

**Board of Trustees
January 11, 2018
Regular Meeting**

1. OPEN SESSION 6:00 P.M.

Call to Order
Flag Salute

11. OPEN SESSION

2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Three Minutes for Public Comment

111. REPORTS & DISCUSSION

3.1 Superintendent's Report

3.2 Parent's Guild

3.3 S.S.C. Update

3.4 S.E.T.A. Update

3.5 Local Control and Accountability Report (LCAP)

3.6 Strategic Planning Update

3.7 Charter School Update

3.8 Action Plan for Students With Exceptional Needs

3.9 School Board Policy AR1240 (b)-Amendment Pertaining to TB Testing

1V. ACTION SESSION

4.1 Approval of Consent Agenda Items

4.1a Approval of December 14, 2017 Regular Meeting Minutes

4.1b A.D.A. Report

4.1c Cafeteria Report

4.1d Approve Payment of Bills for January

4.1e Approve Payroll for January

4.1f Approve Budget/Revisions

V. OTHER ACTION ITEMS

- 5.1 Update on Well Project and Approval of Claims – Nick Keller-Keller/Wegley Engineers
- 5.2 Interdistrict Agreement Requests
- 5.3 Approve S.E.M.A. Station on School Campus

V1. CLOSED SESSION-(Gov't. Code Section 54956.9):

-CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of Litigation Pursuant to Subdivision of Government Code 54956.9

1 case

-CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9

Potential number of cases: 1

V11. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.2 Parent's Guild:

A member from the Parent's Guild will give an update to the Board

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.3 School Site Counsel Update:

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board Members

Agenda Item 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.5 Local Control and Accountability Plan (LCAP):

Agenda Item 3.5

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.6 Strategic Planning Update:

Agenda Item 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.7 Charter School Update:

Agenda Item 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.8 Action Plan for Students With Exceptional Needs:

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.9 School Board Policy AR 1240 (b)-Amendment Pertaining to TB Testing:
This is the 2nd reading

Agenda Item 3.9



Velinda McBride <vmcbride@sequoiaunion.org>

School Board Polict AR1240(b)

1 message

Perry Jensen <pjensen@sequoiaunion.org>

Thu, Sep 21, 2017 at 10:23 AM

To: Velinda McBride <vmcbride@sequoiaunion.org>

Change to School Board Policy AR 1240(b) for October School Board Meeting.

Perry D. Jensen
Superintendent/Principal
Sequoia Union Elementary School District
Work (559) 564-2106 Fax (559) 564-2136

Happiness is not the amount of money you make, but the number of lives that are better, because you were in them.

 **Changes to AR1240 b.docx**
12K

Request modifications to ~~Section 11~~ Union Elementary School Board Policy

AR 1240 (b)

This policy states, *"The Superintendent/Principal or designee may exempt from tuberculosis testing requirements those ~~volunteers who~~ serve less than a school year and whose functions do not require frequent or prolonged contact with students. (Education Code 49406)"*

→ Due to changes in the California Health and Safety Code and California Education Code this section should be rewritten to state the following:

"The Superintendent/Principal shall ensure that all new volunteers will submit proof of a negative TB Test. Each volunteer from that point forward will submit responses to the Annual TB Risk Assessment Test given each October of the new school year."

This change in verbiage will have us in compliance with current laws.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the December 14, 2017 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for January
- 4.1e Approve January Payroll
- 4.1f Approve Budget/Revisions

Recommendations: Approve Consent agenda items

On a motion of _____, and seconded by _____
the Board voted to approve the consent agenda items.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 4.1a

**Sequoia Union Elementary School
Regular Meeting
January 11, 2018**

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on December 14, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, Matt McEwen; and, James McNulty

MEMBERS ABSENT: Bradley Ward

VISITORS PRESENT: Stephanie Amaral, Kellie Ritchie; and, Julie Sullivan

COMMENTS FROM THE PUBLIC: There were no public comments

REPORTS & DISCUSSION: Superintendent's Report:
Mr. Jensen presented his report to the members and audience

Parent's Guild:

Stephanie Amaral stated that the carnival's final profit was around \$29,000. The check for the Classroom on the Go was presented in the amount of \$25,000. The play for the Drama program has been received. Santa will be at the Christmas program for pictures with the students. The 8th grade will be serving a potato bar and frito boats. They have also been approved to purchase a sea train for storage.

