

Board of Trustees
September 12, 2019
Regular Meeting

A regular meeting of the Board of Trustees of the Sequoia Union Elementary School will be held on September 12, 2019 at 23958 Ave. 324, Lemon Cove, CA.

AGENDA

1. OPEN SESSION 6:00 p.m.
Flag Salute

11. OPEN SESSION
 - 2.1 Comments From the Public
Board Policy #9323 Allows Each Individual Speaker Three Minutes for Public Comments

111. REPORTS & DISCUSSION
 - 3.1 Superintendent's Report
 - 3.2 S.S.C. Update
 - 3.3 S.E.T.A. Update
 - 3.4 Local Control and Accountability Plan (LCAP)
 - 3.5 Strategic Planning Update
 - 3.6 Charter School Update
 - 3.7 Action Plan for Students With Exceptional Needs
 - 3.8 Parent's Guild
 - 3.9 Ag Advisory Committee
 - 3.10 SchoolWorks – Developer Fee Review
 - 3.11 Tulare County Resource Management-Susan Simon/Power Point on Draft for Lemon Cove Community Emergency Plan

1V. ACTION SESSION

- 4.1a Approval of the August 8, 2019 Regular Meeting Minutes
- 4.1b A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approval of Bills
- 4.1e Approve Payroll
- 4.1f Approve Budget Report
- 4.1g LCAP Approval

OTHER BUSINESS ITEMS

- 4.2a J200 Annual Financial Report –Unaudited Actuals
- 4.2b Appropriations Limit (GANN Calc)

V. PERSONNEL

- 5.1 Discussion on Possible Salary Increase for Classified Staff

V1. OTHER ACTION ITEMS

- 6.1 Update on Well Project and Approval of Claims – Nick Keller/Keller-Wegley Engineers
- 6.2 Interdistrict Agreements
- 6.3 Visalia Unified – Transportation Contract
- 6.4 Technology Support Services Agreement – Exeter Unified

CLOSED SESSION (Gov. Code Section 54954.5)

- a. Conference with Labor Negotiator

Agency negotiator:	Mr. Jensen
Employee organization:	Classified Staff

ADJOURNMENT

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.1 Superintendent's Report:

A report will be submitted to the Board members by Superintendent Jensen

Agenda Item 3.1

Response to School Board Meeting scheduled for 12 September

3.1 Superintendents Report:

- I met with School Works two weeks ago to discuss all DGS funding that we are able to pursue. We have a one-million-dollar Prop 39 Grant that we should be hearing about soon. We are in line for the February 2020 review for the Kindergarten Grant. This depends upon our passing the Developers Fee. Doug Jantzen (DJK Architects) and School Works have been assisting us in pushing all required paperwork through.
- Nick Keller contacted me regarding the Contract Amendment, and said it is appropriate. He also stated that if all funding comes through on time, we could possibly have the well in completely by spring.
- The Alternative Educational/Disciplinary Class has started off well. It is helping to reduce discipline issues and is helping to keep students in school. We have also found that it is helping us to discover issues with students that we might not have otherwise found. These matters are being turned over to our Psychologist and other outside sources when needed.
- I had a meeting with a Representative from Sequoia Youth Services. They will be helping our staff in recognizing how to assist students, and how to help youth and families in crisis.
- I have been in contact with Mr. David Roberts. I have not heard back from him regarding the deed.
- The Office rebuild continues. The Office Flooring was installed on 25 August. We are continuing the work on Sunday 8 September. NGS will be conducting an appraisal for glass film.
- I really appreciate the Parent's Guild purchase of the playground, and all the work put into building it. The students have been having a wonderful time playing on it.
- Jerry Line and I completed the Facilities Inspection Tool. From this review we achieved a rating of "Good." The review is reported in both the LCAP and the School Activity Report Card (SARC).

3.2 SSC Update

- The School Site Council met on 4 September. From that meeting we set plans for the 2 October Meeting. During the October meeting we will begin the process of developing the foundation of the Strategic Plan. We will also be looking at our School Dress.

3.3 SETA Update

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3.4 LCAP

- LCAP Work Sheets had been turned in. TCOE has sent back the District Plan a time or two as they want the LCAP to fully explain the use of the CSI funding. This revision needs Board approval.

