

**Board of Trustees
January 14, 2016
Regular Meeting**

The regular meeting of the Board of Trustees of the Sequoia Union Elementary School District will be held on November 12, 2015 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 P.M.

Call to Order
Flag Salute

11. OPEN SESSION

2.1 Comments From the Public

111. REPORTS & DISCUSSION

The Board will make a motion to approve the agenda items for discussion as submitted.

3.1 Superintendents' Report

3.2 P.T.C. Update

3.3 S.S.C. Update

3.4 S.E.T.A. Update

3.5 Sports' Boosters Update

3.6 Local Control & Accountability Plan (LCAP)

3.7 Strategic Planning Update

3.8 Charter School Update

3.9 Action Plan for Students With Exceptional Needs

1V. ACTION SESSION

4.1 Approval of the Consent Agenda Items

- 4.1a Approval of the December 10, 2015 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for January, 2016
- 4.1e Approve Payroll for January
- 4.1f Approve Budget Report/Revisions

OTHER BUSINESS ITEMS

- 4.2a Review and Approve the 2015 Audit Report

V. OTHER ACTION ITEMS

- 5.1 Update on Well Project and Approval of Claims - Nick Keller/Keller Wegley Engineers
- 5.2 Interdistrict Agreement Requests
- 5.3 Approve Payment of Gem Cars

V1. CLOSED SESSION - (Gov. Code Section 54954.5)

CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Dr. Jeremy Powell

Employee organization: S.E.T.A.

Unrepresented employees: Classified/Management Staff

V11. ORGANIZATIONAL BUSINESS

V111. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda item 3.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item. 3.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

The Board will receive a update on School Site Council. S.S.C. will be part of our Strategic Planning Sessions to be held in January and February.

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board.

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

A member from the Sports' Boosters Club will give an update to the Board

Information Only

Agenda Item. 3.5

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

Reviewing current budget and programs. Will present amendments during April Board meeting.

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update:

Meeting dates have been set as January 26th, February 2nd; and,
February 9th at 6:00 - 7:00 P.M. in room #17.

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

The Board will receive an update regard Charter Schools' from Dr. Powell.

- Have contracted through Edtech consulting and they are reviewing our petition. As soon as review is complete I will present to S.E.T.A., S.S.C.; and, School Board for review.
- Met with the Superintendent of Woodlake, Exeter; and, Three Rivers to update and ask for interdistrict agreements. As of Jan. 8th have received agreements from Woodlake and Three Rivers.
- Plan to submit petition for review and approval during February Board meeting.

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

1V. ACTION ITEMS

Agenda Item 4.1A **Consent Agenda Items:**

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the December 10, 2015 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report through January 8, 2016
- 4.1d Approve Payment of Bills for January
- 4.1e Approve January Payroll
- 4.1f Approve Budget Report/Revisions through January, 2016

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Darcy Staherg	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

**Sequoia Union Elementary School
Regular Meeting
January 14, 2016**

The Board of Trustees of the Sequoia Union Elementary School held a regular meeting on December 10, 2015 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: Clerk of the Board Milo Gorden called the meeting to order at 6:00 P.M.

MEMBERS PRESENT: Milo Gorden, Matt McEwen; and, Bradley Ward

MEMBERS ABSENT: James McNulty and Darcy Staberg

VISITORS PRESENT: There were several visitors present

PUBLIC COMMENTS: There were no public comments

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the agenda items for discussion as submitted.

REPORTS & DISCUSSION: Superintendent's Report:
Dr. Powell presented the Students of the Trimester to the Board to be recognized. Also, he reviewed the Superintendent's report with the Board and audience.

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board moved to item 5.1 under Other Action Items.

OTHER ACTION ITEMS: Update on Well Project:
Nick Keller from Keller-Wegley Engineers gave an update to the Board and audience regarding the well project. Nick stated that the drilling is complete. Next Tuesday they will start the development of the well. They will be doing the clean up around the area also.

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board returned to item 3.2 under Reports and Discussion.

