

Board of Trustees  
November 8, 2018  
Regular Meeting

A regular meeting of the Board of Trustees of the Sequoia Union Elementary School will be held on November 8, 2018 at 23958 Ave. 324, Lemon Cove, CA.

**AGENDA**

**1. OPEN SESSION 6:00 P.M.**

Call to Order  
Flag Salute

**11. OPEN SESSION**

2.1 Comments From the Public  
Board Policy #9323 Allows Each Individual Speaker Three Minutes for Public Comment

**111. REPORTS & DISCUSSION**

- 3.1 Superintendent's Report
- 3.2 Parent's Guild
- 3.3 S.S.C. Update
- 3.4 S.E.T.A. Update
- 3.5 Local Control and Accountability Plan (LCAP)
- 3.6 Strategic Planning Update
- 3.7 Charter School Update
- 3.8 Action Plan for Students With Exceptional Needs
- 3.9 Ag Advisory Committee

**1V. ACTION SESSION**

- 4.1a Approval of the October 11, 2018 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills
- 4.1e Approve Payroll for October

4.1f Approve Budget Report

**V. PERSONNEL**

- 5.1 Approve Waiver Request for Certificated Employee  
Applicant's Name: Ashley Ridenour  
Assignment: 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> Grade Math Teacher  
Site: Sequoia Union Elementary School  
Employed on the basis of: Single Subject Waiver: Mathematics
- 5.2 Accept Letter of Resignation from Certificated Employee

**V1. OTHER ACTION ITEMS**

- 6.1 Update on Well Project and Approval of Claims –Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests
- 6.3 Ag Committee Bylaws
- 6.4 Agreement of Donation By and Between Sequoia Union Elementary School District and David Roberts
- 6.5 Lego Party
- 6.6 Setting Date for Annual Organizational Meeting Between December 7 and December 21, 2018

**V11. CLOSED SESSION – (Gov. Code Section 54954.5)**

-CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Mr. Jensen  
Employee organization - Classified Management Staff  
Employee organization: S.E.T.A.

**V111. ADJOURNMENT**

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

## **Response to School Board Meeting scheduled for 8 November**

### **3.1 Superintendents Report:**

- Brenda Paulie acknowledged receipt of the Addendum Letter. She also stated that the DWR wants our application renewed. Nick estimated that the Addendum letter should be approved by December.
- We will have conducted our third "Walk-through" by the time we have our School Board Meeting. (Much work is being taken care of as a result).
- Power School continues the process of uploading the school information. Staff will be getting training in the Grading Process. Office Staff will be getting training on the 19<sup>th</sup> of November in the overall use of Power School.
- Acceptance agreement for the land needs to be voted on so that David Roberts can get the Deed completed before the end of the year.
- CAASPP results and comparisons
- We are in the first cohort of the Tulare County Mental Wellness Group which will be providing us with a Social Services Counselor and State Curriculum on Social Emotional Learning for 2 years.
- Julie Sullivan has informally acknowledged that she will be resigning before the physical year is over.
- We are looking for substitute/part-time aides and a 4<sup>th</sup> Grade Teacher.
- Our Veterans Day Celebration will take place November 9 beginning at 8:30 in the morning, followed by a Walking Museum in the Memorial Building.
- A Positive Affirmation Wall painting is being completed by one of our parents (Crystal Guzman)
- Chip Henderson will be presenting a talk on student safety and the internet on the 29<sup>th</sup> of November.

### **3.2 Parents Guild**

### **3.3 SSC Update**

No new information

### **3.4 SETA Update**

SETA has been negotiating with the District. The District's Counter Proposal was presented to all the teachers. Proposal provided with this summary.

### **3.5 LCAP**

The Tulare County Office of Education came on 31 October to provide training on the new aspects of the LCAP and the LCAP Dashboard.

### **3.6 Strategic Planning**

The Staff will begin the WASC Process during the month of November.

### **3.7 Charter School Update**

We have one prospective Eagle Scout planning and building the raised Garden Beds between rooms 12 and 13. La Fluer's Construction has volunteered to rebuild/convert the shed into a chicken coop. Other prospective Eagle Scouts will be working on the retaining walls. The DWR will begin construction of the CIMIS this month.

### **3.8 Action Plan for Students with Exceptional Needs**

A Report will be provided at the Board Meeting.

### **3.9 Ag Advisory Committee**

Ag Committee Membership Applications have been posted on the web and are available through the office.

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.2 Parent's Guild:

No report submitted

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
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111. REPORTS & DISCUSSION

Agenda Item 3.3 School Site Counsel Update:

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
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111. REPORTS & DISCUSSION

Agenda Item 3.4 S.E.T.A. Update:

Agenda Item 3.4

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
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111. REPORTS & DISCUSSION

Agenda Item 3.5 Local Control and Accountability Plan (LCAP):

Agenda Item 3.5

SEQUOIA UNION SCHOOL DISTRICT  
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111. REPORTS & DISCUSSION

Agenda Item 3.6 Strategic Planning Update:

Agenda Item 3.6

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
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111. REPORTS & DISCUSSION

Agenda Item 3.7 Charter School Update:

Agenda Item 3.7

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.8 Action Plan for Students With Exceptional Needs:

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

111. REPORTS & DISCUSSION

Agenda Item 3.9 Ag Advisory Committee:

Agenda Item 3.9

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the October 11, 2018 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report – No report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills for November
- 4.1e Approve November Payroll
- 4.1f Approve Budget Report /Revisions

Recommendations: Approve Consent agenda items

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the consent agenda items.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 4.1a

**Board of Trustees  
Regular Meeting  
October 11, 2018**

Board of Trustees of the Sequoia Union School held a regular meeting on October 11, 2018 at 23958 Ave. 324, Lemon Cove, CA.

**MEETING CALLED TO ORDER:** Clerk of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

**MEMBERS PRESENT:** Anna Eynaud, Matt McEwen; and, Nicole Ray;

**MEMBERS ABSENT:** James McNulty and Bradley Ward

**VISITORS PRESENT:** There were several visitors present at the meeting

**COMMENTS FROM THE PUBLIC:** Julie Sullivan addressed the Board regarding salary contracts.

On a motion of Nicole Ray; and, seconded by Matt McEwen the Board approved the agenda as submitted.

**REPORTS & DISCUSSION:**

Superintendent's Report:

Mr. Jensen submitted his report to the Board members and audience.

Parent's Guild:

Rachael Ray stated the carnival's total was \$28,073.74. She stated that they sold 100 less dinner tickets. Also, Book Fair is still going.

School Site Counsel:

Mr. Jensen stated that he has updated the Emergency Plan and has put together a Suicide Plan. Also, the officers for S.S.C. are: President-Stephanie Amaral, Vice President – Heather Burkhart; and, Secretary is Mr. Jensen. District is also preparing for a WASC study which aligns with the Charter school. Once the District is satisfied with the study then they will invite the panel in to do the actual WASC study.

S.E.T.A. Update:

Mr. Jensen stated that S.E.T.A. and the negotiating team met. They presented their proposal.

Local Control and Accountability Plan (LCAP):

The District LCAP is at the State Department being reviewed.

Strategic Plan:

Mr. Jensen stated the Strategic Plan along with the Charter hinges on the WASC study.