3.5 Strategic Planning

- See information from School Site Council

3.6 Charter School Update

- All Charter updates hinge on Strategic Planning, our 5 Year Plan, and the LCAP._

3.7 Action Plan for Students with Exceptional Needs

- Sharon Adams has been working on Aimsweb + over the summer, and has been getting assistance from TCOE I.T. and Jenna to get it up and running. Diana Foley now oversees the Learning Lab English Language Arts/Reading Program. Janessa Ragsdale is working with Sharon Adams to develop curriculum specifically for Special Needs students.
- We are determining how CSI grant funds can support the Learning Lab.

3.8 Parent's Guild

- Joey Howell as the President of the Parent's Guild will be meeting with me on a monthly basis for the 2019-2020 school year.

3.9 Ag Advisory Committee

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SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
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111. REPORTS & DISCUSSION

Agenda Item 3.8 Parent's Guild:

Agenda Item 3.8

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.9 Ag Advisory Committee:

Agenda Item 3.9

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.10 SchoolWorks – Developer Fee Information:

A representative from SchoolWorks will review information regarding the Developer Fee report.

Agenda Item 3.10

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

111. REPORTS & DISCUSSION

Agenda Item 3.11 Tulare County Resource Management-Susan Simon/Power Point Presentation on Draft for Lemon Cove Community Emergency Plan:

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

1V. ACTION ITEMS

Agenda Item 4.1a Consent Agenda Items:

The Board is requested to review and approve the Consent Agenda Items as listed below:

- 4.1a Approval of the August 8, 2019 Regular Meeting Minutes
- 4.1b Approve A.D.A. Report
- 4.1c Cafeteria Report
- 4.1d Approve Payment of Bills
- 4.1e Approve Payroll
- 4.1f Approve Budget Report

Recommendations: Approve Consent agenda items

On a motion of _____, and seconded by _____
the Board voted to approve the consent agenda items.

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 4.1a

Board of Trustees
Regular Meeting
September 12, 2019

Board of Trustees of the Sequoia Union School District held a regular meeting on August 8, 2019 at 23958 Ave. 324, Lemon Cove, CA.

MEETING CALLED TO ORDER: President of the Board Anna Eynaud called the meeting to order at 6:00 P.M. followed by the flag salute.

MEMBERS PRESENT: Lane Anderson, Anna Eynaud, James McNulty; and, Bradley Ward

MEMBERS ABSENT: Nicole Ray

VISITORS PRESENT: There were several visitors present at the meeting

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to approve the agenda as submitted.

COMMENTS FROM THE PUBLIC: Jose Martinez addressed the Board 50th Meet and Green Class Reunion on October 19, 2019 at the Sequoia Union Memorial Building. Requesting help cleaning up after event by students. Would like to give a donation back to the school.

Hope Wagner spoke on behalf of the Classified Staff regarding salary increase request.

REPORTS & DISCUSSION: Superintendent's Report:
Mr. Jensen presented his Superintendent's report to the members and audience.

Parent's Guild:
Mr. Jensen stated that the playground equipment was purchased and has been delivered with a scheduled installation date of August 31, 2019.

Aq Advisory Committee:
The Committee agreed that the first step is to build a hot house that will be purchased with the remaining balance of a Lowe's Grant.

ACTION SESSION: On a motion of James McNulty; and, Lane Anderson the Board voted to approve items 4.1b-4.1f for approval. On a motion of James McNulty; and, Bradley Ward the Board voted to approve item 4.1a for approval.

OTHER BUSINESS

PUBLIC HEARING

Resolution Regarding Compliance with Education Code Section 60119 for Funds Received Under the Public Textbooks and Instructional Materials From Any State Source Fiscal Source Fiscal Year.

On a motion of Lane Anderson; and, seconded by James McNulty the Board opened the meeting up for a Public Hearing in regarding the compliance with Education Code Section 60119 for funds received under the public textbooks and instructional materials from any State source fiscal source fiscal year.

No one addressed the Board regarding this item.

On a motion of Lane Anderson; and, seconded by James McNulty the Board voted to approve the resolution in compliance with Education Code Section 60119.

Consolidated Application Part 1-2019/20:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the Consolidated Application – Part 1 for the 2019-20 school year.

