

THE HARVEY SCHOOL

Athletic Trainer

Position Description

The Harvey School is seeking a part-time Athletic Trainer for the 2025-2026 school year. This is a 10-month, hourly, position working approximately 25 hours per week. Hours may vary slightly week to week and will be primarily during weekday afternoons/early evenings with occasional weekends. The Athletic Trainer provides preventative care to Harvey School student-athletes and supports coaches by caring for players' sports-related injuries.

Primary Responsibilities

- Administers primary clinical evaluations and subsequent treatment and rehabilitation programs.
- Proficient in assessing, treating, and managing concussions.
- Partners with the Athletic Department regarding on-field protocol, such as (but not limited to) severe weather plans, concussion protocol, cervical spine injuries, emergency action plans, etc.
- Supervises Middle and Upper School practices and home athletics events. As well as some select away games.
- Verifies, reviews, and organizes student physicals, health records, and parental release forms in conjunction with school nursing personnel and the Athletic Department to determine athletic eligibility.
- Manages medical inventory and budgetary items.
- Maintains a clean, professional, and welcoming training room.
- Works closely with the Athletic Department administration in determining safety and medical concerns for athletic events.
- Administers and coordinates the ImPact testing for all student/athletes.
- Coordinates and Instructs CPR/First Aid certification classes for all coaches.
- Other responsibilities deemed necessary by the Athletic Director.

Minimum Qualifications

- Experience working on and/or leading a team of sports medicine support staff in partnership with an athletics department.
- NATABOC certification. Licensed, or eligible to be licensed, as an athletic trainer in NY.
- Bachelor's degree in a health-related course of study.
- Current CPR/AED certification required.

THE HARVEY SCHOOL

The pay range for this position is \$45.00-\$55.00 per hour, commensurate with experience.

To apply for this position: Please send a single PDF file containing a cover letter, resume, and three references to employment@harveyschool.org. Please include the position title in the subject line.