

Board of Trustees
March 8, 2018
Regular Meeting

1. OPEN SESSION 6:00 P.M.

Call to Order
Flag Salute

11. OPEN SESSION

2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Three Minutes for Public Comment

111. REPORTS & DISCUSSION

- 3.1 Superintendent's Report
- 3.2 Parent's Guild
- 3.3 S.S.C. Update
- 3.4 S.E.T.A. Update
- 3.5 Local Control and Accountability Plan (LCAP)
- 3.6. Strategic Planning Update
- 3.7 Charter School Update
- 3.8 Action Plan for Students With Exceptional Needs
- 3.9 Fingerprinting Update
- 3.10 CSBA Board Self-Evaluation Results

1V. ACTION SESSION

- 4.1a Approval of the February 8, 2018 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for February
- 4.1e Approve Payroll for March
- 4.1f Approve Budget/Revisions

OTHER BUSINESSS ITEMS

4.2a Consolidated Application – Part 2 2017-18

4.2b 2nd Interim Report

V. OTHER ACTION ITEMS

5.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers

5.2 Interdistrict Agreement Requests

5.3 CIMIS Station on School Campus-Update

5.4 Facilities Bond Measure - Update

5.5 M. Green & Co. – Updated Engagement Agreement for 2017-18 Audit

V1. CLOSED SESSION – (Gov.t. Code Section 54956.9 and 54957)

-CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation Pursuant to Subdivision of Government Code 54956.9

1 case

-PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

V11. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
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March 8, 2018

111: REPORTS & DISCUSSION

Agenda Item 3.2 Parent's Guild:

A member from the Parent's Guild will give an update to the Board

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.3 School Site Counsel Update:

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board Members

Agenda Item 3.4

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.5 Local Control and Accountability Plan (LCAP):

Agenda Item 3.5

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.6 Strategic Planning Update:

Agenda Item 3.6

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.7 Charter School Update:

Agenda Item 3.7

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.8 Action Plan for Students With Exceptional Needs:

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.9 Fingerprinting Update:

Agenda Item 3.9

VOLUNTEER ASSISTANCE

The Board of Trustees recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the school's relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

(cf. 1000 - Concepts and Roles)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)

The Superintendent/Principal or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

As appropriate, the Superintendent/Principal or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads, and comply with employee negotiated agreements.

Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021)

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent/Principal or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3515.2 - Disruptions)

VOLUNTEER ASSISTANCE (continued)

The Superintendent/Principal or designee shall periodically report to the Board regarding the district's volunteer assistance program.

Qualifications

The Superintendent/Principal or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Prior to assuming a volunteer position to work with students in a district-sponsored student activity program, a volunteer shall obtain both a Department of Justice and Federal Bureau of Investigation criminal background check through the district. (Education Code 49024)

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.10 CSBA Board Self-Evaluation Results:

Agenda Item 3.10



CSBA Board Self Evaluation Report for Sequoia Union Elementary School District

This board self-evaluation report is provided to member districts by the California School Boards Association. The information contained in this report is preliminary; it is the first step in the board self-evaluation process. Board members will need to set aside time at a board meeting to discuss the results of the evaluation, their individual assessments of the board's progress toward their goals, and how the board might best improve board performance.

Data collection and report distribution

Each board member used an online self-evaluation form to record their individual thoughts; board members did not have access to each other's responses. CSBA provided this report to the district with CSBA's recommendation that it be distributed to board members through the district's regular process for distributing board meeting agenda and materials.

What does the report mean?

This report is a record of individual perceptions at the time board members took the survey. The report indicates the range of their perceptions. However, these are only perceptions, not facts. The purpose in collecting and organizing these perceptions is to give the board a starting place to have an effective conversation about their governance work.

Why do school boards evaluate themselves?

CSBA believes the board self-evaluation can strengthen board performance and lead to improved district performance and greater community confidence in the board and the district. Board self evaluation is an important responsibility for the board for three reasons:

1. *School boards evaluate themselves to demonstrate that districts leadership is committed to continuous learning at every level.* To do this, districts must invest in the professional development of every adult in the system, including the district's governing board.
2. *School boards evaluate themselves to create a culture of using feedback to get better.* If districts need to be data-driven, so do boards. By conducting the self-evaluation, boards help create the culture that makes it safe to reflect on performance in order to improve it.
3. *School boards evaluate themselves to demonstrate accountability to the community that elected them.* As an elected entity, the board has an obligation to report back to the community on how well the board is performing in its service to the students and the district that serves them.

