

Board of Trustees  
November 14, 2019  
Regular Meeting

A regular meeting of the Board of the Sequoia Union Elementary School will be held on November 14, 2019 at 23958 Ave. 324, Lemon Cove, CA.

**AGENDA**

- 1. OPEN SESSION 6:00 P.M.**  
Flag Salute
  
- 11. OPEN SESSION**
  - 2.1 Comments From the Public  
Board policy #3323 Allows Each Individual Speaker Three Minutes for Public Comment
  
- 111. REPORTS & DISCUSSION**
  - 3.1 Superintendent's Report
  - 3.2 S.S.C. Update
  - 3.3 S.E.T.A. Update
  - 3.4 Local Control and Accountability Plan (LCAP)
  - 3.5 Strategic Planning Update
  - 3.6 Charter School Update
  - 3.7 Action Plan for Students With Exceptional Needs
  - 3.8 Parent's Guild
  - 3.9 Ag Advisory Committee
  - 3.10 Gamut Meeting – Online Agenda Management System
  - 3.11 Gamut Online Policy Service
  - 3.12 IES Web Hosting
  - 3.13 Review Board Policy AR#3551(a) Meal Pricing

**1V. ACTION SESSION**

- 4.1a Approval of the October 10, 2019 Regular Meeting Minutes  
Approval of the October 15, 2019 Special Meeting Minutes
- 4.1b A.DA. Report
- 4.1c Cafeteria Report
- 4.1d Approval of Bills
- 4.1e Approve Payroll
- 4.1f Approve Budget Report

**V. PERSONNEL**

- 5.1 HEARING AND PUBLIC COMMENT REGARDING THE DISTRICT'S INITIAL PROPOSAL TO THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.
- 5.2 HEARING AND PUBLIC COMMENT REGARDING THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S INITIAL PROPOSAL TO DISTRICT REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.

**V1. OTHER BUSINESS ITEMS**

- 6.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreement Requests
- 6.3 Resolution for Electric Bus Grant
- 6.4 Internet Service Agreement between the Tulare County Superintendent of Schools, and Sequoia Union School District

**V11. CLOSED SESSION – (Gov. Code Section -54954.5)**

-PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

-EMPLOYEE NEGOTIATIONS

Appoint Member to be on the negotiating team

**V111. ADJOURNMENT**

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

## Strategic Planning

The school site council sub-committee on strategic planning met last week. We discussed reviewing the vision and mission as well as putting together a survey for all our stakeholders to take during the month of December.

As a sub-committee we reviewed the 6 questions that were on the survey put together in 2016, agreed to use a couple of those questions and add several more for a total of 8 questions. As a committee we agreed on the topics for the new questions and each of us are going to write the questions as we think they should be asked and then get together again and discuss each question and create the survey.

Once the questions are agreed to by the sub-committee then the school site council will have a chance to approve the questions before they are sent out to the parents, staff, teachers and students (the students we determine can understand the questions). As well as any community members that we have contact information for. The sub-committee also discussed using the basic concepts of the questions and speaking with the younger grades to get a sense of what they think and how they feel about school.

The committee discussed a tentative timeline. If the survey can go out in December, then data can be reviewed and compiled into a useable format, along with our vision and mission statements at our first of three evening meetings towards the end of January and beginning of February.

## School Site Council Report

The school site council met on November 6<sup>th</sup>, 2019. The meeting began with a training presentation given by John Alvarez and Julia Reese of TCOE Leadership Support Services on the roles and responsibilities of the school site council.

They presented a series of slides that were very informative for the school site council members present. As a member of school site council for the last six years I was surprised to learn of several required functions that we as a SSC have NOT been fulfilling and I learned that some things we have been focused on were NOT our responsibility:

1. We are required to approve minutes from prior meetings. We have never reviewed minutes from previous meetings.
2. As an SSC we are only required to approve expenditures of Title Funds (all funds received through the ConApp). We need to approve the expenditure of these funds and any decision to carry over funds from year to year must be approved by the SSC.
3. The SSC does not vote to approve the LCAP, however one of the three primary functions of SSC as identified by Ms. Reese and Mr. Alvarez is as an advisory group for the LCAP.
4. The SSC is required to approve and then review and follow the SPSA (our school combines the SPSA and the LCAP into one document, but we still need to justify the use of title funds with data that aligns with the LCAP goals.)
5. The SSC is also supposed to approve and review annually the district's Parent Involvement Policy.
6. The superintendent needs to regularly provide the financial documents pertaining to Title funds so that the SSC can put together a plan for spending the Title funds available that helps support the goals defined in the LCAP.
7. The SSC is not the committee charged with reviewing dress code or field trips. These are subjects that have dominated meetings over the last year.
8. With our increased English Language Learner population, we can be the committee that is tasked with providing input as an ELAC, which we are required to have since we now serve over 20 EL students.

We have not had a SSC election for the parents or teachers yet this year. Those holding these positions are required to be elected by their peers in ballot form. These ballots must be retained for legal purposes. There was a letter sent out to parents after fall break asking for volunteers, but it stated the deadline for those interested was October 11, which was before fall break. I am the only parent that turned the form back in showing my willingness to serve. The letter will be sent again. There are two parent positions open this year.

We have had two teachers resign from SSC since August, therefore we are in need of three teachers to serve. Two teachers have indicated they are interested, but a third teacher who is willing to serve has not been found. Because we do not have an elected council we also have not had an election of officers this year, nor can we conduct the legally required business of determining how title funds should be

spent. Mr. Alvarez and Ms. Reese stated that an SSC's plan for spending Title funds is usually completed in the fall. Because we do not have a sitting council this plan cannot possibly be started before January.

After the training was finished many of the committee members had left, therefore we did not have a quorum of elected members to continue the meeting, but did talk briefly about next steps. Notices will go out immediately asking for parents and teachers who might be interested in joining school site council. Then we will have a vote, parents will receive votes from the parents at large and the teachers will receive votes from their peers. Mr. Jensen has stated that he will take charge of this process.

Moving forward after our election of members and officers we will need to review our bylaws, determine the process in which our school will work with a separate ELAC committee or receive permission to act as the schools' ELAC. We will need to review the SPSA and the long-form LCAP from last year to determine how Title funds were spent and whether or not these funds were used effectively, review Title funds for this school year, review any carry over money from previous years and begin to construct a process for how the funds will be spent.

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.8 Parent's Guild:

Agenda Item 3.8

Sequoia Union Sports Boosters — Budget 2018-2019 School Year

EIN #61-1719569

<u>Item Description</u>	<u>2018-2019 Actual</u>	<u>Projected Budget</u>	<u>2019-2020 YTD Actual</u>
<b><u>Fundraisers</u></b>			
Dinner/Auction Tickets	\$ 4,600.00		
Tickets/Banner printing	\$ (215.48)		
Venue -Cottonwood Barn	Donated		
Caterer	\$ (1,992.00)		
Alcohol	\$ (1,283.40)		
Guns - Exeter Merchantile	\$ (1,168.01)		
Live Auction	\$ 7,875.00		
Silent Auction	\$ 1,660.00		
Black Jack	\$ 1,000.00		
Booze Toss	\$ 261.00		
50/50	\$ 540.00		
Raffle Tickets	\$ 1,060.00		
Donations	\$ 2,250.00		
<b>Dinner Totals</b>	<b>\$14,587.11</b>	<b>\$14,587.11</b>	<b>\$0.00</b>
<b><u>Operating Expenses</u></b>			
Referees	\$ (4,120.00)	\$4,500.00	\$800.00
Tournament Fees	\$ (200.00)	\$200.00	
Track Meet - Entrance fee	\$ 50.00		
Replacement Balls			
League Banners	\$ (114.73)	\$150.00	
Softball Visors	\$ (659.43)		
Recess Equipment	\$ (92.78)		
SU Merchandise	\$ 510.05		-\$1,902.00
After School Program			\$148.07
Concrete			
Soccer Goals			\$1,799.99
Volleyball Shorts	\$ (529.75)		
<b>Total</b>	<b>-\$5,156.64</b>	<b>\$4,850.00</b>	<b>\$846.06</b>

Ending Balance 2018-2019

Current Total in Acct

\$10,143.19

Scholarship Account

\$325.59

SEQUOIA UNION SCHOOL DISTRICT  
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November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.9 Ag Advisory Committee:

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.10 Gamut Meeting-Online Agenda Management System:

Agenda Item 3.10



Velinda McBride &lt;vmcbride@sequoiaunion.org&gt;

**FW: GAMUT Meetings- Online Agenda Management System**

1 message

**Amanda Martin** <amartin@csba.org>

Thu, Nov 7, 2019 at 10:01 AM

To: "vmcbride@sequoiaunion.org" &lt;vmcbride@sequoiaunion.org&gt;

**From:** Amanda Martin  
**Sent:** Thursday, November 7, 2019 10:01 AM  
**To:** vmcbride@sequoiaunion.org  
**Subject:** GAMUT Meetings- Online Agenda Management System

Hello,

Once more, let me apologize for being flustered and apparently forgetting how to use a telephone earlier. Our communication from here on out will not be so brutal- I promise! 😊

GAMUT's paperless board meeting management software helps streamline meeting preparation and provide easy secure access to meeting materials.

It is packed with time saving features to automate and simplify routine tasks associated with meeting development and delivery

Features include:

- **Multiple Meeting Types:** Manage all your meeting types in one location
- **Advance Search:** Search meetings quickly and sort by meeting type, date and more
- **Personal Notes:** Create personalized notes on individual agenda items
- **Roles and Permissions:** Streamline meeting preparation and approval through user roles and permissions
- **Meeting Minutes:** Create and deliver meeting minutes and record votes
- **Safety and Security:** Create public or private meetings and limit item visibility by role

Since you mentioned that you are currently creating, printing and dispersing everything yourself, a platform like this can definitely make your life easier! The system is extremely flexible in that you can set different permissions for different people if you have others assisting you with building your meetings. Printing and saving to your computer is also very easy. Emails can be sent from *within* the platform to the Board Members or anyone with a log-in once meetings have been published.

GAMUT Meetings pricing is ADA based, and your annual subscription fee would be \$500.

I am more than happy to show you a Demonstration of this platform whenever you are ready! I can show you different tips and tricks that can assist you with your process.

Also, feel free to save the phone number I gave you, but please save and use this phone number to reach me primarily (so I don't lose your call again!): 916-669-3292.

Let me know if you have any further questions and have a great rest of your day!

