

Board of Trustees
February 9, 2017
Regular Meeting

The regular meeting of the Board of Trustees of the Sequoia Union Elementary Charter School District will be held on February 9, 2017 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

- 1. OPEN SESSION 6:00 P.M.**
 - Call to Order
 - Flag Salute

- 11. OPEN SESSION**
 - 2.1 Comments From the Public

- 111. REPORTS & DISCUSSION**
 - 3.1 Superintendent's Report

 - 3.2 P.T.C. Report

 - 3.3 S.S.C. Update- No update

 - 3.4 S.E.T.A. Update

 - 3.5 Sports' Boosters Update

 - 3.6 Local Control & Accountability Plan (LCAP)

 - 3.7 Strategic Planning Update

 - 3.8 Charter School Update

 - 3.9 Action Plan for Students with Exceptional Needs - No update

- 1V. ACTION SESSION**
 - 4.1 Approval of the Consent Agenda Items
 - 4.1a Approval of the January 12, 2017 Regular Meeting
Approval of the January 25, 2017 Special Meeting
February 1, 2017 Special Meeting – No quorum
 - 4.1b A.D.A. Report
 - 4.1c Cafeteria Report

- 4.1d Approve Payment of Bills for January
- 4.1e Approve Payment of Payroll
- 4.1f Approve Budget Report/Revisions

V. OTHER ACTION ITEMS

- 5.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 5.2 Interdistrict Agreement Requests – No requests
- 5.3 2017 CSBA Delegate Assembly Election – Ballot Material for Election of a Representative to the CSBA Delegate Assembly From Our Region or Subregion

V1. CLOSED SESSION – (Gov. Code 54956.9; Gov't Code 54954.9)

-CONFERENCE WITH LEGAL COUNSEL – ANTICIPATE LITIGATION

Initiation of Litigation Pursuant to Subdivision of Government Code 54956.9

1 case

-CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator – Dr. Powell

Employee Organization – S.E.T.A.

Unrepresented Employees: Classified/Management Staff

V11. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9 2017

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2



SEQUOIA UNION ELEMENTARY SCHOOL



February 2017 Update

-Jog-a-thon-

Friday April 7th. Planning is underway. We are hoping to once again provide t-shirts to all students and staff. We are also hoping to once again have a school-wide BBQ lunch. We are seeking sponsors as well as volunteers in all areas of this event. Please join us.

-Last month, PTC gave our new Science Olympiad \$500 for supplies, etc. to kickstart their program

-The Staff Appreciation luncheon is to be held on Tuesday, May 2nd. Please mark your calendar and join us

-We received \$2500 from Visalia Rotary in coordination with the school to purchase sound and/or lighting equipment for the stage.

-Over this past weekend, the Boy Scouts, led by Everett Anez, worked on the garden area with the help of the National Parks grant. We have (3) more scouts that would like to work on their Eagle Scout project in our nature/garden area over the next year.

-Looking toward the future, we are looking for new volunteers, board members, etc. We need help in this area.

-Treasury Report-

Checking balance as of February 1, 2017: Approximately \$15,000 which includes the library balance and money raised by 8th grade.

-Next general meeting is scheduled for Tuesday, March 7th, 3:10 pm in the library.

PTC Executive Board, ptc@sequoiaunion.org

Kellie Neufeld, President

Meghan Bradford & Kelly Lang, Vice Presidents

Stephanie Amaral, Treasurer

Kate Parker, Secretary

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:
No report

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9 2017

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

A member from the Sports' Boosters Club will give an update to
the Board

Information Only

Agenda Item. 3.5



Velinda McBride <vmcbride@sequoiaunion.org>

February 2017 Sports Boosters Report

1 message

Jamie Rowlett <jaymeez77@yahoo.com>
Reply-To: "jaymeez77@yahoo.com" <jaymeez77@yahoo.com>
To: Velinda McBride <vmcbride@sequoiaunion.org>

Fri, Feb 3, 2017 at 3:31 PM

February 2017 Sports Boosters Report

Treasurers Report-
Balance-\$9,510.95
Transactions still pending

New Business-
Actively seeking donations for our fundraising Dinner February 25th, 2017.

