

Board of Trustees
September 13, 2018
Regular Meeting

A regular meeting of the Board of Trustees of the Sequoia Union Elementary School will be held on September 13, 2018 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 P.M.
Call to Order
Flag Salute

11. OPEN SESSION
 - 2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Speaker Three Minutes for Public Comments

111. REPORTS & DISCUSSION
 - 3.1 Superintendent's Report
 - 3.2 Parent's Guild
 - 3.3 S.S.C. Update
 - 3.4 S.E.T.A. Update
 - 3.5 Local Control and Accountability Plan (LCAP)
 - 3.6 Strategic Planning Update
 - 3.7 Charter School Update
 - 3.8 Action Plan for Students With Exceptional Needs
 - 3.9 Ag Advisory Committee

- 1V. ACTION SESSION
 - 4.1a Approval of the August 9, 2018 Regular Meeting Minutes
 - 4.1b A.D.A. Report
 - 4.1c Cafeteria Report
 - 4.1d Approve Payment of Bills
 - 4.1e Approve Payroll for August

- 4.1f Approve Budget Report/Revisions
- 4.1g Wayne Lacy-Information Systems Director-Presentation

OTHER BUSINESS

- 4.2a J200 Annual Financial Report – Unaudited Actuals
- 4.2b Appropriations Limit – (Gann Calc)
- 4.2c **PUBLIC HEARING**
Resolution Regarding Compliance with Education Code Section 60119 for
Funds Received Under the Public Textbooks and Instructional Materials
From Any State Source Fiscal Source Fiscal Year

V. PERSONNEL

- 5.1 Declaration of Need for Fully Qualified Educators

V1. OTHER ACTION ITEMS

- 6.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreements – None for this meeting
- 6.3 Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium (Agreement between Tulare Co. Office of Education and Lozano Smith)
- 6.4 Tulare County Superintendent of School's and Sequoia Union School District Technology Support Services Agreement
- 6.5 Temporary Loan to Cafeteria Fund

V11. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

Response to School Board Meeting scheduled for 9 August

3.1 Superintendents Report:

- The Amendment Letter was sent to the DWR (Brenda Paulie's Office), Brenda was upfront that it would take some time for this to be approved. The new timeline for the Well Project looks toward being completed next year. Part of this is due to the construction time required to construct and deliver the new tank.
- We conducted our first "Walk-through" using the Facilities Inspection Checklist (A copy is attached). Conducting these will allow us to keep track of necessary repairs, and prioritize them.
- Power School is initiating the process of uploading the school. Anticipated completion date is 21 September.
- Data Tracking Systems is uploading our information, and will be supporting us through the development of several reports.

3.2 Parents Guild

Mrs. Racheal Ray is now the President of the Parents Guild – a report was not provided to Velinda.

3.3 SSC Update

We held a SSC Meeting, but did not achieve quorum. There was some good discussion that came out of the meeting. In a previous meeting between myself and Stephanie Amaral we had discussed breaking the 5 aspects of the Strategic Plan down into sections to be headed by members of the SSC and would include Board Members, other Staff Members and parents to build a comprehensive plan. It was brought up today that our Strategic Plan mirrors a Western Association of Schools and Colleges (WASC) Review. As a result we will be looking to conduct a WASC Self-Evaluation. This comprehensive Self-Study, when done with complete and stark honesty yields great transparency and insight into the school program. It was noted that as a Charter School we are potentially subject to a WASC Review. By acting in a proactive way, all involved, Staff Parents, Students, and Community Members are able to clearly see where the school is and where we want it to be.

We also need to vote on 2 Parent Member positions, and elect Officers for the 2018-2019 School Year. The Nomination/Selection Letter will be going out to parents.

3.4 SETA Update

Seta will be meeting with the District Negotiation Team on 17 September

3.5 LCAP

The LCAP was sent back with a request for minor revisions (none of which affect the intent of the LCAP). The revisions were made and the Reports returned to TCOE.

3.6 Strategic Planning

The Strategic Plan mirrors/parallels the scope of a WASC review (Stated previously). By conducting the WASC review we will need the goals of the Strategic Plan as well as preparing the school for the potential of an outside review. WASC Certification by an outside team would further our cause toward District Chartering.

3.7 Charter School Update

Hinges on all the aforementioned information.

3.8 Action Plan for Students with Exceptional Needs

As was reported at the close of the last school year, we have purchased Moby Max & ALEX, two on-line computer systems to help supplement our education program. These programs are capable of determining a student's actual academic capability and then builds a program specifically for that student. Mrs. Adams and the members of the Learning Lab have been testing all the students, and are working with teachers to create small groups and individually to provide support as needed. All current support testing systems remain in place to provide an articulate assessment of each student so that an individualized education plan can be developed where needed.

FACILITIES MAINTENANCE CHECKS (BI-ANNUAL/ANNUAL/MONTHLY)

Date: 9/04/18	Inspectors: Jensen/Line	Time: 10:00
Mechanical Rooms	Notes	Serviceable
• Clean	Monthly	Yes/No
• Wiring		Yes
• Leaks	None seen or detected	Yes
• A/C	Cafeteria Mechanical Room A/C had been serviced last year due to a leak.	Yes
Access Panels/Hatches		
• Clean	Cafeteria Electrical Box Breaker parts are on order.	Yes
• Leaks	Hot water leak that was causing problems had been repaired in July	Yes
• Mold	None seen or detected	Yes
• Rodents/Insect	None seen or detected	Yes
Bathrooms		
• Clean	Basic dusting and cobweb removal needed	Yes
• Lighting	Good	Yes
• Leaks	None seen or detected	Yes
• Fixtures	Need to look at all the sink fixtures in Jr. Hi girl's bathroom (Must be done after hours).	?
Grounds	Notes	Serviceable
• Trees	Trees will be pruned during October Break. One tree removed in July	Yes/No
• Grass	Consideration to move toward an indigenous grass/drought tolerant grass	Yes
• Shrubs	Some trimming still required	
• Sprinklers	Serviceable	Yes
• Fencing	Serviceable	Yes
	Will be talking with Lowe's to purchase blocks to create retaining wall behind Library to Room 12. Cobwebs need to be removed from the campus.	
		Initials

FACILITIES MAINTENANCE CHECKS (BI-ANNUAL/ANNUAL/MONTHLY)

Facilities	Notes	Yes/No	Initials
<ul style="list-style-type: none"> Air Conditioning 	<p style="text-align: center;">Annually</p>		
<ul style="list-style-type: none"> Walk-in Boxes 	<p>Serviceable</p> <p>Walk-in Box in Bus Barn had fan replaced</p>	<p>Yes</p>	
<ul style="list-style-type: none"> Buildings 	<p>Room 11 needs to have the floor inspected as there is evidence of the floor splitting at the building seam. Room 11 also needs ceiling tiles replaced, and clock repaired or replaced. Room 15 sink area needs some work. The Bus Barn needs the insulation repaired, replaced, or removed. The Bus Barn bathrooms need to be overhauled (Walls, fixtures, flooring. Extraneous wiring at back of portable buildings needs to be removed. Short-Throw Projectors are scheduled to be installed over the next couple of weeks.</p>	<p>Serviceable (At this Time!)</p>	
<ul style="list-style-type: none"> Locks 	<p>Two classrooms have needed to have their door lock assemblies repaired. Keys have been made for teachers as reprographic equipment has been moved to the old computer lab area. Bathroom lock for adult's bathroom in the Junior High area must be repaired or replaced.</p>	<p>Yes (At this Time!)</p>	
<ul style="list-style-type: none"> Rain Gutters 	<p>Rain gutter behind School Office is in need of replacement. Other gutters need to be cleaned out.</p>	<p>No</p>	
<ul style="list-style-type: none"> Septics 	<p>Septic tanks were cleaned out in July. A regular schedule will be arranged to maintain all three tanks. Leach fields need to be reviewed.</p>	<p>Yes</p>	

All inspections will be conducted jointly by the Maintenance Director and the Superintendent at the time frame indicated. All maintenance repairs will be rostered and listed in an order of priority. These repairs will be accomplished in order, and as finances to accomplish same are made available.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.2 Parent's Guild:

There was no report submitted

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.3 School Site Counsel Update:

Agenda Item 3.3

We held a SSC Meeting, but did not achieve quorum. There was some good discussion that came out of the meeting. In a previous meeting between myself and Stephanie Amaral we had discussed breaking the 5 aspects of the Strategic Plan down into sections to be headed by members of the SSC and would include Board Members, other Staff Members and parents to build a comprehensive plan. It was brought up today that our Strategic Plan mirrors a Western Association of Schools and Colleges (WASC) Review. As a result we will be looking to conduct a WASC Self-Evaluation. This comprehensive Self-Study, when done with complete and stark honesty yields great transparency and insight into the school program. It was noted that as a Charter School we are potentially subject to a WASC Review. By acting in a proactive way, all involved, Staff Parents, Students, and Community Members are able to clearly see where the school is and where we want it to be.

We also need to vote on 2 Parent Member positions, and elect Officers for the 2018-2019 School Year. The Nomination/Selection Letter will be going out to parents.

I also wanted everyone to know that our Student Body Council President and or Vice-President will begin to attend SSC as well beginning this school year.

Perry D. Jensen
Superintendent/Principal

FACILITIES MAINTENANCE CHECKS (BI-ANNUAL/ANNUAL/MONTHLY)

Date: 9/04/18	Inspectors: Jensen/Line	Time: 10:00
Mechanical Rooms	Monthly	Serviceable
• Clean	Notes	Yes/No
• Wiring		Yes
• Leaks	None seen or detected	Yes
• A/C	Cafeteria Mechanical Room A/C had been serviced last year due to a leak.	Yes
Access Panels/Hatches		
• Clean	Cafeteria Electrical Box Breaker parts are on order.	Yes
• Leaks	Hot water leak that was causing problems had been repaired in July	Yes
• Mold	None seen or detected	Yes
• Rodents/Insect	None seen or detected	Yes
Bathrooms		
• Clean	Basic dusting and cobweb removal needed	Yes
• Lighting	Good	Yes
• Leaks	None seen or detected	Yes
• Fixtures	Need to look at all the sink fixtures in Jr. Hi girl's bathroom (Must be done after hours).	?
Grounds	Quarterly	
• Trees	Notes	Yes/No
• Grass	Trees will be pruned during October Break. One tree removed in July	Yes
• Shrubs	Consideration to move toward an indigenous grass/drought tolerant grass	
• Sprinklers	Some trimming still required	
• Fencing	Serviceable	Yes
	Serviceable	Yes
	Will be talking with Lowe's to purchase blocks to create retaining wall behind Library to Room 12. Cobwebs need to be removed from the campus.	
		Initials

FACILITIES MAINTENANCE CHECKS (BI-ANNUAL/ANNUAL/MONTHLY)

		Annually		
Facilities	Notes	Serviceable	Yes/No	Initials
<ul style="list-style-type: none"> • Air Conditioning • Walk-in Boxes • Buildings 	<p>Walk-in Box in Bus Barn had fan replaced</p> <p>Room 11 needs to have the floor inspected as there is evidence of the floor splitting at the building seam. Room 11 also needs ceiling tiles replaced, and clock repaired or replaced. Room 15 sink area needs some work. The Bus Barn needs the insulation repaired, replaced, or removed. The Bus Barn bathrooms need to be overhauled (Walls, fixtures, flooring. Extraneous wiring at back of portable buildings needs to be removed. Short-Throw Projectors are scheduled to be installed over the next couple of weeks.</p>	<p>Yes</p> <p>Yes</p> <p>Serviceable (At this Time!)</p>		
<ul style="list-style-type: none"> • Locks 	<p>Two classrooms have needed to have their door lock assemblies repaired. Keys have been made for teachers as reprographic equipment has been moved to the old computer lab area. Bathroom lock for adult's bathroom in the Junior High area must be repaired or replaced.</p>	<p>Yes</p> <p>(At this Time!)</p>		
<ul style="list-style-type: none"> • Rain Gutters 	<p>Rain gutter behind School Office is in need of replacement. Other gutters need to be cleaned out.</p>	<p>No</p>		
<ul style="list-style-type: none"> • Septics 	<p>Septic tanks were cleaned out in July. A regular schedule will be arranged to maintain all three tanks. Leach fields need to be reviewed.</p>	<p>Yes</p>		

All inspections will be conducted jointly by the Maintenance Director and the Superintendent at the time frame indicated. All maintenance repairs will be rostered and listed in an order of priority. These repairs will be accomplished in order, and as finances to accomplish same are made available.

