

Board of Trustees
October 10, 2019
Regular Meeting

A regular meeting of the Board of the Sequoia Union Elementary School will be held on October 10, 2019 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 P.M.

Flag Salute

11. OPEN SESSION

2.1 Comments From the Public

Board policy #9323 Allows Each Individual Speaker Three Minutes for Public Comments

111. REPORTS & DISCUSSION

3.1 Superintendent's Report

3.2 S.S.C. Update

3.3 S.E.T.A. Update

3.4 Local Control and Accountability Plan (LCAP)

3.5 Strategic Planning Update

3.6 Charter School Update

3.7 Action Plan for Students With Exceptional Needs

3.8 Parent's Guild

3.9 Ag Advisory Committee

1V. ACTION SESSION

4.1a Approval of the September 12, 2019 Regular Meeting Minutes

4.1b A.D.A. Report-no report

4.1c Cafeteria Report

4.1d Approval of Bills

4.1e Approve Payroll

4.1f Approve Budget Report

V. PERSONNEL

- 5.1 CONSIDERATION AND PUBLIC NOTICE OF THE DISTRICT'S INITIAL PROPOSAL TO SEQUOIA ELEMENTARY TEACHERS ASSOCIATION REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.
- 5.2 CONSIDERTION AND PUBLIC NOTICE OF THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S INITIAL PROPOSAL TO THE DISTRICT REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.

V1. OTHER BUSINESS ITEMS

- 6.1 Resolutions:
 - In the Matter of Authorizing Inter-Fund Loan for Cash Flow Purposes; and,
 - In the Matter of Authorizing Inter-Fund Transfers In Accordance with the Budget

V11. OTHER ACTION ITEMS

- 7.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:
 - Update on SWRCB Project NO. 5400709-001C
 - Award Contract for the New Source Well Completion and Distribution System Project
 - Approval of Contract Change Order No. 1 for the New Source Well Completion and Distribution System Project
 - Approval of Claims for SWRCB Project No. 5400709-001C
- 7.2 Interdistrict Agreement Requests
- 7.3 Tulare County Superintendent of Schools and Sequoia Union School District Technology Support Services Agreement
- 7.4 SchoolWorks-Developer Fee's Resolution

V111. CLOSED SESSION

- Student Matters

1X. ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.8 Parent's Guild:

Agenda Item 3.8

Sequoia Union Sports Boosters — Budget 2018-2019 School Year

EIN #61-1719569

<u>Item Description</u>	<u>2018-2019 Actual</u>	<u>Projected Budget</u>	<u>2019-2020 YTD Actual</u>
Fundraisers			
Dinner/Auction Tickets	\$ 4,600.00		
Tickets/Banner printing	\$ (215.48)		
Venue -Cottonwood Barn	Donated		
Caterer	\$ (1,992.00)		
Alcohol	\$ (1,283.40)		
Guns - Exeter Merchantile	\$ (1,168.01)		
Live Auction	\$ 7,875.00		
Silent Auction	\$ 1,660.00		
Black Jack	\$ 1,000.00		
Booze Toss	\$ 261.00		
50/50	\$ 540.00		
Raffle Tickets	\$ 1,060.00		
Donations	\$ 2,250.00		
Dinner Totals	\$14,587.11	\$14,587.11	\$0.00
Operating Expenses			
Referees	\$ (4,120.00)	\$4,500.00	\$800.00
Tournament Fees	\$ (200.00)	\$200.00	
Track Meet - Entrance fee	\$ 50.00		
Replacement Balls			
League Banners	\$ (114.73)	\$150.00	
Softball Visors	\$ (659.43)		
Recess Equipment	\$ (92.78)		
SU Merchandise	\$ 510.05		
Volleyball Shorts	\$ (529.75)		
Total	-\$5,156.64	\$4,850.00	\$800.00
Ending Balance 2018-2019		Current Total in Acct	\$10,096.88
Scholarship Account			\$325.59

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.9 Ag Advisory Committee:

Agenda Item 3.9

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the September 12, 2019 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report-no report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills
- 4.1e Approve Payroll
- 4.1f Approve Budget Report

Recommendations: Approve Consent agenda items

On a motion of _____, and seconded by _____
the Board voted to approve the consent agenda items.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Board of Trustees
Regular Meeting
September 12, 2019

Board of Trustees of the Sequoia Union School District held a regular meeting on September 12, 2019 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Lane Anderson, Anna Eynaud, Nicol Ray; and, Bradley Ward

MEMBERS ABSENT: James McNulty

VISITORS PRESENT: There were several visitors present at the meeting.

On a motion of Nicole Ray; and, seconded by Lane Anderson the Board voted to approve the agenda as submitted.

COMMENTS FROM THE PUBLIC: Ciara Machado addressed her concerns regarding a discussion between Jr. High students and the County Nurse.

After public comments the Board moved to item 3.11 under Reports & Discussion.

REPORTS & DISCUSSION: Tulare County Resource Management-Susan Simon/Power Point on Draft for Lemon Cove Community:

The County Resource Management Agency addressed the Board and community on public services, infrastructure, zoning; and other areas that they are researching for the Lemon Cove area and possible services and improvements to the community. They also requested to be added to the October agenda for follow up information.

Superintendent's Report:

Mr. Jensen reviewed his Superintendent's report with the Board and audience.

Parent's Guild:

Stephanie Amaral passed out sponsorship letters to the Board members.

Ag Advisory Committee:

Nicole Ray stated that they are currently waiting to hear from Mr. Roberts to finalize the land donation. October 2, 2019 is the next scheduled meeting.

Schoolworks – Developer Fee Information:

Mr. Jensen stated we must move forward with the developer fee increase or will not qualify for any construction funding in the future.

**ACTION
SESSION:**

On a motion of Lane Anderson; and, seconded by Nicole Ray the Board voted to approve the consent agenda items as submitted.

**OTHER
BUSINESS:**

J200 Unaudited Actuals Report:

The J200 unaudited actuals report was reviewed with the members and audience. There was time allowed for questions and/or concerns.

On a motion of Lane Anderson; and, seconded by Bradley Ward the Board voted to approve the unaudited actuals report as submitted.

Appropriations Limit (Gann Calc.):

On a motion of Nicole Ray; and, seconded by Bradley Ward the Board approved the resolution in the matter of establishing an estimated appropriations limit for the 2019-20 fiscal year and an actual appropriations limit for the 2018-19 fiscal year.

Discussion on Possible Salary Increase for Classified Staff:

The classified staff addressed the Board members regarding a salary increase.

Board President Anna Eynaud read a letter to the audience regarding current budget information which would pertain to a possible salary increase.

**OTHER
ACTION
ITEMS:**

Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

Mr. Jensen stated to the Board that Nick Keller has contracted him regarding the Contract Amendment, and said it is appropriate. He also stated that if all funding comes through on time, we could possibly have the well in completely by spring.

