

Board of Trustees
September 8, 2016
Regular Meeting

The regular meeting of the Board of Trustees of the Sequoia Union Elementary Charter School District will be held on September 8, 2016 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 P.M.

Call to Order
Flag Salute

11. OPEN SESSION

2.1 Comments From the Public

111. REPORTS & DISCUSSION

3.1 Superintendent's Report

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation

3.2 P.T.C. Update

3.3 S.S.C. Update

3.4 S.E.T.A. Update

3.5 Sports Boosters Update

3.6 Local Control and Accountability Plan (LCAP) (No Update)

3.7 Strategic Planning Update (No Update)

3.8 Charter School Update

3.9 Action Plan for Students With Exceptional Needs

1V. ACTION SESSION

4.1 Approval of the Consent Agenda Items

BUSINESS ITEMS

4.1a Approval of the August 11, 2016 Regular Meeting

- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for September
- 4.1e Approve Payroll for September
- 4.1f Approve Budget Report/Revisions

OTHER BUSINESS ITEMS

- 4.2a J200 Annual Financial Report - Unaudited Actuals
- 4.2b Appropriations Limit Resolution - (Gann Calc)
- 4.2c **PUBLIC HEARING**
Resolution Regarding Compliance with Education Code Section 60119 for Funds Received Under the Public Textbooks and Instructional Materials From Any State Source Fiscal Source Fiscal Year
- 4.2d Application for Exemption from Required Expenditures for Classroom Teachers Salaries

V. PERSONNEL

- 5.1 Review Classified Salary Schedules

VI. OTHER ACTION ITEMS

- 6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests

V11. CLOSED SESSION - (Gov.'t. Code 54956.9 and Gov.'t Code 54954.5)

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision (c) of Government Code #54956.9
1 case
- CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator - Dr. Jeremy Powell
Employee Organization - S.E.T.A.
Unrepresented Employees: Classified/Management Staff

V11. ORGANIZATIONAL BUSINESS

V111. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

3.3.1: Superintendent's Report

The school year is moving at a very rapid pace right now! There are many different activities going on but below are a few highlights!

- Our Chromebook deployment in 2nd went smoothly and I am happy to report that we are a 2-8th Grade Chromebook 1:1 school! All Jr. High ELA and 3rd-8th Grade Social Studies Curriculum are 100% online and accessible from home as well as school.
- Our implementation of Capturing Kids Hearts continues to grow and make a positive change on our campus! There have been numerous parents who have discussed with me the amazing "feeling" around campus—and I believe the CKH Program has a lot to do with this change.
- Our student intervention programs are in full operation with our Learning Lab being utilized to support students who are in need of additional support. Currently we have over 75 students in all grades receiving intervention to support their individual learning needs!
- Last week SETA submitted to the district a notification that they are decertifying as a CTA affiliated organization. I have spoken with both Ken Caves and Lozano Smith and we are working to support the teachers and ensure a positive relationship with SETA moving forward.
- Last week, we will received our CAASPP (California Assessment of Student Performance and Progress) data from the 2015-2016 school year (see below). This information, as well as test performance from all California Schools, can be viewed at <http://caaspp.cde.ca.gov> (see next page)
- The SU Breakfast Program continues to grow and is now serving 45-60 students daily. Hope and Linda have done an amazing job of creating the breakfast menu and providing this for our students.
- Our After School Program has begun and is serving 35-40 students daily. Mrs. Rodriguez has done a very good job building on the success of last year. We are in need of finding a Spanish teacher as Senora Petlachi is expecting her third child and is unable to teach this year.

3.3.1: Superintendent's Report

2015-2016 CAASPP Results

ELA Met or Exceeded	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	2015-2016	2014-2015	Increase/Decrease
Sequoia Union	68%	39%	46%	46%	66%	50%	53%	44%	9%
Sundale	41%	52%	51%	63%	52%	64%	54%	52%	2%
Rockford	47%	30%	41%	37%	25%	44%	37%	37%	0%
Springville	38%	46%	32%	50%	56%	54%	46%	43%	3%
Three Rivers	33%	67%	57%	41%	55%	31%	47%	40%	7%
Tulare County	31%	32%	34%	34%	38%	41%	38%	30%*	8%
State Average	43%	44%	49%	48%	48%	48%	49%	42%*	7%

Math Met or Exceeded	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	2015-2016	2014-2015	Increase/Decrease
Sequoia Union	72%	30%	33%	33%	28%	16%	35%	27%	8%
Sundale	51%	59%	39%	35%	43%	63%	48%	45%	3%
Rockford	28%	43%	21%	27%	52%	18%	32%	26%	6%
Springville	32%	39%	37%	20%	31%	42%	34%	31%	3%
Three Rivers	34%	50%	19%	42%	33%	38%	36%	39%	-3%
Tulare County	35%	26%	20%	23%	23%	27%	25%	22%*	3%
State Average	46%	38%	28%	35%	36%	36%	37%	34%*	3%

Met or Exceeded	ELA	Math
2015-2016 English Learners	42%	25%
2014-2015 English Learners	13%	13%
2015-2016 Economically Disadvantaged	37%	27%
2014-2015 Economically Disadvantaged	29%	15%

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2



August 24, 2016

To Whom It May Concern,

Greetings from Sequoia Union Elementary School, a kindergarten through eighth grade campus in beautiful Lemon Cove, CA. It is with great excitement that we announce this year's annual fall carnival, "Boots & Spurs" to be held on Saturday, October 1.

Without the support of community members like you, our small, rural school could not offer amazing opportunities and programs to our approximately 325 students. By supporting our annual carnival, our biggest fundraiser, your business can lend a hand in making this year's event the best ever, knowing that 100 percent of your donation goes to local students. Families from throughout the area attend the carnival each year, marking their calendars to spend an evening at a traditional, family-oriented event with plenty of games, prizes, food and a silent auction.

Each year, the carnival is organized by a dedicated group of volunteers who are members of the Parent Teacher Club (PTC). Last year, PTC's efforts raised \$30,000 during the carnival!

Support of the carnival ensures that Sequoia Union's students continue taking some of the most educational, enriching field trips possible. Some destinations include a tour of our state Capitol in Sacramento, Hospital Rock in Sequoia National Park, a local dairy, and SCICON, a week-long science and conservation camp in Springville, CA for sixth graders. These trips, along with many others, comprise our revered "Classroom on the Go" program, which for several decades has given Sequoia Union the opportunity to learn outside the traditional boundaries of a classroom.

In addition to Classroom on the Go, PTC has taken a lead in maintaining performing arts programs at Sequoia Union, including a concert band and the drama program, which nurtures the creativity of more than 100 students every year. PTC also provides transportation and lodging for our middle school students to compete at National History Day. Last year, 18 students advanced from the county level and traveled to the state competition!

I am hopeful you will consider making a donation in your name. We will gladly accept any monetary, services, or product donations with great appreciation and we are officially a **501(c)3 so your donation is 100% tax deductible**. With more than 600 people in attendance at the carnival, this is a wonderful opportunity to advertise your place of business. We are grateful for the widespread support we have received in the past and are confident we will once again have a successful Fall Carnival.

We kindly request that donations reach us no later than September 23, 2016. We are more than happy to arrange pick up of any donations and answer any questions you may have. As always, donations may also be dropped off at the school or mailed at your convenience.

