

Board of Trustees
April 13, 2017
Regular Meeting

The regular meeting of the Board of Trustees of the Sequoia Union Elementary School District will be held on April 13, 2017 at 23958 Ave. 324, Lemon Cove, Ca.

AGENDA

1. OPEN SESSION 6:00 P.M.
Call to Order
Flag Salute

11. OPEN SESSION
2.1 Comments From the Public

111. REPORTS & DISCUSSION

3.1 Superintendent's Report

3.2 P.T.C. Update

3.3 S.S.C. Update

3.4 S.E.T.A. Update

3.5 Sports' Boosters Update

3.6 Local Control & Accountability Report (LCAP)

3.7 Strategic Planning Update

3.8 Charter School Update

3.9 Action Plan for Students with Exceptional Needs

- 1V. ACTION SESSION

4.1a ~~Approval of the Consent Agenda Items~~
Approval of the March 9, 2017 Regular Meeting Minutes
Approval of the April 6, 2017 Special Meeting Minutes

4.1b A.D.A. Report
4.2c Cafeteria Report
4.2d Approve Payment of Bills for April
4.2e Approve Payroll
4.2f Approve Budget Reports/Revisions

V. OTHER ACTION ITEMS

- 5.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 5.2 Interdistrict Agreement Requests
- 5.3 Approve 2017-18 Instructional Calendar
- 5.4 Notice of Rejection By Operation of Law
- 5.5 School Innovations & Achievement – School Accountability Report Card Services Agreement
- 5.6 Budget Hearing Planning Form

V1. CLOSED SESSION – (Gov't. Code 54956.9, Gov't Code 54954.9; and, Gov't Code 54954.5)

-CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation Pursuant to Subdivision of Government Code 54956.9

1 case

-CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator – Dr. Powell

Employee Organization – S.E.T.A.

Unrepresented Employees- Classified/Management Staff

-PUBLIC EMPLOYEE RESIGNATION

Title: Superintendent

V11. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

The Sports' Boosters dinner was an amazing success. A huge thank you to Boosters Board and everyone that participated.

Information Only

Agenda Item. 3.5

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update:

Dr. Powell reviewed the updated Strategic Plan enclosed

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students With Exceptional Needs:

Information Only

Agenda Item. 3.9

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

IV. ACTION ITEMS

Agenda Item 4.1A **Consent Agenda Items:**

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the March 9, 2017 Regular Meeting Minutes
 Approval of the April 6, 2017 Special Meeting Minutes
- 4.1b Approve A.D.A. Reports
- 4.1c Cafeteria Report through April 6, 2017
- 4.1d Approve Payment of Bills for April
- 4.1e Approve April Payroll
- 4.1f Approve Budget Report/Revisions through April, 2017

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

Sequoia Union Elementary School
Regular Meeting
March 9, 2017

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on March 9, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, Matt McEwen, James McNulty; and, Bradley Ward

MEMBERS ABSENT: None

COMMENTS FROM THE PUBLIC: Scott Woods addressed the Board regarding employee absences.

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to approve the agenda items as presented.

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board voted to move to item 6.1 under Other Action Items.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

Nick Keller submitted claim #4 in the amount of \$3,120.72 for approval.

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to approve claim #4 in the amount of \$3,120.72.

Nick Keller updated the Board regarding the progress on the well project.

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board moved back item 3.1 under Reports and Discussion.

REPORTS & DISCUSSION:

Superintendent's Report:

Dr. Powell reviewed the Superintendent's report with the Board and audience.

P.T.C. Update:

No report

S.S.C. Update:

The scheduled meeting dates are as follows:

March 14, 2017

March 28, 2017

April 25, 2017

May 23, 2017

S.E.T.A. Update:

No report

Sports' Boosters Update:

The Sports' Boosters report was reviewed with the Board and audience.

Local Control and Accountability Plan (LCAP):

Dr. Powell stated that he will be meeting with School Site Counsel to work on the two LCAP forms.

Strategic Planning Update:

Dr. Powell reviewed the amended Strategic Planning Priorities with the Board and audience.

Charter School Update:

Dr. Powell stated that he is working with Young, Minney & Corr on the Charter School application.

Action Plan for Students with Exceptional Needs:

No update

First Review of 2017-18 School Calendar:

The calendar was reviewed by the Board. There were corrections made. The amended draft will be brought back to the April meeting for approval.

ACTION SESSION:

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board voted to approve the Consent Agenda items as submitted.

**OTHER BUSINESS
ITEMS:**

Review and Approve 2nd Interim:

The Second Interim report was reviewed with the Board and audience. There was time allowed for questions and/or concerns.

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted to approve the 2nd Interim Report as submitted.

Consolidated Application – Part 2 for 2016-17:

The Consolidated Application - part 2 was reviewed with the Board and audience. There was time allowed for questions and/or concerns.

On a motion of Bradley Ward; and, seconded by Anna Eynaud the Board voted to approve the Consolidated Application – part 2 for 2016-17.

**OTHER ACTION
ITEMS:**

Interdistrict Agreement Requests:

On a motion of Anna Eynaud; and, seconded by James McNulty the Board voted to approve the interdistrict agreement requests as submitted.

Approve SchoolWorks to Prepare the Level 1 Developer Fee Study:

The Board reviewed the contract for SchoolWorks to prepare the Level 1 Developer fee study. The study is necessary to collect the maximum developer fee possible in order to qualify for financial hardship funding.

On a motion of Matt McEwen; and, seconded by James McNulty the Board approved SchoolWorks to prepare the Level 1 Developer Fee Study.

CLOSED SESSION:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board adjourned into Closed Session at 7:43 P.M.

OPEN SESSION:

On a motion of Bradley Ward; and, seconded by James McNulty the Board returned to Open Session at 8: 30 P.M. Reported out by President Milo Gorden there was discussion only. No action taken.

Board of Trustees
April 6, 2017
Special Meeting

Board of Trustees of the Sequoia Union Elementary School held a special meeting on April 6, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, Matt McEwen, James McNulty; and, Bradley Ward

MEMBERS ABSENT: None

COMMENTS FROM THE PUBLIC: There were no public comments

CLOSED SESSION: On a motion of James McNulty; and, seconded by Anna Eynaud the Board adjourned into Closed Session at 6:05 P.M.

OPEN SESSION: On a motion of Anna Eynaud, and, seconded by Matt McEwen the Board returned to Open Session. Reported out by President of the Board Milo Gorden that direction was given to Velinda McBride to contact the Tulare County Office of Education to start the Superintendent Search.

ADJOURNMENT: On a motion of Bradley Ward; and, seconded by James McNulty the Board adjourned the meeting at 6:50 P.M.

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 02/20/2017 - 03/17/2017 School(s): 1 Calendar(s): 3

Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	76	10.00	66.00	4.00	3.46	4.00	0.21	86.84%	
K	38	722	31.00	691.00	38.00	36.35	19.00	1.00	95.71%	
01	31	588	39.00	549.00	30.95	28.90	19.00	0.98	93.37%	
02	42	798	28.00	770.00	42.00	40.52	16.00	0.84	96.49%	
03	36	684	38.00	646.00	36.00	33.99	14.00	0.73	94.44%	
04	31	589	40.00	549.00	31.00	28.91	18.00	0.93	93.21%	
05	39	725	25.00	700.00	38.16	36.84	12.00	0.63	96.55%	
06	38	707	44.98	662.02	37.20	34.81	14.98	0.81	93.64%	
07	35	665	37.49	627.51	35.00	33.00	19.80	1.06	94.36%	
08	40	760	37.48	722.52	40.00	38.04	23.89	1.24	95.07%	
Total	10	334	6314	330.95	5983.05	332.31	314.82	160.67	8.43	94.76%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	76	10.00	66.00	4.00	3.46	4.00	0.21	86.84%	
K	38	722	31.00	691.00	38.00	36.35	19.00	1.00	95.71%	
01	31	588	39.00	549.00	30.95	28.90	19.00	0.98	93.37%	
02	42	798	28.00	770.00	42.00	40.52	16.00	0.84	96.49%	
03	36	684	38.00	646.00	36.00	33.99	14.00	0.73	94.44%	
04	31	589	40.00	549.00	31.00	28.91	18.00	0.93	93.21%	
05	39	725	25.00	700.00	38.16	36.84	12.00	0.63	96.55%	
Total	7	221	4182	211.00	3971.00	220.11	208.97	102.00	5.32	94.95%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	38	707	44.98	662.02	37.20	34.81	14.98	0.81	93.64%	
07	35	665	37.49	627.51	35.00	33.00	19.80	1.06	94.36%	
Total	2	73	1372	82.47	1289.53	72.20	67.81	34.78	1.87	93.99%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	40	760	37.48	722.52	40.00	38.04	23.89	1.24	95.07%	
Total	1	40	760	37.48	722.52	40.00	38.04	23.89	1.24	95.07%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Charter - K-7