Charter School Update:

Mr. Jensen also stated the Charter School Updated hinges on the WASC study.

Action Plan for Students With Exceptional Needs:

Mr. Jensen will have the AIMS web testing results available for the next meeting.

Ag Advisory Committee:

Nicole Ray stated they had a Ag Advisory meeting on October 10, 2018. They looked at Tulare High School Advisory Board. They settled on 5 members. The term should be for 2 years.

**ACTION SESSION:** On a motion of Matt McEwen; and, seconded by Nicole Ray the Board voted to approve Consent Agenda items as submitted.

**OTHER ACTION ITEMS:** Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:  
Mr. Jensen stated they are waiting to hear from DWR.

Interdistrict Agreement Requests:

On a motion of Matt McEwen; and, seconded by Nicole Ray the Board voted to approve the interdistrict agreement requests as submitted.

School Safety Plan:

On a motion of Nicole Ray; and, seconded by Matt McEwen the Board voted to approve the School Safety Plan as submitted.

**CLOSED SESSION:** On a motion of Matt McEwen; and, seconded by Nicole Ray the Board voted to go into Closed Session at 7:35 P.M.

**OPEN SESSION:** On a motion of Nicole Ray; and, seconded by Matt McEwen the Board voted to return to Open Session. Reported out by Clerk of the Board Anna Eyand that direction was given to Mr. Jensen on how to proceed.

**ADJOURN:** On a motion of Nicole Ray and, seconded by Matt McEwen to adjourn the meeting at 9:30 P.M.

**SEQUOIA UNION SCHOOL DISTRICT**

**Cafeteria Fund**

**8-Nov-18**

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit		0		
Fed. State	93,294	17,692.49	71,122	20,060.93
State Rev.	6,795	1,310	6483	1,474.87
Local Rev.	25,030	10,725.20	44,650	13.12
Total Rev.	\$125,119	29,728.00	122,255	21,548.92
Expenditures				
Classified salaries	66,386	15,091.75	68,065	15,180.50
Benefits	35,417	5,792.87	34,424	5,372.40
Textbooks/supl.	41,000	10,437.35	55,000.00	5,306.85
Travel/Staff Devel.	100	53.41	200	0
Total Expenditures	142,903	31,375.38	157,689	25,859.75
Surplus/Deficit	-17,784			
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending				
Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions
				-17,784

Accounts Payable Final PreList - 10/11/2018 5:46:08PM

\*\*\* FINAL \*\*\*

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012923	ARAMARK Uniform Services	PV-190164	10/11/2018		Sequoia Union		011-00000-0-00000-71500-43000-0	\$871.63			
	ARAMARK Uniform Services		10/11/2018		Sequoia Union		010-00000-0-00000-71500-43000-0	\$107.73			
013192	AT&T	PV-190163	10/11/2018		0207858057001		011-00000-0-00000-82000-55000-0	\$979.36			
	AT&T		10/11/2018		0207858057001		010-00000-0-00000-82000-55000-0	\$57.37			
								\$7.09			
013123	BANK OF THE SIERRA	PV-190162	10/11/2018		4798510040590032		010-00000-0-00000-71500-58000-0	\$64.46			M
	BANK OF THE SIERRA		10/11/2018		4798510040590032		010-11000-0-11100-10000-43000-0	\$11.61			M
	BANK OF THE SIERRA		10/11/2018		4798510040590032		011-00000-0-00000-71500-58000-0	\$1.85			M
	BANK OF THE SIERRA		10/11/2018		4798510040590032		011-11000-0-11100-10000-43000-0	\$93.98			M
								\$14.99			M
								\$122.43			
013621	CDW Government	PV-190161	10/11/2018		PGL4640		011-07200-0-11100-10000-43000-0	\$2,009.12			
	CDW Government		10/11/2018		PGL4640		010-07200-0-11100-10000-43000-0	\$248.31			
013827	Central Sanitary Supply	PV-190159	10/11/2018		467414		011-00000-0-00000-82000-43000-0	\$2,257.43			
	Central Sanitary Supply		10/11/2018		467414		010-00000-0-00000-82000-43000-0	\$263.48			
011909	CULLIGAN WATER CONDITIONING	PV-190160	10/11/2018		16774		011-00000-0-00000-82000-55000-0	\$702.44			
	CULLIGAN WATER CONDITIONING		10/11/2018		16774		010-00000-0-00000-82000-55000-0	\$86.81			
014075	Discovery Education Inc	PV-190158	10/11/2018		90150447		011-63000-0-11100-10000-43000-0	\$789.25			
	Discovery Education Inc		10/11/2018		90150447		010-63000-0-11100-10000-43000-0	\$2,492.00			
								\$308.00			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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012047	EMPLOYMENT DEVELOPMENT DEPT	PV-190157	10/11/2018		94238342		010-00000-0-00000-95025-0	\$2,800.00			G
								<b>Total Check Amount:</b>			
013871	FGL Environmental	PV-190154	10/11/2018		4011233		011-00000-0-00000-82000-55000-0	\$184.09			
	FGL Environmental		10/11/2018		4011233	3rd qtr. unemployment insurance		\$51.62			
						Water testing		\$6.38			
								<b>Total Check Amount:</b>			
013839	Follett School Solutions Inc.	PV-190155	10/11/2018		306169F		011-07200-0-11100-10000-43000-0	\$58.00			
	Follett School Solutions Inc.		10/11/2018		306169F	Reading Revolution books		\$92.72			
								\$11.45			
								<b>Total Check Amount:</b>			
013591	Fresno Hauling	PV-190153	10/11/2018				011-00000-0-00000-82000-55000-0	\$104.17			
	Fresno Hauling		10/11/2018			October invoices		\$540.80			
								\$66.84			
								<b>Total Check Amount:</b>			
014020	Frontier	PV-190156	10/11/2018				011-00000-0-00000-82000-55000-0	\$607.64			
	Frontier		10/11/2018			October invoices		\$441.19			
								\$54.52			
								<b>Total Check Amount:</b>			
002430	GRIGGS INC, JACK	PV-190152	10/11/2018		71885		011-00000-0-00000-82000-43000-0	\$495.71			
	GRIGGS INC, JACK		10/11/2018		71885	Gas		\$1,125.04			
								\$139.04			
								<b>Total Check Amount:</b>			
014018	Jenna Holly	PV-190151	10/11/2018				011-00000-0-00000-71500-52000-0	\$1,264.08			
	Jenna Holly		10/11/2018			CAASP conference		\$760.10			
								\$93.94			
								<b>Total Check Amount:</b>			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013951	Jive Communications Inc	PV-190149	10/11/2018		200001087950		011-00000-0-00000-82000-55000-0	\$601.84			
	Jive Communications Inc		10/11/2018		200001087950		010-00000-0-00000-82000-55000-0	\$74.38			
								<b>\$676.22</b>			
014006	Junior Library Guild	PV-190150	10/11/2018		423156		011-63000-0-11100-10000-43000-0	\$1,210.71			
	Junior Library Guild		10/11/2018		423156		010-63000-0-11100-10000-43000-0	\$149.63			
								<b>\$1,360.34</b>			
013812	Kellie Zerlang	PV-190145	10/11/2018		Sequoia Union		011-07200-0-11100-10000-43000-0	\$240.95			
	Kellie Zerlang		10/11/2018		Sequoia Union		010-07200-0-11100-10000-43000-0	\$29.78			
								<b>\$270.73</b>			
013637	Luis Nursery	PV-190148	10/11/2018		43325		011-00000-0-00000-82000-43000-0	\$119.98			
	Luis Nursery		10/11/2018		43325		010-00000-0-00000-82000-43000-0	\$14.82			
								<b>\$134.80</b>			
013747	Mission Uniform Service	PV-190147	10/11/2018		219819		011-00000-0-00000-82000-43000-0	\$905.88			
	Mission Uniform Service		10/11/2018		219819		010-00000-0-00000-82000-43000-0	\$111.96			
								<b>\$1,017.84</b>			
014042	Nayeli Rodriguez	PV-190142	10/11/2018		Sequoia Union		011-07200-0-11100-10000-52000-0	\$15.53			
	Nayeli Rodriguez		10/11/2018		Sequoia Union		010-07200-0-11100-10000-52000-0	\$1.91			
	Nayeli Rodriguez		10/11/2018		Sequoia Union		011-07200-0-11100-10000-43000-0	\$136.45			
	Nayeli Rodriguez		10/11/2018		Sequoia Union		010-07200-0-11100-10000-43000-0	\$16.86			
								<b>\$170.75</b>			
013171	OFFICE DEPOT	PV-190144	10/11/2018		28266812		011-11000-0-11100-10000-43000-0	\$570.89			
							Classroom/office suppl.				