**Amanda Martin**

Governance Technology Specialist

916.669.3292 | amartin@csba.org | agenda@csba.org



Search mail



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### FW: GAMUT Meetings- Online Agenda Management System

Inbox x

**Amanda Martin**

From: Amanda Martin Sent: Thursday, November 7, 2019 10:01 AM To: vmcbride@sequoiaunion.org Subject: GAMUT Meetings- Online Agend

**Velinda McBride**

Thank you Amanda, I will pass this along to our Superintendent and Board members. Hopefully we can get the approval to move forward on this

**Amanda Martin**

to me

Hi Velinda,

I wanted to catch you before you head out of the weekend- the price is \$500 annually, but there is a \$250, *one-time*, set-up fee at time of signing. This \$500 will be your locked-in price, with no hidden or unexpected fees!

Happy Friday!

Thank you for the clarification.

Got it.

Thank you for the clarification!

Reply

Forward

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.11 Gamut Online Policy Service:

Agenda Item 3.11



April 9, 2019

The California School Boards Association (CSBA) is pleased to provide the Sequoia Union Elementary School District of Tulare County the following quote for policy services.

**GAMUT Online** **\$ 1,135/year**

CSBA's GAMUT Online is an online policy information service that offers quick access to 650-plus sample board policies, regulations, bylaws, and their legal references, including the entire Education Code, Title 5 regulations and other referenced state and federal code sections. GAMUT Online also features a "keyword" index, and the ability to easily search and download sample policies and regulations to word processing programs for editing. GAMUT Online is updated regularly and email notifications alert you when the CSBA sample policy manual has been revised.

**Policy Manual Review** **\$ 1,250**

CSBA's Policy Manual Review service includes an analysis of the district's current policy manual to determine whether the district is up to date with state and federal mandated board policies. A report of findings will be generated to indicate if the district's mandated policies and administrative regulations reflect current law, identify priority areas for policy updating, and summarize the overall status of the district's policy manual.

**Policy Development Workshop (PDW)** **\$ 8,200**

GAMUT Online subscribers can participate in comprehensive Policy Development Workshop (PDW) to either develop a new policy manual or have comprehensive updates to their existing policy manual to help address key issues and achieve compliance with state and federal mandates. The 2-3 day on-site workshop pairs the knowledge and experience of district administrators and/or board members with the expertise of a CSBA consultant to generate a clear, user-friendly policy manual that complies with state and federal law and meets local needs. Group discounts may be available for districts with less than 1,000 ADA.

**Manual Maintenance** **\$ 2,080/year**

Districts that have completed a Policy Development Workshop can keep their policy manual updated with CSBA's Manual Maintenance service. Updated policy packets are issued five times a year and contain sample policy language that may be modified to reflect local goals, philosophy and practices. Manual Maintenance users receive exclusive track changes and CSBA provides word processing of your district-adopted policies and regulations incorporating any modifications, official adoption dates, and your district name. This service is provided electronically (via email).

Three-district consortium workshop. Travel costs split among participating districts: **\$ 5,420/district**  
Four-district consortium workshop. Travel costs split among participating districts: **\$ 5,330/district**  
Five-district consortium workshop. Travel costs split among participating districts: **\$5,275/district**

For additional information, please contact Alex Zucco at (916) 669-3371 or email [AZucco@csba.org](mailto:AZucco@csba.org).

*This quote is valid for six months from the date issued.*

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
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111. REPORTS & DISCUSSION

Agenda Item 3.12 IES Web Hosting:

Agenda Item 3.12



***Making Information Technology Work for You***

## **Cyberschool Web Hosting**

**An Internet communication portal designed for Schools, teachers, parents and students. Cyberschool is an invaluable addition to any educational organization that is ready to enter the 21st century.**

### **Contractual Agreement**

District/School Name: Sequoia Union Elementary School  
District  
Contact Name: Perry Jensen  
Address: 23958 Ave. 324  
City/State: Lemon Cove, CA 93244  
Phone: (559) 564-2106  
Number of Sites: District Combo (1 Site)  
Requested Service: Web Development

Date: 08/28/2019

**Mohsen Attaran, President  
Interactive Educational Services, Inc.  
5401 Business Park South, Suite 108, Bakersfield, CA 93309  
P: 661.859.1900 F: 661.859.1840**

Website Development, Hosting and Licensing Agreement  
Between

Interactive Educational Services, Inc.,

AND

Sequoia Union Elementary School District  
(1 Site)

This Agreement, executed on 08/28/2019, by and between Interactive Educational Services, Inc. (Contractor) and Sequoia Union Elementary School District (District). District desires to receive services provided by Contractor, and Contractor desires to provide said services to District. Therefore, it is mutually agreed between the parties as follows:

1. **SCOPE OF WORK**

District hereby agrees to purchase from Contractor and Contractor hereby agrees to sell to District, the Web Hosting Services specified in the Contractor Summary of pricing attached hereto and labeled Exhibit A.

2. **COMPENSATION AND PAYMENTS**

All billing invoices shall be due and payable in full thirty (30) days after the date of billing (i.e., net 30 day payment terms), with the date of billing being the date indicated on the billing invoice.

3. **OBLIGATIONS OF DISTRICT**

District shall work with Contractor in a timely manner to design, implement, and host the website.

District shall facilitate communication between Contractor and the representatives of each of the participating Districts and the School. District shall oversee the development and implementation of Cyberschool for the District.

District shall assist in the organization for training of selected representatives from the District and participating schools. District will arrange for training of faculty and staff in a timely manner.

4. **INITIAL FEE.** Licensee shall pay a one-time **SPECIAL PRICING fee of \$2,050.00** to Licensor for the development and training of one (1) Website at the signing of this contract.

**ONGOING FEE.** Licensee shall pay an **ongoing fee of \$950.00 (1 Site)** to licensor for continued maintenance, website hosting & ongoing support. This fee will start after completion of the online training of the website.

5. **NO UNLAWFUL DISCRIMINATION**

Neither the District nor the Contractor shall discriminate against any person because of race, religion, color, national origin, ancestry, physical or mental disability, medical condition, marital status, age, sex, or sexual orientation. This prohibition against unlawful discrimination extends to any person who is perceived to have any of the above characteristics or who is associated with someone who has, or who is perceived to have, any of those characteristics.

6. **CONFIDENTIALITY**

Contractor shall comply with all laws, regulations, and professional standards pertaining to the confidentiality of District employment and student records and information which he or she may have access to in the course of performing services for District.

7. **NOTICES**

Any notices herein provided to be given by either party shall be deemed given in writing and deposited in the US mail, postage prepaid and addressed as follows:

TO: Sequoia Union Elementary School District  
Attn: Perry Jensen  
Address: 23958 Ave. 324  
City/State: Lemon Cove, CA 93244  
Phone: (559) 564-2106

TO: IES, Inc.  
5401 Business Park S. Suite 108  
Bakersfield, CA 93309  
Phone: (661) 859-1900

Either party with a written notice may change the address to which the notices are to be sent. Nothing herein shall preclude the giving of any notice by personal service.

8. **MODIFICATION**

Notwithstanding any of the provisions of this agreement, this writing contains the entire agreement between the parties hereto, and there are no other agreements or understandings written or oral. This Agreement may not be changed or modified except in writing and signed by the parties hereto.

9. **FINGERPRINT CLEARANCE**

Contractor will ensure that Contractor or any employees of Contractor performing services for the District will have minimal contact with students. Consequently, the District has determined pursuant to Education Code 45125.1 (d) that employees of Contractor are not required to have been cleared by a fingerprint check performed by the California Department of Justice.

10. **COPIES OF AGREEMENT**

This Agreement is executed in counterparts, each of which shall be deemed a duplicate original.

11. **INDEPENDENT CONTRACTOR STATUS**

This Agreement is by and between independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

12. **EXCLUSION OF BENEFITS**

Contractor understands and agrees that he or she and all of his or her employees shall not be considered officers, employees, or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District, including but not limited to State Unemployment Compensation Insurance, or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

13. **INDEMNIFICATION**

Contractor shall defend, save harmless and indemnify the District and its officers, agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, except for the District's consequential damages and any damages resulting from or related to any failure or delay of Contractor in delivery or installation of equipment or from any cause whatsoever arising from or connected with the operations or the services of the Contractor hereunder, whether or not there is concurrent passive negligence on the part of District, its officers, agents, or employees, except for liabilities arising from the sole negligence or willful misconduct of District.

14. **CONTENT CONTROL**

District is solely responsible for content of the website. Contractor agrees not to make any changes to the content or web site unless otherwise provided for under the terms of this Agreement.

Contractor, other than under the terms of this Agreement, shall not supplement, modify or alter any Work Product which has been accepted by District of any content (other than modifications strictly necessary to upload the Content to the Website) except with District's prior written consent.

District acknowledges that District is fully responsible for all website content, including but not limited to, verbiage, pictures, graphics, links, and for maintaining appropriate policies regarding the content and the use of the web site. District further acknowledges that Contractor has no liability for initial or subsequent website content.

15. **EXPANSION OF SERVICES**

Services in addition to those specified above may be added to this Agreement by Addendum. Such Addendum will specify the additional services to be provided, the delivery date of such services, and the prices of such additional services. All the terms, provisions, and conditions set forth in this Agreement shall apply to the Addendum.



**IN WITNESS THEREOF**, each of the parties hereto has executed this Agreement as of the date first written above.

**Sequoia Union Elementary School District**

**Interactive Educational Services, Inc.**

Signature: \_\_\_\_\_  
Signature of Authorized Person

Signature: \_\_\_\_\_  
Signature of Authorized Person

Name: \_\_\_\_\_  
Printed Name of Authorized Person

Name: Mohsen Attaran, President  
Printed Name of Authorized Person

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

# Exhibit A

## Summary of Services and Pricing for Sequoia Union Elementary School District (1 Site)

### I. Services

#### A. Website Development

1. Website Design and Installation ( <del>\$1,500.00</del> \$1,200.00 x 1 Site)	\$1,200.00
2. Domain registration	Included
3. Site backup	Included
4. Content Management	Included
5. Search Engine Submission	Included
6. Training Fee - For Site Admins ( <b>Discounted</b> )	\$150.00
7. Basic Content Migration ( <del>\$400.00</del> \$200.00 x 1 Site)	\$200.00
8. Board Policies Module Development ( <del>\$950.00</del> \$500.00)	\$500.00

<b>Website Development Fee:</b>	<b>\$2,050.00</b>
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This Special Pricing is valid towards the different IES Mockup Sites available to choose from. Of course your site will include your colors, logos, mascots, etc...this way small schools can have a website and afford it as well. *To view the IES Mockup Sites, please follow the following steps:*

[www.cyberschool.com](http://www.cyberschool.com)

click on Showcase

click on Layouts

### II. Education and Online Training

Licensee staff (2 hr of Online Training) Included

### III. Ongoing Annual Hosting Fee (per site)

A. *Web hosting, Maintenance, Updates and Support per Year* \$750.00

### IV. Board Policies Module Annual Hosting

A. *Hosting, Maintenance, Updates and Support per Year* \$200.00

<b>Total Annual Fee:</b>	<b>\$950.00</b>
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Three-Year Service Commencing 2020-2023 School Years

By signing below, I have read the contract and acknowledge the Annual Web Hosting Fee will start upon completion of the initial client training session on the administrative use of the website. At the time of training, IES has to upload the client's web site onto the Server in order for the client to start ADDING CONTENT to their web site. Therefore, client hosting begins.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.13 Review Board Policy AR#3551(a) Meal Pricing

Agenda Item 3.13

**FOOD SERVICE OPERATIONS/CAFETERIA FUND**

**Payments for Meals**

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent/Principal or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3552 - Summer Meal Program)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 3555 - Nutrition Program Compliance)*

At the beginning of the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible.