2018 - 2019 Fire Drill Schedule

Month	Date	Time
August	21 Aug 2018	1:30 p.m.
September	14 Sept 2018	12:00 p.m.
October	22 Oct 2018	2:00 p.m.
November	8 Nov 2018	9:00 a.m.
December	11 Dec 2018	11:00 a.m.
January	8 Jan 2019	12:30 p.m.
February	4 Feb 2019	9:00 a.m.
March	14 Mar 2019	1:00 p.m.
April	30 April 2019	8:30 a.m.
May	15 May 2019	2:00 p.m.
June	3 Jun 2019	10:00 a.m.

2018 - 2019 Lockdown Drill Schedule

Trimester/Semester	Date	Time
Before/After School	24 Sept 18 / 27 Nov 18	8:20 a.m. Sept 21 & 3:10 p.m. Nov 17
Lunch	24 Jan 19 / 25 Feb 19	12:30 p.m.
Instructional Time	2 Apr 19 / 29 May 19	9:00 a.m.

2018 - 2019 Earthquake Drill Schedule

Date	Time
25 October 2018 - Great California Shake Out	10:30 a.m.
17 Dec 2018	9:00 a.m.
15 Feb 2019	10:00 a.m.
5 Mar 2019	2:00 p.m.

2018 - 2019 CERT Drill Schedule

Date	Time
6 November 2018	11:30 a.m.
14 January 2019	1:30 p.m.
22 March 2019	2:00 p.m.
20 May 2019	11:00a.m.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13 2018

111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

No report

Agenda Item 3.4

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.5 Local Control and Accountability Plan (LCAP):

Agenda Item 3.5

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.6 Strategic Planning Update:

Agenda Item 3.6

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.7 Charter School Update:

Agenda Item 3.7

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.8 Action Plan for Students With Exceptional Needs:

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.9 Ag Advisory Committee:

Agenda Item 3.9

Agriculture Advisory Committees play a vital role in the quality of secondary and post-secondary agriculture programs. Their purpose is to provide guidance, resources and to make recommendations which are in the best interest of student learning. With a Charter School focus on agricultural education and the pending donation of land for a school farm, it's imperative that an advisory committee of industry professionals be assembled to assist the Governing Board and other stakeholders of Sequoia Union school in designing facilities and curriculum for students. Members of the advisory committee should represent the industry. A suggestion of animal science (2 members), plant science (2 members), agriculture business (2 members), and agriculture mechanics (2 members) as an initial membership. These members should be appointed after consideration of the Governing Board, teachers, and administration. Members of the initial Advisory Committee will be responsible for adopting a set of By-Laws to be approved by the Governing Board. Nonvoting members of the committee should include a Governing Board Member, Administrator, and teacher(s).

ADVISORY COMMITTEE FOR AGRICULTURE EDUCATION
TULARE JOINT UNION HIGH SCHOOL DISTRICT
TULARE, CALIFORNIA

CONSTITUTION AND BY-LAWS

SECTION A - PURPOSE:

- Article 1. The *Agriculture Advisory Committee* shall exist only during such time as it is authorized by the administration of the District and the Board of Education.
- Article 2. The Advisory Committee may direct its advice and recommendations toward the teachers of Agriculture, the Administration or the Board of Education. It shall limit its activities to matters directly concerning the Agriculture Education Department.
- Article 3. It shall be the duty of the Advisory committee to:
- a) Study the needs of the community related to the work of the Agriculture Department.
 - b) Suggest and advise in areas of education pertaining to the objectives of the districts Agriculture Education program.
 - c) Review the departments' ability to meet state standards in Agriculture Education.
 - d) Review and evaluate facilities and equipment available for the use of instruction.
 - e) Assist in evaluating the agriculture programs instruction, curriculum and course content being provided to the students.
 - f) Study the programs of Agriculture Departments in other communities with the idea of encouraging the use in this community of those objectives and practices which may be applicable.
 - g) Serve as an avenue of communication between the Agriculture Department and the community.

SECTION B – MEMBERSHIP

- Article 1. There shall be a maximum of 17 members on the Agriculture Advisory Committee; at least one representing each of the core areas taught in the program. The groups will be: Livestock, Horticulture, Agricultural Mechanics, (Welding & Small Engines) Environmental Science, Vet Science, Ag Business, Post Secondary Education, a Program Completer and representatives from the agriculture production industries.
- Article 2. Members shall be selected in such a way that they represent a cross-section of the agriculture industry and business community served by the Agriculture Department.
- Article 3. Members shall be nominated by the Agriculture Department Staff after consultation with the District Administration and Agriculture Advisory Committee and be approved by the Board of Education.
- Article 4. Members shall be notified of their appointment by the District Superintendent.

Article 5. Members :

- (a) The term of membership shall be three years and can be renewed at the end of that term.
- (b) Be appointed and re-appointed as the need arises.
- (c) Have the only voting rights of the committee.

Article 7. The Chairman's membership may be as consecutive as the Agriculture Department Staff, District Administration, Board of Education and Agriculture Advisory Committee see fit.

Article 8. An individual shall lose membership if he/she fails to take an active role in the committee's activities or is no longer a positive contributing member of the committee. This decision will be made by the committee after consulting with the Agriculture Department Staff.

Article 9. The Board of Education shall appoint a Board Member(s) and the District Superintendent or an administrative representative to act as non-voting members who will be ex-officio members of the committee.

Article 10. The District Superintendent and Board Member(s) will not be voting members but should attend all meetings.

Article 11. The Agriculture Education Staff will be non-voting members and will attend all meetings.

Article 12. In case of vacancies, new members shall be elected to fill those vacancies as set down in Article 3 of this section, but shall serve for only the time remaining of the vacancy filled.

Article 13. The Board of Education shall award a certificate of appreciation to each member fully completing his term of membership on the committee.

SECTION C – MEETINGS:

Article 1. The committee shall meet no less than three times per year. Meeting dates will be decided on by the Agriculture Department Chairman and the Agriculture Advisory Committee Chairman.

Article 2. Special meetings may be called during the year by the Chairman if necessary.

Article 3. Written notices of all regular meetings will be prepared and mailed to all committee members and guests by the Agriculture Department Chairman.

Article 4. The meetings shall not continue for more than two hours unless so voted by the committee members present.

Article 5. A quorum will consist of nine voting members of the committee.

SECTION D – CHAIRMAN

- Article 1. The Agriculture Advisory Committee Chairman shall be elected each fall from the group of members who have served on the existing committee for at least one year. His duties shall be:
- a) To preside at all committee meetings.
 - b) To appoint special committees which may include persons other than the committee members?
 - c) To call special meetings as needed.
- Article 2. The duties of the Agriculture Department Chairman shall be:
- (a) To keep attendance records of committee members.
 - (b) To keep a record of discussion, recommendations, motions passed and committee appointments.
 - (c) To maintain a permanent record file of all committee activities.
 - (d) To distribute minutes of the committee meetings and copies of other committee documents to committee members, Board of Education members, the principals, superintendent, Agriculture Staff, and others who may be concerned. The school facilities and office staff shall be available for this purpose.
 - (e) To prepare the agenda for committee meetings if requested to do so by the committee.

SECTION E – CHANGES IN BY-LAWS AND CONSTITUTION:

- Article 1. Suggestions for changes in the Constitution and By-laws must be presented to the chairmen and then must be approved by a majority vote of the committee membership. Then said suggestions must be passed by the Board of Education before being adopted.

Submitted by the Tulare Joint Union High School District Agriculture Department to The Agriculture Advisory Committee, Tulare, California, July 16, 2013.

APPROVED BY THE TULARE JOINT UNION HIGH SCHOOL DISTRICT:

1. AGRICULTURE ADVISORY COMMITTEE

(Date)

(Chairman)

2. BOARD OF EDUCATION

(DEPT/ADVISORY/BYLAWS)

(Date)

(President)

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.10 Wayne Lacey/Director of Information Systems- Presentation to the Board:

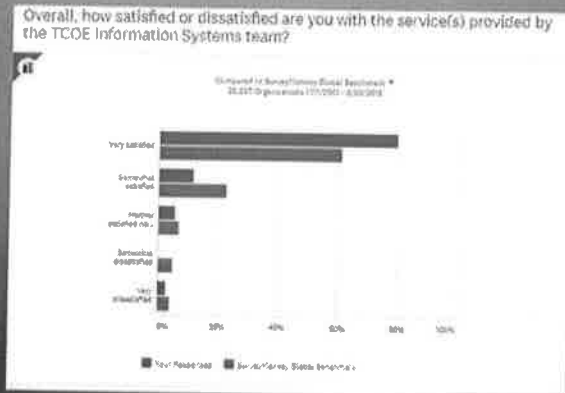
Agenda Item 3.10



SUPPORT SURVEY RESULTS

Dr. Wayne E. Lacy
Director, Information Systems
Tulare County Office of Education

Q1: OVERALL SATISFACTION



Overall, how satisfied or dissatisfied are you with the service(s) provided by the TCOE Information Systems team?

Rating: Survey Result (Survey Monkey Benchmark)

Very satisfied: 80.00% (61.14%)

Somewhat satisfied: 11.43% (22.74%)

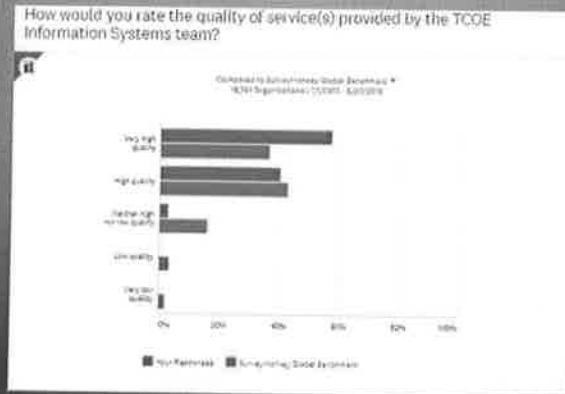
Neither satisfied nor dissatisfied: 5.71% (6.91%)

Somewhat dissatisfied: 0.00% (5.02%)

Very dissatisfied: 2.88% (4.20%)

One respondent reported "Very dissatisfied". Reviewed remainder of respondent's responses. All other responses were positive. Therefore, the answer is believed to be a statistical anomaly due to misunderstanding the scoring system.