**REPORTS &
DISCUSSION:**

P.T.C. Update:

Stephanie Amaral let the Board know that P.T.C. was working on their winter service projects.

S.S.C. Update:

Dr. Powell gave an update to the Board on School Site Council.

S.E.T.A. Update:

No report

Sports' Boosters Update:

Dr. Powell reviewed the Sports Boosters update with the Board.

Local Control & Accountability Plan (LCAP):

Dr. Powell informed the members that he attended a training on November 20th focusing on Student Engagement and School Climate.

Strategic Planning Update:

Dr. Powell informed the members of the Strategic Planning dates.

Charter School Update:

Dr. Powell reviewed the Charter School update with the members and audience.

Action Plan for Students With Exceptional Needs:

A report will be given at the January, 2016 meeting.

ACTION SESSION:

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the consent agenda items as submitted.

**OTHER ACTION
ITEMS:**

1st Interim Report:

The 1st Interim report was reviewed with the Board and audience. There was time allowed for questions and/or concerns.

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the 1st Interim report as submitted.

Interdistrict Agreement Requests:

There were no interdistrict agreement requests presented.

**ANNUAL
ORGANIZATIONAL
MEETING:**

Elect a President:

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board elected James McNulty as Board President.

Elect a Clerk:

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board elected Milo Gorden as Clerk of the Board.

Elect a Representative to Vote in the 2016 Election of
County Committee Members:

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted Matt McEwen as the representative to vote in the 2016 election of County Committee members.

ADJOURNMENT:

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board adjourned the meeting at 8:10 P.M.

Attendance School District

County: Tulare Fiscal Year: 2015-16
 District: Sequoia Union Elementary P-1
 CDS CODE 54 72116 Certificate Number: B90656E2

Regular ADA	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
A-1 Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	118.09	98.06	81.61	0.00	297.76 ✓
A-2 Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	0.00	0.00	0.00	0.00	0.00
A-3 Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a) (7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	0.00	0.00	0.00	0.00	0.00
A-4 Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a) (7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	0.00	0.00	0.00	0.00	0.00
A-5 Community Day School [EC 48660] (Divisor 70/135/180)	0.00	0.00	0.00	0.00	0.00
A-6 ADA Totals (Sum of A-1 through A-5)	118.09	98.06	81.61	0.00	297.76
Other					
B-1 Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00
B-2 Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Tulare Fiscal Year: 2015-16
 District: Sequoia Union Elementary P-1
 CDS CODE 54 72116 Certificate Number: B90656E2

Code	Description	B-3	B-4	B-5	B-6	B-7	Total
	Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00	0.00
	Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00	0.00
B-5	ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)	3.84					3.84
B-6	ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)				0.00		0.00
B-7	ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)					0.00	0.00

Attendance School District

County: Tulare Fiscal Year: 2015-16
 District: Sequoia Union Elementary P-1
 CDS CODE 54 72116 Certificate Number: B90656E2

Prior Year ADA Adjustment (P-1 and P-2 only)	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a) (2) (B)].					
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00
ADA Totals (C-1 + C-2)	C-3	0.00	0.00	0.00	0.00

Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a) (2) (C)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00
ADA Totals (C-4 + C-5)	C-6	0.00	0.00	0.00	0.00

Attendance School District

County: Tulare Fiscal Year: 2015-16
 District: Sequoia Union Elementary P-1
 CDS CODE 54 72116 Certificate Number: B90656E2

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

C-7	0.00	0.00	0.00	0.00	0.00
C-8	0.00	0.00	0.00	0.00	0.00
C-9	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-7 + C-8)					

Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a)(3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

C-10	0.00	0.00	0.00	0.00	0.00
C-11	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-10 + C-11)					

Certification

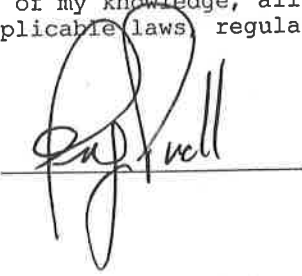
County: Tulare
District: Sequoia Union Elementary
CDS CODE 54 72116

