



Substitute Training Classes

To obtain a Substitute Certificate you must complete a Subskills Training Workshop (Exemptions apply)

Training Option #1

- Substitute Teacher Training is offered by local community schools using Google Meet Platform or in person classes. This training of six (6) hours is given in two (2) evening classes or one (1) class on Saturday. With these classes you will learn real world examples of how to positively manage students and get helpful information about school centers.

Locations

Workshop Dates

John I. Leonard Comm. High
4701 10th Ave. North
Greenacres, FL 33407

2025 classes: Aug. 30, Sep. 20, Oct. 11, Nov. 1, Nov. 15,
Contact Ms. Lopez at 561-641-1237 or graciela.lopezpalma@palmbeachschools.org

Palm Springs Middle
1560 Kirk Road
West Palm Beach, FL 33406

2025 Fall classes: Sep. 8 & 9, Oct. 6 & 7, Nov. 3 & 4, Dec. 1 & 2
Register online at www.pbclearn.org click on Job Training then Other Career Paths

Wellington Cmty. High School
2101 Greenview Shores Blvd.
Wellington, FL 33414

2025 Fall classes: Sep. 6, Sep. 20, Oct. 4, Oct. 18, Nov. 8
Register online at www.pbclearn.org click on Job Training then Other Career Paths

West Technical Education Center
2625 Northwest 16th Street
Belle Glade, FL 33430

2025 Virtual classes: Sep. 24 & 25, Dec. 8 & 9
Register online at www.pbclearn.org click on Job Training then Other Career Paths

Training Option #2

- Register for online training by going to <https://stedi.org/palmbeach>
 - Choose "Shop" in the upper right corner
 - Select the SubSkills option of your choice and "add to cart."
 - Proceed to checkout

Workshop Exemptions (proof required)

- You are exempt from completing the SubSkills Workshop if within the past five (5) years :
 - You have been a SDPBC substitute teacher, or
 - You held a valid substitute certificate from another county, or
 - You have been a student teacher (or are entering your student teaching) or
 - You have been an active, certified classroom teacher, or
 - You retired from a K-12 classroom teaching position

Teachers from a country outside of the United States of America are required to take the workshop.



email: substituteoffice@palmbeachschools.org