

Board of Trustees
October 13, 2016
Regular Meeting

The regular meeting of the Board of Trustees of the Sequoia Union Elementary Charter School District will be held on October 13, 2016 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. **OPEN SESSION 6:00 P.M.**
 - Call to Order
 - Flag Salute

11. **OPEN SESSION**
 - 2.1 Comments From the Public

111. **REPORTS & DISCUSSION**
 - 3.1 Superintendent's Report
The Board will be presented with a report on Instructional Programs, Operations, Personnel; and, Maintenance and Transportation

 - 3.2 P.T.C. Update

 - 3.3 S.S.C. Update

 - 3.4 S.E.T.A. Update

 - 3.5 Sports Boosters Update

 - 3.6 Local Control and Accountability Plan (LCAP) – No Report

 - 3.7 Strategic Planning Update – No Report

 - 3.8 Charter School Update

 - 3.9 Action Plan for Students With Exceptional Needs

- 1V. **ACTION SESSION**
 - 4.1 Approval of the Consent Agenda Items

BUSINESS ITEMS

- 4.1a Approval of the September 8, 2016 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for October
- 4.1e Approve Payroll for October
- 4.1f Approve Budget Report/Revisions

V. **PERSONNEL**

- 5.1 Review Classified Salary Schedules

V1. **OTHER ACTION ITEMS**

- 6.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests
- 6.3 Bids for Replacing 17 AC/HVAC Units and Wireless Controls and Door Interupters

V11. **CLOSED SESSION – (Gov.'t. Code 54956.9 and Gov.'t Code 54954.5)**

-CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision © of Government Code \$54956.9
1 case

-CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator – Dr. Jeremy Powell

Employee Organization – S.E.T.A.

Unrepresented Employees: Classified/Management Staff

V111. **ORGANIZATIONAL BUSINESS**

1X. **ADJOURNMENT**

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

3.3.1: Superintendent's Report

With the changing colors of the trees around campus and the end of the first trimester just around the corner (November 10th) the Sequoia Union school and community continue to focus on helping our students achieve their potential. From the amazing Fall Carnival to our strong intervention programs, teachers, staff, and parents alike are going above and beyond to ensure our children are getting the best education possible! It continues to amaze me the level of commitment our community has for this Small School with a Big Heart!

With the November Elections forthcoming, I would like to focus on four of the initiatives that CSBA is supporting: Propositions 51, 55, 56, and 58 (see Handouts)

District Highlights for September & October:

- Fall Carnival: Our annual Fall Carnival was an AMAZING success!! Again this year the Carnival Committee (Chaired by Stephanie Amaral) was able to organize what I believe to be the premier community carnival event in Tulare County. This year we raised an amazing \$36,000 and cleared over \$32,000 and every penny donated will go directly into expanding each of our student's school experience through our Classroom on the Go Program, Guest speakers, Band, and much more!! It is difficult to begin listing individuals who helped because it truly takes a community to put together this event, but I would like to thank a few individuals who went above and beyond to make this a successful event: the PTC Board for their strong leadership organizing this event, Lisa McEwen and Ciera Machado for co-chairing the 8th Grade Parents Dinner Committee, and Johnny Amaral and Lyal Rey for calling Bingo all night.
- Fall Festival Parade: For the first time in memory, Sequoia Union had a float in the fall festival parade. Our band performed and we had an additional 30 students who represented Sequoia Union in a very positive way showing their Cougar Pride! A thank you to Bradford Steel (and Megan Bradford for organizing) for the donation of the truck and driver for the morning!
- Our Fall Parent Conferences went very well. In speaking with parents, they were very impressed and appreciative of the time and effort put in by our teachers to make sure this time was informative and personalized.
- We have all K-2 classrooms piloting their student tablets! We are working on developing a common set of programs (apps) that will be used in all classes. So far, the response from students and teachers has been very positive and student learning, engagement, and motivation has shown very positive results!
- Our After School Program is serving 35-40 students daily and we are looking to bring back Spanish, plus add choir and a video recording class in the coming weeks.
- Our sports teams had a very successful Football and Volleyball Season. We had over 65 athletes compete on the four teams and they represented SU with Pride and Sportsmanship! We are looking forward to Boys and Girls Soccer!



PROPOSITION 51

"The Kindergarten through Community College Public Education Facilities Bond Act of 2016"

To continue a strong state-and-local partnership in funding school facilities construction and modernization, our board supports Proposition 51, which will generate \$7 billion in bond revenue for K-12 education facilities.

Key Points on Proposition 51 (School Facilities Bond Measure):

- Safe, secure and modern school facilities are essential to student achievement – California's students cannot fulfill their full potential if adequate facilities are not provided.
- California has immediate and vital need to construct new school facilities and modernize existing facilities – the current backlog of unfunded applications totals \$2 billion with another \$10 billion in identified facilities needs.
- Our district joins the California School Boards Association in supporting a strong state revenue matching program to fund school facilities construction and modernization.
- California's current school facilities funding system is out of money and there is no relief in sight.
 - By granting school districts the option to assess Level III developer fees, the California State Allocation Board made a declaration at its May 25, 2016 meeting that apportionments for new facilities construction are no longer being made due to the fact that funds are no longer available.
- Proposition 51 would generate \$9 billion in bond revenue, with \$7 billion benefitting K-12 education and the remaining \$2 benefitting community colleges:
 - \$3 billion for **new construction** of K-12 school facilities
 - \$3 billion for **modernization** of existing K-12 school facilities
 - \$500 million for K-12 **Career Technical Education** facilities
 - \$500 million for K-12 **charter school** facilities
- This measure will help ensure that California's students have access to safe, high-quality school facilities that enhance academic achievement and help our students prepare for college and for 21st Century careers.

Support for Proposition 51 includes **the California School Boards Association** and the following school districts:

- Alhambra Unified
- Arvin Union
- Bakersfield City
- Barstow Unified
- Beaumont Unified
- Buena Park
- Buena Vista
- Burlingame Unified
- Burnt Ranch
- Cajon Valley Union
- Calexico Unified
- Camino Union
- Carpinteria Unified
- Central Unified
- Central Union Elementary
- Chico Unified
- Chula Vista Elementary
- Clovis Unified
- Coalinga Huron Unified
- Corona Norco Unified
- Culver City Unified
- Dinuba Unified
- Douglas City
- Downey Unified
- Dublin Unified
- Earlimart
- El Centro Elementary
- Elk Grove Unified
- Eureka City
- Fillmore Unified
- Firebaugh-Las Deltas Unified
- Folsom Cordova Unified
- Fontana Unified
- Fremont Unified
- Fresno County Board of Education
- Fresno Unified
- Fullerton Joint Union High
- Galt Joint Union Elementary
- Gonzales Unified
- Grass Valley Elementary
- Greenfield Union
- Hayward Unified
- Humboldt County Board of Education
- Irvine Unified
- John Swett Unified
- Kern County Board of Education
- Kern High
- Kings Canyon Unified
- Kingsburg Elementary Charter
- Klamath-Trinity Joint Unified
- Lake COE
- Lammersville Unified
- Lamont Elementary
- Lancaster
- Las Lomitas Elementary
- Lemoore Union Elementary
- Lewiston Elementary
- Liberty Elementary
- Liberty Union High
- Lincoln Unified
- Lindsay Unified
- Livingston Union
- Los Alamitos Unified
- Maple
- Mariposa County Unified
- McFarland Unified
- Merced City
- Monterey County Board of Education
- Moreno Valley Unified
- Mountain Valley Unified
- Natomas Unified
- Newhall
- Newport Mesa Unified
- North Monterey County Unified
- Norwalk La Mirada Unified
- Oak Grove Elementary
- Oakley Union Elementary
- Ocean View
- Oceanside Unified
- Oxnard Union High
- Paso Robles Joint Unified
- Penn Valley Union Elementary
- Perris Elementary
- Perris Union High
- Pittsburgh Unified
- Pleasanton Unified
- Plumas Unified
- Poway Unified
- Rialto Unified
- Riverdale Joint Unified
- Rosedale Union
- Sacramento City Unified
- Saddleback Valley Unified
- Salinas Union High
- San Benito COE
- San Carlos Elementary
- San Diego County Board of Education
- San Jacinto Unified
- San Jose Unified
- San Marcos Unified
- San Mateo-Foster City
- San Ramon Valley Unified
- Sanger Unified
- Santa Monica-Malibu Unified
- Santee
- Saugus Union
- Sequoia Union High
- Shiloh Elementary
- Solana Beach
- Solvang Elementary
- South Monterey County Joint Union High
- Southern Trinity Joint Unified
- Sunnyvale
- Temecula Valley Unified
- Tracy Unified
- Travis Unified
- Trinity COE
- Tulare City
- Tulare Joint Union High
- Tustin Unified
- Twin Rivers Unified
- Val Verde Unified
- Visalia Unified
- Westside Union Elementary
- Winters Joint Unified
- Woodlake Unified



PROPOSITION 55

"California Children's Education & Health Care Protection Act of 2016"

To protect billions in K-12 education funding which will disappear in 2018, our board supports Proposition 55, which will extend the income tax provisions of Proposition 30 for 12 years.

Key Points on History of Proposition 30:

- During the "Great Recession," billions of dollars in funding was cut from California's education budget, resulting in devastating layoffs, programmatic cuts and apportionment deferrals.
- To counter these funding cuts, Proposition 30 was passed by voters in 2012.
- Proposition 30 helped increase education revenues with a temporary sales tax increase and a temporary income tax increase on California's highest wage earners.
- However, Proposition 30 revenues will completely sunset by 2018 – as such, the Governor's 2016-17 budget proposal estimates a state-level deficit of nearly \$2 billion in 2018-19 and \$4 billion by 2020.
- These revenues must be protected so that California does not fall further behind the national average in per-pupil spending

Key Points on Proposition 55 (Extension of Proposition 30):

- Proposition 55 would extend the current income tax provisions of Proposition 30 for 12 years.
- This tax rate affect the wealthiest 2 percent of Californians: singles earning more than \$250,000 per year and couples earning more than \$500,000 per year.
- The sales tax provisions of Proposition 30 will not be extended as part of this measure
- While revenues will vary, the majority of monies from this measure will benefit K-12 education, as well as health programs such as Medi-Cal
- This measure is important to ensure that as much as \$4 billion dollars in revenue for public education do not permanently disappear in the next two to three years.
- Our Board supports Proposition 55 and urges the Legislature to work with the public education community to identify stable, long-term, adequate funding solutions for public schools.

*Support for Proposition 55 includes the **California School Boards Association** and the following districts/county boards:*

- Alameda Unified School District
- Bennett Valley School District
- Cinnabar School District
- Cloverdale Unified School District
- Cutten School District
- Dunsmuir Joint Union High School District
- Emeryville Unified School District
- Firebaugh-Los Deltas Unified School District
- Fresno County Board of Education
- Guerneville School District
- Jefferson Elementary School District
- John Swett Unified School District
- Livingston Union School District
- Los Angeles Unified School District
- Mariposa County Unified School District
- McSwain Union Elementary School District
- Modoc County Board of Education
- Napa County Board of Education
- San Bernardino County District Advocates for Better Schools
- San Rafael City Schools
- Santa Cruz City Schools
- Saugus Union School District
- Sebastopol Union School District
- Southern Humboldt Unified School District
- Vacaville Unified School District
- Wright Elementary School District

For a full list of endorsements, visit www.protectingcalifornia.com/endorsements.



PROPOSITION 56

"The California Healthcare, Research & Prevention Tobacco Tax Act of 2016"

To help reduce tobacco use (including e-cigarettes) and generate billions of dollars in funding for prevention and healthcare programs, our board supports Proposition 56.

Key Points on Proposition 56:

- Tobacco use remains a major health concern for California's youth.
- The tobacco problem has compounded in recent years with the rise in popularity of electronic cigarettes; commonly known as "e-cigarettes" or "vaping."
- 2015 research from the Center for Disease Control shows that, nationally, the use of e-cigarettes tripled among high school students between 2013 and 2014.
- Many young people are aware of the dangers of traditional cigarettes and tobacco products, but it is critical that they *also* understand the dangers associated with e-cigarettes and vaping.
- Adequate funding for education and prevention programs is essential to curbing tobacco use among young adults.
- Proposition 56 would impose a \$2 per-pack tax on cigarettes, levying a total per-pack tax of \$2.87, with a tax on e-cigarettes equivalent to \$3.37 per-pack
- This measure could raise as much as \$1.5 billion in tax revenue, with as much as another \$1 billion in federal matching funds.
- Of this revenue, the California Department of Education could receive as much as \$45 million for tobacco education and prevention programs.
- Medi-Cal services and the Department of Public Health would also benefit from this tax increase.
- Proper prevention and education on the dangers of tobacco can save lives, improve the health of our youth and can save the state billions of dollars in health care costs down the road.
- This measure is supported by the **California School Boards Association**.



PROPOSITION 58

“California Education for a Global Economy Initiative (California EdGE)”

To ensure that all California school children have an opportunity to excel and advance in all subjects, including the opportunity to develop fluency and literacy in English and other languages, our board supports Proposition 58 (California EdGE Initiative), a repeal of provisions of Proposition 227.

Key Points on Proposition 58:

- In 1998, California voters approved Proposition 227, which required that all California students be taught in English.
- Since Prop 227 was passed, the state has taken on a new direction in multilingual education for all students, as well as instruction for students who are not native English speakers.
- English language development standards are now aligned to the State Standards – the Prop 227 laws do not reflect this alignment.
- Proposition 58:
 - Amends and repeals portions of Prop 227 that require all classes to be taught in English.
 - Amends and repeals portions of Prop 227 that require English learners to be taught in sheltered immersion courses.
 - Provides greater flexibility for students who are native English speakers to participate in programs to learn another language.
- This measure provides greater access to multilingual and multicultural education.
- Proposition 58 is an important step to better prepare California’s students for college and career.
- Better access to multilingual education better prepares students to meet the demands of an increasingly diverse global workforce.
- Proposition 58 is supported by the California School Boards Association and several other groups and individuals.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2



October 2016 Update

-THANK YOU! THANK YOU! THANK YOU!