*(cf. 1113 - District and School Web Sites)*

Students and their parents/guardians shall be notified whenever their account has a zero balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.

In cases of repeated nonpayment by a student, the Superintendent/Principal or designee may contact parents/guardians to discuss the reasons for the nonpayment. The Superintendent/Principal or designee may evaluate individual circumstances to determine if the student's parents/guardians need assistance completing an application for free or reduced-price meals or need referral to social services.

When the uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent/Principal or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent/Principal or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent/Principal or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent/Principal or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

*(cf. 1340 - Access to District Records)*

*(cf. 3580 - District Records)*

Sequoia Union School Board

Nov. 4, 2019

I am requesting that you consider a change to our current policy on meal charging.

The current policy is \$100 per family. Our prior system, Infinite Campus, tracked by family. Our current system, Power School, tracks only individual students.

When families are notified of their large bills many are surprised and unable to pay the full amount. They will pay a portion, continue charging and it's a constant struggle...for them and us.

Mr. Jensen and I have had some discussion and feel that \$20 per student is a sufficient amount of credit. I understand that we are going to be having a phone notification type system to keep parents updated as to when they owe money.

I believe a letter needs to go out to all families with any charging changes decided upon, as well as a reminder to not let the accounts go above their limits.

Thank you for your consideration.

Hope Wagner

A handwritten signature in cursive script, appearing to read "Hope Wagner", with a long horizontal flourish extending to the right.

Cafeteria Manager

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the October 10, 2019 Regular Meeting Minutes  
Approval of the October 15, 2019 Special Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills
- 4.1e Approve Payroll
- 4.1f Approve Budget Report

Recommendations: Approve Consent agenda items

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the consent agenda items.

BOARD MEMBERS                      AYE                      NO                      ABSTAIN                      ABSENT

Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Board of Trustees  
Regular Meeting  
October 10, 2019

Board of Trustees of the Sequoia Union School District held a regular meeting on October 10, 2019 at 23958 Ave. 324, Lemon Cove, CA.

**MEETING CALLED TO ORDER:** President of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

**MEMBERS PRESENT:** Lane Anderson, Anna Eynaud, James McNulty, Nicole Ray; and Bradley Ward

**MEMBERS ABSENT:** None

**VISITORS PRESENT:** There were several visitors present at the meeting

On a motion of Nicole Ray; and, seconded by Lane Anderson the Board voted to approve the agenda as submitted.

**COMMENTS FROM THE PUBLIC:** Joey Howell addressed the Board regarding questions asked in "Comments from the Public" could not be answered at that time. Nayeli Rodriguez addressed the Board on the English learners students and why they are not being pulled out for services.

**REPORTS & DISCUSSION:** On a motion of James McNulty; and seconded by Nicole Ray the Board moved to item 7.1 under Other Action Items.

**OTHER ACTION ITEMS:** Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

Nick Keller addressed the Board stating that we need to 1<sup>st</sup> award Travioli Construction for the contract for the well. Secondly, we need to approve change order #1; and approve claims for SWRCB project.

On a motion of Lane Anderson; and seconded by James McNulty the Board approved awarding the contract to Travioli Construction for the new source well; and approve change order #1.

On a motion of Lane Anderson; and, seconded by James McNulty the Board voted to approve the claims submitted for SWRCB project # 5400709-001C.

On a motion of Nicole Ray; and seconded by Bradley Ward the Board moved back to item 3.1 under Reports & Discussion.

**REPORTS AND  
DISCUSSION:**

Superintendent's Report:

Mr. Jensen reviewed his Superintendent's report with the members and audience.

Parent's Guild:

Joey Howell addressed the Board regarding the carnival profit which was \$28,500.00. Their next project will be the food drive.

Ad Advisory Committee:

The ag advisory committee minutes were reviewed.

**ACTION SESSION:**

On a motion of Lane Anderson; and, seconded by Bradley Ward the Board approve the consent agenda items with correction to the September 12, 2019 minutes.

**PERSONNEL:**

CONSIDERATION AND PUBLIC NOTICE OF THE DISTRICT'S INITIAL PROPOSAL TO SEQUOIA ELEMENTARY TEACHERS ASSOCIATION REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR:

Proposal was given to S.E.T.A.

CONSIDERATION AND PUBLIC NOTICE OF THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S INITIAL PROPOSAL TO THE DISTRICT REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR:

Proposal was given to Board

**OTHER BUSINESS**

Approve Resolutions:

-In the Matter of Authorizing Inter-Fund Loan for Cash Flow Purposes; and  
-In the Matter of Authorizing Inter-Fund Transfers in Accordance with the  
Budget:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the resolutions.

Interdistrict Agreement Requests:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the interdistrict agreement requests as submitted.

Tulare Co. Superintendent of School's and Sequoia Union School District  
Technology Support Service Agreement:

On a motion of Nicole Ray; and, seconded by Bradley Ward the Board voted to approve the Technology Support service agreement.

SchoolWorks – Developer Fee's Resolution:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the SchoolWorks Developer Fee's resolution.

**CLOSED SESSION:**

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to adjourn into Closed Session at 7:06 p.m.

**OPEN SESSION:**

On a motion of Nicole Ray; and, seconded by Lane Anderson the Board returned into Open session. Reported out by President Anna Eynaud that the request for grade change be granted to Caydin Guzman.

**ADJOURNMENT:**

On a motion of Nicole Ray; and, seconded by James McNulty the Board adjourned the meeting at 7:20 P.M.

Board of Trustees  
Special Meeting  
October 15, 2019

Board of Trustees of the Sequoia Union School District held a special meeting on October 15, 2019 at 23958 Ave. 324, Lemon Cove, CA.

**MEETING CALLED TO ORDER:** President of the Board Anna Eynaud called the meeting to order at 8:00 a.m. followed by the flag salute.

**MEMBERS PRESENT:** Anna Eynaud, Nicole Ray; and, Bradley Ward

**MEMBERS ABSENT:** Lane Anderson and James McNulty

**VISITORS PRESENT:** None

**COMMENTS FROM THE PUBLIC:** None

**ACTION SESSION:** **Application for Exemption from Required Expenditures for Classroom Teachers Salaries:**

This form must be filed if the District did not spend the minimum percentage of it's general fund costs on classroom teacher's salaries as required by Education Code 41372.

On a motion of Bradley Ward; and, seconded by Nicole Ray the Board approved the application for exemption from required expenditures for classroom teacher's salaries.

**ADJOURNMENT:** On a motion of Anna Eynaud; and, seconded by Bradley Ward the Board adjourned the meeting at 8:15 a.m.

Board of Trustees  
Regular Meeting  
September 12, 2019

Corrected  
Copy

Board of Trustees of the Sequoia Union School District held a regular meeting on September 12, 2019 at 23958 Ave. 324, Lemon Cove, CA.

**MEETING CALLED TO ORDER:** President of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

**MEMBERS PRESENT:** Lane Anderson, Anna Eynaud, Nicol Ray; and, Bradley Ward

**MEMBERS ABSENT:** James McNulty

**VISITORS PRESENT:** There were several visitors present at the meeting.

On a motion of Nicole Ray; and, seconded by Lane Anderson the Board voted to approve the agenda as submitted.

**COMMENTS FROM THE PUBLIC:** Ciara Machado addressed her concerns regarding a discussion between Jr. High students and the County Nurse.

After public comments the Board moved to item 3.11 under Reports & Discussion.

**REPORTS & DISCUSSION:** Tulare County Resource Management-Susan Simon/Power Point on Draft for Lemon Cove Community:

The County Resource Management Agency addressed the Board and community on public services, infrastructure, zoning; and other areas that they are researching for the Lemon Cove area and possible services and improvements to the community. They also requested to be added to the October agenda for follow up information.

Superintendent's Report:

Mr. Jensen reviewed his Superintendent's report with the Board and audience.

Parent's Guild:

Stephanie Amaral passed out sponsorship letters to the Board members.

Ag Advisory Committee:

Nicole Ray stated that they are currently waiting to hear from Mr. Roberts to finalize the land donation.

Schoolworks – Developer Fee Information:

Mr. Jensen stated we must move forward with the developer fee increase or will not qualify for any construction funding in the future.

**ACTION SESSION:** On a motion of Lane Anderson; and, seconded by Nicole Ray the Board voted to approve the consent agenda items as submitted.

**OTHER BUSINESS:** J200 Unaudited Actuals Report:

The J200 unaudited actuals report was reviewed with the members and audience. There was time allowed for questions and/or concerns.

On a motion of Lane Anderson; and, seconded by Bradley Ward the Board voted to approve the unaudited actuals report as submitted.

Appropriations Limit (Gann Calc.):

On a motion of Nicole Ray; and, seconded by Bradley Ward the Board approved the resolution in the matter of establishing an estimated appropriations limit for the 2019-20 fiscal year and an actual appropriations limit for the 2018-19 fiscal year.

Discussion on Possible Salary Increase for Classified Staff:

The classified staff addressed the Board members regarding a salary increase.

Board President Anna Eynaud read a letter to the audience regarding current budget information which would pertain to a possible salary increase.

**OTHER ACTION ITEMS:** Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers:

Mr. Jensen stated to the Board that Nick Keller has contracted him regarding the Contract Amendment, and said it is appropriate. He also stated that if all funding comes through on time, we could possibly have the well in completely by spring.

Interdistrict Agreement Requests:

On a motion of Lane Anderson; and, seconded by Bradley Ward to approve the interdistrict agreements requests as submitted.

Visalia Unified School District – Agreement for Transportation Services Between the Visalia Unified School District and the Sequoia Union School District:

On a motion of Lane Anderson; and, seconded by Nicole Ray the Board voted to approve the contract with Visalia Unified School District for transportation services.

Technology Support Services Agreement- Exeter Unified:

The proposal was denied by the Exeter School Board.

**CLOSED** On a motion of Nicole Ray; and, seconded by Lane Anderson the Board adjourned into  
**SESSION:** Closed Session at 7:50 P.M.

Reported out by President Anna Eynaud that until the District can find additional revenues to balance the current budget we will not be able to grant the request from the classified staff for a salary increase at this time.