Fiscal Year: FY 2015-16
P-1
B90656E2

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____



Date: 1-7-16

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Velinda McBride
PHONE (559)564-2106 * 223
FAX (559)564-2136
E-Mail vmcbride@sequoiaunion.org

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
14-Jan-16**

Beginning Balance:

YTD. Actuals

<i>Revenue</i>	2015/16		Balance	<u>Prior Year</u>	
	Budgeted	Current		Budgeted	Current
FEDERAL	\$ 56,000.00	\$31,555.56	\$ 24,444.44	50,404	35,901.98
STATE	\$ 4,500.00	\$2,400	\$ 2,100.12	3,563.00	2,701.59
DAILY SALES	\$ 32,000.00	\$17,338.06	\$ 14,661.94	31,907	5,637.09
INTEREST	\$ 100.00	\$ 16.60	\$ 83.40	100	\$ 58.71
FAIR VALUE		\$ (6.50)	\$ 6.50		-61.07
TOTAL	\$ 92,600.00	\$51,303.60	\$ 41,296.40	85,974	44,238.30

Expenses

SALARIES	\$ 53,934.00	\$26,337.51	\$ 27,596.49	52,602.00	29,348.76
BENEFITS	\$ 28,376.00	\$12,109.97	\$ 19,378.56	28,519.00	12,937.35
FOOD (DISTRICT)	\$34,000.00	\$20,831.29	\$13,168.71	30,000.00	17,372.76
NON-FOOD (DISTRICT)	\$ 5,000.00	\$4,162.75	\$ 837.25	5,000	2,018.78
EQUIPMENT	\$ -		\$ -	0.00	0.00
TRAVEL	\$ 200.00	\$50.60	\$ 149.40	200.00	52.64
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 121,510.00	\$63,492.12	\$ 61,130.41	116,321.00	61,730.29

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$28,910

Tulare County Office of Education

Accounts Payable Final - 1/7/2016 5:01:30 PM

1/7/2016
5:01:37PM

Page 1 of 3
APY500

For Jan., 2016

** FINAL **
Batch No 88

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013790	A. T. & T. Mobility	PV-160313	1/7/2016		287259272862		010-00000-0-00000-82000-55000-0	\$479.42		
							Total Check Amount:	\$479.42		
013553	AAA Quality Services	PV-160311	1/7/2016		233878		010-00000-0-00000-82000-56000-0	\$86.40		
							Total Check Amount:	\$86.40		
013842	American Express	PV-160315	1/7/2016		6-41008		010-00000-0-00000-82000-43000-0	\$609.88		M
							Total Check Amount:	\$609.88		
013855	American Incorporated	PV-160314	1/7/2016		Sequoia Union		010-00000-0-00000-81100-56000-0	\$4,443.90		
							Total Check Amount:	\$4,443.90		
013192	AT&T	PV-160312	1/7/2016		0207858057001		010-00000-0-00000-82000-55000-0	\$79.41		
							Total Check Amount:	\$79.41		
013123	BANK OF THE SIERRA	PV-160288	1/7/2016		4798510040590032		010-11000-0-11100-10000-43000-0	\$636.29		M
							Total Check Amount:	\$636.29		
011909	CULLIGAN WATER CONDITIONING	PV-160318	1/7/2016		16774		010-00000-0-00000-82000-55000-0	\$546.50		
							Total Check Amount:	\$546.50		
013666	Demco	PV-160310	1/7/2016		5760987		010-11000-0-11100-10000-43000-0	\$118.23		
							Total Check Amount:	\$118.23		
013871	FGL Environmental	PV-160309	1/7/2016		4011233		010-00000-0-00000-82000-55000-0	\$135.00		
							Total Check Amount:	\$135.00		
013885	Food 4 Thought, LLC.	PV-160307	1/7/2016		34345		130-53100-0-00000-37000-47000-0	\$197.48		
							Total Check Amount:	\$197.48		
013591	Fresno Hauling	PV-160308	1/7/2016		Sequoia Union		010-00000-0-00000-82000-55000-0	\$592.76		
							Total Check Amount:	\$592.76		
014008	Hapara, Inc.	PV-160317	1/7/2016		106201		010-07200-0-11100-10000-43000-0	\$552.50		
							Total Check Amount:	\$552.50		