Sequoia Union PTC
P.O. Box 44260, Lemon Cove, CA 93244
Phone: (559) 799-6196 email: ptc@sequoiaunion.org
Tax ID#: 46-3110443

Thank you in advance for your support,
Sequoia Union PTC Carnival Committee



June 17, 2016

Dear Sequoia Union Family and Friends,

As our children settle into their classrooms for the year, the Parent Teacher Club (PTC) is gearing up for the annual Fall Carnival which will take place on Saturday, October 1. The success of this event guarantees field trips, special on-campus programs, and a band and drama program for Sequoia Union students. The goal is to surpass last year's total profit of nearly \$30,000.

This year, PTC is offering sponsorship packages for families who contribute financially to the success of this event. We are hopeful that the options below allow you to customize your carnival experience. With so many activities to choose from, these packages will streamline your evening purchases.

GOLD STARS DONOR \$500 – Four dinner tickets, four bingo cards, \$40 worth of game tickets, name recognition at the event, and four books of raffle tickets.

SILVER STAR DONOR \$250 – Four dinner tickets, two bingo cards, \$20 worth of game tickets and name recognition at the event.

Supporting the carnival ensures that Sequoia Union's students continue taking some of the most educational, enriching field trips possible. Some destinations include California's historic missions, Hospital Rock in Sequoia National Park, a local dairy, SCICON, and a tour of our state Capitol in Sacramento. These trips, along with many others, comprise our revered "Classrooms on the Go" program, which for several decades has helped Sequoia Union stand apart from its peers by offering every student a chance to learn outside the traditional boundaries of a classroom.

The carnival's theme "Boots & Spurs" pays tribute to our rural lifestyle. Without the support of families such as yours, our school could not offer amazing opportunities and programs to our approximately 325 students. Please know that 100 percent of your tax deductible donation goes to Sequoia Union students as the PTC is a 501(c)3 organization.

We kindly request that sponsors contact a PTC board member by Monday, September 19 so that we may prepare your signage for the event. If we can answer any questions, please don't hesitate to contact us.

Sequoia Union PTC
P.O. Box 44260, Lemon Cove, CA 93244
Phone: (559) 799-6196 email: ptc@sequoiaunion.org
Tax ID#: 46-3110443

Thank you in advance for your support,
Sequoia Union PTC Carnival Committee

2016-2017 PTC Board: Kellie Neufeld, President; Kelly Lang and Meghan Bradford, Co-Vice Presidents, Stephanie Amaral, Treasurer; Kate Parker, Secretary



September 2016 Update

-CARNIVAL SATURDAY, OCTOBER 1st

- Planning is well under way as we have already held (2) carnival meetings this school year. We have welcomed many new parents to our group and are encouraged by the amount of help and support we have received thus far.
- Sponsorship letters have been sent home with students along with raffle tickets and information on the poster contest. We are offering (2) sponsorship packages for families/ businesses to choose from (see attached). We have already received several sponsors and are working our way towards matching last year's amounts.
- Next carnival meeting is scheduled for Monday, September 12th, 8:30 am in the gym.

-PTC has teamed up with Sports Boosters to purchase and install a new kiosk and message center to be located at the front of the school. Both entities are excited to be working alongside one another. This kiosk will serve the needs of entire school, not just limited to PTC and Sports Boosters.

-The Book Fair is scheduled for September 19-23rd in the Memorial Building (which is also teacher conference/ minimum days week). Jenna Holly is seeking volunteers in shifts to help run this event.

-Dr. Powell has requested that PTC host a float during the Exeter Fall Festival Parade, showcasing our school band alongside other SU students. This event is Saturday, October 8th. Being that it is only one week after the carnival, we are currently reaching out to our members, seeking help and resources to see if we can bring this to fruition.

-Treasury Report

- Checking balance as of August 29, 2016: \$ 3,963.31. This amount does NOT include funds we manage for the school.
- Savings balance as of August 29, 2016: \$10,237.02
- \$3,078.69 of expenses for *this* carnival have already been paid by the prior year's budget.

-Next general meeting is scheduled for Tuesday, October 4th, 3:15 pm in the library.

PTC Executive Board, ptc@sequoiaunion.org

Kellie Neufeld, President

Meghan Bradford & Kelly Lang, Vice Presidents

Stephanie Amaral, Treasurer

Kate Parker, Secretary

Sequoia Union PTC presents:

BOOTS & SPURS

Sequoia Union PTC Annual Fall Carnival

Sequoia Union School - 23958 Avenue 324, Lemoncove

October 1st, 2016 - 5:30-9:00pm

Fun for all ages... dinner, BINGO,
traditional carnival games, mechanical
bull ride, hamster ball and obstacle
courses, train ride, PHOTO BOOTH, silent
auction, RAFFLE and much more...



For more information please call
(559) 564-2106 or email ptc@sequoiaunion.org



SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

A member from the Sports' Boosters Club will give an update to the Board

Information Only

Agenda Item. 3.5



Sequoia Union Sports Boosters

P.O. Box 44260 Lemon Cove, Ca. 93244

To whom it may concern,

Thank you for considering being a sponsor of Sequoia Union Sports Boosters. We are a fully qualified 501(c)(3) charitable organization that provides funding for all athletic programs at Sequoia Union Elementary. Our role as a sports boosters program is to aid and enhance the resources available to our athletes and their parents. Some of last year's projects we were able to complete using the valuable resources that our community entrusted us with to provide new uniforms, hats, equipment, referees, a multi-use scoreboard and all around support for our student athletes and staff.

As a volunteer organization, we rely upon community support to provide athletic programs for our youth. 100% of all donations go directly back into the school's athletic programs. Everyone donating will receive a receipt for your donation with our non-profit tax ID information. Along with our normal fundraising activities, the boosters would like to offer the opportunity for businesses and parents to purchase signs to be displayed at the athletic events for home games this season. As a business, this will provide you the opportunity to advertise your business while showing support for our athletes. As a parent, this will provide you with the opportunity to show your pride for your own Sequoia Union Cougar athlete. Please take a moment to review the sponsorship opportunities listed below.

Sponsorship Levels

- **Gold Level Business: \$400** – Business name/Logo on a banner located on each season's playing field/court, recognition as Gold Level Sponsor at Annual Sports Banquet.
- **Silver Level Business: \$200** – Business name/Logo on a yard sign located at each seasons playing field/court.
- **Parent (Individual Player) - Season: \$200** – A support sign customized for your Cougar Player to be displayed during each season your player is playing.
- **Parent (Individual Player) – Single Season: \$100** – A support sign customized for your Cougar Player to be displayed during a single season of your choice.

Where funds are going.....

- **Refurbishment of South Soccer Field** – Purchasing new soccer goals for the new field.
- **Resurfacing of Northside Basketball Courts** - For the Middle School to utilize for PE and during recess as well as for the boys/girls basketball teams to use for practice and home games.
- **Drinking Fountains with Water Bottle Filling Stations** – For use of all students during PE and recess and as well as for our student athletes to use during practice and games.
- **Baseball Uniforms and Equipment** – To replace aging uniforms and replaces dated and worn safety equipment for the players to use.
- **Student Athlete Awards Banquet** – Provide a banquet at the end of the season for student athletes and parents to recognize achievements and celebrate a great season as a community.

We appreciate your support of Sequoia Union Sports Boosters and youth sports in our community. Please call Ciaira Machado at (559)905-4376 or email at sucougars@gmail.com for any questions or to meet in person.

Sincerely,

Ciaira Machado
President
S.U. Sports Boosters

Kate Parker
Vice President
S.U. Sports Boosters

Joey Howell
Treasurer
S.U. Sports Boosters

Jamie Rowlett
Secretary
S.U. Sports Boosters

S.U. Sports Booster Report

September 2016

We are working on a budget for our Sports Booster program. We are transferring allocated funds to a savings account to cover our annual dinner expenses.