**ADJOURNMENT:** On a motion of Bradley Ward; and, seconded by Nicole Ray the Board adjourned the meeting at 8:40 P.M.

## Attendance Summary By Grade

### Sequoia Union Elementary School 09/02/2019 to 09/27/2019 = 19 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
8	35	0	0	0	35	665	0	0	18.00	647.00	34.05	97.29%
<b>Subtotal</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>	<b>665</b>	<b>0</b>	<b>0</b>	<b>18.00</b>	<b>647.00</b>	<b>34.05</b>	<b>97.29%</b>
<b>Grand Total</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>	<b>665</b>	<b>0</b>	<b>0</b>	<b>18.00</b>	<b>647.00</b>	<b>34.05</b>	<b>97.29%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

#### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

**Sequoia Union Charter School**  
 09/02/2019 to 09/27/2019 = 19 school days  
 Only Students in **Transitional Kindergarten**

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	7	0	0	0	7	133	0	0	2.00	131.00	6.89	98.50%
<b>Subtotal</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>2.00</b>	<b>131.00</b>	<b>6.89</b>	<b>98.50%</b>
1	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
2	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
3	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
4	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
5	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
6	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
7	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Grand Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>2.00</b>	<b>131.00</b>	<b>6.89</b>	<b>98.50%</b>

To the best of my knowledge,  
 the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Report Calculations**

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

## Attendance Summary By Grade

**Sequoia Union Charter School**  
09/02/2019 to 09/27/2019 = 19 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	46	1	0	2	45	893	0	28	9.00	856.00	45.05	98.96%
<b>Subtotal</b>	<b>46</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>45</b>	<b>893</b>	<b>0</b>	<b>28</b>	<b>9.00</b>	<b>856.00</b>	<b>45.05</b>	<b>98.96%</b>
1	34	1	0	0	35	665	0	0	5.00	660.00	34.74	99.25%
2	44	0	0	0	44	836	0	0	6.00	830.00	43.68	99.28%
3	38	0	0	1	37	722	0	14	8.00	700.00	36.84	98.87%
<b>Subtotal</b>	<b>116</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>116</b>	<b>2223</b>	<b>0</b>	<b>14</b>	<b>19.00</b>	<b>2190.00</b>	<b>115.26</b>	<b>99.14%</b>
4	37	0	0	0	37	703	0	0	4.00	699.00	36.79	99.43%
5	50	0	0	0	50	950	0	0	6.00	944.00	49.68	99.37%
<b>Subtotal</b>	<b>87</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>87</b>	<b>1653</b>	<b>0</b>	<b>0</b>	<b>10.00</b>	<b>1643.00</b>	<b>86.47</b>	<b>99.40%</b>
<b>Grand Total</b>	<b>249</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>248</b>	<b>4769</b>	<b>0</b>	<b>42</b>	<b>38.00</b>	<b>4689.00</b>	<b>246.78</b>	<b>99.20%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

## Attendance Summary By Grade

**Sequoia Union Charter School**  
09/02/2019 to 09/27/2019 = 19 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
6	44	0	0	1	43	836	0	8	11.00	817.00	43.00	98.67%
<b>Subtotal</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>43</b>	<b>836</b>	<b>0</b>	<b>8</b>	<b>11.00</b>	<b>817.00</b>	<b>43.00</b>	<b>98.67%</b>
7	25	0	0	1	24	475	0	5	10.00	460.00	24.21	97.87%
<b>Subtotal</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>24</b>	<b>475</b>	<b>0</b>	<b>5</b>	<b>10.00</b>	<b>460.00</b>	<b>24.21</b>	<b>97.87%</b>
<b>Grand Total</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>67</b>	<b>1311</b>	<b>0</b>	<b>13</b>	<b>21.00</b>	<b>1277.00</b>	<b>67.21</b>	<b>98.38%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

$(( \text{Carry Fwd} + \text{Gain} - \text{Mult. Gain} ) \times \text{School Days} ) = \text{Actual Days}$

$\text{Actual Days} - ( \text{Off Track} + \text{Days N/E} + \text{Days Absent} ) = \text{Days Attd}$

$[ \text{Days Attd} / ( \text{Actual Days} - \text{Off Track} - \text{Days N/E} ) ] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

## Attendance Summary By Grade

### Sequoia Union Elementary School 08/07/2019 to 09/27/2019 = 37 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
8	3	34	0	2	35	1369	0	62	53.00	1254.00	33.89	95.94%
<b>Subtotal</b>	<b>3</b>	<b>34</b>	<b>0</b>	<b>2</b>	<b>35</b>	<b>1369</b>	<b>0</b>	<b>62</b>	<b>53.00</b>	<b>1254.00</b>	<b>33.89</b>	<b>95.94%</b>
<b>Grand Total</b>	<b>3</b>	<b>34</b>	<b>0</b>	<b>2</b>	<b>35</b>	<b>1369</b>	<b>0</b>	<b>62</b>	<b>53.00</b>	<b>1254.00</b>	<b>33.89</b>	<b>95.94%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

#### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

**Sequoia Union Charter School**  
 08/07/2019 to 09/27/2019 = 37 school days  
 Only Students in **Transitional Kindergarten**

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	0	6	0	0	7	259	0	4	4.00	251.00	6.78	98.43%
<b>Subtotal</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>259</b>	<b>0</b>	<b>4</b>	<b>4.00</b>	<b>251.00</b>	<b>6.78</b>	<b>98.43%</b>
1	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
2	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
3	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
4	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
5	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
6	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
7	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Grand Total</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>259</b>	<b>0</b>	<b>4</b>	<b>4.00</b>	<b>251.00</b>	<b>6.78</b>	<b>98.43%</b>

To the best of my knowledge,  
 the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Report Calculations**

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

## Attendance Summary By Grade

**Sequoia Union Charter School**  
08/07/2019 to 09/27/2019 = 37 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	36	13	0	4	45	1813	0	122	35.00	1656.00	44.76	97.93%
<b>Subtotal</b>	<b>36</b>	<b>13</b>	<b>0</b>	<b>4</b>	<b>45</b>	<b>1813</b>	<b>0</b>	<b>122</b>	<b>35.00</b>	<b>1656.00</b>	<b>44.76</b>	<b>97.93%</b>
1	3	32	0	0	35	1295	0	18	23.00	1254.00	33.89	98.20%
2	5	42	0	3	44	1739	0	76	25.00	1638.00	44.27	98.50%
3	1	41	0	5	37	1554	0	122	18.00	1414.00	38.22	98.74%
<b>Subtotal</b>	<b>9</b>	<b>115</b>	<b>0</b>	<b>8</b>	<b>116</b>	<b>4588</b>	<b>0</b>	<b>216</b>	<b>66.00</b>	<b>4306.00</b>	<b>116.38</b>	<b>98.49%</b>
4	1	37	0	1	37	1406	0	26	13.00	1367.00	36.95	99.06%
5	3	47	0	0	50	1850	0	0	17.00	1833.00	49.54	99.08%
<b>Subtotal</b>	<b>4</b>	<b>84</b>	<b>0</b>	<b>1</b>	<b>87</b>	<b>3256</b>	<b>0</b>	<b>26</b>	<b>30.00</b>	<b>3200.00</b>	<b>86.49</b>	<b>99.07%</b>
<b>Grand Total</b>	<b>49</b>	<b>212</b>	<b>0</b>	<b>13</b>	<b>248</b>	<b>9657</b>	<b>0</b>	<b>364</b>	<b>131.00</b>	<b>9162.00</b>	<b>247.63</b>	<b>98.59%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / ( Actual Days - Off Track - Days N/E ) ] X 100 = ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

## Attendance Summary By Grade

**Sequoia Union Charter School**  
08/07/2019 to 09/27/2019 = 37 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
6	2	45	0	4	43	1739	0	90	21.00	1628.00	44.00	98.73%
<b>Subtotal</b>	<b>2</b>	<b>45</b>	<b>0</b>	<b>4</b>	<b>43</b>	<b>1739</b>	<b>0</b>	<b>90</b>	<b>21.00</b>	<b>1628.00</b>	<b>44.00</b>	<b>98.73%</b>
7	0	28	0	4	24	1036	0	97	18.00	921.00	24.89	98.08%
<b>Subtotal</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>4</b>	<b>24</b>	<b>1036</b>	<b>0</b>	<b>97</b>	<b>18.00</b>	<b>921.00</b>	<b>24.89</b>	<b>98.08%</b>
<b>Grand Total</b>	<b>2</b>	<b>73</b>	<b>0</b>	<b>8</b>	<b>67</b>	<b>2775</b>	<b>0</b>	<b>187</b>	<b>39.00</b>	<b>2549.00</b>	<b>68.89</b>	<b>98.49%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Report Calculations

$(( \text{Carry Fwd} + \text{Gain} - \text{Mult. Gain} ) \times \text{School Days} ) = \text{Actual Days}$

$\text{Actual Days} - ( \text{Off Track} + \text{Days N/E} + \text{Days Absent} ) = \text{Days Attd}$

$[ \text{Days Attd} / ( \text{Actual Days} - \text{Off Track} - \text{Days N/E} ) ] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

SEQUOIA UNION SCHOOL DISTRICT  
Regular Board Meeting

6. Business and Non Instructional Operations  
Agenda Item 3.1

ADA Report – Whole District

Month	2015-2016			2016-2017			2017-2018		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	317	297	297	337	323	323	347	332	332
2	313	300	298	337	323	323	348	329	330
3	318	299	298	338	311	319	342	326	330
4	314	297	298	333	318	319	334	317	325
5	316	291	295	336	316	319	329	309	322
6	313	301	295	332	316	317	331	314	320
7	312	300	296	334	315	318	335	319	320
8	316	299	296	330	318	318	341	320	320
9	321	305	297	330	316	317	337	321	320
10	317	307	298	330	314	317			
11									
12									

Month	2018-2019			2019-2020			2020-2021		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	359	334	334	362	361	361			
2	359	340	353	357	355	357			
3	362	341	338						
4	363	339	339						
5	362	338	339						
6	353	345	340						
7	357	346	341						
8	361	351	342						
9	361	351	342						
10	358	352	343						
11	358	333	342						

Month	2021-2022			2022-2023			2023-2024		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

Grade	Student Count	Actual Days	Absent Days	Present Days	Self Audit Totals	ADA
Tk	7	133	2	131	131	6.89
K	45	893	9	856		45.05
1	35	665	5	660		34.74
2	44	836	6	830		43.68
3	37	722	8	700	3046	36.84
4	37	703	4	699		36.79
5	50	950	6	944		49.68
6	43	836	11	817	2460	43
7	24	475	10	460	460	24.21
8	35	665	18	647	647	34.05
Totals	357	6878	79	6744	6744	354.93