42 Sequoia Union Elementary School Dis
 For Jan., 2016

Tulare County Office of Education
 Accounts Payable Final - 1/7/2016 5:01:30 PM

1/7/2016
 5:01:42PM

Page 2 of 3
 APY500

** FINAL **
 Batch No 88

Audit
 Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012998	MAJOR SYSCO	PV-160301	1/7/2016	751834	751834		130-53100-0-00000-37000-43000-0	\$2,326.41		
	MAJOR SYSCO		1/7/2016	751834	751834		130-53100-0-00000-37000-47000-0	\$456.26		
	MAJOR SYSCO		1/7/2016	751834	751834		010-07200-0-11100-10000-43000-0	\$172.92		
							Total Check Amount:	\$2,955.59		
013747	Mission Uniform Service	PV-160306	1/7/2016	219819	219819		010-00000-0-00000-82000-43000-0	\$293.32		
							Total Check Amount:	\$293.32		
013171	OFFICE DEPOT	PV-160305	1/7/2016	28266812	28266812		010-11000-0-11100-10000-43000-0	\$341.60		
							Total Check Amount:	\$341.60		
013870	Ray Morgan Co.	PV-160304	1/7/2016	1093622	1093622		010-00000-0-00000-82000-56000-0	\$333.29		
							Total Check Amount:	\$333.29		
013344	RSD-LAKE FOREST	PV-160303	1/7/2016	35179866-00	35179866-00		010-00000-0-00000-82000-43000-0	\$39.66		
							Total Check Amount:	\$39.66		
012896	SIMMONS TIRE SERVICE	PV-160298	1/7/2016	42047	42047		010-00000-0-00000-81100-56000-0	\$18.00		
							Total Check Amount:	\$18.00		
013076	SISC III	PV-160297	1/7/2016	72116	72116		010-00000-0-00000-00000-95024-0	\$29,202.39	A	
							Total Check Amount:	\$29,202.39		
012018	SMART & FINAL IRIS CO.	PV-160300	1/7/2016	Sequoia Union Elem.	Sequoia Union Elem.		130-53100-0-00000-37000-47000-0	\$35.21		
							Total Check Amount:	\$35.21		
013866	Southern California Edison	PV-160302	1/7/2016	Sequoia Union Elem.	Sequoia Union Elem.		010-00000-0-00000-82000-55000-0	\$4,107.33		
							Total Check Amount:	\$4,107.33		
013713	Southwest School & Office Supl	PV-160299	1/7/2016	96073	96073		010-11000-0-11100-10000-43000-0	\$42.49		
							Total Check Amount:	\$42.49		
014009	T.E.Z. Plumbing	PV-160316	1/7/2016	3225	3225		010-00000-0-00000-81100-56000-0	\$190.00		
							Total Check Amount:	\$190.00		

