

**Board of Trustees
June 9, 2016
Regular Meeting**

A regular meeting of the Board of Trustees of the Sequoia Union Elementary School will be held on June 9, 2016 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 P.M.
Call to Order
Flag Salute

11. OPEN SESSION
 - 2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Speaker Three Minutes for Public Comment

111. REPORTS & DISCUSSION

The Board will make a motion to approve the agenda items for discussion as submitted.

- 3.1 Superintendent's Report
- 3.2 P.T.C. Update
- 3.3 S.S.C. Update
- 3.4 S.E.T.A. Update
- 3.5 Sports' Boosters Update
- 3.6 Local Control and Accountability Plan (LCAP)
- 3.7 Strategic Planning Update
- 3.8 Charter School Update
- 3.9 Action Plan for Students With Exceptional Needs

IV. ACTION SESSION

- 4.1 Approval of the Consent Agenda Items

BUSINESS ITEMS

- 4.1a Approval of the June 2, 2016 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for June
- 4.1e Approve Payroll for June
- 4.1f Approve Budget Report/Revisions

OTHER BUSINESS ITEMS

- 4.2a **PUBLIC HEARING**
A public hearing will be held to review and adopt the Local Control and Accountability Plan (LCAP)
- 4.2b **PUBLIC HEARING**
Review and Approve the Proposed 2016-17 Budget
- 4.2c AB 858 – Reserves in Excess of State Recommended Reserves Budget Attachment
- 4.2d Resolution – In the Matter of Authorization for County Superintendent Of Schools to Make Year End Budget Transfers
- 4.2e Resolution - In the Matter of the Spending Determination for Funds Received from the Educational Protection Account Pursuant to Article X111, Section 36 of the California Constitution 2016-17 Fiscal Year; and, 2016-17 Expenditure Report

V. PERSONNEL

- 5.1 Approve Superintendent/Principal's Employment Contract
- 5.2 Accept Letters of Resignation From Two Certificated Employees

V1. OTHER ACTION ITEMS

- 6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests

V11. CLOSED SESSION - (Gov.t . Code 54954.5)

-PUBLIC EMPLOYEE CONTRACT
Title: Superintendent

-CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator - Dr. Jeremy Powell
Employee Organization- S.E.T.A.
Unrepresented Employees: Classified/Management Staff

V111. ORGANIZATIONAL BUSINESS

1X. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

The Board will be presented with a report on Instructional Programs, Operations, Personnel, and Maintenance and Transportation.

Information Only

Agenda Item. 3.1

3.3.1: Superintendent's Report

District Highlights for May & June:

- Field Trips:
 - Our 8th Graders went to the Tulare County Peace Officers Memorial Presentation (May 3)
 - Junior High Honor Roll attended a Fresno Grizzlies Game (May 11)
 - Mrs. Sullivan, Lang, and McClain's classes visited the Sequoia National Forest (May 20)
 - Our 6th Grade students and Mrs. Higareda spent the week at Scicon (May 23rd -26th)
 - The 7th grade class had a very successful trip to Sacramento (May 24th)
 - Mrs. Sullivan and Mrs. Finch's class went to the new TCOE Planetarium (May 31st)
 - Mrs. Hellwig's class went to Imagine U (June 2nd)
 - The 8th grade field trip to San Francisco was once again a success! Mr. Line, Mrs. Johnston, and Mr. Henson did a great job escorting our students around San Francisco for three days. They visited the Alcatraz, an Oakland As Baseball game, and the USS Hornet!
- Staff Appreciation: Once again, the PTC went out of their way to present an amazing "Fiesta" luncheon for the staff of Sequoia Union! Ole!
- School Play: The Sequoia Union Drama Department had another successful play. This year our play was A Seussical! Ms. Zerlang and Mrs. Ragsdale did an amazing job directing and putting together this play!
- PTC Jog-a-Thon: The 2nd Annual Jog-a-thon was a great success with all of our student participating in the morning event. The PTC raised over \$7,000 to help further support all of the great our students get to enjoy throughout the year!
- End of the Year Events: Our annual K-2 Water Day was a great success and the 3-5 Movie Day was also an enjoyed. The Junior High Students went to Adventure Park and had a great afternoon! Students, teachers, and parents had a great time!
- Graduation: Our annual graduation was an amazing event. Thank you all for your participation in making this a memorable night for the students and parents!

Summer Projects:

- Renovation of Field Two
- Further work on the New Well
- Replacement of the A/C Heating Units
- New Carpeting for our K-2 Classrooms

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.2 P.T.C. Update:

A member from P.T.C. will give an update to the Board

Information Only

Agenda Item 3.2

Sequoia Union PTC Budget Highlights

Carnival raised almost \$30,000 this year. Our net was \$22,519.72!!!

PTC provided a check to the school for \$25,000. Included in this \$25,000 was money for every grade to go on field trips, provided \$800 to the drama program and \$1,200 for the kids that went to State for History Day.

PTC will spend close to \$6,000 on the band program this year. We still have one more check to issue to Mr. Morris for the end of the school year.

This was also the first year we coordinated with the 8th grade class to help manage their fundraising. PTC deposited their funds and provided checks to the school for their end of the year trip.

PTC managed the grant from the National Parks Foundation. We are still working with the park to create a "Life Lab" on campus.

PTC manages the money Jenna Holly raises from the book fair for the library.

The Jog-a-thon raised over \$8,500 and we still have money coming in.

SEQUOIA UNION PTC - EIN # 46-3110443

BUDGET 2015 -- 2016

Managed funds for School	Balance
Library	\$1,348.95
National Park Foundation Grant	\$5,365.29
8th Grade Fundraising	\$805.35
Total:	\$7,519.59

2014 - 2015

	Budget	Actual	\$ minus expenses	NOTES
BEGINNING BALANCE	\$9,089.25			
INCOME (RECEIPTS)				
Membership	\$50.00	\$63.00		
Direct Donations	\$20.00	\$122.00		
Fall Carnival	\$27,000.00	\$29,447.60	\$22,519.72	
Holiday Program	\$250.00	\$185.00		
T-Shirts	\$50.00	\$2,963.00		
Jog a thon	\$7,000.00	\$8,562.48	\$5,385.61	
Shares	\$2,000.00	\$2,221.38		
History Day	\$1,500.00	\$1,483.25		
Misc	\$50.00	\$27.55		Interest in bank not seen shown in line items
TOTAL RECEIPTS	\$37,920.00	\$45,075.26		
EXPENSES (DISBURSEMENTS)				
Fundraising Expenses				
Carnival	\$3,000.00	\$6,927.88		\$70 for chicken drop (not in checkbook)
2016 Carnival		\$159.07		
JOG A THON (receipts with binder)	\$1,100.00	\$3,176.81		
Holiday Program	\$50.00			
Total Fundraising Expenses	\$4,150.00	\$10,263.76		
Operating Expenses				
Bank	\$25.00	\$259.14		