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Batch No 150

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013171	OFFICE DEPOT	PV-190144	10/11/2018		28266812	010-11000-0-11100-10000-43000-0	Classroom/office suppl.	\$70.56		
								<b>\$641.45</b>		
012151	PRODUCERS	PV-190143	10/11/2018		21096215	130-53100-0-00000-37000-47000-0		\$366.91		
	PRODUCERS	PV-190165	10/11/2018		717312	130-53100-0-00000-37000-47000-0	Cafeteria suppl.	\$389.21		
								<b>\$756.12</b>		
013501	Renaissance Learning	PV-190167	10/11/2018		4431767	011-07200-0-11100-10000-43000-0		\$258.65		
	Renaissance Learning		10/11/2018		4431767	25 Add on subscriptions to Star 360		\$26.35		
								<b>\$285.00</b>		
013327	SCHOOL TECH	PV-190134	10/11/2018		628643	011-11000-0-11100-10000-43000-0		\$300.22		
	SCHOOL TECH		10/11/2018		628643	Yard duty equipment		\$37.10		
								<b>\$337.32</b>		
013990	Security First Alarm King	PV-190138	10/11/2018		46633	011-00000-0-00000-82000-55000-0		\$40.05		
	Security First Alarm King		10/11/2018		46633	Alarm service		\$4.95		
								<b>\$45.00</b>		
013718	Southwest School & Office Supl	PV-190140	10/11/2018		359240	011-11000-0-11100-10000-43000-0		\$357.15		
	Southwest School & Office Supl		10/11/2018		359240	Classroom suppl.		\$44.14		
								<b>\$401.29</b>		
013948	Staples Advantage, Dept. LA	PV-190139	10/11/2018		8051602010	011-00000-0-00000-82000-43000-0		\$425.55		
	Staples Advantage, Dept. LA		10/11/2018		8051602010	Water cups		\$52.59		
								<b>\$478.14</b>		
014009	T.E.Z. Plumbing	PV-190166	10/11/2018		4509	011-00000-0-00000-82000-56000-0	Service call/parts	\$302.60		

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Batch No 150

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014009	T.E.Z. Plumbing	PV-190166	10/11/2018		4509		010-00000-0-00000-82000-56000-0	\$37.40			
							Service call/parts				
013456	The McGraw-Hill Companies	PV-190146	10/11/2018		105398145001		011-00000-0-11100-10000-41000-0	\$520.55			
	The McGraw-Hill Companies		10/11/2018		105398145001	My Math	010-00000-0-11100-10000-41000-0	\$64.33			
							<b>Total Check Amount:</b>	<b>\$584.88</b>			
011944	TULARE COUNTY HEALTH SERVICES	PV-190137	10/11/2018		174856		011-00000-0-00000-71500-58000-0	\$207.37			
	TULARE COUNTY HEALTH SERVICES		10/11/2018		174856	Permit for chemicals	010-00000-0-00000-71500-58000-0	\$25.63			
							<b>Total Check Amount:</b>	<b>\$233.00</b>			
013416	VISALIA UNIFIED	PV-190136	10/11/2018		25703		011-07230-0-00000-36000-51000-0	\$2,811.43			
	VISALIA UNIFIED		10/11/2018		25703	October transportation charges	010-07230-0-00000-36000-51000-0	\$347.47			
							<b>Total Check Amount:</b>	<b>\$3,158.90</b>			
006424	WOODLAKE HARDWARE CO	PV-190135	10/11/2018		5317		011-00000-0-00000-82000-43000-0	\$56.89			
	WOODLAKE HARDWARE CO		10/11/2018		5317	Connector/hooks/straps/pipe fittings	010-00000-0-00000-82000-43000-0	\$7.03			
							<b>Total Check Amount:</b>	<b>\$63.92</b>			

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\*\*\* FINAL \*\*\*

Batch No 150

Audit

Amount Flag EFT

Vendor No Vendor Name Reference Number Invoice Date PO # Invoice No Separate Check Account Code

Total District Payment Amount: \$21,832.40

Accounts Payable Final PreList - 10/11/2018 5:46:08PM

\*\*\* FINAL \*\*\*

Batch No 150

Audit  
Flag EFT

Reference Invoice  
Number Date

Separate  
Check Account Code

PO # Invoice No


Vendor No Vendor Name

Batch No 150

Total Accounts Payable:

\$21,832.40

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 21,832.40 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
Authorizing Signature  
10/12/2018  
Date

Fund Summary	Total
010	\$2,477.11
011	\$18,599.17
130	\$756.12
Total	\$21,832.40

Accounts Payable Final PreList - 10/25/2018 3:23:24PM

\*\*\* FINAL \*\*\*

Batch No 151

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility	PV-190178	10/25/2018		287259272862		011-00000-0-00000-82000-55000-0	\$478.74			
	A. T. & T. Mobility		10/25/2018		287259272862	September invoices	010-00000-0-00000-82000-55000-0	\$59.16			
012923	ARAMARK Uniform Services	PV-190179	10/25/2018		601927139		011-11000-0-11100-10000-43000-0	\$537.90			
	ARAMARK Uniform Services		10/25/2018		601927139	First aide suppl	010-11000-0-11100-10000-43000-0	\$108.96			
								\$13.46			
								\$122.42			
013475	Craigs Auto Parts	PV-190185	10/25/2018		694956		011-00000-0-00000-82000-43000-0	\$26.54			
	Craigs Auto Parts		10/25/2018		694956	Parts for chain saw	010-00000-0-00000-82000-43000-0	\$3.28			
								\$29.82			
013871	FGL Environmental	PV-190181	10/25/2018		4011233		011-00000-0-00000-82000-55000-0	\$51.62			
	FGL Environmental		10/25/2018		4011233	Water testing	010-00000-0-00000-82000-55000-0	\$6.38			
								\$58.00			
012704	FRUIT GROWERS SUPPLY CO	PV-190182	10/25/2018		103801		011-00000-0-00000-82000-43000-0	\$45.95			
	FRUIT GROWERS SUPPLY CO		10/25/2018		103801	Custodial suppl.	010-00000-0-00000-82000-43000-0	\$5.67			
								\$51.62			
014036	Infinity Communications	PV-190174	10/25/2018		8479		011-00000-0-00000-71500-58000-0	\$117.56			
	Infinity Communications		10/25/2018		8479	Erate consulting services fee	011-00000-0-00000-71500-58000-0	\$951.19			
								\$1,068.75			
014077	Lowe's Home Centers	PV-190186	10/25/2018		220786623		011-11000-0-11100-10000-43000-0	\$2,108.79			
	Lowe's Home Centers		10/25/2018		220786623	Flagstone blocks	010-11000-0-11100-10000-43000-0	\$260.63			
								\$2,369.42			