Interdistrict Agreement Requests:

On a motion of Lane Anderson; and, seconded by Bradley Ward to approve the interdistrict agreements requests as submitted.

Visalia Unified School District – Agreement for Transportation Services Between the Visalia Unified School District and the Sequoia Union School District:

On a motion of Lane Anderson; and, seconded by Nicole Ray the Board voted to approve the contract with Visalia Unified School District for transportation services.

Technology Support Services Agreement- Exeter Unified:

The proposal was denied by the Exeter School Board.

CLOSED On a motion of Nicole Ray; and, seconded by Lane Anderson the Board adjourned into
SESSION: Closed Session at 7:50 P.M.

Reported out by President Anna Eynaud that until the District can find additional revenues to balance the current budget we will not be able to grant the request from the classified staff for a salary increase at this time.

ADJOURNMENT: On a motion of Bradley Ward; and, seconded by Nicole Ray the Board adjourned the meeting at 8:40 P.M.

SEQUOIA UNION SCHOOL DISTRICT

Cafeteria Fund

10-Oct-19

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classificati	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit		0		
Fed. State	83,698	21,009.50	93,294	9,406.47
State Rev.	6,170	1,482	6,795	692.26
Local Rev.	40,015	-119.25	25,030	10,724.67
Total Rev.	\$129,883	22,372.49	125,119	20,823.40
Expenditures				
Classified salaries	77,680	17,370.13	66,386	15,074.00
Benefits	40,250	6,677.15	35,417	5,788.05
Textbooks/supl.	39,000	3,332.41	41,000.00	9,755.90
Travel/Staff Devel.	100	0.00	100	53.41
Total Expenditures	157,030	27,379.69	142,903	30,671.36
Surplus/Deficit	-27,147			
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions
				27,147

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

013790	A. T. & T. Mobility	PV-200127	9/26/2019		287259272862		011-00000-0-00000-82000-55000-0 August invoice	\$481.49		
	A. T. & T. Mobility		9/26/2019		287259272862		010-00000-0-00000-82000-55000-0	\$59.51		
							Total Check Amount:	\$541.00		
014082	APEX Electric	PV-200102	9/26/2019		1025		011-00000-0-00000-82000-56000-0 Replace breakers/labor on Admin. building	\$496.18		
	APEX Electric		9/26/2019		1025		010-00000-0-00000-82000-56000-0	\$61.32		
							Total Check Amount:	\$557.50		
012923	ARAMARK Uniform Services	PV-200122	9/26/2019		6079615		011-00000-0-00000-82000-43000-0 First aide sup.	\$664.94		
	ARAMARK Uniform Services		9/26/2019		6079615		010-00000-0-00000-82000-43000-0	\$82.18		
							Total Check Amount:	\$747.12		
013192	AT&T	PV-200126	9/26/2019		0207858057001		011-00000-0-00000-82000-55000-0 September invoice	\$57.40		
	AT&T		9/26/2019		0207858057001		010-00000-0-00000-82000-55000-0	\$7.09		
	AT&T	PV-200128	9/26/2019		0207858057001		011-00000-0-00000-82000-55000-0 August invoices	\$55.83		
	AT&T		9/26/2019		0207858057001		010-00000-0-00000-82000-55000-0	\$6.90		
							Total Check Amount:	\$127.22		
014083	AT&T	PV-200125	9/26/2019		436951-8726-372-4		011-00000-0-00000-82000-55000-0 Internet service	\$2,579.25		
	AT&T		9/26/2019		436951-8726-372-4		010-00000-0-00000-82000-55000-0	\$318.78		
							Total Check Amount:	\$2,898.03		
013123	BANK OF THE SIERRA	PV-200124	9/26/2019		4798510040590032		011-00000-0-00000-82000-43000-0 Constr. suppl/Kinderlime/audible/Custodial suppl.	\$880.84	M	
	BANK OF THE SIERRA		9/26/2019		4798510040590032		010-00000-0-00000-82000-43000-0	\$108.86	M	
	BANK OF THE SIERRA		9/26/2019		4798510040590032		011-00000-0-00000-71500-43000-0	\$38.90	M	
	BANK OF THE SIERRA		9/26/2019		4798510040590032		010-00000-0-00000-71500-43000-0	\$4.80	M	
	BANK OF THE SIERRA		9/26/2019		4798510040590032		011-00000-0-00000-71500-58000-0	\$48.04	M	
	BANK OF THE SIERRA		9/26/2019		4798510040590032		010-00000-0-00000-71500-58000-0	\$5.93	M	

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013621	CDW Government	PV-200104	9/26/2019	8580966			011-07200-0-11100-10000-43000-0	\$25,609.80	A	
	CDW Government		9/26/2019	8580966			Projectors/chromebooks 010-07200-0-11100-10000-43000-0	\$3,165.25	A	
							Total Check Amount:	\$1,087.37		
011909	CULLIGAN WATER CONDITIONING	PV-200123	9/26/2019	16774			011-00000-0-00000-82000-55000-0	\$999.92		
	CULLIGAN WATER CONDITIONING		9/26/2019	16774			August invoices 010-00000-0-00000-82000-55000-0	\$123.58		
							Total Check Amount:	\$1,123.50		
013887	Deborah Wilson	PV-200100	9/26/2019		Sequoia Union		011-11000-0-11100-10000-43000-0	\$107.51		
	Deborah Wilson		9/26/2019		Sequoia Union		Red ribbon suppl. 010-11000-0-11100-10000-43000-0	\$13.28		
							Total Check Amount:	\$120.79		
014071	Document Tracking Services	PV-200121	9/26/2019	9324402			011-00000-0-00000-71500-58000-0	\$529.55		
	Document Tracking Services		9/26/2019	9324402			5 documents prepared 010-00000-0-00000-71500-58000-0	\$65.45		
							Total Check Amount:	\$595.00		
013871	FGL Environmental	PV-200119	9/26/2019	4011233			010-00000-0-00000-82000-55000-0	\$58.08		
	FGL Environmental		9/26/2019	4011233			Water testing 011-00000-0-00000-82000-55000-0	\$469.92		
							Total Check Amount:	\$528.00		
013839	Follett School Solutions Inc.	PV-200117	9/26/2019	06390			011-63000-0-11100-10000-43000-0	\$767.73		
	Follett School Solutions Inc.		9/26/2019	06390			Replacement books 010-63000-0-11100-10000-43000-0	\$94.88		
							Total Check Amount:	\$862.61		
013885	Food 4 Thought, LLC.	PV-200116	9/26/2019		Sequoia Union		130-53100-0-00000-37000-47000-0	\$298.59		
							Cafeteria suppl.			