Dinner tickets are currently available in the office for purchase. We are looking forward to a fun night!!

Sequoia Union merchandise available for purchase in the office.

Old Business- Vollyball and Football banners still pending.

Thank you,

Sequoia Union Sports Booster Board

Ciara Machado-President
Kate Parker-Vice President
Jamie Rowlett-Secretary
Joey Howell-Treasurer

Sent from Yahoo Mail on Android

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update:

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students With Exceptional Needs: (No Update)

Information Only

Agenda Item. 3.9

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
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IV. ACTION ITEMS

Agenda Item 4.1A Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the January 12, 2017 Regular Meeting Minutes
Approval of the January 25, 2017 Special Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report through February, 2017
- 4.1d Approve Payment of Bills for February
- 4.1e Approve February Payroll
- 4.1f Approve Budget Report/Revisions through February, 2017

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

Sequoia Union Elementary School
Regular Meeting
January 12, 2017

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on January 12, 2017 on 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Milo Gorden, Matt McEwen, James McNulty; and, Bradley Ward

MEMBER ABSENT: Anna Eynaud

VISITORS PRESENT: There were several visitors present at the meeting

COMMENTS FROM THE PUBLIC: Ciera Machado addressed the members on the following items:
-Funds being assigned for a Science program
-Band being absorbed by the District
-Behavior intervention program

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board voted to approve agenda items as presented.

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to move to item 6.1 under Organizational Business.

ORGANIZATIONAL BUSINESS:

Swear in Member to Office:
Dr. Powell read the Oath of Office to the elected member and swore into office.

Statement of Facts Roster of Public Agencies Filling:
The Statement of Facts Roster was signed by the elected Board member.

Authorized Signature Form:
The authorized signature form was signed by the elected Board member.

REPORTS & DISCUSSION:

Superintendent's Report:
Dr. Powell reviewed the Superintendent's report with the Board and audience.

P.T.C. Update:
No report

S.S.C. Update:
No report

S.E.T.A. Update:

No report

Sports Boosters Update:

Dr. Powell reviewed the report with the Board members and audience

LCAP:

No report

Strategic Planning Update:

Dr. Powell gave the dates set for the Strategic planning sessions

Charter School Update:

Dr. Powell informed the members that he has a meeting scheduled with Dr. Solis who works for the Tulare Co. Office of Education. He will help advise the District on how to proceed with the Charter School questions.

Action Plan for Students With Exceptional Needs:

No report

ACTION SESSION:

Consent Agenda Items:

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board voted to approve the consent agenda items as submitted.

OTHER BUSINESS ITEMS:

Approve 2015-16 Audit Report:

The audit report was reviewed with the Board members and audience. There was time allowed for questions and/or concerns.

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to approve the audit report as submitted.

Update on Well Project and Approval of Claims – Nick Keller/Keller-Weqley Engineers:

No report

Interdistrict Agreement Requests:

No requests

State Building Funds Application – Resolution #8:

Dr. Powell stated that the District needed to submit the resolution to qualify for new construction funds.

On a motion of James McNulty; and, seconded by Matt McEwen the Board voted to approve resolution #8 – State Building Fund Application.

Waiver for School Site Councils for Small School's Sharing Common Services or Attendance Areas:

On a motion of Matt McEwen; and, seconded by James McNulty the Board voted to approve the waiver for Schoolsite Councils for small schools sharing Common services or attendance areas.

Independent Auditor Selection Form for 2016-17:

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to approve the independent auditor selection form. It was stated that we are currently in a three year contract with M. Green. The cost of the audit for 2016-17 will be \$13,975.00.

CLOSED SESSION:

On a motion of James McNulty; and, seconded by Matt McEwen the Board adjourned into Closed Session at 6:50 P.M.

OPEN SESION:

On a motion of Bradley Ward; and, seconded by Matt McEwen the Board returned into Open Session at 8:50 P.M. Reported out by Milo Gorden, President of the Board the Board had a discussion only. No decisions were made.

ADJOURMMENT:

On a motion of Matt McEwen; and, seconded by Milo Gorden the Board adjourned the meeting at 8:00 P.M.