Accounts Payable Final PreList - 10/25/2018 3:23:24PM

\*\*\* FINAL \*\*\*

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Audit Flag	EFT
013774	Lozano-Smith	PV-190173	10/25/2018		1029	010-00000-0-00000-71500-58000-0	\$211.71		
	Lozano-Smith		10/25/2018		1029	Legal services for October	\$1,712.94		
						011-00000-0-00000-71500-58000-0			
013747	Mission Uniform Service	PV-190183	10/25/2018		219819	011-00000-0-00000-82000-43000-0	\$1,924.65		
	Mission Uniform Service		10/25/2018		219819	Uniforms/mats/towels/mops	\$1,156.34		
						010-00000-0-00000-82000-43000-0	\$142.91		
						<b>Total Check Amount:</b>	<b>\$1,299.25</b>		
013934	Pete's Tree Service	PV-190172	10/25/2018		9893	011-00000-0-00000-82000-56000-0	\$2,563.20	D	
	Pete's Tree Service		10/25/2018		9893	Cut down 5 trees/haul away/grind stump	\$316.80	D	
						010-00000-0-00000-82000-56000-0			
						<b>Total Check Amount:</b>	<b>\$2,880.00</b>		
013870	Ray Morgan Co.	PV-190171	10/25/2018		SU04	011-00000-0-00000-82000-56000-0	\$416.86		
	Ray Morgan Co.		10/25/2018		SU04	Copier usage	\$51.52		
						010-00000-0-00000-82000-56000-0			
						<b>Total Check Amount:</b>	<b>\$468.38</b>		
012018	SMART & FINAL IRIS CO.	PV-190176	10/25/2018		****4136	011-07200-0-11100-10000-43000-0	\$189.24		
	SMART & FINAL IRIS CO.		10/25/2018		****4136	After school snacks/cafeteria suppl.	\$23.38		
	SMART & FINAL IRIS CO.		10/25/2018		****4136	010-07200-0-11100-10000-43000-0	\$8.49		
	SMART & FINAL IRIS CO.		10/25/2018		****4136	130-53100-0-00000-37000-43000-0	\$1.04		
						130-53100-0-00000-37000-43000-0			
						<b>Total Check Amount:</b>	<b>\$222.15</b>		
005383	SOUTHERN CALIF EDISON CO	PV-190177	10/25/2018		Sequoia Union	011-00000-0-00000-82000-55000-0	\$5,771.19		
	SOUTHERN CALIF EDISON CO		10/25/2018		Sequoia Union	October invoices	\$713.29		
						010-00000-0-00000-82000-55000-0			
						<b>Total Check Amount:</b>	<b>\$6,484.48</b>		
014034	Stevens Refrigeration Heating	PV-190175	10/25/2018		11446101518	011-00000-0-00000-82000-56000-0	\$337.71		
	Stevens Refrigeration Heating		10/25/2018		11446101518	Replace thermocouple on over	\$41.74		
						010-00000-0-00000-82000-56000-0			

Accounts Payable Final PreList - 10/25/2018 3:23:24PM

\*\*\* FINAL \*\*\*

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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012054	TULARE COUNTY DEPT OF EDUC	PV-190170	10/25/2018	190583	190583		011-11000-0-11100-10000-43000-0	\$379.45			
	TULARE COUNTY DEPT OF EDUC		10/25/2018	190583	190583	Printing	010-11000-0-11100-10000-43000-0	\$410.12			
								\$50.68			
013779	US Bank	PV-190169	10/25/2018	368298931	368298931		011-00000-0-00000-82000-56000-0	\$460.80			M
	US Bank		10/25/2018	368298931	368298931	Copiers	010-00000-0-00000-82000-56000-0	\$140.80			M
								\$17.40			M
013878	Willits Pump	PV-190184	10/25/2018	35194	35194		011-00000-0-00000-82000-56000-0	\$158.20			
	Willits Pump		10/25/2018	35194	35194	Parts on well	010-00000-0-00000-82000-56000-0	\$251.30			
006424	WOODLAKE HARDWARE CO	PV-190168	10/25/2018	05387	05387		011-00000-0-00000-82000-43000-0	\$31.05			
	WOODLAKE HARDWARE CO		10/25/2018	05387	05387	Parts for toilets	010-00000-0-00000-82000-43000-0	\$282.35			
								\$10.63			
								\$1.31			
								\$11.94			

Total Check Amount:

Total Check Amount:

Total Check Amount:

Total Check Amount:

Total Check Amount:

Accounts Payable Final PreList - 10/25/2018 3:23:24PM

\*\*\* FINAL \*\*\*

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
<b>Total District Payment Amount:</b>										
								<b>\$18,809.58</b>		

Batch No 151

Audit

Accounts Payable Final PreList - 10/25/2018 3:23:24PM

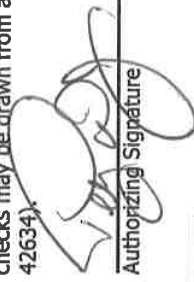
\*\*\* FINAL \*\*\*

Batch No 151  
Amount Flag EFT

Reference Invoice  
Number Date PO # Invoice No  
Separate  
Check Account Code  
Batch No 151

Total Accounts Payable: \$18,809.58

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 18,809.58 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
Authorizing Signature  
Date 10/30/2018

Fund Summary	Total
010	\$2,067.93
011	\$16,732.12
130	\$9.53
Total	\$18,809.58

# Tulare County Office of Education Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 10/16/18

**Instructions**

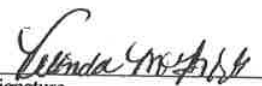
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>107,628.92</u>	Total Amount \$ <u>48,156.10</u>

The Sequoia Union Mem. School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 District Authorized Signature

10/18/18  
 Date

**TCOE Processing**

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE     /    /    

Received & Processed By \_\_\_\_\_

**Tulare County Office of Education**  
**Order to Pay/Payroll Transmittal**  
 Form PS04P - Payroll

Month/Day/Year: 9/4/18

**Instructions**

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

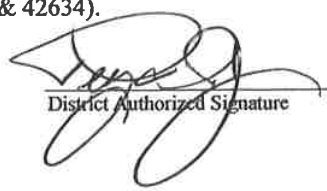
Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
<b>Total Gross Payroll</b> Must attach Adding Machine Tape	Total Amount \$ <u>5285<sup>00</sup></u> <u>5285 28</u>	Total Amount \$ <u>3996<sup>09</sup></u> <u>3996 02</u>