- A GIANT thank you to every sponsor, student, teacher, staff member, parent, grandparent, family member, business owner, business person, community member, friend and neighbor that supported our carnival. The overwhelmingly amazing support we received is a true testament of our school- "Small School, Big Heart."
- To our knowledge, this was the most successful carnival yet.

	2014	2015	2016
Gross	\$26,165	\$29,207	\$36,435.53
NET	\$20,516	\$23,009	\$32,136.84

- PTC will be writing a check to the school in the next week to fund field trips for the year.
- Alongside Sports Boosters, PTC purchased a new cougar mascot costume. Total cost to each group \$525.00
- The Book Fair was held during the parent conference week on the stage (new location). Mrs. Holly said it was the most successful book fair since she has taken over- \$5791.00.
- Dr. Powell with the help of PTC, hosted a float during the Exeter Fall Festival Parade. The band played atop hay bales riding on a flatbed truck. Younger/ non-band SU students also rode on the float waving pom-poms or walked alongside handing out candy. It was another great event showcasing of our band and great little school.
- PTC purchased polo shirts for ALL staff members. They are awaiting embroidery with the cougar logo and will then be handed out.
- Treasury Report
 - Checking balance as of October 2, 2016: \$ 41,811.48. This amount DOES include funds we manage for the school.
 - Savings balance as of October 2, 2016: \$ 10,237.02.
- Next general meeting is scheduled for Tuesday, November 1st, 3:10 pm in the library.

*PTC Executive Board, ptc@sequoiaunion.org
 Kellie Neufeld, President
 Meghan Bradford & Kelly Lang, Vice Presidents
 Stephanie Amaral, Treasurer*

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

A member from the Sports' Boosters Club will give an update to the Board

Information Only

Agenda Item. 3.5

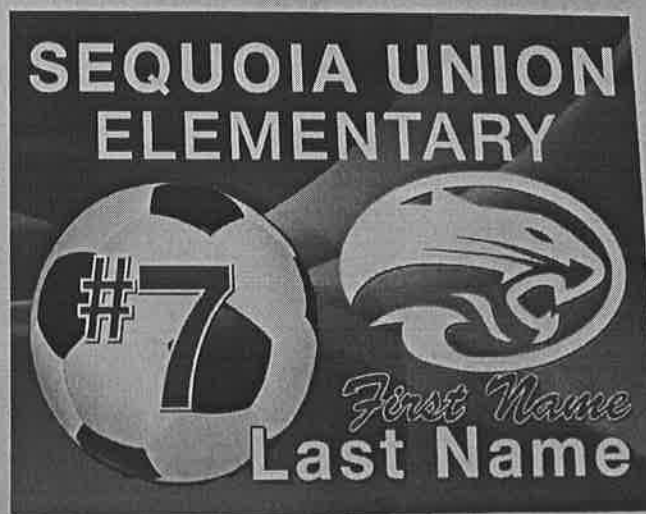
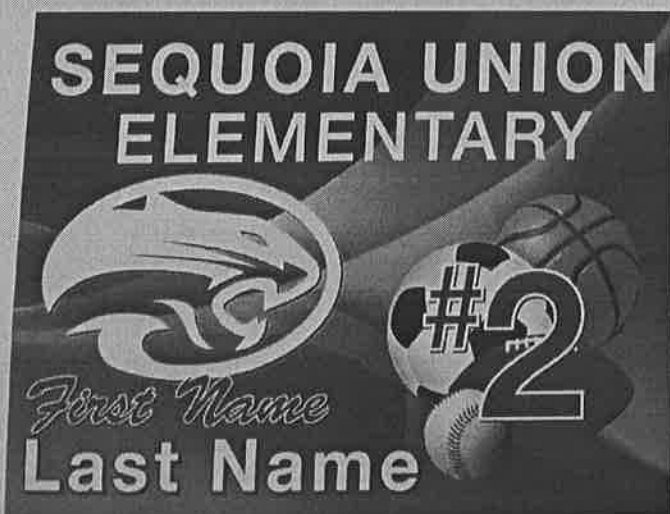
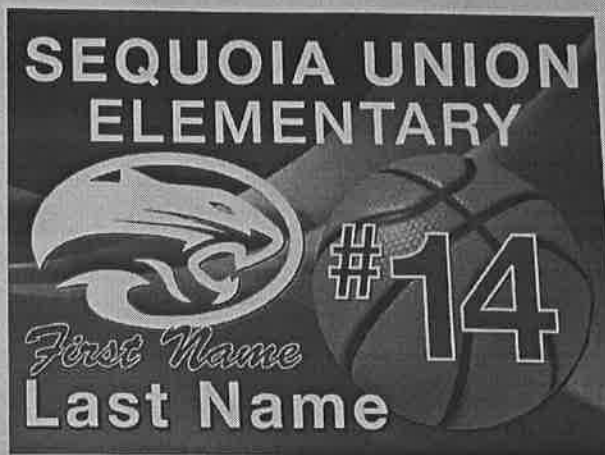


SEQUOIA UNION *Sports Boosters*

Sponsorship Levels

- **Gold Level Business: \$400** - Business name/logo on a banner located on each season's playing field/court, recognition as a Gold Level Sponsor at Annual Sports Banquet.
- **Silver Level Business: \$200** - Business name/logo on a yard sign located at each season's playing field/court.
- **Parent (Individual Player) - Season: \$200** - A support sign customized for your Cougar player to be displayed during each season your player is playing.
- **Parent (Individual Player) - Single Season: \$100** - A support sign customized for your Cougar player to be displayed during a single season of your choice.

Please contact Ciara Machado for more information at (559) 905-4376 or sucougars@gmail.com



Sequoia Union Sports Boosters

**Meeting Agenda
October 13, 2016**

Treasurer's Report

Checking Account Balance _____ \$8,971.92 _____

-Transactions still pending

Old Business

-Message center is set to be installed during our Fall break.

New Business

- 1) R. Mark Richards is scheduled to begin asphalt resurfacing on basketball courts Oct 17th 2016 during our Fall break. Cost is est. \$3800.00
- 2) Benches have been ordered for basketball courts. Cost \$250 each. Sponsorships may be available.
- 3) Sale of signs/sponsorships levels
- 4) New baseball hats have been ordered and are available for purchase in the office.
- 5) A new Cougar Mascot costume has been ordered. PTC and Sports Boosters split the expense. Cost \$500.00 each

Thank you,

Sincerley

Ciara Machado

Kate Parker

Joey Howell

Jamie Rowlett

President

Vice President

Treasurer

Secretary

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview (No update)

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update: (No update)

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

The Board will receive an update regard Charter Schools' from
Dr. Powell.