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	296	282	282						
2	296	284	283						
3	300	271	279						
4	292	278	279						
5	295	277	279						
6	292	278	278						
7	294	277	279						
8									
9									
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report - 8th Grade

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	41	40	40						
2	41	40	40						
3	41	40	40						
4	41	40	40						
5	41	39	40						
6	40	38	39						
7	40	38	39						
8									
9									
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 08/11/2016 - 03/17/2017 School(s): 1 Calendar(s): 3

Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	532	41.00	491.00	4.00	3.69	16.00	0.13	92.29%	
K	40	5102	298.00	4804.00	38.36	36.06	156.00	1.24	94.16%	
01	32	3959	230.00	3729.00	29.76	28.00	92.00	0.72	94.19%	
02	44	5612	172.00	5440.00	42.20	40.88	72.00	0.59	96.94%	
03	38	4867	222.00	4645.00	36.59	34.86	93.00	0.73	95.44%	
04	33	4050	157.00	3893.00	30.44	29.22	95.00	0.74	96.12%	
05	40	5110	173.00	4937.00	38.42	37.08	80.00	0.63	96.61%	
06	40	5028	224.11	4803.89	38.08	36.37	106.77	0.78	95.54%	
07	35	4511	197.23	4313.77	34.17	32.68	87.03	0.65	95.63%	
08	41	5354	251.30	5102.70	40.56	38.67	134.27	1.02	95.31%	
Total	10	347	44125	1965.64	42159.36	332.58	317.51	932.07	7.23	95.55%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	532	41.00	491.00	4.00	3.69	16.00	0.13	92.29%	
K	40	5102	298.00	4804.00	38.36	36.06	156.00	1.24	94.16%	
01	32	3959	230.00	3729.00	29.76	28.00	92.00	0.72	94.19%	
02	44	5612	172.00	5440.00	42.20	40.88	72.00	0.59	96.94%	
03	38	4867	222.00	4645.00	36.59	34.86	93.00	0.73	95.44%	
04	33	4050	157.00	3893.00	30.44	29.22	95.00	0.74	96.12%	
05	40	5110	173.00	4937.00	38.42	37.08	80.00	0.63	96.61%	
Total	7	231	29232	1293.00	27939.00	219.77	209.79	604.00	4.78	95.58%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	40	5028	224.11	4803.89	38.08	36.37	106.77	0.78	95.54%	
07	35	4511	197.23	4313.77	34.17	32.68	87.03	0.65	95.63%	
Total	2	75	9539	421.34	9117.66	72.25	69.05	193.80	1.43	95.58%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	41	5354	251.30	5102.70	40.56	38.67	134.27	1.02	95.31%	
Total	1	41	5354	251.30	5102.70	40.56	38.67	134.27	1.02	95.31%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347	326	317	321			
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323			
2	313	300	298	337	323	323			
3	318	299	298	338	311	319			
4	314	297	298	333	318	319			
5	316	291	295	336	316	319			
6	313	301	295	332	316	317			
7	312	300	296	334	315	318			
8	316	299	296						
9	321	305	297						
10	317	307	298						
11									

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 03/20/2017 - 04/14/2017 School(s): 1 Calendar(s): 3

Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	60	1	59	4.00	3.93	1	0.07	98.33%	
K	38	570	22	548	38.00	36.51	13	0.89	96.14%	
01	30	450	25	425	30.00	28.32	18	1.23	94.44%	
02	42	630	20	610	42.00	40.66	11	0.76	96.83%	
03	36	540	14	526	36.00	35.06	6	0.40	97.41%	
04	31	465	21	444	31.00	29.60	13	0.87	95.48%	
05	38	570	21	549	38.00	36.57	7	0.48	96.32%	
06	36	540	24	516	36.00	34.40	4	0.27	95.56%	
07	35	525	7	518	35.00	34.52	0	0.00	98.67%	
08	40	600	19	581	40.00	38.73	3	0.21	96.83%	
Total	10	330	4950	174	4776	330.00	318.30	76	5.18	96.48%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	60	1	59	4.00	3.93	1	0.07	98.33%	
K	38	570	22	548	38.00	36.51	13	0.89	96.14%	
01	30	450	25	425	30.00	28.32	18	1.23	94.44%	
02	42	630	20	610	42.00	40.66	11	0.76	96.83%	
03	36	540	14	526	36.00	35.06	6	0.40	97.41%	
04	31	465	21	444	31.00	29.60	13	0.87	95.48%	
05	38	570	21	549	38.00	36.57	7	0.48	96.32%	
Total	7	219	3285	124	3161	219.00	210.65	69	4.70	96.23%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	36	540	24	516	36.00	34.40	4	0.27	95.56%	
07	35	525	7	518	35.00	34.52	0	0.00	98.67%	
Total	2	71	1065	31	1034	71.00	68.92	4	0.27	97.09%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	40	600	19	581	40.00	38.73	3	0.21	96.83%	
Total	1	40	600	19	581	40.00	38.73	3	0.21	96.83%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations
Agenda Item 3.1

ADA Report – Charter - K-7

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	296	282	282						
2	296	284	283						
3	300	271	279						
4	292	278	279						
5	295	277	279						
6	292	278	278						
7	294	277	279						
8	290	280	278						
9									
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report - 8th Grade

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	41	40	40						
2	41	40	40						
3	41	40	40						
4	41	40	40						
5	41	39	40						
6	40	38	39						
7	40	38	39						
8	41	40	40						
9									
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 08/11/2016 - 04/14/2017 School(s): 1 Calendar(s): 3

Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	592	42	546	4.00	3.69	17	0.12	92.23%	
K	40	5672	320	5313	38.32	35.89	169	1.14	93.67%	
01	32	4409	255	4125	29.79	27.89	110	0.76	93.56%	
02	44	6242	192	6008	42.17	40.58	83	0.59	96.25%	
03	38	5407	236	5135	36.54	34.69	99	0.69	94.97%	
04	33	4515	178	4297	30.51	29.06	108	0.72	95.17%	
05	40	5680	194	5447	38.38	36.80	87	0.60	95.90%	
06	40	5568	195	5373	37.87	36.55	56	0.41	96.50%	
07	35	5036	141	4895	34.26	33.33	26	0.20	97.20%	
08	41	5954	167	5787	40.50	39.39	41	0.30	97.20%	
Total	10	347	49075	1920	46926	332.34	317.87	796	5.53	95.62%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	592	42	546	4.00	3.69	17	0.12	92.23%	
K	40	5672	320	5313	38.32	35.89	169	1.14	93.67%	
01	32	4409	255	4125	29.79	27.89	110	0.76	93.56%	
02	44	6242	192	6008	42.17	40.58	83	0.59	96.25%	
03	38	5407	236	5135	36.54	34.69	99	0.69	94.97%	
04	33	4515	178	4297	30.51	29.06	108	0.72	95.17%	
05	40	5680	194	5447	38.38	36.80	87	0.60	95.90%	
Total	7	231	32517	1417	30871	219.71	208.60	673	4.62	94.94%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	40	5568	195	5373	37.87	36.55	56	0.41	96.50%	
07	35	5036	141	4895	34.26	33.33	26	0.20	97.20%	
Total	2	75	10604	336	10268	72.13	69.88	82	0.61	96.83%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	41	5954	167	5787	40.50	39.39	41	0.30	97.20%	
Total	1	41	5954	167	5787	40.50	39.39	41	0.30	97.20%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347						
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323			
2	313	300	298	337	323	323			
3	318	299	298	338	311	319			
4	314	297	298	333	318	319			
5	316	291	295	336	316	319			
6	313	301	295	332	316	317			
7	312	300	296	334	315	318			
8	316	299	296	330	318	318			
9	321	305	297						
10	317	307	298						
11									