*Ym 10/5/18*

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 District Authorized Signature

10.05.2018  
 Date

**TCOE Processing**

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE   /  /  

Received & Processed By \_\_\_\_\_

**SEQUOIA UNION SCHOOL DISTRICT**

**District - 010**

**8-Nov-18**

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$537,148	96,661.59	553,725	137,868.48
Fed. State	27,781	16,998.66	11,872.24	35,553.00
State Rev.	76,052	0.00	145,911	15,678.01
Local Rev.	31,100	14,279.71	34,301	12,210.51
Increase/Decrease in fair market value		0.00		
Total Rev.	\$672,081	127,939.96	745,809	201,310.00
Expenditures				
Certificated salaries	70,190.00	23,242.32	145,971	63,103.91
Classified salaries	63,661	17,171.97	78,181	34,703.26
Benefits	127,835	11,850.56	152,158	22,176.04
Textbooks/supl.	32,701.00	16,202.12	49,293	26,638.73
Dues/Memberships	1,000.00	397.43	1000	135.30
Travel/Staff Devel.	6,300	1,111.50	3,080	1,679.98
Insurance	3,500.00	0.00	19,000.00	1,095
Housekeeping	16,000.00	5,164.66	23,000	4,929.28
Rental/Leases/Rep.	5,000.00	2,659.96	27,000	2,766.16
Pension Penalties	10	2.54	10	1.89
Other Tuition, COE	2000		2,000	-3399
Services	27,760.00	31,480.04	29,102.04	25,747.14
Subagreements	3,475.00	1,338.43	3,540	321.73
Capital Outlay	138,411.00	0.00	214,529	4,000.71
Other Outgo				
Indirect costs				0.00
Total Expenditures	497,843.00	110,621.53	747,863.84	183,899.64
Surplus/Deficit	156,424.00			
Interfund Transfers Out				
Beginning Balance	1,691,353.59			
Projected Ending Balance	1,847,777.59			
Components of ending Balance				
		Revolving Fund		Contributions
		2000		17,814

**SEQUOIA UNION SCHOOL DISTRICT**

Charter School -011

8-Nov-18

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,820,769	381,962.90	2,290,467	525,617.00
Fed. State	86,780	0	86,143.85	0
State Rev.	71,933	14,171.47	140,100	0
Local Rev.		359.5		359.5
Total Rev.	\$2,979,482	396,134.37	2,516,711	525,976.50
Expenditures				
Certificated salaries	1,301,589	212,676.69	1,202,097.25	183,808.85
Classified salaries	511,520	107,777.34	497,694	100,656.86
Benefits	750,240	100,941.50	716,852.28	83,077.92
Textbooks/supl.	249,492	127,711.56	227,293	91,512.31
Dues/Memberships	5,000	3,215.57	4,000	1,094.70
Travel/Staff Devel.	22,902	3,674.98	18,133	1,460.86
Insurance	18,000	0.00	1,169.46	8855.5
Housekeeping	110,000	41,786.68	120,000	39,553.88
Rental/Leases/Rep.	36,000	21,517.09	20,112	22,710.59
Pension Penalties				
Services	64,780	45,103.40	78,345.50	3,417.91
Subagreements	28,115	10,829.17	26031.53	2,603.17
Capital Outlay	2,000	0.00	2115	2,114.18
Other Outgo				
Indirect Costs				0
Total Expenditures	3,099,638	675,233.98	2,913,843.50	540,866.73
Surplus/Deficit	-120,156.00			
Interfund Transfers Out				
Beginning Balance	40,342.91			
Projected Ending Balance	-79,813.09			
Components of ending				
Balance	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V. PERSONNEL

Agenda Item 5.1a Approve Waiver Request for Certificated Employee:

Applicant's Name: Ashley Ridenour  
Assignment: 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> Grade Math Teacher  
Site: Sequoia Union Elementary School  
Employed on the basis of: Single Subject Waiver: Mathematics

Recommendations: Approve Waiver Request for Ashley Ridenour

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board approved the waiver request for Ashley Ridenour.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 5.1a



Velinda McBride <vmcbride@sequoiaunion.org>

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## Waiver - RIDENOUR

1 message

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Vicki Sequeira <vickis@tcoe.org>

Wed, Oct 24, 2018 at 10:30 AM

To: "vmcbride@sequoiaunion.org" <vmcbride@sequoiaunion.org>

For Ashley's Waiver, the agenda must state:

- The applicant's name
- Her assignment, including subject & grade level
- Her site of employment
- That she will be employed on the basis of a Single Subject Waiver: Mathematics

You can email the agenda to me when it's completed.

Please let me know if you have any questions.

*Vicki Sequeira*

*Lead Credentials/Retirement Technician*

*Tulare County Office of Education*

*MAILING: P.O. Box 5091*

*LOCATION: 6200 S. Mooney Blvd.*

*Visalia, CA 93278 / Visalia, CA 93277*

*Ph: 559-730-2542 / Fax: 559-627-4670*

*vickis@tcoe.org*



Commission on Teacher Credentialing  
 Certification Division  
 ATTN: Waiver Unit  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

CTC Use Only

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

CTC Use Only	
W	Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

<b>1. EMPLOYING AGENCY (include mailing address)</b> Sequoia Union Elementary School District 23958 Ave. 324 Lemon Cove, CA 93244  NPS/NPA (list county code _____)	<b>County/District</b> CDS Code 54 72116 0134973	<b>Contact Person:</b> Velinda McBride  Telephone #: (599) 564-2106  EMail: <a href="mailto:vmcbride@sequoiaunion">vmcbride@sequoiaunion</a>
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### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: [REDACTED] 6226

*All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.*

Full Legal Name Ashley Danielle Ridenour  
First Middle Last

Former Name(s) Ashley Danielle Kish Birth Date 03/17/1988

Applicant's Mailing Address 1730 West Main St. Visalia, CA 93291

Phone# (559) 936-2032 Email aridenour@sequoiaunion.org

Waiver Title Single Subject PIP - Math

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Junior High School Math Teacher

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

**3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Title 5 Section 80021.1

**4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 08 / 13 / 2018 to 06 / 07 / 2019

Ending date of school term, track, or year: 06 / 07 / 2019

**5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

**a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |  |
|--|--|
| <input type="checkbox"/> Advertised in local/national newspapers | <input type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals     | <input type="checkbox"/> Distributed job announcements   |
| <input type="checkbox"/> Attended job fairs in California        | <input type="checkbox"/> Internet                        |
| <input type="checkbox"/> Attended recruitment out-of-state       |  |

Other \_\_\_\_\_

**c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

**a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input checked="" type="checkbox"/> Single Subject Teaching (all subject areas)     | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input type="checkbox"/> Teacher of English Learner Students                           |

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals

Other Parent's Guild/Neighboring School Districts

**c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 18

How many individuals credentialed in the authorization of the waiver request were interviewed? 18

What were the results of those interviews? (Please indicate answers in numbers)

- 2 Applicant(s) withdrew
- 5 Candidate(s) declined job offer
- 10 Candidate(s) found unsuitable for the assignment

**d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

Single Subject Credential in Mathematics. Willingness to teach 6th, 7th, and 8th Grade Math. Willingness and ability to take on additional duties

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

The applicant demonstrated the aptitude and the academic capability to perform the necessary functions of the job. The Applicant demonstrated an ability to interact with students in an efficient and effective manner: a manner that showed both an understanding of the students academic needs as well as how to be interactive with them in an effective Social Emotional Level.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Completion of coursework in Math	06/07/2019

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Janene Keller Position Jr. Hi. Lead Teacher

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes  No  Not applicable (program completion is not a requirement)

**11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-re-elected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of allegations of misconduct or while allegations of misconduct were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?