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students With Exceptional Needs:

Information Only

Agenda Item. 3.9

Students with Exceptional Needs Update

In Support of Struggling Students

- Intervention/Support with support from Learning Lab
 - Currently serving thirteen (13) 1st-2nd grade students and twenty three (23) 3rd-5th grade students with specific English or Math intervention four days a week for students who qualified based on our ELA and/or Math Entry/Exit Criteria.
 - Meeting with students on IEPs and our ELD students daily or as outlined in their IEP.
- Jr. High Intervention/Support with support from Learning Lab
 - Currently serving ten (10) students for ELA and seventeen (17) students for Math
 - Daily intervention for students who qualified based on our ELA and/or Math Entry/Exit Criteria.

In Support of Accelerated Students

- Push-up:
 - Serving students who qualify for “Advanced” based on the ELA and/or Math Entry/Exit Criteria:
 - Kinder: One (1) student up in 1st grade for all Subjects
 - 2nd: Four (4) students up in 3rd grade for ELA and Math
 - 4th: One (1) student up in 5th grade for ELA and Math
 - 5th: Six (6) students up in 6th grade for ELA and Math
 - Many other students are getting additional acceleration within their grade level classroom.
 - Continuing to look to develop opportunities for Jr. High Push Up
- Enrichment Opportunities:
 - Power Up/Enrichment (1st-5th grades):
 - Project Based Learning
 - Technology
 - Library
 - Art
 - Music
 - Jr. High Electives:
 - Technology
 - Project Based Learning
 - Capturing Kids Hearts-Teen Leadership
 - Leadership
 - Band
 - After School:
 - Spelling Bee
 - Poetry and Prose
 - Drama
 - Set Design
 - Art
 - Spanish
 - *Coming Soon:* Choir, Video Recording, Technology, Science Olympiad

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

1V. ACTION ITEMS

Agenda Item 4.1A **Consent Agenda Items:**

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the September 8, 2016 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report through October, 2016
- 4.1d Approve Payment of Bills for October
- 4.1e Approve October Payroll
- 4.1f Approve Budget Report/Revisions through October, 2016

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.1a

Sequoia Union Elementary School
Regular Meeting
September 8, 2016

The Board of Trustees of the Sequoia Union Elementary School held a regular meeting on September 8, 2016 at 23958 Ave. 324, Lemon Cove, CA.

- MEETING CALLED TO ORDER:** President of the Board James McNulty called the meeting to order at 6:00 P.M. followed by the flag salute.
- MEMBERS PRESENT:** Anna Eynaud, Milo Gorden, Matt McEwen; and, James McNulty
- MEMBERS ABSENT:** Bradley Ward
- VISITORS PRESENT:** Stephanie Amaral, Ciera Machado, Donia Williams; and, Scott Woods
- COMMENTS FROM THE PUBLIC:** Donia Williams addressed the Board members on her concerns regarding class sizes.
- On a motion of Matt McEwen; and, seconded by Milo Gorden the Board voted to approve the agenda items for discussion as submitted.
- REPORTS & DISCUSSION:** Superintendent's Report:
Dr. Powell reviewed the Superintendent's report with the Board members and audience.
- P.T.C. Update:
Stephanie Amaral stated that P.T.C. is currently working on the Carnival fundraiser. Information was enclosed in the Board packets on P.T.C. and the carnival.
- S.S.C. Update:
Dr. Powell stated that the next School Site Council meeting is scheduled for Monday, September 12th. We currently have three opening on School Site Council. Ballots have been sent out to the parents who might be interested.
- S.E.T.A. Update:
Janene Keller, S.E.T.A. President, submitted a letter stating that S.E.T.A. is de-certifying from C.T.A. Required forms have been submitted to Public Employees Relations Board (PERB).

Sports' Boosters Update:

Ciera Machado informed the members that they are still looking for donations. They are re-evaluating the fund raising events. They are currently working on the basketball courts to be refurbished.

Local Control and Accountability Plan:

Dr. Powell stated that our District received a letter from the Tulare County Office of Education approving our LCAP.

Strategic Planning Update:

No report

Charter School Update:

Dr. Powell stated that tomorrow our petition will be submitted for approval as a consent agenda item.

Action Plan for Students with Exceptional Needs:

Dr. Powell went over the Star Screener data with the Members and audience. It was also suggested that we find out what the High School expectations are for incoming students.

ACTION SESSION:

On a motion of Milo Gorden; and seconded by Matt McEwen the Board voted to approve the consent agenda items as submitted.

OTHER BUSINESS ITEMS:

J200 Annual Financial Report:

The J200 annual financial report was reviewed with the Members and audience. There was time allowed for questions and/or concerns.

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to approve the J200 report.

Appropriations Limit Resolution - (Gann Calc.):

On a motion of Milo Gorden; and, seconded by Matt McEwen the Board voted to approve the Appropriations Limit Resolution.

PUBLIC HEARING:

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board opened the meeting up for a Public Hearing.

Education Code Section 60119 requires each district to hold a public hearing to determine whether or not the students at each school in the district have adequate textbooks and instructional materials as a condition of funding eligibility.

There were no public comments.

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to approve resolution #4- In the Matter of Determining that Pupils Have Sufficient Textbooks or Instructional Materials for the 2016-17 School year.

Application for Exemption from Required Expenditures for Classroom Teacher Salaries:

The application was reviewed with the members. There was time allowed for questions and/or concerns.

On a motion of Milo Gorden; and, seconded by Anna Eynaud the Board voted to approve the Application for Exemption from Required Expenditures for Classroom Teacher Salaries.

PERSONNEL:

Review Classified Salary Schedules:

The salary schedules were reviewed. It was decided that Dr. Powell will form a committee to work on the schedules, collect data and return to the Board with information.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims - Nick Keller-Keller/Wegley Engineers:

No report

Interdistrict Agreement Requests:

No report

CLOSED SESSION:

On a motion of Anna Eynaud; and, seconded by Milo Gorden the Board adjourned into Closed Session at 7:45 P.M.

OPEN SESSION:

On a motion of Matt McEwen; and, seconded by Milo Gorden the Board returned to Open Session at 8:20 P.M.. Reported out by President of the Board James McNulty regarding anticipated litigation no items were reported out. Regarding negotiations direction was given to Dr. Powell to form a committee to work on the classified salary schedule updates.

**ORGANIZATIONAL
BUSINESS:**

The following items were requested to be brought back to the October meeting:

-High School expectations for incoming Freshman students

ADJOURNMENT:

On a motion of Milo Gorden; and, seconded by Anna Eynaud the Board adjourned the meeting at 8:25 P.M.