At CSBA, we hope these results will help your board model continuous improvement, create the culture of reflecting on performance, and engage the community more fully in the challenge and the importance of school district governance. Good luck.

Board Self-Evaluation Result

Sequoia Union ESD



1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board unity						
1. The board is focused on achievement for all students.		3	2	0	0	0
2. The board is committed to a common vision.		4	0	1	0	0
3. The board stays focused on district priorities.		2	2	1	0	0
4. The board works well together.		5	0	0	0	0
5. The board commits the time to become informed.		1	3	1	0	0
6. Individual board members do not undermine board decisions.		5	0	0	0	0
Roles and responsibilities						
7. Board members agree on the role and responsibilities of the board and the superintendent.		3	1	1	0	0
8. Board members follow board agreements regarding speaking for the board.		3	2	0	0	0
9. Board members keep confidential matters confidential.		5	0	0	0	0
10. The board gives direction to the superintendent only at board meetings.		2	0	0	1	2
11. Individual board members do not attempt to direct the superintendent.		2	0	0	1	2

A strength for most members

A strength for simple majority

Area of growth for simple majority

Area of growth for most members

1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board culture						
12. The board treats the superintendent with respect.		5	0	0	0	0
13. The board manages internal conflicts in a productive manner.		4	1	0	0	0
14. Board members follow agreements on how they will act towards each other.		4	0	0	0	1
15. Board members treat each other with respect.		4	1	0	0	0
16. Board members demonstrate they understand other perspectives.		5	0	0	0	0
17. Board members usually discuss questions about agenda items with the superintendent prior to the board meeting.		2	1	1	0	1
Board operations						
18. The board governs within board-adopted policies, bylaws and protocols to manage board operations.		5	0	0	0	0
19. Board members receive timely information.		2	2	0	1	0
20. Board members receive adequate information.		2	2	0	1	0
21. All board members receive the same information.		4	0	0	1	0
22. Board members follow agreements about how to request clarifying or additional information about agenda items.		1	2	1	0	1
23. Board members follow agreements on how to bring up new ideas.		2	2	0	0	1
24. Board members follow agreements on how concerns from the community will be handled.		2	2	0	0	1



A strength for most members



A strength for simple majority



Area of growth for simple majority



Area of growth for most members

1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board meetings						
25. The board agrees on the role of the board president in managing board meetings.		3	0	1	1	0
26. Board meeting agendas reflect district priorities.		4	0	1	0	0
27. Board members come to meetings prepared.		2	3	0	0	0
28. The board effectively uses data in its decision-making.		4	1	0	0	0
29. The board confines its meetings to a reasonable length of time.		2	1	2	0	0
30. There is a good relationship between how long the board spends on an agenda item and the importance of the item.		2	1	2	0	0
31. The board effectively manages community input at board meetings.		4	1	0	0	0
Board development						
32. The board agrees on the process for identifying officers.		4	0	0	0	1
33. The board plans for the development and training of the board.		1	2	0	2	0
34. The board effectively orients new members.		3	1	0	1	0
35. The board reviews its governance agreements regularly.		1	1	0	2	1

A strength for most members

A strength for simple majority

Area of growth for simple majority

Area of growth for most members

2. Board Responsibilities

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Setting direction						
36. The board provides opportunity for community input when developing the district's mission, core beliefs and vision.		5	0	0	0	0
37. The board adopts long-range priorities.		2	2	1	0	0
38. The board uses the district's mission, core beliefs and vision to drive district performance.		1	3	0	1	0
39. The board adopts clear and measurable indicators to assess district performance.		2	1	1	1	0
Structure						
40. The board adopts a fiscally responsible budget aligned to the district's vision and goals.		3	1	1	0	0
41. The board regularly monitors the fiscal health of the district.		5	0	0	0	0
42. The board has an effective process to review, revise and adopt policies.		3	1	0	0	1
43. The board establishes priorities for the district's collective bargaining process that support the district vision and goals.		3	2	0	0	0
Support						
44. The board demonstrates commitment to district priorities and goals.		4	1	0	0	0
45. The board demonstrates support for the superintendent in carrying out board directives.		4	1	0	0	0
46. The board is represented at key district events.		4	1	0	0	0
47. The board celebrates district accomplishments.		2	2	1	0	0

