

**Board of Trustees
June 15, 2017
Regular Meeting**

A regular meeting of the Board of Trustees of the Sequoia Union Elementary School will be held on June 15, 2017 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

- 1. OPEN SESSION 6:00 p.m.**
 - Call to Order
 - Flag Salute

- 11. OPEN SESSION**
 - 2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Speaker Three Minutes for Public Comment

- 111. REPORTS & DISCUSSION**
 - 3.1 Superintendent's Report
 - 3.2 P.T.C. Update
 - 3.3 S.S.C. Update
 - 3.4 S.E.T.A. Update
 - 3.5 Sport's Boosters Update
 - 3.6 Local Control and Accountability Plan (LCAP)
 - 3.7 Strategic Planning Update
 - 3.8 Charter School Update
 - 3.9 Action Plan for Students With Exceptional Needs
 - 3.10 Meal Charge Policy

- 1V. ACTION SESSION**
 - 4.1a Approval of the Consent Agenda Items
Approval of the May 11, 2017 Regular Meeting Minutes
May 19, 2017 Special Meeting Minutes

May 30, 2017 Special Meeting Minutes
Approval of the June 1, 2016 Special Meeting Minutes

- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for June
- 4.2e Approve Payroll for June
- 4.1f Approve Budget Report/Revisions

OTHER BUSINESS ITEMS

- 4.2a **PUBLIC HEARING**
A public Hearing will be held to review and adopt the Local Control and Accountability Plan (LCAP) for 2017-18
- 4.2b **PUBLIC HEARING**
Review and Approve the Proposed 2017-18 Budget
- 4.2c AB 858 – Reserves in Excess of State Recommended Reserves Budget Attachment
- 4.2d Resolution – In the Matter of Authorization for County Superintendent of Schools to Make Year End Budget Transfers
- 4.2e Resolution – In the Matter of the Spending Determination for Funds Received from the The Educational Protection Account Pursuant to Article X111, Section 36 of the California Constitution 2017-18 Fiscal Year; and, 2017-18 Expenditure Report

V. PERSONNEL

- 5.1 Approve Committee on Assignment:
 - Janene Keller – Technology Elective
 - Kelly Lang – ELA and Math Support Elective
- 5.2 Approve Teacher with Multiple Subject Credential Teaching Departmentalized Class:
 - Nicole Higareda, Sequoia Union Elementary Charter School, Ed. Code 44256(b)

V1. OTHER ACTION ITEMS

- 6.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests
- 6.3 Approve Whole District Charter Petition
- 6.4 2017-18 State Funding & Eligibility Contract – SchoolWorks

V11. CLOSED SESSION – (Gov't. Code 54956.9, Gov.t. Code 54954.9)

-CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LIGATION

Initiation of Litigation Pursuant to Subdivision of Government Code 54956.9

1 case

-CONFERENCE WITH LABOR NEGOTIATION

Agency negotiator – Dr. Powell

Employee Organization – S.E.T.A.

Unrepresented Employees – Classified/Management Staff

Classified Salary Schedules

V111. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

3.3.1: Superintendent's Report

District Highlights for May & June:

- Field Trips:
 - The 7th grade class had a wonderful trip to Sacramento.
 - The 5th grade classes visited Crystal Cave
 - Our 8th grade had a wonderful trip to San Francisco!
- School Play: The Sequoia Union Drama Department had another successful play. This year our play was Peter Pan Jr. Ms. Zerlang and Mrs. Ragsdale did a great job directing our students.
- PTC Jog-a-Thon: The 3rd Annual Jog-a-thon was a great success with all of our student participating in the morning event. The PTC raised over \$5,000 to help further support all of the great our students get to enjoy throughout the year!
- 8th Grade Field Trip: The 8th grade field trip to San Francisco was once again a success! Mr. Line, Mrs. Ashlock, Mrs. Lang, and Mr. Henson did a great job escorting our students around San Francisco for three days. They visited the Peir 39, Alcatraz, a SF Giants Baseball game, and Great America Santa Clara.
- Our Talent Show once again showcased the amazing talent our students have! Thank you Mrs. Wilson, Mrs. McClain, and Mrs. Adams for your help!
- End of the Year Events: Our annual K-2 Water Day was a great success and our Jr. High enjoyed their day at Adventure Park!
- Graduation: Our annual graduation was an amazing event. Thank you all for your participation in making this a memorable night for the students and parents!

SEQUOIA UNION SCHOOL DISTRICT
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June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

Information Only

Agenda Item. 3.5

SEQUOIA UNION SCHOOL DISTRICT
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111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
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June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update:

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
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111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students with Exceptional Needs:

The Board will be presented with an update on the action plan for students with exceptional needs.

Information Only

Agenda Item. 3.9

Progress Report on Current Intervention Students 2016-2017

Grade	Student Names	STAR ELA	Fluency Begin	Fluency Current	Maze Begin	Maze Current	STAR MATH	Comp. Begin	Comp. Current
1		1.1 - 1.1	6/30		XXX	XXX			
3		2.4 - 3.2	41/77	93/119	5/11	11/15			
3		1.7 - 2.8	31/77	63/119	3/11	10/15			
8		4.4 - 5.1	97/138		10/23	14/27			
7		5.4 - 5.9	104/136	147/171	19/22	35/29			
1		0.9 - 1.2	14/30	20/53	XXX	XXX			
3		1.4 - 3.0	36/77	81/119	1/11	8/15			
4		1.8 - 3.0	59/105	94/136	8/12	11/19			
3		1.2 - 1.9	20/77	42/119	1/11	3/15			
3		2.6 - 2.4	85/77	130/119	7/11	10/15			
2		1.3 - 2.3	14/55	72/92	0/4	7/14			
6		3.0 - 3.9	127/136	140/161	11/21	26/27			
1		1.0 - 2.9	91/30	112/53	XXX	XXX			
5		3.7 - 4.2	90/114	133/143	9/16	33/25			
6		2.9 - 4.0	96/136	125/161	12/21	19/27			
1		1.1 - 1.9	17/30	37/53	XXX	XXX			
3		1.5 - 2.0	46/77	100/119	2/11	12/15			
2		1.2 - 1.5	11/55		0/4	2/14			
3		1.1 - 1.5	20/77	46/119	0/11	4/15			
5		2.6 - 4.2	83/114	133/143	14/16	15/25			
7		3.5 - 4.5	109/136		16/22	29/29			
2		1.4 - 2.4	16/55	79/92	1/4	4/14			
8		3.2 - 4.1	92/138		14/23	14/27			
3		1.2 - 2.6	18/77	53/119	1/11	13/15			
1		1.0 - 1.3	7/30		XXX	XXX			
7		5.4 - 6.8	106/136	138/161	13/22	36/29			
5		3.1 - 4.6	81/114		17/16	28/25			
3		1.4 - 1.7	14/77	42/119	3/11	12/15			

Progress Report on Intervention Students 2015-2017

Grade	Student	8/15-6/17 STAR ELA	Begin Fluency	End Fluency	Begin Maze	End Maze	8/15-6/17 STAR	Begin Comp.	End Comp.
2		1.3 - 2.4	32/55	80/92					
3		1.4 - 3.0	60/77	114/119	7/11	9/15			
1		1.0 - 1.4	22/30	63/53					
2		2.0 - 2.7	59/55	132/92	3/4	11/14			
8		5.5 - 7.6	112/138	137/151	17/23	15/21			
7		4.2 - 5.7	110/136	133/171	23/22	24/29			
8		5.2 - 8.1	115/138	122/151	24/23	22/21			
7		5.1 - 3.9	130/136	149/171	27/22	21/29			
8		5.7 - 8.7	126/138	144/151	22/23	18/21			
5		3.8 - 4.7	68/114	104/143	7/16	10/14			
6		3.1 - 5.9	107/136	139/161	9/21	18/21			
4		3.0 - 4.8	104/105	135/136	10/12	21/19			
5		3.6 - 5.7	114/114	170/143	17/16	21/25			
5		4.4 - 6.1	107/114	133/143	10/16	18/25			
6		5.2 - 6.2	123/136	148/161	13/21	13/21			
1		0.9 - 2.1	29/30	76/53					
2		1.9 - 3.6	54/55	95/92	2/4	12/14			
1		0.9 - 2.2	32/30	60/53					
2		1.9 - 2.8	54/55	97/92	1/4	11/14			
7		6.6 - 5.5	107/136	151/171	21/22	33/29			
8		5.2 - 6.2	138/138	145/151	24/23	17/21			
5							2.9 - 4.6	7/10	26/30
1							0.5 - 1.7	5/7	21/37
5							4.1 - 5.0	17/12	21/30
6							4.9 - 5.9	14/16	13/31
7							4.5 - 9.3	3/17	14/29
8							5.5 - 10.1	8/17	20/21
5							3.5 - 4.7	19/12	38/30
6							3.6 - 4.5	33/16	31/31
2							1.3 - 2.3	5/15	35/38
4							2.9 - 4.0	13/23	56/55

Progress Report on Intervention Students 2015-2017

5							3.5 - 4.4	22/12	39/30
4							3.0 - 4.4	8/23	53/55
5							4.4 - 4.5	5/12	32/30
6							5.5 - 7.2	11/16	23/31
7							6.6 - 7.8	17/17	34/29
4							3.1 - 3.3	18/23	49/55
5							2.2 - 4.8	11/12	24/30
6							5.0 - 3.9	15/16	18/31
7							4.1 - 5.6	8/17	27/29
6							3.1 - 4.1	3/16	19/31
7							4.0 - 10.0	18/17	18/29
6							5.0 - 4.7	5/16	28/31
7							5.4 - 5.7	13/17	19/29
3							2.1 - 2.9	9/20	49/53
4							2.6 - 3.6	6/23	37/55

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.10 Meal Charge Policy:

The Board will be requested to review a sample policy regarding unpaid meal charges. The District must clearly communicate a meal charge policy, which would include, if applicable, the availability of alternate meals. The School Food Authorities must have a policy in place for children who are participating at the reduced price or paid rate, but either do not have money in their account or in hand to cover the cost of the meal at the time of service. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations.

Information Only

Agenda Item. 3.10



United States Department of Agriculture

For June
MTR

Food and
Nutrition
Service

Park Office
Center

3101 Park
Center Drive
Alexandria
VA 22302

DATE: July 8, 2016

MEMO CODE: SP 46-2016

SUBJECT: Unpaid Meal Charges: Local Meal Charge Policies

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

The purpose of this memorandum is to address the need for school food authorities (SFAs) participating in the Food and Nutrition Service (FNS) National School Lunch Program (NSLP) and School Breakfast Program (SBP) to institute and clearly communicate a meal charge policy, which would include, if applicable, the availability of alternate meals. Because all students in participating schools may receive reimbursable school meals, all SFAs must have a policy in place for children who are participating at the reduced price or paid rate, but either do not have money in their account or in hand to cover the cost of the meal at the time of service. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations.

