportunity for veterans, active-duty military and their family member to connect, and enjoy a hot coffee, and donuts. This event is a casual time for sharing helpful resources to everyone.

### **Veterans Event**

June 14, 2025, **Flag Day** will be an event being held at Conant Park. Any questions please call Town of Southampton Veterans Department.

### **Veterans Banners Program**

Hometown Heroes Banners Program. Mounted outdoors high-quality durable vinyl mounted on aluminum brackets and fiberglass arms with reinforced sleeves. Imagine a loved one or yourself on a banner honoring our men and women's service in the United States Military. Applications are available at the Veterans' Service Department.

### **Closing**

Town of Southampton Veterans' Department is responsible for providing information about state and federal benefits to veterans and their families. These options include but are not limited to healthcare, compensation, low-income housing benefits, life insurance, living wills and healthcare proxy, annuities, burial, aid and attendance, and more. Furthermore, your Veterans' Service Officer strives to reach out to veterans' and their families by starting new programs honoring veterans', monthly coffee hour, and building an event to gather non-profit organizations to share other benefits available to qualified veterans and their families.

Continuing to strive by building an environment of trust, loyalty and commitment to Town of Southampton veterans' residents. Providing consistency and positive change to the future of our community by providing professional services, respect and care to every veteran, and family members who have questions to their needs for support.

Respectfully submitted,

Michelle Murdock  
Veterans Service Officer  
Town of Southampton  
210 College Highway  
Southampton, MA 01073

Tel/Cell: (413) 527-1715  
Fax: (413) 527-1352

[Mmurdock@townofsouthampton.org](mailto:Mmurdock@townofsouthampton.org)

---

## WATER DEPARTMENT

---

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination from a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

The Southampton Water Department (SWD) maintains over 1659 services which serve roughly 4,910 residents through approximately 45 miles of water mains.

In 2023, the first phase of the College Highway Water Main Upgrade Project from Fomer Road to Clark Street was completed. This project involved replacing roughly 1,700 feet of old 6” cast iron pipe installed in 1932 with 12” PVC pipe. This was funded with \$339,000 from American Rescue Plan Act (ARPA) funds and the remaining \$342,000 from the Water Departments Enterprise fund. The final task for this project was completed in April 2024 when the final mill and overlay of the entire affected northbound travel lane was completed in accordance with the MassDOT permit specifications.

In May of 2024, 650 feet of new 8” water main was installed along East Street, extending approximately 650 feet east of Whispering Meadow Lane.

In June of 2024, new billing software was put online (Vadar Systems). The water department took over the billing for this department. This includes new account setup, account maintenance quarterly billing and final bill request.

The SWD was awarded a \$30,000 cyber security grant in July 2024. This security and hardening project will upgrade our hardware and software systems, providing greater resiliency and safety for our public water system. This grant was awarded through the Department of Environmental Protection and the Massachusetts Clean Water Trust.

In November of 2024, the SWD began working on the Lead Service Line Inventory Project. This project is mandated by the Environmental Protection Agency and the Department of Environmental Protection. The purpose of this project is to get an accurate inventory of the water service lines and to identify and replace lead and galvanized water lines. Due to the lack of individual service records this mandated SWD to notify 690 of our customers that their water “MAY” contain lead. In this letter the customers were informed about lead safety and the potential dangers of lead. SWD personnel are in the process of scheduling inspections to identify customer service lines. Based on interviews with past employees, SWD believes that there are no lead service lines in our distribution system.

The SWD remains at minimum staffing levels of just two full-time staff as mandated by the Massachusetts Department of Environmental Protection. SWD personnel are mandated to check our treatment plant 365 days per year and responded to 10 after hours emergencies which required immediate action.

---

## **WATER DEPARTMENT**

---

The SWD connected 10 new customers to the Town's water system in 2024. Southampton pumped 126,821,162 gallons of water from the Barnes Aquifer, and 867,187 gallons of water were purchased from the town of Easthampton. This combined for a total water consumption of 127,688,349 gallons, with an average daily usage of 346,374 gallons.

Respectfully submitted,  
Brett Simmons, Superintendent and the  
Southampton Board of Water Commissioners