PERSONNEL

Declaration of Need for Fully Qualified Educators:

On a motion of James McNulty; and, seconded by Bradley Ward the Board voted to approve the Declaration of Need for Fully Qualified Educators for the 2019-20 school year.

Increase in Substitute Teacher Pay:

On a motion of Lane Anderson; and, seconded by James McNulty the Board voted to increase the substitute teacher pay to \$125.00 per day.

OTHER ACTION ITEMS:

Update of Well Project and Approval of Claims:

Mr. Jensen stated the Nick Keller is currently reviewing the new contract that was received by DWR.

Interdistrict Agreement Agreements:

On a motion of Lane Anderson; and, seconded by Bradley Ward the Board voted to approve the interdistrict agreements. It was requested that there be an explanation presented to the Board as to why the outgoing students are leaving.

Memorandum of Understanding for Services to Migrant Students, Migrant Education Region V111:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to approve the memorandum of understanding for services to Migrant students.

In the Matter of Adopting Development Fees on Residential and Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities:

On a motion of James McNulty; and, seconded by Lane Anderson the Board voted to adopting development fees on residential and commercial and industrial development to fund the construction and reconstruction of school facilities.

Tulare County Superintendent of Schools and Sequoia Union School District Technology Support Services Agreement:

This item was tabled until the next meeting.

Tulare County Superintendent of Schools and Sequoia Union School District Library Media Services Agreement for 2019-20:

On a motion of Bradley Ward; and, seconded by James McNulty the Board voted to approve the library media services agreement for 2019-20.

CLOSED SESSION:

On a motion of Lane Anderson; and, seconded by James McNulty the Board adjourned into Closed Session at 7:35 P.M.

OPEN SESSION:

On a motion of Bradley Ward; and, seconded by James McNulty the Board returned to Open Session at 8:00 P.M. Reported out by President Anna Eynaud that the Board rescind the nonrelect notice to employee.

ADJOURNMENT:

On a motion of Bradley Ward; and seconded by Lane Anderson the Board adjourned the meeting at 8:05 P.M.

Attendance Summary By Grade

Sequoia Union Charter School
 08/05/2019 to 08/30/2019 = 18 school days
 Only Students in **Transitional Kindergarten**

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	0	6	0	0	7	126	0	4	2.00	120.00	6.67	98.36%
Subtotal	0	6	0	0	7	126	0	4	2.00	120.00	6.67	98.36%
1	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
2	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
3	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Subtotal	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
4	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
5	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
6	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Subtotal	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
7	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Subtotal	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Grand Total	0	6	0	0	7	126	0	4	2.00	120.00	6.67	98.36%

To the best of my knowledge,
 the above attendance information is correct.

Signed _____

Date _____

Report Calculations

((Carry Fwd + Gain - Mult. Gain) X School Days) = Actual Days

Actual Days - (Off Track + Days N/E + Days Absent) = Days Attd

To the best of my knowledge,
 the above attendance information is correct.

Signed _____

Date _____

Report Calculations

((Carry Fwd + Gain - Mult. Gain) X School Days) = Actual Days

Actual Days - (Off Track + Days N/E + Days Absent) = Days Attd

Attendance Summary By Grade

Sequoia Union Charter School
08/05/2019 to 08/30/2019 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	35	13	0	2	46	864	0	38	26.00	800.00	44.44	96.85%
Subtotal	35	13	0	2	46	864	0	38	26.00	800.00	44.44	96.85%
1	3	31	0	0	34	612	0	0	18.00	594.00	33.00	97.06%
2	4	43	0	3	44	846	0	19	19.00	808.00	44.89	97.70%
3	1	41	0	4	38	756	0	32	10.00	714.00	39.67	98.62%
Subtotal	8	115	0	7	116	2214	0	51	47.00	2116.00	117.56	97.83%
4	0	38	0	1	37	684	0	7	9.00	668.00	37.11	98.67%
5	1	49	0	0	50	900	0	0	11.00	889.00	49.39	98.78%
Subtotal	1	87	0	1	87	1584	0	7	20.00	1557.00	86.50	98.73%
Grand Total	44	215	0	10	249	4662	0	96	93.00	4473.00	248.50	97.96%

To the best of my knowledge,
the above attendance information is correct.