Sequoia Union Elementary School
Regular Meeting
January 25, 2017

Board of Trustees of the Sequoia Union Elementary School held a special meeting on January 25, 2017 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden; and, Matt McEwen

MEMBERS ABSENT: James McNulty and Bradley Ward

VISITORS PRESENT: There were several visitors present at the meeting

COMMENTS FROM THE PUBLIC: There were no public comments

REPORTS & DISCUSSION: Strategic Planning Session - #1:
Dr. Powell reviewed the handout with the members and audience. 2013-14 priorities were reviewed. The planning priorities were reviewed. The LCAP survey results were reviewed. There were questions to consider and to be brought back at the next meeting scheduled for February 1, 2017.

ADJOURNMENT: On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board adjourned at 7:10 P.M.

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
9-Feb-17**

Beginning Balance:

YTD. Actuals

<i>Revenue</i>	2016-17		Balance	<u>Prior Year</u>	
	Budgeted	Current		Budgeted	Current
FEDERAL	\$ 60,000.00	\$36,657.77	\$ 23,342.23	74,312	37,466.09
STATE	\$ 5,000.00	\$2,716	\$ 2,283.90	5,691.82	2,851.81
DAILY SALES	\$ 35,000.00	\$25,106.04	\$ 9,893.96	32,000	23,487.32
INTEREST	\$ 35.00	\$ 41.54	\$ (6.54)	100	\$ 25.26
FAIR VALUE		\$ (75.34)	\$ 75.34		-6.5
TOTAL	\$ 100,035.00	\$64,446.11	\$ 35,588.89	112,104	63,823.98

Expenses

SALARIES	\$ 59,951.00	\$35,081.88	\$ 24,869.12	54,167.89	30,943.46
BENEFITS	\$ 30,741.00	\$16,181.78	\$ 19,378.56	28,391.78	14,701.29
FOOD (DISTRICT)	\$34,000.00	\$30,672.34	\$3,327.66	37,867.80	20,980.21
NON-FOOD (DISTRICT)	\$ 6,500.00	\$6,498.69	\$ 1.31	6,487	4,162.75
EQUIPMENT	\$ -	\$ 7.49	\$ (7.49)	0.00	0.00
TRAVEL	\$ 200.00	\$130.14	\$ 69.86	200.00	50.60
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 131,392.00	\$88,572.32	\$ 47,639.02	127,114.71	70,838.31