Old Business

We approved the purchase of the sprayer for coach Line in the amount of \$1,359.00

Approved purchase of volleyball equipment in the amount of \$450.12

Approved purchase of shorts for football in the amount of \$149.82

Treasurer Report

The balance as of 8/29/2016: _____

Transactions still pending:

Yearly referee budget: \$2,010.00

New Business

- We would like to seek funding for resurfacing the basketball courts located by the middle school. We are in the process of getting quotes for this project.
- We have put a down payment for Merrymans Station for our Sports Booster dinner. The dinner is scheduled for February 25th 2017
- We would like to request the Board's permission/input on sponsorship signs and banners to be placed at our home games.
- Together with PTC we are excited about a new Information board to be located in front of the school. This board is scheduled to be installed mid to late September. We are hoping to highlight athletes who show excellence in sportsmanship and character! We are pleased to inform the Board that Foothill Masonry has offered to donate the install of this message board!

-

Thank you,

Sincerley

Ciara Machado-President Kate Parker-Vice President Joey Howell-Treasurer Jamie Rowlett-Secretary

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview (No update)

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update: (No update)

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

The Board will receive an update regard Charter Schools' from
Dr. Powell.

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students With Exceptional Needs:

Information Only

Agenda Item. 3.9

6th Grade Language Arts Entry/Exit Criteria

Class Level	Placement Criteria (Spring 2016 Data & Recommendations)	Exit Criteria (After Twice Meeting the Following):
Tier III CORE ELA + Strategic+ Learning Lab	<input type="checkbox"/> ___ CAASPP: 1-Did Not Meet Standard <input type="checkbox"/> ___ STAR Reading SS = 0-386 <input type="checkbox"/> ___ Star Grade Equivalent < 4.0 <input type="checkbox"/> ___ AimsWeb RCBM=0-99 <input type="checkbox"/> ___ AimsWeb MAZE=0-14	<p>Exit to Tier II:</p> <input type="checkbox"/> Star Reading SS = 387-492 & GE 5.0-6.5 <input type="checkbox"/> AimsWeb <input type="checkbox"/> RCBM=Fall 103-135 , Winter 111-149 , Spring <128 <input type="checkbox"/> MAZE=Fall 13-20, Winter 19-27 , Spring 18-27
Tier II Strategic Language Arts (Core ELA +1)	<input type="checkbox"/> ___ CAASPP: 2-Nearly Met Standard <input type="checkbox"/> ___ STAR Reading SS = 387-492 <input type="checkbox"/> ___ Star Grade Equivalent = 4.0-5.5 <input type="checkbox"/> ___ AimsWeb RCBM=100-122 <input type="checkbox"/> ___ AimsWeb MAZE=15-19	<p>To Tier I:</p> <input type="checkbox"/> STAR Reading SS=493-1047 & GE=6.5-7.5 AimsWeb <input type="checkbox"/> RCBM=Fall >136 , Winter >149 , Spring >161 <input type="checkbox"/> MAZE=Fall >41, Winter >27 , Spring >27
Tier I Core ELA (Grade Level)	<input type="checkbox"/> ___ CAASPP: 3-Met/Exceed Standard <input type="checkbox"/> ___ STAR Reading SS = 493-1047 <input type="checkbox"/> ___ STAR Grade Equivalent = 5.5-6.5 <input type="checkbox"/> ___ AimsWeb RCBM=123-179 <input type="checkbox"/> ___ AimsWeb MAZE=20-39	<p>To Advanced (Fall only):</p> <input type="checkbox"/> STAR Reading SS>1048 & GE > 6.6 <input type="checkbox"/> AimsWeb RCBM=179+ <input type="checkbox"/> AimsWeb MAZE=40+ <input type="checkbox"/> Pass Grade Level End of Year Assessment with > 85% <input type="checkbox"/> Teacher Recommendation
Advanced Language Arts (Need to Meet 4 of 6)	<input type="checkbox"/> ___ CAASPP: 4-Exceeded Standard <input type="checkbox"/> ___ STAR Reading SS>1048 & GE > 6.6 <input type="checkbox"/> ___ AimsWeb RCBM = 179+ <input type="checkbox"/> ___ AimsWeb MAZE = 40+ <input type="checkbox"/> ___ Pass End of Year Ass. with > 85% <input type="checkbox"/> Teacher Recommendation	<p>To Tier I:</p> <input type="checkbox"/> Grade of D or F <input type="checkbox"/> 10+ absences in a trimester <input type="checkbox"/> 5+ days of suspension <input type="checkbox"/> Ongoing negative discipline

AIMSWeb Entry Scores: Established from AimsWeb National Norms 2015-2016 End of Year Assessment Results

- Advanced: >90%; Tier 1: 89%-26%; Tier II: 25%-10%; Tier III: <9%

STAR Screener Entry Scores: Established from STAR Benchmark, Cut Scores, and Growth Rates 2015-2016 Spring/May Results

- Advanced: > 90%; Tier I=89%-26%; Tier II=25%-10%; Tier III: <9%

6th Grade ELA

Special Program	Reading Curriculum Based (143)	MAZE (25)	STAR Screener- Scale Score	STAR Screener ELA Grade Equivalent	STAR Screener ELA SGP (40)	2015-2016 CAASPP ELA
	248	32	728	6.5	15	4
	245	42	967	8.5	40	4
	227	17	542	4.9	55	1
	215	28	1077	9.7	12	4
	190	29	637	5.8	54	3
	184	27	692	6.2	70	3
	179	24	559	5.1	35	2
	179	26	743	6.6	5	4
ELL/RFEP	159	20	557	5.1	73	3
Int-Parent Decline	157	17	561	5.1	43	1
	156	23	570	5.2	45	3
ELL 4/Int-ELA	153	29	555	5.1	34	3
	149	22	454	4	71	2
Int-ELA	148	28	566	5.2	77	2
ELL 4/Int-Exit	133	18	674	6.1	83	3
	131	17	682	6.1	98	2
Int-ELA	125	6	257	2.3	3	1
Int-Math	123	14	520	4.7	98	2
Int-Exit	123	18	549	5	45	2
	122	24	648	5.9	54	3
	121	26	675	6.1	42	4
	121	23	575	5.3	66	2
Int-Math	121	24	379	3.3	74	1
Intervention-Exit	104	10	517	4.7	49	1
ELL 3/Int-ELA	103	15	370	3.2	22	1
Int-ELA	98	11	345	3	66	
Int-ELA	28	21	93	1.4	24	1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

1V. ACTION ITEMS

Agenda Item 4.1A **Consent Agenda Items:**

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the August 11, 2016 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report (No report)
- 4.1c Cafeteria Report through September, 2016
- 4.1d Approve Payment of Bills for September
- 4.1e Approve September Payroll
- 4.1f Approve Budget Report/Revisions through September, 2016

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

Sequoia Union Elementary School
Regular Meeting
August 11, 2016

The Board of Trustees of the Sequoia Union Elementary School held a regular meeting on August 11, 2016 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: Clerk of the Board Milo Gorden called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Milo Gorden, Matt McEwen; and, Bradley Ward

MEMBERS ABSENT: James McNulty

VISITORS PRESENT: Stephanie Amaral, Ciera Machado; and, Scott Woods

COMMENTS FROM THE PUBLIC: Ciera Machado spoke to the members regarding the “Capturing Kids Hearts” training that the District offered in August.

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the agenda items for discussion as submitted.

REPORTS & DISCUSSION:

Superintendent’s Report:

Dr. Powell wanted to thank everyone who attended the “Capturing Kids Hearts” training. Back to School night was August 10th. We currently have 325 students enrolled in school. Our four new teachers were able to meet everyone and interact with each other at the training.