Signed _____

Date _____

Report Calculations

$((\text{Carry Fwd} + \text{Gain} - \text{Mult. Gain}) \times \text{School Days}) = \text{Actual Days}$

$\text{Actual Days} - (\text{Off Track} + \text{Days N/E} + \text{Days Absent}) = \text{Days Attd}$

$[\text{Days Attd} / (\text{Actual Days} - \text{Off Track} - \text{Days N/E})] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

Attendance Summary By Grade

Sequoia Union Charter School
08/05/2019 to 08/30/2019 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
6	2	46	0	3	45	864	0	25	10.00	829.00	46.06	98.81%
Subtotal	2	46	0	3	45	864	0	25	10.00	829.00	46.06	98.81%
7	0	28	0	2	26	504	0	20	10.00	474.00	26.33	97.93%
Subtotal	0	28	0	2	26	504	0	20	10.00	474.00	26.33	97.93%
Grand Total	2	74	0	5	71	1368	0	45	20.00	1303.00	72.39	98.49%

To the best of my knowledge,
the above attendance information is correct.

Signed _____

Date _____

Report Calculations

$((\text{Carry Fwd} + \text{Gain} - \text{Mult. Gain}) \times \text{School Days}) = \text{Actual Days}$

$\text{Actual Days} - (\text{Off Track} + \text{Days N/E} + \text{Days Absent}) = \text{Days Attd}$

$[\text{Days Attd} / (\text{Actual Days} - \text{Off Track} - \text{Days N/E})] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

Attendance Summary By Grade

Sequoia Union Elementary School
08/05/2019 to 08/30/2019 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
8	2	35	0	2	35	666	0	24	35.00	607.00	33.72	94.55%
Subtotal	2	35	0	2	35	666	0	24	35.00	607.00	33.72	94.55%
Grand Total	2	35	0	2	35	666	0	24	35.00	607.00	33.72	94.55%

To the best of my knowledge,
the above attendance information is correct.

Signed _____

Date _____

Report Calculations

$((\text{Carry Fwd} + \text{Gain} - \text{Mult. Gain}) \times \text{School Days}) = \text{Actual Days}$

$\text{Actual Days} - (\text{Off Track} + \text{Days N/E} + \text{Days Absent}) = \text{Days Attd}$

$[\text{Days Attd} / (\text{Actual Days} - \text{Off Track} - \text{Days N/E})] \times 100 = \text{ADA\%}$

[Note: Multiple gains are for students that entered more than one time during the report time span.]

Enrollment

ADA

ADAYtd.

TK

7

6.67

6.67

K-5

249

248.50

248.50

6-7

71

72.39

72.39

8

35

33.72

33.72

362

361.28

361.28

361

361

SEQUOIA UNION SCHOOL DISTRICT
Regular Board Meeting

6. Business and Non Instructional Operations

Agenda Item 3.1

ADA Report – Whole District

Month	2015-2016			2016-2017			2017-2018		
	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)	Enrollment(f)	ADA(k)	YTD ADA(p)
1	317	297	297	337	323	323	347	332	332
2	313	300	298	337	323	323	348	329	330
3	318	299	298	338	311	319	342	326	330
4	314	297	298	333	318	319	334	317	325
5	316	291	295	336	316	319	329	309	322
6	313	301	295	332	316	317	331	314	320
7	312	300	296	334	315	318	335	319	320
8	316	299	296	330	318	318	341	320	320
9	321	305	297	330	316	317	337	321	320
10	317	307	298	330	314	317			
11									
12									

Month	2018-2019			2019-2020			2020-2021		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1	359	334	334	362	361	361			
2	359	340	353						
3	362	341	338						
4	363	339	339						
5	362	338	339						
6	353	345	340						
7	357	346	341						
8	361	351	342						
9	361	351	342						
10	358	352	343						
11	358	333	342						

Month	2021-2022			2022-2023			2023-2024		
	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA	Enrollment	ADA	YTD ADA
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