School Site Counsel Update:

The first meeting is scheduled for December 13, 2017. Stephanie Amaral is the President, Ciaira Machado is the Vice President. They will be working on a strategic planning wish list.

S.E.T.A. Update:

Mr. Jensen stated that the PERB complaint has been dropped.

Local Control and Accountability Plan (LCAP):

We will be working on a strategic plan which includes the LCAP and School Site Counsel.

Strategic Planning Update:

We will be working on a strategic plan which includes the LCAP and School Site.

Charter School Update:

Mr. Jensen stated that the Ag committee will present a update in January's meeting. He also informed the members that Mrs. Finrock created a link on our website for the Ag committee. She has also received and has been approved for some grants.

Action Plan for Students with Exceptional Needs:

Mrs. Adams and Mrs. Foley are working with RTI and testing. Emphasis on multiplication and division.

School Board Policy AR 1250 (b)- Amendment Pertaining to TB Testing:

Tabled

ACTION SESSION:

On a motion of Anna Eynaud; and, seconded by James McNulty the Board voted to approve the consent agenda as submitted.

OTHER BUSINESS ITEMS:

Approve 1st Interim Report:

The 1st Interim report was reviewed with the members and audience. There was time allowed for questions, and/or concerns.

On a motion of James McNulty; and, seconded by Matt McEwen the Board approved the 1st Interim report as submitted.

M. Green & Co. –Review Audit Report for 2016:

The audit report was reviewed with the members and audience.

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to approve the audit report as submitted.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims:

Nick Keller was not present at the meeting. He informed Mr. Jensen that there were no bidders at the bid meeting scheduled in December. He will now try to get a contractor who will bid on the project. There were no claims submitted.

Request for Information Concerning Eligibility for Share in Forest Reserve Funds; 2017-18:

On a motion of James McNulty; and, seconded by Anna Eynaud the Board approved the list of students who would qualify for the Forest Reserve Funds.

Independent Auditor Selection Form 2017-18:

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted to approve the Independent Auditor Selection Form for 2017-18.

ORGANIZATIONAL MEETING:

Annual Organizational Meeting:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board voted Milo Gorden as the Board President.

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted Anna Eynaud as the Clerk of the Board.

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted Bradley Ward as the representative to vote in 2018 Election of County Committee Members.

On a motion of Matt McEwen; and, seconded by James McNulty the Board appointed Mr. Jensen as the chief negotiator regarding employee relations.

All Board members, the Superintendent; and, the Business Manager are authorized to sign reports, budgets, payroll warrants and any other documents requiring signatures.

CLOSED SESSION:

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board adjourned into Closed Session at 7:45 P.M.

OPEN SESSION:

On a motion of James McNulty; and, seconded by Matt McEwen the Board returned to Open Session at 8:25 P.M. Reported out by President of the Board Milo Gorden there was a discussion only, no decision was made.

ADJOURNMENT:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board adjourned the meeting at 8:30 P.M.

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations
Agenda Item 3.1 ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347	326	317	321			
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323	347	332	332
2	313	300	298	337	323	323	348	329	330
3	318	299	298	338	311	319	342	326	330
4	314	297	298	333	318	319	334	317	325
5	316	291	295	336	316	319	334	317	325
6	313	301	295	332	316	317	329	309	322
7	312	300	296	334	315	318			
8	316	299	296	330	318	318			
9	321	305	297	330	316	317			
10	317	307	298	330	314	317			
11									

5472116 Sequoia Union Elementary District

23958 Avenue 324, Lemon Cove, CA 93244-
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Attendance/Membership Summary Report