Month 2

date

project

page

Enrollment

ADA

ADA YTD

TK 7  
1-5 248  
6-7 67  
8 35

6.89  
246.78  
67.21  
34.05

6.78  
247.63  
68.89  
33.89

357

354.93

357.19

Totals:

- 357

- 355

- 357

task list:

**SEQUOIA UNION SCHOOL DISTRICT  
Cafeteria Fund**

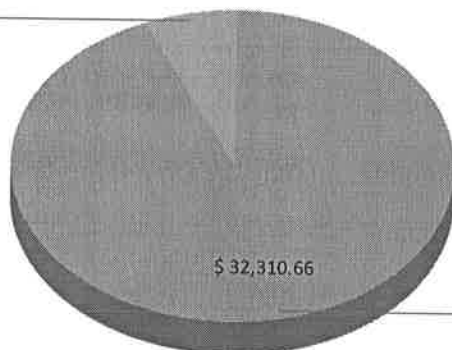
**Year to Date Ending 14-Nov-19  
Budget Year 2019-2020 2019-2020**

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
<b>Total Rev. Limit</b>						
Fed. State	\$ 83,698.00	\$32,310.66	38.60%	\$ 93,294.00	\$17,692.49	18.96%
State Rev.	\$ 6,170.42	\$ 2,325.52	37.69%	\$ 6,795.00	\$ 1,310.31	19.28%
Local Rev.	\$ 40,015.00	\$ (32.88)	-0.08%	\$ 25,030.00	\$16,616.79	66.39%
<b>Total Rev.</b>	<b>\$129,883.42</b>	<b>\$34,603.30</b>	<b>26.64%</b>	<b>\$125,119.00</b>	<b>\$35,619.59</b>	<b>28.47%</b>
<b>Expenditures</b>						
Classified salaries	\$ 77,680.00	\$23,849.07	30.70%	\$ 66,386.00	\$20,781.48	31.30%
Benefits	\$ 40,250.00	\$10,232.96	25.42%	\$ 35,417.00	\$ 9,035.29	25.51%
Textbooks/supl.	\$ 39,000.00	\$15,676.75	40.20%	\$ 41,000.00	\$10,437.35	25.46%
Travel/Staff Devel.	\$ 100.00	\$ 26.68	26.68%	\$ 100.00	\$ 53.41	53.41%
<b>Total Expenditures</b>	<b>\$157,030.00</b>	<b>\$49,785.46</b>	<b>31.70%</b>	<b>\$142,903.00</b>	<b>\$40,307.53</b>	<b>28.21%</b>
Surplus/Deficit	\$ (27,146.58)	\$ (15,182.16)		\$ (17,784.00)		
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						
<b>Contributions</b>	<b>\$27,146.58</b>	<b>\$15,182.16</b>				

**Revenue - Year to Date**

State Rev.

6.7%



Fed. State

93.3%

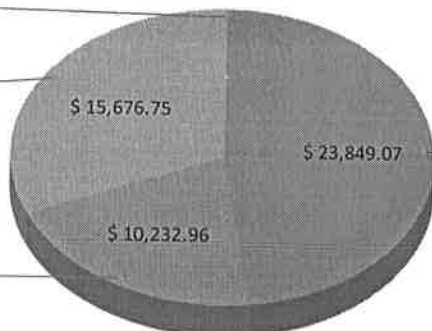
**Expenditures - Year to Date**

Travel/Staff

0.1%

Textbooks/supl.

31.5%



Classified salaries

47.9%

Benefits

20.6%

Accounts Payable Final PreList - 10/17/2019 3:56:13PM

\*\*\* FINAL \*\*\*  
Batch No 173

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013790	A. T. & T. Mobility	PV-200140	10/17/2019		287259272862		011-00000-0-00000-82000-55000-0	\$481.49			
	A. T. & T. Mobility		10/17/2019		287259272862	September, 2019 invoices for wireless	010-00000-0-00000-82000-55000-0	\$59.51			
012923	ARAMARK Uniform Services	PV-200138	10/17/2019		6079615		011-00000-0-00000-82000-43000-0	\$541.00			
	ARAMARK Uniform Services		10/17/2019		6079615	First Aide suppl.	010-00000-0-00000-82000-43000-0	\$332.46			
								\$41.10			
013192	AT&T	PV-200139	10/17/2019		0207858057001		011-00000-0-00000-82000-55000-0	\$373.56			
	AT&T		10/17/2019		0207858057001	October invoices	010-00000-0-00000-82000-55000-0	\$59.23			
								\$7.33			
013123	BANK OF THE SIERRA	PV-200141	10/17/2019		4798510040590032		011-00000-0-00000-71500-43000-0	\$66.56			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032	Chrome cases/batteries/constr. suppl./bar scanner	010-00000-0-00000-71500-43000-0	\$56.69			
	BANK OF THE SIERRA		10/17/2019		4798510040590032		011-11000-0-11100-10000-43000-0	\$7.01			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032		010-11000-0-11100-10000-43000-0	\$365.63			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032		011-00000-0-00000-71500-58000-0	\$45.20			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032		010-00000-0-00000-71500-58000-0	\$82.72			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032		011-00000-0-00000-82000-43000-0	\$10.23			M
	BANK OF THE SIERRA		10/17/2019		4798510040590032		010-00000-0-00000-82000-43000-0	\$448.47			M
012779	CDE	PV-200143	10/17/2019		721162		130-53100-0-00000-37000-47000-0	\$1,071.38			
						Food commodities		\$285.00			
011909	CULLIGAN WATER CONDITIONING	PV-200142	10/17/2019		16774		011-00000-0-00000-82000-55000-0	\$285.00			
	CULLIGAN WATER CONDITIONING		10/17/2019		16774	Bottled water for September	010-00000-0-00000-82000-55000-0	\$871.97			
								\$107.78			
								\$979.75			

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10/17/2019 3:56:13PM

\*\*\* FINAL \*\*\*

Batch No 173

Audit

Amount Flag EFT

130-53100-0-00000-37000-47000-0

Separate  
Check Account Code

PO # Invoice No

Reference Invoice  
Number Date

Vendor Name

Vendor No

013885 Food 4 Thought, LLC. PV-200146 10/17/2019 42246 130-53100-0-00000-37000-47000-0  
Cafeteria suppl. \$255.56

014020 Frontier PV-200145 10/17/2019 Sequoia Union  
October invoices \$469.23  
10/17/2019 Sequoia Union \$58.00  
Total Check Amount: \$527.23

013747 Mission Uniform Service PV-200150 10/17/2019 219819  
Mission Uniform Service 10/17/2019 219819  
Janitorial suppl./uniforms/mats \$3,781.77  
010-00000-0-00000-82000-43000-0 \$467.41  
Total Check Amount: \$4,249.18

013282 PATRICIA DELMAN PV-200147 10/17/2019 Sequoia Union  
PATRICIA DELMAN 10/17/2019 Sequoia Union  
Mileage for bus classes \$151.24  
010-00000-0-00000-71500-52000-0 \$18.70  
Total Check Amount: \$169.94

013882 R-N Market PV-200149 10/17/2019 Sequoia Union  
Cafeteria suppl. \$70.65  
Total Check Amount: \$70.65

005383 SOUTHERN CALIF EDISON CO PV-200144 10/17/2019 Sequoia Union  
SOUTHERN CALIF EDISON CO 10/17/2019 Sequoia Union  
October invoices \$6,241.11  
010-00000-0-00000-82000-55000-0 \$771.38  
Total Check Amount: \$7,012.49

014085 Thomas Ridenour PV-200148 10/17/2019 361/349  
Thomas Ridenour 10/17/2019 361/349  
Water system testing \$178.00  
010-00000-0-00000-71500-58000-0 \$22.00  
Total Check Amount: \$200.00

Tulare County Office of Education

10/17/2019

3:56:13PM

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\*\*\* FINAL \*\*\*

Batch No 173

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$15,802.30

**Tulare County Office of Education**

10/17/2019  
3:56:13PM

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APY500

**Accounts Payable Final PreList - 10/17/2019 3:56:13PM**

\*\*\* FINAL \*\*\*

Batch No 173

Reference Invoice  
Number Date

Vendor No Vendor Name

PO # Invoice No

Separate  
Check Account Code

Batch No 173

Amount Flag EFT

Total Accounts Payable: \$15,802.30

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 15,802.30 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

Fund Summary	Total
010	\$1,671.08
011	\$13,520.01
130	\$611.21
Total	\$15,802.30

Accounts Payable Final PreList - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012923	ARAMARK Uniform Services	PV-200178	11/4/2019		6009615	011-00000-0-00000-82000-43000-0		\$221.64		
	ARAMARK Uniform Services		11/4/2019		6009615	010-00000-0-00000-82000-43000-0	First aid suppl.	\$27.40		
013885	Food 4 Thought, LLC.	PV-200192	11/4/2019		42362	130-53100-0-00000-37000-47000-0	Cafeteria suppl.	\$174.00		
							<b>Total Check Amount:</b>	<b>\$249.04</b>		
013591	Fresno Hauling	PV-200188	11/4/2019		Sequoia Union Elem.	011-00000-0-00000-82000-55000-0	November invoices	\$565.92		
	Fresno Hauling		11/4/2019		Sequoia Union Elem.	010-00000-0-00000-82000-55000-0		\$69.95		
							<b>Total Check Amount:</b>	<b>\$635.87</b>		
014020	Frontier	PV-200189	11/4/2019		Sequoia Union	011-00000-0-00000-82000-55000-0	October invoice	\$100.21		
	Frontier		11/4/2019		Sequoia Union	010-00000-0-00000-82000-55000-0		\$12.39		
							<b>Total Check Amount:</b>	<b>\$112.60</b>		
012704	FRUIT GROWERS SUPPLY CO	PV-200190	11/4/2019		103801	011-00000-0-00000-82000-55000-0	Parts for sprayer	\$46.14		
	FRUIT GROWERS SUPPLY CO		11/4/2019		103801	010-00000-0-00000-82000-55000-0		\$5.71		
							<b>Total Check Amount:</b>	<b>\$51.85</b>		
014031	Greenfield Learning Inc.	PV-200186	11/4/2019		363-5547	010-40350-0-11100-10000-43000-0	Lexia reading student licenses	\$2,400.00		
014008	Hapara, Inc.	PV-200187	11/4/2019		114725	011-63000-0-11100-10000-43000-0	Renewal	\$1,339.76		
	Hapara, Inc.		11/4/2019		114725	010-63000-0-11100-10000-43000-0		\$165.59		
							<b>Total Check Amount:</b>	<b>\$2,400.00</b>		
014086	Iron Mountain Inc	PV-200185	11/4/2019		BYXP44	011-00000-0-00000-71500-43000-0	Shredding service for 2019-20	\$118.48		
	Iron Mountain Inc.		11/4/2019		BYXP44	010-00000-0-00000-71500-43000-0		\$14.65		
							<b>Total Check Amount:</b>	<b>\$1,505.35</b>		