42 Sequoia Union Elementary School Dis
Tulare County Office of Education
Accounts Payable Final - 1/7/2016 5:01:30 PM

1/7/2016
 5:01:42PM

Page 3 of 3
 APY500

** FINAL **
 Batch No 88

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

013906	Teacher Curriculum Institute	PV-160296	1/7/2016		19531		010-07200-0-11100-10000-43000-0	\$190.00		
Total Check Amount:								\$190.00		
012054	TULARE COUNTY DEPT OF EDUC. TULARE COUNTY DEPT OF EDUC.	PV-160295	1/7/2016		160952/161081/161082 160952/161081/161082		010-07200-0-11100-10000-52000-0 010-00000-0-00000-71500-58000-0	\$250.00 \$40.00		
Total Check Amount:								\$60.00		
013818	unWired Broadband Inc.	PV-160290	1/7/2016		287402		010-00000-0-00000-82000-55000-0	\$69.95		
Total Check Amount:								\$69.95		
013779	US Bank	PV-160293	1/7/2016		293356903		010-00000-0-00000-82000-56000-0	\$158.20		
Total Check Amount:								\$158.20		
012540	VERIZON	PV-160292	1/7/2016		Sequoia Union		010-00000-0-00000-82000-55000-0	\$499.60		
Total Check Amount:								\$499.60		
013411	VIRCO	PV-160291	1/7/2016		91667335		010-11000-0-11100-10000-43000-0	\$287.96		H
Total Check Amount:								\$287.96		
013416	VISALJA UNIFIED VISALJA UNIFIED VISALJA UNIFIED	PV-160294	1/7/2016 1/7/2016 1/7/2016		22654/22589 22654/22589 22654/22589		010-07230-0-00000-36000-51000-0 010-07200-0-11100-10000-43000-0 010-00000-0-11100-10000-52000-0	\$2,924.90 \$506.25 \$351.00		
Total Check Amount:								\$3,782.15		
006424	WOODLAKE HARDWARE CO	PV-160289	1/7/2016		05387		010-00000-0-00000-82000-43000-0	\$13.90		
Total Check Amount:								\$13.90		

42 Sequoia Union Elementary School Dis
Tulare County Office of Education
Accounts Payable Final - 1/7/2016 5:01:30 PM

1/7/2016
5:01:42PM

Page 1 of 1
APY500

** FINAL **
Batch Nø 88

Vendor No Vendor Name Reference Invoice Date PO # Invoice No Separate Check Account Code Amount Flag EFT

Total District Payment Amount: \$51,198.41

Tulare County Office of Education

Accounts Payable Final - 1/7/2016 5:01:30 PM

Page 1 of 1
APY500

1/7/2016
5:01:42PM

** FINAL **
Batch No 88

Audit
Amount Flag EFT

42 Sequoia Union Elementary School Dis
For Jan., 2016

Vendor No Vendor Name Reference Number Invoice Date PO # Invoice No Separate Check Account Code

Batch No 88 Total Accounts Payable: \$51,198.41

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$51,198.41 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Date

Fund Summary		Total
010	\$48,183.05	
130	\$3,015.36	
Total	\$51,198.41	

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 1 / 6 / 16

Instructions

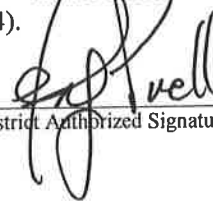
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>1</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>4731.00</u>	Total Amount \$ <u>2664.94</u>

The Sequoia Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

1 / 6 / 16
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 12 / 15 / 15

Instructions

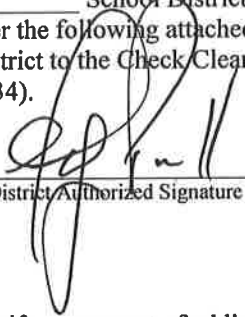
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>81,917.13</u>	Total Amount \$ <u>43,184.22</u>