		2014 - 2015		\$ minus expenses		NOTES
		Budget	Actual			
Exeter Chamber Membership		\$50.00	\$75.00			
Insurance		\$300.00	\$288.00			
Donations		\$100.00				
Banners		\$60.00				
Supplies		\$50.00	\$547.62			
	Total Operating Expenses	\$585.00	\$1,169.76		\$0.00	
Program Expenses						
Hospitality		\$200.00	\$264.29			
BAND: Mr. Morris		\$3,100.00	\$3,450.00			August through March pay
Instrument Repair		\$600.00	\$941.01			
Classrooms On The Go		\$24,000.00	\$25,000.00			2 checks one for Sullivan for parents and one for school for rest of field trips, drama and history day.
Symphony		\$160.00	\$100.00			
Student Achievement Awards		\$150.00	\$352.25			T-shirts for reading students
DRAMA		\$1,000.00	-----			\$800 included in field trip check
GRADUATION		\$200.00	\$200.00			Check #1165
Flowers		\$100.00	\$100.00			Check #1165
T-Shirts			\$3,283.00			
History Day		\$2,500.00	\$1,530.00			\$1530 registration (\$1400 in field trip check to school previously)
Student Assembly's		\$650.00	\$795.00			
End of Year Awards		\$50.00				
Water Day		\$600.00				
	Total Program Expenses	\$33,310.00	\$36,015.55			
	TOTAL DISBURSEMENTS	\$38,045.00	\$47,449.07			
TOTAL INCOME MINUS EXPENSES			\$6,715.44			
SAVINGS		\$10,234.48				

2014 - 2015		\$ minus	NOTES
Budget	Actual	expenses	
BALANCE ON HAND (Checking)	\$11,011.91		includes all checks written and funds we manage for the school

Managed Funds for School

Dispersements

	\$		
Library		National Park Foundation	8th Grade Fundraising
Beginning of 2015	\$1,242.45	Grant	Concession/Break A Rule
Start-up for the bookfair	-\$100.00		Start-up
Bookfair	\$2,766.69		
Scholastic Books	-\$1,756.68		
Jr. Library Guild	-\$525.00		
Books for Reading Revolution	-\$407.22		
	<u>\$1,220.24</u>		\$934.42
			<u>-\$40.00</u>
			\$894.42

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.3 S.S.C. Update:

No report

Information Only

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

A member from S.E.T.A. will give an update to the Board.

Information Only

Agenda Item. 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.5 Sports' Boosters Update:

A member from the Sports' Boosters Club will give an update to the Board

Information Only

Agenda Item. 3.5

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.6 Local Control & Accountability Plan (LCAP):

- Review LCAP draft overview

Information Only

Agenda Item. 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.7 Strategic Planning Update:

No report

Information Only

Agenda Item. 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.8 Charter School Update:

The Board will receive an update regard Charter Schools' from
Dr. Powell.

Information Only

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

111. REPORTS & DISCUSSION

Agenda Item 3.9 Action Plan for Students With Exceptional Needs:

No report

Information Only

Agenda Item. 3.9

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

1V. ACTION ITEMS

Agenda Item 4.1A **Consent Agenda Items:**

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the June 2, 2016 Special Meeting Minutes
- 4.1b Approve A.D.A. Report-No report
- 4.1c Cafeteria Report through June, 2016
- 4.1d Approve Payment of Bills for June
- 4.1e Approve June Payroll
- 4.1f Approve Budget Report/Revisions through June, 2016

Recommendations: Approve consent agenda items

On a motion of member _____, and seconded by _____, the Board voted to approve the consent agenda items.

BOARD MEMBERS	_____	AYE	_____	NO	_____	ABSTAIN	_____	ABSENT	_____
Anna Eynaud	_____								
Milo Gorden	_____								
Matt McEwen	_____								
James McNulty	_____								
Bradley Ward	_____								

Agenda item 4.1a

Sequoia Union Elementary School
Special Meeting
June 2, 2016

The Board of Trustees of the Sequoia Union Elementary School held a special meeting on June 2, 2016 at 23958 Ave. 324, Lemon Cove, CA.

- MEETING CALLED TO ORDER:** President of the Board James McNulty called the meeting to order at 6:00 P.M. followed by the flag salute.
- MEMBERS PRESENT:** Anna Eynaud, Matt McEwen; and, James McNulty
- MEMBERS ABSENT:** Milo Gorden; and, Bradley Ward
- VISITORS PRESENT:** Stephanie Amaral
- COMMENTS FROM THE PUBLIC:** There were no public comments
- REPORTS & DISCUSSION:**
- Superintendent's Report:
Dr. Powell reviewed the Superintendent's report with the members and audience.
- P.T.C. Update:
Stephanie Amaral informed the members that they will be electing new officers for the coming year. The budget highlights will be submitted for the regular June meeting.
- S.S.C. Update:
No report
- S.E.T.A. Update:
No report
- Sports' Boosters Update:
No report
- Local Control and Accountability Plan (LCAP):
The LCAP will be reviewed in Other Business Items - Public Hearing.
- Strategic Planning Update:
No report

Charter School Update:

Dr. Powell informed the members that he is continually working with the Tulare County Office of Education and Ed Tech on the Charter School progress.

Action Plan for Students With Exceptional Needs:

No report

ACTION SESSION:

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to approve the consent agenda items as submitted.

OTHER BUSINESS ITEMS:

PUBLIC HEARING

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board went into a Public Hearing to review the Local Control and Accountability Plan (LCAP):

The LCAP was reviewed with the members and audience. There was time allowed for questions and/or concerns.

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board voted to approve the first reading of the LCAP.

PUBLIC HEARING

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board went into a Public Hearing to review the 2016-17 proposed budget.

The 2016-17 budget was reviewed with the members and audience. There was time allowed for question and/or concerns.

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to approve the first reading of the 2016-17 budget.

AB 858 - Reserves in Excess of State Recommended Reserves:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board voted to approve the resolution for AB 858 - Reserves In Excess of State Recommended Reserves.

PERSONNEL:

Update the Board on Personnel for 2016-17 School Year:

Dr. Powell informed the members that he has hired three new teachers for the following 2016-17 school year.