**5472116 Sequoia Union Elementary
District**

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Attendance/Membership Summary Report

Start/End Date: 08/08/2016 - 09/09/2016 School(s): 1 Calendar(s): 3

Grade: K, TK, 01, 02, 03, 04, 05, 06, 07, 08

SUMMARY Total Schools: 1 Total Calendars: 3

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
K	40	800	40	760	40.00	38.00	21	1.05	95.00%	
TK	3	60	3	57	3.00	2.85	3	0.15	95.00%	
01	30	578	22	556	28.90	27.80	10	0.50	96.19%	
02	43	859	22	837	42.95	41.85	9	0.45	97.44%	
03	38	729	16	713	36.45	35.65	6	0.30	97.81%	
04	31	609	20	589	30.45	29.45	15	0.75	96.72%	
05	39	750	11	738	37.50	36.90	4	0.20	98.40%	
06	38	744	6	738	37.20	36.90	0	0.00	99.19%	
07	34	661	4	657	33.05	32.85	4	0.20	99.39%	
08	41	808	2	806	40.40	40.30	1	0.05	99.75%	
Total	10	337	6598	146	6451	329.90	322.55	73	3.65	97.77%

School: Sequoia Elementary Calendar: 6-7 Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	38	744	6	738	37.20	36.90	0	0.00	99.19%	
07	34	661	4	657	33.05	32.85	4	0.20	99.39%	
Total	2	72	1405	10	1395	70.25	69.75	4	0.20	99.29%

School: Sequoia Elementary Calendar: 8 - Jr. High 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
08	41	808	2	806	40.40	40.30	1	0.05	99.75%	
Total	1	41	808	2	806	40.40	40.30	1	0.05	99.75%

School: Sequoia Elementary Calendar: K-5 Elementary 16-17

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
K	40	800	40	760	40.00	38.00	21	1.05	95.00%	
TK	3	60	3	57	3.00	2.85	3	0.15	95.00%	
01	30	578	22	556	28.90	27.80	10	0.50	96.19%	
02	43	859	22	837	42.95	41.85	9	0.45	97.44%	
03	38	729	16	713	36.45	35.65	6	0.30	97.81%	
04	31	609	20	589	30.45	29.45	15	0.75	96.72%	
05	39	750	11	738	37.50	36.90	4	0.20	98.40%	
Total	7	224	4385	134	4250	219.25	212.50	68	3.40	96.92%

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
13-Oct-16**

Beginning Balance:

YTD. Actuals

	2016-17		Balance	Prior Year	
	Budgeted	Current		Budgeted	Current
Revenue					
FEDERAL	\$ 60,000.00	\$2,023.25	\$ 57,976.75	74,312	16,216.53
STATE	\$ 5,000.00	\$578	\$ 4,422.04	5,691.82	1,231.23
DAILY SALES	\$ 35,000.00	\$13,251.38	\$ 21,748.62	32,000	10,815.70
INTEREST	\$ 35.00	\$ 33.98	\$ 1.02	100	\$ 16.60
FAIR VALUE		\$ (75.34)	\$ 75.34		-6.5
TOTAL	\$ 100,035.00	\$15,811.23	\$ 84,223.77	112,104	28,273.56
Expenses					
SALARIES	\$ 59,951.00	\$14,291.16	\$ 45,659.84	54,167.89	17,113.05
BENEFITS	\$ 30,741.00	\$4,965.96	\$ 19,378.56	28,391.78	6,924.56
FOOD (DISTRICT)	\$34,000.00	\$9,014.39	\$24,985.61	37,867.80	10,511.82
NON-FOOD (DISTRICT)	\$ 6,500.00	\$895.57	\$ 5,604.43	6,487	1,036.34
EQUIPMENT	\$ -		\$ -	0.00	0.00
TRAVEL	\$ 200.00	\$63.18	\$ 136.82	200.00	25.30
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 131,392.00	\$29,230.26	\$ 95,765.26	127,114.71	35,611.07

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$31,357

42 Sequoia Union Elementary School Dis
Tulare County Office of Education
Accounts Payable Final - 10/6/2016 5:12:53 PM

10/6/2016
 5:12:58PM

Page 1 of 4
 APY500

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013977	Advanced Micro Systems, Inc. Advanced Micro Systems, Inc.	PV-170154	10/6/2016 10/6/2016		Sequoia Union Sequoia Union	010-00000-0-00000-71500-58000-0 011-00000-0-00000-71500-58000-0		\$42.27 \$5.22			
012779	CDE	PV-170152	10/6/2016		017-SF-22217	130-53100-0-00000-37000-47000-0	Total Check Amount:	\$47.49			
013804	Central Calif. Electronics Inc Central Calif. Electronics Inc	PV-170153	10/6/2016 10/6/2016		162569 162569	010-00000-0-00000-82000-56000-0 011-00000-0-00000-82000-56000-0	Total Check Amount:	\$104.00			
013827	Central Sanitary Supply Central Sanitary Supply	PV-170150	10/6/2016 10/6/2016		212975 212975	010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	Total Check Amount:	\$28.88 \$233.62			
014023	Citi Cards Citi Cards	PV-170151	10/6/2016 10/6/2016		0426 0426	010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	Total Check Amount:	\$320.97 \$2,669.60			
012365	CSBA CSBA	PV-170149	10/6/2016 10/6/2016		26195 26195	010-00000-0-00000-71500-53000-0 011-00000-0-00000-71500-53000-0	Total Check Amount:	\$2,990.57			
013947	Don Cellillo Electric Co., Inc Don Cellillo Electric Co., Inc	PV-170148	10/6/2016 10/6/2016		616-08-234 616-08-234	010-00000-0-00000-82000-56000-0 011-00000-0-00000-82000-56000-0	Total Check Amount:	\$261.80 \$2,118.20			
013871	FGL Environmental FGL Environmental	PV-170146	10/6/2016 10/6/2016		4011233 4011233	010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	Total Check Amount:	\$21.07 \$170.43			
014013	Freshdesk, Inc. Freshdesk, Inc.	PV-170144	10/6/2016 10/6/2016		2016-17 2016-17	010-00000-0-00000-71500-58000-0 011-00000-0-00000-71500-58000-0	Total Check Amount:	\$191.50 \$30.91 \$250.09			
							Total Check Amount:	\$281.00 \$39.60 \$320.40			
							Total Check Amount:	\$360.00			

42 Sequoia Union Elementary School District
Tulare County Office of Education
Accounts Payable Final - 10/6/2016 5:12:53 PM

10/6/2016
 5:13:03PM

Page 2 of 4
 APY500

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014020	Frontier Frontier	PV-170145	10/6/2016 10/6/2016		Sequoia Union Sequoia Union		010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$59.81 \$483.88			
							Total Check Amount:	\$543.69			
012704	FRUIT GROWERS SUPPLY CO FRUIT GROWERS SUPPLY CO	PV-170147	10/6/2016 10/6/2016		103801 103801		010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	\$0.85 \$6.86			
							Total Check Amount:	\$7.71			
012879	GENERAL BINDING CORPORATION	PV-170143	10/6/2016		2556564		010-11000-0-11100-10000-43000-0	\$578.59			
							Total Check Amount:	\$578.59			
013709	Key Evidence Lock & Safe Key Evidence Lock & Safe	PV-170142	10/6/2016 10/6/2016		121521 121521		010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	\$7.62 \$61.60			
							Total Check Amount:	\$69.22			
013774	Lozano-Smith Lozano-Smith	PV-170141	10/6/2016 10/6/2016		1029 1029		010-00000-0-00000-71500-58000-0 011-00000-0-00000-71500-58000-0	\$184.57 \$1,493.33			
							Total Check Amount:	\$1,677.90			
012998	MAJOR SYSCO MAJOR SYSCO	PV-170127	10/6/2016 10/6/2016		751834 751834		130-53100-0-00000-37000-43000-0 130-53100-0-00000-37000-47000-0	\$442.94 \$3,526.99			
							Total Check Amount:	\$3,969.93			
013747	Mission Uniform Service Mission Uniform Service	PV-170140	10/6/2016 10/6/2016		219819 219819		010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	\$73.84 \$597.41			
							Total Check Amount:	\$671.25			
013171	OFFICE DEPOT	PV-170139	10/6/2016		28266812		010-11000-0-11100-10000-43000-0	\$304.17			
							Total Check Amount:	\$304.17			
012151	PRODUCERS	PV-170138	10/6/2016		717312		130-53100-0-00000-37000-47000-0	\$1,607.62			
							Total Check Amount:	\$1,607.62			
011581	SCHOOL HEALTH CORPORATION	PV-170132	10/6/2016		3165002-02		010-11000-0-11100-10000-43000-0	\$522.10			