You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovod, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

**12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

I agree

**13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

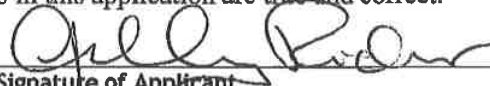
**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

**14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

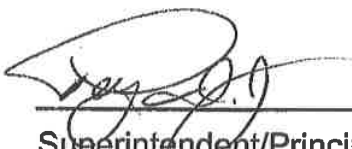
I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

  
Signature of Applicant \_\_\_\_\_ 8/27/2018  
(Sign full legal name as listed in #2) Date

**15. EMPLOYING AGENCY CERTIFICATION** (To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature:  \_\_\_\_\_  
Title: Superintendent/Principal \_\_\_\_\_  
Date: 08/27/2018 \_\_\_\_\_

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V. OTHER ACTION ITEMS

Agenda Item 5.2 Accept Letter of Resignation from Certificated Employee:

The Board will be requested to review and approve the letter of resignation from a certificated employee.

Recommendations: Accept letter of resignation from a certificated employee

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to accept the letter of resignation.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 5.2

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.1 Update on Well Project and Approval of Claims –  
Nick Keller/Keller-Wegley Engineers:

Recommendations: Information update only

Information presented only

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.1

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.2 Interdistrict Agreement Requests:

None presented

Recommendations:

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the interdistrict agreement requests as submitted.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Anna Eynaud  
Milo Gorden  
Matt McEwen  
James McNulty  
Bradley Ward

Agenda Item 5.2

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.3 Ag Committee Bylaws:  
The Board will be requested to review and approve Ag Committee Bylaws

Recommendations: Approve Ag Committee Bylaws

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the Ag Committee Bylaws.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.3

**ADVISORY COMMITTEE FOR AGRICULTURE EDUCATION**

Sequoia Union Elementary School  
Lemon Cove, California

**CONSTITUTION AND BY-LAWS**

**SECTION A - PURPOSE**

- Article 1. The *Agriculture Advisory Committee* shall exist only during such time as it is authorized by the administration of the District and the Sequoia Union Board of Trustees.
- Article 2. The Advisory Committee may direct its advice and recommendations toward the staff, the Administration or the Board of Trustees. It shall limit its activities to matters directly concerning the Agriculture Education.
- Article 3. It shall be the duty of the Advisory committee to:
- a) Study the needs of the community related to the work of agriculture.
  - b) Suggest and advise in areas of education pertaining to the objectives of the districts agriculture education.
  - c) Review the districts ability to integrate agriculture into state standards.
  - d) Review and evaluate facilities and equipment available for the use of agriculture instruction.
  - e) Assist and support in designing the agriculture programs instruction, curriculum and course content.
  - f) Study the programs of Agriculture Departments in other communities with the idea of encouraging the use in this community of those objectives and practices which may be applicable.
  - g) Serve as an avenue of communication between the school and the community.

**SECTION B – MEMBERSHIP**

- Article 1. There shall be a maximum of 5 members on the Agriculture Advisory Committee; at least one representing each of the core areas taught in the program.
- Article 2. Members shall be selected in such a way that they represent a cross-section of the agriculture industry and business community served by the school.
- Article 3. Members shall be nominated, and after consultation with the District Administration and Agriculture Advisory Committee and then be approved by the Board of Trustees.
- Article 4. Members shall be notified of their appointment by the District Superintendent.
- Article 5. Members
- (a) The term of membership shall be two years and can be renewed at the end of that term.
  - (b) Be appointed and re-appointed as the need arises.
  - (c) Have the only voting rights of the committee.
- Article 7. The Chairman's membership may be as consecutive as the district administration, Board of Trustees and Agriculture Advisory Committee see fit.

- Article 8. An individual shall lose membership if he/she fails to take an active role in the committee's activities or is no longer a positive contributing member of the committee. This decision will be made by the committee after consulting with the Board of Trustees.
- Article 9. The Board of Trustees shall appoint a Board Member(s) and the District Superintendent or an administrative representative to act as non-voting members who will be ex-officio members of the committee.
- Article 10. The District Superintendent and a select number of Board Member(s) will not be voting members but should attend all meetings or appoint a designee to attend in their place.
- Article 11. In case of vacancies, new members shall be elected to fill those vacancies as set down in Article 3 of this section, but shall serve for only the time remaining of the vacancy filled.

### **SECTION C – MEETINGS:**

- Article 1. The committee shall meet no less than three times per year. Meeting dates will be decided on by district administration.
- Article 2. Special meetings may be called during the year by the Chairman if necessary.
- Article 3. Notices of all regular meetings will be prepared and sent by district administration.
- Article 4. The meetings shall not continue for more than two hours unless so voted by the committee members present.
- Article 5. A quorum will consist of three (3) voting members of the committee.

### **SECTION D – CHAIRMAN**

- Article 1. The Agriculture Advisory Committee Chairman shall be elected each fall from the group of members who have served on the existing committee for at least one year. His duties shall be:
- a) To preside at all committee meetings.
  - b) To appoint special committees which may include persons other than the committee members.
  - c) To call special meetings as needed.
- Article 2. The duties of the Agriculture Department Chairman shall be:
- (a) To keep attendance records of committee members.
  - (b) To keep a record of discussion, recommendations, motions passed and committee appointments.
  - (c) To maintain a permanent record file of all committee activities.
  - (d) To distribute minutes of the committee meetings and copies of other committee documents to Agriculture Advisory Committee Members, Board of Trustees, school administration and other concerned parties.
  - (e) To prepare the agenda for committee meetings if requested to do so by the committee.

### **SECTION E – CHANGES IN BY-LAWS AND CONSTITUTION:**

- Article 1. Suggestions for changes in the Constitution and By-laws must be presented to the chairmen and then must be approved by a majority vote of the committee membership. Then said suggestions must be passed by the Board of Trustees before being adopted.

**AGRICULTURE ADVISORY COMMITTEE**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Chairman)

**BOARD OF TRUSTEES**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(President)

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

**V1. OTHER ACTION ITEMS**

Agenda Item 6.4 Agreement of Donation By and Between Sequoia Union Elementary School District and David Roberts:

The Board will be requested to review and approved the donation agreement between Sequoia Union Elementary School and David Roberts

Recommendations: Approve Agreement of Donation By and Between Sequoia Union Elementary School District and David Roberts.