Recommended Action: **Information Only**

Agenda Item 3.1

SEQUOIA UNION SCHOOL DISTRICT

Cafeteria Fund

12-Sep-19

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classificati	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit		0		
Fed. State	83,698	10,177.36	93,294	0.00
State Rev.	6,170	699	6,795	0.00
Local Rev.	40,015	-119.25	25,030	5,857.45
Total Rev.	\$129,883	10,757.12	125,119	5,857.45
Expenditures				
Classified salaries	77,680	10,891.19	66,386	9,384.27
Benefits	40,250	3,121.34	35,417	2,545.63
Textbooks/supl.	39,000	1,615.22	41,000.00	4,078.61
Travel/Staff Devel.	100	0.00	100	0
Total Expenditures	157,030	15,627.75	142,903	16,008.51
Surplus/Deficit	-27,147			
Interfund Transfers Out				
Beginning Balance				
Projected Ending Balance				
Components of ending				
Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions
				-17,784

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

*** FINAL ***

Batch No 169

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013790	A. T. & T. Mobility	PV-200069	8/29/2019		287259272862		011-00000-0-00000-82000-55000-0	\$481.49		
	A. T. & T. Mobility		8/29/2019		287259272862	August invoices	010-00000-0-00000-82000-55000-0	\$59.51		
014062	ACCO Brands USA LLC	PV-200067	8/29/2019		2154832	Laminiate	011-11000-0-11100-10000-43000-0	\$541.00		
	ACCO Brands USA LLC		8/29/2019		2154832		010-11000-0-11100-10000-43000-0	\$534.63		
								\$66.07		
014083	AT&T	PV-200070	8/29/2019		43695187263724	August invoice for internet	011-00000-0-00000-82000-55000-0	\$600.70		
	AT&T		8/29/2019		43695187263724		010-00000-0-00000-82000-55000-0	\$4,266.74		
014070	Austin & Lily Solutions	PV-200065	8/29/2019		2019-20	1 year license for learning lab	010-11000-0-11100-10000-43000-0	\$527.35		
	Austin & Lily Solutions		8/29/2019		2019-20		011-11000-0-11100-10000-43000-0	\$4,794.09		
014100	Breanna Johnson	PV-200076	8/29/2019		Sequoia Union	Reimb. for classroom suppl.	011-11000-0-11100-10000-43000-0	\$65.40		
	Breanna Johnson		8/29/2019		Sequoia Union		010-11000-0-11100-10000-43000-0	\$529.15		
014099	CCSESA	PV-200064	8/29/2019		Sequoia Union	Science standards training	011-07200-0-11100-10000-52000-0	\$594.55		
	CCSESA		8/29/2019		Sequoia Union		010-07200-0-11100-10000-52000-0	\$186.35		
013937	CDW-Government	PV-200072	8/29/2019		SFF1517	Earbuds	011-11000-0-11100-10000-43000-0	\$209.38		
	CDW-Government		8/29/2019		SFF1517		010-11000-0-11100-10000-43000-0	\$445.00		
					190027			\$55.00		
					190027			\$500.00		
					190027			\$89.19		
					190027			\$11.02		
					190027			\$100.21		

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
012365	CSBA	PV-200071	8/29/2019		4625-B2KOMA	011-00000-0-00000-71500-53000-0	\$2,775.91		
	CSBA		8/29/2019		4625-B2KOMA	CSBA/ELA membership 010-00000-0-00000-71500-53000-0	\$343.09		
013871	FGL Environmental	PV-200075	8/29/2019		4011233	011-00000-0-00000-82000-55000-0	\$240.30		
	FGL Environmental		8/29/2019		4011233	Water testing 010-00000-0-00000-82000-55000-0	\$29.70		
012704	FRUIT GROWERS SUPPLY CO	PV-200074	8/29/2019		103801	011-00000-0-00000-82000-43000-0	\$231.56		
	FRUIT GROWERS SUPPLY CO		8/29/2019		103801	Replacement Stihl blade/engine oil 010-00000-0-00000-82000-43000-0	\$28.62		
014036	Infinity Communications	PV-200078	8/29/2019		9659	011-00000-0-00000-71500-58000-0	\$1,056.88		
	Infinity Communications		8/29/2019		9659	.25 of ERATE 010-00000-0-00000-71500-58000-0	\$130.62		
	Infinity Communications		8/29/2019		9659	Erate consulting 010-00000-0-00000-71500-58000-0	\$1,056.88		
013951	Jive Communications Inc	PV-200077	8/29/2019		CN-105813-1405	011-00000-0-00000-82000-55000-0	\$1,524.08		
	Jive Communications Inc		8/29/2019		CN-105813-1405	Voice over phones 010-00000-0-00000-82000-55000-0	\$188.36		
014080	Kaweah Lift, Inc.	PV-200080	8/29/2019		140006566	011-00000-0-00000-82000-56000-0	\$544.96		
	Kaweah Lift, Inc.		8/29/2019		140006566	Service/parts on Yanmar tractor 010-00000-0-00000-82000-56000-0	\$67.35		
013709	Key Evidence Lock & Safe	PV-200081	8/29/2019		54948	011-00000-0-00000-82000-56000-0	\$120.15		
	Key Evidence Lock & Safe		8/29/2019		54948	Service call/repair on lock 010-00000-0-00000-82000-56000-0	\$14.85		
Total Check Amount:							\$3,119.00		
Total Check Amount:							\$270.00		
Total Check Amount:							\$260.18		
Total Check Amount:							\$2,375.00		
Total Check Amount:							\$1,712.44		
Total Check Amount:							\$612.31		