Start/End Date: 11/27/2017 - 01/05/2018 School(s): 2 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 2 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	95	9	86	5.00	4.52	5	0.27	90.53%	
K	33	627	54	573	33.00	30.19	39	2.03	91.39%	
01	39	741	65	676	39.00	35.55	50	2.65	91.23%	
02	35	665	31	634	35.00	33.38	21	1.10	95.34%	
03	42	798	42	754	42.00	39.71	27	1.41	94.49%	
04	41	779	61	718	41.00	37.79	47	2.48	92.17%	
05	35	665	49	616	35.00	32.40	37	1.97	92.63%	
06	35	665	22	643	35.00	33.83	4	0.21	96.69%	
07	33	627	8	619	33.00	32.57	2	0.11	98.72%	
08	31	589	28	561	31.00	29.54	10	0.51	95.25%	
Total	10	329	6251	369	5880	329.00	309.48	242	12.74	94.06%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
							Days	Avg. Daily	
TK	5	95	9	86	5.00	4.52	5	0.27	90.53%
K	33	627	54	573	33.00	30.19	39	2.03	91.39%
01	39	741	65	676	39.00	35.55	50	2.65	91.23%
02	35	665	31	634	35.00	33.38	21	1.10	95.34%
03	42	798	42	754	42.00	39.71	27	1.41	94.49%
04	41	779	61	718	41.00	37.79	47	2.48	92.17%
05	35	665	49	616	35.00	32.40	37	1.97	92.63%
Total	7	230	4370	311	230.00	213.54	226	11.91	92.84%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	35	665	22	643	35.00	33.83	4	0.21	96.69%	
07	33	627	8	619	33.00	32.57	2	0.11	98.72%	
Total	2	68	1292	30	1262	68.00	66.40	6	0.32	97.68%

School: Sequoia Union Elementary Calendar: 8 - Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	31	589	28	561	31.00	29.54	10	0.51	95.25%	
Total	1	31	589	28	561	31.00	29.54	10	0.51	95.25%

SUMMARY Total Schools: 2 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	425	23	402	5.00	4.73	15	0.18	94.59%	
K	36	2819	140	2679	33.16	31.54	107	1.23	95.03%	
01	44	3492	223	3269	41.08	38.46	192	2.27	93.61%	
02	37	2989	139	2850	35.17	33.51	71	0.85	95.35%	
03	42	3570	139	3363	42.00	39.53	93	1.07	94.20%	
04	44	3578	209	3369	42.09	39.62	156	1.85	94.16%	
05	38	3044	161	2883	35.80	33.90	125	1.49	94.71%	
06	35	2975	32	2943	35.00	34.63	4	0.04	98.92%	
07	37	2971	20	2951	34.94	34.71	3	0.03	99.33%	
08	33	2710	52	2658	31.88	31.27	17	0.19	98.08%	
Total	10	351	28573	1138	27367	336.12	321.90	783	9.20	95.78%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	5	425	23	402	5.00	4.73	15	0.18	94.59%	
K	36	2819	140	2679	33.16	31.54	107	1.23	95.03%	
01	44	3492	223	3269	41.08	38.46	192	2.27	93.61%	
02	37	2989	139	2850	35.17	33.51	71	0.85	95.35%	
03	42	3570	139	3363	42.00	39.53	93	1.07	94.20%	
04	44	3578	209	3369	42.09	39.62	156	1.85	94.16%	
05	38	3044	161	2883	35.80	33.90	125	1.49	94.71%	
Total	7	246	19917	1034	18815	234.30	221.29	759	8.94	94.47%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	35	2975	32	2943	35.00	34.63	4	0.04	98.92%	
07	37	2971	20	2951	34.94	34.71	3	0.03	99.33%	
Total	2	72	5946	52	5894	69.94	69.34	7	0.07	99.13%

School: Sequoia Union Elementary Calendar: 8 - Jr. High 17-18

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	33	2710	52	2658	31.88	31.27	17	0.19	98.08%	
Total	1	33	2710	52	2658	31.88	31.27	17	0.19	98.08%

SEQUOIA UNION SCHOOL DISTRICT

Cafeteria Fund

11-Jan-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit				
Fed. State	71122	43753.15	60000	31453.76
State Rev.	6483	3208.07	5000	2332.75
Local Rev.	44650	1654.31	35035	24304.28
Total Rev.	\$122,255	48615.53	100035	58090.79
Expenditures				
Classified salaries	68065	32258.86	59951	29908.49
Benefits	34424	14356.71	30741	13383.6
Textbooks/supl.	55000	20320.87	53714.36	23338.9
Dues/Memberships				
Travel/Staff Devel.	200		103.14	103.14
Total Expenditures	157689	66936.44	144509.5	66734.13
Surplus/Deficit				
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending				
Balance	Designated Res.	Revolving Fund	Undesignated	Contributions
				35434

