



## **El Puente School Site Council**

Thursday, January 16th, 2025 at 2:15pm

Posted January 6th, 2025

Room E-7 or [eps.is/E7](https://eps.is/E7)

### **Minutes**

#### **1.0 Call to Order**

The meeting was called to order at 2:25pm by Mr. Atchley.

#### **2.0 Roll Call**

The following members were present: Mr. Ernesto Garcia (Principal); Rod Atchley (President), Diana Hagerty (Teacher); Marisol Garcilazo (Staff); Belquis Pineda (Student); Guillermo Perez-Ruiz (student); Marcela Rescalvo-Loza (Parent) and Sharron Barajas (Parent).

Absent: Mariella Meza (Staff); Charles White (Teacher); Shia Rodriguez (student) and Ruby Olivares (student).

Guest: Guillermo Arenas (Assistant Principal);

A quorum was achieved.

#### **3.0 Changes to Agenda**

No changes to the Agenda.

The final vote was:

Yes: 7

No: 0

Abstain: 0

#### **4.0 Reading and Approval of November [Minutes](#)**

November Minutes were previously sent and reviewed by members.

Ms. Hagerty moved to approve the November minutes and was seconded by Ms. Verga.

The final vote was:

Yes: 7

No: 0

Abstain: 0

#### **5.0 Public Comment**

No Public Comments.

#### **6.0 Presentation of Comprehensive School Safety Plan Presentation by Mr. Arenas [SSC: Safety Plan Presentaion for SEC, MT, EPS Jan16, 2025](#)**

Mr. Arenas presented the School Safety Plan, outlining two key goals for the school: ensuring preparedness for emergencies and addressing bullying. He emphasized fostering a respectful school climate and introduced measures such as hiring new Security Officers. Additionally, Mr. Arenas highlighted the importance of tools like the Catapult platform, Talking Points, and the Nintex referral form in supporting these initiatives. A link to the full presentation was provided for further details.

#### **7.0 Review [EPS Site Council Bylaws](#)**

Mr. Atchley stated that the by-laws posted online are old and are in need of review and update.

Mr. Atchely mentioned that the current EPS site council bylaws are officially posted in the agenda. According to current regulation, the council requires 10 members, and officers must be elected every two years. *Our online bylaws do not match these requirements.* He stated that individual council members should look at the bylaws and the current comments posted by Ms Hagerty and himself.

#### **8.0 Reports**

##### **8.1 ELAC Report**

No ELAC Report.

##### **8.2 Student Report**

No Student Report.

### **8.3 Parent Report**

No Parent Report.

### **8.4 Staff Report**

Mr. Garcia and Ms. Hagerty met with WASC Coordinator Pamela Galano, who will be visiting the school as part of the accreditation renewal and evaluation process. Ms. Hagerty has organized the report by collecting data from staff members through various data systems, and everything is currently on track. Pamela Galano has provided positive feedback from the presentation so far. She will be visiting on Tuesday, February 11, but Mr. Garcia is working to accommodate her visit on Wednesday, as it coincides with in-person classes for students. Mr. Atchely suggested that students may attend in-person on Tuesday for that week, and Mr. Garcia will look into this.

A visiting schedule has been created by Mr. Garcia and Ms. Hagerty, covering all the required areas, with one exception: Pamela has requested to meet with the leadership students. Mr. Garcia emphasized the importance of preparing the students for this meeting and mentioned that Ms. Robinson and Ms. Gomez will be working with the students to prepare them. Additionally, Mr. Garcia asked Ms. Hagerty to create a 4-5 slide presentation for Pamela's review. Mr. Atchely also shared that both the guitar and science classes are going very well.

### **8.5 Administrative Report**

Mr. Garcia mentioned that new t-shirts will be received for the dress code he plans to implement. He is currently reviewing the dress code with Mr. Arenas and will also discuss it with the staff in the next week or so to gather any suggestions. The dress code will be implemented in about a month, and Mr. Garcia will need to contact both parents and students to inform them.

Additionally, the school is preparing for the upcoming ELPAC testing. Mrs. Estrada is currently in a meeting to organize everything, and she will also be handling the ESPAC testing. In the next few days, information regarding the testing dates will be sent out, with testing scheduled to take place in April.

## **9.0 New Business**

### **9.1 Budget**

Mr. Garcia suggested that we make modifications to the below budgets.

Title I decreased \$26.00 from Teacher Salaries and increased additional funding of \$26.00 to Instructional

Aides.

Title I decreases \$6,000 from Materials and Supplies and increased funding of \$6,000 to travel Conferences.

Mr. Garcia mentioned he will be holding off on conferences because they are expensive.

Title I PD increased funding of \$5,069 to Teacher Salaries and Benefits and decreased \$5,069 from Travel and Conferences.

Title III:LEP increased funding of \$1,000 to Professional/Consulting Services and decreased \$1,000 from Operating Expenses.

ESSA CSI increased funding of \$1,500 to substitute Teachers and increased funds of \$342.00 to Certificated Benefits.

ESSA CSI decreased \$1,842 Materials and Supplies. Concentration and increased funding of \$400 to Substitute Teachers. Concentration decreased from Clerical and Office hours.

Mr. Garcia also mentioned he is in the process of ordering 50 earbuds translators. To translate Spanish to English or English to Spanish to better help the parents.

## 9.2 Review and Approve Budget Modifications

The following budget modifications were voted on:

Funding Source	Object	Increase	Decrease
Title I	1100-30		\$26
Title I	2100-30	\$26	
Title I	4300		\$6,000
Title I	5200	\$6,000	
Title I: PD	1100-30	\$3,913	
Title I: PD	3xxx	\$1,1560	
Title I: PD	5200		\$5,069
Title III: LEP	5800	\$1000	
Title III: LEP	5850		\$1000

Funding Source	Object	Increase	Decrease
ESSA CSI	1100	\$1,500	
ESSA CSI	3xxx	\$342	
ESSA CSI	4300		\$1,842
Concentration	1100	\$400	
Concentration	2400-30		\$400

Motion was made to approve budget amendments by Ms. Hagerty, seconded by Ms. Verga.

The final vote was:

Yes: 7

No: 0

Abstain: 0

## 10.0 Announcement

Mr. Atchely mentioned that Associated Student Body are promoting prom.

## 11.0 Adjournment

Meeting adjourned at 3:15pm.

Motion to adjourn was made by Ms. Hagerty and seconded by Guillermo Perez Ruiz.

The final vote was:

Yes: 7

No: 0

Abstain: 0

SSC President: \_\_\_\_\_



Principal: \_\_\_\_\_