A strength for most members

A strength for simple majority

Area of growth for simple majority

Area of growth for most members

2. Board Responsibilities

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Accountability						
48. The board monitors student progress against established benchmarks.		3	1	0	1	0
49. The board monitors progress towards district goals based on established success indicators.		3	0	0	1	1
50. The board monitors the implementation of the adopted budget.		4	1	0	0	0
51. The board monitors the implementation of board policies.		4	0	1	0	0
52. The board evaluates the performance of the board.		3	0	2	0	0
53. The board evaluates the performance of the superintendent based on established expectations.		2	1	1	1	0
Community leadership						
54. The board uses cohesive messages to communicate district priorities, goals and needs.		2	0	3	0	0
55. The board provides community leadership on educational issues.		2	3	0	0	0
56. The board pursues partnerships to support district efforts.		3	2	0	0	0
57. The board advocates on behalf of students and public education at the local, state and federal levels.		3	0	0	2	0
58. The board informs the community on district priorities, progress, needs and opportunities for involvement.		3	0	2	0	0



A strength for most members



A strength for simple majority



Area of growth for simple majority



Area of growth for most members

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the February 8, 2018 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for March
- 4.1e Approve March Payroll
- 4.1f Approve Budget/Revisions

Recommendations: Approve Consent agenda items

On a motion of _____, and seconded by _____
the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

**Sequoia Union Elementary School
Regular Meeting
March 8, 2018**

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on March 8, 2018 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, Matt McEwen; and, James McNulty

MEMBERS ABSENT: Bradley Ward

VISITORS PRESENT: Sharon Adams, Janelle McClain, Kellie Ritchie, Julie Sullivan; and, Scott Woods

COMMENTS FROM THE PUBLIC: There were no public comments

REPORTS & DISCUSSION: Superintendent's Report:
Mr. Jensen reviewed his report with the Board members and audience.

Parent's Guild:
Mr. Jensen stated that the Parent's Guild is currently working on the Sports Boosters Dinner. Also, the Jog-a-thon will be held in March.

School Site Counsel Update:
Mr. Jensen stated that the School Site Counsel met February 7, 2018 and the 2018-19 calendar was approved. A portion of the monies contributed from the Sports dinner and Jog-a-thon will be donated toward the Jr. High area for benches, etc.

S.E.T.A. Update:
No report

LCAP Update:
There is a new form this year for the LCAP requirements. The Strategic Plan will be incorporated in the LCAP.

Strategic Planning Update:
Mr. Jensen stated that he is currently working on the Strategic Plan. The first meeting is scheduled for March 1st, 2018. The second meeting will be scheduled March 8th, 2018 which is the same day as our regularly scheduled board meeting.

Charter School Update:

Rhonda Finrock continues to apply for grants to be put toward the Ag program.

Action Plan for Students With Exceptional Needs:

Sharon Adams, Resource Specialist, gave a report to the Board members and audience on how the students are being assessed and how they scored. AIMS Web and STAR are the assessment tools being used. Mrs. Adams is the only one that does the testing and then shares the results with the students' teachers.

Fingerprinting Update:

Board policy #1240(a) was reviewed. Suggestions were made to be brought back at the March meeting.

ACTION SESSION:

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted to approve the minutes of the February 8, 2018 Regular meeting minutes.

OTHER BUSINESS

Annual Developer Fee Report for 2017:

The Developer Fee report was reviewed with the Board members and audience.

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to approve the 2017 Annual Developer Fee Report.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

There was no report given

Approve Interdistrict Agreement Requests:

On a motion of Anna Eynaud; and, seconded by James McNulty the Board voted to approve the interdistrict agreement requests as submitted.

Approve C.I.M.I.S. Station on School Campus:

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted to support the C.I.M.I.S. station pursuant to language changes in the contract.

Facilities Bond Measure:

Motion was made by Matt McEwen; and, seconded by Anna Eynaud to approve having Lozano Smith review the process on a bond measure for our school.

Sequoia Union Elementary School Safe and Secure Plan:

On a motion of Matt McEwen; and, seconded by James McNulty the Board

voted to approve the Sequoia Union Elementary School Safe and Secure Plan.

CLOSED SESSION: On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to go into Closed Session at 8:15 P.M.