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$31,357

42' Sequoia Union Elementary School District
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**** FINAL ****
Batch No 114
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013790	A. T. & T. Mobility	PV-170279	1/12/2017		287259272862		011-00000-0-00000-82000-55000-0	\$421.91		
	A. T. & T. Mobility		1/12/2017		287259272862		010-00000-0-00000-82000-55000-0	\$52.14		
							Total Check Amount:	\$474.05		
013855	American Incorporated	PV-170292	1/12/2017		Sequoia Union		011-00000-0-00000-82000-56000-0	\$878.58		
	American Incorporated		1/12/2017		Sequoia Union		010-00000-0-00000-82000-56000-0	\$108.58		
							Total Check Amount:	\$987.16		
013192	AT&T	PV-170280	1/12/2017		0207858057		011-00000-0-00000-82000-55000-0	\$65.13		
	AT&T		1/12/2017		0207858057		010-00000-0-00000-82000-55000-0	\$8.09		
							Total Check Amount:	\$73.18		
013439	A-Z BUS SALES INC	PV-170299	1/12/2017		02P419605		010-07230-0-00000-36000-56000-0	\$2,963.26		D
							Total Check Amount:	\$2,963.26		
013123	BANK OF THE SIERRA	PV-170276	1/12/2017		4798-5100-4059-0032		010-00000-0-00000-71500-58000-0	\$55.13		M
	BANK OF THE SIERRA		1/12/2017		4798-5100-4059-0032		010-11000-0-11100-10000-43000-0	\$412.65		M
							Total Check Amount:	\$467.78		
013621	CDW Government	PV-170274	1/12/2017		GKT9617		010-07200-0-11100-10000-43000-0	\$4,528.80		
							Total Check Amount:	\$4,528.80		
014023	Citi Cards	PV-170275	1/12/2017		0426		011-00000-0-00000-71500-43000-0	\$330.71		
	Citi Cards		1/12/2017		0426		010-00000-0-00000-71500-43000-0	\$40.87		
	Citi Cards		1/12/2017		0426		011-00000-0-00000-82000-43000-0	\$189.24		
	Citi Cards		1/12/2017		0426		010-00000-0-00000-82000-43000-0	\$23.38		
							Total Check Amount:	\$584.20		
011909	CULLIGAN WATER CONDITIONING	PV-170283	1/12/2017		16774		011-00000-0-00000-82000-55000-0	\$463.03		
	CULLIGAN WATER CONDITIONING		1/12/2017		16774		010-00000-0-00000-82000-55000-0	\$57.22		
							Total Check Amount:	\$520.25		
013871	FGL Environmental	PV-170273	1/12/2017		4011233		011-00000-0-00000-82000-55000-0	\$44.50		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013591	Fresno Hauling	PV-170291	1/12/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$982.53		
	Fresno Hauling		1/12/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$121.43		
								\$1,103.96		
014020	Frontier	PV-170282	1/12/2017		Sequoia Union		011-00000-0-00000-82000-55000-0	\$442.63		
	Frontier		1/12/2017		Sequoia Union		010-00000-0-00000-82000-55000-0	\$54.70		
								\$497.33		
012704	FRUIT GROWERS SUPPLY CO	PV-170290	1/12/2017		103801		011-00000-0-00000-82000-43000-0	\$10.39		
	FRUIT GROWERS SUPPLY CO		1/12/2017		103801		010-00000-0-00000-82000-43000-0	\$1.27		
								\$11.62		
002430	GRIGGS INC, JACK	PV-170289	1/12/2017		71885		011-00000-0-00000-82000-43000-0	\$559.16		
	GRIGGS INC, JACK		1/12/2017		71885		010-00000-0-00000-82000-43000-0	\$69.11		
								\$628.27		
014022	Jessica Rowley	PV-170269	1/12/2017		January 2017		011-00000-0-00000-71500-58000-0	\$347.10		
	Jessica Rowley		1/12/2017		January 2017		010-00000-0-00000-71500-58000-0	\$42.90		
								\$390.00		
013951	Jive Communications Inc.	PV-170296	1/12/2017		CN-105813-1405		011-00000-0-00000-82000-55000-0	\$8,195.44		
	Jive Communications Inc.		1/12/2017		CN-105813-1405		010-00000-0-00000-82000-55000-0	\$1,012.91		
								\$9,208.35		
013774	Lozano-Smith	PV-170277	1/12/2017		1029		011-00000-0-00000-71500-58000-0	\$2,246.76		
	Lozano-Smith		1/12/2017		1029		010-00000-0-00000-71500-58000-0	\$277.68		
								\$2,524.44		
013747	Mission Uniform Service	PV-170272	1/12/2017		219819		011-00000-0-00000-82000-55000-0	\$1,058.55		
	Mission Uniform Service		1/12/2017		219819		010-00000-0-00000-82000-55000-0	\$130.83		
								\$1,189.38		