Approve Superintendent/Principal's Employment Contract:

This item was tabled

**OTHER ACTION
ITEMS:**

Update on Well Project and Approval of Claims - Nick Keller/
Keller-Wegley Engineers:
This item was tabled

Interdistrict Agreement Requests:

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to approve the interdistrict agreement requests as submitted.

Adopt Spending Plan for Educator Effectiveness Funding:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board voted to approve the spending plan for Educator Effectiveness Funding.

CLOSED SESSION:

On a motion of Matt McEwen; and, seconded by Anna Eynaud the Board voted to go into Closed Session.

OPEN SESSION:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board returned into Open Session. Reported out by President James McNulty direction was given to Dr. Powell on how to proceed with negotiations.

**ORGANIZATIONAL
BUSINESS:**

The following items were requested to be added to the June agenda:

-Closed Session - Superintendent's contract

ADJOURNMENT:

On a motion of Anna Eynaud; and, seconded by Matt McEwen the Board adjourned the meeting at 8:35 P.M.

**SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
Cafeteria Report
June, 2016**

Beginning Balance:

	YTD. Actuals			<u>Prior Year</u>	
	2015/16 Budgeted	Current	Balance	Budgeted	Current
Revenue					
FEDERAL	\$ 56,000.00	\$59,894.00	\$ (3,894.00)	50,404	62,942.87
STATE	\$ 4,500.00	\$4,585	\$ (84.60)	3,563.00	4,980.19
DAILY SALES	\$ 32,000.00	\$34,536.08	\$ (2,536.08)	31,907	39,808.98
INTEREST	\$ 100.00	\$ 31.73	\$ 68.27	100	\$ 73.69
FAIR VALUE		\$ (6.50)	\$ 6.50		-54.57
TOTAL	\$ 92,600.00	\$99,039.91	\$ (6,439.91)	85,974	107,751.16

Expenses					
SALARIES	\$ 53,934.00	\$49,511.70	\$ 4,422.30	52,602.00	52,689.99
BENEFITS	\$ 28,376.00	\$25,098.42	\$ 19,378.56	28,519.00	24,601.47
FOOD (DISTRICT)	\$34,000.00	\$33,085.45	\$914.55	30,000.00	37,964.63
NON-FOOD (DISTRICT)	\$ 5,000.00	\$5,898.12	\$ (898.12)	5,000	3,970.71
EQUIPMENT	\$ -		\$ -	0.00	0.00
TRAVEL	\$ 200.00	\$107.88	\$ 92.12	200.00	82.54
Buildings & Improvement	\$ -	\$0.00			
TOTAL	\$ 121,510.00	\$113,701.57	\$ 23,909.41	116,321.00	119,309.34

EXCESS (Deficiency) of Revenue

Audit Adjustment: \$0.00

Fund Balance:

Transfer from Unrestricted: \$33,056

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** FINAL **
 Batch No 97

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility	PV-160521	5/26/2016		287259272862		010-00000-0-00000-82000-55000-0	\$474.74			
						May invoice					
013842	American Express	PV-160523	5/26/2016		6-41008		010-00000-0-00000-82000-43000-0	\$610.41	M		
						Sprinkler parts/bug spray/first aide supplies					
						Total Check Amount:		\$474.74			
013855	American Incorporated	PV-160522	5/26/2016		Sequoia Union		010-00000-0-00000-82000-56000-0	\$299.00			
						RM. #8 service/parts					
						Total Check Amount:		\$610.41			
013646	Arturo M. Yanez	PV-160493	5/26/2016		Sequoia Union		010-00000-0-00000-71500-58000-0	\$364.00			
						Security for graduation					
						Total Check Amount:		\$299.00			
013192	AT&T	PV-160520	5/26/2016		0207858057001		010-00000-0-00000-82000-55000-0	\$68.93			
						May invoice					
						Total Check Amount:		\$364.00			
013123	BANK OF THE SIERRA	PV-160519	5/26/2016		4798-5100-4059-0032		010-11000-0-11100-10000-43000-0	\$664.66	M		
						Batteries/computer lab supplies					
						Total Check Amount:		\$68.93			
013524	BSK Associates	PV-160513	5/26/2016		#17		010-90353-0-00000-85000-61700-0	\$6,636.00			
						#17 claim - well project					
						Total Check Amount:		\$664.66			
011909	CULLIGAN WATER CONDITIONING	PV-160518	5/26/2016		16774		010-00000-0-00000-82000-55000-0	\$834.00			
						April bottled water					
						Total Check Amount:		\$6,636.00			
013845	DND Learning	PV-160517	5/26/2016		3701.00		010-30100-0-11100-10000-58000-0	\$9,922.00			
						S.E.S. tutoring					
						Total Check Amount:		\$834.00			

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For June, 2016 meeting

** FINAL **
Batch No 97

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013871	FGL Environmental	PV-160516	5/26/2016		4011233		010-00000-0-00000-82000-55000-0	\$50.00			
							Water testing				
							Total Check Amount:	\$9,922.00			
013591	Fresno Hauling	PV-160511	5/26/2016		Sequoia Union		010-00000-0-00000-82000-55000-0	\$1,165.52			
							May invoices				
							Total Check Amount:	\$50.00			
014020	Frontier	PV-160524	5/26/2016		Sequoia Union		010-00000-0-00000-82000-55000-0	\$351.39			
							May invoices				
							Total Check Amount:	\$1,165.52			
							April invoices				
							Total Check Amount:	\$351.39			
012704	FRUIT GROWERS SUPPLY CO	PV-160510	5/26/2016		103801		010-00000-0-00000-82000-43000-0	\$115.78			
							Irrigation supplies				
							Total Check Amount:	\$702.78			
002430	GRIGGS INC, JACK	PV-160515	5/26/2016		42657		010-00000-0-00000-82000-43000-0	\$592.91			
							Gas				
							Total Check Amount:	\$115.78			
013950	Keller Wegley Consulting Eng.	PV-160514	5/26/2016		#17		010-90353-0-00000-85000-61700-0	\$9,367.16			
							#17 - well grant				
							Total Check Amount:	\$592.91			
013838	LD Products	PV-160509	5/26/2016		4708268		010-111000-0-11100-10000-43000-0	\$226.71			
							Ink cartridges				
							Total Check Amount:	\$9,367.16			
013774	Lozano-Smith	PV-160508	5/26/2016		001029		010-00000-0-00000-71500-58000-0	\$1,085.70			
							Legal services				
							Total Check Amount:	\$226.71			