P.T.C. Update:

Stephanie Amaral informed the members and audience that Lisa McEwen is busy preparing for the carnival. Everett Anez is still working on the gardening project. We will be sending out the carnival raffle tickets in two weeks. Sponsor letters will be going home soon.

S.S.C. Update:

Dr. Powell informed the members that interest letters will go out to parents in three weeks if they would like to sign up for School Site Council. We currently have three openings.

S.E.T.A. Update:

No report

Sports' Boosters Update:

Ciera Machado, President of Sports' Boosters, informed the members that they are taking input for future projects. They currently have donated balls, field equipment; and sprayer. Also on the Board is Kate Parker and Joey Howell.

Local Control and Accountability Plan (LCAP):

No report

Strategic Planning Update:

No report

Charter School Update:

Dr. Powell stated that we met with the County Office regarding Charter school budget items. Our petition will go to the State Department of Education on September 12th.

Action Plan for Students With Exceptional Needs:

Dr. Powell informed the members that he will have a report in the September meeting to go over the CAASP scores.

ACTION SESSION:

On a motion of Milo Gorden; and, seconded by Bradley Ward the Board voted to approve the consent agenda items as submitted.

OTHER BUSINESS ITEMS:

Consolidated Application:

The Consolidated application - part 1 for the 2016-17 was reviewed with the members and audience.

On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the Consolidated Application.

PUBLIC HEARING:

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board opened the meeting up for a public hearing regarding the Daucher Certificated Process (AB2756) Summary of Salary Settlement Agreement.

The agreement was reviewed with the member and audience. There was time allowed for questions and/or concerns.

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board voted to approve the AB2756 Summary of Salary Settlement Agreement. The term of the agreement is from 7/1/16 - 6/30/17.

Update on Well Project:

No report

Interdistrict Agreement Requests:

No report

Paid Lunch Equity Requirements:

There was discussion regarding the California Department of Education requirement of the weighted price increase.

On a motion of Bradley Ward; and, seconded by Milo Gorden the Board voted to approve the increase in students lunches who pay full price to \$2.75.

**ORGANIZATIONAL
BUSINESS:**

The following items were requested to be brought back to the Board:

-Number of students on free and reduced lunch

ADJOURNMENT:

On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board adjourned the meeting at 6:50 P.M.

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
8-Sep-16**

Beginning Balance:

YTD. Actuals

<i>Revenue</i>	2016-17			<u>Prior Year</u>	
	Budgeted	Current	Balance	Budgeted	Current
FEDERAL	\$ 60,000.00	\$2,023.25	\$ 57,976.75	74,316	2,460.58
STATE	\$ 5,000.00	\$159	\$ 4,841.49	5,691.82	188.39
DAILY SALES	\$ 35,000.00	\$8,286.66	\$ 26,713.34	32,000	4,356.83
INTEREST	\$ 35.00	\$ -	\$ 35.00	100	\$ 15.84
FAIR VALUE		\$ (75.34)	\$ 75.34		-6.5
TOTAL	\$ 100,035.00	\$10,393.08	\$ 89,641.92	112,108	7,015.14

Expenses

SALARIES	\$ 59,951.00	\$8,867.93	\$ 51,083.07	54,167.89	12,479.64
BENEFITS	\$ 30,741.00	\$2,108.39	\$ 19,378.56	28,391.78	4,327.19
FOOD (DISTRICT)	\$34,000.00	\$2,951.05	\$31,048.95	37,867.80	7,158.25
NON-FOOD (DISTRICT)	\$ 6,500.00	\$274.76	\$ 6,225.24	6,487	737.16
EQUIPMENT	\$ -		\$ -	0.00	0.00
TRAVEL	\$ 200.00	\$22.14	\$ 177.86	200.00	25.30
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 131,392.00	\$14,224.27	\$ 107,913.68	127,114.71	24,727.54

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$31,357

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For September, 2016 meeting

** FINAL **
Batch No 104

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility A. T. & T. Mobility	PV-170060	8/25/2016 8/25/2016		287259272862 287259272862	010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$104.25 \$843.42			
						Total Check Amount:	\$947.67			
013192	AT&T AT&T	PV-170059	8/25/2016 8/25/2016		0207858057001 0207858057001	011-00000-0-00000-82000-55000-0 010-00000-0-00000-82000-55000-0	\$81.56 \$10.08			
						Total Check Amount:	\$91.64			
013123	BANK OF THE SIERRA	PV-170061	8/25/2016		4798-5100-4059-0032	011-00000-0-00000-71500-58000-0	\$482.00			M
						Total Check Amount:	\$482.00			
013890	Caves and Associates	PV-170062	8/25/2016		16-184	011-00000-0-00000-71500-58000-0	\$150.00			H
						Total Check Amount:	\$150.00			
013827	Central Sanitary Supply Central Sanitary Supply	PV-170063	8/25/2016 8/25/2016		212975 212975	010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	\$303.16 \$2,452.81			
						Total Check Amount:	\$2,755.97			
014023	Citi Cards Citi Cards	PV-170064	8/25/2016 8/25/2016		0426 0426	011-00000-0-00000-82000-43000-0 011-00000-0-00000-71500-43000-0	\$629.78 \$108.62			
						Total Check Amount:	\$738.40			
011909	CULLIGAN WATER CONDITIONING CULLIGAN WATER CONDITIONING	PV-170065	8/25/2016 8/25/2016		16774 16774	010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$8.91 \$72.09			
						Total Check Amount:	\$81.00			
014017	EdTec Inc.	PV-170066	8/25/2016		10786	011-00000-0-00000-71500-58000-0	\$975.00			
						Total Check Amount:	\$975.00			
013871	FGL Environmental	PV-170067	8/25/2016		4011233	011-00000-0-00000-82000-55000-0	\$50.00			
						Total Check Amount:	\$50.00			
013591	Fresno Hauling Fresno Hauling	PV-170069	8/25/2016 8/25/2016		Sequoia Union Sequoia Union	010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$64.11 \$518.65			

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** FINAL **
 Batch No 104

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total Check Amount: \$582.76

014020	Frontier	PV-170070	8/25/2016			Sequoia Union	010-00000-0-00000-82000-55000-0	\$42.76			
	Frontier		8/25/2016			Sequoia Union	011-00000-0-00000-82000-55000-0	\$345.95			

Total Check Amount: \$388.71

012704	FRUIT GROWERS SUPPLY CO	PV-170068	8/25/2016		103801		011-00000-0-00000-82000-55000-0	\$298.44			
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Total Check Amount: \$298.44

011817	JORGENSEN & COMPANY INC	PV-170072	8/25/2016		5608179		010-00000-0-00000-82000-56000-0	\$36.30			
	JORGENSEN & COMPANY INC		8/25/2016		5608179		011-00000-0-00000-82000-56000-0	\$293.63			

Total Check Amount: \$329.93

013812	Kellie Zerlang	PV-170074	8/25/2016			Sequoia Union	010-11000-0-11100-10000-43000-0	\$71.43			
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Total Check Amount: \$71.43

014027	Kelly Lang	PV-170073	8/25/2016		30617509		010-11000-0-11100-10000-43000-0	\$311.00			
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Total Check Amount: \$311.00

013709	Key Evidence Lock & Safe	PV-170075	8/25/2016		121161/121167		011-00000-0-00000-82000-43000-0	\$131.68			
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Total Check Amount: \$131.68

013774	Lozano-Smith	PV-170076	8/25/2016		1029		011-00000-0-00000-71500-58000-0	\$468.82			
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Total Check Amount: \$468.82

012998	MAJOR SYSCO	PV-170077	8/25/2016		751134		130-53100-0-00000-37000-43000-0	\$224.12			
	MAJOR SYSCO		8/25/2016		751134		130-53100-0-00000-37000-47000-0	\$2,868.96			