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013836	Morton Revocable Trust	PV-170271	1/12/2017		08-065		010-00000-0-00000-82000-56000-0	\$381.12			
Total Check Amount:								\$3,464.77			
013171	OFFICE DEPOT	PV-170278	1/12/2017		28266812		010-11000-0-11100-10000-43000-0	\$161.10			
Total Check Amount:								\$161.10			
012151	PRODUCERS	PV-170270	1/12/2017		20861122		130-53100-0-00000-37000-47000-0	\$327.86			
	PRODUCERS	PV-170294	1/12/2017		20863722		130-53100-0-00000-37000-47000-0	\$320.40			
Total Check Amount:								\$648.26			
013990	Security First Alarm King	PV-170285	1/12/2017		32278		011-00000-0-00000-82000-56000-0	\$600.75			
	Security First Alarm King		1/12/2017		32278		010-00000-0-00000-82000-56000-0	\$74.25			
Total Check Amount:								\$675.00			
005168	SEQUOIA UN ELEMENTARY	PV-170295	1/12/2017		Sequoia Union		130-53100-0-00000-37000-47000-0	\$304.93			
	SEQUOIA UN ELEMENTARY		1/12/2017		Sequoia Union		011-00000-0-00000-71500-43000-0	\$232.71			
	SEQUOIA UN ELEMENTARY		1/12/2017		Sequoia Union		010-00000-0-00000-71500-43000-0	\$28.76			
	SEQUOIA UN ELEMENTARY		1/12/2017		Sequoia Union		010-11000-0-11100-10000-43000-0	\$64.44			
	SEQUOIA UN ELEMENTARY		1/12/2017		Sequoia Union		010-07200-0-11100-10000-43000-0	\$494.59			
Total Check Amount:								\$1,125.43			
013076	SISC III	PV-170287	1/12/2017		72116		010-00000-0-00000-00000-95024-0	\$30,857.23			A
Total Check Amount:								\$30,857.23			
012018	SMART & FINAL IRIS CO.	PV-170288	1/12/2017		40020384136		130-53100-0-00000-37000-43000-0	\$38.29			
	SMART & FINAL IRIS CO.		1/12/2017		40020384136		130-53100-0-00000-37000-47000-0	\$39.99			
	SMART & FINAL IRIS CO.		1/12/2017		40020384136		011-00000-0-00000-82000-43000-0	\$42.29			
	SMART & FINAL IRIS CO.		1/12/2017		40020384136		010-00000-0-00000-82000-43000-0	\$5.22			
Total Check Amount:								\$125.79			
014035	Sokikom	PV-170297	1/12/2017		11701		010-07200-0-11100-10000-43000-0	\$1,760.00			
Total Check Amount:								\$1,760.00			
013948	Staples Advantage, Dept. LA	PV-170284	1/12/2017		8042331339		010-11000-0-11100-10000-43000-0	\$717.43			
Total Check Amount:								\$717.43			

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013916	Starfall Education	PV-170286	1/12/2017		S24585179.001		010-07200-0-11100-10000-43000-0	\$270.00		
Total Check Amount:								\$717.43		
014034	Stevens Refrigeration Heating	PV-170298	1/12/2017		1263		010-62300-0-00000-85000-62000-0	\$134,138.62	E	
Total Check Amount:								\$270.00		
Total Check Amount:								\$134,138.62		
012054	TULARE COUNTY DEPT OF EDUC.	PV-170268	1/12/2017		171406		011-00000-0-00000-71500-58000-0	\$21.36		
	TULARE COUNTY DEPT OF EDUC.		1/12/2017		171406		010-00000-0-00000-71500-58000-0	\$2.64		
Total Check Amount:								\$24.00		
013416	VISALIA UNIFIED	PV-170281	1/12/2017		23881		010-07230-0-00000-36000-51000-0	\$2,924.90		
Total Check Amount:								\$2,924.90		
012751	WAGNER, HOPE	PV-170267	1/12/2017		Sequoia Union		130-53100-0-00000-37000-52000-0	\$27.00		
Total Check Amount:								\$27.00		
013878	Willitts Pump	PV-170265	1/12/2017		30836		010-00000-0-00000-82000-56000-0	\$1,977.11	D	
	Willitts Pump		1/12/2017		30836		010-00000-0-00000-82000-56000-0	\$244.36	D	
Total Check Amount:								\$2,221.47		
013583	Woodlake Auto Parts	PV-170266	1/12/2017		17120		011-00000-0-00000-82000-43000-0	\$62.11		
	Woodlake Auto Parts		1/12/2017		17120		010-00000-0-00000-82000-43000-0	\$7.67		
Total Check Amount:								\$69.78		

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 4:43:48PM

** FINAL **
 Batch No 114

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$205,412.81

**Tulare County Office of Education
Accounts Payable Final - 1/12/2017 4:43:10 PM**

1/12/2017
4:43:48PM

Page 1 of 1
APY500


** FINAL **
Batch No 114

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Batch No 114

Total Accounts Payable: \$205,412.81

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$205,412.81 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____
 Date 1-13-17