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\*\*\* FINAL \*\*\*

Batch No 175

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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**Total Check Amount:**

013951 Jive Communications Inc. PV-200171 11/4/2019 EW-1018903 \$133.13

Jive Communications Inc. 11/4/2019 EW-1018903 \$160.20

Jive Communications Inc. 11/4/2019 6000434913 \$19.80

Jive Communications Inc. 11/4/2019 6000434913 \$800.05

Jive Communications Inc. 11/4/2019 6000434913 \$98.89

Jive Communications Inc. 11/5/2019 6000472547 \$800.05

Jive Communications Inc. 11/5/2019 6000472547 \$98.89

014080 Kaweah Lift, Inc. PV-200182 11/4/2019 15002322 \$1,977.88

Kaweah Lift, Inc. 11/4/2019 15002322 \$16.05

013950 Keller Wegley Consulting Eng. PV-200197 11/4/2019 #18-22 \$129.82

Keller Wegley Consulting Eng. 11/4/2019 #18-22 \$145.87

013709 Key Evidence Lock & Safe PV-200165 11/4/2019 126684 \$30,758.65

Key Evidence Lock & Safe 11/4/2019 126684 \$6.27

014103 Kings Petroleum, LLC PV-200183 11/4/2019 234281 \$7.05

Kings Petroleum, LLC 11/4/2019 234281 \$3,536.51

013774 Lozano-Smith PV-200181 11/4/2019 001029 \$437.10

Lozano-Smith 11/4/2019 001029 \$3,973.61

013774 Lozano-Smith 11/4/2019 001029 \$439.22

Lozano-Smith 11/4/2019 001029 \$54.29

011-00000-0-00000-82000-55000-0 Internet phone system

010-00000-0-00000-82000-55000-0

011-00000-0-00000-82000-55000-0

October internet phones

010-00000-0-00000-82000-55000-0

011-00000-0-00000-82000-55000-0

November billing for phones

010-00000-0-00000-82000-55000-0

010-00000-0-00000-82000-43000-0

Front bracket unit

011-00000-0-00000-82000-43000-0

010-90353-0-00000-85000-61700-0

Well project

011-00000-0-00000-82000-43000-0

Master key

010-00000-0-00000-82000-56000-0

Fuel tank for diesel/labor to set up

010-00000-0-00000-82000-56000-0

011-00000-0-00000-71500-58000-0

Legal services

010-00000-0-00000-71500-58000-0



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\*\*\* FINAL \*\*\*

Batch No 175  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013717	School Works Inc	PV-200167	11/4/2019	3235		011-00000-0-00000-71500-58000-0		\$1,335.00	H	
	School Works Inc		11/4/2019	3235		010-00000-0-00000-71500-58000-0	Prop 39 program	\$165.00	H	
							<b>Total Check Amount:</b>	<b>\$1,500.00</b>		
013990	Security First Alarm King	PV-200169	11/4/2019		RMAM6733	011-00000-0-00000-82000-56000-0	Fire alarm service call/alarm service	\$938.41		
	Security First Alarm King		11/4/2019		RMAM6733	010-00000-0-00000-82000-56000-0		\$115.99		
							<b>Total Check Amount:</b>	<b>\$1,054.40</b>		
005168	SEQUOJA UN ELEMENTARY	PV-200158	11/4/2019		Sequoia Union	011-00000-0-00000-82000-43000-0	Fingerprinting/cafeteria/postage/maintenance suppl.	\$557.05		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	010-00000-0-00000-82000-43000-0		\$68.86		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	130-53100-0-00000-37000-47000-0		\$241.70		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	011-00000-0-00000-71500-58000-0		\$353.77		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	010-00000-0-00000-71500-58000-0		\$43.73		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	011-00000-0-00000-71500-43000-0		\$479.06		
	SEQUOJA UN ELEMENTARY		11/4/2019		Sequoia Union	010-00000-0-00000-71500-43000-0		\$59.21		
							<b>Total Check Amount:</b>	<b>\$1,803.38</b>		
013076	SISC III	PV-200166	11/4/2019		72116	010-00000-0-00000-00000-95024-0	October health	\$41,547.74	G	
	SISC III	PV-200199	11/4/2019		72116	010-00000-0-00000-00000-95024-0	November invoice	\$37,043.36	G	
							<b>Total Check Amount:</b>	<b>\$78,591.10</b>		
012018	SMART & FINAL IRIS CO.	PV-200175	11/4/2019		40020384136	130-53100-0-00000-37000-47000-0	Cafeteria suppl./janitorial suppl.	\$170.28		
	SMART & FINAL IRIS CO.		11/4/2019		40020384136	130-53100-0-00000-37000-43000-0		\$15.37		
	SMART & FINAL IRIS CO.		11/4/2019		40020384136	011-00000-0-00000-82000-43000-0		\$43.39		
							<b>Total Check Amount:</b>	<b>\$229.04</b>		
013713	Southwest School & Office Supl	PV-200196	11/4/2019		616505	011-11000-0-11100-10000-43000-0	Copy paper	\$496.07		
	Southwest School & Office Supl		11/4/2019		616505	010-11000-0-11100-10000-43000-0		\$61.32		

Accounts Payable Final Prelist - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013948	Staples Advantage, Dept LA	PV-200152	11/4/2019		10085834		010-11000-0-11100-10000-43000-0	\$557.39		
						Legal pads/file folders		\$7.72		
	Staples Advantage, Dept LA		11/4/2019		10085834		011-11000-0-11100-10000-43000-0	\$62.38		
	Staples Advantage, Dept LA	PV-200172	11/4/2019		10085834		011-11000-0-11100-10000-43000-0	\$972.81		
	Staples Advantage, Dept LA		11/4/2019		10085834		Toner cartridges/office suppl.	\$120.24		
							010-11000-0-11100-10000-43000-0	\$1,163.15		
014034	Stevens Refrigeration Heating	PV-200168	11/4/2019		29120092519		011-00000-0-00000-82000-56000-0	\$193.92		
	Stevens Refrigeration Heating		11/4/2019		29120092519		Library service call	\$23.97		
							010-00000-0-00000-82000-56000-0	\$217.89		
013987	Studies Weekly, Inc.	PV-200173	11/4/2019		271829		011-63000-0-11100-10000-43000-0	\$1,944.08		
	Studies Weekly, Inc.		11/4/2019		271829		Studies weekly K-5	\$240.28		
							010-63000-0-11100-10000-43000-0	\$2,184.36		
013971	SWRCB Accounting Office	PV-200201	11/7/2019		EW-1018903		011-00000-0-00000-82000-55000-0	\$160.20		
	SWRCB Accounting Office		11/7/2019		EW-1018903		Water system enforcement	\$19.80		
							010-00000-0-00000-82000-55000-0	\$180.00		
014009	T.E.Z. Plumbing	PV-200163	11/4/2019		5044		011-00000-0-00000-82000-56000-0	\$502.85		
	T.E.Z. Plumbing		11/4/2019		5044		Replace pot filler faucet in cafeteria/service	\$62.15		
							010-00000-0-00000-82000-56000-0	\$565.00		
013906	Teacher Curriculum Institute	PV-200161	11/4/2019		57266		011-63000-0-11100-10000-43000-0	\$752.88		
	Teacher Curriculum Institute		11/4/2019		57266		History Alive	\$93.06		
							010-63000-0-11100-10000-43000-0	\$845.94		

Accounts Payable Final Prelist - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013456	The McGraw-Hill Companies	PV-200180	11/4/2019		110492408001		010-30100-0-11100-10000-43000-0	\$4,800.00			
						ALEKS Add on					
014085	Thomas Ridenour	PV-200198	11/4/2019		373		011-00000-0-00000-82000-55000-0	\$4,800.00			
	Thomas Ridenour		11/4/2019		373		November distribution license use fee	\$89.00			
							010-00000-0-00000-82000-55000-0	\$11.00			
012054	TULARE COUNTY DEPT OF EDUC.	PV-200154	11/4/2019				011-07200-0-11100-10000-43000-0	\$100.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				Spelling bee/Reading Revolution/Intern program	\$97.90			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-07200-0-11100-10000-43000-0	\$12.10			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-40350-0-00000-21000-58000-0	\$1,000.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				011-00000-0-00000-71500-52000-0	\$89.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				Internet service w/TCOE, IT service/trainings	\$11.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-00000-0-00000-71500-52000-0	\$27,478.75			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				011-00000-0-00000-71500-58000-0	\$3,396.25			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-00000-0-00000-71500-58000-0	\$3,827.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				011-07200-0-11100-10000-52000-0	\$473.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-07200-0-11100-10000-52000-0	\$10,680.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				011-00000-0-00000-82000-55000-0	\$1,320.00			
	TULARE COUNTY DEPT OF EDUC.		11/4/2019				010-00000-0-00000-82000-55000-0	\$48,385.00			
011944	TULARE COUNTY HEALTH SERVICES	PV-200160	11/4/2019		182159		011-00000-0-00000-71500-58000-0	\$222.50			
	TULARE COUNTY HEALTH SERVICES		11/4/2019		182159		Permit for small facility-chemicals	\$27.50			
							010-00000-0-00000-71500-58000-0	\$250.00			
013779	US Bank	PV-200159	11/4/2019		3944425552		011-00000-0-00000-82000-56000-0	\$90.94			
	US Bank		11/4/2019		3944425552		Prop damage surcharge	\$11.25			
							010-00000-0-00000-82000-56000-0	\$102.19			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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								\$4,800.00			
								\$4,800.00			
								\$89.00			
								\$11.00			
								\$100.00			
								\$97.90			
								\$12.10			
								\$1,000.00			
								\$89.00			
								\$11.00			
								\$27,478.75			
								\$3,396.25			
								\$3,827.00			
								\$473.00			
								\$10,680.00			
								\$1,320.00			
								\$48,385.00			
								\$222.50			
								\$27.50			
								\$250.00			
								\$90.94			
								\$11.25			
								\$102.19			