Total Check Amount: \$3,093.08

013747	Mission Uniform Service	PV-170079	8/25/2016		219819		011-00000-0-00000-82000-43000-0	\$965.72			
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Total Check Amount: \$965.72

013820	NCS Pearson	PV-170081	8/25/2016		41-08		010-11000-0-11100-10000-43000-0	\$2,437.50			
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Total Check Amount: \$2,437.50

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** FINAL **
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013171	OFFICE DEPOT	PV-170084	8/25/2016		28266812	010-11000-0-11100-10000-43000-0	\$854.84		
							\$854.84		
014026	PPG Architectural Finishes	PV-170082	8/25/2016		9717	011-00000-0-00000-82000-43000-0	\$482.91		
							\$482.91		
013870	Ray Morgan Co.	PV-170080	8/25/2016		1315232	011-00000-0-00000-82000-56000-0	\$10.47		
	Ray Morgan Co.		8/25/2016		1315232	010-00000-0-00000-82000-56000-0	\$84.67		
							\$95.14		
013674	Read Naturally	PV-170083	8/25/2016		Q133928	010-30100-0-11100-10000-43000-0	\$599.00		
							\$599.00		
013501	Renaissance Learning	PV-170085	8/25/2016		4277626	010-11000-0-11100-10000-43000-0	\$422.00		
							\$422.00		
013610	Sandy Hellwig	PV-170071	8/25/2016		Sequoia Union	010-11000-0-11100-10000-43000-0	\$87.31		
							\$87.31		
012129	SCHOLASTIC, INC	PV-170087	8/25/2016		M5846325	010-11000-0-11100-10000-43000-0	\$494.34		
							\$494.34		
011581	SCHOOL HEALTH CORPORATION	PV-170089	8/25/2016		3165002-01	010-11000-0-11100-10000-43000-0	\$17.94		
							\$17.94		
013959	School Mate	PV-170088	8/25/2016		449976	010-11000-0-11100-10000-43000-0	\$561.33		
							\$561.33		
005168	SEQUOIA UN ELEMENTARY	PV-170090	8/25/2016		Sequoia Union	011-00000-0-00000-71500-52000-0	\$461.83		
	SEQUOIA UN ELEMENTARY		8/25/2016		Sequoia Union	011-00000-0-00000-71500-58000-0	\$126.00		
	SEQUOIA UN ELEMENTARY		8/25/2016		Sequoia Union	010-07200-0-11100-10000-43000-0	\$209.56		
							\$797.39		
013076	SISC III	PV-170086	8/25/2016		72116	010-00000-0-00000-00000-95024-0	\$2,816.05		G

Tulare County Office of Education

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** FINAL **
Batch No 104

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013076	SISC III	PV-170086	8/25/2016		72116	011-00000-0-00000-00000-95024-0	\$22,784.35		G
Total Check Amount:							\$25,600.40		
012018	SMART & FINAL IRIS CO. SMART & FINAL IRIS CO.	PV-170091	8/25/2016 8/25/2016		601246000020384136 601246000020384136	130-53100-0-00000-37000-43000-0 130-53100-0-00000-37000-47000-0	\$50.64 \$82.09		
Total Check Amount:							\$132.73		
013866	Southern California Edison Southern California Edison	PV-170092	8/25/2016 8/25/2016		Sequoia Union Sequoia Union	010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$862.12 \$6,975.31		
Total Check Amount:							\$7,837.43		
013948	Staples Advantage, Dept. LA Staples Advantage, Dept. LA	PV-170093 PV-170094	8/25/2016 8/25/2016		10085834 8040455090	010-11000-0-11100-10000-43000-0 010-11000-0-11100-10000-43000-0	\$168.63 \$787.63		
Total Check Amount:							\$956.26		
013906	Teacher Curriculum Institute	PV-170095	8/25/2016		24081	010-63000-0-11100-10000-43000-0	\$642.00		
Total Check Amount:							\$642.00		
014028	The Flippen Group, L.L.C. The Flippen Group, L.L.C. The Flippen Group, L.L.C.	PV-170103	8/25/2016 8/25/2016 8/25/2016		48866 48866 48866	010-62640-0-00000-71500-58000-0 011-00000-0-00000-71500-52000-0 010-00000-0-00000-71500-52000-0	\$19,065.00 \$6,172.15 \$762.85		
Total Check Amount:							\$26,000.00		
013456	The McGraw-Hill Companies The McGraw-Hill Companies	PV-170078	8/25/2016 8/25/2016		161999 161999	010-63000-0-11100-10000-43000-0 010-11000-0-11100-10000-43000-0	\$6,187.00 \$1,648.24		
Total Check Amount:							\$7,835.24		
012054	TULARE COUNTY DEPT OF EDUC.	PV-170096	8/25/2016		170074/170119/170104	010-07200-0-11100-10000-52000-0	\$7,450.00		
Total Check Amount:							\$7,450.00		
013533	United Signs	PV-170098	8/25/2016		3093	011-00000-0-00000-82000-43000-0	\$64.95		
Total Check Amount:							\$64.95		
013779	US Bank	PV-170097	8/25/2016		310589049	011-00000-0-00000-82000-56000-0	\$158.20		
Total Check Amount:							\$158.20		

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For September, 2016 meeting

** FINAL **
 Batch No 104
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013416	VISALIA UNIFIED	PV-170099	8/25/2016		23518		010-07200-0-111100-10000-43000-0	\$158.20		
Total Check Amount:								\$158.20		
012751	WAGNER, HOPE	PV-170100	8/25/2016		Sequoia Union		130-53100-0-000000-37000-52000-0	\$96.75		
Total Check Amount:								\$96.75		
013583	Woodlake Auto Parts	PV-170101	8/25/2016		638655		011-00000-0-000000-82000-43000-0	\$22.14		
Total Check Amount:								\$22.14		
006424	WOODLAKE HARDWARE CO	PV-170102	8/25/2016		05387		011-00000-0-000000-82000-43000-0	\$11.87		
Total Check Amount:								\$11.87		
Total Check Amount:								\$7.86		
Total Check Amount:								\$7.86		

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** FINAL **
Batch No 104

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$96,578.78

Tulare County Office of Education
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 ** FINAL **
 Batch No 104

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 104
 Total Accounts Payable: \$96,578.78

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$96,578.78 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature
 8-26-16
 Date

Fund Summary	Total
010	\$47,206.76
011	\$46,124.07
130	\$3,247.95
Total	\$96,578.78

Tulare County Office of Education Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 8/12/16

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>4</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>2</u>	No. Enclosed <u>3</u>
Form W-4 Withholding	No. Enclosed <u>4</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>4</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>strs</u> <u>1</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>94,862.94</u>	Total Amount \$ <u>47,226.45</u>

The Sequoia Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]
District Authorized Signature

8, 15, 16
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

August

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 7/26/16

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>0</u>	Total Amount \$ <u>3540.⁰²</u>

The Sequoia Union School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Patricia [Signature]
District Authorized Signature