Fund Summary	Total
010	\$184,075.85
011	\$20,278.49
130	\$1,058.47
Total	\$205,412.81

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 1/19/17

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>95,780.⁸³</u> <u>95,939.01</u> <i>im</i>	Total Amount \$ <u>46,827.⁶⁹</u>

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]
District Authorized Signature

1/19/17
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 2 / 6 / 17

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>1</u>	No. Enclosed <u>1</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>1</u>	No. Enclosed <u>1</u>
Form W-4 Withholding	No. Enclosed <u>1</u>	No. Enclosed <u>1</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>7680.⁰⁴</u>	Total Amount \$ <u>6324.⁸⁰</u>

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 District Authorized Signature

 Date 1 / 1

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 1 / 1

 Received & Processed By

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING**

9-Feb-17

GENERAL FUND FINANCIAL REPORT

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 571,975.00	973,884.54	\$ 1.70	\$ (401,909.54)	2,358,135.00	1,324,910.28
Fed. Rev.	\$ 125,550.00	47,679.00	\$ 0.38	\$ 77,871.00	159,168	10,941.00
State Rev.	\$ 200,073.00	311,301.26	\$ 1.56	\$ (111,228.26)	775,069	231,569.94
Local Rev.	\$ 31,200.00	435.98	\$ 0.01	\$ 30,764.02	61,997	26,896.91
Total Rev.	\$ 928,798.00	1,333,300.78	\$ 1.44	\$ (404,502.78)	3,354,369	1,594,318.13
				\$ -		
Expenditures				\$ -		
Certificated salaries	\$ 169,946.00	313,954.79	\$ 1.85	\$ (144,008.79)	1,002,744	536,246.54
Classified salaries	\$ 222,426.00	184,450.29	\$ 0.83	\$ 37,975.71	452,893.00	284,199.03
Benefits	\$ 143,277.00	152,128.64	\$ 1.06	\$ (8,851.64)	597,356.00	301,308.03
Textbooks/supl.	\$ 158,912.00	92,033.08	\$ 0.58	\$ 66,878.92	193,932	155,771.14
Dues/Memberships	\$ 605.00	1,661.48	\$ 2.75	\$ 4,895.00	5,500	5,008.88
Travel/Staff Development	\$ 26,844.00	23,271.25	\$ 0.87	\$ 3,572.75	18,653.25	8,815.12
Insurance	\$ 13,670.00	17,633.00	\$ 1.29	\$ (3,963.00)	15,000.00	6,455.00
Housekeeping	\$ 14,300.00	17,272.93	\$ 1.00	\$ (2,972.93)	130,000.00	82,826.35
Rentals/Leases/Repairs	\$ 6,000.00	30,854.35	\$ 5.14	\$ (24,854.35)	63,500.00	30,639.66
Pension Penalties & Interest		8.44				
Services	\$ 42,711.00	32,474.67	\$ 0.76	\$ 10,236.33	149,484.00	52,282.74
Subagreements	\$ 28,619.00	14,586.14	\$ 0.51	\$ 14,032.86	28,619	11,699.60
Capital Outlay	\$ 388,898.00	220,836.96	\$ 0.57	\$ 168,061.04	708,680.14	86,228.07
Other Outgo	\$ 880.00	-298.00	\$ (0.34)	\$ 1,178.00	3,943.00	4,774.00
Total Expenditures	\$ 1,217,088.00	1,100,868.02	\$ 0.90	\$ 116,219.98	3,370,304.51	1,566,254.16
Surplus/Deficit	-319,647.00					
Interfund Transfers Out	31,357.00					
Beginning Balance	1,814,210.34					
Projected Ending Balance						
Components	1,494,563.34					
of ending	Designated Res.		Revolving Fund	Undesignated	Contributions	
balance	756,832.04		2,000.00	767,088.30	-31,357	