For the past several years, the U.S. Department of Agriculture (USDA) has been examining policies and practices relating to unpaid meals. This examination was undertaken in response to section 143 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296; December 13, 2010) entitled "Review of Local Policies on Meal Charges and Provision of Alternate Meals." In addition, Congress required USDA to report on the feasibility of establishing national standards for meal charges and alternate meals and, if applicable, to make recommendations for implementation.

During that examination, FNS sought feedback from key stakeholders through a variety of forums and specifically sought strategies and insight from school food service administrators with direct experience managing meal charges. In addition, FNS undertook a thorough review of meal charge policies and practices provided by State and local officials. FNS was careful to consider a wide variety of communities and the scope of this issue, understanding that the effectiveness of a policy depends on the size of an SFA, its location, and even the demographics of the students it serves. FNS has determined that due to these variations, meal charge and alternate meal policies should continue to be made at the State or local level.

policy, SFAs must develop and implement an SFA-level policy for each school operating the NSLP and SBP. While the policy is developed at the State or SFA-level, the policy may vary for elementary, middle, and high schools, as discussed below.

In developing a meal charge policy, FNS encourages adoption of policies that allow children to receive the nutrition they need to stay focused during the school day, minimize identification of children with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school food service account (NSFSA). However, the specific policy is at the discretion of the State agency or SFA, as applicable. Policies may allow students to charge all types of available reimbursable meals, offer alternate meals, impose a limit on charges, or allow neither meal charges nor offer alternate meals. Additionally, policies may be consistent for all students or vary based on student grade levels.

SFAs also must include policies regarding the collection of delinquent meal charge debt in the written meal charge policy. In establishing policies regarding collection of delinquent debt, SFAs are encouraged to consider the benefits of potential collections in the context of the costs that would be incurred to achieve those collections. Additional guidance on how Federal regulations and the definition of "bad debt" apply to the NSFSA when unpaid meal charges are not collected may be found in SP 47-2016, *Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments*, July 8, 2016.

Please note that, as with all aspects of program operations, food service management companies must operate in compliance with meal charge policies established by the State agency or SFA.

Policy Communications

Whether developed at the State or SFA-level, SFAs must ensure that the policy is provided in writing to all households at the start of each school year and to households that transfer to the school during the school year. Additionally, SFAs are encouraged to include the policy in student handbooks and/or in online portals households use to access student accounts. SFAs are encouraged to use multiple methods to disseminate the policy. The written policy also could be provided again to the household through mail or email the first time the policy is applied to a specific student.

SFAs also must provide the meal charge policy to all school or SFA-level staff responsible for policy enforcement. This includes school food service professionals responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and staff involved in enforcing any other aspects of the meal charge policy. School social workers, school nurses, the homeless liaison, and other staff members that may assist students in need also should be informed of the policy. FNS also encourages SFAs to provide information about the policy to principals, assistant principals, and other administrators to ensure they are familiar with and supportive of the policy.

Duxbury Public Schools Meal Charge Policy

I. PURPOSE/POLICY:

The purpose of this policy is to establish consistent meal account procedures throughout the district. Unpaid charges place a financial strain on the food service department. The goals of this policy are:

- To treat all students with dignity in the serving line regarding meal accounts
- To support positive situations with district staff, district business policies, students and parent/guardian to the maximum extent possible
- To establish policies that are age appropriate
- To encourage parent/guardian to assume the responsibility of meal payments and to promote self-responsibility of the student
- To establish a consistent district policy regarding charges and collection of charges.

II. SCOPE OF RESPONSIBILITY:

The Food service department: Responsible for maintaining charge records and notifying the school district of outstanding balances.

The School District: Responsible for notifying the student's parent/guardian with written documentation.

The Parent/Guardian: Immediate payment.

III. ADMINISTRATION:

1. Student groups:

a) Elementary students: will be allowed to charge a maximum of \$10.00 (for the reimbursable meal only).

(1) These meals will include only menu items part of the reimbursable meal.

(2) After the balance exceeds the threshold, the student may be given a designated menu alternate¹. Sample:

Cheese sandwich + veggie sticks + fruit + milk²

b) Middle school students: will be allowed to charge a maximum of \$10.00. After this threshold is reached, no additional charges will be accepted.

c) High school students: will be allowed to charge one meal.

2. No charges will be allowed for ala Carte foods and beverages.

3. Students with negative balances will be contacted by the district or the food service department. This will be done either as a written letter, electronic e-mail, or phone call to the household.

¹ Designated Menu Alternate: Meets the nutritional qualifications of a reimbursable meal (2 oz meat/meat alternate, at least one serving bread/grains, ½ cup serving fruits/vegetable, and 8 oz 1% fluid milk.)

² Nutritional value of this sample menu: 565 calories, 25 grams protein, 2.5 mg iron, 700 mg. calcium, 890 IU Vitamin A, 55 mg. Vitamin C.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.1A Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the May 11, 2017 Regular Meeting Minutes
- Approval of the May 19, 2017 Special Meeting Minutes
- Approval of the May 30, 2017 Special Meeting Minutes
- Approval of the June 1, 2017 Special Meeting Minutes
- 4.1b Approve A.D.A. Reports
- 4.1c Cafeteria Report through June 9, 2017
- 4.1d Approve Payment of Bills for June
- 4.1e Approve June Payroll
- 4.1f Approve Budget Report/Revisions through June, 2017

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Fynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

**Sequoia Union Elementary School
Regular Meeting
May 11, 2017**

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on April 13, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, , Matt McEwen, James McNulty, and Bradley Ward

MEMBERS ABSENT: None

VISITORS PRESENT: Stephanie Amaral, Ciera Machado, Janelle McClain, Julie Sullivan and Scott Woods

COMMENTS FROM THE PUBLIC: Julie Sullivan addressed the Borad on the thermostats in the classrooms. Scott Woods questioned why the Strtegic Planning and the Action Plan for Students With Exceptional Needs was not on the agenda. Cierra Machado addressed the Board on the technology and science programs.

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board the Agenda items as presented.

REPORTS & DISCUSSION: Superintendent's Report:
Dr. Powell reviewed the Superintendent's report with the member and audience.

P.T.C. Update:
Stephanie Amaral stated that she was not sure on how much the Jog-a-thon grossed. The staff appreciation luncheon went very well. They are currently working on the P.T.C. bylaws to incorporate P.T.C. and Sports' Boosters as one unit.

S.S.C. Update:
No report

S.E.T.A. Update:
No report

Sports' Boosters Update:

Cierra Machado informed the members that they will hold a Sports' Boosters Banquet for the student athletes. She also stated that they have opened the Window for the essay topic for the sports scholarship.

Local Control And Accountability Plan (LCAP):

No report

Charter School Update:

No report

Review Classified Job Descriptions:

Tabled

Amended Contract with Sequoia Union Teachers Association and Sequoia Union Elementary School:

Tabled

ACTION SESSION:

On a motion of Matt McEwen; and, seconded by James McNulty the Board voted to approve the consent agenda items as submitted with correction to Anna Eynaud's name being misspelled.

OTHER BUSINESS ITEMS:

PUBLIC HEARING

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board opened the meeting up for a public hearing to review and the 2016-17 LCAP.

Dr. Powell reviewed the 2016-17 LCAP with the member and public. There was time allowed for questions and/or concerns.

On a motion of Anna Eynaud; and, seconded by James McNulty the Board voted to approve the 2016-17 LCAP as submitted.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

No report

Interdistrict Agreement Requests:

No requests

Approve Internet Services Agreement with Tulare County Office of Education:

This item was tabled

Approve Graduation Class of 2017 and Signing Diplomas:

The Board reviewed the graduating class list as submitted.

On a motion of Matt McEwen; and, seconded by James McNulty the Board approved the graduating class and signed the diplomas.

CLOSED SESSION: On a motion of James McNulty; and, seconded by Matt McEwen the Board adjourned into Closed Session at 6:50 P.M.

OPEN SESSION: On a motion of James McNulty; and, seconded by Matt McEwen the Board returned back to Open Session. President of the Board Milo Gorden reported out that there was only discussion, no decisions were made.

ADJOURNMENT: On a motion of Bradley Ward; and, seconded by Anna Eynaud the Board adjourned the meeting at 7:59 P.M.

Sequoia Union Elementary School
Special Meeting
May 19, 2017

Board of Trustees of the Sequoia Union Elementary School held a special meeting on May 19, 2017 at 23958 Ave. 324, Lemon Cove, CA.

- MEETING CALLED TO ORDER:** President Milo Gorden called the meeting to order at 8:00 A.M. followed by the flag salute.
- MEMBERS PRESENT:** Anna Eynaud, Milo Gorden, Matt McEwen, James McNulty; and, Bradley Ward
- MEMBERS ABSENT:** None
- VISITORS PRESENT:** Stephanie Amaral and Janene Keller
- COMMENTS FROM THE PUBLIC:** There were no public comments
- CLOSED SESSION:** On a motion of James McNulty; and, seconded by Anna Eynaud the Board adjourned into Closed Session.
- OPEN SESSION:** On a motion of Matt McEwen; and, seconded by Bradley Ward the Board returned to Open Session at 9:50 A.M. Reported out by President Milo Gorden the Board will offer the employment contract for Superintendent/Principal to Heather Rocha.
- ADJOURNMENT:** On a motion of Bradley Ward; and, seconded by Anna Eynaud the meeting was adjourned at 10:00 A.M.

Sequoia Union Elementary School
Special Meeting
May 30, 2017

Board of Trustees of the Sequoia Union Elementary School held a special meeting on May 30, 2017 at 23958 Ave. 324, Lemon Cove, CA.

- MEETING CALLED TO ORDER:** President Milo Gorden called the meeting to order at 8:00 A.M. followed by the flag salute.
- MEMBERS PRESENT:** Anna Eynaud, Milo Gorden, Matt McEwen, James McNulty; and, Bradley Ward
- MEMBERS ABSENT:** None
- VISITORS PRESENT:** Stephanie Amaral
- COMMENTS FROM THE PUBLIC:** There were no public comments
- CLOSED SESSION:** On a motion of Anna Eynaud; and, seconded by James McNulty the Board adjourned into Closed Session.
- OPEN SESSION:** On a motion of Matt McEwen; and, seconded by Bradley Ward the Board returned to Open Session at 9:50 A.M. Reported out by President Milo Gorden the original offer of employment for Superintendent/Principal was declined by Heather Rocha. The Board will offer the employment contract for Superintendent/Principal to Perry Jensen.
- ADJOURNMENT:** On a motion of Matt McEwen; and, seconded by James McNulty the meeting was adjourned at 10:00 A.M.