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
6-Apr-17**

Beginning Balance:

YTD. Actuals

<i>Revenue</i>	2016-17		Balance	<u>Prior Year</u>	
	Budgeted	Current		Budgeted	Current
FEDERAL	\$ 60,000.00	\$53,365.34	\$ 6,634.66	74,312	54,206.13
STATE	\$ 5,000.00	\$3,956	\$ 1,043.72	5,691.82	4,143.57
DAILY SALES	\$ 35,000.00	\$35,841.81	\$ (841.81)	32,000	30,736.98
INTEREST	\$ 35.00	\$ 41.54	\$ (6.54)	100	\$ 25.26
FAIR VALUE		\$ (75.34)	\$ 75.34		-6.5
TOTAL	\$ 100,035.00	\$93,129.63	\$ 6,905.37	112,104	89,105.44

<i>Expenses</i>	2016-17		Balance	<u>Prior Year</u>	
	Budgeted	Current		Budgeted	Current
SALARIES	\$ 59,951.00	\$45,456.42	\$ 14,494.58	54,167.89	44,905.75
BENEFITS	\$ 30,741.00	\$21,784.74	\$ 19,378.56	28,391.78	22,507.10
FOOD (DISTRICT)	\$34,000.00	\$34,853.21	(\$853.21)	37,867.80	30,387.98
NON-FOOD (DISTRICT)	\$ 6,500.00	\$6,695.41	\$ (195.41)	6,487	5,560.30
EQUIPMENT	\$ -	\$ 7.49	\$ (7.49)	0.00	0.00
TRAVEL	\$ 200.00	\$130.14	\$ 69.86	200.00	107.88
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 131,392.00	\$108,927.41	\$ 32,886.89	127,114.71	103,469.01

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$31,357

Tulare County Office of Education

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** FINAL **
Batch No 117

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility	PV-170346	3/9/2017		282759272862		010-00000-0-00000-82000-55000-0	\$52.12			
	A. T. & T. Mobility		3/9/2017		282759272862	February invoices	011-00000-0-00000-82000-55000-0	\$421.73			
							Total Check Amount:	\$473.85			
013192	AT&T	PV-170347	3/9/2017		0207858057001	February invoices	011-00000-0-00000-82000-55000-0	\$71.11			
	AT&T		3/9/2017		0207858057001	February invoices	010-00000-0-00000-82000-55000-0	\$8.78			
							Total Check Amount:	\$79.89			
013827	Central Sanitary Supply	PV-170350	3/9/2017		212975	Janitorial suppl.	011-00000-0-00000-82000-43000-0	\$954.71			
	Central Sanitary Supply		3/9/2017		212975		010-00000-0-00000-82000-43000-0	\$117.99			
							Total Check Amount:	\$1,072.70			
014023	Citi Cards	PV-170356	3/9/2017		0426	Keys for GEM car/first aide/bleach/janitorial	011-00000-0-00000-82000-43000-0	\$544.23			
	Citi Cards		3/9/2017		0426		010-00000-0-00000-82000-43000-0	\$67.26			
	Citi Cards		3/9/2017		0426		011-00000-0-00000-71500-43000-0	\$46.43			
	Citi Cards		3/9/2017		0426		010-00000-0-00000-71500-43000-0	\$5.73			
	Citi Cards		3/9/2017		0426		011-00000-0-00000-71500-52000-0	\$44.50			
	Citi Cards		3/9/2017		0426		010-00000-0-00000-71500-52000-0	\$5.50			
							Total Check Amount:	\$713.65			
013926	Co. of Tulare General Services	PV-170349	3/9/2017		17431	Printing	011-00000-0-00000-71500-43000-0	\$420.68			
	Co. of Tulare General Services		3/9/2017		17431		010-00000-0-00000-71500-43000-0	\$51.99			
							Total Check Amount:	\$472.67			
013003	COSTCO WHOLESale MEMBERSHIP	PV-170348	3/9/2017		0003100070308000	Annual renewal	011-00000-0-00000-71500-53000-0	\$244.75			
	COSTCO WHOLESale MEMBERSHIP		3/9/2017		0003100070308000		010-00000-0-00000-71500-53000-0	\$30.25			
							Total Check Amount:	\$275.00			

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** FINAL **
Batch No 117

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013666	Demco	PV-170351	3/9/2017		6063178		010-11000-0-11100-10000-43000-0 Label protectors for library	\$92.82			
013871	FGL Environmental	PV-170353	3/9/2017		4011233		011-00000-0-00000-82000-55000-0 Water testing	\$80.10			
	FGL Environmental		3/9/2017		4011233		010-00000-0-00000-82000-55000-0	\$9.90			
							Total Check Amount:	\$90.00			
013591	Fresno Hauling	PV-170355	3/9/2017		3-43001-25009		011-00000-0-00000-82000-55000-0 March invoice	\$469.11			
	Fresno Hauling		3/9/2017		3-43001-25009		010-00000-0-00000-82000-55000-0	\$57.97			
							Total Check Amount:	\$527.08			
014020	Frontier	PV-170354	3/9/2017		20914807100123985		011-00000-0-00000-82000-55000-0 February invoice	\$99.95			
	Frontier		3/9/2017		20914807100123985		010-00000-0-00000-82000-55000-0	\$12.35			
							Total Check Amount:	\$112.30			
012704	FRUIT GROWERS SUPPLY CO	PV-170352	3/9/2017		103801		011-00000-0-00000-82000-43000-0 Pest pendulum	\$176.93			
	FRUIT GROWERS SUPPLY CO		3/9/2017		103801		010-00000-0-00000-82000-43000-0	\$21.86			
							Total Check Amount:	\$198.79			
014022	Jessica Rowley	PV-170343	3/9/2017		212		010-07200-0-11100-10000-58000-0 Grant writer	\$650.00			
013951	Jive Communications Inc.	PV-170357	3/9/2017		663035		011-00000-0-00000-82000-55000-0 Internet	\$327.02			
	Jive Communications Inc.		3/9/2017		663035		010-00000-0-00000-82000-55000-0	\$40.41			
							Total Check Amount:	\$367.43			
014037	Law Offices of Young, Minney &	PV-170344	3/9/2017		Sequoia Union		011-00000-0-00000-71500-58000-0 Retainer for Charter School	\$2,670.00			L

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** FINAL **
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014037	Law Offices of Young, Minney &	PV-170344	3/9/2017		Sequoia Union		010-00000-0-00000-71500-58000-0	\$330.00		L	
						Retainer for Charter School					
013774	Lozano-Smith	PV-170359	3/9/2017		6029		010-00000-0-00000-71500-58000-0	\$309.51			
	Lozano-Smith		3/9/2017		6029	Legal services	011-00000-0-00000-71500-58000-0	\$2,504.27			
								\$2,813.78			
013747	Mission Uniform Service	PV-170360	3/9/2017		219819		011-00000-0-00000-82000-43000-0	\$689.55			
	Mission Uniform Service		3/9/2017		219819	Shop towels/mats/mops/uniforms	010-00000-0-00000-82000-43000-0	\$85.22			
								\$774.77			
013171	OFFICE DEPOT	PV-170362	3/9/2017		28266812	Classroom/office suppl.	010-11000-0-11100-10000-43000-0	\$170.08			
								\$170.08			
014038	Ranae Lauricella	PV-170358	3/9/2017		S/U	Mileage for bus training	011-00000-0-00000-71500-52000-0	\$343.37			
	Ranae Lauricella		3/9/2017		S/U		010-00000-0-00000-71500-52000-0	\$42.43			
								\$385.80			
013076	SISC III	PV-170345	3/9/2017		72116	March invoice	010-00000-0-00000-00000-95024-0	\$31,848.60		A	
								\$31,848.60			
013866	Southern California Edison	PV-170361	3/9/2017		Sequoia Union	February invoices	011-00000-0-00000-82000-55000-0	\$3,718.92			
	Southern California Edison		3/9/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$459.64			
								\$4,178.56			
013948	Staples Advantage, Dept. LA	PV-170364	3/9/2017		10085834	Water cups/first aide suppl	011-00000-0-00000-82000-43000-0	\$391.99			