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
1-Feb-17**

Charter Fund Financial Report

Classification	Approved Bud.	Year to Date	o/o Rec'd.	Balance
Rev. Limit	\$2,242,759	\$392,194.00	\$ 0.17	\$ 1,850,565.00
State Rev.	\$67,989	\$0.00		
Total Rev.	\$2,310,748	\$ 392,194.00	\$ 0.19	\$ 1,620,566.00
				\$ -
Expenditures				\$ -
Certificated salaries	\$ 916,254.00	\$324,789.30	\$ 0.35	\$ 591,464.70
Classified salaries	\$289,115.00	\$135,693.20	\$ 0.47	\$ 153,421.80
Benefits	\$405,351.00	\$197,797.35	\$ 0.49	\$ 207,553.65
Textbooks/supl.	\$27,590.00	\$ 18,349.18	\$ 0.67	\$ 9,240.82
Dues/Memberships	\$ 4,895.00	\$ 2,928.10	\$ 0.60	\$ 1,966.90
Travel/Staff Development	\$12,000.00	\$7,550.44	\$ 0.63	\$ 4,449.56
Insurance	\$ -	\$ -		\$ -
Utilities	\$ 115,700.00	\$ 65,060.42	\$ 0.56	\$ 50,639.58
Rentals/Leases/Repairs	\$ 44,500.00	\$ 14,356.63	\$ 0.32	\$ 30,143.37
Services	\$74,133.00	\$33,088.20	\$ 0.45	\$ 41,044.80
Subagreements	\$0	\$ -		\$ -
Other Outgo	\$7,120	\$ -	\$ -	\$ 7,120.00
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,896,658.00	\$799,612.82	\$ 0.42	\$ 1,097,045.18
Surplus/Deficit				
	\$414,090.00			
Beginning Balance				
Audit Adjustment	\$0.00			
Contributions				
Projected Ending Balance				
Components	414,090.00			
of ending	Revolving Fund		Designated Reserves	
balance				Designated for Revenue Limit Deficits

Designated For Revenue Limit Deficits

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

V. OTHER ACTION ITEMS

5.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
<u>Anna Eynaud</u>				
<u>Milo Gorden</u>				
<u>Matt McEwen</u>				
<u>Milo Gorden</u>				
<u>Bradley Ward</u>				

Agenda item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

V. OTHER ACTION ITEMS

5.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

No report

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
February 9, 2017

V. OTHER ACTION ITEMS

5.3 2017 CSBA Delegate Assembly Election - Ballot Materials for Election of a Representative to the CSBA Delegate Assembly From Our Region or Subregion:

- The Board will be requested to review the ballot materials and choose a elect a delegate for the 2017 Assembly.

Recommendations: Choose delegate for the 2017 assembly

On a motion of member _____, and seconded by _____, the Board voted to elect _____ as the 2017 delegate for assembly.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Fyraud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.3



TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Wednesday, March 15, 2017

January 31, 2017

TRANSMITTAL

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Charlyn Tuter, Program Manager

Re: 2017 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Wednesday, March 15, 2017

Enclosed in this mailing you will find the following:

- Memo from CSBA President Susan Henry
- Return envelope U.S. Postmark Deadline – Wednesday, March 15, 2017
- Red ballot to be signed by Superintendent or Board Clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidate's biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 ext. 3281 should you have any questions.

Thank you.

Enclosures



California School Boards Association

**TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Wednesday, March 15, 2017**

January 31, 2017

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Susan Henry, President

Re: 2017 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Wednesday, March 15, 2017

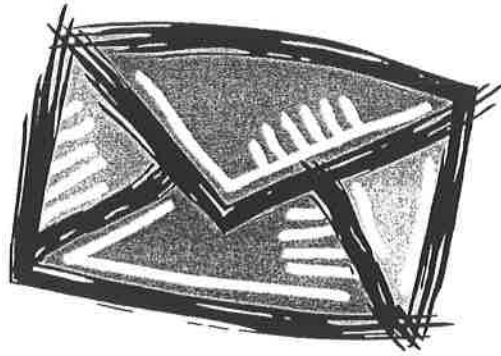
Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Wednesday, March 15, 2017. No exceptions are allowed.**

Election results will be posted on CSBA’s web site no later than Monday, April 3. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2017 – March 31, 2019. The next meeting of the Delegate Assembly is on Saturday, May 20 – Sunday, May 21 at the Hyatt Regency in Sacramento.