Sequoia Union Elementary School
Special Meeting
June 1, 2017

Board of Trustees of the Sequoia Union Elementary School held a special meeting on June 1, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden; and, Bradley Ward

MEMBERS ABSENT: Matt McEwen and James McNulty

VISITORS PRESENT: Stephanie Amaral and Scott Woods

COMMENTS FROM THE PUBLIC: There were no public comments

REPORTS & Discussion: Review Whole School Charter Petition:
Dr. Powell reviewed the whole school charter petition with the Board members and audience.

ACTION SESSION: PUBLIC HEARING
On a motion of Bradley Ward; and, seconded by Anna Eynaud the Board opened the meeting up for a public hearing to review and approve the 2016-17 LCAP.

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board voted to approve the 2016-17 LCAP as presented.

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board opened the meeting up for a public hearing to review the 2017-18 LCAP. (First reading)

PUBLIC HEARING
On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board opened the meeting up for a public hearing to review the 2017-18 budget.

The budget was reviewed with the members and audience. There was time allowed for questions and/or concerns. This is the first reading.

AB858 – Reserves in Excess of State Recommended Reserves Budget Attachment:

The 2017-18 AB858 – Reserves in excess of state recommended reserves attachment was reviewed with the members and audience. Education Code

42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties. (First reading)

PERSONNEL:

Review and Approve Employment Contract for Superintendent/Principal:

The contract language was reviewed by the members and audience for the new Superintendent/Principal. It was disclosed that the offer is for \$120,000.00 plus statutory benefits and is a three year contract.

On a motion of Bradley Ward; and, seconded by Anna Eynaud the Board approved the employment contract as written.

CLOSED SESSION:

On a motion of Bradley Ward; and, seconded by Anna Eynaud the Board adjourned into Closed Session at 7:30 P.M.

OPEN SESSION:

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board returned to Open Session at 7:45 P.M. Reported out by President Milo Gorden there was a discussion only. No decisions were made.

ADJOURNMENT:

On a motion of Bradley Ward; and, seconded by Anna Eynaud the meeting was adjourned at 7.50 P.M.

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 04/17/2017 - 05/19/2017 School(s): 1 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	80	3	77	4.00	3.85	0	0.00	96.25%	
K	38	760	54	706	38.00	35.30	28	1.40	92.89%	
01	30	600	52	548	30.00	27.40	17	0.85	91.33%	
02	42	840	28	812	42.00	40.60	15	0.75	96.67%	
03	36	720	36	684	36.00	34.20	18	0.90	95.00%	
04	31	620	30	590	31.00	29.50	20	1.00	95.16%	
05	38	760	28	732	38.00	36.60	11	0.55	96.32%	
06	36	720	14	706	36.00	35.30	6	0.30	98.06%	
07	35	700	20	680	35.00	34.00	3	0.15	97.14%	
08	40	800	23	777	40.00	38.85	11	0.55	97.12%	
Total	10	330	6600	288	6312	330.00	315.60	129	6.45	95.64%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	80	3	77	4.00	3.85	0	0.00	96.25%	
K	38	760	54	706	38.00	35.30	28	1.40	92.89%	
01	30	600	52	548	30.00	27.40	17	0.85	91.33%	
02	42	840	28	812	42.00	40.60	15	0.75	96.67%	
03	36	720	36	684	36.00	34.20	18	0.90	95.00%	
04	31	620	30	590	31.00	29.50	20	1.00	95.16%	
05	38	760	28	732	38.00	36.60	11	0.55	96.32%	
Total	7	219	4380	231	4149	219.00	207.45	109	5.45	94.73%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	36	720	14	706	36.00	35.30	6	0.30	98.06%	
07	35	700	20	680	35.00	34.00	3	0.15	97.14%	
Total	2	71	1420	34	1386	71.00	69.30	9	0.45	97.61%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	40	800	23	777	40.00	38.85	11	0.55	97.12%	
Total	1	40	800	23	777	40.00	38.85	11	0.55	97.12%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Charter - K-7

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	296	282	282						
2	296	284	283						
3	300	271	279						
4	292	278	279						
5	295	277	279						
6	292	278	278						
7	294	277	279						
8	290	280	278						
9	290	277	278						
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report - 8th Grade

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	41	40	40						
2	41	40	40						
3	41	40	40						
4	41	40	40						
5	41	39	40						
6	40	38	39						
7	40	38	39						
8	41	40	40						
9	40	39	39						
10									
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

5472116 Sequoia Union Elementary District

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Attendance/Membership Summary Report

Start/End Date: 08/11/2016 - 05/19/2017 School(s): 1 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	672	45	623	4.00	3.71	17	0.11	92.71%	
K	40	6432	374	6019	38.29	35.81	193	1.21	93.58%	
01	32	5009	307	4673	29.82	27.80	126	0.76	93.29%	
02	44	7082	220	6820	42.15	40.58	96	0.60	96.30%	
03	38	6127	272	5819	36.47	34.61	117	0.72	94.97%	
04	33	5135	208	4887	30.56	29.07	114	0.69	95.17%	
05	40	6440	222	6179	38.34	36.79	96	0.60	95.95%	
06	40	6288	213	6075	37.66	36.35	64	0.41	96.61%	
07	35	5736	170	5566	34.35	33.34	29	0.21	97.04%	
08	41	6754	206	6548	40.44	39.17	66	0.43	96.95%	
Total	10	347	55675	2237	53209	332.08	317.23	918	5.74	95.57%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	672	45	623	4.00	3.71	17	0.11	92.71%	
K	40	6432	374	6019	38.29	35.81	193	1.21	93.58%	
01	32	5009	307	4673	29.82	27.80	126	0.76	93.29%	
02	44	7082	220	6820	42.15	40.58	96	0.60	96.30%	
03	38	6127	272	5819	36.47	34.61	117	0.72	94.97%	
04	33	5135	208	4887	30.56	29.07	114	0.69	95.17%	
05	40	6440	222	6179	38.34	36.79	96	0.60	95.95%	
Total	7	231	36897	1648	35020	219.63	208.37	759	4.69	94.91%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	40	6288	213	6075	37.66	36.35	64	0.41	96.61%	
07	35	5736	170	5566	34.35	33.34	29	0.21	97.04%	
Total	2	75	12024	383	11641	72.01	69.69	93	0.62	96.81%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	41	6754	206	6548	40.44	39.17	66	0.43	96.95%	
Total	1	41	6754	206	6548	40.44	39.17	66	0.43	96.95%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347	326	317	321			
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323			
2	313	300	298	337	323	323			
3	318	299	298	338	311	319			
4	314	297	298	333	318	319			
5	316	291	295	336	316	319			
6	313	301	295	332	316	317			
7	312	300	296	334	315	318			
8	316	299	296	330	318	318			
9	321	305	297	330	316	317			
10	317	307	298						
11									

5472116 Sequoia Union Elementary District

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Attendance/Membership Summary Report

Start/End Date: 05/22/2017 - 06/08/2017 School(s): 1 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	52	1	51	4.00	3.92	1	0.08	98.08%	
K	38	494	42	452	38.00	34.76	32	2.48	91.50%	
01	30	390	21	369	30.00	28.38	6	0.48	94.62%	
02	42	546	28	518	42.00	39.84	19	1.47	94.87%	
03	36	468	28	440	36.00	33.83	14	1.07	94.02%	
04	31	403	30	373	31.00	28.69	23	1.77	92.56%	
05	38	494	26	468	38.00	35.99	10	0.79	94.74%	
06	36	468	7	461	36.00	35.46	2	0.15	98.50%	
07	35	455	5	450	35.00	34.61	0	0.00	98.90%	
08	40	520	19	501	40.00	38.53	15	1.16	96.35%	
Total	10	330	4290	207	4083	330.00	314.01	122	9.45	95.17%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
							Days	Avg. Daily	
TK	4	52	1	51	4.00	3.92	1	0.08	98.08%
K	38	494	42	452	38.00	34.76	32	2.48	91.50%
01	30	390	21	369	30.00	28.38	6	0.48	94.62%
02	42	546	28	518	42.00	39.84	19	1.47	94.87%
03	36	468	28	440	36.00	33.83	14	1.07	94.02%
04	31	403	30	373	31.00	28.69	23	1.77	92.56%
05	38	494	26	468	38.00	35.99	10	0.79	94.74%
Total	7	219	2847	176	219.00	205.41	105	8.14	93.82%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
							Days	Avg. Daily	
06	36	468	7	461	36.00	35.46	2	0.15	98.50%
07	35	455	5	450	35.00	34.61	0	0.00	98.90%
Total	2	71	923	12	71.00	70.07	2	0.15	98.70%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
							Days	Avg. Daily	
08	40	520	19	501	40.00	38.53	15	1.16	96.35%
Total	1	40	520	19	40.00	38.53	15	1.16	96.35%

5472116 Sequoia Union Elementary District

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Attendance/Membership Summary Report

Start/End Date: 08/11/2016 - 06/08/2017 School(s): 1 Calendar(s): 3
Grade: TK, K, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	724	46	674	4.00	3.72	18	0.10	93.09%	
K	40	6926	416	6471	38.26	35.75	225	1.28	93.43%	
01	32	5399	328	5042	29.82	27.86	132	0.74	93.39%	
02	44	7628	248	7338	42.14	40.54	115	0.69	96.20%	
03	38	6595	300	6259	36.44	34.59	131	0.77	94.91%	
04	33	5538	238	5260	30.60	29.07	137	0.77	94.98%	
05	40	6934	248	6647	38.31	36.70	106	0.63	95.86%	
06	40	6756	220	6536	37.53	36.30	66	0.41	96.74%	
07	35	6191	175	6016	34.40	33.43	29	0.21	97.17%	
08	41	7274	228	7046	40.41	39.11	84	0.50	96.87%	
Total	10	347	59965	2447	57289	331.91	317.07	1043	6.10	95.54%

School: Sequoia Elementary Charter Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
TK	4	724	46	674	4.00	3.72	18	0.10	93.09%	
K	40	6926	416	6471	38.26	35.75	225	1.28	93.43%	
01	32	5399	328	5042	29.82	27.86	132	0.74	93.39%	
02	44	7628	248	7338	42.14	40.54	115	0.69	96.20%	
03	38	6595	300	6259	36.44	34.59	131	0.77	94.91%	
04	33	5538	238	5260	30.60	29.07	137	0.77	94.98%	
05	40	6934	248	6647	38.31	36.70	106	0.63	95.86%	
Total	7	231	39744	1824	37691	219.57	208.23	864	4.98	94.83%