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***
Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013591	Fresno Hauling	PV-200113	9/26/2019	3-43001-250009	3-43001-250009		010-00000-0-00000-82000-55000-0	\$298.59			
	Fresno Hauling		9/26/2019	3-43001-250009	3-43001-250009	September invoice	011-00000-0-00000-82000-55000-0	\$63.82			
								\$516.37			
								\$580.19			
014020	Frontier	PV-200118	9/26/2019		Sequoia Union		011-00000-0-00000-82000-55000-0	\$245.44			
	Frontier		9/26/2019		Sequoia Union	August invoices	010-00000-0-00000-82000-55000-0	\$30.33			
								\$275.77			
014101	Goldstar Products Inc.	PV-200114	9/26/2019		0072858		011-00000-0-00000-82000-43000-0	\$790.68			
	Goldstar Products Inc.		9/26/2019		0072858	Bus wash & wax	010-00000-0-00000-82000-43000-0	\$97.72			
								\$888.40			
014102	H.R. Macklin & Son, Inc.	PV-200097	9/26/2019		DB10507		011-00000-0-00000-71500-58000-0	\$534.00			
	H.R. Macklin & Son, Inc.		9/26/2019		DB10507	Appraisal	010-00000-0-00000-71500-58000-0	\$66.00			
								\$600.00			
013951	Jive Communications Inc	PV-200103	9/26/2019		105813-1405		011-00000-0-00000-82000-55000-0	\$813.55			
	Jive Communications Inc		9/26/2019		105813-1405	Phone system	010-00000-0-00000-82000-55000-0	\$100.55			
								\$914.10			
014006	Junior Library Guild	PV-200112	9/26/2019		474591		011-07200-0-11100-10000-43000-0	\$2,204.49			
	Junior Library Guild		9/26/2019		474591	Library books	010-07200-0-11100-10000-43000-0	\$272.46			
								\$2,476.95			
014050	Kelley Ritchie	PV-200129	9/26/2019		2019-20		011-11000-0-11100-10000-43000-0	\$228.69			
	Kelley Ritchie		9/26/2019		2019-20	Classroom suppl.	010-11000-0-11100-10000-43000-0	\$28.26			

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Total Check Amount:

013812 Kellie Zerfang PV-200101 9/26/2019 Sequoia Union \$256.95

011-07200-0-11100-10000-43000-0 Classroom suppl./Reading Revolution books \$217.61
 010-07200-0-11100-10000-43000-0 \$26.89
 011-11000-0-11100-10000-43000-0 \$192.76
 010-11000-0-11100-10000-43000-0 \$23.82

Total Check Amount:

013774 Lozano-Smith PV-200110 9/26/2019 001029 \$1,251.76

011-00000-0-00000-71500-58000-0 Legal services for September \$154.71
 010-00000-0-00000-71500-58000-0

Total Check Amount:

013747 Mission Uniform Service PV-200109 9/26/2019 219819 \$5,624.65

011-00000-0-00000-82000-43000-0 Custodial suppl/uniforms/mats \$695.18
 010-00000-0-00000-82000-43000-0

Total Check Amount:

013171 OFFICE DEPOT PV-200108 9/26/2019 28266812 \$488.05

011-11000-0-11100-10000-43000-0 Classroom/office suppl. \$60.32
 010-11000-0-11100-10000-43000-0

Total Check Amount:

013328 PEARSON EDUCATION PV-200107 9/26/2019 91-2352029 \$548.37

011-00000-0-11100-10000-41000-0 Science adoption -1 year /labware kits \$484.20
 010-00000-0-11100-10000-41000-0 \$59.84
 011-07200-0-11100-10000-43000-0 \$1,972.91
 010-07200-0-11100-10000-43000-0 \$243.84

Total Check Amount:

014048 Perry Jensen PV-200111 9/26/2019 Sequoia Union \$157.45

011-07200-0-11100-10000-43000-0 Modeling club t-shirts/construction suppl. \$19.45
 010-07200-0-11100-10000-43000-0 \$151.01
 011-00000-0-00000-82000-43000-0 \$18.66
 010-00000-0-00000-82000-43000-0

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***
Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014073	PlanbookEdu	PV-200090	9/26/2019		2019-10712		011-11000-0-111100-10000-43000-0	\$346.57			
						Renewal		\$304.38			
							010-11000-0-111100-10000-43000-0	\$37.62			
								\$342.00			
013638	Positive Promotions	PV-200106	9/26/2019		06306903		011-11000-0-111100-10000-43000-0	\$362.91			
						Staff appreciation		\$44.85			
							010-11000-0-111100-10000-43000-0	\$407.76			
012151	PRODUCERS	PV-200105	9/26/2019		717312		130-53100-0-00000-37000-47000-0	\$1,418.60			
						Cafeteria suppl.		\$1,418.60			
013530	Really Good Stuff	PV-200094	9/26/2019		9161209		011-11000-0-111100-10000-43000-0	\$30.15			
						Caddies		\$3.72			
							010-11000-0-111100-10000-43000-0	\$33.87			
013914	Rochester 100 Inc.	PV-200095	9/26/2019		33785		011-11000-0-111100-10000-43000-0	\$309.19			
						Nicky's folders		\$38.21			
							010-11000-0-111100-10000-43000-0	\$347.40			
013717	School Works Inc	PV-200092	9/26/2019		3217		011-00000-0-00000-71500-58000-0	\$1,780.00			
						Developer fee study		\$220.00			
							010-00000-0-00000-71500-58000-0	\$2,000.00			
014074	Sharon Adams	PV-200115	9/26/2019		Sequoia Union		011-00000-0-00000-82000-43000-0	\$26.01			
						Janitorial suppl.		\$3.21			
							010-00000-0-00000-82000-43000-0				

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***
Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit	
013076	SISC III	PV-200093	9/26/2019		72116		010-00000-0-00000-00000-95024-0 September invoice	\$29.22			A	
Total Check Amount:								\$30,217.10				
005383	SOUTHERN CALIF EDISON CO	PV-200120	9/26/2019		Sequoia Union		011-00000-0-00000-82000-55000-0 September invoices	\$8,887.39			H	
Total Check Amount:								\$30,217.10				
014034	SOUTHERN CALIF EDISON CO	PV-200091	9/26/2019		Sequoia Union		010-00000-0-00000-82000-55000-0 September invoices	\$1,098.44			H	
Total Check Amount:								\$9,985.83				
014034	Stevens Refrigeration Heating	PV-200091	9/26/2019		28072082219		011-00000-0-00000-82000-56000-0 Service/parts on Rm. #7	\$186.90				
014034	Stevens Refrigeration Heating	PV-200091	9/26/2019		28072082219		010-00000-0-00000-82000-56000-0	\$23.10				
Total Check Amount:								\$210.00				
013456	The McGraw-Hill Companies	PV-200130	9/26/2019		161999		011-63000-0-11100-10000-43000-0 My Math/Wonders	\$395.94				
013456	The McGraw-Hill Companies	PV-200130	9/26/2019		161999		010-63000-0-11100-10000-43000-0	\$48.93				
Total Check Amount:								\$444.87				
014085	Thomas Ridenour	PV-200096	9/26/2019		CUS0110		011-00000-0-00000-71500-58000-0 Water system license use fee/consumer confidenc	\$311.50				
014085	Thomas Ridenour	PV-200096	9/26/2019		CUS0110		010-00000-0-00000-71500-58000-0	\$38.50				
Total Check Amount:								\$350.00				
014095	Wells Fargo Bank, N.A.	PV-200099	9/26/2019		301-0029698-001		011-00000-0-00000-82000-56000-0 Yanmar tow tractor installment	\$490.76				
014095	Wells Fargo Bank, N.A.	PV-200099	9/26/2019		301-0029698-001		010-00000-0-00000-82000-56000-0	\$60.65				
Total Check Amount:								\$551.41				
006424	WOODLAKE HARDWARE CO	PV-200098	9/26/2019		05387		011-00000-0-00000-82000-43000-0 Maintenance/operations	\$334.09				
006424	WOODLAKE HARDWARE CO	PV-200098	9/26/2019		05387		010-00000-0-00000-82000-43000-0	\$41.29				