OPEN SESSION: On a motion of Anna Eynaud; and, seconded by James McNulty the Board returned to Open Session at 8:45 P.M. Reported out by President of the Board Milo Gorden the Board had a discussion only, no decisions were made.

ADJOURNMENT: On a motion of Matt McEwen; and, seconded by James McNulty the Board adjourned the meeting at 8:50 P.M.

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 02/05/2018 - 03/02/2018 School(s): 2 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 2 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	90	5	85	5.00	4.71	4	0.23	94.44%	
K	34	612	27	585	34.00	32.44	18	1.04	95.59%	
01	40	718	36	682	39.89	37.84	29	1.67	94.99%	
02	34	612	37	575	34.00	31.90	17	0.99	93.95%	
03	43	761	33	719	42.28	39.89	26	1.50	95.61%	
04	40	720	32	688	40.00	38.18	21	1.19	95.56%	
05	36	635	22	613	35.28	34.03	15	0.87	96.54%	
06	37	653	10	643	36.28	35.70	5	0.30	98.47%	
07	35	625	3	622	34.72	34.54	0	0.00	99.52%	
08	31	558	13	545	31.00	30.26	11	0.63	97.67%	
Total	10	335	5984	218	5757	332.45	319.49	146	8.42	96.35%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
							Days	Avg. Daily	
TK	5	90	5	85	5.00	4.71	4	0.23	94.44%
K	34	612	27	585	34.00	32.44	18	1.04	95.59%
01	40	718	36	682	39.89	37.84	29	1.67	94.99%
02	34	612	37	575	34.00	31.90	17	0.99	93.95%
03	43	761	33	719	42.28	39.89	26	1.50	95.61%
04	40	720	32	688	40.00	38.18	21	1.19	95.56%
05	36	635	22	613	35.28	34.03	15	0.87	96.54%
Total	7	232	4148	192	230.45	218.99	130	7.49	95.36%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	37	653	10	643	36.28	35.70	5	0.30	98.47%	
07	35	625	3	622	34.72	34.54	0	0.00	99.52%	
Total	2	72	1278	13	1265	71.00	70.24	5	0.30	98.98%

School: Sequoia Union Elementary Calendar: 8 - Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	31	558	13	545	31.00	30.26	11	0.63	97.67%	
Total	1	31	558	13	545	31.00	30.26	11	0.63	97.67%

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 08/10/2017 - 03/02/2018 School(s): 2 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 2 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	610	36	574	5.00	4.71	23	0.19	94.10%	
K	37	4059	202	3857	33.27	31.63	153	1.27	95.02%	
01	45	4951	297	4654	40.58	38.14	249	2.06	94.00%	
02	37	4247	213	4034	34.81	33.06	115	0.92	94.98%	
03	44	5113	203	4729	41.91	38.74	145	1.21	95.88%	
04	45	5050	277	4773	41.40	39.13	198	1.62	94.51%	
05	39	4344	222	4122	35.61	33.78	164	1.31	94.89%	
06	38	4322	65	4257	35.42	34.89	11	0.10	98.50%	
07	39	4235	28	4207	34.72	34.48	3	0.03	99.34%	
08	33	3857	67	3790	31.61	31.05	32	0.27	98.26%	
Total	10	362	40788	1610	38997	334.33	319.61	1093	8.98	96.04%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	610	36	574	5.00	4.71	23	0.19	94.10%	
K	37	4059	202	3857	33.27	31.63	153	1.27	95.02%	
01	45	4951	297	4654	40.58	38.14	249	2.06	94.00%	
02	37	4247	213	4034	34.81	33.06	115	0.92	94.98%	
03	44	5113	203	4729	41.91	38.74	145	1.21	95.88%	
04	45	5050	277	4773	41.40	39.13	198	1.62	94.51%	
05	39	4344	222	4122	35.61	33.78	164	1.31	94.89%	
Total	7	252	28374	1450	26743	232.58	219.19	1047	8.58	94.86%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	38	4322	65	4257	35.42	34.89	11	0.10	98.50%	
07	39	4235	28	4207	34.72	34.48	3	0.03	99.34%	
Total	2	77	8557	93	8464	70.14	69.37	14	0.13	98.91%