Tulare County Office of Education
Accounts Payable Final - 10/6/2016 5:12:53 PM

10/6/2016
5:13:03PM

Page 3 of 4
APY500

42 Sequoia Union Elementary School Dis
 For October, 2016

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013990	Security First Alarm King Security First Alarm King	PV-170131	10/6/2016 10/6/2016		RMAM6933 RMAM6933		010-00000-0-00000-82000-55000-0 011-00000-0-00000-82000-55000-0	\$522.10 \$79.14 \$640.26			
Total Check Amount:								\$719.40			
013076	SISC III SISC III	PV-170129	10/6/2016 10/6/2016		72116 72116		010-00000-0-00000-00000-95024-0 011-00000-0-00000-00000-95024-0	\$3,517.43 \$28,459.17			G G
Total Check Amount:								\$31,976.60			
012018	SMART & FINAL IRIS CO. SMART & FINAL IRIS CO. SMART & FINAL IRIS CO. SMART & FINAL IRIS CO.	PV-170126	10/6/2016 10/6/2016 10/6/2016 10/6/2016		Sequoia Union Sequoia Union Sequoia Union Sequoia Union		130-53100-0-00000-37000-43000-0 130-53100-0-00000-37000-47000-0 010-00000-0-00000-82000-43000-0 011-00000-0-00000-82000-43000-0	\$24.37 \$208.45 \$4.95 \$39.98			
Total Check Amount:								\$277.75			
013718	Southwest School & Office Supl	PV-170130	10/6/2016		359240		010-11000-0-11100-10000-43000-0	\$475.02			
Total Check Amount:								\$475.02			
013721	SSDA Membership SSDA Membership	PV-170134	10/6/2016 10/6/2016		2016-17 2016-17		010-00000-0-00000-71500-53000-0 011-00000-0-00000-71500-53000-0	\$66.00 \$534.00			
Total Check Amount:								\$600.00			
013948	Staples Advantage, Dept. LA	PV-170133	10/6/2016		10085834		010-11000-0-11100-10000-43000-0	\$2,704.09			
Total Check Amount:								\$2,704.09			
014009	T.E.Z. Plumbing T.E.Z. Plumbing	PV-170128	10/6/2016 10/6/2016		3603 3603		010-00000-0-00000-82000-56000-0 011-00000-0-00000-82000-56000-0	\$20.90 \$169.10			
Total Check Amount:								\$190.00			
013906	Teacher Curriculum Institute	PV-170136	10/6/2016		25985		010-11000-0-11100-10000-43000-0	\$23.00			
Total Check Amount:								\$23.00			
012054	TULARE COUNTY DEPT OF EDUC.	PV-170135	10/6/2016		170489/170587		010-00000-0-00000-71500-58000-0	\$19.06			
Total Check Amount:								\$19.06			

Tulare County Office of Education
Accounts Payable Final - 10/6/2016 5:12:53 PM

42 Sequoia Union Elementary School Dis
 For October, 2016

10/6/2016
 5:13:03PM

Page 4 of 4
 APY500

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012054	TULARE COUNTY DEPT OF EDUC.	PV-170135	10/6/2016		170489/170587		011-00000-0-00000-71500-58000-0	\$154.17			
013243	TULARE COUNTY SCHOOL BOARDS	PV-170137	10/6/2016		2016-17		010-00000-0-00000-71500-53000-0	\$6.60			
	TULARE COUNTY SCHOOL BOARDS		10/6/2016		2016-17		011-00000-0-00000-71500-53000-0	\$53.40			
Total Check Amount:								\$173.23			
Total Check Amount:								\$60.00			

Tulare County Office of Education
Accounts Payable Final - 10/6/2016 5:12:53 PM

42 Sequoia Union Elementary School Dis
 For October, 2016

10/6/2016
 5:13:03PM

Page 1 of 1
 APY500

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$54,590.23

** FINAL **
 Batch No 108

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 108

Total Accounts Payable: \$54,590.23

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$54,590.23 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$9,483.65
011	\$39,192.21
130	\$5,914.37
Total	\$54,590.23

Tulare County Office of Education
Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 9/19/2016

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document
Payroll Input W/S Enclosed
Form PS01 Employee Personnel Data Sheets
Form PS02 Voluntary Deductions
Form PS03 Employee Distribution Additions
Form W-4 Withholding
Automatic Payroll Deposit Form Authorization
PERS Action Form
Total Gross Payroll Must attach Adding Machine Tape

Certificate Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
Total Amount \$ <u>94,336.94</u>

Classified Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
No. Enclosed _____
Total Amount \$ <u>40,594.81</u>

RM 94,336.94

The Sequoia Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

[Signature]
 District Authorized Signature

9/19/16
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 10/5/16

Instructions

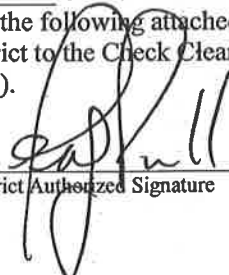
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>2</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>1</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>8,024.³⁹</u>	Total Amount \$ <u>5,401.⁴⁹</u>

The Agua Caliente Union Elem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