Q2: SERVICE QUALITY



How would you rate the quality of service(s) provided by the TCOE Information Systems team?

Rating: Survey Result (Survey Monkey Benchmark)

Very high quality: 57.14% (36.13%)

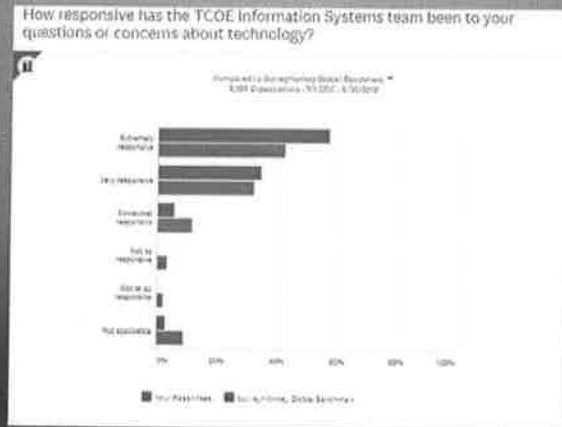
High quality: 40.00% (42.38%)

Neither high nor low quality: 2.86% (15.93%)

Low quality: 0.00% (3.45%)

Very low quality: 0.00% (2.11%)

Q3: TEAM RESPONSIVENESS



How responsive has the TCOE Information Systems team been to your questions or concerns about technology?

Rating: Survey Result (Survey Monkey Benchmark)

Extremely responsive: 57.14% (42.24%)

Very responsive: 34.29% (31.91%)

Somewhat responsive: 5.71% (11.43%)

Not so responsive: 0.00% (3.38%)

Not at all responsive: 0.00% (2.12%)

Not applicable: 2.86% (8.92%)

Q4: COLLEAGUE RECOMMENDATION



How likely is it that you would recommend the TCOE Information Systems team to a friend or colleague?

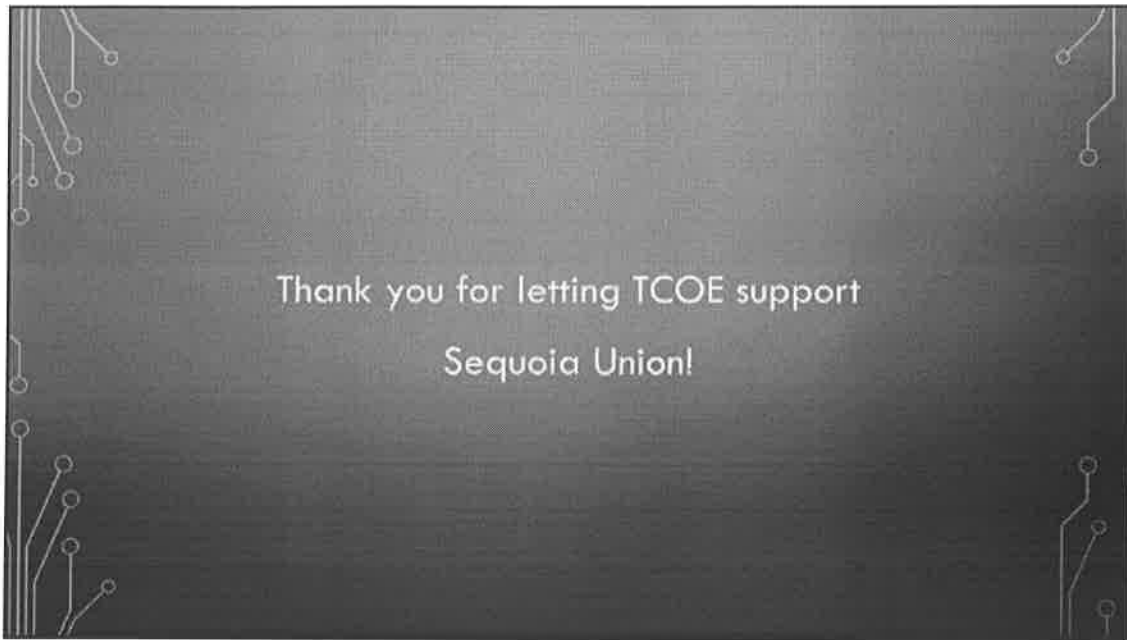
Score of 71 is in the top 25% as compared to Survey Monkey benchmarks.

Q7: ADDITIONAL COMMENTS



Overall, how satisfied or dissatisfied are you with the service(s) provided by the TCOE Information Systems team?

Key takeaway: Requests were similar to that of Q6 (additional days). One particular need discovered was a request to have a ticketing system to request support prior to arrival.



Questions, comments, and/concerns of the Board

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the August 9, 2018 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report (no report)
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for September
- 4.1e Approve September Payroll
- 4.1f Approve Budget Report /Revisions

Recommendations: Approve Consent agenda items

On a motion of _____, and seconded by _____
the Board voted to approve the consent agenda items.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 4.1a

Board of Trustees
Regular Meeting
September 13, 2018

Board of Trustees of the Sequoia Union Elementary School held a regular meeting on August 9, 2018 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: Clerk of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Anna Eynaud, Matt McEwen, Nicole Ray, James McNulty; and, Bradley Ward

MEMBERS ABSENT: None

VISITORS PRESENT: There were several visitors present at the meeting

COMMENTS FROM THE PUBLIC: Craig Wheaton, Deputy Superintendent of Schools addressed the Board and audience.

On a motion of James McNulty; and, seconded by Bradley Ward the Board approved the agenda items as written.

REPORTS & DISCUSSION: Superintendent's Report:
Mr. Jensen reviewed his Superintendent's Report with the Board and audience.

Parent's Guild:
No report submitted

School Site Counsel Update:
Mr. Jensen stated that the dates for the School Site Counsel meetings have been set for the 2018-19 year.

S.E.T.A. Update:
This item will be discussed under Personnel

Local Control and Accountability Plan (LCAP):
Mr. Jensen informed the members that he has submitted his final draft to the Tulare County Office of Education for approval.

Strategic Planning Update:
Mr. Jensen stated that they have a meeting scheduled for August 10, 2018.

Charter School Update:
No report

Action Plan for Students With Exceptional Needs:

No report

ACTION SESSION: On a motion of Matt McEwen; and, seconded by Bradley Ward the Board voted to approve the consent agenda items as submitted.

PERSONNEL: CONSIDERATION AND PUBLIC NOTICE OF THE DISTRICT'S INITIAL PROPOSAL TO THE SEQUOIA UNION ELEMENTARY TEACHERS ASSOCIATION REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS; FOR THE 2018-19 SCHOOL YEAR:

The District submitted their proposal to the Sequoia Union Elementary Teachers Association.

CONSIDERATION AND PUBLIC NOTICE OF THE SEQUOIA UNION ELEMENTARY TEACHER'S ASSOCIATION'S INITIAL PROPOSAL TO THE DISTRICT REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2018-19 SCHOOL YEAR:

The Sequoia Union Teachers Association submitted their proposal to the District.

Accept Letter of Resignation from Certificated Employee:

On a motion of James McNulty; and, seconded by Nicole Ray the Board voted to approve the resignation letter from Katrina Ashlock.

OTHER ACTION ITEMS:

Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

No report

Interdistrict Agreement Requests:

On a motion of James McNulty; and, seconded by Nicole Ray the Board approved the interdistrict agreement requests as submitted.

ADJOURNMENT: On a motion of James McNulty; and, seconded by Matt McEwen the Board adjourned the meeting at 6:30 P.M.

SEQUOIA UNION SCHOOL DISTRICT

Cafeteria Fund

13-Sep-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit		0		
Fed. State	93,294	0.00	71,122	9,348.02
State Rev.	6,795	0	6483	615.43
Local Rev.	25,030	5,857.45	44,650	0.38
Total Rev.	\$125,119	5,857.45	122,255	9,963.83
Expenditures				
Classified salaries	66,386	9,384.27	68,065	9,384.27
Benefits	35,417	2,545.63	34,424	2,351.69
Textbooks/supl.	41,000	4,078.61	55,000.00	0.00
Travel/Staff Devel.	100	0.00	200	0
Total Expenditures	142,903	16,008.51	157,689	11,735.96
Surplus/Deficit	-17,784			
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending				
Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions
				-17,784

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013790	A. T. & T. Mobility	PV-190077	8/23/2018		287259272862		011-00000-0-00000-82000-55000-0	\$479.05		
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August billing

	A. T. & T. Mobility		8/23/2018		287259272862		010-00000-0-00000-82000-55000-0	\$59.21		
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								\$538.26		
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Total Check Amount:

013192	AT&T	PV-190078	8/23/2018		0207858057001		011-00000-0-00000-82000-55000-0	\$119.09		
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	AT&T		8/23/2018		0207858057001		010-00000-0-00000-82000-55000-0	\$14.72		
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								\$133.81		
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Total Check Amount:

014070	Austin & Lily Solutions	PV-190085	8/23/2018		Sequoia Union		011-63000-0-11100-10000-43000-0	\$489.50		
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	Austin & Lily Solutions		8/23/2018		Sequoia Union		010-63000-0-11100-10000-43000-0	\$60.50		
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								\$550.00		
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Total Check Amount:

013123	BANK OF THE SIERRA	PV-190075	8/23/2018		4798-5100-4059-0032		011-11000-0-11100-10000-43000-0	\$44.03		M
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	BANK OF THE SIERRA		8/23/2018		4798-5100-4059-0032		010-11000-0-11100-10000-43000-0	\$5.45		M
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	BANK OF THE SIERRA		8/23/2018		4798-5100-4059-0032		011-00000-0-00000-71500-43000-0	\$40.00		M
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	BANK OF THE SIERRA		8/23/2018		4798-5100-4059-0032		010-00000-0-00000-71500-43000-0	\$4.95		M
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								\$94.43		
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Total Check Amount:

012779	CDE	PV-190037	8/23/2018		18-SF28496		130-53100-0-00000-37000-47000-0	\$67.60		
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	CDE	PV-190087	8/24/2018		19 SF-29087		130-53100-0-00000-37000-47000-0	\$316.35		
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								\$383.95		
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Total Check Amount:

013621	CDW Government	PV-190036	8/23/2018		8580966		011-07200-0-11100-10000-44000-0	\$16,087.52		
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	CDW Government		8/23/2018		8580966		010-07200-0-11100-10000-43000-0	\$1,986.35		
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								\$18,073.87		
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Total Check Amount:

013827	Central Sanitary Supply	PV-190079	8/23/2018		887576		011-00000-0-00000-82000-43000-0	\$164.30		
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	Central Sanitary Supply		8/23/2018		887576	LB: 180009	010-00000-0-00000-82000-43000-0	\$20.31		
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								\$180.61		
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Total Check Amount:

								\$18,254.48		
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Total Check Amount:

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012365	CSBA	PV-190076	8/23/2018	41749-F8M8S6	41749-F8M8S6		011-00000-0-00000-71500-53000-0	\$2,681.57			
	CSBA		8/23/2018	41749-F8M8S6		Membership	010-00000-0-00000-71500-53000-0	\$331.43			
								\$3,013.00			
011909	CULLIGAN WATER CONDITIONING	PV-190080	8/23/2018	16774	16774		011-00000-0-00000-82000-55000-0	\$1,259.57			
	CULLIGAN WATER CONDITIONING		8/23/2018	LB: 180010 16774		June invoice	010-00000-0-00000-82000-55000-0	\$155.68			
				180010							
								\$1,415.25			
014071	Document Tracking Services	PV-190084	8/23/2018	9324401	9324401		011-00000-0-00000-71500-58000-0	\$529.55			
	Document Tracking Services		8/23/2018	9324401		Annual fee	010-00000-0-00000-71500-58000-0	\$65.45			
								\$595.00			
013871	FGL Environmental	PV-190072	8/23/2018	4011233	4011233		011-00000-0-00000-82000-55000-0	\$51.62			
	FGL Environmental		8/23/2018	4011233		Water testing	010-00000-0-00000-82000-55000-0	\$6.38			
								\$58.00			
013885	Food 4 Thought, LLC.	PV-190041	8/23/2018	399.47	399.47		130-53100-0-00000-37000-47000-0	\$99.85			
						Cafeteria suppl.					
								\$99.85			
014020	Frontier	PV-190074	8/23/2018	Sequoia Union Elem.	Sequoia Union Elem.		011-00000-0-00000-82000-55000-0	\$547.66			
	Frontier		8/23/2018	Sequoia Union Elem.	Sequoia Union Elem.	July invoices	010-00000-0-00000-82000-55000-0	\$67.69			
								\$615.35			
012704	FRUIT GROWERS SUPPLY CO	PV-190073	8/23/2018	103801	103801		011-00000-0-00000-82000-55000-0	\$115.00			
	FRUIT GROWERS SUPPLY CO		8/23/2018	103801	103801	Irrigation suppl.	010-00000-0-00000-82000-55000-0	\$14.22			

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Total Check Amount: \$129.22

014036	Infinity Communications	PV-190069	8/23/2018	8083	8083		010-00000-0-00000-71500-58000-0	\$117.57		
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	Infinity Communications		8/23/2018	8083	8083		011-00000-0-00000-71500-58000-0	\$951.18		
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Total Check Amount: \$1,068.75

013951	Jive Communications Inc.	PV-190071	8/23/2018	200001033660	200001033660		011-00000-0-00000-82000-55000-0	\$587.52		
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	Jive Communications Inc.		8/23/2018	200001033660	200001033660		010-00000-0-00000-82000-55000-0	\$72.62		
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Total Check Amount: \$660.14

011817	JORGENSEN & COMPANY INC	PV-190068	8/23/2018	1838812	1838812		011-00000-0-00000-82000-56000-0	\$378.29		
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	JORGENSEN & COMPANY INC		8/23/2018	1838812	1838812		010-00000-0-00000-82000-56000-0	\$46.76		
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Total Check Amount: \$425.05

014050	Kelley Ritchie	PV-190061	8/23/2018		Sequoia Union		011-11000-0-11100-10000-43000-0	\$233.98		
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	Kelley Ritchie		8/23/2018		Sequoia Union		010-11000-0-11100-10000-43000-0	\$28.93		
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Total Check Amount: \$262.91

013709	Key Evidence Lock & Safe	PV-190067	8/23/2018	124617	124617		011-00000-0-00000-82000-43000-0	\$23.14		
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	Key Evidence Lock & Safe		8/23/2018	124617	124617		010-00000-0-00000-82000-43000-0	\$2.87		
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Total Check Amount: \$26.01

012998	MAJOR SYSCO	PV-190042	8/23/2018	751834	751834		130-53100-0-00000-37000-47000-0	\$1,798.71		
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	MAJOR SYSCO		8/23/2018	751834	751834		130-53100-0-00000-37000-43000-0	\$507.56		
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Total Check Amount: \$2,306.27

013747	Mission Uniform Service	PV-190035	8/23/2018	219819	219819		011-00000-0-00000-82000-43000-0	\$1,304.41		
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	Mission Uniform Service		8/23/2018	219819	219819		010-00000-0-00000-82000-43000-0	\$161.23		
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\$1,465.64

Total Check Amount:

\$5,095.00

010-06205-0-00000-85000-58000-0

Clean kitchen/restrooms

\$5,095.00

Total Check Amount:

\$338.43

011-11000-0-11100-10000-43000-0

Classroom suppl.

\$41.83

010-11000-0-11100-10000-43000-0

Classroom suppl.

\$380.26

Total Check Amount:

\$94.11

011-11000-0-11100-10000-43000-0

Classroom suppl.

\$11.64

010-11000-0-11100-10000-43000-0

Classroom suppl.

\$105.75

Total Check Amount:

\$397.20

011-00000-0-00000-82000-43000-0

Various suppl. for school

\$49.10

010-00000-0-00000-82000-43000-0

Various suppl. for school

\$103.48

011-11000-0-11100-10000-43000-0

Sequoia Union

\$12.79

010-11000-0-11100-10000-43000-0

Sequoia Union

\$562.57

Total Check Amount:

\$542.90

011-00000-0-00000-82000-56000-0

Cut down pistache tree/hall off debris

\$67.10

010-00000-0-00000-82000-56000-0

Cut down pistache tree/hall off debris

\$610.00

Total Check Amount:

\$253.65

011-11000-0-11100-10000-43000-0

Subscription

\$31.35

010-11000-0-11100-10000-43000-0

Subscription

\$285.00

Total Check Amount:

\$15,483.77

011-07200-0-11100-10000-43000-0

Annual subscription

A

010-07200-0-11100-10000-43000-0

Annual subscription

\$1,913.73

010-07200-0-11100-10000-43000-0

Annual subscription

A

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Amount Flag EFT

Separate Check Account Code

Reference Invoice Number Date

PO # Invoice No

Vendor No Vendor Name

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012151	PRODUCERS	PV-190034	8/23/2018		7172312	130-53100-0-00000-37000-47000-0 Cafeteria suppl.	\$806.57		
Total Check Amount:							\$17,397.50		
013870	Ray Morgan Co.	PV-190060	8/23/2018		2167141	011-00000-0-00000-82000-56000-0 Copy usage	\$185.49		
Total Check Amount:							\$806.57		
013771	SACRAMENTO CO. OFFICE OF ED	PV-190056	8/23/2018		182568	011-07200-0-11100-10000-52000-0 2018 Camp History Day	\$356.00		
Total Check Amount:							\$208.42		
013080	SACRAMENTO CO. OFFICE OF ED	PV-190057	8/23/2018		182568	010-07200-0-11100-10000-52000-0 180008	\$44.00		
Total Check Amount:							\$400.00		
011581	SCHOLASTIC	PV-190039	8/23/2018		17432951	011-11000-0-11100-10000-43000-0 Literature books	\$194.34		
Total Check Amount:							\$218.37		
011581	SCHOLASTIC	PV-190039	8/23/2018		17432951	010-11000-0-11100-10000-43000-0 First aide suppl.	\$24.03		
Total Check Amount:							\$169.52		
013661	SCHOOL HEALTH CORPORATION	PV-190053	8/23/2018		3464163-00	010-11000-0-11100-10000-43000-0 Program advisory services	\$20.96		
Total Check Amount:							\$190.48		
013990	Security First Alarm King	PV-190059	8/23/2018		45189	011-00000-0-00000-71500-58000-0 Service call on alarm	\$1,780.00		
Total Check Amount:							\$2,000.00		
013990	Security First Alarm King	PV-190059	8/23/2018		45189	010-00000-0-00000-82000-55000-0 Service call on alarm	\$140.17		
Total Check Amount:							\$17.33		

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005168	SEQUOJA UN ELEMENTARY	PV-190040	8/23/2018		Sequoia Union		011-00000-0-00000-71500-43000-0	\$648.53		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		Postage/fingerprinting/Cafeteria suppl.	\$80.16		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		010-00000-0-00000-71500-43000-0	\$113.98		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		011-11000-0-11100-10000-43000-0	\$14.09		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		010-11000-0-11100-10000-43000-0	\$167.68		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		130-53100-0-00000-37000-47000-0	\$200.25		
	SEQUOJA UN ELEMENTARY		8/23/2018		Sequoia Union		011-00000-0-00000-71500-52000-0	\$24.75		
							Total Check Amount:	\$1,249.44		
014074	Sharon Adams	PV-190081	8/23/2018		Sequoia Union		011-11000-0-11100-10000-43000-0	\$65.77		
	Sharon Adams		8/23/2018		Sequoia Union		Printing	\$8.13		
							Total Check Amount:	\$73.90		
013076	SISC III	PV-190058	8/23/2018		72116		010-00000-0-00000-00000-95024-0	\$32,241.16		G
							August invoice			
							Total Check Amount:	\$32,241.16		
012018	SMART & FINAL IRIS CO.	PV-190043	8/23/2018		601246000020384136		130-53100-0-00000-37000-43000-0	\$155.44		
	SMART & FINAL IRIS CO.		8/23/2018		601246000020384136		Cafeteria suppl.	\$158.85		
							Total Check Amount:	\$314.29		
005383	SOUTHERN CALIF EDISON CO	PV-190052	8/23/2018		Sequoia Union		010-00000-0-00000-82000-55000-0	\$983.45		
	SOUTHERN CALIF EDISON CO		8/23/2018		Sequoia Union		August invoices	\$7,956.98		
							Total Check Amount:	\$8,940.43		
013718	Southwest School & Office Supl	PV-190054	8/23/2018		359240		011-11000-0-11100-10000-43000-0	\$1,444.22		
	Southwest School & Office Supl		8/23/2018		359240		Classroom suppl.	\$178.51		
							Total Check Amount:	\$1,622.73		