School: Sequoia Union Elementary Calendar: 8 - Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	33	3857	67	3790	31.61	31.05	32	0.27	98.26%	
Total	1	33	3857	67	3790	31.61	31.05	32	0.27	98.26%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347	326	317	321			
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323	347	332	332
2	313	300	298	337	323	323	348	329	330
3	318	299	298	338	311	319	342	326	330
4	314	297	298	333	318	319	334	317	325
5	316	291	295	336	316	319	329	309	322
6	313	301	295	332	316	317	331	314	320
7	312	300	296	334	315	318	335	319	320
8	316	299	296	330	318	318			
9	321	305	297	330	316	317			
10	317	307	298	330	314	317			
11									

SEQUOIA UNION SCHOOL DISTRICT

Cafeteria Fund

8-Mar-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit				
Fed. State	71122	50473.61	60000	45404.21
State Rev.	6483	3698.78	5000	3367.18
Local Rev.	44650	11350.59	35035	28300.44
Total Rev.	\$122,255	65522.98	100035	77071.83
Expenditures				
Classified salaries	68065	43717.89	59951	40255.27
Benefits	34424	20998.27	30741	18979.96
Textbooks/supl.	55000	25638.56	53714.36	37760.26
Dues/Memberships				
Travel/Staff Devel.	200		103.14	130.14
Total Expenditures	157689	90354.72	144509.5	97125.63
Surplus/Deficit				
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending				
Balance	Designated Res.	Revolving Fund	Undesignated	Contributions
				35434

Accounts Payable Final PreList - 2/8/2018 5:41:16PM

*** FINAL ***

Batch No 138

Audit Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013123	BANK OF THE SIERRA	PV-180270	2/8/2018		4798-5100-4059-0032	011-63000-0-11100-10000-43000-0	\$287.47	M	
	BANK OF THE SIERRA		2/8/2018		4798-5100-4059-0032	Planbook/kinderlime/audible/interest			
	BANK OF THE SIERRA		2/8/2018		4798-5100-4059-0032	010-63000-0-11100-10000-43000-0	\$35.53	M	
	BANK OF THE SIERRA		2/8/2018		4798-5100-4059-0032	011-00000-0-00000-71500-43000-0	\$43.34	M	
			2/8/2018		4798-5100-4059-0032	010-00000-0-00000-71500-43000-0	\$5.36	M	
						Total Check Amount:	\$371.70		
014023	Citi Cards	PV-180277	2/8/2018		0426	011-00000-0-00000-82000-43000-0	\$734.26	M	
	Citi Cards		2/8/2018		0426	Safety suppl/janitorial-maintenance			
	Citi Cards		2/8/2018		0426	010-00000-0-00000-82000-43000-0	\$90.76	M	
	Citi Cards		2/8/2018		0426	011-11000-0-11100-10000-43000-0	\$449.14	M	
			2/8/2018		0426	010-11000-0-11100-10000-43000-0	\$55.52	M	
						Total Check Amount:	\$1,329.68		
011909	CULLIGAN WATER CONDITIONING	PV-180271	2/8/2018		16774	011-00000-0-00000-82000-55000-0	\$639.02		
	CULLIGAN WATER CONDITIONING		2/8/2018		16774	January invoices			
						010-00000-0-00000-82000-55000-0	\$78.98		
						Total Check Amount:	\$718.00		
013871	FGL Environmental	PV-180269	2/8/2018		4011233	011-00000-0-00000-82000-55000-0	\$637.24		
	FGL Environmental		2/8/2018		4011233	Water testing			
						010-00000-0-00000-82000-55000-0	\$78.76		
						Total Check Amount:	\$716.00		
013591	Fresno Hauling	PV-180275	2/8/2018		Sequoia Union	010-00000-0-00000-82000-55000-0	\$65.34		
	Fresno Hauling		2/8/2018		Sequoia Union	February invoices			
						011-00000-0-00000-82000-55000-0	\$528.60		
						Total Check Amount:	\$593.94		
014020	Frontier	PV-180268	2/8/2018		Sequoia Union	011-00000-0-00000-82000-55000-0	\$593.41		
	Frontier		2/8/2018		Sequoia Union	February invoices			
						010-00000-0-00000-82000-55000-0	\$73.35		
						Total Check Amount:	\$666.76		