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

*** FINAL ***

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Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013774	Lozano-Smith	PV-200082	8/29/2019	2089061	2089061		011-00000-0-00000-71500-58000-0	\$1,032.15		
	Lozano-Smith		8/29/2019	2089061	2089061	August legal services	010-00000-0-00000-71500-58000-0	\$127.57		
							Total Check Amount:	\$1,159.72		
013747	Mission Uniform Service	PV-200083	8/29/2019	219819	219819		011-00000-0-00000-82000-43000-0	\$1,513.15		
	Mission Uniform Service		8/29/2019	219819	219819	August invoices	010-00000-0-00000-82000-43000-0	\$187.01		
							Total Check Amount:	\$1,700.16		
012895	MOONLIGHT MAINTENANCE INC	PV-200084	8/29/2019	22156	22156		010-06205-0-00000-85000-58000-0	\$5,210.00		
						Summer maintenance cleaning				
							Total Check Amount:	\$5,210.00		
013171	OFFICE DEPOT	PV-200085	8/29/2019	28266812	28266812		011-11000-0-11100-10000-43000-0	\$170.81		
	OFFICE DEPOT		8/29/2019	28266812	28266812	Classroom/office suppl	010-11000-0-11100-10000-43000-0	\$21.11		
							Total Check Amount:	\$191.92		
012151	PRODUCERS	PV-200086	8/29/2019	717312	717312		130-53100-0-00000-37000-47000-0	\$1,261.23		
						Cafeteria suppl.				
							Total Check Amount:	\$1,261.23		
012018	SMART & FINAL IRIS CO.	PV-200087	8/29/2019	40020384136	40020384136		130-53100-0-00000-37000-47000-0	\$246.23		
	SMART & FINAL IRIS CO.		8/29/2019	40020384136	40020384136	Cafeteria suppl./after school snacks	130-53100-0-00000-37000-43000-0	\$107.76		
	SMART & FINAL IRIS CO.		8/29/2019	40020384136	40020384136		011-07200-0-11100-10000-43000-0	\$195.23		
	SMART & FINAL IRIS CO.		8/29/2019	40020384136	40020384136		010-07200-0-11100-10000-43000-0	\$24.12		
							Total Check Amount:	\$573.34		
005383	SOUTHERN CALIF EDISON CO	PV-200073	8/29/2019		Sequoia Union		011-00000-0-00000-82000-55000-0	\$8,457.02		
	SOUTHERN CALIF EDISON CO		8/29/2019		Sequoia Union	August invoices	010-00000-0-00000-82000-55000-0	\$1,045.81		