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----	-------

Total Check Amount: \$375.38

Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----	-------

Total District Payment Amount: \$102,810.69


Accounts Payable Final PreList - 9/26/2019 5:06:19PM

*** FINAL ***

Batch No 170

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Batch No 170											
Total Accounts Payable: \$102,810.69											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 102,810.69 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)

 Authorizing Signature
 9/27/2019 Date

Fund Summary	Total
010	\$38,013.36
011	\$63,080.14
130	\$1,717.19
Total	\$102,810.69

Tulare County Office of Education
Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 9 / 16 / 19

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document
Payroll Input W/S Enclosed
Form PS01 Employee Personnel Data Sheets
Form PS02 Voluntary Deductions
Form PS03 Employee Distribution Additions
Form W-4 Withholding
Automatic Payroll Deposit Form Authorization
PERS Action Form
Total Gross Payroll Must attach Adding Machine Tape

Certificate Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>105,357.⁸⁸</u>

Classified Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>48,707.⁷⁰</u>

4873729 9/20/19

The Sequoia Union Elem School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

9.19.19
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Supplemental

Tulare County Office of Education Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 9/14/19

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document
Payroll Input W/S Enclosed
Form PS01 Employee Personnel Data Sheets
Form PS02 Voluntary Deductions
Form PS03 Employee Distribution Additions
Form W-4 Withholding
Automatic Payroll Deposit Form Authorization
PERS Action Form
Total Gross Payroll Must attach Adding Machine Tape

Certificate Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>1</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>9451.12</u>

Classified Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>1</u>
No. Enclosed <u>0</u>
No. Enclosed <u>4</u>
No. Enclosed <u>1</u>
No. Enclosed <u>2</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>9140.82</u>

9451.12

9140.82

The Sequoia Union Min- School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


District Authorized Signature

Date 9/14/19

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 9/14/19

Received & Processed By _____

SEQUOIA UNION SCHOOL DISTRICT

District - 010

10-Oct-19

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$522,549	92,260.13	522,548	96,661.59
Fed. State	185,782	7,401.00	27,781.00	1,130.66
State Rev.	103,672	56,028.65	107,308	0.00
Local Rev.	56,660	-10,769.99	31,100	7,617.66
Increase/Decrease in fair market value		0.00		
Total Rev.	\$868,663	144,919.79	688,737	105,409.91
Expenditures				
Certificated salaries	55,650.00	23,148.66	115,875	22,732.44
Classified salaries	141,807	27,770.78	85,924	15,828.06
Benefits	127,898	15,211.84	141,245	11,417.16
Textbooks/supl.	36,668.00	11,242.14	27,701	14,142.66
Dues/Memberships	1,000.00	349.69	1,000	397.43
Travel/Staff Devel.	6,230	1,266.46	9,750	1,015.65
Insurance	3,500.00	1,488.96	3,500.00	0
Housekeeping	25,000.00	5,415.31	16,000	4,084.86
Rental/Leases/Rep.	7,000.00	11,604.24	10,095	2,164.05
Pension Penalties	20	1.35	10	2.54
Other Tuition, COE	2000	0.00	2,000	0
Services	33,508.00	10,487.23	27,131.00	31,093.53
Subagreements	3,475.00	0.00	28,475	990.96
Capital Outlay	159,975.00	802.59	150,383	0.00
Other Outgo				
Indirect costs				0.00
Total Expenditures	603,731.00	108,789.25	619,089.67	103,869.34
Surplus/Deficit	264,932.00			
Interfund Transfers Out				
Beginning Balance	2,490,930.40			
Projected Ending Balance	2,752,198.82			
Components of ending Balance				
		Revolving Fund		Contributions
		2000		27,147

SEQUOIA UNION SCHOOL DISTRICT

Charter School -011

10-Oct-19

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,606,399	409,743.61	2,526,149	381,962.90
Fed. State	91,487	0	86,780.00	0
State Rev.	71,912	0.00	71,933	14,171.47
Local Rev.				
Total Rev.	\$2,769,798	409,743.61	2,684,862	396,134.37
Expenditures				
Certificated salaries	1,246,168	213,591.46	1,326,345.00	207,901.29
Classified salaries	464,816	99,727.82	511,520	105,142.05
Benefits	777,588	92,048.95	756,571.00	99,597.86
Textbooks/supl.	199,755	88,776.58	249,492	111,002.05
Dues/Memberships	5,000	3,407.81	5,000	3,215.57
Travel/Staff Devel.	23,970	4,928.68	22,902	2,899.35
Insurance	8,200	12,047.04	18,000.00	0.00
Housekeeping	135,000	43,810.49	110,000	33,049.82
Rental/Leases/Rep.	37,000	8,111.95	36,000	17,504.62
Pension Penalties				
Services	128,764	16,123.10	54,459.00	42,137.92
Subagreements	28,115	0.00	28,115.00	8,017.74
Capital Outlay	6,494	6,493.76	2,000	0.00
Other Outgo				
Indirect Costs				0
Total Expenditures	3,060,870	589,067.64	3,120,404.00	630,468.27
Surplus/Deficit	-291,072.00			
Interfund Transfers Out				
Beginning Balance	-424,736.02			
Projected Ending Balance	-715,808.02			
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V. PERSONNEL

Agenda Item 5.1 CONSIDERATION AND PUBLIC NOTICE OF THE DISTRICT'S INITIAL PROPOSAL TO SEQUOIA ELEMENTARY TEACHERS ASSOCIATION REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.

Recommendations:

On a motion of _____, and seconded by _____ the Board approved initial proposal to Sequoia Elementary Teachers' Association regarding certificated collective bargaining agreement negotiations for the 2019-20 school year.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
----------------------	------------	-----------	----------------	---------------

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V. PERSONNEL

Agenda Item 5.2 CONSIDERATION AND PUBLIC NOTICE OF THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S INITIAL PROPOSAL TO THE DISTRICT REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.

Recommendations:

On a motion of _____, and seconded by _____
the Board approved public notice of the Sequoia Elementary Teacher Association's initial proposal to the District regarding Certificated collective bargaining agreement negotiations, for the 2019-20 school year.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V1. OTHER BUSINESS ITEMS

Agenda Item 6.1 Approve Resolutions:
-In the Matter of Authorizing Inter-Fund Loan for Cash Flow Purposes; and
-In the Matter of Authorizing Inter-Fund Transfers in Accordance with the
Budget

Recommendations:

On a motion of _____, and seconded by _____
the resolutions.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 6.1



Velinda McBride <velindam43@gmail.com>

FY 19-20 Loan/Transfer Resolutions

1 message

Mark Martinez <markm@tcoe.org>

Wed, Aug 7, 2019 at 3:23 PM

To: Al Foytek <alf@visalia.k12.ca.us>, Audra Harlow <AHarlow@tcsd.k12.ca.us>, "balvarez@alpaugh.k12.ca.us" <balvarez@alpaugh.k12.ca.us>, Benita Cortez <benita@msschool.org>, Bonnie Grace <bonniegrace27@gmail.com>, Brad Rohrbach <brrohrbach@portervilleschools.org>, Brandy Spray <bspray@visalia.k12.ca.us>, Breanna Linebarger <breannal@tcoe.org>, Candy Alari <calari@sunnysideunion.com>, Candy Alari <calari@sunnyside.k12.ca.us>, Carole Mederos <cmederos@buenavistaeagles.org>, Caron Borba <caronborba@rockfordschools.net>, Cheri Barnes <cherib@tcoe.org>, Chris Mano <cmano@burtonschools.org>, Chris Meyer <cmeyer@msschool.org>, Christina Chavez <christinac@tcoe.org>, Christopher Kemper <ckemper@stone-corrall.k12.ca.us>, Connie Owens <connies@ocsnet.net>, Dagoberto Garcia <dgarcia@woodville.k12.ca.us>, Dana Milanese <dmilanese@buenavistaeagles.org>, Daniel Huecker <daniel@erclc.org>, Danika Curlee <danikac@tcoe.org>, Deborah McCaskill <hopeprincipal@ocsnet.net>, Denis Carver <dcarver@altavistaesd.org>, Derrick Bravo <dbravo@outsidecreek.org>, Diana Delgado <ddelgado@vusd.org>, Diana Miller <rockfordschool1@yahoo.com>, Doris O'Shaughnessy <Doris.OShaun@richgrove.org>, Elizabeth Sisk <esisk@tcoe.org>, Erika Guardado <eguardado@cojused.org>, Esmeralda Vigil <evigil@allensworth.k12.ca.us>, Faith Price <fprice@cojused.org>, Fernie Marroquin <Fernie.Marroquin@tcoe.org>, Gennifer Carvalho <gnunes@pixley.k12.ca.us>, Grant Schimelpfening <gschimelpfening@lindsay.k12.ca.us>, "Harvey, Sandi" <sharvey@vlcs.org>, Isidro Rodriguez <irodriguez@ducorschool.com>, Jane Bettencourt <jbettencourt@tcsdk8.org>, "Jason Kaff (jkaff@farmersville.k12.ca.us)" <jkaff@farmersville.k12.ca.us>, "Jeremiah Sosa - Ducor Elementary (jsosa@ducorschool.com)" <jsosa@ducorschool.com>, Jessica Villarreal <jvillarreal@visalia.k12.ca.us>, Jessikah Saechao <jessikahs@tcoe.org>, Joanna Fung <cbo4hire@yahoo.com>, Joannie Lumbra <jlumbra@mychawanakee.org>, Jody Arriaga <jodya@tcoe.org>, Joe Ramirez <jramirez@woodville.k12.ca.us>, John Alvarez <john.alvarez@tcoe.org>, John Rodriguez <johnr@tcoe.org>, Joyce Nunes <jnunes@tcsdk8.org>, Justine Limas <justinel@tcoe.org>, Keri Montoya <kmontoya@liberty.k12.ca.us>, Keri Rodriguez <krodriguez@palo-verde.k12.ca.us>, Kippie Stark <sus@ocsnet.net>, Kristen Kirk <kkirk@exeter.k12.ca.us>, Kyla Johnson <kjohnson02@vusd.org>, Laura Zarate <lzarate@alpaugh.k12.ca.us>, "lbautista@alpaugh.k12.ca.us" <lbautista@alpaugh.k12.ca.us>, Linda LeFave <llefave@three-rivers.k12.ca.us>, Linda McCauley <lindam@cos.edu>, Loretta Myers <lorettam@waukena.k12.ca.us>, Lori Lackey <llackey@vlcs.org>, Mark Martinez <markm@tcoe.org>, Mark Odsather <marko@pleasant-view.k12.ca.us>, Martin Frolli <MartinF@tcoe.org>, Mary McGill <mmcgill@ducorschool.com>, Maryann Henry <mhenry@tipton.k12.ca.us>, Melissa Hernandez <mhernandez@vlcs.org>, Mercedes Flores <mflores@farmersville.k12.ca.us>, Nancy Driver <ndriver@vlcs.org>, Nancy McFadden <nancy@erdc.org>, Nate Nelson <nlnelson@portervilleschools.org>, Nathan Hernandez <nhernandez@visalia.k12.ca.us>, Nick Garcia <ngarcia@tbuesd.org>, Niguel Baxter <niguelb@pleasant-view.k12.ca.us>, Ofelia Trevino-Toste <ofeliat@tcoe.org>, Orlanda Meneses <orlanda.meneses@oakvalleyschool.org>, Pam Tredway <ptredway@krusd.org>, Peggy Garispe <pgarispe@dinuba.k12.ca.us>, Rachel Nunez <racheln@tcoe.org>, Randy Elzig <randye@tcoe.org>, Regina Longoria <reginal@portervilleschools.org>, Robert Hudson <rhduson@altavistaesd.org>, Roel Marroquin <rmarro112272@yahoo.com>, Ruby Navarro <rnavarro@ducorschool.com>, Ruthie Dutton <ruthiedutton@gmail.com>, Sandra Flores <sflores@w-usd.org>, Shelly DiCenzo <shellyd@tcoe.org>, Shelly Long <slong@suesd.k12.ca.us>, Sherri Rocha <sherrir@tcoe.org>, Sherry Martin <smartin@krusd.org>, Shirley Wasnick <shirley.wasnick@sundale.org>, Stephanie Sarafin <sserafin@saucelito.k12.ca.us>, Steve Beecher <sbeecher@suesd.k12.ca.us>, Steve Ramirez <sramirez@traversd.com>, Steve Tsuboi <stsuboi@sunnyside.k12.ca.us>, Susan Sherwood <spsherwood@3rusd.org>, Teresa Orth <torth@alta-vista.k12.ca.us>, Terri Lancaster <terril@waukena.k12.ca.us>, Terri Rufert <terri.rufert@sundale.org>, Terri Shirk <tshirk@liberty.k12.ca.us>, Tim Jones <tcolschool@aol.com>, Tom Byars <tom.byars@hotspringsschool.org>, Tracy Clark <tracyc@tcoe.org>, Tyger Bates <tygerb@tcoe.org>, Velinda McBride <velindam43@gmail.com>, Vicki Bimat <vbimat@earlimart.org>, Vivian Hamilton <vivian.hamilton@tulare.k12.ca.us>, Wayne Lacy <wayne.lacy@tcoe.org>, Yolanda Cascio <hopeeembusiness@gmail.com>, "Yolanda Miller (Yolanda Miller)" <ymiller@traversd.com>, Yolanda Valdez <yvaldez@cojused.org>, Sarah Smigiera <Sarah.Smigiera@tcoe.org>, Jesus Garcia <jesus.garcia@tcoe.org>, Maria Lara <marial@tcoe.org>, Maria Flores <maria.flores@tcoe.org>, Patricia Murillo <pmurillo@tcoe.org>, Kandice Thorpe <kandicet@tcoe.org>, Christina Loya <christinal@tcoe.org>, Alma Rooney <almar@tcoe.org>, Jessica Fung <jessicaf@tcoe.org>

Good afternoon,

Attached are resolutions you may want to have your Board approve for Fiscal Year 19-20. The inter-fund loan resolution authorizes a temporary cash loan as needed for cash flow purposes. This is typically used for Cafeteria fund temporary cash shortages. The second resolution authorizes inter-fund transfers that are included in the Board approved budget.

Many of you are approving these resolutions each year; however we wanted to share this with some of the newer Chief Business Officials. You can send the Board approved resolutions to Christina Loya at christinal@tcoe.org. She will refer to these documents when processing inter-fund loan/transfer requests.

Let me know if you have any questions.

Mark Martinez

Accounting Officer

Tulare County Office of Education

(559) 737-4322

(559) 737-4058 fax

2 attachments



Resolution - Interfund Loan.doc

24K



Resolution - Interfund-Transfers-_-Budget.doc

24K

**RESOLUTION OF THE GOVERNING BOARD OF
_____ SCHOOL DISTRICT**

In the Matter of Authorizing Inter-fund Loan for)
Cash Flow Purposes) RESOLUTION NUMBER. _____

WHEREAS, the _____ school district administers various funds; and,

WHEREAS, the school district occasionally has cash shortages in it's segregated funds at the county treasury; and,

WHEREAS, Education Code Section 42603 authorizes inter-fund loans to cover such temporary cash shortages;

THEREFORE, BE IT RESOLVED that the Governing Board of the _____ school district authorizes the District Administration to transfer funds as needed for cash-flow purposes and to repay those transfers as funds become available for the _____ school year.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the _____ day of _____, 200__ by the following vote.

Ayes: _____
Noes: _____
Abstentions: _____
Absent: _____

Secretary/Clerk of said District Board

**RESOLUTION OF THE GOVERNING BOARD OF
_____ SCHOOL DISTRICT**

In the matter of Authorizing Inter-fund Transfers)
In Accordance with the Budget) RESOLUTION NUMBER

WHEREAS, the Governing Board of the District adopted its Annual Budget for the Fiscal Year _____; and,

WHEREAS, the Governing Board of the District approved Inter-fund Transfers between the various funds of the District as recorded in the budget document in accordance with Education Code;

THEREFORE, BE IT RESOLVED that the Governing Board authorizes District Administration to make inter-fund transfers in accordance with the budget, not to exceed the amount of appropriation.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the _____ day of _____, 200__ by the following vote.

Ayes: _____
Noes: _____
Abstentions: _____
Absent: _____

Secretary/Clerk of said District Board

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2018

V11. OTHER ACTION ITEMS

- Agenda Item 7.1 **Update on Well Project and Approval of Claims –**
Nick Keller/Keller-Wegley Engineers:
-Update on SWRCB Project No. 5400709-001C
-Award Contract for the New Source Well Completion and Distribution System Project
-Approval of Contract Change Order No. 1 for the New Source Well Completion and Distribution System Project
-Approval of Claims for SWRCB Project No. 5400709-001C

Recommendations: Approve update on SWRCB Project No. 5400709-001C, award Contract for the new source well completion and distribution system project, approval of contract change order No. #1 for the new source well completion and distribution system project; and, approval of claims for SWRCB project No. 5400709-001C.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V11. OTHER ACTION ITEMS

Agenda Item 7.2 **Interdistrict Agreement Requests:**

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

Recommendations: Approve Interdistrict Agreement requests

On a motion of _____, and seconded by _____
the Board voted to approve the interdistrict agreement requests as submitted.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
----------------------	------------	-----------	----------------	---------------

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 7.2

Interdistrict OUT For Board Approval 2019-2020 School Year

Month: October

	Grade	District of Choice	Continuing/New
<u>Home District - Sequoia Union</u>			
Aliannah Salinas Cuellar	3	Exeter Unified	Continuing Student/Family Babysitter lives around the corner from Rocky Hill and moms job is out of town.
Alexis Salinas	5	Exeter Unified	Continuing Student/Family
Natalie Salinas	6	Exeter Unified	Continuing Student/Family Babysitter lives in Exeter

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V11. OTHER ACTION ITEMS

Agenda Item 7.3 Tulare County Superintendent of School's and Sequoia Union School District Technology Support Service Agreement:

Recommendations: Approve Tulare County Superintendent of Schools' for the District technology support service agreement.

On a motion of _____, and seconded by _____ the Board voted to approve the agreement with Tulare County Office Superintendent of Schools for technology support.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 7.3

**TULARE COUNTY SUPERINTENDENT OF SCHOOLS
AND
SEQUOIA UNION SCHOOL DISTRICT
TECHNOLOGY SUPPORT SERVICES AGREEMENT**

THIS AGREEMENT, is entered into as of July 16, 2019, between the TULARE COUNTY SUPERINTENDENT OF SCHOOLS, referred to as SUPERINTENDENT, and SEQUOIA UNION SCHOOL DISTRICT, referred to as DISTRICT, with reference to the following:

- A. Pursuant to Education Code sections 1260(e), 1262 and 1700, SUPERINTENDENT may provide services to school districts within his jurisdiction.
- B. DISTRICT requires technology support services
- C. SUPERINTENDENT is willing to provide technology support services to DISTRICT upon the terms and conditions of this Agreement.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of July 1, 2019 and shall expire on June 30, 2020 unless otherwise terminated as provided in this Agreement. This Agreement may be renewed each year upon written consent of both parties.

This Agreement is approved retroactively to July 1, 2019, and the parties, by signing, ratify that all performances and payments rendered, from July 1, 2019 to the date of execution of this Agreement, have been provided consistently with the terms herein.

2. **COST OF SERVICES:** DISTRICT agrees to pay SUPERINTENDENT at the rate of \$95.00 per hour of service during normal business hours, or up to, but not to exceed, \$150 per hour of service provided after normal business hours, as defined in section 3.a. SUPERINTENDENT shall transfer costs from the funds of DISTRICT to the County School Service Fund on or before June 30, 2020. Specific services to be performed will be at the request of the DISTRICT.

3. **ROLE OF SUPERINTENDENT:** SUPERINTENDENT will furnish technology support services to DISTRICT during the term of this Agreement under the direction of SUPERINTENDENT as follows:

- a. Provide a qualified individual(s) to perform technology support services. Services provided will be during normal business hours, defined as any hours worked Monday-Friday between 8:00 a.m. and 5:00 p.m., not to exceed 8 hours per day. Work requested by DISTRICT to be performed outside of these hours will be provided at SUPERINTENDENT's discretion.

b. Pay all travel costs incurred by contract staff member(s) to the central office of the DISTRICT to provide services.

4. ROLE OF DISTRICT: DISTRICT agrees to:

a. Provide workspace, furniture, equipment, software, licenses and other materials used by contract staff member(s) in providing the services under this Agreement.

5. INDEPENDENT CONTRACTOR:

a. This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

b. Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this agreement.

c. SUPERINTENDENT is responsible for paying all salary, benefits, entitlements and other costs and expenses of its agents, employees or officers, including those required by state or federal law, including, but not limited to: retirement benefits, statutory benefits, workers compensation and group insurance, FICA (Social Security) taxes, state or federal unemployment insurance contributions, state or federal income taxes, disability insurance contributions, and unemployment compensation insurance.

6. INDEMNIFICATION: SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify the other, its agents, officers and employees from and against any liability, claims, actions costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including District property, arising from, or in connection with, their performance or their agents, officers and employees under this Agreement. This indemnification obligation shall continue beyond the term of this agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

7. TERMINATION:

a. Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

b. Effects of Termination: Expiration or termination of this Agreement shall not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

8. **ENTIRE AGREEMENT REPRESENTED:** This Agreement represents the entire agreement between SUPERINTENDENT and DISTRICT as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of all parties.

9. **NOTICES:**

a. Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

DISTRICT:
SEQUOIA UNION SCHOOL DISTRICT
23958 Avenue 324
Lemon Cove, California 93244

Phone No.: (559) 564-2106

SUPERINTENDENT:
Tim A. Hire
Tulare County Superintendent of Schools
P.O. Box 5091
Visalia, California 93278-5091

Phone No.: (559) 733-6301

Fax No.: (559) 737-4378

b. Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing. Either party may change the above address or phone or fax number by giving written notice pursuant to this paragraph.

10. **CONSTRUCTION:** This Agreement reflects the contributions of all parties and accordingly the provisions of Civil Code Section 1654 shall not apply to address and interpret any uncertainty.

11. **NO THIRD PARTY BENEFICIARIES INTENDED:** The parties to this Agreement do not intend to provide any other person, including but not limited to contract staff, with any benefit or enforceable legal or equitable right or remedy.

12. **EXHIBITS AND RECITALS:** The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

13. **CONFLICT WITH LAWS OR REGULATIONS/SEVERABILITY:** This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing it subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.

14. **FURTHER ASSURANCES:** Each party will execute any additional documents and to perform any further acts as may be reasonably required to effect the purposes of this Agreement.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

TULARE COUNTY SUPERINTENDENT OF SCHOOLS

Date: _____

By _____

Tim A. Hire
"SUPERINTENDENT"

SEQUOIA UNION SCHOOL DISTRICT

Date: _____

By _____

President, Board of Trustees
"DISTRICT"

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
October 10, 2019

V11. OTHER ACTION ITEMS

Agenda Item 7.4 SchoolWorks-Developer Fee's Resolution:

In the Matter of Adopting Development Fees on Residential and Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities.

Recommendations: Review and approve development fees on residential and commercial and industrial development to fund the construction or reconstruction of school facilities.

On a motion of _____, and seconded by _____ the Board voted to approve the development fees on residential and commercial and industrial development to fund the construction or reconstruction of school facilities.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
----------------------	------------	-----------	----------------	---------------

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

In the Matter of Adopting Development
Fees on Residential and Commercial and
Industrial Development to Fund the
Construction or Reconstruction of School
Facilities)
)
)
)
)

RESOLUTION

NO. 4-2019

WHEREAS, Education Code section 17620 et seq. and Government Code section 65995, authorize the governing board of any school district to levy a fee, charge, dedication, or other form of requirement (hereinafter "fee" or "fees"), in the maximum amounts specified therein, against residential, commercial and industrial development projects occurring within the boundaries of the district (hereinafter "development"), for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, this Board has previously resolved to levy fees on development projects pursuant to this authority; and

WHEREAS, Government Code section 65995 provides that the maximum fees which may be levied on development projects shall be increased in 2000 and every two years thereafter according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board "SAB" and to become effective at its January meeting; and

WHEREAS, the SAB at its January 24, 2018 meeting, set the maximum fee to \$3.79 per square foot for residential development and to \$0.61 per square foot for commercial/industrial development; and

WHEREAS, the new Fees are an increase of what is currently being collected by Sequoia Union Elementary School District. A copy of the Study is attached hereto, marked Exhibit "A," and incorporated herein by this reference; and

WHEREAS, in the judgment of this Board it is necessary and appropriate, and in the best interests of the District and its students, to levy fees for the purpose of funding the construction or reconstruction of school facilities necessary to serve the students generated by new development occurring within the District;

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND by this Board as follows:

1. The foregoing recitals are true and correct.
2. This Board approves and adopts the Study and recommendation of the District Superintendent, or designee, to levy fees in the maximum amounts authorized on new residential, commercial and industrial development that occurs within the District, and based upon the Study and recommendations, and upon all other written and oral information presented to this Board concerning this matter, makes the following findings:

A. The purpose of the fees is to finance the construction and reconstruction of school facilities in order to provide adequate school facilities for the students of the District who will be generated by new residential and commercial/industrial development taking place in the District;

B. The construction or reconstruction of school facilities is necessary to create updated, adequate, appropriate classroom space and academic support facilities for the following reasons:

(1) New residential and commercial and industrial development is projected to occur within the District within the next five years which will generate additional school-aged children;

(2) Additional students projected from new development will impact and increase the need of the District to create updated, adequate, appropriate classroom space and academic support facilities.

(3) Existing school facilities in the District are in need of, or will be in need of, reconstruction or modernization. New development will generate students who will attend District schools and be housed in existing facilities. These students cannot be housed without upgrading existing school facilities, ultimately making reconstruction or modernization of such facilities necessary;

(4) Both existing students and new students generated by future development occurring within the district will need to be housed and served in existing school facilities, as well as new and additional school facilities necessary to serve the projected student population.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

(5) As commercial and industrial development occurs, new jobs are created. Many of the people hired for these jobs move into the community, thereby increasing the need for residential development which generates additional students adding to the impact on the school facilities of the District. The maximum fee that can be levied against residential development is insufficient to cover the full cost of the new or reconstructed school facilities needed by the district to house students generated from new residential development, and therefore justifies a separate fee against commercial and industrial development in the maximum amount allowed by law.

C. Without the addition of new school facilities and/or the reconstruction and modernization of existing facilities, the District will be unable to adequately house and serve additional students generated by new development which will impair or adversely impact the normal functioning of educational programs and services of the District;

D. The District has no, or limited revenue sources available for funding the construction or reconstruction of school facilities attributable to new development;

E. The fees adopted herein bear a reasonable relationship to the need for, and the estimated cost of, the construction or reconstruction of school facilities attributable to the type of new development on which the fees will be imposed;

F. The cost of providing for the construction and/or reconstruction of school facilities attributable to the type of new development occurring in the District will exceed the revenues reasonably anticipated from fees;

G. Existing students will benefit from the use of developer fees for new school facilities. Conversely, students generated from new development will occupy existing school facilities and will benefit from the use of fees to reconstruct or modernize those facilities. Therefore, it is appropriate to use developer fees for existing facilities to the extent of the estimated use of such facilities by students generated by new development.

3. Based on the foregoing, this Board hereby determines:

A. To levy a fee on any new or on other residential development, as described in Education Code § 17620(a), occurring within the District, in the maximum amount currently authorized by law of \$3.79 per square foot of assessable space as such space is defined in Government Code § 65995(b)(1).

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

B. To levy a fee on categories of new commercial or industrial development, as described in Education Code § 17620(a), occurring within the boundaries of the District, in the maximum amount currently authorized by law of \$0.61 per square foot of chargeable covered and enclosed space as such space is defined in Government Code § 65995(b)(2), except for Rental Self-Storage projects in which a fee of **\$0.08** per square foot is justified.

4. The fee provisions of this Resolution are not exclusive, and this Board specifically reserves authority to undertake other or additional methods to finance school facilities in partial or complete substitution for, or in conjunction with, the fee provisions set forth therein, as authorized by law. This Board reserves the authority, in its discretion, to substitute the dedication of land or other form of requirement in lieu of fees to be levied pursuant to this Resolution.

5. The District intends to utilize fees for new construction of school facilities, reconstruction or modernization of existing facilities, purchase, lease or lease-purchase of portable or relocatable classrooms and related facilities as interim school facilities to house students pending the construction of permanent facilities, or the purchase, lease or lease-purchase of land for school facilities. This includes all associated costs to plan and execute school facilities projects including, but not limited to, architectural and engineering costs, testing and inspection costs, permits and plan checking, and other administrative costs related to the provision of school facilities. Construction, reconstruction or modernization of school facilities includes, but is not limited to, classrooms and equipment and furnishings for classrooms, and all other reasonable and customary auxiliary, accessory, adjunct, or other supportive facilities for classrooms such as restrooms, gymnasiums, administrative offices, cafeterias, libraries, multi-purpose rooms, maintenance and storage rooms, walkways, overhangs, parking lots, landscaping, and all other similar facilities. Finally, fees may be used for studies and reports necessary to make the findings and determinations required by law for the collection of fees which may include the school facilities needs analysis described in Government Code section 65995.6, for reimbursement of administrative costs to collect fees, and for such other purposes consistent with the purpose and intent of this Resolution, or authorized by law, or deemed necessary or appropriate by this governing board.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

6. The Superintendent, or designee, is authorized to certify compliance of a particular development project with the fee or other requirement levied by this Board, or to certify where appropriate that a project is fully or partially exempt from fees in appropriate circumstances. Any certification of compliance for a particular residential construction project is expressly conditioned upon the continued satisfaction by that project of the requirements for that certification and failure to meet those requirements in the future may result in the revocation of such certification and enforcement of the appropriate fee requirement for the project.

7. Pursuant to Education Code § 17621(c), this board determines that the fee levied on residential development is not subject to the restrictions set forth in subdivision (a) of Government Code § 66007 and, pursuant to Education Code § 17620(b), shall be collected at the time of issuance of the building or similar permit required for a particular development project.

8. Pursuant to Government Code section 66001(d), the Superintendent or the District's designee shall review the Fund established pursuant to this Resolution for the fifth fiscal year following the first deposit of fees in the Fund, and every five years thereafter, and with respect to any portion of a fee remaining unspent five or more years after deposit, the Superintendent or the District's designee shall report to this Board which shall either make the findings required by section 66001(d) for said unspent fees, or direct the refund of such fees in the manner provided in 66001(e) and (f).

9. Pursuant to Government Code section 66001(e), the Superintendent or designee, shall advise this board whenever it appears sufficient fees have been collected to complete financing on incomplete public improvements that have been identified in the Study. This board shall then make a determination whether or not sufficient fees have been collected for a particular project, and when a determination is made by this board that sufficient fees have been collected, this Board shall identify, within 180 days of the determination, an approximate date by which the construction of the public improvement will be commenced, or shall refund the fees as provided in said section, unless the provisions of section 66001(f) are deemed to apply.

10. The fees adopted herein are effective sixty (60) days after the approval of this Resolution unless the School Board states this is an urgency due to the significant needs and impacts of the impending new housing developments and there is a 4/5ths majority vote, to cause that the imposition of fees shall take effect thirty (30) days after the date of this Resolution.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

11. The Superintendent or the District's designee is hereby authorized and directed to do the following:

A. As required by Government Code § 66006(a), to establish a separate capital facilities fund (herein "Fund") into which the fees received by the District shall be deposited and shall not be commingled with other revenues and funds of the District. The fees, and any interest earned thereon, shall be expended only for the purpose of funding the construction or reconstruction of school facilities or such other purposes as are permitted by law and authorized by this Board.

B. If applicable, negotiate agreements with other school district(s) with common territorial boundaries ensuring that the total fees collected by each school district does not exceed the maximum fees allowed by law for residential and commercial and industrial development and providing for an equitable division of the fees with such other school district(s). As required by Education Code section § 17623(a), copies of such agreement(s) shall be transmitted to the State Allocation Board, and shall also be sent to any county or city planning agency which is calculating or collecting fees on behalf of the District.

C. Take such further action as is necessary or appropriate to carry out the purpose and intent of this Resolution.

I, _____, Secretary to the Board of Trustees of the Sequoia Union Elementary School District, do hereby certify that the foregoing Resolution was proposed by Board member _____, seconded by Board member _____, and was duly passed and adopted, by vote of said Board, at an official and public meeting thereof held on _____, 2019, as follows:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Secretary, Board of Trustees