7/26/16
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
September, 2016**

Prior Year

<u>Classification</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Charter</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 165,406.80	\$ 0.37	\$ 2,012,760.00	\$ 285,112.20	2,358,135.00	405,824.45
Fed. Rev.		\$ -		\$ 125,550.00	159,168	11,556.00
State Rev.	\$ 175,305.04	\$ 0.88		\$ 24,767.96	775,069	16,240.00
Local Rev.	\$ (15,455.57)	\$ (0.50)		\$ 46,655.57	61,997	6,031.19
Total Rev.	\$ 325,256.27	\$ 0.35		\$ 603,541.73	3,354,369	439,651.64
				\$ -		
				\$ -		
Expenditures						
Certificated salaries	\$ 109,575.43	\$ 0.10		\$ 1,024,704.63	1,002,744	186,386.41
Classified salaries	\$ 82,871.03	\$ 0.16		\$ 428,669.97	452,893.00	119,663.24
Benefits	\$ 35,355.98	\$ 0.06		\$ 582,745.02	597,356.00	83,434.88
Textbooks/supl.	\$ 64,792.71	\$ 0.41	\$ 25,790.00	\$ 94,119.29	193,932	122,066.77
Dues/Memberships	\$ 1,299.58	\$ 0.24		\$ 4,200.42	5,500	4,039.88
Travel/Staff Development	\$ 14,612.85	\$ 0.49		\$ 15,231.15	18,653.25	3,132.87
Insurance	\$ 9,991.00	\$ 0.66		\$ 5,109.00	15,000.00	0.00
Housekeeping	\$ 10,366.12	\$ 0.72		\$ 3,933.88	130,000.00	37,894.30
Rentals/Leases/Repairs	\$ 20,160.62	\$ 1.15		\$ (2,590.62)	63,500.00	20,995.54
Pension Penalties & Interest						
Services	\$ 22,998.98	\$ 0.26	\$ 184,330.00	\$ 67,145.02	149,484.00	18,975.38
Subagreements	\$ -	\$ -		\$ 28,619.00	28,619	2,924.90
Capital Outlay				\$ 184,650.00	708,680.14	35,340.45
Other Outgo	\$ (2,205.00)			\$ 6,352.00	3,943.00	1666
Total Expenditures	\$ 369,819.30	\$ 0.13	\$ 1,800,840.00	\$ 2,425,591.70	3,370,304.51	636,520.62
Surplus/Deficit						
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components						
of ending	Designated Res.			Undesignated	Audit Adjust.	
balance						

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

1V. ACTION ITEMS

Agenda Item 4.2 **OTHER BUSINESS ITEMS:**

- A. **J200 Annual Financial Report - Unaudited Actuals:**
The Board will be presented with the 2015-16 Unaudited Actuals report. This report discloses year-end totals for fiscal year ending 2016. The totals are before the final audit that is why it is called unaudited actuals. This is an annual report.

Recommendations: Review and approve Unaudited Actuals Report

On a motion of member _____, and seconded by _____, the Board voted to approve the unaudited actuals report for 2015-16.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.2a

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

1V. ACTION ITEMS

Agenda Item 4.2b OTHER BUSINESS ITEMS:

- b Appropriations Limit Resolution - (Gann Calc.):
The Board will be requested to review and approve the Education Code Section 42132 which requires the school Board to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the Governing Board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Recommendations: Approve Appropriations Limit Resolution

On a motion of member _____, and seconded by _____, the Board voted to approve the Appropriations Limit Resolution.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.2b

Tulare County Office of Education

Committed to Students, Support and Service

August 26, 2016

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

TO: District Superintendents/Business Managers

FROM: Craig Wheaton, Ed.D., Deputy Superintendent
Administrative Services

SUBJECT: **BOARD APPROVAL OF ANNUAL FINANCIAL REPORT AND
APPROPRIATIONS LIMIT ON OR BEFORE SEPTEMBER 15**

Education Code Section 42132 requires the school board to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Enclosed is a sample resolution for your use. The resolution is also available on our Business Services Division website:
<http://business-services.tcoe.org/administrative-services/administrative-documents/resolutions>

The current state prescribed annual financial report includes the appropriations limit calculation as part of the report. The amounts to be included in the resolution can be taken directly from Form GANN of that report.

1. Please be sure this resolution is adopted by the governing board on or before **September 15th**.

2. Send a copy of this completed resolution to this office, attention: Shelly DiCenzo, by **September 30, 2016**.

If you have any questions or concerns about this, please don't hesitate to call me 733-6474.

CW/sd
Enclosure

The FISCAL REPORT an informational update

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Volume 35

For Publication Date: September 04, 2015

No. 18

The Gann Limit Calculation—2015

The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Current law (Education Code section 42132) requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the appropriations limit for the district for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The state's Standardized Account Code Structure (SACS) software includes the Gann Limit calculation, making your task reasonably simple. The software includes the statewide factor for per capita personal income change of 3.82%, but each district will have to enter the workload factor, which is the change in Second Principal Apportionment (P2) ADA from 2013-14 to 2014-15. The combination of these factors yields the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations.

Perhaps the easiest way to understand this calculation is to envision the dollar amount of your district's Gann Limit as a bucket. For example, if your current year Gann Limit is \$50 million, picture a bucket that can hold \$50 million. First, put into this bucket local property taxes that count toward your Local Control Funding Formula entitlement, as well as an appropriate portion of your district's interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Under state law (Government Code [G.C.] Section 7906), the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local education agency are exactly at their Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a governing board resolution increasing its Gann Limit by the amount needed and then inform the Director of the California Department of Finance, who shall then reduce the state's Gann Limit by an equal dollar amount (reference G.C. Section 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the California State Constitution. Also, it is important that school agencies complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit. Be sure to double check your entries. Because of the severe cuts to education funding during the Great Recession, the Gann Limit should not pose a problem for most districts this year.

[Note: The California Department of Education's software and instructions are available through the SACS2015ALL software as a supplemental form [here](#). The functionality within the SACS software allows for an extract from the school agency's uploaded data into the Gann Limit form. However, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—Robert Miyashiro

posted 08/31/2015

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary Charter SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

In the Matter of Establishing an Estimated
Appropriations Limit for the 2016-2017 Fiscal
Year and an Actual Appropriations Limit for
the 2015-2016 Fiscal Year

RESOLUTION NO. #5

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIII B to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Government Code section 7902.1 authorizes this board to increase the District's appropriations limit to an amount equal to its proceeds of taxes.
5. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.
6. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2016-2017 fiscal year an estimated appropriations limit in the amount of \$1,524,615.66, and for the 2015-2016 fiscal year identifies the actual appropriations limit of \$ 1,446,916.26.
3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

4. In the event this board increases the appropriations limit, it shall notify the Director of Finance of the change within 45 days, as required by Government Code section 7902.1.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on 08/08/ 2016, by the following vote:

[Please list board member names]

AYES:

NOES:

ABSENT:

I, Jeremy Powell, secretary of the governing board of the Sequoia Union Elementary Charter School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 8th day of September, 2016.