Please do not hesitate to the Executive Office at (800) 266-3382 should you have any questions.
Thank you.



**BALLOTS SHOULD BE RETURNED IN THE
ENCLOSED ENVELOPE; HOWEVER, SHOULD THE
ENVELOPE BECOME MISPLACED, PLEASE USE
YOUR STATIONERY AND RETURN TO:**

**CSBA
DELEGATE ASSEMBLY ELECTIONS
3251 BEACON BLVD.
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE
ENVELOPE, PLEASE FILL IN YOUR REGION OR
SUBREGION NUMBER (THIS NUMBER APPEARS
ON THE BALLOT).**

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **WEDNESDAY, MARCH 15, 2017**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2017 DELEGATE ASSEMBLY BALLOT
SUBREGION 12-A
(Tulare County)

Number of vacancies: 2 (Vote for no more than 2 candidates)

Delegates will serve two-year terms beginning April 1, 2017 – March 31, 2019

**denotes incumbent*

Cathy Mederos (Tulare Jt. Un. HSD)*

Abigail Solis (Earlimart SD)

COPY

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>Cathy Mederos</u>	CSBA Region-subregion #: <u>12-A</u>
District or COE Name: <u>Tulare Joint Union High School</u>	Years on board: <u>8</u>
Profession: <u>Payroll Clerk/Homemaker</u> Contact Number: <u>(559) 901-0192</u>	E-mail: <u>Cathy@mederos.org</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>4</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

For the past four years I have experienced the importance of CSBA through the Delegate Assembly, and believe their advocacy for public schools is vital. I have lived in the Central Valley of California all of my life, and having served 8 years on my local school board gives me the experience to continue providing a voice on issues from our diverse community and the students we serve.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have been president two years during my tenure on the my local school board. I have served on the LCAP, budget and facility committees. I am a graduate of the CSBA Masters in Governance program. Currently I am president of the Tulare County School Board Association. I am on the Board of Directors for the Tulare Youth Services Bureau, providing mental health services for students and their families in Tulare County. Also, I am a member of the Tulare Historical Society Board of Directors, and involved in several civic organizations in my hometown.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Making sure all students are career and/or college ready when they graduate. Adequate funding for all we need to do has always been a challenge. Providing support staff and alternative programs for our diverse student population and addressing the whole child are essential to student success. Implementing technology for 21st Century learning, maintaining a highly qualified staff with competitive salaries, and addressing our facility needs for a safe learning environment, are all priorities. CSBA can continue to advocate on our behalf, and give direction on issues confronting local school districts so that we make the right decisions for our students.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Cathy Mederos

Date: January 4, 2017

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>Abigail Solis</u>	CSBA Region-subregion #: <u>12A</u>
District or COE Name: <u>Earl Mart School District</u>	Years on board: <u>4</u>
Profession: <u>Community Development</u> Contact Number: <u>916-584-5324</u>	E-mail: <u>abisolis99@yahoo.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. I want to be a delegate because I bring unique & specific experience about the challenges & strengths of California's small, rural districts. My strengths include an in-depth understanding of and ability to promote and advocate for community & parent involvement. Being from a rural area, I understand the differences in the opportunities available to our students from those available to students in larger, urban areas. It is my passion to advocate for equitable educational opportunities for all students regardless of their primary language and regardless of where they live.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am currently the President of Earl Mart School District Board of Trustees. Chair of Tulare County Political Action Committee (TCPAC) an organization that promotes youth voter registration and civic engagement in local high schools. Member of National Association of Latino Elected Officials (NALEO). I have attended CSBA's Advocacy Institute in Washington DC and I have experience lobbying at the state and federal level.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

As board members, "Student Achievement" should be the driving force behind all that we do. We must continue to advocate for funding that allows our school districts to provide opportunities to STEM, STEAM & college and career pathway programs. We must invest in positive behavioral interventions and alternatives to suspensions and expulsion. And we must advocate for fair immigration reform that keeps our families together and keeps our students safe.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Abigail Solis

Date: 1/6/2017