School: Sequoia Elementary Charter Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	40	6756	220	6536	37.53	36.30	66	0.41	96.74%	
07	35	6191	175	6016	34.40	33.43	29	0.21	97.17%	
Total	2	75	12947	395	12552	71.93	69.73	95	0.62	96.95%

School: Sequoia Elementary Charter Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	41	7274	228	7046	40.41	39.11	84	0.50	96.87%	
Total	1	41	7274	228	7046	40.41	39.11	84	0.50	96.87%

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2009-2010			2010-2011			2011-2012		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	363	350	350	340	331	331	332	322	322
2	359	343	346	339	331	331	332	322	322
3	343	328	342	336	330	330	339	328	324
4	354	338	341	337	327	330	327	320	323
5	363	344	342	330	321	328	328	316	322
6	367	352	342	332	318	327	328	315	320
7	365	343	343	329	316	325	328	315	320
8	367	350	344	329	307	322	335	325	320
9	367	356	345	326	317	322	333	319	320
10	371	357	346	326	314	321			
11	365	352	347	326	317	321			
12	353	343	347						

Month	2012-2013			2013-2014			2014-2015		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	304	297	297	317	297	297	314	303	303
2	308	300	298	318	302	299	316	304	304
3	304	297	298	321	307	302	314	302	303
4	302	293	297	323	309	304	315	302	303
5	306	288	295	326	305	304	325	305	303
6	308	293	295	330	316	306	327	311	304
7	311	295	295	329	320	308	325	311	305
8	316	301	296	328	318	309	323	315	306
9	319	306	297	323	314	309	326	305	306
10	319	304	297	325	313	309	327	308	307
11				325	317	310	321	307	307

Month	2015-2016			2016-2017			2017-2018		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	317	297	297	337	323	323			
2	313	300	298	337	323	323			
3	318	299	298	338	311	319			
4	314	297	298	333	318	319			
5	316	291	295	336	316	319			
6	313	301	295	332	316	317			
7	312	300	296	334	315	318			
8	316	299	296	330	318	318			
9	321	305	297	330	316	317			
10	317	307	298	330	314	317			
11									

Recommended Action: **Information Only**

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Charter - K-7

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	296	282	282						
2	296	284	283						
3	300	271	279						
4	292	278	279						
5	295	277	279						
6	292	278	278						
7	294	277	279						
8	290	280	278						
9	290	277	278						
10	290	275	278						
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report - 8th Grade

Month	2016-2017			2017-2018			2018-2019		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	41	40	40						
2	41	40	40						
3	41	40	40						
4	41	40	40						
5	41	39	39						
6	40	38	39						
7	40	38	40						
8	41	40	39						
9	40	39	39						
10	40	39							
11									
12									

Month	2019-2020			2020-2021			2021-2022		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Month	2022-2023			2023-2024			2024-2025		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

DAYS	MONTH 20		MONTH 19		MONTH 18		MONTH 17		MONTH 16		MONTH 15		MONTH 14		MONTH 13		MONTH 12		MONTH 11		ANNUAL CALCULATION		P-2 CALCULATION	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	TOTALS	ADA	TOTALS	ADA
TK	77	76	61	64	69	74	74	66	59	77	51	51	66	59	77	51	66	59	77	51	180	147	546	147
K-3	2847	2874	2686	2341	2473	2595	2595	2656	2109	2750	1339	1339	2595	2109	2750	1339	2595	2109	2750	1339	674	3,7444	20581	3,7143
4-6	2057	2074	1981	1759	1855	1958	1958	1924	1509	2028	1742	1742	1958	1509	2028	1742	1958	1509	2028	1742	18887	104,9278	15117	140,0068
7h	657	648	623	563	593	650	650	643	518	680	450	450	650	518	680	450	650	518	680	450	4895	27,1944	4895	102,8367
8h	804	790	754	684	705	724	724	745	581	777	501	501	724	581	777	501	724	581	777	501	7065	39,2500	5787	33,2993
TOTALS	6442	6462	6105	5411	5695	6001	6001	6034	4776	6312	4083	4083	6001	4776	6312	4083	6001	4776	6312	4083	56191	312,1722	46926	319,2245

	ANNUAL CALCULATION		P-2 CALCULATION	
	TOTALS	ADA	TOTALS	ADA
TK-3	25344	141	21127	144
4-6	18887	105	15117	103
7h	4895	27	4895	33
8h	5787	32	5787	39
9-12	0	0	0	0
TOTALS	54913	260,7000	46926	319,2245

GRADE/PROGRAM	2ND PER. (147 Days)		ANNUAL (180 Days)	
	7/01/16 - 4/15/17	7/01/16 - 6/30/17	7/01/16 - 6/30/17	7/01/16 - 6/30/17
	Apport. Attendance Per Audit	ADA per Audit	Apport. Attendance Per Audit	ADA per Report
Regular Program:				
TK - 3	21127	143.72	25344	119.61
4 - 6	15117	102.84	18887	98.44
7th	4895	33.30	4895	27.20
8th	5787	39.37	5787	80.03
9 - 12	0	0.00	0	0.00
Community Day School				
TK - 3		0.00		0.00
4 - 6		0.00		0.00
7 - 8		0.00		0.00
9 - 12		0.00		0.00
Total ADA	46926	319.23	54913	298.08
Difference		22.88		6.9977778
Other				
Independent Study				
TK/K-3	-	0.00	-	0.00
4-6	-	0.00	-	0.00
7th		0.00		0.00
8th	-	0.00	-	0.00
9-12	-	0.00	-	0.00
Transitional Kindergarten	546	3.71	674	4.06
Continuation Education	-	0.00	-	3.74
				0.00

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
15-Jun-17**

Beginning Balance:

YTD. Actuals

<i>Revenue</i>	2016-17		Balance	Prior Year	
	Budgeted	Current		Budgeted	Current
FEDERAL	\$ 60,000.00	\$67,122.20	\$ (7,122.20)	74,312	76,335.41
STATE	\$ 5,000.00	\$4,974	\$ 25.85	5,691.82	5,850.33
DAILY SALES	\$ 35,000.00	\$43,745.90	\$ (8,745.90)	32,000	32,419.97
INTEREST	\$ 35.00	\$ 39.32	\$ (4.32)	100	\$ 54.58
FAIR VALUE		\$ (75.34)	\$ 75.34		68.84
TOTAL	\$ 100,035.00	\$115,806.23	\$ (15,771.23)	112,104	114,729.13

Expenses

SALARIES	\$ 59,951.00	\$55,817.08	\$ 4,133.92	54,167.89	54,167.89
BENEFITS	\$ 30,741.00	\$27,384.40	\$ 19,378.56	28,391.78	27,700.82
FOOD (DISTRICT)	\$34,000.00	\$45,432.94	(\$11,432.94)	37,867.80	37,867.80
NON-FOOD (DISTRICT)	\$ 6,500.00	\$8,074.15	\$ (1,574.15)	6,487	6,487.24
EQUIPMENT	\$ -	\$ 7.49	\$ (7.49)	0.00	0.00
TRAVEL	\$ 200.00	\$103.14	\$ 96.86	200.00	107.88
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 131,392.00	\$136,819.20	\$ 10,594.76	127,114.71	126,331.63

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$31,357

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 Tulare County Office of Education
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** FINAL **
 Batch No 124

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013646	Arturo M. Yanez	PV-170485	6/8/2017		06/08/17		011-00000-0-00000-71500-58000-0	\$299.04			
	Arturo M. Yanez		6/8/2017		06/08/17		010-00000-0-00000-71500-58000-0	\$36.96			
	Arturo M. Yanez	PV-170513	6/8/2017		Sequoia Union		011-00000-0-00000-71500-58000-0	\$299.04			
	Arturo M. Yanez		6/8/2017		Sequoia Union		010-00000-0-00000-71500-58000-0	\$36.96			
Total Check Amount:								\$672.00			
013123	BANK OF THE SIERRA	PV-170514	6/8/2017		4798-5100-4059-0032		010-11000-0-11100-10000-43000-0	\$91.98	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		011-11000-0-11100-10000-43000-0	\$744.15	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		010-00000-0-00000-71500-43000-0	\$6.35	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		010-00000-0-00000-71500-43000-0	\$51.40	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		010-40350-0-00000-21000-52000-0	\$224.00	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		010-00000-0-00000-71500-58000-0	\$3.44	M		
	BANK OF THE SIERRA		6/8/2017		4798-5100-4059-0032		011-00000-0-00000-71500-58000-0	\$27.82	M		
	BANK OF THE SIERRA	PV-170515	6/8/2017		4798-54100-4059-0032		010-00000-0-00000-71500-58000-0	\$11.81	M		
	BANK OF THE SIERRA		6/8/2017		4798-54100-4059-0032		011-00000-0-00000-71500-58000-0	\$95.63	M		
	BANK OF THE SIERRA		6/8/2017		4798-54100-4059-0032		010-11000-0-11100-10000-43000-0	\$63.44	M		
	BANK OF THE SIERRA		6/8/2017		4798-54100-4059-0032		011-11000-0-11100-10000-43000-0	\$513.29	M		
Total Check Amount:								\$1,833.31			
014023	Citi Cards	PV-170516	6/8/2017		0426		010-00000-0-00000-82000-43000-0	\$303.92			
	Citi Cards		6/8/2017		0426		011-00000-0-00000-82000-43000-0	\$37.56			
	Citi Cards		6/8/2017		0426		011-00000-0-00000-71500-52000-0	\$266.11			
	Citi Cards		6/8/2017		0426		010-00000-0-00000-71500-52000-0	\$32.89			
	Citi Cards		6/8/2017		0426		010-00000-0-00000-71500-58000-0	\$32.63			
Total Check Amount:								\$673.11			
011909	CULLIGAN WATER CONDITIONING	PV-170483	6/8/2017		16774		011-00000-0-00000-82000-55000-0	\$773.64			
	CULLIGAN WATER CONDITIONING		6/8/2017		16774		010-00000-0-00000-82000-55000-0	\$95.61			
Total Check Amount:								\$869.25			
013902	Edlio, Inc.	PV-170511	6/8/2017		12907		011-00000-0-00000-71500-58000-0	\$1,815.60			
	Edlio, Inc.		6/8/2017		12907		010-00000-0-00000-71500-58000-0	\$224.40			
Total Check Amount:								\$2,040.00			