Accounts Payable Final PreList - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013416	VISALIA UNIFIED	PV-200156	11/4/2019		26484/26511/26647		011-00000-0-11100-10000-52000-0	\$474.59		
	VISALIA UNIFIED		11/4/2019		26484/26511/26647	Sports miles	010-00000-0-11100-10000-52000-0	\$58.66		
	VISALIA UNIFIED	PV-200157	11/4/2019		26511/95/26514		011-07230-0-00000-36000-51000-0	\$5,679.09		
	VISALIA UNIFIED		11/4/2019		26511/95/26514	June/October transp./sports miles	010-07230-0-00000-36000-51000-0	\$701.91		
	VISALIA UNIFIED		11/4/2019		26511/95/26514		011-00000-0-11100-10000-52000-0	\$246.30		
	VISALIA UNIFIED		11/4/2019		26511/95/26514		010-00000-0-11100-10000-52000-0	\$30.45		
							<b>Total Check Amount:</b>	<b>\$7,191.00</b>		
012751	WAGNER, HOPE	PV-200162	11/4/2019		Sequoia Union		130-53100-0-00000-37000-52000-0	\$26.68		
	WAGNER, HOPE		11/4/2019		Sequoia Union	Mileage/cafeateria suppl.	130-53100-0-00000-37000-47000-0	\$17.88		
	WAGNER, HOPE	PV-200174	11/4/2019		Sequoia Union		130-53100-0-00000-37000-47000-0	\$17.88		
							<b>Total Check Amount:</b>	<b>\$62.44</b>		
006424	WOODLAKE HARDWARE CO	PV-200153	11/4/2019		5387		011-00000-0-00000-82000-43000-0	\$59.63		
	WOODLAKE HARDWARE CO		11/4/2019		5387	Anchor bolts/hinges/painty/masking tape	010-00000-0-00000-82000-43000-0	\$7.38		
							<b>Total Check Amount:</b>	<b>\$67.01</b>		

Accounts Payable Final PreList - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
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Total District Payment Amount: \$210,658.83

Accounts Payable Final PreList - 11/7/2019 2:28:42PM

\*\*\* FINAL \*\*\*

Batch No 175  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 175

Total Accounts Payable:

\$210,658.83

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 210,658.83 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$132,895.84
011	\$69,187.68
130	\$8,575.31
Total	\$210,658.83

**Tulare County Office of Education**  
**Order to Pay/Payroll Transmittal**

Form PS04P - Payroll

Month/Day/Year: 11/15/19

**Instructions**

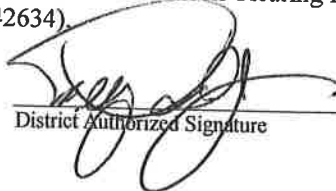
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>2</u>	No. Enclosed <u>0</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>2</u>	No. Enclosed <u>1</u>
Form W-4 Withholding	No. Enclosed <u>2</u>	No. Enclosed <u>0</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form	<u>0</u>	No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>11,647.02</u>	Total Amount \$ <u>9164.13</u>

The Superintendent School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 District Authorized Signature

916413 Ym 11/8/19  
 Correction  
11.08.2019  
 Date

**TCOE Processing**

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE      /      /     

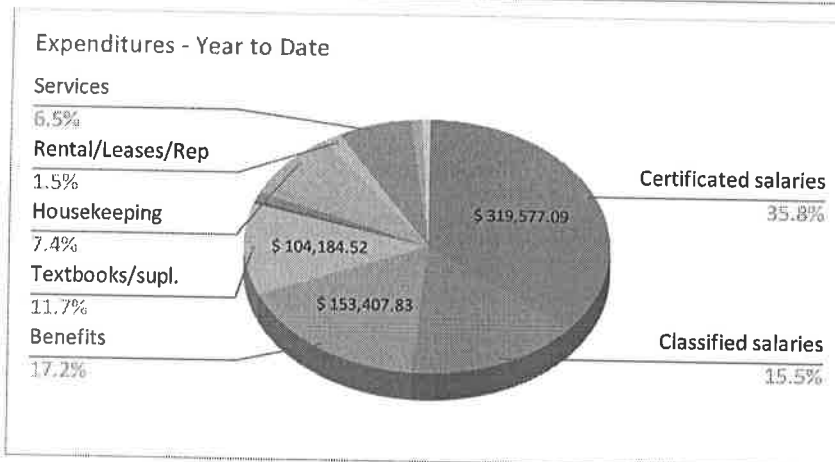
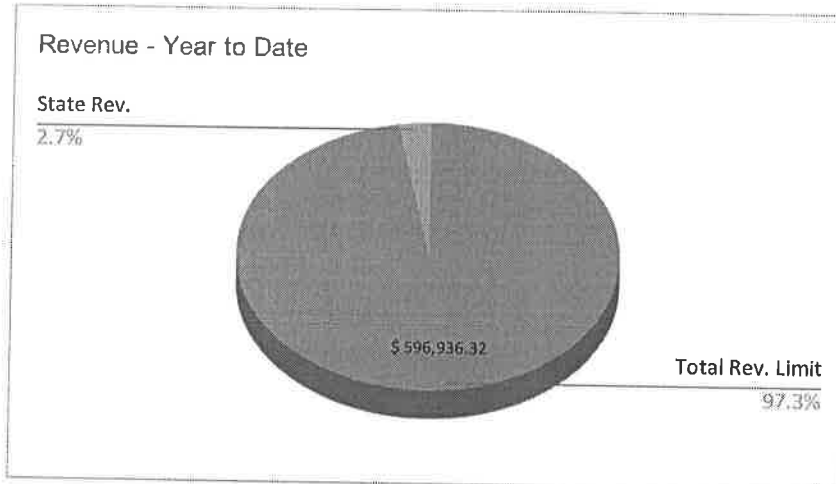
Received & Processed By \_\_\_\_\_

**SEQUOIA UNION SCHOOL DISTRICT**  
**Charter**

**Year to Date Ending 14-Nov-19**  
**Budget Year 2019-2020 2019-2020**

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
<b>Total Rev. Limit</b>	\$ 2,606,399.00	\$ 596,936.32		\$ 2,526,149.00	\$ 556,257.80	
Fed. State	\$ 91,487.00	\$ -	0.00%	\$ 86,780.00	\$ -	0.00%
State Rev.	\$ 71,912.00	\$ 16,505.17	22.95%	\$ 71,933.00	\$ 14,171.47	19.70%
Local Rev.	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
<b>Total Rev.</b>	\$ 2,769,798.00	\$ 613,441.49	22.15%	\$ 2,684,862.00	\$ 570,429.27	21.25%
<b>Expenditures</b>						
Certificated salaries (11000)	\$ 1,246,168.00	\$ 319,577.09	25.64%	\$ 1,326,345.00	\$ 311,142.08	23.46%
Classified salaries	\$ 464,816.00	\$ 138,424.25	29.78%	\$ 511,520.00	\$ 144,343.86	28.22%
Benefits	\$ 777,588.00	\$ 153,407.83	19.73%	\$ 756,571.00	\$ 163,420.77	21.60%
Textbooks/supl.	\$ 199,755.00	\$ 104,184.52	52.16%	\$ 249,492.00	\$ 127,711.56	51.19%
Dues/Memberships	\$ 5,000.00	\$ 3,407.81	68.16%	\$ 5,000.00	\$ 3,215.57	64.31%
Travel/Staff Devel	\$ 23,970.00	\$ 9,966.81	41.58%	\$ 22,902.00	\$ 3,924.98	17.14%
Insurance	\$ 8,200.00	\$ 12,047.07	146.92%	\$ 18,000.00	\$ -	0.00%
Housekeeping	\$ 135,000.00	\$ 65,888.62	48.81%	\$ 110,000.00	\$ 41,786.68	37.99%
Rental/Leases/Rep	\$ 37,000.00	\$ 13,465.53	36.39%	\$ 36,000.00	\$ 21,517.09	59.77%
Pension Penalties	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
Services	\$ 128,764.00	\$ 57,621.08	44.75%	\$ 54,459.00	\$ 45,103.40	82.82%
Subagreements	\$ 28,115.00	\$ 8,545.87	30.40%	\$ 28,115.00	\$ 10,829.17	38.52%
Capital outlay	\$ 6,494.00	\$ 6,493.76	100.00%	\$ 2,000.00	\$ -	0.00%
Other Outgo	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
Indirect costs	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
<b>Total Expenditures</b>	\$ 3,060,870.00	\$ 893,030.24	29.18%	\$ 3,120,404.00	\$ 872,995.16	27.98%
Surplus/Deficit	\$ (291,072.00)	\$ (279,588.75)		\$ (435,542.00)	\$ (302,565.89)	
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						

**Contributions**                      **\$291,072.00**      **\$279,588.75**

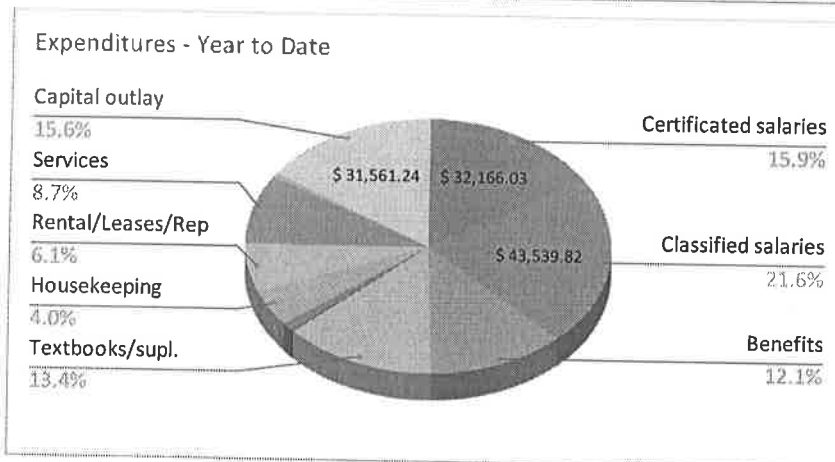
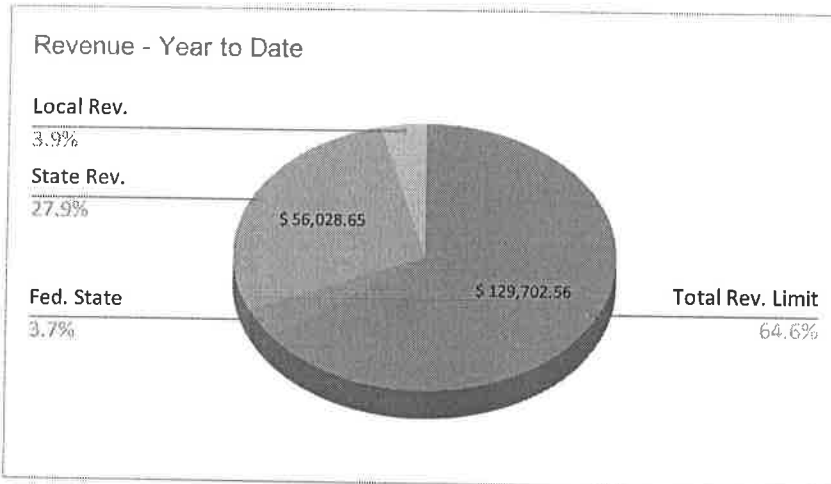


**SEQUOIA UNION SCHOOL DISTRICT**  
District

Year to Date Ending **14-Nov-19**  
Budget Year 2019-2020 2019-2020

	Current Year			Prior Year		
	Approved Bud.	Year to Date	% Annual Budget to Date	Approved Budget	Year to date	% Annual Budget to Date
<b>Total Rev. Limit</b>	\$ 522,549.00	\$ 129,702.56		\$ 522,548.00	\$ 135,799.08	
Fed. State	\$ 186,782.00	\$ 7,401.00	3.96%	\$ 27,781.00	\$ 16,998.66	61.19%
State Rev.	\$ 134,430.65	\$ 56,028.65	41.68%	\$ 107,308.00	\$ -	0.00%
Local Rev.	\$ 56,660.00	\$ 7,739.14	13.66%	\$ 31,100.00	\$ 39,717.15	127.71%
Total Rev.	\$ 900,421.65	\$ 200,871.35	22.31%	\$ 688,737.00	\$ 192,514.89	27.95%
<b>Expenditures</b>						
Certificated salaries (11000)	\$ 55,650.00	\$ 32,166.03	57.80%	\$ 115,875.00	\$ 31,955.85	27.58%
Classified salaries	\$ 141,807.00	\$ 43,539.82	30.70%	\$ 85,924.00	\$ 23,071.82	26.85%
Benefits	\$ 127,898.00	\$ 24,424.23	19.10%	\$ 141,245.00	\$ 18,165.99	12.86%
Textbooks/supl.	\$ 39,068.00	\$ 26,946.24	68.97%	\$ 27,701.00	\$ 16,202.12	58.49%
Dues/Memberships	\$ 1,000.00	\$ 349.69	34.97%	\$ 1,000.00	\$ 397.43	39.74%
Travel/Staff Devel	\$ 6,230.00	\$ 2,108.27	33.84%	\$ 9,750.00	\$ 1,361.50	13.96%
Insurance	\$ 3,500.00	\$ 1,488.96	42.54%	\$ 3,500.00	\$ -	0.00%
Housekeeping	\$ 25,000.00	\$ 8,144.13	32.58%	\$ 16,000.00	\$ 5,164.66	32.28%
Rental/Leases/Rep	\$ 7,000.00	\$ 12,265.94	175.23%	\$ 10,095.00	\$ 2,659.96	26.35%
Pension Penalties	\$ 20.00	\$ 49.57	247.85%	\$ 10.00	\$ 2.54	25.40%
Services	\$ 34,508.00	\$ 17,652.22	51.15%	\$ 2,000.00	\$ -	0.00%
Subagreements	\$ 3,475.00	\$ 1,057.23	30.42%	\$ 27,131.00	\$ 31,500.04	116.10%
Capital outlay	\$ 190,733.65	\$ 31,561.24	16.55%	\$ 28,475.00	\$ 1,338.43	4.70%
Other Outgo	\$ 2,000.00	\$ -	0.00%	\$ 150,383.00	\$ -	0.00%
Indirect costs	\$ 0.00	\$ -	0.00%	\$ 0.00	\$ -	0.00%
Total Expenditures	\$ 637,889.65	\$ 201,753.57	31.63%	\$ 619,089.00	\$ 131,820.34	21.29%
Surplus/Deficit	\$ 262,532.00	\$ (882.22)		\$ 69,648.00	\$ 60,694.55	
Interfund Transfers Out						
Beginning Balance						
Projected Ending Balance						
Components of ending						

Contributions #N/A \$882.22



SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

V. PERSONNEL

Agenda Item 5.1 HEARING AND PUBLIC COMMENT REGARDING THE DISTRICT'S INITIAL PROPOSAL TO THE SEQUOIA ELEMENTARY TEACHER ASSOCIATION'S REGARDING CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR THE 2019-20 SCHOOL YEAR.

Recommendations: Discussion

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to open for hearing and public comment.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 5.1

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

V. PERSONNEL

Agenda Item 5.2 HEARING AND PUBLIC COMMENT REGARDING THE SEQUOIA ELEMENTARY  
TEACHER ASSOCIATION'S INITIAL PROPOSAL TO DISTRICT REGARDING  
CERTIFICATED COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS, FOR  
2019-20 SCHOOL YEAR.

Recommendations: Discussion

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to open for hearing and public comment.

BOARD MEMBERS                      AYE                      NO                      ABSTAIN                      ABSENT

Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 5.2

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2018

**V1. OTHER ACTION ITEMS**

Agenda Item 6.1 Update on Well Project and Approval of Claims –

Recommendations:

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BOARD MEMBERS                      AYE                      NO                      ABSTAIN                      ABSENT

Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 6.1

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

**V1. OTHER ACTION ITEMS**

Agenda Item 6.2 Interdistrict Agreement Requests:

There were no interdistrict agreements submitted for this month

Recommendations:

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the interdistrict agreement requests as submitted. (This item was tabled)

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 6.2

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

**V1. OTHER ACTION ITEMS**

Agenda Item 6.3 Resolution for Electric Bus Grant:

Recommendations: Approve resolution

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the electric bus grant resolution.

BOARD MEMBERS                      AYE                      NO                      ABSTAIN                      ABSENT

Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 6.3

SEQUOIA UNION SCHOOL DISTRICT  
REGULAR MEETING  
November 14, 2019

**V1. OTHER ACTION ITEMS**

Agenda Item 6.4 Internet Service Agreement Between the Tulare County Superintendent of Schools, and Sequoia Union School District:

Recommendations: Renew contract with Tulare County Office of Education for Internet Services

On a motion of \_\_\_\_\_, and seconded by \_\_\_\_\_  
the Board voted to approve the internet service agreement with Tulare County Superintendent of Schools, and Sequoia Union School District.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson  
Anna Eynaud  
James McNulty  
Nicole Ray  
Bradley Ward

Agenda Item 6.4

## INTERNET SERVICES AGREEMENT

THIS AGREEMENT is entered into between the **Tulare County Superintendent of Schools**, referred to as SUPERINTENDENT and **Sequoia Union School District**, referred to as DISTRICT.

### ACCORDINGLY, IT IS AGREED:

1. **TERM:** This agreement shall become effective as of July 1, 2020 and shall expire on June 30, 2023, with the option for two, one (1)-year extensions of this agreement through June 30, 2025 (not to exceed a total of five (5) contract years), as mutually agreed upon by both parties. DISTRICT shall provide a written request to extend the agreement to SUPERINTENDENT within sixty (60) days prior to the termination date.
2. **SERVICES:** SUPERINTENDENT shall provide access to the Internet for the DISTRICT via an approved point to point transport provider (e.g. CVIN/VAST, tw telecom, AT&T, or Comcast).
3. **COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT an annual service fee of \$12,000.00 for Internet service and connectivity to TCOE up to and including 1 Gb or \$24,000.00 for Internet service and connectivity higher than 1 Gb, but not to exceed 10 Gb. SUPERINTENDENT will prorate charges based on the actual connection date. DISTRICT will be responsible for maintaining the district equipment and paying for the data transport to TCOE on point to point transports (e.g. CVIN/VAST, tw telecom, AT&T, or Comcast)
4. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.
5. **TERMINATION:**
  - a. The right to terminate this Agreement under this provision may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement.
  - b. DISTRICT will pay SUPERINTENDENT the compensation earned for work performed and not previously paid for to the date of termination.
    - i. Without Cause: SUPERINTENDENT and DISTRICT shall have the right to terminate this Agreement without cause by giving thirty (30) days prior written

notice of intention to terminate pursuant to this provision, specifying the date of termination.

ii. With Cause:

1. This Agreement may be terminated by either party should the other party:
    - a. be adjudged as bankrupt, or
    - b. become insolvent or have a receiver appointed, or
    - c. makes a general assignment of the benefit of creditors, or
    - d. suffer any judgment which remains unsatisfied for 30 days, and which would substantively impair the ability of the judgment debtor to perform under this Agreement, or
    - e. materially breach this Agreement.
  2. For any of the occurrences except item (e), termination may be effected upon written notice by the terminating party specifying the date of the termination.
  3. Upon a material breach, the Agreement may be terminated following the failure of the defaulting party to remedy the breach to the satisfaction of the non-defaulting party within five days of the written notice specifying the breach. If the breach is not remedied within that five day period, the non-defaulting party may terminate the agreement on further written notice specifying the date of termination.
  4. If the nature of the breach is such that it cannot be cured within a five day period, the defaulting party may, submit a written proposal within that period which sets forth a specific means to resolve the default. If the non-defaulting party consents to that proposal in writing, which consent will not be unreasonably withheld, the defaulting party shall immediately embark on its plan to cure. If the default is not cured within the time agreed, the non-defaulting party may terminate upon written notice specifying the date of termination.
  5. DISTRICT will not pay lost anticipated profits or other economic loss, nor will the DISTRICT pay compensation or make reimbursement to cure a breach arising out of or resulting from such termination. If the expense of finishing SUPERINTENDENT's scope of work exceeds the unpaid balance of the Agreement, SUPERINTENDENT shall pay the difference to DISTRICT.
- c. Effects of Termination: Expiration or termination of this Agreement will not terminate any obligation to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities. Where SUPERINTENDENT's services have been terminated by DISTRICT, termination will not affect any rights of DISTRICT to recover damages against SUPERINTENDENT.

- d. **Suspension of Performance:** Independent of any right to terminate this Agreement, the authorized representative of either party may immediately suspend the performance of this Agreement, in whole or in part, in response to health, safety or financial emergency, or a failure or refusal by either party to comply with the provisions of this Agreement, until such time as the cause for suspension is resolved, or a notice of termination becomes effective.

**6. FUNDING:**

- a. If during the term of this Agreement DISTRICT fails to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of the Agreement succeeding the first fiscal period, DISTRICT may elect to:
  - i. continue to receive services under this Agreement, in which DISTRICT shall remain bound by the terms and conditions set forth hereunder and remain responsible for all charges, for the remaining term of the Agreement, irrespective of E-Rate Funding status, or,
  - ii. terminate this Agreement by providing SUPERINTENDENT with 30 days written notice of termination prior to the beginning of the fiscal year for which funds are not appropriated or otherwise made available.
- b. The effect of termination of the Agreement pursuant to this paragraph 6. FUNDING will be to discharge both SUPERINTENDENT and DISTRICT from future performance of the Agreement. However, DISTRICT shall reimburse SUPERINTENDENT for any and all unpaid charges, any unpaid past due balance(s), and any additional costs already incurred by SUPERINTENDENT in conjunction with this Agreement.

**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signature below.

**Sequoia Union School District**

**Tulare County Superintendent of Schools**

By: \_\_\_\_\_

By: *Aerin Manji*

Date: \_\_\_\_\_

Date: 11-7-19

The TCOE spin number is 143005947.

Please return **original** after board approval to:

Shelly DiCenzo, Business Services  
Tulare County Office of Education  
PO Box 5091  
Visalia CA 93278-5091

**Please note that the date you sign this agreement is the date the agreement is entered into and must fall within the requisite filing timelines for E-Rate purposes in order for your district to receive funding.**