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** FINAL **
 Batch No 117

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013948	Staples Advantage, Dept. LA	PV-170364	3/9/2017		10085834	010-00000-0-00000-82000-43000-0	Water cups/first aide suppl	\$48.44			
	Staples Advantage, Dept. LA		3/9/2017		10085834	010-11000-0-11100-10000-43000-0		\$73.18			
							Total Check Amount:	\$513.61			
012054	TULARE COUNTY DEPT OF EDUC.	PV-170365	3/9/2017		171683	010-40350-0-00000-21000-52000-0	Teacher training	\$150.00			
							Total Check Amount:	\$150.00			
013779	US Bank	PV-170363	3/9/2017		323856203	011-00000-0-00000-82000-56000-0	Lease on copiers	\$141.07			
	US Bank		3/9/2017		323856203	010-00000-0-00000-82000-56000-0		\$17.43			
							Total Check Amount:	\$158.50			

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** FINAL **
 Batch No 117

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$49,119.88

Tulare County Office of Education
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 For April, 2017

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** FINAL **
 Batch No 117

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 117

Total Accounts Payable: \$49,119.88

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$49,119.88 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42534).


 Authorizing Signature

3-10-17
 Date

Fund Summary	Total
010	\$34,759.46
011	\$14,360.42
Total	\$49,119.88

Tulare County Office of Education

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For April, 2017 mtg.

** FINAL **
Batch No 118
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013790	A. T. & T. Mobility	PV-170413	3/29/2017		287259272862		011-00000-0-00000-82000-55000-0	\$1,175.73		
	A. T. & T. Mobility		3/29/2017		287259272862	February invoice + new phones	010-00000-0-00000-82000-55000-0	\$145.31		
							Total Check Amount:	\$1,321.04		
013977	Advanced Micro Systems, Inc.	PV-170406	3/28/2017		170538	Windows education - upgrade & software assurance	010-11000-0-11100-10000-43000-0	\$635.04		
							Total Check Amount:	\$635.04		
014041	AMS.Net	PV-170411	3/29/2017		Q-00013670	Meraki Renewal	011-00000-0-00000-82000-55000-0	\$3,532.41		
	AMS.Net		3/29/2017		Q-00013670		010-00000-0-00000-82000-55000-0	\$436.59		
							Total Check Amount:	\$3,969.00		
013192	AT&T	PV-170405	3/28/2017		0207858057	March invoices	010-00000-0-00000-82000-55000-0	\$68.31		
	AT&T		3/28/2017		0207858057		010-00000-0-00000-82000-55000-0	\$8.44		
							Total Check Amount:	\$76.75		
013123	BANK OF THE SIERRA	PV-170404	3/28/2017		4798510040590032	Survey monkey/kinderlime/computer lab	010-11000-0-11100-10000-43000-0	\$583.79	M	
	BANK OF THE SIERRA		3/28/2017		4798510040590032		011-00000-0-00000-71500-43000-0	\$54.74	M	
	BANK OF THE SIERRA		3/28/2017		4798510040590032		010-00000-0-00000-71500-43000-0	\$6.76	M	
	BANK OF THE SIERRA		3/28/2017		4798510040590032		011-00000-0-00000-71500-58000-0	\$18.31	M	
	BANK OF THE SIERRA		3/28/2017		4798510040590032		010-00000-0-00000-71500-58000-0	\$2.26	M	
							Total Check Amount:	\$665.86		
013883	Central Valley Business Forms	PV-170401	3/28/2017		203998	Cum folders	011-00000-0-00000-71500-43000-0	\$629.15		
	Central Valley Business Forms		3/28/2017		203998		010-00000-0-00000-71500-43000-0	\$77.75		
							Total Check Amount:	\$706.90		
014023	Citi Cards	PV-170403	3/28/2017		0426	First aid suppl./janitorial suppl./faucets	011-00000-0-00000-82000-43000-0	\$412.70		
	Citi Cards		3/28/2017		0426		010-00000-0-00000-82000-43000-0	\$51.00		

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Batch No 118
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014023	Citi Cards	PV-170403	3/28/2017		0426		010-00000-0-00000-71500-43000-0	\$121.91		
	Citi Cards		3/28/2017		0426	First aid suppl./janitorial suppl./faucets	010-00000-0-00000-71500-43000-0	\$15.06		
	Citi Cards		3/28/2017		0426		011-00000-0-00000-71500-58000-0	\$15.05		
	Citi Cards		3/28/2017		0426		010-00000-0-00000-71500-58000-0	\$1.86		
						Total Check Amount:		\$617.58		
011909	CULLIGAN WATER CONDITIONING	PV-170402	3/28/2017		16774		011-00000-0-00000-82000-55000-0	\$577.39		
	CULLIGAN WATER CONDITIONING		3/28/2017		16774	February invoices	010-00000-0-00000-82000-55000-0	\$71.36		
						Total Check Amount:		\$648.75		
013991	Encore Data Products, Inc.	PV-170369	3/28/2017		54371		010-11000-0-11100-10000-43000-0	\$235.98		
	Eric Henson	PV-170397	3/28/2017		Sequoia Union		011-00000-0-00000-71500-43000-0	\$267.48		
	Eric Henson		3/28/2017		Sequoia Union	Reimb for U-haul, track trophy, Fuel	010-00000-0-00000-71500-43000-0	\$33.05	H	
						Total Check Amount:		\$300.53		
013871	FGL Environmental	PV-170399	3/28/2017		4011233		011-00000-0-00000-82000-55000-0	\$287.47		
	FGL Environmental		3/28/2017		4011233	Water testing	010-00000-0-00000-82000-55000-0	\$35.53		
						Total Check Amount:		\$323.00		
013839	Follett School Solutions Inc.	PV-170383	3/28/2017		06390		010-07200-0-11100-10000-43000-0	\$3,694.34		
	Frontier	PV-170367	3/28/2017		Sequoia Union	Library books	011-00000-0-00000-82000-55000-0	\$442.66		
	Frontier		3/28/2017		Sequoia Union	March invoices	010-00000-0-00000-82000-55000-0	\$54.71		
						Total Check Amount:		\$497.37		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012704	FRUIT GROWERS SUPPLY CO	PV-170400	3/28/2017		103801		011-00000-0-00000-82000-43000-0	\$55.23			
	FRUIT GROWERS SUPPLY CO		3/28/2017		103801	Materials to repair toilets	010-00000-0-00000-82000-43000-0	\$6.82			
002430	GRIGGS INC, JACK	PV-170398	3/28/2017		71815		011-00000-0-00000-82000-55000-0	\$3,471.14			
	GRIGGS INC, JACK		3/28/2017		71815	Propane	010-00000-0-00000-82000-55000-0	\$429.01			
							Total Check Amount:	\$3,900.15			
013332	JANENE Keller	PV-170396	3/28/2017		Sequoia Union		011-00000-0-11100-10000-43000-0	\$23.95			
	JANENE Keller		3/28/2017		Sequoia Union	ELA books	010-00000-0-11100-10000-43000-0	\$2.95			
							Total Check Amount:	\$26.90			
013812	Kellie Zerlang	PV-170372	3/28/2017		Sequoia Union		010-11000-0-11100-10000-43000-0	\$288.87			
						Read a Thon					
							Total Check Amount:	\$288.87			
013774	Lozano-Smith	PV-170395	3/28/2017		1029		011-00000-0-00000-71500-58000-0	\$176.54			
	Lozano-Smith		3/28/2017		1029	March legal services	010-00000-0-00000-71500-58000-0	\$21.82			
							Total Check Amount:	\$198.36			
012998	MAJOR SYSCO	PV-170377	3/28/2017		751834		130-53100-0-00000-37000-43000-0	\$171.17			
	MAJOR SYSCO		3/28/2017		751834	Cafeteria suppl.	130-53100-0-00000-37000-47000-0	\$1,147.47			
							Total Check Amount:	\$1,318.64			
013747	Mission Uniform Service	PV-170394	3/28/2017		219819		011-00000-0-00000-82000-43000-0	\$940.26			
	Mission Uniform Service		3/28/2017		219819	Uniforms/shop towels/mops/mats	010-00000-0-00000-82000-43000-0	\$116.21			H
							Total Check Amount:	\$1,056.47			
013171	OFFICE DEPOT	PV-170368	3/28/2017		28266812		010-11000-0-11100-10000-43000-0	\$206.88			
						Classroom/office suppl.					