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For June, 2017

** FINAL **
 Batch No 124
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012912	Ewing Irrigation Products	PV-170510	6/8/2017		3251600		011-00000-0-00000-82000-43000-0	\$87.26		
	Ewing Irrigation Products		6/8/2017		3251600		010-00000-0-00000-82000-43000-0	\$10.78		
							Total Check Amount:	\$98.04		
013871	FGL Environmental	PV-170496	6/8/2017		4011233		011-00000-0-00000-82000-55000-0	\$360.45		
	FGL Environmental		6/8/2017		4011233		010-00000-0-00000-82000-55000-0	\$44.55		
	FGL Environmental	PV-170506	6/8/2017		741309A		011-00000-0-00000-82000-55000-0	\$51.62		
	FGL Environmental		6/8/2017		741309A		010-00000-0-00000-82000-55000-0	\$6.38		
							Total Check Amount:	\$463.00		
013591	Fresno Hauling	PV-170507	6/8/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$534.85		
	Fresno Hauling		6/8/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$66.10		
							Total Check Amount:	\$600.95		
014020	Frontier	PV-170508	6/8/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$429.57		
	Frontier		6/8/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$53.09		
	Frontier	PV-170509	6/8/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$328.75		
	Frontier		6/8/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$40.63		
							Total Check Amount:	\$852.04		
012704	FRUIT GROWERS SUPPLY CO	PV-170512	6/8/2017		103801		011-00000-0-00000-82000-43000-0	\$149.53		
	FRUIT GROWERS SUPPLY CO		6/8/2017		103801		010-00000-0-00000-82000-43000-0	\$18.48		
							Total Check Amount:	\$168.01		
013946	Infinite Campus	PV-170505	6/8/2017		Annual018921		010-07200-0-11100-10000-43000-0	\$7,931.90		
							Total Check Amount:	\$7,931.90		
013951	Jive Communications Inc.	PV-170504	6/8/2017		705550		011-00000-0-00000-82000-55000-0	\$326.81		
	Jive Communications Inc.		6/8/2017		705550		010-00000-0-00000-82000-55000-0	\$40.39		
							Total Check Amount:	\$367.20		
013709	Key Evidence Lock & Safe	PV-170503	6/8/2017		51397		011-00000-0-00000-82000-43000-0	\$138.12		
	Key Evidence Lock & Safe		6/8/2017		51397		010-00000-0-00000-82000-43000-0	\$17.85		
							Total Check Amount:	\$155.97		

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** FINAL **
Batch No 124

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014037	Law Offices of Young, Minney & Law Offices of Young, Minney &	PV-170486	6/8/2017		50910		011-00000-0-00000-71500-58000-0	\$924.69			
			6/8/2017		50910		010-00000-0-00000-71500-58000-0	\$114.28			
							Total Check Amount:	\$1,038.97			
012998	MAJOR SYSCO	PV-170494	6/8/2017		751834		010-00000-0-11100-10000-43000-0	\$69.13			
	MAJOR SYSCO		6/8/2017		751834		130-53100-0-00000-37000-47000-0	\$4,449.43			
	MAJOR SYSCO		6/8/2017		751834		130-53100-0-00000-37000-43000-0	\$734.79			
							Total Check Amount:	\$5,253.35			
013747	Mission Uniform Service	PV-170501	6/8/2017		219819		011-00000-0-00000-82000-43000-0	\$892.63			
	Mission Uniform Service		6/8/2017		219819		010-00000-0-00000-82000-43000-0	\$110.32			
							Total Check Amount:	\$1,002.95			
013820	NCS Pearson	PV-170497	6/8/2017		11190084		010-07200-0-11100-10000-43000-0	\$395.00			
							Total Check Amount:	\$395.00			
013171	OFFICE DEPOT	PV-170500	6/8/2017		28266812		011-11000-0-11100-10000-43000-0	\$786.59			
	OFFICE DEPOT		6/8/2017		28266812		010-11000-0-11100-10000-43000-0	\$97.25			
							Total Check Amount:	\$883.84			
012151	PRODUCERS	PV-170498	6/8/2017		717312		130-53100-0-00000-37000-47000-0	\$791.30			
							Total Check Amount:	\$791.30			
013870	Ray Morgan Co.	PV-170499	6/8/2017		1593126		011-00000-0-00000-82000-56000-0	\$247.14			
	Ray Morgan Co.		6/8/2017		1593126		010-00000-0-00000-82000-56000-0	\$30.54			
							Total Check Amount:	\$277.68			
011581	SCHOOL HEALTH CORPORATION	PV-170492	6/8/2017		3284801.00		011-00000-0-00000-71500-43000-0	\$192.72			
	SCHOOL HEALTH CORPORATION		6/8/2017		3284801.00		010-00000-0-00000-71500-43000-0	\$23.81			
							Total Check Amount:	\$216.53			
013990	Security First Alarm King	PV-170493	6/8/2017		RMAM6733		011-00000-0-00000-82000-56000-0	\$226.95			H
	Security First Alarm King		6/8/2017		RMAM6733		010-00000-0-00000-82000-56000-0	\$28.05			

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** FINAL **
 Batch No 124

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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012018	SMART & FINAL IRIS CO.	PV-170495	6/8/2017		40020384136		010-00000-0-11100-10000-43000-0	\$255.00			H
	SMART & FINAL IRIS CO.		6/8/2017		40020384136		130-53100-0-00000-37000-47000-0	\$54.79			H
	SMART & FINAL IRIS CO.		6/8/2017		40020384136		130-53100-0-00000-37000-43000-0	\$170.83			H
								\$28.25			H
								\$253.87			

Total Check Amount:

Total Check Amount:

013866	Southern California Edison	PV-170491	6/8/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$4,391.98			
	Southern California Edison		6/8/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$542.82			
								\$4,934.80			

Total Check Amount:

013705	The Foothills Sun Gazette	PV-170502	6/8/2017		51517		011-00000-0-00000-71500-58000-0	\$46.45			
	The Foothills Sun Gazette		6/8/2017		51517		010-00000-0-00000-71500-58000-0	\$5.74			
								\$52.19			

Total Check Amount:

013967	Verizon	PV-170484	6/8/2017		U0103052		010-00000-0-00000-82000-55000-0	\$556.07			
	Verizon		6/8/2017		U0103052		010-00000-0-00000-82000-55000-0	\$68.72			
								\$624.79			

Total Check Amount:

013416	VISALIA UNIFIED	PV-170488	6/8/2017		24249		010-07200-0-11100-10000-43000-0	\$481.50			
	VISALIA UNIFIED	PV-170489	6/8/2017		24151		010-07230-0-00000-36000-51000-0	\$5,849.80			
	VISALIA UNIFIED	PV-170490	6/8/2017		24431		010-07230-0-00000-36000-51000-0	\$2,924.00			
	VISALIA UNIFIED		6/8/2017		24431		010-07200-0-11100-10000-43000-0	\$207.00			
	VISALIA UNIFIED		6/8/2017		24431		010-00000-0-11100-10000-43000-0	\$159.75			
								\$9,622.05			

Total Check Amount:

012751	WAGNER, HOPE	PV-170487	6/8/2017		S/U		130-53100-0-00000-37000-47000-0	\$10.34			
								\$10.34			

Total Check Amount:

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** FINAL **
 Batch No 124

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$42,337.44

**Tulare County Office of Education
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** FINAL **
 Batch No 124

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable: \$42,337.44											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$42,337.44 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$21,164.51
011	\$14,987.99
130	\$6,184.94
Total	\$42,337.44

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 5/17/17

Instructions

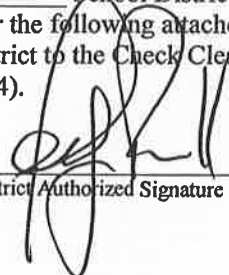
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed _____	No. Enclosed _____
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>96,467.01</u>	Total Amount \$ <u>49,027.64</u>

The Sequoia Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

5/17/17
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 6/6/17

Instructions

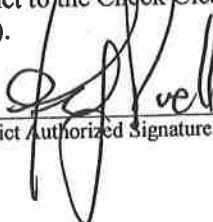
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>8,429.53</u>	Total Amount \$ <u>6,921.54</u>

The Sequoia Union Mem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

6.6.17
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
15-Jun-17**

GENERAL FUND FINANCIAL REPORT

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 553,725.00	1,963,772.76	\$ 3.55	\$ (1,410,047.76)	2,358,135.00	2,352,846.57
Fed. Rev.	\$ 116,623.00	18,191.39	\$ 0.16	\$ 98,431.61	159,168	96,573.46
State Rev.	\$ 363,276.00	320,645.69	\$ 0.88	\$ 42,630.31	775,069	930,510.58
Local Rev.	\$ 31,200.00	15,585.56	\$ 0.50	\$ 15,614.44	61,997	67,864.33
Total Rev.	\$ 1,064,824.00	2,318,195.40	\$ 2.18	\$ (1,253,371.40)	3,354,369	3,447,794.94
				\$ -		
Expenditures				\$ -		
Certificated salaries	\$ 165,191.28	247,926.32	\$ 1.50	\$ (82,735.04)	1,002,744	995,043.32
Classified salaries	\$ 189,906.00	174,437.55	\$ 0.92	\$ 15,468.45	452,893.00	495,156.55
Benefits	\$ 190,531.09	135,205.26	\$ 0.71	\$ 55,325.83	597,356.00	643,390.94
Textbooks/supl.	\$ 159,245.00	87,978.55	\$ 0.55	\$ 71,266.45	193,932	194,820.28
Dues/Memberships	\$ 605.00	1,691.73	\$ 2.80	\$ 4,895.00	5,500	5,283.88
Travel/Staff Development	\$ 26,393.00	32,700.02	\$ 1.24	\$ (6,307.02)	18,653.25	17,679.20
Insurance	\$ 13,670.00	17,633.00	\$ 1.29	\$ (3,963.00)	15,000.00	6,455.00
Housekeeping	\$ 14,300.00	24,104.04	\$ 1.00	\$ (9,804.04)	130,000.00	128,244.27
Rentals/Leases/Repairs	\$ 6,000.00	25,907.49	\$ 4.32	\$ (19,907.49)	63,500.00	60,747.65
Pension Penalties & Interest		8.82				
Services	\$ 42,369.51	39,261.84	\$ 0.93	\$ 3,107.67	149,484.00	145,461.90
Subagreements	\$ 28,619.00	10,700.00	\$ 0.37	\$ 17,919.00	28,619	25,000.00
Capital Outlay	\$ 388,898.00	220,836.96	\$ 0.57	\$ 168,061.04	708,680.14	620,407.91
Other Outgo	\$ -	1,194.00	#DIV/0!	\$ (1,194.00)	3,943.00	6,148.00
Indirect Costs			#DIV/0!	\$ -		
Total Expenditures	\$ 1,225,727.88	1,019,585.58	\$ 0.83	\$ 206,142.30	3,370,304.51	3,343,838.90
Surplus/Deficit	-160,903.88					
Interfund Transfers Out	31,357.00					
Beginning Balance	1,814,210.34					
Projected Ending Balance						
Components	1,621,949.46					
of ending	Designated Res.	Revolving Fund	Undesignated	Contributions		
balance	756,832.04	2,000.00	831,760.42	-31,357		