The Regina Union Mem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

12 / 15 / 15
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
14-Jan-16**

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 2,365,884.00	\$ 1,117,365.16	\$ 0.47	\$ 1,248,518.84	2,159,226.00	1,199,389.45
Fed. Rev.	\$ 149,226.00	\$ 11,556.00	\$ 0.08	\$ 137,670.00	176,871	63,770.85
State Rev.	\$ 131,880.00	\$ 149,014.51	\$ 1.13	\$ (17,134.51)	288,202	196,425.86
Local Rev.	\$ 61,997.00	\$ 17,015.56	\$ 0.27	\$ 44,981.44	56,996	22,277.40
Total Rev.	\$ 2,708,987.00	\$ 1,294,951.23	\$ 0.48	\$ 1,414,035.77	2,681,295	1,481,863.56
				\$ -		
Expenditures				\$ -		
Certificated salaries	\$ 1,040,732.00	\$ 450,470.30	\$ 0.43	\$ 1,024,704.63	1,050,120	528,158.21
Classified salaries	\$ 452,893.00	\$ 244,752.27	\$ 0.54	\$ 208,140.73	475,125.17	252,602.36
Benefits	\$ 601,593.00	\$ 247,281.92	\$ 0.41	\$ 354,311.08	618,373.09	250,401.23
Textbooks/supl.	\$ 163,763.00	\$ 150,145.55	\$ 0.92	\$ 13,617.45	211,803	111,052.68
Dues/Memberships	\$ 5,500.00	\$ 5,008.88	\$ 0.91	\$ 491.12	5,000	4,417.50
Travel/Staff Development	\$ 18,330.00	\$ 5,968.62	\$ 0.33	\$ 12,361.38	24,541.02	9,554.71
Insurance	\$ 15,000.00	\$ 6,455.00	\$ 0.43	\$ 8,545.00	15,000.00	4,727.00
Housekeeping	\$ 130,000.00	\$ 75,609.11	\$ 0.58	\$ 54,390.89	120,000.00	96,570.50
Rentals/Leases/Repairs	\$ 48,500.00	\$ 30,111.98	\$ 0.62	\$ 18,388.02	41,500.00	41,001.91
Pension Penalties & Interest		\$ -				
Services	\$ 93,581.00	\$ 35,169.85	\$ 0.38	\$ 58,411.15	71,612.73	24,870.44
Subagreements	\$ 28,619	\$ 8,774.70	\$ 0.31	\$ 19,844.30	28,619	11,699.68
Capital Outlay	\$ 122,716.07	\$ 35,340.45		\$ 87,375.62	262,245.00	143,157.00
Other Outgo	\$ 6,995.00	\$ 3,490.00		\$ 3,505.00	6,361.00	2117
Total Expenditures	\$ 2,728,222.07	\$ 1,298,578.63	\$ 0.48	\$ 1,429,643.44	2,930,300.67	1,480,330.22
Surplus/Deficit	\$ (48,145.07)					
Interfund Transfers Out	\$ 28,910.00					
Beginning Balance	\$ 1,712,105.71					
Projected Ending Balance	\$ 1,692,869.94					
Components						
of ending	Revolving Fund	Designated Res.		Undesignated	Audit Adjust.	
balance	2000	911368.94		748,297.00	31,204	

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

1V. ACTION ITEMS

Agenda Item 4.2 **OTHER BUSINESS ITEMS:**

a. Review and Approve the 2015 Annual Audit Report:

The Board will be requested to review and approve the 2015 annual audit report. This report discloses financials for the year and is a annual requirement that must be disclosed publically. Our audit firm is M. Green & Co.

Recommendations: Approve 2015 annual audit report

On a motion of member _____, and seconded by _____, the Board voted to approve the 2015 annual audit report.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Darcy Staberg	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.2a

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

V. OTHER ACTION ITEMS

5.1 Update on Well Project and Approval of Claims - Nick Keller-Keller Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve the claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Darcy Staberg	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

V. OTHER ACTION ITEMS

5.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Darcy Staherg	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Interdistrict OUT For Board Approval 2015-2016 School Year

Month: January

<u>Home District - Sequoia Union</u>	Grade	District of Choice	Continuing/New
Liam Gair	6	Visalia	New Student for Visalia

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
January 14, 2016

V. OTHER ACTION ITEMS

5.3 Approve Payment of Gem Cars:

The Board will be requested to review and approve the payment of the Gem cars. They were purchased with the grant received from the San Joaquin Valley Unified Air Pollution Control District.