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013948	Staples Advantage, Dept. LA	PV-190051	8/23/2018		1008834	011-11000-0-11100-10000-43000-0	Classroom suppl.	\$918.49		
	Staples Advantage, Dept. LA		8/23/2018		1008834	010-11000-0-11100-10000-43000-0		\$113.53		
							Total Check Amount:	\$1,032.02		
014034	Stevens Refrigeration Heating	PV-190064	8/23/2018		7303081318	011-00000-0-00000-82000-56000-0	Replace blower motor pulley and belt on A/C unit	\$1,258.00	D	
	Stevens Refrigeration Heating		8/23/2018		7303081318	010-00000-0-00000-82000-56000-0		\$155.83	D	
							Total Check Amount:	\$1,413.83		
013987	Studies Weekly, Inc.	PV-190055	8/23/2018		235596	011-11000-0-11100-10000-43000-0	Social studies	\$1,763.40		
	Studies Weekly, Inc.		8/23/2018		235596	010-11000-0-11100-10000-43000-0		\$217.95		
							Total Check Amount:	\$1,981.35		
013906	Teacher Curriculum Institute	PV-190047	8/23/2018		42617	011-11000-0-11100-10000-43000-0	History/social studies	\$2,787.48		
	Teacher Curriculum Institute		8/23/2018		42617	010-11000-0-11100-10000-43000-0		\$344.52		
							Total Check Amount:	\$3,132.00		
013456	The McGraw-Hill Companies	PV-190065	8/23/2018		103944038001	011-00000-0-11100-10000-41000-0	StudySync	\$3,512.06		
	The McGraw-Hill Companies		8/23/2018		103944038001	010-00000-0-11100-10000-41000-0		\$434.08		
							Total Check Amount:	\$3,946.14		
012054	TULARE COUNTY DEPT OF EDUC.	PV-190049	8/23/2018		Sequoia Union	011-00000-0-00000-71500-58000-0	Spelling Bee/Workshop/Notice of Election	\$152.19		
	TULARE COUNTY DEPT OF EDUC.		8/23/2018		Sequoia Union	010-00000-0-00000-71500-58000-0		\$18.81		
	TULARE COUNTY DEPT OF EDUC.		8/23/2018		Sequoia Union	011-07200-0-11100-10000-52000-0		\$22.25		
	TULARE COUNTY DEPT OF EDUC.		8/23/2018		Sequoia Union	010-07200-0-11100-10000-52000-0		\$2.75		
	TULARE COUNTY DEPT OF EDUC.	PV-190050	8/23/2018		182889	011-00000-0-00000-71500-58000-0	TCOE Technology support services agreement	\$34,580.95	A	
	TULARE COUNTY DEPT OF EDUC.		8/23/2018		182889	010-00000-0-00000-71500-58000-0		\$4,274.05	A	
							Total Check Amount:	\$39,051.00		

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013779	US Bank	PV-190046	8/23/2018		361525181		011-000000-0-00000-82000-56000-0	\$8,567.14	M	
	US Bank		8/23/2018		361525181		Annual lease/monthly invoice 010-000000-0-00000-82000-56000-0	\$1,058.86	M	
							Total Check Amount:	\$9,626.00		
013416	VISALIA UNIFIED	PV-190033	8/23/2018		Sequoia Union		011-07230-0-00000-36000-51000-0	\$5,206.32	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		After school miles/sports/maintenance 010-07230-0-00000-36000-51000-0	\$643.48	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		011-07230-0-00000-36000-56000-0	\$3,111.95	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		010-07230-0-00000-36000-56000-0	\$384.63	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		011-07200-0-11100-10000-43000-0	\$1,553.71	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		010-07200-0-11100-10000-43000-0	\$192.04	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		011-000000-0-11100-10000-43000-0	\$1,257.79	D	
	VISALIA UNIFIED		8/23/2018		Sequoia Union		010-000000-0-11100-10000-43000-0	\$155.46	D	
							Total Check Amount:	\$12,505.38		
013583	Woodlake Auto Parts	PV-190044	8/23/2018		689904		011-000000-0-00000-82000-43000-0	\$43.52		
	Woodlake Auto Parts		8/23/2018		689904		Antifreeze for buses 010-000000-0-00000-82000-43000-0	\$5.38		
							Total Check Amount:	\$48.90		
006424	WOODLAKE HARDWARE CO	PV-190045	8/23/2018		05387		011-000000-0-00000-82000-43000-0	\$112.28		
	WOODLAKE HARDWARE CO		8/23/2018		05387		Poly connector/mouse traps/hole saw 010-000000-0-00000-82000-43000-0	\$13.88		
							Total Check Amount:	\$126.16		

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Batch No 146

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code
-----------	-------------	------------------	--------------	------	------------	----------------	--------------

Total District Payment Amount:

\$177,821.52

Accounts Payable Final PreList - 8/24/2018 10:55:40AM

*** FINAL ***

Batch No 146


Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Batch No 146

Total Accounts Payable:

\$177,821.52

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 177,821.52 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____
 Date 8/22/2018

Fund Summary	Total
010	\$52,339.61
011	\$121,403.30
130	\$4,078.61
Total	\$177,821.52

SEQUOIA UNION SCHOOL DISTRICT

Charter School -011

13-Sep-18

Current Year

Prior Year

Year to

Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,820,769	193,661.00	2,290,467	182,722.50
Fed. State	86,780	0	86,143.85	0
State Rev.	71,933	0.00	140,100	0
Local Rev.		359.5		359.5
Total Rev.	\$2,979,482	193,661.00	2,516,711	183,082.00
Expenditures				
Certificated salaries	1,301,589	102,691.94	1,202,097.25	87,777.00
Classified salaries	511,520	65,939.02	497,694	58,217.45
Benefits	750,231	35,091.35	716,852.28	28,972.44
Textbooks/supl.	249,492	91,500.82	227,293	20,433.40
Dues/Memberships	5,000	2,681.57	4,000	0.00
Travel/Staff Devel.	22,902	2,013.00	18,133	1,082.80
Insurance	18,000	0.00	1,169.46	8855.5
Housekeeping	110,000	20,188.32	120,000	9,866.26
Rental/Leases/Rep.	36,000	16,538.23	20,112	17,240.57
Pension Penalties				
Services	64,780	39,618.97	78,345.50	2,821.67
Subagreements	28,115	5,206.32	26031.53	0.00
Capital Outlay	2,000	0.00	2115	2,114.18
Other Outgo				
Indirect Costs				0
Total Expenditures	3,099,629	381,469.54	2,913,843.50	237,381.27
Surplus/Deficit	-120,147.00			
Interfund Transfers Out				
Beginning Balance	-691,206.14			
Projected Ending Balance	-811,353.14			
Components of ending Balance				

Designated Res.

Revolving Fund

Undesignated

Contributions

SEQUOIA UNION SCHOOL DISTRICT

District - 010

13-Sep-18

Current Year

Prior Year

Year to

Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$537,148	43,486.10	553,725	44,974.10
Fed. State	27,781	1,130.66	20,304.09	0.00
State Rev.	76,052	0.00	145,911	120.00
Local Rev.	31,110	0.00	34,301	2,853.62
Increase/Decrease in fair market value		0.00		
Total Rev.	\$672,091	44,616.76	754,241	47,947.72

Expenditures

Certificated salaries	70,190.00	13,209.82	145,971	33,840.63
Classified salaries	63,661	9,604.87	78,181	21,596.64
Benefits	127,835	4,851.82	152,158	10,109.56
Textbooks/supl.	32,701.00	11,733.40	49,293	14,877.49
Dues/Memberships	1,000.00	331.43	1000	0.00
Travel/Staff Devel.	6,300	687.00	3,080	1,133.26
Insurance	3,500.00	0.00	19,000.00	1,095
Housekeeping	16,000.00	2,495.24	23,000	1,219.38
Rental/Leases/Rep.	5,000.00	2,044.43	27,000	2,130.83
Pension Penalties	10	0.49	10	0
Other Tuition, COE	2000		2,000	-3399
Services	27,760.00	30,431.75	29,102.04	20,487.46
Subagreements	3,475.00	643.48	3,540	0.00
Capital Outlay	138,411.00	0.00	214,529	261.30
Other Outgo				
Indirect costs				0.00
Total Expenditures	497,843.00	76,033.73	747,863.84	103,352.05

Surplus/Deficit 156,424.00

Interfund Transfers Out

Beginning Balance 2,578,534.01

Projected Ending Balance 2,734,958.01

Components of ending

Balance

Revolving Fund
2000

Contributions
17,814

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
June 28, 2018

1V. ACTION ITEMS

Agenda Item 4.2a **OTHER BUSINESS ITEMS:**

J200 Annual Financial Report – Unaudited Actuals:

The Board will be presented with the 2017-18 Unaudited Actuals report. This report discloses year-end totals for fiscal year ending 2018. The totals are before the final audit that is why the report is referred to as the unaudited actuals. This is an annual report.

Recommendations: Review and approve the Unaudited Actuals Report

On a motion of _____, and seconded by _____
the Board voted to approve the J200 annual financial report as submitted.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 4.2

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13 2018

1V. ACTION ITEMS

Agenda Item 4.2b OTHER BUSINESS ITEMS:

- B. Appropriations Limit Resolution – (Gann Calc.):
The Board will be requested to review and approve the Education Code Section 42132 which requires the School Board to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the Governing Board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Recommendations: Review and approve the Appropriations Limit Resolution

On a motion of _____, and seconded by _____
the Board voted to approve the Appropriations Limit Resolution (Gann Calc).

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 4.2b

Tulare County
Office of Education

Committed to Students, Support and Service

July 31, 2018

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

TO: District Superintendents/Business Managers

FROM: Craig Wheaton, Ed.D., Deputy Superintendent
Administrative Services 

SUBJECT: **BOARD APPROVAL OF ANNUAL FINANCIAL REPORT AND
APPROPRIATIONS LIMIT ON OR BEFORE SEPTEMBER 15**

Education Code section 42132 requires the school board to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Enclosed is a sample resolution for your use. The resolution is also available on our Business Services Division website:
<http://business-services.tcoe.org/administrative-services/administrative-documents/resolutions>

The current state prescribed annual financial report includes the appropriations limit calculation as part of the report. The amounts to be included in the resolution can be taken directly from Form GANN of that report.

1. Please be sure this resolution is adopted by the governing board on or before **September 15th**.

2. Send a copy of this completed resolution to this office, attention: Shelly DiCenzo, by **September 28, 2018**.

If you have any questions or concerns about this, please don't hesitate to call me 733-6474.

CW/sd
Enclosure

BEFORE THE BOARD OF TRUSTEES
OF THE _____ SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA

In the Matter of Establishing an Estimated Appropriations Limit for the 2018-2019 Fiscal Year and an Actual Appropriations Limit for the 2017-2018 Fiscal Year

RESOLUTION NO.

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIII B to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Government Code section 7902.1 authorizes this board to increase the District's appropriations limit to an amount equal to its proceeds of taxes.
5. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.
6. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2018-2019 fiscal year an estimated appropriations limit in the amount of \$ _____, and for the 2017-2018 fiscal year identifies the actual appropriations limit of \$ _____.
3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

4. In the event this board increases the appropriations limit, it shall notify the Director of Finance of the change within 45 days, as required by Government Code section 7902.1.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on 13 September, 2018, by the following vote:

Anna Eynaud – President
James McNulty – Trustee
Matt McEwen – Trustee
Brad Ward – Trustee
Nicole Ray - Trustee

AYES:

NOES:

ABSENT:

I, Perry D. Jensen, secretary of the governing board of the Sequoia Union Elementary School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 13th day of September, 2018.

Dated _____

Secretary, Board of Trustees

BEFORE THE BOARD OF TRUSTEES
OF THE _____ SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA

In the Matter of Establishing an Estimated Appropriations Limit for the 2018-2019 Fiscal Year and an Actual Appropriations Limit for the 2017-2018 Fiscal Year

RESOLUTION NO.