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
15-Jun-17**

Charter Fund Financial Report

Classification	Approved Bud.	Year to Date	o/o Rec'd.	Balance
Rev. Limit	\$2,240,697	\$1,998,034.20	\$ 0.89	\$ 242,662.80
Federal Rev.	\$11,371	\$52,466.24		
State Rev.	\$67,989	\$16,516.48		
Total Rev.	\$2,320,057	\$2,067,016.92	\$ 0.89	\$ 253,040.08
				\$ -
Expenditures				\$ -
Certificated salaries	\$ 915,988.00	\$811,003.68	\$ 0.89	\$ 104,984.32
Classified salaries	\$321,636.00	\$339,832.58	\$ 1.06	\$ (18,196.58)
Benefits	\$420,639.00	\$461,471.42	\$ 1.10	\$ (40,832.42)
Textbooks/supl.	\$27,951.00	\$ 77,887.50	\$ 2.79	\$ (49,936.50)
Dues/Memberships	\$ 4,895.00	\$ 3,172.85	\$ 0.65	\$ 1,722.15
Travel/Staff Development	\$12,140.00	\$11,603.42	\$ 0.96	\$ 536.58
Insurance	\$ -	\$ -		\$ -
Utilities	\$ 115,700.00	\$ 114,655.47	\$ 0.99	\$ 1,044.53
Rentals/Leases/Repairs	\$ 44,500.00	\$ 22,283.33	\$ 0.50	\$ 22,216.67
Services	\$74,273.00	\$51,266.13	\$ 0.69	\$ 23,006.87
Subagreements	\$0	\$ 15,584.84		\$ (15,584.84)
Other Outgo		\$ -	#DIV/0!	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Indirect costs				\$ -
Total Expenditures	\$ 1,937,722.00	\$1,908,761.22	\$ 0.99	\$ 28,960.78
Surplus/Deficit	\$382,336.00			
Beginning Balance				
Audit Adjustment	\$0.00			
Contributions				
Projected Ending Balance				
Components	385,869.00			
of ending	Revolving Fund		Designated Reserves	
balance				Designated for Revenue Limit Deficits

Designated For Revenue Limit Deficits

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.2a OTHER BUSINESS ITEMS:

PUBLIC HEARING:

A public hearing will be held to review and adopt the Local Control
And Accountability Plan (LCAP) 2017-18

Recommendations: Review and approve 2017-18 LCAP

On a motion of member _____, and seconded by _____, the
Board voted to approve the 2017-18 LCAP.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2a

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.2 OTHER BUSINESS ITEMS:

b. PUBLIC HEARING:

The Board will review the proposed 2017-18 budget. There will be time allowed for questions from the members and audience regarding the 2017-18 budget. The budget has been available for the public inspection in the District office since May 26th, 2017. The Board will be requested to approve the 2017-18 budget.

Recommendations: Approve the 2017-18 budget

On a motion of member _____, and seconded by _____, the Board voted to approve the 2017-18 budget.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2b

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.2c OTHER BUSINESS ITEMS:

- c. AB 858 - Reserves in Excess of State Recommended Reserves Budget Attachment:
The Board will be requested to review and approve the AB858 budget attachment to explain why the District's reserves are in excess of state recommended reserves.

Recommendations: Approve AB858 - reserves in excess of State recommended reserves budget attachment.

On a motion of member _____, and seconded by _____, the Board voted to approve the AB 858 budget attachment.

BOARD MEMBERS	_____	AYE	_____	NO	_____	ABSTAIN	_____	ABSENT	_____
Anna Fynaud	_____		_____		_____		_____		_____
Milo Gorden	_____		_____		_____		_____		_____
Matt McEwen	_____		_____		_____		_____		_____
James McNulty	_____		_____		_____		_____		_____
Bradley Ward	_____		_____		_____		_____		_____

Agenda item 4.2c

District: Sequoia Union Elementary School
 CDS #: 54-72116

2017-18 Budget Attachment

Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties.

Combined and Unassigned/Unappropriated Fund Balances (Resources 0000-1999, Objects 9780, 9789 and 9790)			
Form	Fund		2017-18 Budget
01	General Fund/County School Service Fund	Form 01	\$1,737,953.97
17	Special Reserve Fund for Other Than Capital Outlay Projects	Form 17	\$0.00
Total Assigned and Unassigned Ending Fund Balances			\$1,737,953.97
District Standard Reserve Level			5%
Less District Minimum Recommended Reserve for Economic Uncertainties			\$185,983.05
Remaining Balance to Substantiate Need			\$1,551,970.92
Substantiation of Need for Fund Balances in Excess of Minimum Recommended Reserve for Economic Uncertainties			Amount
Fund	Descriptions		
01	Board Fund Balance Policy requiring available reserves of 60%		\$1,042,772.39
01	Revolving Fund		\$2,000.00
01	Office Modernization		\$507,198.53
01			
01			
	Insert Lines above as needed		
	Total of Substantiated Needs		\$1,551,970.92
	Remaining Unsubstantiated Balance		\$0.00

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	3,068,414.00	5.50%	3,237,092.00	7.19%	3,469,904.00
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	128,424.00	-7.49%	118,802.00	-13.01%	103,346.00
4. Other Local Revenues	8600-8799	31,110.00	0.00%	31,110.00	0.00%	31,110.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(54,063.00)	27.92%	(69,157.00)	28.93%	(89,165.00)
6. Total (Sum lines A1 thru A5c)		3,173,885.00	4.54%	3,317,847.00	5.95%	3,515,195.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				1,340,995.00		1,367,815.00
b. Step & Column Adjustment				26,820.00		27,356.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,340,995.00	2.00%	1,367,815.00	2.00%	1,395,171.00
2. Classified Salaries						
a. Base Salaries				493,938.00		503,817.00
b. Step & Column Adjustment				9,879.00		10,076.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	493,938.00	2.00%	503,817.00	2.00%	513,893.00
3. Employee Benefits	3000-3999	766,101.00	5.67%	809,532.00	6.43%	861,623.00
4. Books and Supplies	4000-4999	224,176.00	13.00%	253,330.00	1.67%	257,566.00
5. Services and Other Operating Expenditures	5000-5999	388,363.00	2.33%	397,413.00	1.67%	404,053.00
6. Capital Outlay	6000-6999	135,348.00	13.34%	153,400.00	4.15%	159,760.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,000.00	0.00%	2,000.00	0.00%	2,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(5,866.00)	0.00%	(5,866.00)	0.00%	(5,866.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	35,434.00	0.00%	35,434.00	0.00%	35,434.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,380,489.00	4.03%	3,516,875.00	3.04%	3,623,634.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(206,604.00)		(199,028.00)		(108,439.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		1,944,557.97		1,737,953.97		1,538,925.97
2. Ending Fund Balance (Sum lines C and D1)		1,737,953.97		1,538,925.97		1,430,486.97
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	2,000.00		2,000.00		2,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	185,983.05		152,478.20		157,548.88
2. Unassigned/Unappropriated	9790	1,549,970.92		1,384,447.77		1,270,938.09
f. Total Components of Ending Fund Balance		1,737,953.97		1,538,925.97		1,430,486.97
(Line D3f must agree with line D2)						

1,737,953.97
 1,042,772.39 60% Dist. Reserve
 2,000 Evolving Fund
 155,983.05 Require reserve per Criteria & Standard
 330,755
 1,737,953.97
 - 1,230,755.54
 507,198.53
 507,198.53
 1,042,772.39
 1,549,970.92

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.2d OTHER BUSINESS ITEMS:

- d. Resolution - In the Matter of Authorization for County Superintendent Of Schools to Make Year End Budget Transfers:
The Board will be requested to review and approve resolution for the County Superintendent of Schools to make year end budget transfers.

Recommendations: Approve Year End Budget Transfers resolution

On a motion of member _____, and seconded by _____, the Board voted to approve the year end budget transfers resolution.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.2d

**RESOLUTION OF THE GOVERNING BOARD OF
Sequoia Union Elementary SCHOOL DISTRICT**

In the Matter of Authorization for County)
Superintendent of Schools to make year end)
Budget Transfers)

RESOLUTION NUMBER. 10

WHEREAS, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

WHEREAS, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

WHEREAS, the district wishes to ensure that all expenditures of the school district during the 2016-17 fiscal year have been appropriately budgeted for.

THEREFORE, BE IT RESOLVED that, at the close of the 2017 Fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42601 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the 15 day of June, 2017 by the following vote.

Ayes:

Noes:

Abstentions:

Absent:

Secretary/Clerk of said District Board

County superintendents who make certain year-end fund balance transfers for small school districts in their county are now required to notify each district of the transfers made. The definition of a small school district has been changed from A... those districts with an average daily attendance of 2,500 or less...@ to those districts identified in EC 41301 which sets forth the state school fund allocation schedule. Small elementary school districts are now defined as having less than 901 units of average daily attendance (ada), small high school districts are now defined as having less than 301 ada, and small unified school districts are now defined as having less than 1,501 ada.

42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

1V. ACTION ITEMS

Agenda Item 4.2e Resolution - In the Matter of the Spending Determination for Funds from the Education Protection Account Pursuant to Article X111, Section 36 of the California Constitution 2017-18 Fiscal Year; and, 2017-18 Expenditure Report:

The Board will be requested to review and approve the resolution for the determination of the spending of the Education Protection funds; and, the expenditure report.

Recommendations: Approve resolution and expenditure report

On a motion of member _____, and seconded by _____, the Board voted to approve the resolution in the matter of the Educational Protection Account.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
<u>Anna Eynaud</u>				
<u>Milo Gorden</u>				
<u>Matt McEwen</u>				
<u>James McNulty</u>				
<u>Bradley Ward</u>				

Agenda item 4.2e

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary Charter SCHOOL
TULARE COUNTY, STATE OF CALIFORNIA**

In the Matter of the Spending Determination
for Funds Received from the Education
Protection Account pursuant to Article XIII,
Section 36 of the California Constitution
2017-18 Fiscal Year

RESOLUTION No. #2

RECITALS

1. The voters approved Proposition 30 on November 6, 2012;
2. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;
3. The provisions of Article XIII, Section 36(e) create in the state General Fund an Educational Protection Account to receive and disburse the revenues derived from the incremental increases in taxes by Article XIII, Section 36(f);
4. Before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;
5. If the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;
6. All monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;
7. Monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;
8. A community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

9. The governing board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;
10. The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;
11. Each community college district, county office of education, school district and charter school shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent;
12. The annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been property disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
13. Expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct;
2. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent for the 2014-15 fiscal year shall be made in open session of a public meeting of the governing board of Sequoia Union Elementary Charter School;
3. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Sequoia Union Elementary Charter School has determined to spend the monies received from the Education Protection Account for the 2017-18 fiscal year as attached;
4. Upon finalizing financial data for the fiscal year, the District Superintendent, or designee, is hereby directed to immediately publish on the district's Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
 seconded by Trustee _____, at a regular/special meeting held on June 15, 2017, by the
 following vote:

AYES:

NOES:

ABSENT:

I, _____, secretary of the governing board of the Sequoia Union Elementary Charter School, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 15 day of June, 2017.