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_ the Board voted to approve the agreement of donation by and between Sequoia Union Elementary School District and David Roberts.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.4

AGREEMENT OF DONATION BY AND BETWEEN  
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT and DAVID ROBERTS

PREAMBLE

This Agreement of Donation ("Agreement") is entered into effective this 11th day of October, 2018 ("Effective Date"), by and between David Roberts ("Donor") and the Sequoia Union Elementary School District, a California public school ("District") on the terms and conditions which follow:

RECITALS

WHEREAS, Donor is the owner of that certain real property identified as APN: 113-220-034 and located immediately north of the Sequoia Union Elementary School site ("the Property");

WHEREAS, Donor desires to donate to the District that eastern portion of the Property consisting of approximately 4.65 acres identified as the "Sequoia Union School Parcel" in Exhibit A ("the Donated Property");

WHEREAS, Donor desires to retain the western portion of the Property consisting of approximately 1.41 acres identified as the "Homesite Parcel" in Exhibit A ("the Retained Property");

WHEREAS, the District hereby agrees to accept the donation of the Donated Property;

WHEREAS, this offer of donation shall become a fully enforceable contract for donation of the Donated Property upon ratification by the District, subject to the terms and conditions of this Agreement; and

WHEREAS, the purpose of this Agreement is to set forth the terms of the donation of the Donated Property to District.

TERMS, CONDITIONS AND COVENANTS

1. Donation to District. Donor hereby donates to District free and clear of all liens and encumbrances, all of Donor's right, title and interest to the Donated Property. All liens and encumbrances, including monetary encumbrances, shall be removed from the Donated Property. Only those nonmonetary encumbrances acceptable to the District shall be allowed to remain on title prior to the transfer of the Donated Property to the District. Donor represents that it is unaware of any former uses or conditions of property that would prevent District from using the Donated Property for agricultural/educational support services. If the District desires to secure a policy of title insurance and to process the donation through an escrow, escrow fees and costs shall be shared in accordance with local custom.

2. Acceptance of Donation. District agrees to accept the donation of the Donated Property from Donor, and the interests described in Section 4, provided the District's Governing Board shall have accepted and ratified this Agreement, and subject to the conditions expressed in Section 5 herein. The parties estimate that the Donated Property is worth approximately One Hundred Forty Thousand Dollars (\$140,000). If required, District agrees to execute the Donee Acknowledgment in IRS form 8283 (Noncash Charitable Contributions) and such other documents, as necessary, to acknowledge the donation. Donor shall solely be responsible for determining the amount of the donation and for all tax consequences related to this donation.
  
3. Deeds. Donor will execute a grant deed in the form attached hereto as Exhibit B for the purpose of transferring title to the Donated Property to District. District agrees that Donor may review the description of the grant deed before the grant deed is recorded. Donor will further execute and record a deed in the form attached hereto as Exhibit C for the purpose of memorializing Donor's interest in the Retained Property and granting to District the right to use the Ag Well, as provided in Section 4, below.
  
4. Ag Well and Water. Donor hereby grants to District the right to use the well located in the southeast corner of the Retained Property ("Ag Well") at no cost, along with any associated apparatuses and improvements for water conveyance, including the right of reasonable access thereto, and the right to any water extracted therefrom that District may require.
  
5. Property Inspection. District shall have the right to enter and make a physical inspection of the Donated Property and the Ag Well with advance notice to and permission from the Donor to inspect the Donated Property and Ag Well and to examine any operating files maintained by Donor in connection with the use of the Donated Property and Ag Well and other general records relating to the Donated Property and Ag Well, such as environmental audits and similar materials. District shall be responsible for State Department of Toxic Substances Control ("DTSC") testing or compliance for use by the District as provided by law. If the Donated Property or Ag Well does not meet the DTSC standards for the intended use by the District, Donor shall incur the cost, or reimburse the District for the cost, to make such additional improvements such as soil amendments or other land use modifications to comply with DTSC standards. Alternatively, District may terminate this Agreement in the event such costs are deemed to be excessive.
  
6. Right of Termination. Donor agrees that if District determines, in District's sole discretion, that the Donated Property is not suitable for its purposes, District shall have the right to terminate this Agreement by giving written notice thereof to Donor within 30 day of executing this Agreement. If District gives such notice of termination, this Agreement shall terminate and there shall be no recording of the deeds or other documents described in this agreement. If such deeds or other documents have been recorded at such time of termination, the District may record such documents, including this Agreement and a notice of termination, as may be necessary to rescind this Agreement and any action taken pursuant to this Agreement prior to termination.
  
7. Taxes. Donor agrees to pay any general and special taxes that are due and payable or delinquent on the Donated Property through the date of vesting title in the District and to cooperate with the cancellation of taxes for the Donated Property.

8. Mutual Indemnification. For the rights set forth herein, and granted by Donor herein, the Parties agree to indemnify, defend and hold the other harmless for any acts, errors or omissions caused by the indemnifying party, its representatives, agents or assigns.
9. Construction. This Agreement shall be interpreted under the laws of the state of California. Each party shall be construed as contributing to the drafting of this Agreement. This Agreement shall not be strictly construed against one party versus the other and the rule of construction that the drafter of the Agreement shall be subjected to certain interpretive rules or rules of construction shall not govern.
10. Notice. Any notice sent under this Agreement shall be to the attention of Perry D. Jensen, Superintendent, of the Sequoia Union Elementary School District at 23958 Avenue 324, Lemon Cove, California 93244, and to David Roberts, 39237 Road 172, Visalia, CA 93292.
11. Amendments to Agreement. No amendment to this Agreement shall be made except in writing duly executed by the parties.
12. Complete Agreement. This Agreement and exhibits hereto shall be the complete Agreement and understanding between the parties except as to implementing agreements to convey the Donated Property and other interests to District. Any previous correspondence, oral agreement, or previous written agreements are hereby superseded.
13. Preparation of Supplemental Documents; Execution Thereof. In order to facilitate this Agreement, upon its execution, District shall authorize its legal counsel to prepare other documents as necessary to transfer the Donated Property to the District. District agrees to pay District's legal counsel for preparation of said documents. Parties agree to execute such other documents as necessary to effectuate the provisions of this Agreement.
14. Severability. If any provision of this Agreement is deemed unenforceable, it may be severed from the Agreement, but shall not result in termination of the Agreement.
15. Binding Effect. This Agreement is binding upon the successors and assigns of the parties.
16. Recordation of Agreement. Either party shall have the right to record this Agreement. The Agreement may be recorded on each of the Properties described herein. However, non-recordation shall not affect the enforceability of this Agreement or the rights granted to District as described herein.
17. Execution in Counterpart. This Donation Agreement may be executed in counterpart such that signatures may appear on separate signature pages. Facsimile signatures shall serve for all purposes as original signatures.

#### EXECUTION

WHEREFORE, Donor, by his signature hereinbelow, agrees to convey, and District, upon ratification of its Board of Trustees, agrees to accept, the donated property interests as set forth

herein.