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIIB to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Government Code section 7902.1 authorizes this board to increase the District's appropriations limit to an amount equal to its proceeds of taxes.
5. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.
6. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2018-2019 fiscal year an estimated appropriations limit in the amount of \$ _____, and for the 2017-2018 fiscal year identifies the actual appropriations limit of \$ _____.
3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

4. In the event this board increases the appropriations limit, it shall notify the Director of Finance of the change within 45 days, as required by Government Code section 7902.1.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on 13 September, 2018, by the following vote:

Anna Eynaud – President
James McNulty – Trustee
Matt McEwen – Trustee
Brad Ward – Trustee
Nicole Ray - Trustee

AYES:

NOES:

ABSENT:

I, Perry D. Jensen, secretary of the governing board of the Sequoia Union Elementary School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 13th day of September, 2018.

Dated _____

Secretary, Board of Trustees

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

1V. ACTION ITEMS

Agenda Item 4.2c

OTHER BUSINESS ITEMS:

C. PUBLIC HEARING

Education Code Section 60119 requires each district to hold a public hearing to determine whether or not the students at each school in the District have adequate textbooks and instructional materials as a condition of funding eligibility.

Recommendations: Approve resolution in the matter of determining that pupils have sufficient textbooks or instructional materials for the 2018-19 school year.

On a motion of _____, and seconded by _____ the Board voted to approve the resolution in the matter of determining that pupils have sufficient textbooks or instructional materials for the 2018-19 school year.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 4.2c

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Sequoia Union School District will hold a public hearing, pursuant to Education Code Section 60119, on the subject of funds received under the Pupil Textbook and Instructional Materials Incentive Program, Grades K-12, and/or Funds of Instructional Materials from Any State Source. The public hearing will be held at a regular meeting of the Sequoia Union School District Governing Board on September 13, 2018, at the hour of 6:00 P.M., at the following location:

Sequoia Union Elementary School
23958 Ave. 324
Lemon Cove, CA. 93244
Multipurpose room (Gym)

The Sequoia Union Governing Board is required to make a determination as to whether each pupil is the classes and programs operated by the Sequoia Union School District has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that is consistent with the content and cycles of the curriculum framework adopted by the State Board.

NOTICE IS FURTHER GIVEN that copies of the documentation are available to interested members of the public during normal business hours at the following location:

Sequoia Union Elementary School
23958 Ave. 324
Lemon Cove, CA. 93244

Date: 9/3/18

Sequoia Union School District

By: 
Clerk/Secretary of the Board

Posted on: 9/3/18

Posted at: Sequoia Union School,
Sequoia Memorial Building
Lemon Cove Post Office

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary SCHOOL DISTRICT**

In the Matter of Determining that Pupils
Have Sufficient Textbooks or Instructional
Materials for the 2018-2019 School Year

RESOLUTION NO. 3

RECITALS:

1. Education Code section 60119 establishes requirements that this Board must meet in order for the District to be eligible to receive funds pursuant to the Pupil Textbook and Instructional Materials Incentive Program Act.
2. The Board is required to hold a public hearing or hearings to make a determination, by resolution, as to whether or not each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted by the State Board of Education.
3. Education Code section 60119, subdivision (c)(1), defines sufficient textbook or instructional materials to mean that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home, although this does not require two sets of textbooks or instructional materials for each pupil.
4. Education Code section 60119, subdivision (c)(1), provides that materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the District and has the ability to use and access them at home.
5. Photocopied sheets from only a portion of a textbook or instructional materials are not considered sufficient textbooks or instructional materials.
6. The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year, or a District that operates schools on a multi-track, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin in a school year in August or September.
7. The Board is required to provide ten (10) days' notice of the public hearing or hearings and the notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the district.
8. The Board is required to encourage the participation of parents, teachers and members of the community interested in the affairs of the District, and bargaining unit leaders.

9. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.
10. The Board held a properly noticed public hearing that met the foregoing requirements on September 13, 2018.

NOW, THEREFORE BE IT RESOLVED, as follows:

1. The above recitals are true and correct.
2. The Board determines that the District has provided each pupil with sufficient textbooks or instructional materials, or both, on the basis that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home that are aligned to the content standards adopted by the State Board of Education in each of the following subjects:

- i. Mathematics: My Math, CA. Glencoe Math

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

- ii. Science: Discovery Science

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

- iii. History-social science: Studies Weekly, TCI

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

- iv. English/language arts, including the English language development component of an adopted program: McGraw-Hill –Wonders, McGraw Hill-Study Sync

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution.)

3. The Board determines that said textbooks or instructional materials, or both, are consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with established procedures.
4. The Board also determines that each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum framework adopted by the State Board for those subjects: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution.)

5. The Board also determines that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils in the District.

I hereby certify that the forgoing Resolution was duly and regularly adopted by the Board at an official and public meeting of the Board held at Lemon Cove, California on the 13th day of September, 2018, as follows:

AYES:

NOES:

ABSENT: Anna Eynaud, James McNulty

Secretary, Board of Trustees
Sequoia Union Elementary School District

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

V. **PERSONNEL**

Agenda Item 5.1a Declaration of Need for Fully Qualified Educators:

The Board will be requested to review and approve the Declaration of Need for Fully Qualified Educators.

Recommendations: Approve Declaration of Need

On a motion of _____, and seconded by _____
the Board approved the Declaration of Need for Fully Qualified Educators.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 5.1a



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: 2018-2019

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Sequoia Union Elementary School District CDS Code: 54-72116-0134973
 Name of County: Tulare County CDS Code: 54-10546-0000000

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 9/13/18 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2019.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Perry D. Jensen</u> <small>Name</small>	 <small>Signature</small>	<u>Superintendent/Principal</u> <small>Title</small>
<u>(559) 564-2136</u> <small>Fax Number</small>	<u>(559) 564-2106</u> <small>Telephone Number</small>	<u>9/13/2018</u> <small>Date</small>
<u>23958 Ave. 324, Lemon Cove, CA 93244</u> <small>Mailing Address</small>		
<u>pjensen@sequoiaunion.org</u> <small>Email Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

We are participating in the County Impact Program this year. We will have 3 teachers participating in this program.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.1 Update on Well Project and Approval of Claims –
Nick Keller/Keller-Wegley Engineers:

Recommendations: Information update only

Information presented only

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.1



Velinda McBride <vmcbride@sequoiaunion.org>

Extension Letter to SWRCB

1 message

kelweg1@aol.com <kelweg1@aol.com>

Mon, Aug 27, 2018 at 4:08 PM

To: pjensen@sequoiaunion.org

Cc: vmcbride@sequoiaunion.org

Perry,

Attached, for your review and execution is a letter drafted to Mrs. Brenda Pauli of the State Water Resources Control Board, requesting a budget adjustment and modification of the project schedule.

Give me a call if you have any questions. Once executed, please transmit to Mrs. Pauli via email.

Thanks,

Nick

Keller/Wegley Engineering
209 South Locust Street
Visalia, CA 93291
559-732-7938
kelweg1@aol.com

2 attachments **08-27-18 Brenda Pauli re. Agreement Extension.docx**
137K **08-27-18 SUESD Project Number 5400709-001C Draft Project Schedule.pdf**
75K



SEQUOIA UNION | ELEMENTARY SCHOOL

Mr. Perry D. Jensen
Superintendent/Principal

August 27, 2018

Mrs. Brenda Pauli, Project Manager
Office of Sustainable Water Solutions, Division of Financial Assistance
State Water Resources Control Board
1001 I Street, 16th Floor
Sacramento, CA 95814

RE: PROJECT BUDGET AND SCHEDULE
SRF AGREEMENT NO. SRF13C102
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT

Dear Mrs. Pauli,

The Sequoia Union Elementary School District's (District) New Source Well Completion and Distribution System Project, an element of Funding Agreement No. SRF13C102 (Project No. 5400709-001C), has been bid. The results of said bid process have been previously transmitted to your office. The purpose of this letter is to request a budget adjustment and modification of the schedule which are parts of the Funding Agreement.

The State Water Resources Control Board (SWRCB), through Funding Agreement Amendment A-1, dated May 29, 2015, increased the Funding amount by \$393,214.00. The increase was requested and granted due to the bid received for the drilling and completion of the New Source Well. Said well was completed during the drought year of 2015, when well drillers were extremely busy, resulting in an above average, non-competitive bid. The completion of the New Source Well, however, resulted in a viable source of groundwater that meets the current SWRCB's safe drinking water standards.

As a result of the bid received on April 24, 2018, for the New Source Well Completion and Distribution System Project, a Funding Agreement increase in the amount of \$90,461.00 will be needed to cover the bid cost. In addition, the District has incurred additional administration and engineering costs throughout the Project. These additional costs were incurred due, in part, to the following:

1. Preparation of Amendments A-1, A-2 and A-3;
2. Rebidding of Project elements due to direction from SWRCB;
3. Addendums issued for Project elements and rebidding due to lack of bidders;
4. Additional inspection needed during the drilling of the New Source Well due to unforeseen drilling conditions and interaction with adjacent landowners;
5. Additional design due to SWRCB direction regarding a disinfection system; and
6. Redesign of the distribution system due to additional facilities being located and confirmation of location and size of existing utilities.

Small School, Big Heart

23958 AVE 324/P.O. BOX 44260
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106
FAX 559-564-2136



SEQUOIA UNION ELEMENTARY SCHOOL

Mr. Perry D. Jensen
Superintendent/Principal

Mrs. Brenda Pauli
August 27, 2018
Page -2-

The District estimates that an additional \$41,000.00 will be needed to cover additional administration, engineering and inspection costs needed to see the Project to completion. The District, therefore, hereby requests that the SWRCB consider an increase to the Funding Agreement in the amount of \$131,461.00.

Regarding the Funding Agreement schedule, through Amendment A-3, the SWRCB modified the Project completion date to May 3, 2018. Following receipt of Amendment A-3 on October 2, 2017, the District's engineer finalized the New Source Well Completion and Distribution System Project Plans and Specifications for bid, with the bid scheduled for December 6, 2017. On December 5, 2017, through an addendum, the bid date was extended to December 13, 2017 to allow for prospected bidders to submit, with none being received at the bid opening. Through the recommendation of Mr. Lucio Orellana, P.E. of the SWRCB, direction was given by the District's Board of Trustees to rebid the New Source Well Completion and Distribution System Project. The rebid date was scheduled for April 10, 2018, however, due to a lack of prospective bidders, an addendum was issued extending the bid date to April 24, 2018. At said bid opening, the District received two (2) qualified bids.

Based on the above, the District respectfully requests consideration of extension of the Project completion date from May 3, 2018 to September 30, 2019, pursuant to the attached Project Schedule. It should be noted, however, that the schedule is based on receipt of a fully executed Amendment prior to the Award of the Contract for the construction of the New Source Well Completion and Distribution System Project. Approval of the requested extension, as reflected in the enclosed Project Schedule, would allow for construction to be started in January, 2019, with completion in June, 2019, during the District's summer intersession.

Thank you for consideration of the District's request. If you have any questions please do not hesitate to contact us.