Dated 08/08/16

Secretary, Board of Trustees

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2014-15 Actual			2015-16 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,444,826.93		1,444,826.93			1,446,916.26
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	307.76		307.76			296.86
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2014-15			Adjustments to 2015-16		
3. District Lapses, Reorganizations and Other Transfers			(2.37)			
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			(2.37)			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2015-16 P2 Report			2016-17 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	296.86		296.86	296.86		296.86
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			296.86			296.86
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2015-16 Actual			2016-17 Budget		
1. Homeowners' Exemption (Object 8021)	4,605.50		4,605.50	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	434,070.32		434,070.32	428,478.00		428,478.00
5. Unsecured Roll Taxes (Object 8042)	25,884.72		25,884.72	0.00		0.00
6. Prior Years' Taxes (Object 8043)	14,797.13		14,797.13	0.00		0.00
7. Supplemental Taxes (Object 8044)	4,172.76		4,172.76	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(24,338.86)		(24,338.86)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	459,191.57	0.00	459,191.57	428,478.00	0.00	428,478.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	459,191.57	0.00	459,191.57	428,478.00	0.00	428,478.00

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			20,249.46			20,249.46
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			20,249.46			20,249.46
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	1,898,943.00		1,898,943.00	1,986,388.00		1,986,388.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(5,288.00)		(5,288.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,893,655.00	0.00	1,893,655.00	1,986,388.00	0.00	1,986,388.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	3,447,794.94		3,447,794.94	2,771,689.00		2,771,689.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	34,620.99		34,620.99	26,100.00		26,100.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			1,444,824.56			1,446,916.26
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9646			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			1,446,916.26			1,524,615.66
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			459,191.57			428,478.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			35,623.20			35,623.20
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,007,974.15			1,116,387.12
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,007,974.15			1,116,387.12
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			14,881.96			14,685.73
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			474,073.53			443,163.73
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			993,092.19			1,101,701.39
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			474,073.53			
b. State Subventions (Line D8)			993,092.19			
c. Less: Excluded Appropriations (Line C23)			20,249.46			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			1,446,916.26			

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

1V. ACTION ITEMS

Agenda Item 4.2c

PUBLIC HEARING:

Education Code Section 60119 requires each district to hold a public hearing to determine whether or not the students at each school in the district have adequate textbooks and instructional materials as a condition of funding eligibility.

Recommendations: Approve resolution in the matter of determining that pupils have sufficient textbooks or instructional materials for the 2016-17 school year.

On a motion of member _____, and seconded by _____, the Board voted to approve there resolution in the matter of determining that pupils have sufficient textbooks or instructional materials for the 2016-17 school year.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2c

Tulare County Office of Education

Committed to Students, Support and Service

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

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Visalia

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7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

August, 2016

TO: District Superintendents and Business Managers

FROM: Craig Wheaton, Ed.D., Deputy Superintendent
Administrative Services

RE: INSTRUCTIONAL MATERIALS FUND
FISCAL YEAR 2016-2017

Education Code section 60119 requires that each district hold a public hearing to determine whether or not the students at each school in the district have adequate textbooks and instructional materials as a condition of funding eligibility. **The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school each year. The governing board must provide 10 days' notice of the public hearing by posting a notice in three public places in the district,** listing time, place (address and room #/location), and purpose of the hearing. After the public hearing, the district must adopt a resolution stating the determination.

The enclosed sample notice and resolution have been revised to reflect current statutory requirements and dates. The resolution is also available on our website:
<http://business-services.tcoe.org/>

The following samples are enclosed:

- Notice of Public Hearing
- Resolution for use when the governing board determines pupils have *sufficient* textbooks and instructional materials

Please send a copy of the completed resolutions (by September 30, 2016) to:
Shelly DiCenzo, Business Services
Tulare County Office of Education
PO Box 5091
Visalia CA 93278-5091

If you have any questions or need a resolution for an insufficient determination, please call me at 559-733-6474.

CW/sd
Enclosures

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Sequoia Union Elementary Charter School District will hold a public hearing, pursuant to Education Code Section 60119, on the subject of funds received under the Pupil Textbook and Instructional Materials Incentive Program, Grades K-12, and/or funds for Instructional Materials from any state source.

The public hearing will be held at a regular meeting of the Sequoia Union Elementary Charter School governing board on September 8, 2016. The board meeting starts at 6:00 a.m. /p.m., at the following location:

Sequoia Union Elementary Charter School
School Cafeteria/Multipurpose Room
22958 Ave. 324
Lemon Cove, CA. 93233

The Sequoia Union Elementary Charter School governing board is required to make a determination as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, in each subject that is consistent with the content and cycles of the curriculum framework adopted by the State Board.

NOTICE IS FURTHER GIVEN that copies of documentation are available to interested members of the public during normal business hours at the following location:

Sequoia Union Elementary School
District Office
23958 Ave. 324
Lemon Cove, CA. 93244
Jeremy Powell-Superintendent/Principal

Date: 8/31/16

Sequoia Union Elementary Charter School District

Jeremy Powell/Superintendent-Principal

Posted 8/31/2016
Sequoia Union Bulletin Board
Sequoia Union Memorial Building
Lemon Cove Post Office

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary Charter SCHOOL DISTRICT**

In the Matter of Determining that Pupils
Have Sufficient Textbooks or Instructional
Materials for the 2016-2017 School Year

RESOLUTION NO. #4

RECITALS:

1. Education Code section 60119 establishes requirements that this Board must meet in order for the District to be eligible to receive funds pursuant to the Pupil Textbook and Instructional Materials Incentive Program Act.
2. The Board is required to hold a public hearing or hearings to make a determination, by resolution, as to whether or not each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted by the State Board of Education.
3. Education Code section 60119, subdivision (c)(1), defines sufficient textbook or instructional materials to mean that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home, although this does not require two sets of textbooks or instructional materials for each pupil.
4. Education Code section 60119, subdivision (c)(1), provides that materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the District and has the ability to use and access them at home.
5. Photocopied sheets from only a portion of a textbook or instructional materials are not considered sufficient textbooks or instructional materials.
6. The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year, or a District that operates schools on a multi-track, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin in a school year in August or September.
7. The Board is required to provide ten (10) days' notice of the public hearing or hearings and the notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the district.
8. The Board is required to encourage the participation of parents, teachers and members of the community interested in the affairs of the District, and bargaining unit leaders.

9. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.
10. The Board held a properly noticed public hearing that met the foregoing requirements on September 8, 2016.

NOW, THEREFORE BE IT RESOLVED, as follows:

1. The above recitals are true and correct.
2. The Board determines that the District has provided each pupil with sufficient textbooks or instructional materials, or both, on the basis that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home that are aligned to the content standards adopted by the State Board of Education in each of the following subjects:
 - i. Mathematics: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
 - ii. Science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
 - iii. History-social science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
 - iv. English/language arts, including the English language development component of an adopted program: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
3. The Board determines that said textbooks or instructional materials, or both, are consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with established procedures.
4. The Board also determines that each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum framework adopted by the State Board for those subjects: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
5. The Board also determines that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils in the District.

I hereby certify that the forgoing Resolution was duly and regularly adopted by the Board at an official and public meeting of the Board held at Lemon Cove, California on the 8 day of September 2016, as follows:

AYES: Members:
NOES: Members:
ABSENT: Members:

Secretary, Board of Trustees
Sequoia Union Elementary Charter School District

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

1V. ACTION ITEMS

Agenda Item 4.2 **OTHER BUSINESS ITEMS:**

- d. Application for Exemption from Required Expenditures For Classroom Teacher Salaries:
Education Code Section 41372 requires that each school district spend a minimum percentage of their general fund expenditures on classroom teachers salaries and benefits. The required percentage for a elementary school district is 60%. Our district's percentage was 58% on the J200 unaudited actuals report for the 2015-16 school year. The district is requesting an exemption from this requirement as provided for by law.

Recommendations: Approve application for exemption from required expenditures for classroom teacher salaries.

On a motion of member _____, and seconded by _____, the Board voted to approve the application for exemption from required expenditures for classroom teacher salaries.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2d

Application for Exemption from Required Expenditures for Classroom Teachers Salaries

Pursuant to Education Code Section 41372

	District	Example Unified	
	District CDS#	54-00000	
	Fiscal Year	2015-16	
District Contact Name/Phone Number	Business Manager	559-733-6000	

TO: Jim Vidak, Tulare County Superintendent of Schools

For the above fiscal year, our school district did not spend the minimum percentage of its general fund costs on classroom teachers salaries as required by Education Code Section 41372. We are requesting an exemption from this requirement as provided for by law.