District Authorized Signature

10, 5, 16
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
October, 2016**

GENERAL FUND FINANCIAL REPORT

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 571,975.00	17287.92	\$ 0.03	\$ 554,687.08	2,358,135.00	551,404.40
Fed. Rev.	\$ 125,550.00	47563	\$ 0.38	\$ 77,987.00	159,168	11,556.00
State Rev.	\$ 200,073.00	236426.37	\$ 1.18	\$ (36,353.37)	775,069	55,553.51
Local Rev.	\$ 31,200.00	-7849.27	\$ (0.25)	\$ 39,049.27	61,997	15,147.80
Total Rev.	\$ 928,798.00	293428.02	\$ 0.32	\$ 635,369.98	3,354,369	633,661.71
				\$ -		
Expenditures				\$ -		
Certificated salaries	\$ 405,979.00	212256.12	\$ 0.52	\$ 193,722.88	1,002,744	275,567.40
Classified salaries	\$ 222,426.00	127701.91	\$ 0.57	\$ 94,724.09	452,893.00	162,809.14
Benefits	\$ 246,874.00	97354.02	\$ 0.39	\$ 149,519.98	597,356.00	138,415.66
Textbooks/supl.	\$ 158,912.00	71312.64	\$ 0.45	\$ 87,599.36	193,932	135,623.99
Dues/Memberships	\$ 605.00	1633.98	\$ 2.70	\$ 4,895.00	5,500	4,588.88
Travel/Staff Development	\$ 26,844.00	17469.84	\$ 0.65	\$ 9,374.16	18,653.25	3,567.62
Insurance	\$ 13,670.00	9991	\$ 0.73	\$ 3,679.00	15,000.00	0.00
Housekeeping	\$ 14,300.00	11927.26	\$ 1.00	\$ 2,372.74	130,000.00	51,069.31
Rentals/Leases/Repairs	\$ 6,000.00	20280.09	\$ 3.38	\$ (14,280.09)	63,500.00	22,182.41
Pension Penalties & Interest						
Services	\$ 42,711.00	23304.48	\$ 0.55	\$ 19,406.52	149,484.00	34,899.44
Subagreements	\$ 28,619.00		\$ -	\$ 28,619.00	28,619	2,924.90
Capital Outlay	\$ 184,650.00	45508.2	\$ 0.25	\$ 139,141.80	708,680.14	35,340.45
Other Outgo	\$ 4,147.00	-2205	\$ (0.53)	\$ 6,352.00	3,943.00	1666
Total Expenditures	\$ 1,355,737.00	636534.54	\$ 0.47	\$ 719,202.46	3,370,304.51	868,655.20

Surplus/Deficit

Interfund Transfers Out

Beginning Balance

Projected Ending Balance

Components

of ending
balance

Designated Res.

Undesignated

Audit Adjust.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

V. PERSONNEL

- 5.1 Review Classified Salary Schedules:
The Board will be requested to review the current classified salary schedules

Recommendations: Review salary schedules

On a motion of member _____, and seconded by _____, the Board voted to approve the classified salary schedules.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

VI. OTHER ACTION ITEMS

6.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

No report

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

V1. OTHER ACTION ITEMS

6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
Milo Gorden				
Bradley Ward				

Agenda item 6.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 13, 2016

V1. OTHER ACTION ITEMS

6.3 Bids for Replacing 17 AC/HVAC Units and Wireless Controls and Door Interupters:

The Board will be requested to review and approve one bid to replace the AC/HVAC units and install wireless controls and door interupters.

Recommendations: Approve bid for AC/HVAC units and wireless controls and door interupters

On a motion of member _____, and seconded by _____, the Board voted to approve one bid for HC/HVAC units.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 6.3



ESTIMATE

Date	Estimate #
8/29/2016	592

5540 W Monte Verde Ave
 Visalia, CA 93277
 559.936.9380
 Email stevensrefrigeration@gmail.com
 lic#959882

Sequoia Union Elementary School
 23958 Ave 324
 Lemon Cove, CA 93244

Name / Address

Sequoia Union Elementary School
 23958 Ave 324
 Lemon Cove, CA 93244

Project

Description	Qty	Rate	Total
LABOR TO REPLACE 17 UNIT AND INSTALL WI-FI THERMOSTAT WITH DOOR SWITCHES 3 SERVICE TECH ON THE JOB	360	158.598	57,095.28
3 TON REFRIGERANT R-410 A PACKAGE UNITS 14 SEER 460 VOLTS 3 PH 60 HZ WITH PROPANE CONVERSION KITS	11	3,969.02909	43,659.32T
6 WALL MOUNT HEAT PUMPS 14 SEER 230VOLTS 1PH 60HZ		20,282.08	20,282.08T
12.5 TON PACKAGE UNIT REFRIGERANT R-410A 460 VOLT 3PH 60HZ WITH PROPANE CONVERSION KIT AND ECONOMIZER ...	1	11,071.15	11,071.15T
WI- FI THERMOSTAT CONTROL FOR CLASS ROOMS AND DOOR SWITCHES	1	17,881.70	17,881.70T
5KW ELECTRICAL HEATERS FOR HEAT PUMP UNIT WALL SYSTEMS.	6	234.71333	1,408.28T
CRANE	10	250.00	2,500.00
SHIPPING	1	1,480.00	1,480.00
---LEAD TIME ON THE COLEMAN UNIT Running 4-6 weeks to assemble plus common carrier transport ---THE SOLAIR WALL UNIT Have 4-5 weeks to build plus common carrier transport ----THE ADAPTA-CURD Has a 5-7 business days production and common carrier transport 2 days			

Estimate good for 60 days

SIGNATURE: _____
 DATE: _____
 PRINT _____

Subtotal
Sales Tax (7.75%)
Total



STEVENS

REFRIGERATION HEATING & AIR

ESTIMATE

Date	Estimate #
8/29/2016	592

5540 W Monte Verde Ave
 Visalia, CA 93277
 559.936.9380
 Email stevensrefrigeration@gmail.com
 lic#959882

Name / Address

Sequoia Union Elementary School
 23958 Ave 324
 Lemon Cove, CA 93244

Sequoia Union Elementary School
 23958 Ave 324
 Lemon Cove, CA 93244

Project

Description	Qty	Rate	Total
<p>EXCLUSIONS: Internet Connectivity, If any ductwork or electrical , structure problems are found this will be time and material charge on top of the bid cost Permits or Bonds that's needed for this project will be added to the bid cost at their request.</p> <p>(PROGRESS PAYMENT WILL BE NEED AFTER 1 WEEK OF STARTING WORK AND PAID THE FULL AMOUNT 30 DAYS AFTER THE JOB IS DONE .</p>			

Estimate good for 60 days

SIGNATURE: _____
 DATE: _____
 PRINT _____

Subtotal	\$155,377.81
Sales Tax (7.75%)	\$7,308.45
Total	\$162,686.26



License # 292529

Visalia

1345 N. American St., 93291
Phone 559-651-1776
Fax 559-651-0205

Bakersfield

6077 Coffee Rd # 4-78, 93308
Phone 661-393-6965
Fax 661-588-4202

09/20/2016

Robert Weiss
Sequoia Union School
23958 Avenue 324
Lemon Cove, CA 93244
Ph.: 559-564-2106

Project: Remove and replace (11) York 3 ton package Units, (6) Heat pumps Bard style units, (1) 20 ton York Unit for Gym, & installation of Controls system with Wireless control & door Interrupters.

THE FOLLOWING SCOPE OF WORK IS SUBMITTED FOR YOUR APPROVAL:

Scope of Work Inclusions:

- Remove and Dispose of old packages unit As per EPA guidelines.
- Disconnect all electrical power and remove existing system for offsite disposal as per EPA guidelines.
- Provide and Install York Package units to accommodate existing footprint to avoid installing additional curb adapter.
- Remove and replace bard style units with similar style footprints.
- Connect to existing electrical with new fused disconnect and conduit as per Uniform mechanical code.
- Remove and replace with new condensate piping with vent trap as per Uniform mechanical code.
- Connect to existing gas line on roof with new gas flex, Valve, propane kit, and install sediment trap as per Uniform mechanical code.
- Provide and field install title 24 compliant economizer modulating with controls.
- **Provide and install Pelican control system for replacement units and existing systems on site including HVAC inhibit door sensors. **
- Provide Contract licensed crane service for the duration of the removal and replacement of package units.
- Provide supervisor with our closing documentation which contains operation and maintenance information manual for installed equipment.
- Perform factory recommended start up and check all operations at full capacity.
- Job is to be installed During the Christmas break and performed under regular working Hours which consist of Mon-Fri 8AM- 5PM @ Prevailing wages.