Very truly yours,

Perry Jensen,
Superintendent/Principal

Enclosure

cc: Mr. Dennis R. Keller, Keller/Wegley Consulting Engineers

Small School, Big Heart

23958 AVE 324/P.O. BOX 44260
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106
FAX 559-564-2136

PROJECT SCHEDULE - REMAINING ITEMS ONLY
AUGUST 27, 2018
PROJECT NO. 5400709-001C
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT

TASK NAME	START	FINISH
Project Administration	08/27/18	09/30/19
SWRCB issuance of fully executed Amendment No. 4	08/27/18	12/01/18
Project Administration	08/27/18	09/30/19
SWRCB Reporting, Claim Submittals and Disbursements	08/27/18	09/30/19
New Source Well Completion and Distribution System Project		
Issuance of Notice of Award	12/13/18	12/13/18
Contract Preparation/Submittal Review	12/14/18	01/20/19
Construction	01/21/19	06/30/19
Connection to District System (<i>Summer Intersession</i>)	06/10/19	06/30/19
Notice of Completion Filing Period	07/11/19	08/15/19

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.3 Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium (Agreement Between Tulare Co. Office of Education and Lozano Smith)

The Board will be requested to review and approve the legal services agreement

Recommendations: Approve Legal Services Agreement between Tulare Co. Office of Education and Lozano Smith.

On a motion of _____, and seconded by _____ the Board voted to approve the legal services agreement.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.3

Tulare County Office of Education

Committed to Students, Support and Service

August 14, 2018

To: School District Superintendents

From: Craig Wheaton, Ed.D., Deputy Superintendent *CW*

Subject: Tulare County Schools Legal Consortium

Enclosed is a copy of the Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium (the master agreement between TCOE and Lozano Smith).

The rate for 2018-19 is calculated as follows:

- \$4,000 per district base fee
- \$4.25 per unit of ADA as of the 2016-17 CALPADS Fall 1 Enrollment Count
- 5% fixed administrative fee (including all expenses incurred for travel, database access, mailing services, word processing, parking, meals, mileage, faxes, telephone and photocopies)

This calculation was established as part of the first Master Agreement in 2015 and remains unchanged.

The amount calculated for your district is found on the enclosed fee schedule, Tulare County Consortium 2018-19. Half of the sum will be transferred from your district's general fund after July 15, 2018 and the remaining half will be transferred after January 15, 2019.

The Agreement permits a district to terminate its participation by giving sixty (60) days written notice to the Tulare County Superintendent of Schools and Lozano Smith, however, that district continues to be liable for its share of the cost of the legal services through the end of the fiscal year. For planning purposes, if a district intends to terminate its participation in the Agreement, we request that you provide notice no later than February 1, 2019.

The resolution approved by your district's governing board ²⁰¹⁶⁻¹⁷ ~~last year~~ remains in effect. The language in the resolution allows the agreement to be extended to continue for each fiscal year thereafter unless terminated.

Please feel free to contact me at 559-733-6474 with any questions or concerns you may have pertaining to this matter.

CW/sd

Enclosures

cc: Patty Blaswich

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia



**LEGAL SERVICES AGREEMENT
FOR THE
TULARE COUNTY OFFICE OF EDUCATION
LEGAL SERVICES CONSORTIUM**

This agreement ("Agreement") is effective July 1, 2016 between the Tulare County Office of Education ("TCOE") for school districts and TCOE participating in the Tulare County Office of Education Legal Services Consortium (each a "Client" and together the "Clients") and the law firm of Lozano Smith, LLP ("Lozano Smith" or "Attorney") collectively, the "Parties."

WHEREAS, the Tulare County Office of Education Legal Services Consortium ("Consortium") has selected Lozano Smith as the preferred provider of legal services for each Client electing to participate as a member of the Consortium; and

WHEREAS, this Agreement shall serve as the master agreement for participating Clients.

NOW, THEREFORE, the Client and Attorney agree as follows:

1. Fees and Payment for Legal Services. For July 1, 2016 to June 30, 2017, each Client payment for basic legal services is calculated on \$4,000 per Client plus \$4.25 per Client unit of ADA as of the 2014-15 CALPADS Fall 1 Enrollment Count plus a 5 % fixed admin fee which includes all expenses incurred for travel, database access, mailing services, word processing, parking, meals, mileage, faxes, telephone and photocopies. Beginning on July 1, 2017, and each fiscal year thereafter, subject to approval of the Tulare County Superintendent of Schools ("County Superintendent") and provided there is no termination pursuant to section 2 below by Client, Attorney may adjust the rates for basic legal services. Any adjustment shall take into account the CALPADS Fall 1 Enrollment Count for the most accurate determination of the Client unit of ADA. For individualized, complex, or specialized services only ("specialized services"), Client shall be separately billed by Lozano Smith and fees earned at a blended hourly rate of \$235 for all attorneys through June 30, 2018, subject to any adjustment thereafter provided there is no termination by Client. Payment for specialized services shall be made within thirty (30) days of such billing or be subject to an interest charge of 1% per month not to exceed 10% per annum. Notice of any future proposed rate change for either basic legal services or for specialized services shall be given at least 120 days before the end of a fiscal year and shall only take effect in the subsequent fiscal year unless the Agreement is terminated by Client. The County Superintendent will coordinate and administer the Agreement for basic legal services on behalf of the Clients. For basic legal services only, the County Superintendent is authorized to bill and receive, and each Client shall pay to the County Superintendent, its pro rata share pursuant to the above fee calculation. Client shall pay to TCOE its pro rata share of the total fee specified in two (2) equal biannual installments. For each fiscal year, the first payment by Client to TCOE shall be due on or before July 15; and the second payment from Client to TCOE shall be due on or before January 15. The County Superintendent shall remit the total of the pro rata share of the Clients' payment to Attorney two times per year by August 30 and January 30 of the school fiscal year (July 1 – June 30).

2. Term. The term of July 1, 2016 through June 30, 2017 is extended from year to year, on a fiscal year basis ending on June 30, unless terminated. Any Client member may terminate the Agreement for the subsequent fiscal year by providing at least sixty (60) days written notice before the end of each fiscal year to the Attorney and County Superintendent. The County Superintendent or Attorney may also terminate the Agreement by providing at least sixty (60) days written notice before the end of each fiscal year. Unless a sixty (60) day notice is given as provided herein, the Agreement shall be renewed from year-to-year on a fiscal year basis.

4. Supersession. This Agreement supersedes the previous Agreement effective July 1, 2015 and any previous legal agreements entered in by individual clients prior to July 1, 2015.


5. Joint Representation. From time to time, joint representation by Attorney may be more effective for Client representation. In order to comply with the Rules of Professional Conduct, Client may be requested, and may consent, to any such joint representation after a written disclosure of any potential conflict of interest. Nothing herein shall require a Client to provide any such consent unless joint representation is desired.

6. Execution in Counterparts; Copies. The Agreement may be signed on separate signature pages by the County Superintendent and Attorney. Copies of signatures shall have the same force and effect as original signatures. School district members of the Consortium may adopt the Agreement and become Clients of Attorney by approval of a resolution, effective July 1, 2016, in the form attached hereto as Exhibit C and incorporated herein by this reference.

SO AGREED.

TULARE COUNTY OFFICE OF
EDUCATION

LOZANO SMITH, LLP



James Vidak
Superintendent of Schools
Date: 5-24-16



Karen M. Rezendes
Managing Partner
Date: May 19, 2016

Tulare County Consortium 2018-2019

District Name	Enrollment	Retainer	Option (\$4.25) + \$4,000	5% Admin. Fee	Option + Admin. Fee
Allensworth Elementary	78	\$ 4,000.00	\$ 4,331.50	\$ 216.58	\$ 4,548.08
Alpaugh Unified	340	\$ 4,000.00	\$ 5,445.00	\$ 272.25	\$ 5,717.25
Alta Vista Elementary	555	\$ 4,000.00	\$ 6,358.75	\$ 317.94	\$ 6,676.69
Buena Vista Elementary	209	\$ 4,000.00	\$ 4,888.25	\$ 244.41	\$ 5,132.66
Burton Elementary	4,681	\$ 4,000.00	\$ 23,894.25	\$ 1,194.71	\$ 25,088.96
Columbine Elementary	207	\$ 4,000.00	\$ 4,879.75	\$ 243.99	\$ 5,123.74
Cutler-Orosi Joint Unified	4,126	\$ 4,000.00	\$ 21,535.50	\$ 1,076.78	\$ 22,612.28
Dinuba Unified	6,586	\$ 4,000.00	\$ 31,990.50	\$ 1,599.53	\$ 33,590.03
Ducor Union Elementary	168	\$ 4,000.00	\$ 4,714.00	\$ 235.70	\$ 4,949.70
Earlimart Elementary	1,939	\$ 4,000.00	\$ 12,240.75	\$ 612.04	\$ 12,852.79
Eleanor Roosevelt Community Learning	280	\$ 4,000.00	\$ 5,190.00	\$ 259.50	\$ 5,449.50
Exeter Unified	2,851	\$ 4,000.00	\$ 16,116.75	\$ 805.84	\$ 16,922.59
Farmersville Unified	2,561	\$ 4,000.00	\$ 14,884.25	\$ 744.21	\$ 15,628.46
Hope Elementary	255	\$ 4,000.00	\$ 5,083.75	\$ 254.19	\$ 5,337.94
Hot Springs Elementary	18	\$ 4,000.00	\$ 4,076.50	\$ 203.83	\$ 4,280.33
Kings River Union Elementary	455	\$ 4,000.00	\$ 5,933.75	\$ 296.69	\$ 6,230.44
Liberty Elementary	573	\$ 4,000.00	\$ 6,435.25	\$ 321.76	\$ 6,757.01
Lindsay Unified	4,191	\$ 4,000.00	\$ 21,811.75	\$ 1,090.59	\$ 22,902.34
Monson-Sultana Joint Union Elementary	440	\$ 4,000.00	\$ 5,870.00	\$ 293.50	\$ 6,163.50
Oak Valley Union Elementary	564	\$ 4,000.00	\$ 6,397.00	\$ 319.85	\$ 6,716.85
Outside Creek Elementary	112	\$ 4,000.00	\$ 4,476.00	\$ 223.80	\$ 4,699.80
Palo Verde Union Elementary	535	\$ 4,000.00	\$ 6,273.75	\$ 313.69	\$ 6,587.44
Pixley Union Elementary	1,106	\$ 4,000.00	\$ 8,700.50	\$ 435.03	\$ 9,135.53
Pleasant View Elementary	476	\$ 4,000.00	\$ 6,023.00	\$ 301.15	\$ 6,324.15
Porterville Unified	14,368	\$ 4,000.00	\$ 65,064.00	\$ 3,253.20	\$ 68,317.20
Richgrove Elementary	623	\$ 4,000.00	\$ 6,647.75	\$ 332.39	\$ 6,980.14
Rockford Elementary	370	\$ 4,000.00	\$ 5,572.50	\$ 278.63	\$ 5,851.13
Saucelito Elementary	94	\$ 4,000.00	\$ 4,399.50	\$ 219.98	\$ 4,619.48
Sequoia Union Elementary	333	\$ 4,000.00	\$ 5,415.25	\$ 270.76	\$ 5,686.01
Springville Union Elementary	317	\$ 4,000.00	\$ 5,347.25	\$ 267.36	\$ 5,614.61
Stone Corral Elementary	145	\$ 4,000.00	\$ 4,616.25	\$ 230.81	\$ 4,847.06
Strathmore Union Elementary	817	\$ 4,000.00	\$ 7,472.25	\$ 373.61	\$ 7,845.86
Sundale Union Elementary	821	\$ 4,000.00	\$ 7,489.25	\$ 374.46	\$ 7,863.71
Sunnyside Union Elementary	355	\$ 4,000.00	\$ 5,508.75	\$ 275.44	\$ 5,784.19
Terra Bella Union Elementary	914	\$ 4,000.00	\$ 7,884.50	\$ 394.23	\$ 8,278.73
Three Rivers Union Elementary	140	\$ 4,000.00	\$ 4,595.00	\$ 229.75	\$ 4,824.75
Tipton Elementary	564	\$ 4,000.00	\$ 6,397.00	\$ 319.85	\$ 6,716.85
Traver Joint Elementary	216	\$ 4,000.00	\$ 4,918.00	\$ 245.90	\$ 5,163.90
Tulare City	9,565	\$ 4,000.00	\$ 44,651.25	\$ 2,232.56	\$ 46,883.81
Tulare Joint Union High	5,486	\$ 4,000.00	\$ 27,315.50	\$ 1,365.78	\$ 28,681.28
Visalia Unified	28,557	\$ 4,000.00	\$ 125,367.25	\$ 6,268.36	\$ 131,635.61
Waukena Joint Union Elementary	240	\$ 4,000.00	\$ 5,020.00	\$ 251.00	\$ 5,271.00
Woodlake Unified	2,192	\$ 4,000.00	\$ 13,316.00	\$ 665.80	\$ 13,981.80
Woodville Union Elementary	436	\$ 4,000.00	\$ 5,853.00	\$ 292.65	\$ 6,145.65
Totals:	99,859	\$ 176,000.00	\$ 600,400.75	\$ 30,020.04	\$ 630,420.79