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013997	Precision Roller	PV-170392	3/28/2017		2201139		010-11000-0-11100-10000-43000-0 15 toner cartridges	\$206.88			
Total Check Amount:								\$155.10			
012151	PRODUCERS	PV-170382	3/28/2017		717312		130-53100-0-00000-37000-47000-0 Cafeteria suppl.	\$155.10			
Total Check Amount:								\$2,117.48			
014038	Ranae Lauricella	PV-170409	3/29/2017		Sequoia Union		011-00000-0-00000-71500-52000-0 Mileage for bus classes	\$91.86			
	Ranae Lauricella		3/29/2017		Sequoia Union		010-00000-0-00000-71500-52000-0	\$11.35			
Total Check Amount:								\$103.21			
013870	Ray Morgan Co.	PV-170391	3/28/2017		SU04		011-00000-0-00000-82000-56000-0 Copier usage	\$782.88			
	Ray Morgan Co.		3/28/2017		SU04		010-00000-0-00000-82000-56000-0	\$96.76			
Total Check Amount:								\$879.64			
013749	Robert Weiss c/o Sequoia Union	PV-170376	3/28/2017		Sequoia Union		011-00000-0-00000-71500-52000-0 Mileage for bus driver class in Prather	\$61.43			
	Robert Weiss c/o Sequoia Union		3/28/2017		Sequoia Union		010-00000-0-00000-71500-52000-0	\$7.59			
Total Check Amount:								\$69.02			
014039	Sacramento Co. Office of Ed	PV-170407	3/28/2017		171334	*	010-07200-0-11100-10000-52000-0 National History Day registration	\$1,890.00			B
Total Check Amount:								\$1,890.00			
014039	Sacramento Co. Office of Ed	PV-170408	3/28/2017		Sequoia Union	*	010-07200-0-11100-10000-52000-0 Dorm fees for National History Day	\$3,460.00			B
Total Check Amount:								\$3,460.00			
013751	San Joaquin Co. Office of Ed.	PV-170414	3/29/2017		47949		011-00000-0-00000-71500-58000-0 Edjoin fees	\$400.50			
Total Check Amount:								\$400.50			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013751	San Joaquin Co. Office of Ed.	PV-170414	3/29/2017		47949		010-00000-0-00000-71500-58000-0	\$49.50		
						Edjoin fees				
013717	School Works Inc	PV-170386	3/28/2017		2475		011-00000-0-00000-71500-58000-0	\$450.00		
	School Works Inc		3/28/2017		2475		Application for funding - SAB Form 50-04/OPSC appl 010-00000-0-00000-71500-58000-0	\$2,225.00		
								\$275.00		
							Total Check Amount:	\$2,500.00		
005168	SEQUOIA UN ELEMENTARY	PV-170410	3/29/2017		Sequoia Union		010-00000-0-00000-71500-43000-0	\$44.10	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		Postage/fingerprinting/cafeteria suppl.	\$356.81	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		011-00000-0-00000-71500-43000-0	\$115.24	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		130-53100-0-00000-37000-47000-0	\$33.66	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		010-00000-0-00000-71500-58000-0	\$272.42	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		011-00000-0-00000-71500-58000-0	\$107.00	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		010-07230-0-00000-36000-58000-0	\$183.47	H	
	SEQUOIA UN ELEMENTARY		3/29/2017		Sequoia Union		010-00000-0-00000-71500-52000-0	\$22.67	H	
							Total Check Amount:	\$1,135.37		
013832	Sierra Unified School District	PV-170389	3/28/2017		1715		010-07230-0-00000-36000-58000-0	\$120.00		
						School bus driver inservice				
012896	SIMMONS TIRE SERVICE	PV-170387	3/28/2017		45215		011-00000-0-00000-82000-43000-0	\$120.00		
	SIMMONS TIRE SERVICE		3/28/2017		45215		010-00000-0-00000-82000-43000-0	\$25.64		
						Tubes		\$3.17		
							Total Check Amount:	\$28.81		
012018	SMART & FINAL IRIS CO.	PV-170390	3/28/2017		601246000020384136		010-07200-0-11100-10000-43000-0	\$316.11		
	SMART & FINAL IRIS CO.		3/28/2017		601246000020384136		Custodial/cafeteria/after school suppl.	\$20.74		
	SMART & FINAL IRIS CO.		3/28/2017		601246000020384136		011-00000-0-00000-82000-43000-0	\$2.56		
	SMART & FINAL IRIS CO.		3/28/2017		601246000020384136		010-00000-0-00000-82000-43000-0	\$209.37		
	SMART & FINAL IRIS CO.		3/28/2017		601246000020384136		130-53100-0-00000-37000-47000-0	\$25.55		
							Total Check Amount:			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
005383	SOUTHERN CALIF EDISON CO	PV-170388	3/28/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$4,039.36		
	SOUTHERN CALIF EDISON CO		3/28/2017		Sequoia Union	March invoices	010-00000-0-00000-82000-55000-0	\$499.24		
								\$4,538.60		
013718	Southwest School & Office Supl	PV-170385	3/28/2017		252462		010-11000-0-11100-10000-43000-0 Classroom/office suppl.	\$459.34		
013948	Staples Advantage, Dept. LA	PV-170366	3/28/2017		10085834		010-11000-0-11100-10000-43000-0 Classroom suppl./office suppl.	\$527.00		
014009	T.E.Z. Plumbing	PV-170384	3/28/2017		3867		011-00000-0-00000-82000-56000-0 Service call on backed up toilet	\$93.45		
	T.E.Z. Plumbing		3/28/2017		3867		010-00000-0-00000-82000-56000-0	\$11.55		
								\$105.00		
013456	The McGraw-Hill Companies	PV-170393	3/28/2017		161999		010-07200-0-11100-10000-43000-0 Aleks subscription	\$3,782.20		
012054	TULARE COUNTY DEPT OF EDUC.	PV-170381	3/28/2017		171786		010-40350-0-00000-21000-52000-0 "The Heart of Coaching"	\$500.00		
013533	United Signs	PV-170374	3/28/2017		3082		011-00000-0-00000-82000-43000-0 Door plate signs	\$29.90		
	United Signs		3/28/2017		3082		010-00000-0-00000-82000-43000-0	\$3.69		
								\$33.59		
013779	US Bank	PV-170379	3/28/2017		325887677		011-00000-0-00000-82000-56000-0 Lease on copiers	\$140.80		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013779	US Bank	PV-170379	3/28/2017		325887677		010-00000-0-00000-82000-56000-0	\$17.40		
						Lease on copiers				
013449	VELINDA MCBRIDE	PV-170371	3/28/2017				011-00000-0-00000-71500-43000-0	\$158.20		
						Sequoia Union		\$41.71		
	VELINDA MCBRIDE		3/28/2017				010-00000-0-00000-71500-43000-0	\$5.15		
	VELINDA MCBRIDE	PV-170412	3/29/2017		2016-17		011-00000-0-00000-71500-52000-0	\$711.90		
						Postage				
	VELINDA MCBRIDE		3/29/2017		2016-17		Mileage from 7/1 to 3/21/17	\$87.98		
							010-00000-0-00000-71500-52000-0	\$87.98		
							Total Check Amount:	\$846.74		
013416	VISALJA UNIFIED	PV-170380	3/28/2017		24026/24121		010-07200-0-11100-10000-52000-0	\$857.25		
							After school miles/sports miles			
	VISALJA UNIFIED		3/28/2017		24026/24121		011-00000-0-11100-10000-52000-0	\$404.51		
	VISALJA UNIFIED		3/28/2017		24026/24121		010-00000-0-11100-10000-52000-0	\$49.99		
							Total Check Amount:	\$1,311.75		
012751	WAGNER, HOPE	PV-170375	3/28/2017				130-53100-0-00000-37000-47000-0	\$9.57		
							Cafeteria suppl.			
							Total Check Amount:	\$9.57		
014040	Ward's Science	PV-170370	3/28/2017		80498432		010-11000-0-11100-10000-43000-0	\$528.87		
							Science Olympiad materials			
							Total Check Amount:	\$528.87		
013942	Wilbur-Ellis	PV-170373	3/28/2017		10648450		011-00000-0-00000-82000-43000-0	\$143.85		
							Gypsum			
	Wilbur-Ellis		3/28/2017		10648450		010-00000-0-00000-82000-43000-0	\$17.78		
							Total Check Amount:	\$161.63		
006424	WOODLAKE HARDWARE CO	PV-170378	3/28/2017		05387		011-00000-0-00000-82000-43000-0	\$26.35		
							Keys/eye bolt			
	WOODLAKE HARDWARE CO		3/28/2017		05387		010-00000-0-00000-82000-43000-0	\$3.25		
							Total Check Amount:	\$29.60		