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Batch No 134

Audit

Amount

Flag

EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013790	A. T. & T. Mobility	PV-180189	12/20/2017		287259272862		011-00000-0-00000-82000-55000-0	\$928.43		
	A. T. & T. Mobility		12/20/2017		287259272862		Wireless for Nov./Dec. 010-00000-0-00000-82000-55000-0	\$114.76		
013192	AT&T	PV-180190	12/20/2017		0207858057001		011-00000-0-00000-82000-55000-0	\$1,043.19		
	AT&T		12/20/2017		0207858057001		November/December long distance 010-00000-0-00000-82000-55000-0	\$140.48		
							Total Check Amount:	\$17.37		
013123	BANK OF THE SIERRA	PV-180188	12/20/2017		4798-5100-4059-0032		011-11000-0-11100-10000-43000-0	\$92.64	M	
	BANK OF THE SIERRA		12/20/2017		4798-5100-4059-0032		Kinderlime/Audible/computer suppl. 010-11000-0-11100-10000-43000-0	\$11.46	M	
	BANK OF THE SIERRA		12/20/2017		4798-5100-4059-0032		011-00000-0-00000-71500-58000-0	\$27.83	M	
	BANK OF THE SIERRA		12/20/2017		4798-5100-4059-0032		010-00000-0-00000-71500-58000-0	\$3.45	M	
							Total Check Amount:	\$135.38		
013827	Central Sanitary Supply	PV-180184	12/20/2017		403908		011-00000-0-00000-82000-43000-0	\$1,056.83		
	Central Sanitary Supply		12/20/2017		403908		Janitorial suppl. 010-00000-0-00000-82000-43000-0	\$130.63		
							Total Check Amount:	\$1,187.46		
013665	Central Tulare County Schools	PV-180206	12/21/2017		16		011-00000-0-00000-72000-54500-0	\$6,771.12	C	
	Central Tulare County Schools		12/21/2017		16		S.I.R. fund contribution 010-00000-0-00000-72000-54500-0	\$836.88	C	
							Total Check Amount:	\$7,608.00		
014023	Citi Cards	PV-180185	12/20/2017		0426		011-00000-0-00000-82000-43000-0	\$143.99	M	
	Citi Cards		12/20/2017		0426		Janitorial, vacuum bags, spindle for toilet paper 010-00000-0-00000-82000-43000-0	\$17.74	M	
							Total Check Amount:	\$161.73		
013926	Co. of Tulare General Services	PV-180183	12/20/2017		018195		011-00000-0-00000-71500-43000-0	\$587.53		
	Co. of Tulare General Services		12/20/2017		018195		Printing envelopes 010-00000-0-00000-71500-43000-0	\$72.62		

*** FINAL ***
Batch No 134

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
011909	CULLIGAN WATER CONDITIONING	PV-180186	12/20/2017		16774		011-00000-0-00000-82000-55000-0	\$660.15		
							Bottled water for November	\$679.96		
	CULLIGAN WATER CONDITIONING		12/20/2017		16774		010-00000-0-00000-82000-55000-0	\$84.04		
	CULLIGAN WATER CONDITIONING	PV-180187	12/20/2017		16774		011-00000-0-00000-82000-55000-0	\$700.43		
	CULLIGAN WATER CONDITIONING		12/20/2017		16774		Bottled water for October	\$86.57		
							010-00000-0-00000-82000-55000-0			
							Total Check Amount:	\$1,551.00		
013871	FGL Environmental	PV-180217	12/21/2017		4011233		011-00000-0-00000-82000-55000-0	\$574.94		
	FGL Environmental		12/21/2017		4011233		Water testing	\$71.06		
							010-00000-0-00000-82000-55000-0			
							Total Check Amount:	\$646.00		
013591	Fresno Hauling	PV-180200	12/21/2017		19-09313-03003		011-00000-0-00000-82000-55000-0	\$464.79		
	Fresno Hauling		12/21/2017		19-09313-03003		November invoice	\$57.45		
	Fresno Hauling	PV-180219	12/21/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$1,627.43		
	Fresno Hauling		12/21/2017		Sequoia Union		Nov./December invoices	\$201.15		
							010-00000-0-00000-82000-55000-0			
							Total Check Amount:	\$2,350.82		
014020	Frontier	PV-180218	12/21/2017		Sequoia Union Elem.		011-00000-0-00000-82000-55000-0	\$790.90		
	Frontier		12/21/2017		Sequoia Union Elem.		Nov./December invoices	\$97.76		
							010-00000-0-00000-82000-55000-0			
							Total Check Amount:	\$888.66		
002430	GRIGGS INC, JACK	PV-180216	12/21/2017		71885		011-00000-0-00000-82000-55000-0	\$978.36		
	GRIGGS INC, JACK		12/21/2017		71885		Rental/propane	\$120.93		
							010-00000-0-00000-82000-55000-0			
							Total Check Amount:	\$1,099.29		

