



El Puente School Site Council

Thursday, March 20, 2025 at 2:15pm

Posted April 5th, 2025

Room E-7 or eps.is/E7

Minutes

1.0 Call to Order

The meeting was called to order at 2:25pm by Mr. Atchley.

2.0 Roll Call

The following members were present: Mr. Arenas (Vice Principal); Rod Atchley (President), Diana Hagerty (Teacher); Carol Verga (Teacher); Mariella Meza (Staff); Marisol Garcilazo (Staff); Bernice Cabrera (Staff); Belquis Pineda (Student); Guillermo Perez-Ruiz (student); Marcela Suarez (Parent).

Online: Marcela Suarez (Parent) Guillermo Perez-Ruiz (Student).

Absent: Ernesto Garcia (Principal); Charles White (Teacher); Graciela Estrada (Teacher); Shia Rodriguez (Student) and Ruby Olivares (Student).

A quorum was achieved.

3.0 Changes to Agenda

"8.1 Equity Multiplier" was added to the agenda. First motion approved by Ms. Hagerty, second motion approved by Ms. Meza.

Yes: 7

No: 0

Abstain: 0

4.0 Reading and Approval of [February Minutes](#)

February was previously sent and reviewed by members.

Ms. Verga moved to approve the February minutes and was seconded by Ms. Cabrera.

The final vote was:

Yes: 7

No: 0

Abstain: 0

5.0 Public Comment

No Public Comments.

6.0 Review

No Review items

7.0 Reports

7.1 ELAC Report

Ms. Estrada was absent but reported to Ms. Garcilazo about the ELAC meeting. She mentioned that only one parent attended yesterday's meeting. Additionally, the CORE program delivered a very informative presentation on financial literacy.

7.2 Student Report

No Student Report.

7.3 Parent Report

No Parent Report.

7.4 Staff Report

Ms. Meza reported that the wellness center has been very busy, and they recently reviewed the numbers for February, showing 300 one-on-one sessions, not including walk-ins, giving an idea of the center's traffic. Mr. Atchley shared that he is seeing many kids finish his class and move on, with more people coming in. He also mentioned that the Student of the Month event, held during lunch, was well attended. There is still much to cover for prom preparations. Ms. Hagerty shared a positive experience where a parent visited her class to tell her that she was their student's favorite teacher. Lastly, Ms. Verga mentioned that everything is going well

in her class, with 8 students graduating. They are all doing very well and are highly motivated

7.5 Administrative Report

Mr. Arenas reported that the new dress code, which started this Monday, is being implemented, and they are tracking data by sending personal messages to students who violate it. He emphasized the importance of support from parents, staff, and students for the safety of the school. The dress code has been sent home multiple times, with posters displayed across the campus, and loaner clothing available for all students. Additionally, Mr. Arenas mentioned that the dress code was edited and co-created with both Classified and Certificated staff.

8.0 EPS SSC Bylaw Amendments 2024-25

Mr. Atchley presented amendments to the SSC by-laws which were required by federal and state regulatory needs, as clarity and brevity. The District website for El Puente by-laws are outdated and need updating. He, along with Ms. Hagerty and Mr. Garcia, reviewed the amendments and proposed some changes. These changes were shared on the class projector screen for everyone to see. **Changes made:**

"Article I

*The school site council of El Puente School, hereinafter referred to as the **school site council** [change to "**SSC**" for brevity], shall carry out the following duties:*

- *Obtain recommendations for, and review of, **the** [change to "**each**"] proposed Single Plan for Student Achievement (**hereinafter referred to as the SPSA**) from all school advisory committees.*
- *Develop and approve the **plan** (change to "**SPSA**" wherever it appears in this doc) and related expenditures in accordance with all state and federal laws and regulations.*

Article II

Members

Section A: Composition

*The school site council shall be composed of 8 members [change to "**a minimum of 10**", selected by their peers as follows:*

- *2 Classroom teachers [change to 3]*

- 1 Other staff member
- 2 Parents or community members
- 2 Students [*change to 3*]
- 1 School Principal.

[The change to 10 was directed by Ana due regulatory requirements based on the size of our school]

Section C: Voting Rights

Each member, *except the President*, is entitled to one vote and may cast that vote on any matter submitted to a vote of the school site council. *In the case of a tie vote, the Chair will have the deciding vote.* Absentee ballots shall not be permitted.

Section E: Transfer of Membership

Membership on the school site council *may* [*change may to "shall"*] not be assigned or transferred.

Article IV

Committees

Section A: Subcommittees

The school site council may establish and abolish subcommittees of its own membership to perform duties as shall be prescribed by the school site council. Subcommittee shall be comprised of no less than *3* members [*change 3 to "2"*]. At least one member representing school staff and one member representing parents shall make up the subcommittee. No subcommittee may exercise the authority of the school site council.

Section F: Quorum

A simple majority (50%+1=6) of the members of the committee shall constitute a quorum, ~~unless otherwise determined by the school site council.~~ The act of a

majority of the members present shall be the act of the committee, provided a quorum is in attendance.

Article V

Meetings of the School Site Council

Section C: Notice of Meetings

Written public notice shall be given of all meetings at least 72 hours in advance of the meeting. Changes in the established date, time or location shall be given special notice. All meetings shall be publicized in the following venues: school website, school bulletin and newsletter ~~do we have a newsletter?~~ board.

Article VI

Amendments

An amendment of these bylaws may be many [change to "made"] at any regular meeting of the school site council by a vote of two-thirds of the members present. Written notice of the proposed amendment must be submitted to school site council members at least 72 hours prior to the meeting at which the amendment is to be considered for adoption."

The School Site Council (SCC) discussed the revisions, and a motion to approve the changes was made by Ms. Hagerty and seconded by Ms. Verga. **Changes approved 3/20/25**

Here is the updated EPS SSC Bylaws Amendments. [EPS Site Council Bylaws](#)

Yes: 7

No: 0

Abstain: 0

8.1 Equity Multiplier

Ms. Hagerty presented the Equity Multiplier, explaining that it represents a significant amount of funding. Schools qualify for these funds if at least 70% of their student body is considered economically disadvantaged or if their prior-year

mobility rate exceeds 25%, meaning a high percentage of students have transferred in or out.

She also previously mentioned to Mr. Garcia how the funds should be utilized, as directed by WASC, to align with the School Plan for Student Achievement (SPSA) and LCAP. Essentially, any funding decisions should support our stated goals. Our budget should reflect these priorities.

During yesterday's staff meeting, a spreadsheet was presented outlining areas of need alongside our WASC goals. In that meeting, Mr. Garcia wanted to discuss a Google Form he created to gather feedback from students and parents on how they believe the funds should be allocated in alignment with these goals.

The final vote was:

Yes: 7

No: 0

Abstain: 0

9.0 New Business

9.1 Budget

The following budget modifications were presented:

Funding Source	Object	Increase	Decrease
LCFF	4300	\$6,001	
LCFF	5200	\$6,638	
LCFF	5600	\$532	
LCFF	5850		\$13,171
CSI Revision	5800	\$750	
CSI Revision	5820		\$1,414
CSI Revision	5850	\$664	

9.2 Review and Approve Budget Modifications

We reviewed the budget modifications and approved them: motion was made to approve budget amendments by Belquis Pineda, and seconded by Ms. Verga.

The final vote was:

Yes: 7

No: 0

Abstain: 0

10.0 Announcement

No Announcement

11.0 Adjournment

Meeting adjourned at 2:57pm.


The final vote was:

Yes: 7

No: 0

Abstain: 0

SSC President:



Principal:

