



**Sequoia Union Board of Trustees
Notice of a Regular Board Meeting
April 2, 2020 at 6:00 p.m.**

*****Note changes to public comment and attendance*****

A regular meeting of the Sequoia Union Elementary School Board of Trustees will be held on April 2, 2020. Given the Shelter in Place Order covering Tulare County and social distancing guidelines by Federal, State and Local Authorities, the District is implementing changes to the meeting structure.

This meeting will be held online through video conference accessible to the public with the link:

<https://zoom.us/j/533212759>

Physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the District Board, District Staff, and the public as a whole.

If you wish to make a public comment on any agenda or non agenda item, **you must submit your comments by e-mail to p.jensen@sequoiaunion.org**. In the subject line of the e-mail, please state your name and the item you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item you are commenting on. Please be aware that written public comments, including your name, may become public information. Additional requirements for submitting public comments by e-mail are provided below.

General Public Comments & Comments on District Board Business Items

For general public comments (Item 2) and comments regarding specific District Board Business Items (Items 3-6), all public comments must be received by e-mail no later than 3:00 p.m. on March 30, 2020. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a general public comment or comment on a business item is received after 12:00 p.m, March 31, 2020., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 1:00 p.m. March 31, 2020 will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the District Board meeting.

PLEASE BE AWARE THAT ANY PUBLIC COMMENTS RECEIVED THAT DO NOT SPECIFY A PARTICULAR AGENDA ITEM WILL BE READ ALOUD DURING THE GENERAL PUBLIC COMMENT PORTION OF THE AGENDA.



The District thanks you for your cooperation in advance. Our community's health and safety is our highest priority.

Here is quick summary of the basics

- No public attendance. Public may only observe online at <https://zoom.us/j/533212759>.
- All public comments must be submitted by email (recommend that new email address be created to keep comments separate from employee's normal email, e.g., pjensen@sequoiaunion.org).
- Subject line of the email should state the commenter's name and the item they are commenting on.
- All general comments or comments on business items must be received by 3:00 p.m. March 30, 2020
- Comments will be read aloud by staff (up to 3 minutes) if received on time.
- If not timely but received by the end of the meeting, comments will at least be included as part of the minutes for the meeting.



**Sequoia Union Board of Trustees
Notice of a Regular Board Meeting
April 2, 2020 at 6:00 p.m.**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District office located at 23958 Ave. 324, Lemon Cove, California during normal business hours and on the website at <https://www.sequoiaunion.org/>

1. **OPEN SESSION 6:00 p.m.**
 - 1.1. Call to Order
 - 1.2. Flag Salute

2. **OPEN SESSION**
 - 2.1. Comments From the Public
Board Policy #9323 allows each individual speaker three minutes for public comment. See special notice for public comment email submission procedure during Stay at Home Order.

3. **REPORTS & DISCUSSION**
 - 3.1. Superintendent's Report (P. Jensen)
 - 3.2. COVID - 19 Update (P. Jensen)
 - 3.3. Student Achievement - Distance Learning Update (P. Jensen)
 - 3.4. Staffing Update for 20-21 (P. Jensen)

4. **CONSENT ACTION ITEMS**
 - 4.1. Approval of the Regular Minutes for March 12, 2020
 - 4.2. Approval of the Special Minutes for March 16, 2020
 - 4.3. Cafeteria Report
 - 4.4. Approval of Bills
 - 4.5. Approve Payroll
 - 4.6. Approve Budget Report

5. **OTHER ACTION ITEMS**
 - 5.1. School Governance Calendar (P. Jensen)
 - 5.2. District pillars (P. Jensen)

6. **Closed Session**
 - 6.1. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
(Government Code section 54957)
Title: Superintendent

7. **ADJOURNMENT**

SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

Response to School Board Meeting scheduled for 2 April

3.1 Superintendents Report:

1. I continue to stay in constant contact with County Superintendent Hire and other Superintendents as we work together listening to State Superintendent Thurman, the CDC and the Governor's Office on next moves related to the COVID – 19 situations.
2. All schools in Tulare County are waiting for the lifting of the "Shelter in Place" Order, the Lifting of the "Minimum Number Gathering" Order, and for the CDC to share that the number of active cases is reducing. Because this is an unknown, the best estimate for schools to reopen is uncertain at best. It would be premature to set a return date.
3. When and if the school reopens, it would be advisable to bring teaching staff back first, providing approximately 3 days to prepare and reorganize their rooms, then bring students back.
4. The Cafeteria Staff is doing a wonderful job of supplying meals to families. We were awarded the Summer Feeding Waiver that allows us to feed and account for all students ages 1 -18.
5. State Testing has been cancelled for this school year.
6. State and Federal Report dates are being pushed back.
7. A final decision on whether or not the LCAP must be written has not been determined. The 58 County Superintendents have been requesting that its writing be postpone or at the very least pushed back to fall. The Dashboard will not be accomplished due to the fact that there will be no state test.
8. Teachers are doing a fabulous job of teaching. We are in compliance with state directives, and were doing so before the directives came out.

SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020

111. REPORTS & DISCUSSION

Agenda Item 3.2 COVID-19 Update:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.2

SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020

111. REPORTS & DISCUSSION

Agenda Item 3.3 Student Achievement-Distance Learning:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.3

SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020

111. REPORTS & DISCUSSION

Agenda Item 3.4 Staffing Update for 20-21:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.4

SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1 Approval of the March 12, 2020 Regular Meeting Minutes
Approval of the March 16, 2020 Special Meeting Minutes
- 4.2 Cafeteria Report
- 4.3 Approve Payment of Bills
- 4.4 Approve Payroll
- 4.5 Approve Budget Report

Recommendations: Approve consent agenda items

On a motion of _____, and seconded by
_____ the Board voted to approve the consent agenda items.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 4.1a

Board of Trustees
Regular Meeting
March 12, 2020

Board of Trustees of the Sequoia Union District held a regular meeting on March 12, 2020 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Nicole Ray called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Lane Anderson, Anna Eynaud, James McNulty, Nicole Ray; and, Bradley Ward

MEMBERS ABSENT: None

VISITORS PRESENT: There were several visitors present at the meeting

On a motion of Lane Anderson; and, seconded by James McNulty the Board voted to approve the agenda with exception of changing the order of the Closed Session. Item 7.4 moved to 7.1 and 7.1 moved to 7.4.

COMMENTS FROM THE PUBLIC: There were no public comments

REPORTS & DISCUSSION: School Site Council Report:
School Site Council minutes were reviewed with members and audience

Parent's Guild:
Parent's Guild minutes were reviewed with members and audience

Superintendent/Principal Search Stakeholder Input Forum Planning:

Nicole Ray stated that they are seeking input on the Superintendent/Principal search.

CONSENT AGENDA: On a motion of Anna Eynaud; and, seconded by James McNulty the Board voted to approve items 4.1a – 4.1f for approval. Also, 4.1f for the February 13, 2020 meeting.

OTHER ACTION ITEMS: CSI Plan:
Stephanie Amaral present the CSI plan for review and approval. There was one clarification that Mr. Ortega is a classified employee not certificated. Also, there was an employee change in the instructional aide after the plan had been reviewed and approved by School Site Council. The difference in the cost would have to be paid out of another funding source.

On a motion of Bradley Ward; and, seconded by Lane Anderson the Board approved the CSI plan with changes.

Tulare County Office of Education Agreement to Conduct Superintendent/Principal Search:

On a motion of James McNulty; and, seconded by Anna Eynaud the Board voted to approve the agreement for the Tulare County Office of Education to conduct the Superintendent/Principal Search.

Interdistrict Agreement Requests:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the interdistrict agreement requests as submitted.

OTHER BUSINESS ITEMS:

2nd Interim Report:

The 2nd interim report was reviewed with the members and audience. There was time allowed for questions and/or concerns.

On a motion of Lane Anderson, and, seconded by Bradley Ward the 2nd Interim Report was approved.

CLOSED SESSION:

On a motion of Lane Anderson; and, seconded by Anna Eynaud the Board adjourned into Closed Session at 7:30 P.M.

OPEN SESSION:

On a motion of Lane Anderson; and, seconded by Anna Eynaud the Board returned to Open Session. Reported out by President of the Board Nicole Ray regarding conference with labor negotiator on S.E.T.A. and Classified staff negotiations-direction was given on how to proceed with negotiations. Regarding public employee employment; and, anticipated litigation – no action was taken at this time.

ADJOURNMENT:

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to adjourn the meeting.

**Board of Trustees
Special Meeting
March 16, 2020**

Board of Trustees of the sequoia Union District held a special meeting on March 16, 2020 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Nicole Ray called the meeting to order followed by the the flag salute.

MEMBERS PRESENT: Lane Anderson, Anna Eynaud, James McNulty, Nicole Ray; and, Bradley Ward.

MEMBERS ABSENT: None

VISITORS PRESENT: There were several visitors present at the meeting.

On a motion of Lane Anderson; and, seconded by James McNulty the Board approved the agenda as submitted.

COMMENTS FROM THE PUBLIC: Letter was read from concerned parent regarding the COVID-19 virus outbreak and strongly suggested the school closure to prevent possible spreading. Also, parent in audience spoke up to state same concern.

CLOSED SESSION: On a motion of James McNulty; and, seconded by Bradley Ward the Board adjourned into Closed Session at 6:05 P.M.

OPEN SESSION: On a motion of Anna Eynaud; and, seconded by James McNulty the Board returned to Open Session. Reported out by President Nicole Ray; it has been declared an on- going public health emergency and Mr. Jensen has been directed on how to proceed. The School will be closed as of March 17th through April 20th which is the date we would return from Spring Break. If we need to update length of time, parents will be notified. Parents will be notified tonight of immediate closure.

ACTION ITEMS: Consideration of Resolution Granting Emergency Powers to the Superintendent:
On a motion of Lane Anderson, and, seconded by Bradley Ward the Board voted to approve the resolution granting emergency powers to the Superintendent. Addition to resolution – Mr. Jensen was given approval beyond the \$5,000 limit for public emergency needs, internet access etc. but must still be approved by President of Board.

ADJOURNMENT: On a motion of James McNulty; and, seconded by Anna Fynaud the Board voted to adjourn the meeting.

SEQUOIA UNION SCHOOL DISTRICT
Cafeterla Fund

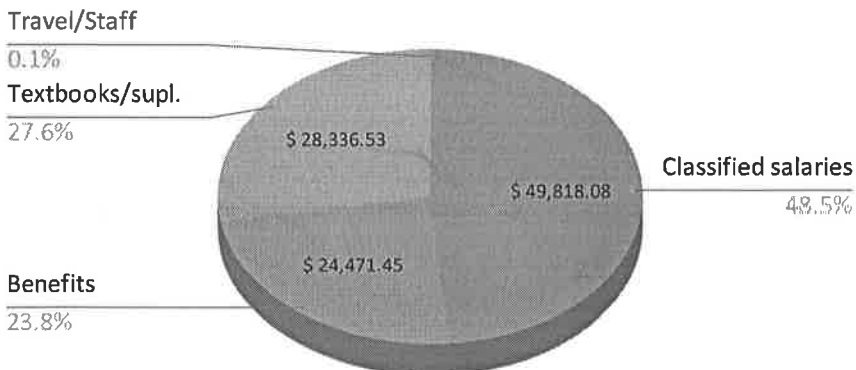
Year to Date Ending 2-Apr-20
Budget Year 2019-2020 2019-2020

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
Total Rev. Limit						
Fed. State	\$ 83,698.00	\$57,137.50	68.27%	\$ 93,294.00	\$47,122.15	50.51%
State Rev.	\$ 6,170.42	\$ 4,247.97	68.84%	\$ 6,795.00	\$ 3,486.24	51.31%
Local Rev.	\$ 40,015.00	\$23,674.66	59.16%	\$ 25,030.00	\$26,748.92	106.87%
Total Rev.	\$129,883.42	\$85,060.13	65.49%	\$125,119.00	\$77,357.31	61.83%
Expenditures						
Classified salaries	\$ 77,680.00	\$49,818.08	64.13%	\$ 66,386.00	\$47,953.17	72.23%
Benefits	\$ 40,250.00	\$24,471.45	60.80%	\$ 35,417.00	\$23,202.04	65.51%
Textbooks/supl.	\$ 39,000.00	\$28,336.53	72.66%	\$ 41,000.00	\$30,893.14	75.35%
Travel/Staff Devel.	\$ 100.00	\$ 53.13	53.13%	\$ 100.00	\$ 53.41	53.41%
Total Expenditures	\$157,030.00	\$ 102,679.19	65.39%	\$142,903.00	\$ 102,101.76	71.45%
Surplus/Deficit	\$ (27,146.58)	\$ (17,619.06)		\$ (17,784.00)		
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						
Contributions	\$27,146.58	\$17,619.06				

Revenue - Year to Date



Expenditures - Year to Date



Accounts Payable Final PreList - 3/26/2020 11:13:02AM

*** FINAL ***

Batch No 180

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility	PV-200330	3/25/2020		287259272862		011-00000-0-00000-82000-55000-0 February invoices	\$480.83			
	A. T. & T. Mobility		3/25/2020		287259272862		010-00000-0-00000-82000-55000-0 Total Check Amount:	\$59.42			
014108	Apple Incorporated	PV-200337	3/26/2020		AB10860693		010-30100-0-11100-10000-43000-0 10.2 inch iPad Wi-Fi (2)	\$5,435.70			
							Total Check Amount:	\$6,435.70			
012923	ARAMARK Uniform Services	PV-200327	3/25/2020		6079615		011-00000-0-00000-82000-43000-0 First aide supl	\$880.58			
	ARAMARK Uniform Services		3/25/2020		6079615		010-00000-0-00000-82000-43000-0 Total Check Amount:	\$108.83			
							Total Check Amount:	\$989.41			
013192	AT&T	PV-200331	3/25/2020		0207858057001		011-00000-0-00000-82000-55000-0 February invoices	\$54.40			
	AT&T		3/25/2020		0207858057001		010-00000-0-00000-82000-55000-0 Total Check Amount:	\$6.72			
							Total Check Amount:	\$61.12			
014083	AT&T	PV-200328	3/25/2020		4369518726372-4		011-00000-0-00000-82000-55000-0 Internet	\$426.70			
	AT&T		3/25/2020		4369518726372-4		010-00000-0-00000-82000-55000-0 Total Check Amount:	\$52.73			
							Total Check Amount:	\$479.43			
014109	BC Laboratories, Inc	PV-200336	3/26/2020		2004153		011-00000-0-00000-82000-56000-0 Well water testing	\$489.50			
	BC Laboratories, Inc		3/26/2020		2004153		010-00000-0-00000-82000-56000-0 Total Check Amount:	\$60.50			
							Total Check Amount:	\$550.00			
011909	CULLIGAN WATER CONDITICKING	PV-200326	3/25/2020		16774		011-00000-0-00000-82000-55000-0 February invoices	\$523.99			
	CULLIGAN WATER CONDITICKING		3/25/2020		16774		010-00000-0-00000-82000-55000-0 Total Check Amount:	\$64.76			
							Total Check Amount:	\$588.75			

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Batch No 180

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT	Audit
013887	Deborah Wilson	PV-200343	3/26/2020		Sequoia Union	011-11000-0-11100-10000-43000-0 Garden suppl.	\$38.26			
	Deborah Wilson		3/26/2020		Sequoia Union	010-11000-0-11100-10000-43000-0	\$4.72			
013871	FGL Enviro-mental	PV-200324	3/25/2020	4011233	4011233	011-00000-0-00000-82000-55000-0 Water testing	\$183.34			
	FGL Enviro-mental		3/25/2020		4011233	010-00000-0-00000-82000-55000-0	\$22.66			
						Total Check Amount:	\$206.00			
014020	Frontier	PV-200323	3/25/2020		Sequoia Union	011-00000-0-00000-82000-55000-0 March invoices	\$294.01			
	Frontier		3/25/2020		Sequoia Union	010-00000-0-00000-82000-55000-0	\$36.33			
						Total Check Amount:	\$330.34			
012704	FRUIT GROWERS SUPPLY CO	PV-200322	3/25/2020		103801	011-00000-0-00000-82000-43000-0 O-ring nozzle filter, brass fitting	\$20.14	H		
	FRUIT GROWERS SUPPLY CO		3/25/2020		103801	010-00000-0-00000-82000-43000-0	\$2.49	H		
						Total Check Amount:	\$22.63			
002430	GRIGGS INC, JACK	PV-200321	3/25/2020		71885	011-00000-0-00000-82000-55000-0 Propane	\$1,700.72			
	GRIGGS INC, JACK		3/25/2020		71885	010-00000-0-00000-82000-55000-0	\$210.20			
						Total Check Amount:	\$1,910.92			
013950	Keller Wegley Consulting Eng.	PV-200313	3/25/2020		#8	010-90353-0-00000-85000-61700-0 Well grant	\$27,308.33	E		
						Total Check Amount:	\$27,308.33			
012161	LAWRENCE TRACTOR	PV-200312	3/25/2020		386557	011-00000-0-00000-82000-64000-0 John Deere	\$26,897.42	F		
	LAWRENCE TRACTOR		3/25/2020		386557	010-00000-0-00000-82000-64000-0	\$3,324.40	F		
						Total Check Amount:	\$30,221.82			
014107	LEC Corporation	PV-200338	3/26/2020		1619	011-00000-0-00000-82000-56000-0 Cleaning/inspecting tank	\$2,358.50	D		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014107	LEC Corporation	PV-200338	3/26/2020		1619		010-00000-0-00000-82000-56000-0 Cleaning/inspecting tank	\$291.50	D		
013774	Lozano-Smith	PV-200320	3/25/2020		1029		011-00000-0-00000-71500-58000-0 March legal charges	\$1,107.80			
	Lozano-Smith		3/25/2020		1029		010-00000-0-00000-71500-58000-0	\$1,372.87			
							Total Check Amount:	\$2,650.00			
012998	MAJOR SYECO	PV-200334	3/25/2020		751834		130-53100-0-00000-37000-43000-0 Cafeteria suppl.	\$120.19			
	MAJOR SYECO		3/25/2020		751834		130-53100-0-00000-37000-47000-0	\$283.04			
	MAJOR SYECO		3/25/2020		751834		010-11000-0-11100-10000-43000-0 Cafeteria suppl./testing suppl.	\$22.27	H		
	MAJOR SYECO		3/25/2020		751834		011-11000-0-11100-10000-43000-0	\$180.18	H		
	MAJOR SYECO		3/25/2020		751834		130-53100-0-00000-37000-47000-0	\$1,524.49	H		
	MAJOR SYECO		3/25/2020		751834		130-53100-0-00000-37000-43000-0	\$384.33	H		
	MAJOR SYECO	PV-200342 ✓	3/26/2020		751834		130-53100-0-00000-37000-47000-0 Cafeteria suppl.	\$2,361.43			
	MAJOR SYECO		3/26/2020		751834		130-53100-0-00000-37000-43000-0	\$500.93			
							Total Check Amount:	\$5,376.86			
013747	Mission Uniform Service	PV-200319	3/25/2020		219819		011-00000-0-00000-82000-43000-0 Uniforms/custodial suppl.	\$2,623.90			
	Mission Uniform Service		3/25/2020		219819		010-00000-0-00000-82000-43000-0	\$324.30			
							Total Check Amount:	\$2,948.20			
013171	OFFICE DEPOT	PV-200318	3/25/2020		28266812		011-11000-0-11100-10000-43000-0 Office/classroom suppl.	\$289.52			
	OFFICE DEPOT		3/25/2020		28266812		010-11000-0-11100-10000-43000-0	\$35.78			
							Total Check Amount:	\$325.30			
014048	Perry Jensen	PV-200344	3/26/2020		Sequoia Union		011-00000-0-00000-71500-43000-0 Office const./Postage	\$8.01			
	Perry Jensen		3/26/2020		Sequoia Union		010-00000-0-00000-71500-43000-0	\$0.99			
	Perry Jensen		3/26/2020		Sequoia Union		011-00000-0-00000-82000-43000-0	\$88.02			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT	Audit
014048	Perry Jensen	PV-200344	3/26/2020		Sequoia Union	010-00000-0-00000-82000-43000-0 Office const./Postage	\$10.87			
							Total Check Amount:			\$107.89
014106	Ranae Lauricella	PV-200339	3/26/2020		Sequoia Union	011-07230-0-00000-36000-58000-0 Reimb. for CPR training	\$62.30			
	Ranae Lauricella		3/26/2020		Sequoia Union	010-07230-0-00000-36000-58000-0	\$7.70			
							Total Check Amount:			\$70.00
005168	SEQUOIA UN ELEMENTARY	PV-200311	3/25/2020		Sequoia Union	011-00000-0-00000-82000-43000-0 Postage/bus driver's exam/training/supplies	\$64.06			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	010-00000-0-00000-82000-43000-0	\$7.91			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	011-07230-0-00000-36000-58000-0	\$231.40			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	010-07230-0-00000-36000-58000-0	\$28.60			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	011-11000-0-11100-10000-43000-0	\$35.60			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	010-11000-0-11100-10000-43000-0	\$4.40			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	011-00000-0-00000-71500-43000-0	\$376.60			
	SEQUOIA UN ELEMENTARY		3/25/2020		Sequoia Union	010-00000-0-00000-71500-43000-0	\$46.54			
							Total Check Amount:			\$795.11
013076	SISC III	PV-200332	3/25/2020		72116	010-00000-0-00000-00000-95024-0 Health insurance	\$35,584.14			A
							Total Check Amount:			\$35,584.14
012018	SMART & FINAL IRIS CO.	PV-200317	3/25/2020		026827	130-53100-0-00000-37000-47000-0 Sack lunch supplies	\$23.48			
	SMART & FINAL IRIS CO.		3/25/2020		026827	130-53100-0-00000-37000-43000-0	\$83.58			
	SMART & FINAL IRIS CO.		3/26/2020		40060384136	011-00000-0-00000-82000-43000-0 Janitorial suppl./cafeteria suppl.	\$44.33			
	SMART & FINAL IRIS CO.		3/26/2020		40060384136	010-00000-0-00000-82000-43000-0	\$5.48			
	SMART & FINAL IRIS CO.		3/26/2020		40060384136	130-53100-0-00000-37000-47000-0	\$358.84			
	SMART & FINAL IRIS CO.		3/26/2020		40060384136	130-53100-0-00000-37000-43000-0	\$71.76			
							Total Check Amount:			\$587.47
013866	Southern California Edison	PV-200325	3/25/2020		Sequoia Union	011-00000-0-00000-82000-55000-0 March invoices	\$3,736.67			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013866	Southern California Edison	PV-200325	3/25/2020		Sequoia Union		010-00000-0-00000-82000-55000-0	\$461.83			
							March invoices				
014085	Thomas Rizerour	PV-200316	3/25/2020	416			011-00000-0-00000-82000-56000-0	\$189.13			
	Thomas Rizerour		3/25/2020	416			Lead/copper report/water distribution license fee	\$23.37			
							010-00000-0-00000-82000-56000-0				
							Total Check Amount:	\$4,198.50			
012054	TULARE COUNTY DEPT OF EDUC.	PV-200341	3/26/2020	97			010-40350-0-11100-10000-58000-0	\$5,000.00			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			Teacher Induction/I.T. Oct.-Dec/trainings	\$7,440.00			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			010-00000-0-00000-71500-58000-0	\$920.00			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			010-00000-0-00000-71500-58000-0	\$104.50			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			010-40350-0-00000-21000-52000-0	\$845.50			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			011-40350-0-00000-21000-52000-0	\$35.20			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			010-07200-0-11100-10000-43000-0	\$284.80			L
	TULARE COUNTY DEPT OF EDUC.		3/26/2020	97			011-07200-0-11100-10000-43000-0	\$115.00			L
							Total Check Amount:	\$15,745.00			
011944	TULARE COUNTY HEALTH SERVICES	PV-200315	3/25/2020	184890			011-00000-0-00000-71500-58000-0	\$347.10			
	TULARE COUNTY HEALTH SERVICES		3/25/2020	184890			School Kitchen permit	\$42.90			
							010-00000-0-00000-71500-58000-0				
							Total Check Amount:	\$390.00			
013416	VISALIA UNIFIED	PV-200333	3/25/2020	332			011-07230-0-00000-36000-51000-0	\$8,603.01			
	VISALIA UNIFIED		3/25/2020	332			Transp. contract for Feb.; March; April	\$1,063.29			
							010-07230-0-00000-36000-51000-0				
							Total Check Amount:	\$9,666.30			
006424	WOODLAKE HARDWARE CO	PV-200314	3/25/2020	05387			011-00000-0-00000-82000-43000-0	\$342.28			
	WOODLAKE HARDWARE CO		3/25/2020	05387			Sprayers/chemicals to clean	\$42.30			
							010-00000-0-00000-82000-43000-0				
							Total Check Amount:	\$384.58			

Accounts Payable Final PreList - 3/26/2020 11:13:02AM

*** FINAL ***

Batch No 180

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$161,210.20

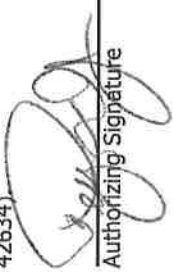
Accounts Payable Final PreList - 3/26/2020 11:13:02AM

*** FINAL ***

Batch No 180

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 180										
Total Accounts Payable: \$161,210.20										

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 161,210.20 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)


 Authorizing Signature _____
 Date 3/26/2020

Fund Summary	Total
010	\$91,689.53
011	\$63,808.60
130	\$5,712.07
Total	\$161,210.20

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 3 / 16 / 2020

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

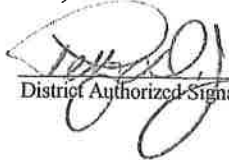
Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form W-4 Withholding	No. Enclosed <u>1</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>105,017.88</u>	Total Amount \$ <u>46,890.55</u>

46,890.55
2/18/2020

The Sequoia Unified School District School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


District Authorized Signature

3 / 17 / 2020
Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 3 15 2020

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
Form W-4 Withholding	No. Enclosed <u>1</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>10,052.75</u> <u>10,052.75</u>	Total Amount \$ <u>11,269.44</u> <u>11,269.42</u>

The Sequoia Union Mem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Selinda McArthur District Authorized Signature 3 15 2020 Date

Selinda McArthur 3/9/2020

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

SEQUOIA UNION SCHOOL DISTRICT
Charter

Year to Date Ending **2-Apr-20**
Budget Year 2019-2020 2019-2020

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
Total Rev. Limit	\$ 2,660,548.00	\$ 1,409,150.96		\$ 2,526,149.00	\$ 1,362,563.80	
Fed. State	\$ 98,620.00	\$ 5,698.57	5.78%	\$ 86,780.00	\$ -	0.00%
State Rev.	\$ 66,912.00	\$ 18,800.10	28.10%	\$ 71,933.00	\$ 34,181.37	47.52%
Local Rev.	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
Total Rev.	\$ 2,826,080.00	\$ 1,433,649.63	50.73%	\$ 2,684,862.00	\$ 1,396,745.17	52.02%
Expenditures						
Certificated salaries (11000)	\$ 1,246,168.00	\$ 775,991.14	62.27%	\$ 1,326,345.00	\$ 709,472.59	53.49%
Classified salaries	\$ 466,047.00	\$ 293,601.99	63.00%	\$ 511,520.00	\$ 301,323.22	58.91%
Benefits	\$ 782,577.00	\$ 408,001.52	52.14%	\$ 756,571.00	\$ 411,352.49	54.37%
Textbooks/supl.	\$ 199,755.00	\$ 136,522.56	68.35%	\$ 249,492.00	\$ 151,953.72	60.91%
Dues/Memberships	\$ 5,000.00	\$ 3,968.51	79.37%	\$ 5,000.00	\$ 3,215.57	64.31%
Travel/Staff Devel	\$ 24,883.00	\$ 12,702.17	51.05%	\$ 22,902.00	\$ 4,991.63	21.80%
Insurance	\$ 8,200.00	\$ 17,759.95	216.58%	\$ 18,000.00	\$ 5,712.91	31.74%
Housekeeping	\$ 135,000.00	\$ 98,944.72	73.29%	\$ 110,000.00	\$ 107,379.54	97.62%
Rental/Leases/Rep	\$ 37,000.00	\$ 30,302.97	81.90%	\$ 36,000.00	\$ 39,583.29	109.95%
Pension Penalties	\$ -	\$ -		\$ 0.00	\$ -	0.00%
Services	\$ 128,764.00	\$ 81,826.27	63.55%	\$ 54,459.00	\$ 53,517.93	98.27%
Subagreements	\$ 28,115.00	\$ 14,281.20	50.80%	\$ 28,115.00	\$ 22,074.88	78.52%
Capital outlay	\$ 6,494.00	\$ 6,493.76	100.00%	\$ 2,000.00	\$ -	0.00%
Other Outgo	\$ 0.00	\$ 0.00	0.00%	\$ 0.00	\$ -	0.00%
Indirect costs	\$ 0.00	\$ 0.00	0.00%	\$ 0.00	\$ -	0.00%
Total Expenditures	\$ 3,068,003.00	\$ 1,880,396.76	61.29%	\$ 3,120,404.00	\$ 1,810,577.77	58.02%
Surplus/Deficit	\$ (241,923.00)	\$ (446,747.13)		\$ (435,542.00)	\$ (413,832.60)	
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						

Contributions **\$241,923.00** **\$446,747.13**



SEQUOIA UNION SCHOOL DISTRICT
District

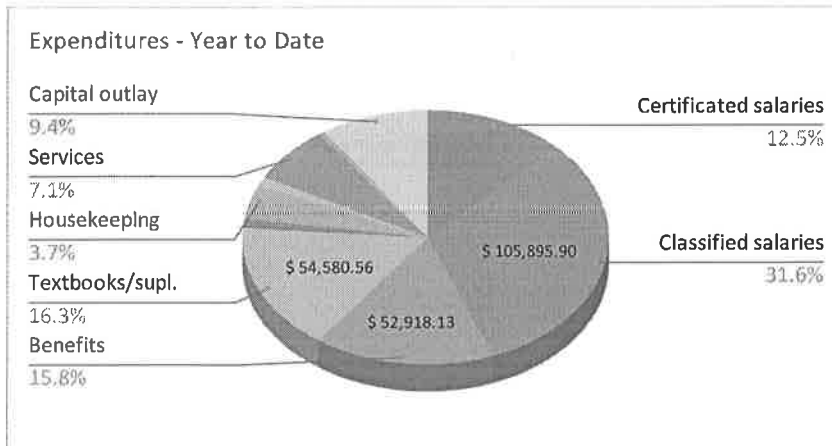
Year to Date Ending **2-Apr-20**
Budget Year **2019-2020** 2019-2020

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
Total Rev. Limit	\$ 522,548.00	\$ 615,782.93		\$ 522,548.00	\$ 626,935.43	
Fed. State	\$ 277,326.20	\$ 149,148.20	53.78%	\$ 27,781.00	\$ 23,072.66	83.05%
State Rev.	\$ 134,439.65	\$ 75,811.80	56.39%	\$ 107,308.00	\$ 77,263.21	72.00%
Local Rev.	\$ 44,660.00	\$ 65,796.92	147.33%	\$ 31,100.00	\$ 53,454.54	171.88%
Total Rev.	\$ 978,973.85	\$ 906,539.85	92.60%	\$ 688,737.00	\$ 780,725.84	113.36%
Expenditures						
Certificated salaries (11000)	\$ 60,650.00	\$ 41,796.57	68.91%	\$ 115,874.91	\$ 70,185.82	60.57%
Classified salaries	\$ 146,285.00	\$ 105,895.90	72.39%	\$ 85,924.00	\$ 49,678.40	57.82%
Benefits	\$ 131,198.00	\$ 52,918.13	40.33%	\$ 141,245.09	\$ 44,793.53	31.71%
Textbooks/supl.	\$ 97,369.97	\$ 54,580.56	56.05%	\$ 27,701.00	\$ 23,739.21	85.70%
Dues/Memberships	\$ 1,000.00	\$ 418.99	41.90%	\$ 1,000.00	\$ 397.43	39.74%
Travel/Staff Devel	\$ 19,932.23	\$ 3,321.91	16.67%	\$ 9,750.00	\$ 2,421.59	24.84%
Insurance	\$ 3,500.00	\$ 2,195.05	62.72%	\$ 3,500.00	\$ 706.09	20.17%
Housekeeping	\$ 25,000.00	\$ 12,500.87	50.00%	\$ 16,000.00	\$ 17,522.43	109.52%
Rental/Leases/Rep	\$ 7,000.00	\$ 3,744.66	53.50%	\$ 10,095.00	\$ 5,546.08	54.94%
Pension Penalties	\$ 20.00	\$ 52.70	263.50%	\$ 10.00	\$ 17.69	176.90%
Services	\$ 41,408.00	\$ 23,848.40	57.59%	\$ 27,131.00	\$ 71,407.01	263.19%
Subagreements	\$ 3,475.00	\$ 1,766.10	50.82%	\$ 28,475.00	\$ 2,728.32	9.58%
Capital outlay	\$ 190,733.65	\$ 31,561.24	16.55%	\$ 150,383.21	\$ -	0.00%
Other Outgo	\$ 2,000.00	\$ -	0.00%	\$ 2,000.00	\$ -	0.00%
Indirect costs	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
Total Expenditures	\$ 729,571.85	\$ 334,601.08	45.86%	\$ 619,089.21	\$ 289,143.60	46.70%
Surplus/Deficit	\$ 249,402.00	\$ 571,938.77		\$ 69,647.79	\$ 491,582.24	
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						