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Batch No 134

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014058	Horizon Marketing	PV-180220	12/21/2017		64822		130-53100-0-00000-37000-47000-0 Cafeteria suppl.	\$95.80		
013951	Jive Communications Inc.	PV-180215	12/21/2017		899627		011-00000-0-00000-82000-55000-0 December invoice	\$95.80 \$594.19		
	Jive Communications Inc.		12/21/2017		899627		010-00000-0-00000-82000-55000-0	\$73.45		
013709	Key Evidence Lock & Safe	PV-180214	12/21/2017		123455/123471		011-00000-0-00000-82000-43000-0 Duplicate keys	\$667.64 \$23.14		
	Key Evidence Lock & Safe		12/21/2017		123455/123471		010-00000-0-00000-82000-43000-0	\$2.87		
013774	Lozano-Smith	PV-180213	12/21/2017		1029		011-00000-0-00000-71500-58000-0 Legal services	\$26.01 \$1,141.95		
	Lozano-Smith		12/21/2017		1029		010-00000-0-00000-71500-58000-0	\$141.15		
012998	MAJOR SYSCO	PV-180198	12/20/2017		751834		130-53100-0-00000-37000-43000-0 Cafeteria supplies	\$1,283.10 \$800.17		
	MAJOR SYSCO		12/20/2017		751834		130-53100-0-00000-37000-47000-0	\$4,158.12		
	MAJOR SYSCO		12/21/2017		751834		130-53100-0-00000-37000-47000-0	\$375.70		
	MAJOR SYSCO		12/21/2017		751834		130-53100-0-00000-37000-43000-0	\$143.68		
013747	Mission Uniform Service	PV-180212	12/21/2017		219819		011-00000-0-00000-82000-43000-0 Uniforms/shop towels/mats/mops	\$5,477.67 \$1,078.03		
	Mission Uniform Service		12/21/2017		219819		010-00000-0-00000-82000-43000-0	\$133.25		
014042	Nayeli Rodriguez	PV-180221	12/21/2017		Sequoia Union		011-07200-0-11100-10000-52000-0 After school program suppl.	\$1,211.28 \$15.23		
	Nayeli Rodriguez		12/21/2017		Sequoia Union		010-07200-0-11100-10000-52000-0	\$1.89		
	Nayeli Rodriguez		12/21/2017		Sequoia Union		011-07200-0-11100-10000-43000-0	\$100.43		
	Nayeli Rodriguez		12/21/2017		Sequoia Union		010-07200-0-11100-10000-43000-0	\$12.42		

*** FINAL ***

Batch No 134

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013171	OFFICE DEPOT	PV-180209	12/21/2017		28266812		011-11000-0-11100-10000-43000-0 Classroom/office suppl.	\$129.97		
	OFFICE DEPOT		12/21/2017		28266812		010-11000-0-11100-10000-43000-0	\$874.11		
								\$108.04		
								\$982.15		
014048	Perry Jensen	PV-180195	12/20/2017		Sequoia Union		011-00000-0-00000-71500-43000-0 Flags/waste baskets/flowers for event	\$20.99		
	Perry Jensen		12/20/2017		Sequoia Union		010-00000-0-00000-71500-43000-0	\$169.82		
	Perry Jensen	PV-180196	12/20/2017		Sequoia Union		011-00000-0-00000-71500-52000-0 Reimb. for conferece expenses	\$466.83		
	Perry Jensen		12/20/2017		Sequoia Union		010-00000-0-00000-71500-52000-0	\$57.90		
								\$715.54		
013870	Ray Morgan Co.	PV-180208	12/21/2017		SU04		011-00000-0-00000-82000-56000-0 Copy usage	\$729.32		
	Ray Morgan Co.		12/21/2017		SU04		010-00000-0-00000-82000-55000-0	\$90.15		
								\$819.47		
013882	R-N Market	PV-180207	12/21/2017		77201		130-53100-0-00000-37000-47000-0 Cafeteria suppl.	\$52.05		
013076	SISC III	PV-180204	12/21/2017		72116		010-00000-0-00000-00000-95024-0 December invoice	\$31,507.01	A	
								\$52.05		
								\$31,507.01		
012018	SMART & FINAL IRIS CO.	PV-180199	12/20/2017		Sequoia Union Elem.		130-53100-0-00000-37000-47000-0 Cafeteria suppl./after school suppl.	\$291.01		
	SMART & FINAL IRIS CO.		12/20/2017		Sequoia Union Elem.		130-53100-0-00000-37000-43000-0	\$58.83		
	SMART & FINAL IRIS CO.		12/20/2017		Sequoia Union Elem.		010-07200-0-11100-10000-43000-0	\$27.11		
	SMART & FINAL IRIS CO.		12/20/2017		Sequoia Union Elem.		011-07200-0-11100-10000-43000-0	\$219.32		
								\$596.27		