Accounts Payable Final PreList - 2/8/2018 5:41:16PM

*** FINAL ***
Batch No 138
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
002430	GRIGGS INC, JACK	PV-180274	2/8/2018		71885		011-00000-0-00000-82000-55000-0	\$1,353.39		
	GRIGGS INC, JACK		2/8/2018		71885	Propane/tank rental	010-00000-0-00000-82000-55000-0	\$167.28		
							Total Check Amount:	\$1,520.67		
013951	Jive Communications Inc.	PV-180279	2/8/2018		939252		011-00000-0-00000-82000-55000-0	\$594.19		
	Jive Communications Inc.		2/8/2018		939252	February invoice	010-00000-0-00000-82000-55000-0	\$73.45	H	
							Total Check Amount:	\$667.64		
013709	Key Evidence Lock & Safe	PV-180280	2/8/2018		123795		011-00000-0-00000-82000-43000-0	\$33.31		
	Key Evidence Lock & Safe		2/8/2018		123795	Dog keys	010-00000-0-00000-82000-43000-0	\$4.12		
							Total Check Amount:	\$37.43		
013171	OFFICE DEPOT	PV-180266	2/8/2018		28266812		011-11000-0-11100-10000-43000-0	\$291.58		
	OFFICE DEPOT		2/8/2018		28266812	Classroom/office suppl.	010-11000-0-11100-10000-43000-0	\$36.04		
							Total Check Amount:	\$327.62		
014061	Science Olympiad	PV-180267	2/8/2018		S18652337		011-07200-0-11100-10000-43000-0	\$105.08	H	
	Science Olympiad		2/8/2018		S18652337	Science Olympiad suppl.	010-07200-0-11100-10000-43000-0	\$12.99	H	
							Total Check Amount:	\$118.07		
013990	Security First Alarm King	PV-180273	2/8/2018		41130/41131		011-00000-0-00000-82000-55000-0	\$146.85		
	Security First Alarm King		2/8/2018		41130/41131	Maintenance	010-00000-0-00000-82000-55000-0	\$18.15		
							Total Check Amount:	\$165.00		
013713	Southwest School & Office Supl	PV-180276	2/8/2018		375449		011-11000-0-11100-10000-43000-0	\$488.69		
	Southwest School & Office Supl		2/8/2018		375449	Copy paper	010-11000-0-11100-10000-43000-0	\$60.40		
							Total Check Amount:	\$549.09		

Accounts Payable Final PreList - 2/8/2018 5:41:16PM

*** FINAL ***

Batch No 138

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013416	VISALIA UNIFIED	PV-180272	2/8/2018		24976		011-07230-0-00000-36000-58000-0	\$1,788.50		
	VISALIA UNIFIED		2/8/2018		24976	Turbo- repair/maintenance	010-07230-0-00000-36000-58000-0	\$221.06		
Total Check Amount:								\$2,009.56		

Accounts Payable Final PreList - 2/8/2018 5:41:16PM

*** FINAL ***

Batch No 138

Audit

Amount Flag EFT

Separate

Check Account Code

Reference Invoice

Number Date

PO # Invoice No

Vendor No Vendor Name

Total District Payment Amount: \$9,791.16

Accounts Payable Final PreList - 2/8/2018 5:41:16PM

*** FINAL ***

Batch No 138

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 138

Total Accounts Payable:

\$9,791.16

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 9,791.16 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature
 Date 2/09/2018

Fund Summary	Total
010	\$1,077.09
011	\$8,714.07
Total	\$9,791.16

Tulare County Office of Education
Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 2 / 13 / 18

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>6</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>—</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>109,808.71</u>	Total Amount \$ <u>46,994.79</u>

The Arquai Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

2 / 13 / 2018
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

SEQUOIA UNION SCHOOL DISTRICT

Charter School -011

8-Feb-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,378,579	1201161	2242158	783205.8
Fed. State	90697	0	17072.57	0
State Rev.	140100	71551.98	67989	
Local Rev.		359.5		
Total Rev.	\$2,609,376	1273072	2327220	783205.8
Expenditures				
Certificated salaries	1217619	713763.6	923870.3	568244.1
Classified salaries	513031	312035.9	333681	169061.1
Benefits	725324	38589520	429602.9	286543.2
Textbooks/supl.	255905	119557.2	28575	19164.61
Dues/Memberships	4000	4869.19	4895	2928.1
Travel/Staff Devel.	26494	4863.56	14870	7550.44
Insurance	2000	15626.62	1527.24	0
Housekeeping	120000	93874.05	115700	70520.68
Rental/Leases/Rep.	23000	31437.98	44500	14634.05
Pension Penalties				
Services	80497	25958.42	85275.24	33163.19
Subagreements	28635	13015.81		
Capital Outlay	2115	2114.18		
Other Outgo				
Indirect Costs				
Total Expenditures	2998620	1723012	1982497	1171809
Surplus/Deficit	-389244			
Interfund Transfers Out				
Beginning Balance	28477.95			
Projected Ending Balance	-360766			
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT

District - 010

8-Feb-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$553,725	612141.8	553725	973884.5
Fed. State	42639	42844.21	126464.8	47679
State Rev.	145911	52207.01	363276	311301.3
Local Rev.	31110	21200.13	31200	435.98
Total Rev.	\$773,385	728393.2	1074666	1333301
Expenditures				
Certificated salaries	133286	98752.98	161381	313954.8
Classified salaries	80372	55917.47	193377	184450.3
Benefits	152158	54505.38	189637	152128.6
Textbooks/supl.	54998.81	30832.47	159245	92033.08
Dues/Memberships	1000	601.81	605	1661.48
Travel/Staff Devel.	4689	3758.08	23497	23271.25
Insurance	19000	1931.38	11758.76	17633
Housekeeping	23000	13448.59	14300	17272.93
Rental/Leases/Rep.	27000	3754.74	6000	30854.35
Pension Penalties	10	11.33		8.44
Other Tuition, COE	2000			-298
Services	29594.04	44593.18	63378.26	32474.67
Subagreements	3540	1608.69	28619	14586.14
Capital Outlay	214529.24	4000.71	388898	220837
Other Outgo				
Total Expenditures	745177.09	313716.8	1240696	1100868
Surplus/Deficit	28207.91			
Interfund Transfers Out				
Beginning Balance	1826969			
Projected Ending Balance	1819743			
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2017

1V. ACTION ITEMS

Agenda Item 4.2b 2nd Interim Report – 2017-18:

The Board will be requested to review the 2nd Interim Report which includes Cash flow projections, Standards and Criteria, Salary Projections and Budget Revisions

Recommendations: Approve 2nd Interim report

On a motion of _____, and seconded by _____
the Board voted to approve the 2nd Interim report.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 4.2b

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.1 Update on Well Project and Approval of Claims – Nick Keller-Keller/Wegley Engineers:

Recommendations: The Board will be requested to review information received from Nick Keller and also approve the claims for reimbursement.

On a motion of _____, and seconded by _____
the Board approved claims for reimbursement.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.2 Approve Interdistrict Agreement Requests:

The Board will be requested to review and approve the Interdistrict Agreement Requests.

Recommendations: Approve Interdistrict Agreement Requests

On a motion of _____, and seconded by _____
the Board voted to approve the Interdistrict Agreement Requests.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.2

Interdistrict OUT For Board Approval 2017-2018 School Year

Month: March

<u>Home District - Sequoia Union</u>	Grade	District of Choice	Continuing/New
Jayden Randolph	1	Exeter Unified	Continuing Student for Exeter
Justin Sorenson	8	Exeter Unified	Continuing Student for Exeter

Interdistrict IN For Board Approval 2018-2019 School Year

Month: March

	Grade	District	Continuing/New
<u>Visalia Unified</u>			
Olivia DeLeonardis	8	Visalia	Continuing Student/Family
<u>Woodlake Unified</u>			
Connor Wallace	8	Woodlake	Continuing Student/Family

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.3 Update on C.I.M.I.S. Station on School Campus:

The Board will be requested to review the update on the C.I.M.I.S. Station on school campus.

Recommendations: Update on C.I.M.I.S. Station

On a motion of _____, and seconded by _____
the Board received an update on the S.E.M.A. station on school campus.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.4 Facilities Bond Measure:

The Board will be requested to review and approve the request for a facilities bond measure.

Recommendations: Approve facilities bond measure.

On a motion of _____, and seconded by _____
the Board voted to approve the facilities bond measure.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
March 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.5 M. Green & Co. – Updated Engagement Agreement for 2017-18 Audit:

The Board will be requested to review and approve the amended engagement agreement for 2017-18 audit.

Recommendations: Approve amended engagement letter from M. Green & Co.

On a motion of _____, and seconded by _____
the Board voted to approve the amended engagement letter from M. Green for the 2017-18 audit.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.5