Meeting this requirement would result in the following (Check one):

- Serious hardship to the school district
(Complete Section II of this form)
- Payment of classroom teacher salaries that are in excess of those paid by other comparable districts.
(Complete Section III of this form)

SECTION I - Deficiency Amount

1. Enter the Minimum Percentage for your district Type <i>(60% Elementary/ 50% High School/ 55% Unified)</i>	60.00%
2. Enter the percentage spent by your district (Form CEA line 14)	58.00%
3. Percentage below the minimum (Line 1 minus Line 2)	2.00%
4. Enter the district's current expense of education (Form CEA Line EDP 369)	\$55,000,000
5. Deficiency Amount (Line 3 times Line 4)	\$1,100,000

SECTION II - Serious Hardship

	Prior Year Actuals	Current Year Budget	Next Year Projected Budget
Unrestricted General Fund Balance Increase (Decrease) <i>Form 01 Line E - Col A</i>	-\$58,000	\$1	\$1
Minimum Reserve Requirement - Form 01CS	\$65,000	\$1	\$1
Unrestricted Reserves Available - Form 01CS	\$250,000	\$1	\$1
Unrestricted Reserves in Excess of Requirement	185,000.00	0.00	0.00
Years Remaining at Deficit Spending level	3.19	N/A	N/A
Unrestricted Net Position from Latest Audit Report	\$1		

The district should attach any comments or documentation that support the position that effecting the penalty provisions of Education Code Section 41372 would result in Serious Financial Hardship to the district.

SECTION III - Salaries of Comparable Districts		Dollar	Percentage
	Amounts	Difference	Difference
Applicant District - Annual Costs			
Teacher Salaries - Beginning	\$25,000		
Teacher Salaries - Average	\$32,000		
Teacher Salaries - Maximum	\$55,000		
Average Employer Teacher Costs for Health & Welfare	\$9,500		
Comparable District #1			
Enter District Name Here			
Teacher Salaries - Beginning		\$25,000	100.00%
Teacher Salaries - Average		\$32,000	100.00%
Teacher Salaries - Maximum		\$55,000	100.00%
Average Employer Teacher Costs for Health & Welfare		\$9,500	100.00%
Comparable District #2			
Enter District Name Here			
Teacher Salaries - Beginning		\$25,000	100.00%
Teacher Salaries - Average		\$32,000	100.00%
Teacher Salaries - Maximum		\$55,000	100.00%
Average Employer Teacher Costs for Health & Welfare		\$9,500	100.00%
Comparable District #3			
Enter District Name Here			
Teacher Salaries - Beginning		\$25,000	100.00%
Teacher Salaries - Average		\$32,000	100.00%
Teacher Salaries - Maximum		\$55,000	100.00%
Average Employer Teacher Costs for Health & Welfare		\$9,500	100.00%
<p>The district should attach any comments or documentation that support the position that district teacher salaries and benefits are in excess of those paid by other comparable districts.</p>			

CERTIFICATION	
To be signed by a representative of the District Governing Board	
<p>After public consideration of the information contained in this form, the governing board, at its meeting on _____, 200____,</p> <p>the governing board authorized the filing of this application and certifies that the information contained in the Application is true and correct.</p>	
_____	_____
Signature	Date

REVIEW BY COUNTY OFFICE OF EDUCATION

Education Code Section 41372 - "... Upon receipt of this application, the county superintendent of schools shall grant the district exemption for any amount that is less than one thousand dollars (\$1,000). If the amount is one thousand dollars (\$1,000) or greater, the county superintendent of schools may grant an exemption from the requirements for the fiscal year on account of which the application is made. If the exemption is granted by the county superintendent of schools, the designated moneys shall be immediately available for expenditure by the school district governing board. If no application for exemption is made or exemption is denied, the county superintendent of schools shall order the designated amount or amount not exempted to be added to the amounts to be expended for salaries of classroom teachers during the next fiscal year."

To: District Governing Board President
District Superintendent

The Tulare County Office of Education received the forgoing application. The application and information provided by the district has been reviewed and the following determination has been made:

- The district application for exemption has been approved and no amount will be restricted under the provisions of Education Code Section 41372.

- The district application for exemption has been denied. The amount of \$ _____ will be withheld from district apportionments from the State School Fund after April 15 and deposited in the county treasury to the credit of the school district, but shall be unavailable for expenditure. The county superintendent of schools shall order the amounts to be added to the amounts to be expended for salaries of classroom teachers during the next fiscal year.

- The district application for exemption has been partially approved. The amount of \$ _____ will be withheld from district apportionments from the State School Fund after April 15 and deposited in the county treasury to the credit of the school district, but shall be unavailable for expenditure. The county superintendent of schools shall order the amounts to be added to the amounts to be expended for salaries of classroom teachers during the next fiscal year.

Sincerely,

Signature of County Superintendent (or designee)

Date

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

V. PERSONNEL

5.1 Review Classified Salary Schedules:

The Board will be requested to review the current classified salary schedules

Recommendations: Review salary schedules

On a motion of member _____, and seconded by _____, the Board voted to approve the classified salary schedules.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.1

**SEQUOIA UNION CLASSIFIED SALARY SCHEDULE
2016-17**

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 10	Step 15
Director of Food Services	15.49	16.27	17.08	17.93	18.84	19.77	20.76	21.81	23.42	25.19
Administrative Assistant	12.76	13.41	14.08	14.78	15.52	16.29	17.10	17.97	19.31	20.76
Receptionist/Health Aide	11.65	12.23	12.84	13.48	14.14	14.85	15.61	16.37	17.60	18.92

Structure of Schedule: 5% between steps and 7.5% for Steps 10 and 15

Amended: 3/17/14 5%

Amended: 3/12/15 2.5%

Amended: 7/1/15 2.5%

Amended: 7/1/16 5.1%

**SEQUOIA UNION CLASSIFIED SALARY SCHEDULE
2016-17**

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 10	Step 15
Yard Duty Aide	9.46	9.74	10.05	10.35	10.64	10.86	11.30	11.64	12.22	12.83
Custodian	9.46	9.74	10.05	10.35	10.64	10.98	11.30	11.64	12.22	12.83
Cafeteria Assistant	10.23	10.49	10.86	11.19	12.56	11.85	12.22	12.59	13.20	13.88
Custodian Lead	12.31	12.08	12.46	12.83	13.20	13.60	14.01	14.43	15.17	15.91
Instructional Aide	12.72	12.97	13.51	13.35	13.20	14.76	15.20	15.65	16.43	17.24
Library Aide	12.91	13.29	13.69	14.10	14.53	14.96	15.41	15.87	16.66	17.50
Migrant Tutor	12.72	13.11	13.51	13.91	14.33	14.76	15.20	15.65	16.66	17.24
P. E. Aide	12.72	13.11	13.51	13.91	14.33	14.76	15.20	15.65	16.43	17.24
Bus Driver	13.65	14.06	14.49	14.92	15.37	15.82	16.29	16.78	17.62	18.50
Handyman Assistant	13.65	14.06	14.49	14.92	15.37	15.82	16.29	16.78	17.62	18.50
K-Care Aide	13.89	14.31	14.74	15.18	15.63	16.09	16.58	17.07	17.92	18.83
Computer Lab Aide	18.18	18.71	19.26	19.84	20.44	21.05	21.69	22.34	23.44	24.63

Structure of Schedule: 3% between steps except Steps 10 and 15 at 5%
 Amended: 3/17/14 5%
 Amended: 3/12/15 2.5%
 Amended: 7/1/15 2.5%
 Amended: 7/1/16 5.1%

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

VI. OTHER ACTION ITEMS

6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
Milo Gorden				
Bradley Ward				

Agenda item 6.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 8, 2016

VI. OTHER ACTION ITEMS

6.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

No report

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				