Date:

Secretary, Board of Trustees

2012-13 Education Protection Account
 Program by Resource Report
 Expenditures by Function - Detail

Sequoia Union Elementary School Charter
 2017-18 Budget

Expenditures through: June 30, 2018

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	61,560.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		61,560.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction	1000-1999	61,560.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		61,560.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary SCHOOL
TULARE COUNTY, STATE OF CALIFORNIA**

In the Matter of the Spending Determination
for Funds Received from the Education
Protection Account pursuant to Article XIII,
Section 36 of the California Constitution
2017-18 Fiscal Year

RESOLUTION No. #1

RECITALS

1. The voters approved Proposition 30 on November 6, 2012;
2. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;
3. The provisions of Article XIII, Section 36(e) create in the state General Fund an Educational Protection Account to receive and disburse the revenues derived from the incremental increases in taxes by Article XIII, Section 36(f);
4. Before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;
5. If the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;
6. All monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;
7. Monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;
8. A community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

9. The governing board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;
10. The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;
11. Each community college district, county office of education, school district and charter school shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent;
12. The annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
13. Expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct;
2. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent for the 2014-15 fiscal year shall be made in open session of a public meeting of the governing board of Sequoia Union Elementary School;
3. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Sequoia Union Elementary Charter School has determined to spend the monies received from the Education Protection Account for the 2017-18 fiscal year as attached;
4. Upon finalizing financial data for the fiscal year, the District Superintendent, or designee, is hereby directed to immediately publish on the district's Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
 seconded by Trustee _____, at a regular/special meeting held on June 15, 2017, by the
 following vote:

AYES:

NOES:

ABSENT:

I, _____, secretary of the governing board of the Sequoia Union Elementary School, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 15 day of June, 2017.

Date:

Secretary, Board of Trustees

2012-13 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Sequoia Union Elementary School District
2017-18 Budget

Expenditures through: June 30, 2018

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	47,301.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		47,301.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction	1000-1999	47,301.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		47,301.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

PERSONNEL

Agenda Item 5.1 Review Committee on Assignment:
The Board will be requested to review and accept the
Committee on assignment:
-Janene Keller- Technology Elective
-Kelly Lang - ELA and Math Support Elective

Recommendations: Approve Committee on Assignment

On a motion of member _____, and seconded by _____, the
Board voted to approve the committee on assignment.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden				
Matt McEwen				
James McNulty				
Darcy Staberg				
Bradley Ward				

Agenda item 5.1

DISTRICT PLAN FOR COMMITTEE ON ASSIGNMENTS

PURPOSE: A district may establish a Committee on Assignments as outlined in EC 44258.7(c) and (d) to review and approve assignments of teachers employed on a full-time basis in grades K-12 who have special skills and preparation outside of his or her credential authorization, to teach an elective course. An "elective course" is a course other than English, Mathematics, Science, or Social Studies.

Submit this form to the Credentials Department, County Office of Education

1. This is to certify the establishment of our District Committee on Assignments in accordance with provisions of EC 44258.7(d).

Sequoia Union Elementary
DISTRICT NAME

Jeremy Powell
SIGNATURE OF SUPERINTENDENT

SIGNATURE OF PRESIDENT OR CHAIRPERSON OF DISTRICT GOVERNING BOARD

2. Effective date of establishment of Committee on Assignments: June 15, 2017

3. District administrative contact person relative to the Committee on Assignments:

NAME: Jeremy Powell PHONE: 559-564-2106

TITLE: Superintendent/Principal

4. Procedures for selection of the committee membership in accordance with EC 44258.7(c) (list or attach):

1. School Employees that Serve on School Advisory Committee
2. _____
3. _____
4. _____

5. Term of office for Committee on Assignments members:

Teacher Representative(s)	Date	Length of Term
<u>See Attached List</u>	<u>2016-2017 School Year</u>	
_____	_____	_____

Administrator Representatives(s)	Date	Length of Term
<u>Jeremy Powell</u>	<u>6-6-17</u>	
_____	_____	_____

6. Criteria for determining teachers' qualifications for assignments pursuant to EC 44258.7(c-d) (list or attach):

1. Previous training/certification
2. College or other education
3. Interest in subject
- District Need for course

44258.7

- (c) A teacher employed on a full-time basis who teaches kindergarten or any of grades 1 to 12, inclusive, and who has special skills and preparation outside of his or her credential authorization may, with his or her consent, be assigned to teach an elective course in the area of the special skills or preparation, provided that the assignment is first approved by a committee on assignments. For purposes of this subdivision an "elective course" is a course other than English, mathematics, science, or social studies. The membership of the committee on assignments shall include an equal number of teachers, selected by teachers, and school administrators, selected by school administrators.
- (d) Assignments approved by the committee on assignments shall be for a maximum of one school year, but may be extended by action of the committee upon application by the schoolsite administrator and the affected teacher. All initial assignments or extensions shall be approved prior to the assignment or extension. Districts making assignments under this subdivision shall submit a plan to the county superintendent of schools which shall include, but need not be limited to, the following:
 - (1) Statements signed by the district superintendent and the president or chairperson of the district governing board, approving the establishment of the committee.
 - (2) Procedures for selection of the committee membership.
 - (3) Terms of office for committee members.
 - (4) Criteria for determining teachers' qualifications for these assignments.
- (e) The Commission on Teacher Credentialing may develop and recommend general criteria that may be used by local committees on assignment in assessing a candidate's qualifications.

COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

PURPOSE: County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION

DISTRICT: Sequoia Union Elem SCHOOL: Sequoia Union
TEACHER: Kelly Lang SSN: XXX-XX-_____
ASSIGNMENT: Math + ELA Review GRADE(S): 6, 7, 8

I hereby certify to all of the following:

- () This course an elective course.
- () Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

- () Committee action was taken **prior** to the assignment or extension of the assignment.
- () (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to **extend** the assignment **prior** to the effective date of the assignment.
- () The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 6-6-17 Date

[Signature] Authorized District Administrator 6-7-17 Date

COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

PURPOSE: County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION

DISTRICT: Sequoia Union Elem. SCHOOL: Sequoia Union
TEACHER: Janene Keller SSN: XXX-XX-
ASSIGNMENT: Technology GRADE(S): 6, 7, 8

I hereby certify to all of the following:

- This course an elective course.
- Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

- Committee action was taken **prior** to the assignment or extension of the assignment.
- (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to **extend** the assignment **prior** to the effective date of the assignment.
- The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 6-6-17 Date

 6-7-17
Authorized District Administrator Date

TULARE COUNTY OFFICE OF EDUCATION

**NOTIFICATION TO DISTRICT FOR REVIEW AND REPORT ON
TEACHER ASSIGNMENTS**

PURPOSE: The county superintendent shall notify the district superintendent and responsible administrator if a certificated person does not hold the appropriate authorization for the assignment and advise them to correct the misassignment within 30 calendar days [EC §44258.9(g)(3)].

SECTION I: COUNTY OFFICE OF EDUCATION NOTIFICATION TO DISTRICT

DATE: May 15, 2017

DISTRICT: Sequoia Union

DISTRICT SUPERINTENDENT: Jeremy Powell, Ed.D.

ASSIGNMENT(S) IN QUESTION: See Attached



CREDENTIALS & RETIREMENT SUPERVISOR

SECTION II: DISTRICT RESPONSE TO COUNTY OFFICE

District is required to respond to the County Office notification by providing a resolution to the assignment(s) in question or by describing extraordinary circumstances which make the correction impossible [EC ' 44258.9(g)(4)].

Please respond on the attached notification, sign, and return to the Credentials Dept., TCOE.

SEQUOIA UNION		2016-17 FOUR-YEAR ASSIGNMENT MONITORING REVIEW							
NAME	CREDENTIALS HELD	ASSIGNMENTS IN QUESTIONS	DISTRICT RESPONSE						
Higareda, Nicole P	Clear Multiple Subject	Science all day	Ed Code 44256						
Keller, Janene L	Clear Multiple Subject w/a Supplementary Authorization in Social Sciences	1 period Technology	Committee on Assignment						
Lang, Kelly D	Multiple Subject Intern Credential	Math and ELA Review	Committee on Assignment						

PLEASE INDICATE ABOVE, UNDER 'DISTRICT RESPONSE'; HOW THE ASSIGNMENTS WERE CORRECTED (i.e., individual removed, retired, reassigned, applied for appropriate credential or permit, or an Ed Code section assignment option was used), SUBMIT VERIFICATION OF ACTIONS TAKEN, AND SIGN BELOW.



DISTRICT SUPERINTENDENT OR DESIGNEE SIGNATURE

6-16-17

DATE

Options for Correcting Misassignments:

Higareda
↓

1) EC §44256(b) allows the holder of a Multiple Subject or Standard Elementary teaching credential to teach any subject in departmentalized classes below grade 9 if the teacher has 12 semester units or six upper division or graduate semester units of course work in the subject to be taught from an accredited institution. Action of the governing board and teacher consent is required. **The board minutes must reflect: name of teacher, site, assignment, and ed code used. A copy of the board minutes must be submitted to this office.**

2) EC §44263 allows the holder of a teaching credential to serve, *by resolution of the governing board and with consent of the teacher*, in a departmentalized class if the teacher has completed 18 semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught. **The board minutes must reflect: name of teacher, site, assignment, and ed code used. A copy of the board minutes must be submitted to this office.**

3) **Limited Assignment Permit.** The holder of a Preliminary or Clear General Ed teaching credential is eligible to apply for this permit. The application would be filed through this office, and the permit is valid for one year. During the term of the permit, the applicant must complete at least six semester units or attempt all appropriate sections of the CSET, and pass two sections. The permit can be re-issued twice with verification of the renewal requirements.

FOR ELECTIVES:

The options above can be used for electives; however, it cannot be used for courses for which there is no credential issued by CTC; i.e., Frosh Studies; and, AVID, unless the content is in a single subject credential area. **In addition:**

Committee on Assignments: Submit required documents verifying approval.