Tulare County Office of Education			\$ 80,000.00	\$ 4,000.00	\$ 84,000.00
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Annual		
\$ 680,400.75	\$ 34,020.04	\$ 714,420.79

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.4 Tulare County Superintendent of School's and Sequoia Union School District Technology Support Services Agreement:

The Board will be requested to review and approved the Technology Support Services Agreement.

Recommendations: Approve Technology Support Services Agreement

On a motion of _____, and seconded by _____
the Board voted to approve the Technology Support Services Agreement.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.4

**TULARE COUNTY SUPERINTENDENT OF SCHOOLS
AND
SEQUOIA UNION SCHOOL DISTRICT
TECHNOLOGY SUPPORT SERVICES AGREEMENT**

THIS AGREEMENT, is entered into as of August 15, 2018, between the TULARE COUNTY SUPERINTENDENT OF SCHOOLS, referred to as SUPERINTENDENT, and SEQUOIA UNION SCHOOL DISTRICT, referred to as DISTRICT, with reference to the following:

- A. Pursuant to Education Code sections 1260(e), 1262 and 1700, SUPERINTENDENT may provide services to school districts within his jurisdiction.
- B. DISTRICT requires technology support services
- C. SUPERINTENDENT is willing to provide technology support services to DISTRICT upon the terms and conditions of this Agreement.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of July 1, 2018 and shall expire on June 30, 2019 unless otherwise terminated as provided in this Agreement. This Agreement may be renewed each year upon written consent of both parties.

This Agreement is approved retroactively to July 1, 2018, and the parties, by signing, ratify that all performances and payments rendered, from July 1, 2018 to the date of execution of this Agreement, have been provided consistently with the terms herein.

2. **COST OF SERVICES:** DISTRICT agrees to pay SUPERINTENDENT at the rate of \$95.00 per hour of service during normal business hours, or up to, but not to exceed, \$150 per hour of service provided after normal business hours, as defined in section 3.a. SUPERINTENDENT shall transfer costs from the funds of DISTRICT to the County School Service Fund on or before June 30, 2019. Specific services to be performed will be at the request of the DISTRICT.

3. **ROLE OF SUPERINTENDENT:** SUPERINTENDENT will furnish technology support services to DISTRICT during the term of this Agreement under the direction of SUPERINTENDENT as follows:

- a. Provide a qualified individual(s) to perform technology support services. Services provided will be during normal business hours, defined as any hours worked Monday-Friday between 8:00 a.m. and 5:00 p.m., not to exceed 8 hours per day. Work requested by DISTRICT to be performed outside of these hours will be provided at SUPERINTENDENT's discretion.

b. Pay all travel costs incurred by contract staff member(s) to the central office of the DISTRICT to provide services.

4. ROLE OF DISTRICT: DISTRICT agrees to:

a. Provide workspace, furniture, equipment, software, licenses and other materials used by contract staff member(s) in providing the services under this Agreement.

5. INDEPENDENT CONTRACTOR:

a. This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

b. Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this agreement.

c. SUPERINTENDENT is responsible for paying all salary, benefits, entitlements and other costs and expenses of its agents, employees or officers, including those required by state or federal law, including, but not limited to: retirement benefits, statutory benefits, workers compensation and group insurance, FICA (Social Security) taxes, state or federal unemployment insurance contributions, state or federal income taxes, disability insurance contributions, and unemployment compensation insurance.

6. INDEMNIFICATION: SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify the other, its agents, officers and employees from and against any liability, claims, actions costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including District property, arising from, or in connection with, their performance or their agents, officers and employees under this Agreement. This indemnification obligation shall continue beyond the term of this agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

7. TERMINATION:

a. Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

b. Effects of Termination: Expiration or termination of this Agreement shall not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement,

to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

8. ENTIRE AGREEMENT REPRESENTED: This Agreement represents the entire agreement between SUPERINTENDENT and DISTRICT as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of all parties.

9. NOTICES:

a. Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

DISTRICT:
SEQUOIA UNION SCHOOL DISTRICT
23958 Avenue 324
Lemon Cove, California 93244

Phone No.: (559) 564-2106

SUPERINTENDENT:
Craig Wheaton, Ed.D.
Deputy Superintendent, Administrative Services
P.O. Box 5091
Visalia, California 93278-5091

Phone No.: (559) 733-6474

Fax No.: (559) 737-4378

b. Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing. Either party may change the above address or phone or fax number by giving written notice pursuant to this paragraph.

10. CONSTRUCTION: This Agreement reflects the contributions of all parties and accordingly the provisions of Civil Code Section 1654 shall not apply to address and interpret any uncertainty.

11. NO THIRD PARTY BENEFICIARIES INTENDED: The parties to this Agreement do not intend to provide any other person, including but not limited to contract staff, with any benefit or enforceable legal or equitable right or remedy.

12. EXHIBITS AND RECITALS: The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

13. CONFLICT WITH LAWS OR REGULATIONS/SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing it subject, the conflicting provision shall be considered null and void. If the effect of


nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.

14. **FURTHER ASSURANCES:** Each party will execute any additional documents and to perform any further acts as may be reasonably required to effect the purposes of this Agreement.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

TULARE COUNTY SUPERINTENDENT OF SCHOOLS

Date: AUG 15 2018

By 
Craig Wheaton, Ed.D., Deputy Superintendent
"SUPERINTENDENT"

SEQUOIA UNION SCHOOL DISTRICT

Date: _____

By _____
President, Board of Trustees
"DISTRICT"

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 13, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.5 Temporary Loan to the Cafeteria Fund:

The Board will be requested to review and approved the request for a temporary loan to the cafeteria in the amount of \$10,151.06.

Recommendations: Approve transfer to cafeteria fund from the unrestricted fund

On a motion of _____, and seconded by _____
the Board voted to approve the transfer to the cafeteria fund from the unrestricted fund.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.5

**RESOLUTION OF THE GOVERNING BOARD OF
Sequoia Union Elementary SCHOOL DISTRICT**

In the Matter of Authorizing Inter-fund Loan for)
Cash Flow Purposes) RESOLUTION NUMBER. #4

WHEREAS, the Sequoia Union Elementary School District administers various funds; and,

WHEREAS, the school district occasionally has cash shortages in its segregated funds at the county treasury; and,

WHEREAS, Education Code Section 42603 authorizes inter-fund loans to cover such temporary cash shortages;

THEREFORE, BE IT RESOLVED that the Governing Board of the Columbine School District authorizes the District Administration to transfer funds as needed for cash-flow purposes and to repay those transfers as funds become available for the 2018-19 school year.

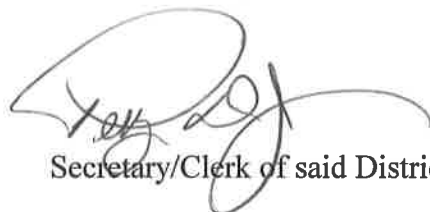
THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the 13th day of September, 2018 by the following vote.

Ayes:

Noes:

Abstentions:

Absent:


Secretary/Clerk of said District Board

Cash Transfer Request

Lookup New Request **Edit Transfer**

TRANSFER HEADER

Request No.: Status: Submitted

Transfer No.:

Transaction Date: 2018

Description: (Max: 50 Characters)

Account Code:

FD	RE	PY	GO	FN	OB	SI	Debit	Credit
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Status: Transfer request submitted to COE successfully.

DETAILED TRANSFER REQUEST

	FD	RE	PY	GO	FN	OB	SI	Debit	Credit
<u>Edit</u> <u>Delete</u>	010	00000	0	00000	00000	93100	0	\$10,151.06	\$0.00
<u>Edit</u> <u>Delete</u>	130	53100	0	00000	00000	96100	0	\$0.00	\$10,151.06
Totals								\$10,151.06	\$10,151.06

Date: 9/5/2018 FiscalYear: 2019 District: 42 Login: velindam Vers: 2.0.2.610 AR: Y

Cash Transfer Request

Lookup **New Request**

TRANSFER HEADER

Transaction Date: 5, 2018

Description: (Max: 50 Characters)

Account Code:

FD	RE	PY	GO	FN	OB	SI	Debit	Credit
010	00000	0	00000	00000	93100	0		

TRANSFER REQUEST

	FD	RE	PY	GO	FN	OB	SI	Debit	Credit
<u>Edit</u> <u>Delete</u>	010	00000	0	00000	00000	93100	0	\$10,151.06	\$0.00
<u>Edit</u> <u>Delete</u>	130	53100	0	00000	00000	96100	0	\$0.00	\$10,151.06
Totals								\$10,151.06	\$10,151.06

Date: 9/5/2018 FiscalYear: 2019 District: 42 Login: velindan Vers: 2.0.2.610 AR: Y

Cash Transfer Request

User: velindam District: 42 Fiscal Year: 2019 Request No: 900001 Transaction Date: 9/5/2018
Description: Temporary loan to cafeteria fund

FD	RE	PY	GO	FN	OB	SI	Debit	Credit
010	00000	0	00000	00000	93100	0	\$10,151.06	\$0.00
130	53100	0	00000	00000	96100	0	\$0.00	\$10,151.06
Totals							\$10,151.06	\$10,151.06