DISTRICT:

SEQUOIA UNION ELEMENTARY  
SCHOOL DISTRICT

DONOR:

DAVID ROBERTS

---

Perry D. Jensen  
Superintendent

J:\wdocs\01029\602\AGT\00602834.DOCX

**EXHIBIT A**

**Depiction of Property**

**EXHIBIT B**

**Donation Grant Deed**

**EXHIBIT C**

**Deed**

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.5 Lego Party:

The Board will be requested to review and approved the Lego Party offered by CEF NorCal, Central Valley South

Recommendations: Approve Lego Party

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve offering the Lego Party to students.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Matt McEwen				
James McNulty				
Nicole Ray				
Bradley Ward				

Agenda Item 6.5



Velinda McBride &lt;vmcbride@sequoiaunion.org&gt;

---

**Fwd: Lego Party**

1 message

---

**Perry Jensen** <pjensen@sequoiaunion.org>  
To: Velinda McBride <vmcbride@sequoiaunion.org>

Thu, Oct 25, 2018 at 8:15 PM

This has to go in front of the board.

Perry D. Jensen  
Superintendent/Principal  
Sequoia Union Elementary School District  
Work (559) 564-2106 Fax (559) 564-2136

Happiness is not the amount of money you make, but the number of lives that are better, because you were in them.

----- Forwarded message -----

From: **Lynnese Castle** <lynnese.castle@cefnorcal.org>  
Date: Mon, Oct 15, 2018 at 12:43 PM  
Subject: Lego Party  
To: Perry Jensen <pjensen@sequoiaunion.org>  
Cc: Devon Navarro <Dnavarro@sequoiaunion.org>, Tammy Beers <tammy.beers@cefnorcal.org>

Hi Mr. Jensen,

I trust the school year is going well! We were disappointed we couldn't provide a Christmas Party to the students at Sequoia Elementary last year and hope to bring a free Lego Party this December! The Lego parties have been very popular on school campuses. The team would like to provide this special event at Sequoia Elementary School on Wednesday, December 12<sup>th</sup> right after school for one hour.

Please see the attached flyer and confirm use of the cafeteria at your earliest convenience.

Thanks so much!

Lynnese Castle

Lynnese Castle, Ministry Coordinator

CEF NorCal, Central Valley South

1322 E. Shaw Ave., Suite 110

Fresno, CA 93710

Office: (559) 226-5539

lynnese.castle@cefnorcal.org

www.cefnorcal.org/centralvalleysouth

**THIS IS YOUR FREE TICKET FOR THE PARTY!  
YOU MUST BRING THIS SIGNED TICKET TO GET IN THE PARTY**

**Join us for a Lego Party &  
Learn about the Ultimate  
Creation**



**Come to the party for:**

**Games  
Bible Lesson  
Snacks**

**Who holds the party?** Specially trained Christians concerned for the spiritual well-being of your child hold the party. All workers are screened as required by CEF's child protection policy to ensure your child's safety.

**Sponsored by:**

**Child Evangelism Fellowship: 226-5539**

**School: Sequoia Elem.**

**Time: 3:00 – 4:00pm**

**Date: Wednesday, December 12, 2018**

**Place: Cafeteria**



**Who can attend?** All boys and girls ages 5-12, regardless of religious background. Parents are welcome to attend with child.

**This is not an activity of the school or the School District. This event is provided by Child Evangelism Fellowship, Inc. - it is neither endorsed nor sponsored by the school or school district.**

**Parent /Guardian:** Your child must be picked up immediately after the party ends. Our policies do not allow CEF teachers or helpers to remain at school after the party. Thank you.

The United States Constitution requires schools to respect the right of all external organizations to distribute flyers to students at school if the school permits any such organization to distribute flyers. Accordingly, the school cannot discriminate among groups wishing to distribute flyers at school and does not endorse the content of any flyer distributed at school. The school encourages parents to assist their children in making choices appropriate for them.

**Parent/Guardian must complete & sign, send with child in order to attend party.**

\_\_\_\_\_ (child's name) is allowed to attend the Party. I understand it is my responsibility to pick up my child **immediately** after the party.

Parent /Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Check here to show how your child will get home **on the Party day.**

- My child will be picked up from the Party room.
- My child will walk home.
- My child goes to the school's extended day/after-school program.

**CHILD'S INFORMATION**

Name \_\_\_\_\_ Birthdate: \_\_\_\_\_

Circle one: M / F Address \_\_\_\_\_ City \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Home phone \_\_\_\_\_

Dad's work/cell \_\_\_\_\_ Mom's work/cell \_\_\_\_\_

Emergency contact person \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact person \_\_\_\_\_ Phone \_\_\_\_\_

Child's allergies (peanuts, chocolate, etc) \_\_\_\_\_

These people (include phone numbers) are allowed to pick up my child if I'm not able:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Is either parent in the military? _____ Yes _____ No
---

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 8, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.6 Setting Date for Annual Organizational Meeting Between December 7 and December 21, 2018:

The Board will be requested to review and set the date for the Annual Organizational meeting.

Recommendations: Approve setting the date for the Annual Organizational Meeting

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve \_\_\_\_\_ as the date for the Annual Organizational Meeting.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Anna Eynaud				
Milo Gorden				
Matt McEwen				
James McNulty				
Bradley Ward				

Agenda Item 6.6

# Tulare County Office of Education

*Committed to Students, Support and Service*

**Jim Vidak**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 733-6328  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## *Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

October 1, 2018

To: District Superintendents

From: Jim Vidak, Tulare County Superintendent of Schools

**SUBJECT: SETTING DATE FOR ANNUAL ORGANIZATIONAL MEETING  
BETWEEN DECEMBER 7 AND DECEMBER 21, 2018  
[ED. CODE §35143]**

At its regular November meeting, your governing board should set the date for the annual organizational meeting, to be held between December 7 and December 21, 2018 this year.

Pursuant to Education Code §35143, the organizational meeting **MUST** be held in the 15-day period beginning on the **first Friday in December\***, the beginning of the term for newly elected board members and the end of term for departing board members.

At the organizational meeting a regular schedule of meetings for the coming year is adopted; new officers are elected for the following calendar year; and, if this is an election year for your district, new board members are sworn in pursuant to Education Code §5017 and 5328. Certificates and oaths of office will be provided for this purpose by this office.

Section 35143 also requires districts to notify all board members, members-elect and the county superintendent, in writing, at least 15 days prior to the meeting, of the date and time of the annual organizational meeting. The attached form is provided for your convenience in meeting this requirement. **Please send the form to my office, attn: Shelly DiCenzo, immediately following the November meeting.** The form may also be used to notify board members and members-elect.

\*Please Note: New legislation effective January 2019 changes the timeframe when boards hold their organizational meeting and the commencement of the term of office for board members. Next year districts will hold their annual organizational meeting within a 15-day window beginning the second Friday in December.

JV/sd

Attachment: Notification of Annual Organizational Meeting

**NOTIFICATION OF ANNUAL ORGANIZATIONAL MEETING**

TO: (1) Tulare County Superintendent of Schools, Attn: Shelly DiCenzo  
(2) Governing Board Members and Members-Elect of this District

FROM: Superintendent

RE: **NOTIFICATION OF DAY AND TIME OF ANNUAL ORGANIZATIONAL MEETING (EDUCATION CODE 35143)**

At a regular meeting of the governing board of the \_\_\_\_\_  
School District, held on the \_\_\_\_\_ day of November, 2018, this board determined that the annual  
organizational meeting will take place as follows:

Date: December \_\_\_\_\_, 2018

Time: \_\_\_\_:\_\_\_\_  a.m.  p.m.

Place: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
*Location Name, Room Number and Address*