Scope of Work Exclusions:

- Guarantee on existing electrical panel.
- Guarantee on other existing equipment.
- Guarantee on existing vent & gas piping we connect to.
- Guarantee on existing duct work we connect to below the roof line.
- Any work not detailed above in Scope Inclusions

Construction * Air Conditioning * Refrigeration * Controls * Plumbing * Electrical

Cost: *Pelican controls system.*

In accordance with the scope of work outlined above, we offer the following price for your consideration:

Twenty Four Thousand One Hundred & Seventy Dollars..... \$24,170.00

Cost: Package unit replacements.

In accordance with the scope of work outlined above, we offer the following price for your consideration:

One Hundred & Fifty Four Thousand Three Hundred & Twenty Eight Dollars..... \$154,328.00

178,498

Please note that this price is based upon the acceptance of a mutually agreeable contract and project schedule. Should you have any questions regarding this quotation, please do not hesitate to contact me at 559-651-1776 or via email at jsandoval@aminc.com. Again, thank you for your consideration.

Sincerely,

AMERICAN INCORPORATED

JESSE SANDOVAL
Technical Services



All material is guaranteed to be as specified. All work to be completed in a manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance. This proposal is valid for thirty (30) days.

Approved: _____
Company: _____
Name: _____
Date: _____
PO #: _____

Proposal # SRV- 5205
Company: American Incorporated
Name: Jesse Sandoval
Title: Technical Services
Date: 09/20/2016



1014 E. Walnut Ave.
Tulare Ca, 93274

Phone (559)686-4312 Fax (559)686-4233
Lic# 933756

Date: 8/29/16

Proposal and Contract

Bid Submitted To: Sequoia Union Elementary

Certified Payroll Dir # 1000009277

Project Legal Address: Site Cale#547216000000

School Mailing Address: P.O. Box 44260 Lemon Cove Ca, 93244

Project Scope: Prop 39 Upgrade Project : To be executed during winter break

Equipment:

Classrooms 10-30

(10)ZE048H12B4A1AAA1A1 4.0 Ton, York Small Sunline Single Packaged R-410A Air Conditioner, 12.0 EER / 14.0 SEER, Single Stage Cooling, 125 MBH Input, Single Stage Gas Aluminum Steel, 460-3-60

LP Kit: (10)1NP0440 Natural Gas to Propane Conversion Kit (1-Stage)

Economizers: (10) ECOCSUN3672DBS Sunline 3-6 ton econo modulating controls w/ w/ se controls selectable dry bulb sensor Title 24 compliant including FDD

Modular:

(6)4 Ton Wallmount HP 208-230/1ph/60, Low sound & Higher Efficiency 10 EER & 2 Stage Compressor

(6) Return Grill for S unit (6) Supply Grill for S unit

Gym: (1) ZJ240N40P4A1AAA1A1 20 Ton, York Large Sunline Single Packaged R-410A Air Conditioner, 11 EER / 12 IEER (CV) / 13 IEER (Intellispeed) / 12 IEER (VAV), Four Stage Cooling, 400 MBH Input Aluminized Steel, Two Stage Gas Heat, No Factory Installed

(1) ZE036H05B4A1AAA1A1 3 Ton, York Small Sunline Single Packaged R-410A Air Conditioner, 12.0 EER / 14.0 SEER, Single Stage Cooling, 50 MBH Input, Single Stage Gas Aluminum Steel, 460-3-60

LP Kit (1) 1NP0418 Natural Gas to Propane Conversion Kit (2-Stage)

Flue Extension kit : (1) 1FE0410 Flue Extension Kit

Economizer: (1)ECOCSLU180DBS Ultra econo modulating controls w/ w/ se controls selectable dry bulb sensor Title 24 compliant including FDD

Class Rooms:

(10) ZE036H05B4A1AAA1A1 3.0 Ton, York Small Sunline Single Packaged R-410A Air Conditioner, 12.0 EER / 14.0 SEER, Single Stage Cooling, 50 MBH Input, Single Stage Gas Aluminum Steel, 460-3-60 • 1.5 HP Standard Static Belt Drive Blower • 1" Throwaway Filters

Economizers: (10) ECOCSUN3672DBS Sunline 3-6 ton econo modulating controls w/ w/ se controls selectable dry bulb sensor Title 24 compliant including FDD

LP Kit: (10)1NP0440 Natural Gas to Propane Conversion Kit (1-Stage)

Thermostats: (26)Venstar T-5800 Color Wi-fi thermostats (26)low voltage wire

Electrical Scope: (11)60 amp non-fuse disconnects 3ph (6)60 amp non-fused 3ph disconnects (17)3/4" whips

Plumbing code upgrades:

(12)Gas flexes (12)Shut off valves (12)Sediment traps (12)Condensate drains and traps

Smoke Detectors: (12)Photo smoke detectors (12)sample tubes

Labor: all labor to be certified prevailing wage DIR# 1000009277

Crane: (1)service for roof top equipment

Removal & disposal (1)removal & disposal of existing equipment

Terms: Progress billing net 30 days

Total Amount of Contract:.....\$197,250.00

Conditions: It is understood and agreed that we shall not be held liable for any loss, damage or delays occasioned by, fire strikes or material stolen after installation upon premises, lockouts, acts of the public enemy, accidents boycotts or different character or other causes beyond our control .prices quoted in this contract are based upon present prices and upon conditions that the contract /proposal will be valid and accepted within 30 days of date on this contract.

Changes: any alterations or changes made once this contract proposal has been signed .will be executed only upon written change order the change will become an extra charge over and above the bid price ,only active once it has been approved by the owner of Starace Mechanical.

Cancellations: will be charged for all material in full and any labor that has accrued up to the time of canceling .if necessary any attorney ,court legal fees will apply
Under the mechanics lien law, any labor materials, man or other person who helps to improve your property and is not paid for his labor, services or materials has the right to enforce his claim against your property.1ST. by 15TH day of preliminary notice and 2ND by following up with a mechanics lien field on your property in the county in which the property is established .failure to pay Starace Mechanical will result in the customer being held responsible for all attorney ,court ,filling and collecting fees [plus the amount of materials parts, labor and services rendered .

Note:
Warranty: The HVAC work improvement includes a CAC one year warranty on all parts and labor. Warranty beyond that will be in accordance with the equipment manufacture. Most compressors have 5 year warranty and most heat exchangers have life time warranty, see manufacture for details.
All labor included in bid for completion of what is on bid anything not mentioned will result in a change order. Schedules are kept to meet time frame given by general contractor. **Note:** Once the customer/ contractor agree to work/services to be rendered and this contract/proposal is signed and dated this becomes a legal binding contract with the customer/contractor & Starace Mechanical.

NAME: _____

DATE: _____

ADDRESS: _____

SIGNATURE: _____