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For June, 2016 meeting

** FINAL **
Batch No 97

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012998	MAJOR SYSCO	PV-160499	5/26/2016		751834		130-53100-0-00000-37000-47000-0	\$1,085.70			
							Cafeteria/After school supplies	\$2,595.57			
							130-53100-0-00000-37000-43000-0	\$337.82			
							010-07200-0-11100-10000-43000-0	\$395.33			
							Total Check Amount:	\$3,328.72			
013398	MINERAL KING PUBL.	PV-160506	5/26/2016		44324		010-00000-0-00000-71500-58000-0	\$60.54			
							Notice of board appointment	\$60.54			
							Total Check Amount:	\$60.54			
013747	Mission Uniform Service	PV-160507	5/26/2016		219819		010-00000-0-00000-82000-55000-0	\$647.64			
							Uniforms/shop towels/mops/mats	\$647.64			
							Total Check Amount:	\$647.64			
013171	OFFICE DEPOT	PV-160505	5/26/2016		28266812		010-11000-0-11100-10000-43000-0	\$86.30			
							Classroom suppl.	\$86.30			
							Total Check Amount:	\$86.30			
013870	Ray Morgan Co.	PV-160504	5/26/2016		1232669		010-00000-0-00000-82000-56000-0	\$395.40			
							Copier usage	\$395.40			
							Total Check Amount:	\$395.40			
012408	SAFEGUARD BUSINESS SYSTEMS	PV-160497	5/26/2016		031439616/031426291		010-00000-0-00000-71500-43000-0	\$483.01			
							Check/register printing charges	\$483.01			
							Total Check Amount:	\$483.01			
013990	Security First Alarm King	PV-160503	5/26/2016		26404		010-00000-0-00000-82000-56000-0	\$4,088.94			D
							Camera installation	\$4,088.94			
							Total Check Amount:	\$4,088.94			
013076	SISC III	PV-160501	5/26/2016		72116		010-00000-0-00000-00000-95024-0	\$28,764.04			H
							May health insurance	\$28,764.04			

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For June, 2016 meeting

** FINAL **
 Batch No 97

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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012018	SMART & FINAL IRIS CO.	PV-160498	5/26/2016	601246000020384136			130-53100-0-00000-37000-47000-0	\$101.90			
						Cafeteria supplies					
								\$101.90			
013866	Southern California Edison	PV-160502	5/26/2016		Sequoia Union		010-00000-0-00000-82000-55000-0	\$4,822.47			
						May Invoice					
								\$4,822.47			
013948	Staples Advantage, Dept. LA	PV-160525	5/26/2016	10085834			010-11000-0-11100-10000-43000-0	\$682.50			N
						Janitorial suppl/classroom suppl.					
								\$682.50			
012054	TULARE COUNTY DEPT OF EDUC.	PV-160496	5/26/2016	162137			010-07200-0-11100-10000-52000-0	\$450.00			
						Teacher training					
								\$450.00			
013779	US Bank	PV-160494	5/26/2016	304351737			010-00000-0-00000-82000-56000-0	\$158.20			
						Copier lease					
								\$158.20			
013416	VISALIA UNIFIED	PV-160495	5/26/2016	23151			010-07230-0-00000-36000-51000-0	\$2,924.90			
						Transportation contract for My					
								\$2,924.90			

42 Sequoia Union Elementary School Dis
Tulare County Office of Education
Accounts Payable Final - 5/26/2016 3:06:34 PM

5/26/2016
 3:06:42PM

Page 1 of 1
 APY500

** FINAL **
 Batch No 97

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$80,174.86

42 Sequoia Union Elementary School District
Tulare County Office of Education
Accounts Payable Final - 5/26/2016 3:06:34 PM

Page 1 of 1
 APY500

5/26/2016
 3:06:42PM


** FINAL **
 Batch No 97

Audit
 Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total Accounts Payable: \$80,174.86										

Batch No 97

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$80,174.86 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature
 Date 6-3-16

Fund Summary	Total
010	\$77,139.57
130	\$3,035.29
Total	\$80,174.86

-Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 5/17/16

Instructions

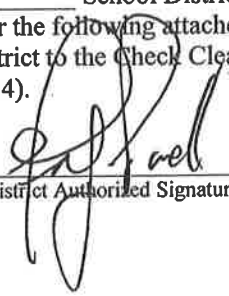
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
PERS Action Form	<u>—</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>81,763.14</u>	Total Amount \$ <u>43,634.83</u>

The Sequoia Union Mem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


District Authorized Signature

5/17/2016
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

**SEQUOIA UNION SCHOOL DISTRICT
GENERAL FUND FINANCIAL REPORT
REGULAR MEETING
June, 2016**

Prior Year

<u>Classification</u>	<u>Approved Bud.</u>	<u>Year to Date</u>	<u>o/o Rec'd.</u>	<u>Balance</u>	<u>Approved Bud.</u>	<u>Year to Date</u>
Total Rev. Limit	\$ 2,356,627.00	\$ 2,083,062.35	\$ 0.88	\$ 273,564.65	2,159,226.00	2,123,313.43
Fed. Rev.	\$ 149,226.00	\$ 114,128.00	\$ 0.76	\$ 35,098.00	176,871	116,222.67
State Rev.	\$ 255,025.48	\$ 857,356.48	\$ 3.36	\$ (602,331.00)	288,202	238,210.86
Local Rev.	\$ 61,997.00	\$ 41,117.74	\$ 0.66	\$ 20,879.26	56,996	50,092.19
Total Rev.	\$ 2,822,875.48	\$ 3,095,664.57	\$ 1.10	\$ (272,789.09)	2,681,295	2,527,839.15
				\$ -		
				\$ -		
Expenditures						
Certificated salaries	\$ 1,040,732.00	\$ 899,829.36	\$ 0.86	\$ 1,024,704.63	1,050,120	994,378.44
Classified salaries	\$ 452,893.00	\$ 453,005.72	\$ 1.00	\$ (112.72)	475,125.17	453,168.48
Benefits	\$ 603,215.00	\$ 521,821.78	\$ 0.87	\$ 81,393.22	618,373.09	589,657.15
Textbooks/supl.	\$ 214,915.37	\$ 181,437.28	\$ 0.84	\$ 33,478.09	211,803	199,646.49
Dues/Memberships	\$ 5,500.00	\$ 5,283.88	\$ 0.96	\$ 216.12	5,000	4,737.50
Travel/Staff Development	\$ 18,330.00	\$ 15,663.61	\$ 0.85	\$ 2,666.39	24,541.02	18,043.51
Insurance	\$ 15,000.00	\$ 6,455.00	\$ 0.43	\$ 8,545.00	15,000.00	15,657.00
Housekeeping	\$ 130,000.00	\$ 117,866.84	\$ 0.91	\$ 12,133.16	120,000.00	151,494.05
Rentals/Leases/Repairs	\$ 48,500.00	\$ 57,418.24	\$ 1.18	\$ (8,918.24)	41,500.00	55,348.22
Pension Penalties & Interest		\$ -				
Services	\$ 100,581.00	\$ 106,541.62	\$ 1.06	\$ (5,960.62)	71,612.73	94,236.67
Subagreements	\$ 28,619	\$ 23,399.20	\$ 0.82	\$ 5,219.80	28,619	29,249.80
Capital Outlay	\$ 122,716.07	\$ 431,349.36		\$ (308,633.29)	262,245.00	151,663.88
Other Outgo	\$ 3,941.00	\$ 7,206.00		\$ (3,265.00)	6,361.00	6358
Total Expenditures	\$ 2,784,942.44	\$ 2,827,277.89	\$ 1.02	\$ (42,335.45)	2,930,300.67	2,763,639.19
Surplus/Deficit	\$ 4,877.04					
Interfund Transfers Out	\$ 33,056.00					
Beginning Balance	\$ 1,712,105.71					
Projected Ending Balance	\$ 1,748,186.75					
Components						
of ending	Revolving Fund	Designated Res.		Undesignated	Audit Adjust.	
balance	2000	911368.94		803,613.81	31,204	