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 Batch No 118

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$47,225.51

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total Accounts Payable: \$47,225.51

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$47,225.51 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature

3-30-2017
 Date

Fund Summary	Total
010	\$21,457.67
011	\$21,971.99
130	\$3,795.85
Total	\$47,225.51

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 3/20/17

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>5</u>	No. Enclosed <u>1</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>1</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>96,787.01</u>	Total Amount \$ <u>48,727.04</u> <u>48,727.64</u> ✓ 3/22/17

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]
District Authorized Signature

3/20/17
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 4/5/17

Instructions

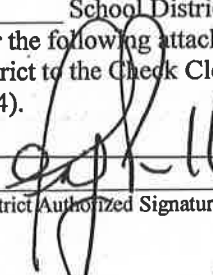
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed 0	No. Enclosed 0
Form PS02 Voluntary Deductions	No. Enclosed 0	No. Enclosed 0
Form PS03 Employee Distribution Additions	No. Enclosed 1	No. Enclosed 1
Form W-4 Withholding	No. Enclosed 1	No. Enclosed 0
Automatic Payroll Deposit Form Authorization	No. Enclosed 0	No. Enclosed 0
PERS Action Form	0	No. Enclosed 0
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ 10,014.12	Total Amount \$ 8,655.49

The Regina Chin, Mom School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

4/5/2017
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
6-Apr-17**

Charter Fund Financial Report

Classification	Approved Bud.	Year to Date	o/o Rec'd.	Balance
Rev. Limit	\$2,252,264	\$1,216,010.60	\$ 0.54	\$ 1,036,253.40
State Rev.	\$67,989	\$0.00		
Total Rev.	\$2,320,253	\$1,216,010.60	\$ 0.52	\$ 1,104,242.40
				\$ -
Expenditures				\$ -
Certificated salaries	\$ 916,254.00	\$646,751.18	\$ 0.71	\$ 269,502.82
Classified salaries	\$289,115.00	\$203,913.20	\$ 0.71	\$ 85,201.80
Benefits	\$405,351.00	\$335,488.55	\$ 0.83	\$ 69,862.45
Textbooks/supl.	\$27,590.00	\$ 25,417.64	\$ 0.92	\$ 2,172.36
Dues/Memberships	\$ 4,895.00	\$ 3,172.85	\$ 0.65	\$ 1,722.15
Travel/Staff Development	\$12,000.00	\$8,887.31	\$ 0.74	\$ 3,112.69
Insurance	\$ -	\$ -		\$ -
Utilities	\$ 115,700.00	\$ 89,234.78	\$ 0.77	\$ 26,465.22
Rentals/Leases/Repairs	\$ 44,500.00	\$ 15,792.25	\$ 0.35	\$ 28,707.75
Services	\$74,133.00	\$41,445.28	\$ 0.56	\$ 32,687.72
Subagreements	\$0	\$ -		\$ -
Other Outgo	\$7,120	\$ -	\$ -	\$ 7,120.00
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,896,658.00	\$1,370,103.04	\$ 0.72	\$ 526,554.96
Surplus/Deficit	\$423,595.00			
Beginning Balance				
Audit Adjustment	\$0.00			
Contributions				
Projected Ending Balance				
Components	423,595.00			
of ending	Revolving Fund		Designated Reserves	
balance				Designated for Revenue Limit Deficits

Designated For Revenue Limit Deficits

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
6-Apr-17**

GENERAL FUND FINANCIAL REPORT

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 571,975.00	1,410,064.98	\$ 2.47	\$ (838,089.98)	2,358,135.00	1,909,379.75
Fed. Rev.	\$ 125,550.00	65,301.63	\$ 0.52	\$ 60,248.37	159,168	73,019.00
State Rev.	\$ 363,276.00	312,702.26	\$ 0.86	\$ 50,573.74	775,069	841,353.32
Local Rev.	\$ 31,200.00	1,224.78	\$ 0.04	\$ 29,975.22	61,997	34,792.82
Total Rev.	\$ 1,092,001.00	1,789,293.65	\$ 1.64	\$ (697,292.65)	3,354,369	2,858,544.89
				\$ -		
Expenditures				\$ -		
Certificated salaries	\$ 169,946.00	203,741.54	\$ 1.20	\$ (33,795.54)	1,002,744	808,803.85
Classified salaries	\$ 222,426.00	213,239.02	\$ 0.96	\$ 9,186.98	452,893.00	408,858.71
Benefits	\$ 203,372.00	135,901.70	\$ 0.67	\$ 67,470.30	597,356.00	466,372.73
Textbooks/supl.	\$ 158,912.00	105,408.95	\$ 0.66	\$ 53,503.05	193,932	179,156.71
Dues/Memberships	\$ 605.00	1,691.73	\$ 2.80	\$ 4,895.00	5,500	5,283.88
Travel/Staff Development	\$ 26,844.00	32,824.38	\$ 1.22	\$ (5,980.38)	18,653.25	14,713.61
Insurance	\$ 13,670.00	17,633.00	\$ 1.29	\$ (3,963.00)	15,000.00	6,455.00
Housekeeping	\$ 14,300.00	20,337.45	\$ 1.00	\$ (6,037.45)	130,000.00	109,100.76
Rentals/Leases/Repairs	\$ 6,000.00	31,031.77	\$ 5.17	\$ (25,031.77)	63,500.00	56,565.04
Pension Penalties & Interest		8.62				
Services	\$ 42,711.00	37,825.07	\$ 0.89	\$ 4,885.93	149,484.00	68,244.38
Subagreements	\$ 28,619.00	14,586.14	\$ 0.51	\$ 14,032.86	28,619	20,474.30
Capital Outlay	\$ 388,898.00	220,836.96	\$ 0.57	\$ 168,061.04	708,680.14	415,346.20
Other Outgo	\$ 880.00	448.00	\$ 0.51	\$ 432.00	3,943.00	6,598.00
Total Expenditures	\$ 1,277,183.00	1,035,514.33	\$ 0.81	\$ 241,668.67	3,370,304.51	2,565,973.17
Surplus/Deficit	-185,182.00					
Interfund Transfers Out	31,357.00					
Beginning Balance	1,814,210.34					
Projected Ending Balance						
Components	1,597,671.34					
of ending	Designated Res.			Revolving Fund	Undesignated	Contributions
balance	756,832.04			2,000.00	807,482.33	-31,357

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

5.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
Milo Gorden				
Bradley Ward				

Agenda item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

5.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

- 5.3 Approve 2017-18 Instructional Calendar:
The Board will be requested to review and approve the 2017-18 instructional calendar.