Contributions

#N/A

#N/A



**SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020**

V. OTHER ACTION ITEMS

Agenda Item 5.1 School Governance Calendar:
Mr. Jensen will present

Recommendations:

On a motion of _____, and seconded by _____
the Board approved School Governance Calendar.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 5.1

**SEQUOIA UNION SCHOOL DISTRICT
SPECIAL MEETING
April 2, 2020**

V. OTHER ACTION ITEMS

Agenda Item 5.2 District Pillars:
Mr. Jensen will present

Recommendations:

On a motion of _____, and seconded by _____
the Board approved School District Pillars.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 5.2

**Sequoia Union Elementary School District
Measuring our Values**

Pillar	Health and Safety	Quality Achievement	Service	People	Finance
<p>District Goal Alignment See BP 0200(a) - (c)</p>	<ul style="list-style-type: none"> 6 - Promoting student health, nutrition, and physical activity in order to enhance learning 7 - Developing each student's self-respect, appreciation for diversity, and sense of personal responsibility 1c - Collaborating with other public agencies and private organizations to ensure that children's physical, social, and emotional needs are met 	<ul style="list-style-type: none"> 1 - Curriculum, assessments and materials aligned with state standards, frameworks and assessments. 3 - Ensuring all students achieve proficiency in essential areas of skill and knowledge and attain the academic, career and technical skills needed to succeed in a knowledge and skills based economy. 4 - Providing for the specialized needs of students, including providing necessary support and intervention programs and closing the gap between low-achieving and high-achieving students 5 - Providing a system of shared accountability for student achievement with clear performance standards and consequences 	<ul style="list-style-type: none"> 13 - Maintaining positive relations with parents/guardians and the community, emphasizing communication and inviting participation in the school 12 - Providing and maintaining facilities to meet the needs of present and future students 2 - Maintain a safe and orderly campus that promotes learning. 	<ul style="list-style-type: none"> 8 - Allocating time and resources for staff collaboration, planning, and professional development activities aligned with the district's goals 	<ul style="list-style-type: none"> 9 - Maintaining fiscal integrity for the district and aligning resources to instructional needs and priorities for student achievement 10 - Improving the organization, management, and decision-making structure and capabilities of the district to better support the education of students 11 - Employing technology in ways that enhance learning, teaching, and non instructional operations

<p>Measures - Others to be Determined</p>	<p>Suspension Rates Attendance <i>Short Term:</i></p> <ul style="list-style-type: none"> • Staff and student daily attendance. <p>Campus Safety <i>Short Term:</i></p> <ul style="list-style-type: none"> • Workers compensation claims. • Student injuries <p>Co laboration with Support Organizations <i>Short Term:</i></p> <ul style="list-style-type: none"> • Referrals to support organizations • Internal support. 	<p>Proficiency Growth <i>Short Term:</i></p> <ul style="list-style-type: none"> • STAR Reading, STAR Early Literacy, STAR Math, AimswebPlus (reading and math). • Teacher developed common assessments. <p><i>Long Term:</i></p> <ul style="list-style-type: none"> • CAASPP Scores: ELA, Math, Science <p>Close Equity Gaps <i>Long Term</i></p> <ul style="list-style-type: none"> • CAASPP Scores: ELA, Math, Science <p>Engagement in Extra-Curricular and Co-Curricular Student Experiences <i>Long Term</i></p> <ul style="list-style-type: none"> • CAASPP Scores: ELA, Math, Science 	<p>Parent Engagement <i>Short Term:</i></p> <ul style="list-style-type: none"> • STAR Reading, STAR Early Literacy, STAR Math, AimswebPlus (reading and math). • End of the Year Survey <p>Student Survey Engagement <i>Short Term:</i></p> <ul style="list-style-type: none"> • End of the Year Survey <p>District Support Card</p>	<p>Staff Performance Employee Engagement <i>Short Term:</i></p> <ul style="list-style-type: none"> • Quarterly survey <p><i>Long Term</i></p> <ul style="list-style-type: none"> • End of the Year Survey 	<p>Balanced Budget <i>Short Term:</i></p> <ul style="list-style-type: none"> • Quarterly reports • Balance transfers <p><i>Long Term</i></p> <ul style="list-style-type: none"> • Balanced proposed budget for following school year. <p>Efficient Operations</p>
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