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

1V. ACTION ITEMS

Agenda Item 4.2 **OTHER BUSINESS ITEMS:**

- a. **PUBLIC HEARING:**
A public hearing will be held to review and adopt the Local Control
And Accountability Plan (LCAP)

Recommendations: Approve Local Control Accountability Plan (LCAP)

On a motion of member _____, and seconded by _____, the
Board voted to approve the LCAP.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____

Agenda item 4.2a

Goal	Actions	State & Local Priorities	Metric (Multiple actions may be addressed by a single metric)	2016-2017 LCAP Year			2017-2018 Year 2			2018-2019 Year 3					
				Expected Outcome (There should be an outcome for each action.)	Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source	Expected Outcome (There should be an outcome for each action.)	Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source	Expected Outcome (There should be an outcome for each action.)	Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source
1) Ensure all students achieve within the Common Core State Standards Framework	A) Continued implementation of an extended day program for all students that include both remedial and accelerated learning for students including meeting the needs of English Learners and students with special needs.	1.2, 4.7, & 8 C&I: 1 FR & G: 1 Academics: 1	Continued implementation of After School Program, Growth of Enrichment activities	All students will show 1% positive progress based on previous year's data as indicated by local district assessments and state assessments (SBAC).	\$40,900	\$40,900	LCFF Supp. Grant Funds Salaries & Benefits \$24,000, Materials & Supplies \$16,900	All students will show 1% positive progress based on previous year's data as indicated by local district assessments and state assessments (SBAC).	\$40,900	\$40,900	LCFF Supp. Grant Funds Salaries & Benefits \$24,000, Materials & Supplies \$16,900	All students will show 1% positive progress based on previous year's data as indicated by local district assessments and state assessments (SBAC).	\$15,000	\$15,000	LCFF Supp. Grant Funds Salaries & Benefits \$10,000, Materials & Supplies \$5,000
	B) Standards-aligned instructional materials that address the needs of students including all subgroups - teachers will be trained in and receive materials as needed in Common Core State Standards in English Language Arts, Math, and new ELD standards.	1.2, 4.7, & 8 C&I: 1 FR & G: 1 Academics: 1	Agendas, sign in sheets, and teacher presentations from inservices and trainings attended.	100% of teachers receive training and standards-aligned instructional materials and Project Based Learning	\$13,679	\$13,679	LCFF Supp. Grant Funds Instructional Materials \$7,200 Professional Development \$3,000	100% of teachers receive training and standards-aligned instructional materials and Project Based Learning	\$10,000	\$10,000	LCFF Supp. Grant Funds Instructional Materials \$7,200 Professional Development \$1,000	100% of teachers receive training and standards-aligned instructional materials and Project Based Learning	\$10,000	\$10,000	LCFF Supp. Grant Funds Instructional Materials \$7,200 Professional Development \$1,000
	C) Implementation and attendance in training in research-based instruction for English Language Development and academic content language aligned to CCS ELA, ELD, and Math.	1.2, 4.7, & 8 C&I: 1 FR & G: 1 Academics: 1	Agendas, sign in sheets, and teacher presentations from inservices and trainings attended.	Reclassification of English Language Learners will increase by 2%.	\$1,500	\$1,500	LCFF Supp. Grant Funds Instructional Materials \$1,000 Professional Development \$500	Reclassification of English Language Learners will increase by 2%.	\$3,000	\$3,000	LCFF Supp. Grant Funds Instructional Materials \$2,000 Professional Development \$1,000	Reclassification of English Language Learners will increase by 2%.	\$3,000	\$3,000	LCFF Supp. Grant Funds Instructional Materials \$2,000 Professional Development \$1,000
	D) Continue to utilize multiple data systems to monitor student progress including AIXS Web, Renaissance Place STAAR 360, and other systems as necessary.	1.2, 4.7, & 8 C&I: 1 FR & G: 1 Academics: 1	Continued utilization by instructional staff to use multiple measures for student growth.	100% of teachers will utilize data to guide instructional decisions for students.	\$6,500	\$6,500	LCFF Supp. Grant Funds Educational Software	100% of teachers will utilize data to guide instructional decisions for students.	\$6,500	\$6,500	LCFF Supp. Grant Funds Educational Software	100% of teachers will utilize data to guide instructional decisions for students.	\$6,500	\$6,500	LCFF Supp. Grant Funds Educational Software
	E) Implementation of a Language Lab to support all students, including all subgroups, in the acquisition, support, and enrichment in reading, writing, and language acquisition.	1.2, 4.7, & 8 C&I: 1 FR & G: 1 Academics: 1	Sign in sheets and reading records as kept by school staff	Students who English achievement are two or more years below grade level will receive additional support.	\$0	\$0	No additional funds required	Students who English achievement are two or more years below grade level will receive additional support.	\$0	\$0	No additional funds required	Students who English achievement are two or more years below grade level will receive additional support.	\$0	\$0	No additional funds required
				62,579	62,579	62,579	Totals	60,400	60,400	60,400	Totals	34,500	34,500	34,500	Totals

This form and the shaded columns are a required LCAP attachment if district is claiming its Minimum Proportionality Requirement is being met. Quantitatively by expenditure of the total amount of Supplemental and Concentration Grant funding. Districts can change page orientation, add additional columns or information as deemed necessary by the district.