Recommendations: Approve payment of gem cars

On a motion of member _____, and seconded by _____, the Board voted to approve the payment of the Gem cars through the grant program.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden				
Matt McEwen				
James McNulty				
Darcy Staberg				
Bradley Ward				

Agenda item 5.3



Creative Bus Sales

INVOICE

Invoice # 1518115

Date: 1/4/2016

Sold To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Ship To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Quantity	Ordered	Cust #	PO #	Ship Date	Terms
1	9/29/2015	8003991	2015-2016-041	1/4/2016	Net 30

Unit #	Item Description	Price
54688	2015 GEM EL XD ELECTRIC BLUE 52CG2LGA2F0013439	\$16,673.00

Total Price per Unit	\$16,673.00
Doc Prep Fee	\$80.00
Sales Tax	\$1,340.24
Est. DMV Fees per Unit	\$0.00
DMV Electronic Filing	\$0.00
Tire Fee	\$10.50
Delivery Fee	\$0.00
Total Invoice Per	\$18,103.74
Unit Quantity	1
Total Invoice Amount	\$18,103.74
Less Credits:	
Trade In Vehicle	\$0.00
Deposit Received	\$0.00
Rebates	\$0.00

Taxable Amount \$16,753.00
Sales Tax Rate 8.000%
Tax Per Unit \$1,340.24

AMOUNT DUE:	\$18,103.74
--------------------	--------------------

Remit Payment To:
CREATIVE BUS SALES
14740 RAMONA AVENUE
CHINO CA 91710

WIRE TRANSFER: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248 - Swift Code: WFBIUS6S
ACH: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248



Creative Bus Sales

INVOICE

Invoice # 1518117

Date: 1/4/2016

Sold To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Ship To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Quantity	Ordered	Cust #	PO #	Ship Date	Terms
1	9/29/2015	8003991	2015-2016-041	1/4/2016	Net 30

Unit #	Item Description	Price
54689	2015 GEM EL XD ELECTRIC BLUE 52CG2LGA0F0013455	\$16,673.00

Taxable Amount \$16,753.00
 Sales Tax Rate 8.000%
 Tax Per Unit \$1,340.24

Total Price per Unit	\$16,673.00
Doc Prep Fee	\$80.00
Sales Tax	\$1,340.24
Est. DMV Fees per Unit	\$0.00
DMV Electronic Filing	\$0.00
Tire Fee	\$10.50
Delivery Fee	\$0.00
Total Invoice Per	\$18,103.74
Unit Quantity	1
Total Invoice Amount	\$18,103.74
Less Credits:	
Trade In Vehicle	\$0.00
Deposit Received	\$0.00
Rebates	\$0.00

AMOUNT DUE:	\$18,103.74
--------------------	--------------------

Remit Payment To:
 CREATIVE BUS SALES
 14740 RAMONA AVENUE
 CHINO CA 91710

WIRE TRANSFER: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248 - Swift Code: WFBIUS6S
 ACH: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248



Creative Bus Sales

INVOICE

Invoice # 1518174

Date: 1/4/2016

Sold To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Ship To:

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
23958 AVENUE 324
LEMON COVE CA 93244

Quantity	Ordered	Cust #	PO #	Ship Date	Terms
1	9/30/2015	8003991	2015-2016-045	1/4/2016	Net 30

Unit #	Item Description	Price
54645	2015 GEM E2 METALLIC BLUE 52CG2AGA0F0013430	\$13,503.00

Taxable Amount \$13,583.00
 Sales Tax Rate 8.000%
 Tax Per Unit \$1,086.64

Total Price per Unit	\$13,503.00
Doc Prep Fee	\$80.00
Sales Tax	\$1,086.64
Est. DMV Fees per Unit	\$0.00
DMV Electronic Filing	\$0.00
Tire Fee	\$10.50
Delivery Fee	\$0.00
Total Invoice Per	\$14,680.14
Unit Quantity	1
Total Invoice Amount	\$14,680.14
Less Credits:	
Trade In Vehicle	\$0.00
Deposit Received	\$0.00
Rebates	\$0.00

AMOUNT DUE:	\$14,680.14
--------------------	--------------------

Remit Payment To:
 CREATIVE BUS SALES
 14740 RAMONA AVENUE
 CHINO CA 91710

WIRE TRANSFER: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248 - Swift Code: WFBIUS6S

ACH: Wells Fargo Bank - ACCT #: 4124-925546 - ABA #: 121000248