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Batch No 134

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
005383	SOUTHERN CALIF EDISON CO	PV-180194	12/20/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$3,764.44			
	SOUTHERN CALIF EDISON CO		12/20/2017		Sequoia Union		December invoices 010-00000-0-00000-82000-55000-0	\$465.27			
013866	Southern California Edison	PV-180210	12/21/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$4,229.71			
	Southern California Edison		12/21/2017		Sequoia Union		December invoices 010-00000-0-00000-82000-55000-0	\$3,390.02			
013713	Southwest School & Office Supl	PV-180192	12/20/2017		358371/357093		011-11000-0-11100-10000-43000-0	\$488.69			
	Southwest School & Office Supl		12/20/2017		358371/357093		Copy paper 010-11000-0-11100-10000-43000-0	\$60.40			
013948	Staples Advantage, Dept. LA	PV-180191	12/20/2017		8047597437		011-00000-0-00000-82000-43000-0	\$549.09			
	Staples Advantage, Dept. LA		12/20/2017		8047597437		Water cups 010-00000-0-00000-82000-43000-0	\$405.16			
014034	Stevens Refrigeration Heating	PV-180197	12/20/2017		3832121517		011-00000-0-00000-82000-56000-0	\$455.24			
	Stevens Refrigeration Heating		12/20/2017		3832121517		Units #8 and #9 service 010-00000-0-00000-82000-56000-0	\$151.30			
013971	SWRCB Accounting Office	PV-180193	12/20/2017		EW-1013361		011-00000-0-00000-82000-55000-0	\$170.00			
	SWRCB Accounting Office		12/20/2017		EW-1013361		Enforcement billing 010-00000-0-00000-82000-55000-0	\$185.78			
012054	TULARE COUNTY DEPT OF EDUC.	PV-180205	12/21/2017		180939		011-07200-0-11100-10000-52000-0	\$208.75			
	TULARE COUNTY DEPT OF EDUC.		12/21/2017		180939		EL training workshop 010-07200-0-11100-10000-52000-0	\$222.50			
							Total Check Amount:	\$27.50			
							Total Check Amount:	\$250.00			

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Batch No 134

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013779	US Bank	PV-180203	12/21/2017		343415485		011-00000-0-00000-82000-56000-0	\$281.59		M	
	US Bank		12/21/2017		343415485	Copier leases	010-00000-0-00000-82000-56000-0	\$34.81		M	
013416	VISALIA UNIFIED	PV-180202	12/21/2017		24816		011-07230-0-00000-36000-51000-0	\$316.40			
	VISALIA UNIFIED		12/21/2017		24816	December transportation contract	010-07230-0-00000-36000-51000-0	\$2,603.16			
								\$321.74			
								\$2,924.90			
014059	Wards Science	PV-180201	12/21/2017		80498432		011-07200-0-11100-10000-43000-0	\$834.09			
	Wards Science		12/21/2017		80498432	Science Olympiad supplies	010-07200-0-11100-10000-43000-0	\$103.09			
								\$937.18			

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Batch No 134

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$74,903.78

Accounts Payable Final PreList - 12/21/2017 3:34:30PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 134										
										Total Accounts Payable:
										\$74,903.78

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 74,903.78 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____ Date 12/1/17

Fund Summary	Total
010	\$35,772.49
011	\$33,155.93
130	\$5,975.36
Total	\$74,903.78

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 12/ 15/17

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>106,831.73</u>	Total Amount \$ <u>45,273.50</u>

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]
 District Authorized Signature 12, 15, 17
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 1 / 1