Sequoia Union Elementary School District
2015-16-LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)
ATTACHMENT A

Goal	Actions	State & Local Priorities	Metric actions to be addressed by a single Metric	Expected Outcome (There should be an outcome for each action.)	2015-17 LCAP Year			2017-18 Year 2			2018-19 Year 3		
					Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source	Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source	Total Activity/Service Cost	Unduplicated S/C Grant Costs	Funding Source
3) Ensure that all students, staff, parents, and community members are engaged as partners in the achievement of academically successful outcomes for students.	A) The school will employ an Academic Coach to do home outreach and provide professional development to parents on academic and attendance issues as well as support students who are struggling emotionally, socially, and/or academically.	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Home outreach records, sign-in sheets at Professional Development for parent on academic and attendance issues, activities sign-in sheets where parent participate, reduction in suspension and expulsion rates.	Increase in average daily attendance by 5% from 95.5% to 98.5%	LCFE Supp. Grant Funds Salaries & Benefits	\$49,296	\$49,295	\$63,736	\$63,736	\$66,297	\$66,297	LCFE Supp. Grant Funds Salaries & Benefits	
	B) The school will hold three parent education nights with a minimum of one parent night per trimester.	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Parent sign-in sheets	The school will hold three parent education nights annually.	No additional funds required	\$0	\$0	\$0	\$0	\$0	\$0	No additional funds required	
	C) The school will continue to utilize Infinite Campus as a unified Student Information System to support communication between school and home.	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Purchase Order documenting purchase of program.	All parents will have access to Infinite Campus and all teachers will utilize Infinite Campus	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	LCFE Supp. Grant Funds Educational Software	
	D) The school will employ a part time Spanish translator to translate parental correspondence from English to Spanish	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Correspondence and time card showing time for each document.	All Spanish speaking parents will have important documents translated and have a Spanish speaking contact on campus at all times.	\$500	\$500	\$500	\$500	\$500	\$500	\$500	LCFE Supp. Grant Funds Salaries & Benefits	
	E) District administration will continue to monitor suspension and expulsion rates to ensure they are less than 10% suspension (including all subgroups) and 2% expulsion (including all subgroups).	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Report reviewing suspensions and expulsion rates.	Continued monitor suspension and expulsion rates to ensure they are less than 10% suspension (including all subgroups) and 2% expulsion (including all subgroups).	\$0	\$0	\$0	\$0	\$0	\$0	\$0	No additional funds required	
	F) District administration will provide surveys in the fall and spring to parents and students to measure various aspects of parent safety and school connectedness	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Review of parents and student survey data examining school safety and school connectedness.	Parents will feel that the school is safe and the school is making an effort to connect all students with activities.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	No additional funds required	
	G) The school will hire a facilities strategic planning consultant to help with addressing current facility needs plus support the district looking into future needs.	3.4.5.6.7.8 Strategic Plan Facilities: 1 PR & G: 2 Comm: 1 Culture: 1	Report reviewing grants applied for and grants received including total funds received.	The school facility will show an improvement in appearance and have a plan for future improvement	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	LCFE Supp. Grant Funds Consultant Fee	
H) The school will employ a part time elective teacher(s) to focus on a 1-6th systemic theme for student learning which may include Spanish, Environmental Engineering, Music, or another area of interest or look to hire additional instructional aides as needed.	3.4.5.6.7.8 Strategic Plan Academics: 1 PR & G: 2 Comm: 1 Culture: 1	Annual Review of surveys (focusing on facilities needs).	Facility will continue to be compliant and based on community surveys and Williams Act reports.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	No additional funds required		
Totals					\$9,796	\$9,796	\$9,796	\$9,796	\$9,796	\$9,796	\$9,796	LCFE Supp. Grant Funds Consultant Fee	
Totals					59,796	59,796	59,796	74,236	74,236	74,236	74,236	LCFE Supp. Grant Funds Consultant Fee	
Totals					116,250	116,250	116,250	116,250	116,250	116,250	116,250	LCFE Supp. Grant Funds Consultant Fee	

This form and the shaded columns are a required LCAP attachment if district is claiming its Minimum Proportionality Requirement to be met. Quantitatively by expenditure of the total amount of Supplemental and Concentration Grant funding. Districts can change page orientation, add additional columns or information as deemed necessary by the district.

2016-2017 LCFF Quick Reference Sheet

Page in 2016-2017 LCAP	2015-2016	Unduplicated S/C Grant Costs	Total Expenditures
#8	Goal #1	\$62,579	\$62,579
#10	Goal #2	\$48,073	\$48,073
#11	Goal #3	\$59,796	\$59,796
	<i>Column Total</i>	\$170,448	\$170,448

(LCFF Supp. Funding)

Total Expenditures	\$170,448
Total LCFF Allocation	\$170,448
Remaining	\$0

	2016-2017	Unduplicated S/C Grant Costs	Total Expenditures
#12	Goal #1	\$60,400	\$60,400
#13	Goal #2	\$45,000	\$45,000
#14	Goal #3	\$74,236	\$74,236
	<i>Column Total</i>	\$179,636	\$179,636

(LCFF Supp. Funding)

Total Expenditures	\$179,636
Total LCFF Allocation	\$179,636
Remaining	\$0

	2017-2018	Unduplicated S/C Grant Costs	Total Expenditures
19-20	Goal #1	\$34,500	\$34,500
21	Goal #2	\$46,614	\$46,614
22-23	Goal #3	\$116,250	\$116,250
	<i>Column Total</i>	\$197,364	\$197,364

(LCFF Supp. Funding)