Committee on Assignments cannot be used for non-elective courses.

⊕ **Although assignment options are meant to be temporary solutions for assigning teachers, there is no time limit mentioned in the law. It only requires yearly approval and consent by the teacher.**



Jeremy Powell, Ed.D
Superintendent/Principal

2016-2017 School Advisory Committee

Eric Henson
Janelle McClain
Janene Keller
Jenna Holly
Jeremy Powell
Julie Sullivan
Katrina Ashlock
Missy Myers
Rhonda Finfrock
Sand Hellwig
Sharon Adams
Sheri Karjala
Susan Enriquez
Velinda McBride

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

PERSONNEL

Agenda Item 5.2

Approve Teacher with Multiple Subject Credential
Teaching Departmentalized Class:

The Board will be requested to review and approve teacher with multiple subject credential teaching departmentalized class:

-Nicole Higareda, Sequoia Union Elementary School Charter, will be teaching Science under Ed. Code 44256 (b)

Recommendations:

Approve teacher with multiple subject credential teaching departmentalized class - Nicole Higareda

On a motion of member _____, and seconded by _____, the Board voted to approve the teacher with multiple subject credential teaching departmentalized class - Teacher: Nicole Higareda, subject: Science.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Darcy Staberg	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 5.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

V. OTHER ACTION ITEMS

6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
Milo Gorden				
Bradley Ward				

Agenda item 6.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

V1. OTHER ACTION ITEMS

6.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 6.2

**Interdistrict IN
For Board Approval
2017-2018 School Year**

Month: June

	Grade	District	Continuing/New
<u>Exeter Unified</u>			
Taylor Amaral	8	Exeter	Continuing Student/Family

Interdistrict OUT For Board Approval 2017-2018 School Year

Month: June

<u>Home District - Sequoia Union</u>	Grade	District of Choice	Continuing/New
Elle Bothof	3	Lindsay Unified	Continuing Student for Lindsay
Case Bothof	5	Lindsay Unified	Continuing Student for Lindsay
Lily Lorenzi	6	Exeter Unified	Continuing Student for Exeter
Jack Bothof	7	Lindsay Unified	Continuing Student for Lindsay
Emma Lorenzi	8	Exeter Unified	Continuing Student for Exeter

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

V. OTHER ACTION ITEMS

- 6.3 Approve Whole District Charter Petition:
The Board will be requested to review and approve the whole school Charter petition.

Recommendations: Approve whole school Charter Petition

On a motion of member _____, and seconded by _____, the Board voted to approve the whole school Charter petition.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 6.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 15, 2017

VI. OTHER ACTION ITEMS

6.4 2017-18 State Funding & Eligibility Contract - SchoolWorks:

The Board will be requested to review and approve the contract for services for 2017-18 State Funding & Eligibility contract with Schoolworks.

Recommendations: Approve the contract with Schoolworks

On a motion of member _____, and seconded by _____, the Board voted to approve the contract with Schoolworks for 2017-18 for State Funding and Eligibility.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Milo Gorden				
Matt McEwen				
James McNulty				
Darcy Staberg				
Bradley Ward				

Agenda item 6.4



Facility Problem Solvers

May 8, 2017

SchoolWorks, Inc.

8331 Sierra College Blvd., #221
Roseville, CA 95661
Phone: 916-733-0402
www.SchoolWorksGIS.com

Annual Eligibility Services Contract: 2017-2018

To: Jeremy Powell, Ed.D., Superintendent
SEQUOIA UNION SCHOOL DISTRICT

From: Owen Alvarez – Vice President, State Building Program

Subject: 2017-2018 State Funding & Eligibility Contract

I have enclosed the new Annual Eligibility Contract for 2017-18.

It's also time to start thinking about your school facilities and the impact your 2017-2018 enrollment will have on your State Eligibility for Modernization and New Construction. We will be contacting you again prior to the October 4, 2017 reporting date to request the new enrollment numbers. Once we receive that information, we can calculate your New Construction and Modernization Eligibility for the coming year.

The Statewide School Facility Bond was approved last November. As of March 2017 there were \$1,705 billion in projects in line for new construction and \$981 million in line for modernization projects. This still leaves room for lots of additional projects but it will take some time to get your plans ready and get in line, so don't delay. The funds could be encumbered within the next two years if the applications come in at the historic rates.

To get the process started, just sign, date and return to our office. You can return the signed and dated contract via any of the following methods:

- * Scan and .pdf the signed/dated Contract and email to Alice@SchoolWorksGIS.com
- * Send regular mail

We appreciate the confidence you have shown in us in the past and hope that you will continue to allow us to assist you with your facility planning needs.

OA:at

Enclosure: Eligibility Contract

PROFESSIONAL SERVICES AGREEMENT ANNUAL ELIGIBILITY CONTRACT 2017/2018



THIS AGREEMENT, dated May 8, 2017, (the "Agreement") is made by and between Sequoia Union School District, and SchoolWorks, Inc.

SCHOOLWORKS, Inc. will contract to perform the tasks enumerated below for the prices indicated. Sequoia Union School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

SCOPE OF WORK - SCHOOLWORKS

1. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing School Facilities Program Eligibility and State Funding within the State School Building Program.

2. Application Documents:

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the State School Facility Program for maximum project state funding potential under the School Facilities Program Funding Act of 1998. (A complete turn-key operation.)

3. Each district is unique in maximizing School Facilities Program Eligibility and State Funding within the State School Building Program. Because of these specific issues, different methods are utilized for accomplishing this goal.

Following is a listing of the many services offered by SchoolWorks that may or may not be a necessary component of the application process:

- Enrollment Projection Update – SAB 50-01
- Establish Baseline Capacity - SAB 50-02
- Modernization Eligibility Updates - SAB 50-03
- Additional Buildings
- Increased Enrollment

- Prepare Project Applications - SAB 50-04
 - Prepare Fund Releases - SAB 50-05
 - Assist with Expenditure Reports - SAB 50-06
 - Representation at SAB Meetings
 - Representation at Implementation Committee Meetings
 - Monthly notes on SAB and Imp Committee actions
 - Annual Meeting with Personal Consultant to review:
 - Eligibility Opportunities
 - Study Scenarios and Impact on Eligibility
 - Estimated Future Eligibility
 - Project Funding Calculations
 - Impact of Regulation Changes
 - Meetings with OPSC in Sacramento
 - Monitor Project Status
 - Assistance with CDE Plan Approvals (4.07 & 4.08)
4. Upon approval of this signed professional services proposal, SchoolWorks will provide a request for information list to the appointed District Representative. SchoolWorks will establish and review the goals and objectives as well as review the proposed timeline for completion. The estimated time to complete this Demographic Study will be approximately two months from the time all the necessary data has been collected.

Client Responsibilities

1. CBEDS/CSIS/CALPADS, Non-Severe and/or Severe Special Education Enrollment and/or other enrollment data necessary to complete Application(s). This information should be broken down by school site and then by grade level for each school site.
2. Facilities and/or Financial information needed to complete Application(s)
3. Written Confirmation that the need for Vocational and Career Technical Education Facilities is being met relative to the new construction and/or modernization project (Note: not applicable for elementary schools or elementary school districts, but an explanation letter may be required).
4. Campus maps, provided by the District, will need to illustrate up-to-date information to be fine-tuned and labeled appropriately by SchoolWorks staff per SFP Application submittal requirements.

Pricing

Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for forms to be completed as needed:

Item Description	Cost
Annual Base Fee	\$3,000
SAB 50-01 (Per Form)	\$1,500
SAB 50-02	\$1,500
SAB 50-03	\$1,500
SAB 50-04 (Per Project)	
Design Funding	\$1,500
Construction Phase	\$3,000
SAB 50-05 (Per Project)	\$500
SAB 50-06 (Per Form)	\$500
CDE 4.07 or 4.08	\$2,000
PIW – Project Information Worksheet	\$500
Facility Hardship – SAB Appeal Item	\$3,000
Financial Hardship Checklists and Applications	
Design Funding	\$7,500
Construction Phase	\$7,500
Financial Hardship Rereview	\$3,500

1. If SchoolWorks presence is requested at school board meetings, OPSC site visits or other meetings, the District will be billed at \$140 per hour, plus travel time and expenses.
2. This agreement may be terminated by either party with thirty (30) days notice, in writing, and the client will only be billed for work completed.

Fee Schedule

1. Annual Eligibility Service: The base fee will be billed upon receipt of the signed contract and each year thereafter, as long as this Contract remains in place. The amount is due within thirty days of the date of the invoice. Any amount due for form(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.
2. District Guarantee: If the Office of Public School Construction (OPSC) or the State Allocation Board (SAB) disapproves an application for the District per the conditions stated herein below, there is no charge from SchoolWorks for that application. Any monies already paid by the District for an application which is disapproved will be completely refunded.
3. For purposes of this Agreement, the term "disapproved" means action has been taken by the OPSC or SAB to turn down or reject the application as not meeting OPSC or SAB requirements for approval because the application was not considered by OPSC as a "complete" application. If any 15-day letter or other pertinent notices are sent from the OPSC to the District regarding any application or project SchoolWorks submitted, SchoolWorks needs to receive a copy of the correspondence immediately via fax or email in order to expediently supply additional information to OPSC if requested and in order for the District to still qualify for this District Guarantee. Funding by the State, of course, cannot be guaranteed by SchoolWorks and the approval of a Special Appeal Request submitted by SchoolWorks to the OPSC and the SAB cannot be guaranteed by SchoolWorks. IN WITNESS WHEREOF, the District and SchoolWorks, Inc. have made and executed this Agreement as set forth below.

Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.
2. This portion of the agreement does not include the preparation of any of the documents necessary for the purchase of a new school site unless otherwise herein specified. However, if SchoolWorks is submitting SAB 50-04 funding request forms on behalf of the District, the SchoolWorks staff may assist the Architect towards the submission of the required forms to CDE for requesting Architectural Plan and Site Approval from CDE.

Acceptance of Proposal & Notification to Proceed

1. (If or when applicable) The Board of Trustees of the School District took action to approve this agreement between SchoolWorks Inc. and the Sequoia Union School District, effective:

_____ (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

Signature:		Signature:	_____
Printed Name:	Owen Alvarez	Printed Name:	_____
Date Signed:	5/8/2017	Date Signed:	_____
Title:	VP – State Building Program	Title:	_____
District:	SchoolWorks, Inc	District:	_____
Address:	8331 Sierra College Blvd., #221	Address:	_____
	Roseville, CA 95661		_____
Phone:	(916) 390-0073	Phone:	_____
Email:	brett@schoolworksgis.com	Email:	_____