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 12/28/17

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>8,079.⁷²</u>	Total Amount \$ <u>4,248.⁷²</u>

4748.72 ym 1/8/17

The Sequoia Union Mem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Tina [Signature]
 District Authorized Signature

12 28 17
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 1/1

Received & Processed By _____

SEQUOIA UNION SCHOOL DISTRICT

Charter School -011

11-Jan-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,514,808	868510.5	2242158	392194
Fed. State	90697	0	17072.57	0
State Rev.	140100	71551.98	67989	0
Local Rev.		359.5		
Total Rev.	\$2,745,605	940422	2327220	392194
Expenditures				
Certificated salaries	1217619	515128.5	923870.3	248922.3
Classified salaries	513031	232679.9	333681	103977.3
Benefits	725324	257347.6	429602.9	149552.8
Textbooks/supl.	255905	109658.5	28575	16073.57
Dues/Memberships	4000	1094.7	4895	2928.1
Travel/Staff Devel.	26494	3428.42	14870	7500.62
Insurance	2000	15626.62	1527.24	0
Housekeeping	120000	64289.44	115700	47854.02
Rental/Leases/Rep.	23000	28098.68	44500	9397.02
Pension Penalties				
Services	80497	12783.66	85275.24	12633.53
Subagreements	28635	7809.49		
Capital Outlay	2115	2114.18		
Other Outgo				
Indirect Costs				
Total Expenditures	2998620	1250060	1982497	598839.3
Surplus/Deficit	-253015			
Interfund Transfers Out				
Beginning Balance	28477.95			
Projected Ending Balance	-224537			
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT

District - 010

11-Jan-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$553,725	472179.3	553725	810291.7
Fed. State	42639	42844.21	126464.8	47679
State Rev.	145911	52207.01	363276	289724.3
Local Rev.	31110	15339.36	31200	-359.52
Total Rev.	\$773,385	582569.9	1074666	1147335
Expenditures				
Certificated salaries	133286	68913.35	161381	290127.7
Classified salaries	80372	42783.29	193377	170811.7
Benefits	152158	35889.79	189637	138873.5
Textbooks/supl.	54998.81	29058.85	159245	81741.53
Dues/Memberships	1000	135.3	605	1661.48
Travel/Staff Devel.	4689	3142.49	23497	21313.85
Insurance	19000	1931.38	11758.76	17633
Housekeeping	23000	8076.86	14300	15146.34
Rental/Leases/Rep.	27000	3342.01	6000	25056.65
Pension Penalties	10	11.2		4.12
Other Tuition, COE	2000			-671
Services	29594.04	32850.69	63378.26	24440.42
Subagreements	3540	965.21	28619	11699.6
Capital Outlay	214529.24	4000.71	388898	45508.2
Other Outgo				
Total Expenditures	745177.09	231101.1	1240696	843347.2
Surplus/Deficit	-28207.9			
Interfund Transfers Out				
Beginning Balance	1826969			
Projected Ending Balance	1819743			
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.1 Update on Well Project and Approval of Claims – Nick Keller-Keller/Wegley Engineers:

Recommendations: The Board will be requested to review information received from Nick Keller and also approve the claims for reimbursement.

On a motion of _____, and seconded by _____
the Board approved claims for reimbursement.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Anna Eynaud
Milo Gorden
Matt McEwen
James McNulty
Bradley Ward

Agenda Item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted

Recommendations: Approve interdistrict agreement requests

On a motion of _____, and seconded by _____
the Board voted to approve the interdistrict agreement requests as submitted.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Anna Eynaud
Milo Gorden
Matt McEwen
James McNulty
Bradley Ward

Agenda Item 5.2

Interdistrict IN
For Board Approval
2018-2019 School Year

Month: August

Grade	District	Continuing/New
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Exeter Unified

Monica Gonzalez	8	Exeter	Continuing Student/Family
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Interdistrict OUT
For Board Approval
2018-2019 School Year

Month: August

<u>Home District - Sequoia Union</u>	Grade	District of Choice	Continuing/New
Jayden Randolph	K	Exeter Unified	Continuing Student for Exeter

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
January 11, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.3 Approve S.E.M.A. Station on School Campus:

The Board will be requested to review and approve the S.E.M.A. Station on school campus.

Recommendations: Approve S.E.M.A. Station

On a motion of _____, and seconded by _____
the Board voted to approve the S.E.M.A. station on school campus.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 5.3