Total Expenditures	\$197,364
Total LCFF Allocation	\$197,364
Remaining	\$0

LCAP Required Metrics

	Grade Span	addressed in our LCAP
<p>Priority 1: Teacher assignment, Standards Aligned Materials, Adequate Facilities (Basic Services)</p> <ul style="list-style-type: none"> a) Degree to which teachers are appropriately assigned b) Degree to which students have standards-aligned materials c) Degree to which school facilities are maintained and in good repair 	All	<ul style="list-style-type: none"> Goal 1-B Goal 1-B Goal 3-F
<p>Priority 2: State Standards</p> <ul style="list-style-type: none"> a) The implementation of all academic content/performance standards; and b) Implementation of ELD standards and programs/services to enable ELs access to all standards 	All	<ul style="list-style-type: none"> Goal 1-A Goal 1-C
<p>Priority 3: Parent Involvement</p> <ul style="list-style-type: none"> a) How the district involves parents in making decisions for the district and school sites b) How the district involves parents for programs of unduplicated pupils c) How the district involves parents for programs of exceptional needs pupils 	All	<ul style="list-style-type: none"> Goal 3-B Goal 3-B Goal 3-B
<p>Priority 4: Pupil Achievement</p> <ul style="list-style-type: none"> a) Statewide assessments b) API c) % of students meeting UC/CSU requirements or CTE sequences/programs that meet approved CTE standards d) Share of English learner students that become English proficient (FEP, fluent-English-proficient) e) Rate of English learner students reclassified (growth toward English proficiency) f) AP pass rate of "3" or higher g) % of students who participate in and demonstrate college preparedness in the Early Assessment Program 	<ul style="list-style-type: none"> 3-12 3-12 9-12 All All 9-12 9-12 	<ul style="list-style-type: none"> Goal 1-B, D Goal 1-B, D N/A Goal 1-C, E Goal 1-C, E N/A N/A
<p>Priority 5: Pupil Engagement</p> <ul style="list-style-type: none"> a) School attendance rates b) Chronic absenteeism rates c) Middle school dropout rates (students who drop out in grades 8 and 9 (if ms serves through grade 9) d) High school dropout rates e) High school graduation rates 	<ul style="list-style-type: none"> All All 8-9 9-12 9-12 	<ul style="list-style-type: none"> Goal 3-E Goal 3-E Goal 3-E N/A N/A
<p>Priority 6: School Climate</p> <ul style="list-style-type: none"> a) Pupil suspension rates b) Pupil expulsion rates c) Other local measures, including surveys about safety and school connectedness 	<ul style="list-style-type: none"> All All All 	<ul style="list-style-type: none"> Goal 3-E Goal 3-E Goal 3-F
<p>Priority 7: Course Access</p> <ul style="list-style-type: none"> a) Pupil (including unduplicated and special needs) access and enrollment in a broad course of study 	1-12	Goal 3-F
<p>Priority 8: Pupil Outcomes</p> <ul style="list-style-type: none"> a) Pupil performance, such as exams, in required areas of study 	All	<ul style="list-style-type: none"> Goal 1-D Goal 2-C

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

1V. ACTION ITEMS

Agenda Item 4.2b OTHER BUSINESS ITEMS:

b PUBLIC HEARING:

The Board will review the proposed 2016-17 budget. There will be time allowed for questions from the members and audience regarding the 2016-17 budget. The budget has been available for the public inspection in the District office since May 30, 2016. The Board will be requested to approve the 2016-17 budget.

Recommendations: Approve the 2016-17 budget

On a motion of member _____, and seconded by _____, the Board voted to approve the 2016-17 budget.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2b

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

1V. ACTION ITEMS

Agenda Item 4.2c **AB 858 - Reserves in Excess of State Recommended Reserves:**

The Board will be requested to review and approve the AB858 budget attachments to explain why the District's reserves are in excess of state recommended reserves.

Recommendations: Approve the AB858 reserves disclosure

On a motion of member _____, and seconded by _____, the Board voted to approve the 2016-17 AB858 disclosure worksheets.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2c

Description	Resource Codes	Object Codes	2015-16 Estimated Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(126,876.44)	131,753.48	4,877.04	(255,348.00)	50,570.00	(204,778.00)	-4298.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	1,612,407.17	99,698.54	1,712,105.71	1,516,734.73	231,452.02	1,748,186.75	2.1%
b) Audit Adjustments		9793	31,204.00	0.00	31,204.00	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,643,611.17	99,698.54	1,743,309.71	1,516,734.73	231,452.02	1,748,186.75	0.3%
d) Other Restatements		9785	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,643,611.17	99,698.54	1,743,309.71	1,516,734.73	231,452.02	1,748,186.75	0.3%
2) Ending Balance, June 30 (E + F1e)			1,516,734.73	231,452.02	1,748,186.75	1,261,386.73	282,022.02	1,543,408.75	-11.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9718	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	231,452.02	231,452.02	0.00	282,022.02	282,022.02	21.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	148,823.35	0.00	148,823.35	New
Unassigned/Unappropriated Amount		9790	1,514,734.73	0.00	1,514,734.73	1,110,583.38	0.00	1,110,583.38	-26.7%

1,261,386.73 Ending Balance
 148,823.35 5% OICS
 756,832.04 60% District
 2000 Revolving Fund

 907,656.39
 (353,731.34)

 756,832.04
 756,831.34

 1,110,563.38

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

IV. ACTION ITEMS

Agenda Item 4.2 **OTHER BUSINESS ITEMS:**

- d. Resolution - In the Matter of Authorization for County Superintendent of Schools to Make Year End Budget Transfers:
The Board will be requested to review and approve the resolution for the County Superintendent of Schools to make year end budget transfers.

Recommendations: Approve resolution

On a motion of member _____, and seconded by _____, the Board voted to approve the resolution to allow the County Superintendent of School's to make year end budget transfers.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 4.2d

**RESOLUTION OF THE GOVERNING BOARD OF
Sequoia Union Elementary SCHOOL DISTRICT**

In the Matter of Authorization for County)
Superintendent of Schools to make year end)
Budget Transfers)

RESOLUTION NUMBER. #2

WHEREAS, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

WHEREAS, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

WHEREAS, the district wishes to ensure that all expenditures of the school district during the _____ fiscal year have been appropriately budgeted for.

THEREFORE, BE IT RESOLVED that, at the close of the 2016 Fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42601 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the 9th day of June, 2016 by the following vote.

Ayes:

Noes:

Abstentions:

Absent:

Secretary/Clerk of said District Board

County superintendents who make certain year-end fund balance transfers for small school districts in their county are now required to notify each district of the transfers made. The definition of a small school district has been changed from "... those districts with an average daily attendance of 2,500 or less..." to those districts identified in EC 41301 which sets forth the state school fund allocation schedule. Small elementary school districts are now defined as having less than 901 units of average daily attendance (ada), small high school districts are now defined as having less than 301 ada, and small unified school districts are now defined as having less than 1,501 ada.

42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

1V. ACTION ITEMS

Agenda Item 4.2e Resolution - In the Matter of the Spending Determination for Funds from the Education Protection Account Pursuant to Article X111, Section 36 of the California Constitution 2015-16 Fiscal Year; and, 2015-16 Expenditure Report:

The Board will be requested to review and approve the resolution for the determination of the spending of the Education Protection funds; and, the expenditure report.