Recommendations: Approve 2017-18 instructional calendar

On a motion of member _____, and seconded by _____, the Board voted to approve the 2017-18 instructional calendar

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
<u>Anna Eynaud</u>				
<u>Milo Gorden</u>				
<u>Matt McEwen</u>				
<u>James McNulty</u>				
<u>Bradley Ward</u>				

Agenda item 5.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

5.4 Notice of Rejection By Operation of Law:

The Board will be requested to review and approve the Notice of Rejection by Operation of Law.

Recommendations: Approve Notice of Rejection by Operation of Law

On a motion of member _____, and seconded by _____, the Board voted to approve the Notice of Rejection by Operation of Law.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.4



SEQUOIA UNION | ELEMENTARY SCHOOL

Jeremy Powell, Ed.D
Superintendent/Principal

DATE: APRIL 14, 2017
TO: NELSON & ROZIER
FROM: SEQUOIA UNION ELEMENTARY SCHOOL BOARD OF TRUSTEES
RE: NOTICE OF REJECTION BY OPERATION OF LAW

Notice is hereby given that the Claim which you presented to Sequoia Union Elementary School District on August 10, 2016 on behalf of Alexander Gunther was rejected by operation of law on (Date).

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Rejection by Operation of Law was personally delivered or deposited in the mail to file a court action on this Claim. (See Government Code Section 945.6.)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Rejection by Operation of Law applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the (Name of Entity) will seek to recover all costs of defense in the event a legal action is filed in the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as otherwise determined to justify the imposition of attorney's fees and costs of suit pursuant to such sections, as well as any other sections or laws enuring to the benefit of the (Name of Entity), its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On April 14, 2017, I served the within NOTICE OF REJECTION BY OPERATION OF LAW on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Lemon Cove, California, on April 14, 2017

(Type or Print Name)

(Signature)

Small School, Big Heart

23958 AVE 324/PO BOX 44260 LEMON COVE, CA 93244-4260

PHONE: 559-564-2106

FAX 559-564-2136

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

5.5 School Innovations & Achievement - School Accountability Report Card Services:

The Board will be requested to review and approve the contract for services for preparing the School Accountability Report Card.(SARC) The contract is for 2016/17, 2017/18; and, 2018/19 school years.

Recommendations: Approve School Innovations & Achievement's contract for services to prepare the SARC for the years' 2016/19.

On a motion of member _____, and seconded by _____, the Board voted to approve the SARC for years 2016/19.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden				
Matt McEwen				
James McNulty				
Darcy Staberg				
Bradley Ward				

Agenda item 5.5



SCHOOL ACCOUNTABILITY REPORT CARD SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ACHIEVEMENT
And the
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT

THIS AGREEMENT, dated _____, 2017 (the “Agreement”) is made by and between Sequoia Union Elementary School District (“District”), and School Innovations & Achievement, a California corporation (“SI&A”), each being a “Party” and collectively the “Parties”.

RECITALS

WHEREAS, District is authorized to retain services for the preparation of school accountability report cards (“SARC”) pursuant to the California Education Code Section 35160; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing the above described service and SI&A is qualified to perform such service;

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Period.** The Agreement period begins July 1, 2017 (the “Effective Date”) and will automatically expire on June 30, 2020 (the “Expiration Date”). The Agreement period consists of three (3) District fiscal years July 1, 2017 through June 30, 2018; July 1, 2018 through June 30, 2019; and July 1, 2019 through June 30, 2020, the “Agreement Period”. Each fiscal year within the Agreement Period is an “Agreement Year”.

2. **Services.**

Description of Services. SI&A agrees to provide District the following consulting services (“Services”) during the Agreement Period:

2.1 Compile the 2016/17, 2017/18 and 2018/19 SARC (in English) for each school site as indicated in Exhibit C – Price Quote for Services (“School Sites”). This compilation of SARC includes, but is not limited to, the following: (a) an assessment of the school’s conditions pursuant to Proposition 98, (b) California Education Code Sections 17002, 17014, 17032.5, 17070.75, 17089, 32286, 52056, 60119, 33126, 35256, 35256.1, 35258, 41409 and 41409.3, (c) California Department of Education changes to the SARC per *Eliezer Williams, et al., vs. State of California, et al.*, and (d) Title I, Section 1111(b)(2)(H). Upon District’s request, SI&A may translate the SARC into a different language for an additional fee, as indicated in Exhibit C – Price Quote for Services;

- 2.2 In each SARC, disclose the salary and budget information for districts that operate more than one (1) School Site, pursuant to the California Education Code Section 41409.3;
- 2.3 Provide District with one (1) hard copy of the SARC for each School Site and an Adobe Acrobat Reader PDF file. Additional copies are outside the Initial Scope of Services (as defined in Exhibit A – Standard Terms and Conditions, Section 1), however, upon District’s request, more copies will be provided for an additional fee, which shall be billed separately;
- 2.4 Serve as District’s liaison with the California Department of Education and other government entities regarding (a) information requests, (b) clarifications, or (c) compliance reviews that may occur;
- 2.5 Maintain appropriate record keeping practices per State regulations;
- 2.6 Prior to finalizing the SARC, SI&A shall verify the propriety and accuracy of the information contained therein with District. District shall be entitled to a maximum of three (3) reviews and three (3) revisions of the draft version of the SARC prior to publishing within the Initial Scope of Services and Fees (as defined in Exhibit A – Standard Terms and Conditions). Revisions within the Initial Scope of Services include, but are not limited to, changes to State or district data. If District’s proposed changes exceed either the Initial Scope of Services or the three (3) revisions maximum, the Parties shall execute an amendment to the Agreement and additional fees shall apply. In such event, SI&A shall provide District with an Agreement amendment describing the additional amounts of time and fees of the proposed revisions for District’s review, approval and signature. SI&A will not perform additional services until such amendment is executed. Requests for additional revisions submitted after the Production Schedule (as defined in Exhibit B – SARC Format Checklist) may cause a delay of the final SARC delivery and result in additional fees under this Agreement; and
- 2.7 Complete delivery of the final SARC per the agreed upon Production Schedule (as defined in Exhibit B – SARC Format Checklist).

3. Payment of Fees.

3.1 Fees. For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A \$900 (the “Fee”), annually, as indicated in Exhibit C – Price Quote for Services for the fiscal years 2017/18, 2018/19, and 2019/20. **(In the event that the District selects Payment Option 3, below, a ten percent (10%) prepayment discount will apply.)**

3.2 Payment Plan. The Fee is payable in annual or semi-annual installments or with a prepayment option as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

Option 1 – Standard Fee. The Fee is payable in three (3) annual installments as follows:

	Due 07/01/17	Due 07/01/18	Due 07/01/19
Standard Fee	\$900	\$900	\$900

- Option 2 – Standard Fee.** The Fee is payable in six (6) semi-annual installments as follows:

	Due 07/01/17	Due 01/01/18	Due 07/01/18	Due 01/01/19	Due 07/01/19	Due 01/01/20
Standard Fee	\$450	\$450	\$450	\$450	\$450	\$450

- Option 3 – Prepayment Discount.** Payment in full of the Net Discounted Fee (\$2,400) is due on or before March 15, 2017. A 10% prepayment discount of \$300 will apply.