Recommendations: Approve resolution and expenditure report

On a motion of member _____, and seconded by _____, the Board voted to approve the resolution in the matter of the Educational Protection Account.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
<u>Anna Eynaud</u>	_____	_____	_____	_____
<u>Milo Gorden</u>	_____	_____	_____	_____
<u>Matt McEwen</u>	_____	_____	_____	_____
<u>James McNulty</u>	_____	_____	_____	_____
<u>Bradley Ward</u>	_____	_____	_____	_____

Agenda item 4.2e

Education Protection Account (EPA) Requirements

March 19, 2013

TO: District Superintendents and Business Managers

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. Neither a public hearing nor publication is required for this public meeting. It should, however, be held in advance of expenditure of EPA funding. The California Department of Education has posted a series of frequently asked questions that provide additional guidance concerning the requirements and use of EPA funds at (<http://www.cde.ca.gov/fg/ac/ac/sacsfaq.asp>) for your planning purposes.

The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs. We have posted a sample resolution on our External Business Services web page (<http://business-services.tcoe.org/administrative-services/administrative-documents/resolutions>) that your district may utilize to fulfill the spending determinations requirement. There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.

For your convenience, we have also posted a sample exhibit on our web page (<http://business-services.tcoe.org/fiscal-services/fiscal-documents/worksheets>) that districts may use for both the spending determinations and website posting requirements. However, districts are not required to use this format. The sample exhibit mirrors the Program by Resource Report from the CDE's Standardized Account Code Structure (SACS) software. Please note that in the sample exhibit, expenditures are displayed by function code and not by object code.

Due to the annual requirement for board action and the fact that EPA apportionments will not be certified until late in the 2012-13 fiscal year, districts must estimate EPA revenue. The EPA revenue can be estimated by multiplying total 2012-13 deficated revenue limit by 20%.

There is no requirement to file either the resolution or the expenditure report with our office.

John Wilborn
Director, External Business Services
(559) 733-6338
johnw@tcoe.org

**BEFORE THE BOARD OF TRUSTEES
OF THE SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA**

In the Matter of the Spending Determination
for Funds Received from the Education
Protection Account pursuant to Article XIII,
Section 36 of the California Constitution
2016-17 Fiscal Year

RESOLUTION No. #1

RECITALS

1. The voters approved Proposition 30 on November 6, 2012;
2. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;
3. The provisions of Article XIII, Section 36(e) create in the state General Fund an Educational Protection Account to receive and disburse the revenues derived from the incremental increases in taxes by Article XIII, Section 36(f);
4. Before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;
5. If the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;
6. All monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;
7. Monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;
8. A community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

9. The governing board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;
10. The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;
11. Each community college district, county office of education, school district and charter school shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent;
12. The annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
13. Expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct;
2. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent for the 2016-17 fiscal year shall be made in open session of a public meeting of the governing board of Sequoia Union Elementary School District;
3. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Sequoia Union Elementary School District has determined to spend the monies received from the Education Protection Account for the 2016-17 fiscal year as attached;
4. Upon finalizing financial data for the fiscal year, the District Superintendent, or designee, is hereby directed to immediately publish on the district's Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
 seconded by Trustee _____, at a regular/special meeting held on June 9, 2016, by the
 following vote:

AYES:

NOES:

ABSENT:

I, _____, secretary of the governing board of the _____
School District, do hereby certify that the foregoing Resolution was duly passed and adopted by
said Board, at an official and public meeting thereof, this 9th day of June, 2016.

Date:

Secretary, Board of Trustees

2012-13 Education Protection Account
 Program by Resource Report
 Expenditures by Function - Detail

Sequoia Union Elementary School
 2016-17 Adopted Budget

Expenditures through: June 30, 2017

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	376,226.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		376,226.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction	1000-1999	376,226.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		376,226.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

VI. PERSONNEL

5.1 Approve Superintendent/Principal's Employment Contract:

Recommendations: Approve employment contract for Superintendent/Principal

On a motion of member _____, and seconded by _____, the Board reviewed and approve the Superintendent/Principal's employment contract.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

V. PERSONNEL

- 5.2 Accept Letters of Resignation From Two Certificated Employees:
The Board will be requested to review and accept the letters of resignation from two certificated employees

Recommendations: Approve resignation letters

On a motion of member _____, and seconded by _____, the Board voted to approve the letters of resignation.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda item 5.2

Maryellen Johnston
3527 West Oakridge Ave
Visalia, CA 93291
May 17, 2016

Dr. Jeremy Powell
Superintendent-Principal
Sequoia Union Elementary School
35298 Ave. 324
PO Box 44260
Lemon Cove, CA 93244

Dear Dr. Powell,

Please accept my resignation from my position as the middle school math teacher at Sequoia Union Elementary School. I have made the difficult decision to accept a position in another school district. My last day at Sequoia Union will be June 9, 2016.

The past two years at Sequoia Union have been a rewarding and memorable experience. I am going to miss working with such an incredibly supportive and professional staff. I appreciate the encouragement and support you have offered as an administrator. I feel truly blessed to have been part of the Sequoia Union family.

Sincerely,


Maryellen Johnston

06/05/2016

Dear Dr. Powell,

I am writing to inform you of my intention to resign as a kindergarten teacher. This has been the hardest decision I've had to make. My position at Sequoia Union is beyond important to me. I am so sorry to leave such an excellent employer. After spending the last three months contemplating my options, I have decided that spending more time with my baby is priority and important for his emotional growth.

I have greatly enjoyed working at Sequoia Union and hope to return in the future. I hope that you will remember me for my dedication and passion for the well being and intellectual growth of our students.

I want to thank you for the opportunity to be a part of Sequoia Union.

Sincerely,

Cherie Garza

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

VI. OTHER ACTION ITEMS

6.1 Update on Well Project and Approval of Claims - Nick Keller/Keller-Wegley Engineers:

The Board will be requested to review and approve the claims for reimbursement from Keller/Wegley Engineers. Also, an update will be given to the Board regarding the progress on the well project.

Recommendations: Approve claims for reimbursement

On a motion of member _____, and seconded by _____, the Board voted to approve claims for reimbursement.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
<u>Anna Eynaud</u>				
<u>Milo Gorden</u>				
<u>Matt McEwen</u>				
<u>Milo Gorden</u>				
<u>Bradley Ward</u>				

Agenda item 6.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 9, 2016

VI. OTHER ACTION ITEMS

6.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

No report

Recommendations: Approve interdistrict agreement requests

On a motion of member _____, and seconded by _____, the Board voted to approve the interdistrict agreement requests.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
Anna Eynaud	_____	_____	_____	_____
Milo Gorden	_____	_____	_____	_____
Matt McEwen	_____	_____	_____	_____
James McNulty	_____	_____	_____	_____
Bradley Ward	_____	_____	_____	_____