	Standard Fee (3 Year Total)	10% Prepayment Discount	Net Discounted Fee (3 Year Total)
Discounted Fee	\$2,700	(\$300)	\$2,400

4. **Entire Agreement.** This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A and the Price Quote for Services attached hereto as Exhibit C, is the final expression of, and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.
5. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated herein by this reference.

[Remainder of page intentionally left blank.]

6. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.


IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:

DISTRICT:

**SCHOOL INNOVATIONS
& ACHIEVEMENT**

**SEQUOIA UNION ELEMENTARY
SCHOOL DISTRICT**

Signature: 
Date Signed: 2/13/2017
Print Name: Jeffrey C. Williams
Title: Chief Executive Officer
Company: School Innovations & Achievement
Address: 5200 Golden Foothill Parkway
El Dorado Hills, CA 95762
Phone: (800) 487-9234
Fax: (888) 487-6441

Signature: _____
Date Signed: _____
Print Name: _____
Title: _____
Address: _____
Phone: _____
Fax: _____
Email: _____

EXHIBIT B



Please complete the following to enable SI&A to best manage District's expectations and SARC layout preferences.

1. Page Layout:

- Single-Sided
- Double-Sided

2. Colors:

- Anthem (red, white, and blue)
- Nantucket (shades of blue)
- Coastal (blues and greens)
- Greenhouse (greens and yellow)
- Tide Pool (shades of teal)
- Other - please list 2-3 colors here: _____

3. Photos:

- Stock SI&A Photos
- District Supplied Photos*

** SI&A may work with several of the District's school photos, supplied in digital format (such as a .jpeg or .gif file). The photos will run in color. If the pictures are of students, there must be a parental consent on file to use the photos in the SARC.*

4. District's SARC Contact:

- Name: _____
- Telephone: _____
- E-mail: _____
- Physical Address: _____
(address where your SARC package will be mailed)

5. Production Schedule and Deadlines:

- a. Following SI&A's receipt of the signed Agreement, SI&A's SARC Department shall contact District to discuss and finalize the Production Schedule, which shall establish deadlines, delivery dates, materials to be supplied by District and other items necessary to complete the SARC.
- b. Critical phases of the Production Schedule include the following:
 - i. Questionnaires to be completed by District and submitted to SI&A;
 - ii. SI&A's initial SARC draft sent for District's review;
 - iii. District's requested revisions of SARC provided to SI&A; and
 - iv. SARC is published and shipped.

- 6. **Translation Services:** If District has contracted for any translation services, these services require additional time to complete after all English SARCs are completed.

*If you have any questions, please call Sybil Pearson at (800) 487-9234.
The SARC Production Team looks forward to working with you!*

EXHIBIT C

PRICE QUOTE FOR SERVICES

FEES

ANNUAL SARC	# of Sites	Cost Per Site	Total Cost to District
SARC (English)	1	900	\$900
Spanish Translation			
Translation Other than Spanish			
SARC Summary			
Translation Formatting			
Total			\$900

SCHOOL SITES

Sequoia Elementary

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor.** SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee (as defined below) is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Period, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The parties agree that School Innovations & Achievement is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.
1. **Payment.** For purposes of the Agreement, the price of products and services set forth on the Products and Services Addendum and any other applicable fee pursuant to the Agreement shall be collectively referred to herein as the "Fee" or "Fees." District acknowledges that the Fees are based on the Initial Scope of Services anticipated by SI&A as of the date of this Agreement. The Fees shall be billed to District and District shall pay the entire amount within thirty (30) days after District receives SI&A's invoice.
2. **Termination.** Either party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other party not later than thirty (30) days prior to expiration of the current agreement year within the Agreement Period. The effective date of termination shall be the expiration of such current year of the Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 3, neither party shall have any liability to the other for damages resulting solely from a party's termination of this Agreement in accordance with this Section 3.
3. **Notice.** All Agreement notices must be in writing, directed to the party's address set forth below such party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A party may change the address stated in the Agreement by giving notice to the other party.
4. **District's General Responsibilities; District Acknowledgment.** During the Agreement Period, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.
5. **Further Assistances.** Upon request of the other party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.
6. **Assignment Prohibited.** Neither party may assign any rights or obligations under this Agreement without the prior written consent of the other party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.
7. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code.** SI&A may have limited access to student information only for purposes of providing the legally required notification services, if any, specified in this Agreement. SI&A performs the Services as an agent of District and has no right to access or utilize student information for any other purpose. SI&A, its officers and employees, shall comply with the Family Educational Rights and Privacy Act and California Education Code sections 49073 et seq. and/or sections 76240 et seq. at all times.
8. **Confidential and Proprietary Materials of SI&A.** During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Period, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.
9. **Limitation of Liability; Indemnification.** In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each party agrees to defend, hold harmless, and indemnify the other party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this Section 10, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying party's obligations under this Section 10 shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other party.
10. **Governing Law; Enforcement Costs.** The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a party's rights or obligations under this Agreement, then the prevailing party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the party may be entitled.
11. **Judicial Reference.** In the event a dispute is not resolved through discussions and negotiations among the parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et. seq. **BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT.** All general reference proceedings hereunder shall, unless all parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.
- ~~12. **Modification; Interpretation; Severability; Construction.** No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. SI&A shall have the full power and authority to interpret, construe and administer the Agreement and SI&A's determination shall be binding and conclusive on the parties for all purposes. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.~~
13. **Waiver.** Either party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.
14. **Force Majeure.** A party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
April 13, 2017

V. OTHER ACTION ITEMS

5.6 Budget Hearing Planning Form:

The Board will be requested to set the date for the annual public hearing to solicit the recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. This public hearing shall be held at the same meeting as the public hearing required by Ed. Code Section 42127(a)(1)-the budget hearing. The Board will also be requested to set the date the budget will be available for inspection and select a newspaper in which to publish the public hearing notice.

Recommendations: Set date for the public hearing and date for the budget inspection and newspaper selection.

On a motion of member _____, and seconded by _____, the Board voted to approve the public hearing date, date of budget inspection; and, newspaper selection.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden				
Matt McEwen				
James McNulty				
Darcy Staberg				
Bradley Ward				

Agenda item 5.6

Budget Hearing Planning Form

Complete this form
and file with TCOE
Attn: Shelly DiCenzo
no later than
April 21, 2017

Name of District: _____

Pursuant to Education Code 42103, each school district governing board shall hold a public hearing on the proposed budget during which any member of the public may appear and be heard regarding the proposed budget. The public hearing shall be held **not less than three working days** following the availability of the proposed budget for public inspection. The County Superintendent of Schools shall publish the date and location at which the proposed budget may be inspected by the public as well as the date, time, and location of the public hearing of the proposed budget.

A. Public Hearing Information

Date of Public Hearing: _____ Time: _____ a.m. p.m.

Address: _____

Location: _____
(specify room #, board room, library etc.)



The date you provide on the line below must be at least 3 **working** days prior to the public hearing date you entered above (**do not** count the date of the public hearing or Saturdays/Sundays when calculating this date.)

Date budget will be available for inspection: _____

Location of Inspection: _____
(specify district office, business office or other location, room # etc.)

The governing board shall prepare and adopt a budget for fiscal year 2017/18, in accordance with Education Code 42126 and 42127.

B. Budget Adoption Information



The date you provide on the line below must be different than the public hearing date in Section A.

Date budget will be adopted by the Board: _____

The budget must be adopted on a **different date**, at a **separate public meeting**, than the public hearing.

C. Newspaper Selection*

- | | |
|---|--|
| <input type="checkbox"/> Dinuba Sentinel | <input type="checkbox"/> Porterville Recorder |
| <input checked="" type="checkbox"/> Foothills Sun-Gazette | <input type="checkbox"/> Tulare Advance-Register |
| <input type="checkbox"/> Kaweah Commonwealth | <input type="checkbox"/> Visalia Times-Delta |

*Please note you must select one of the newspapers above because they are the only newspapers of general circulation in the county that meet the requirements of Education Code 42103. We will be happy to publish in other newspapers in addition to one listed above, but there will be additional costs to the district to do so.

Other – Please specify: _____