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

*** FINAL ***

Batch No 169
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013721	SSDA Membership	PV-200088	8/29/2019	17-02075	17-02075		011-00000-0-00000-71500-53000-0	\$578.50		
	SSDA Membership		8/29/2019	17-02075	17-02075	Dues	010-00000-0-00000-71500-58000-0	\$71.50		
							Total Check Amount:	\$650.00		
013241	Tulare Co. Small School Supt.	PV-200089	8/29/2019	2019-20	2019-20		010-00000-0-00000-71500-58000-0	\$16.50		
	Tulare Co. Small School Supt.		8/29/2019	2019-20	2019-20	Dues	011-00000-0-00000-71500-58000-0	\$133.50		
							Total Check Amount:	\$150.00		
014040	Ward's Science	PV-200066	8/29/2019	2019-20	2019-20		011-11000-0-11100-10000-43000-0	\$228.69		
	Ward's Science		8/29/2019	2019-20	2019-20	Classroom supplies	010-11000-0-11100-10000-43000-0	\$28.26		
							Total Check Amount:	\$256.95		

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

*** FINAL ***

Batch No 169

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$36,480.01

Accounts Payable Final PreList - 8/29/2019 5:01:25PM

*** FINAL ***

Batch No 169

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 169

Total Accounts Payable:

\$36,480.01

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 36,480.01 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature

9/03/2019

Date

Fund Summary	Total
010	\$8,472.47
011	\$26,392.32
130	\$1,615.22
Total	\$36,480.01

Supplemental

Tulare County Office of Education

Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 9/14/19

Instructions

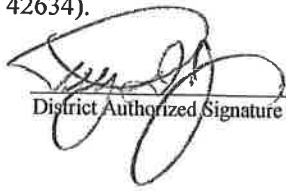
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>1</u>	No. Enclosed <u>4</u>
Form W-4 Withholding	No. Enclosed <u>0</u>	No. Enclosed <u>1</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>2</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>9457.¹²</u>	Total Amount \$ <u>9140.⁸²</u>

The Squawac Union Min- School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


District Authorized Signature

Date 9/14/19

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE 9/14/19

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal

Form PS04P - Payroll

Month/Day/Year: 9/6/18

Instructions

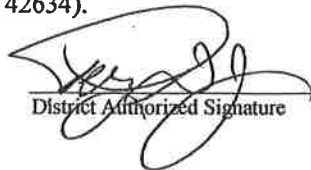
Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>1</u>	No. Enclosed <u>1</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>1</u>	No. Enclosed <u>2</u>
Form W-4 Withholding	No. Enclosed <u>1</u>	No. Enclosed <u>1</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>0</u>	No. Enclosed <u>0</u>
PERS Action Form		No. Enclosed <u>0</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>6329.14</u> <u>6329.12</u>	Total Amount \$ <u>4669.03</u> <u>4669.03</u>

The Sequoia Union School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 District Authorized Signature

9, 6, 18
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

SEQUOIA UNION SCHOOL DISTRICT

District - 010

September 12,2019

<u>Current Year</u>		<u>Prior Year</u>		<u>Year to</u>
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$522,549	41,602.70	522,548	43,486.10
Fed. State	185,782	7,401.00	27,781.00	1,130.66
State Rev.	103,672	25,270.00	107,308	0.00
Local Rev.	56,660	-15,695.38	31,100	0.00
Increase/Decrease in fair market value		0.00		
Total Rev.	\$868,663	58,578.32	688,737	44,616.76
Expenditures				
Certificated salaries	55,650.00	13,879.85	115,875	13,209.82
Classified salaries	141,807	12,251.09	85,924	9,604.87
Benefits	127,898	5,932.67	141,245	4,851.82
Textbooks/supl.	36,668.00	6,008.62	27,701	11,733.40
Dues/Memberships	1,000.00	349.69	1,000	331.43
Travel/Staff Devel.	6,230	1,016.46	9,750	687.00
Insurance	3,500.00	1,488.96	3,500.00	0
Housekeeping	25,000.00	3,548.23	16,000	2,495.24
Rental/Leases/Rep.	7,000.00	2,057.90	10,095	2,044.43
Pension Penalties	20	1.35	10	0.49
Other Tuition, COE	2000	0.00	2,000	0
Services	33,508.00	6,725.63	27,131.00	30,431.75
Subagreements	3,475.00	0.00	28,475	643.48
Capital Outlay	159,975.00	802.59	150,383	0.00
Other Outgo				
Indirect costs				0.00
Total Expenditures	603,731.00	54,063.04	619,089.67	76,033.73
Surplus/Deficit	264,932.00			
Interfund Transfers Out				
Beginning Balance	2,490,930.40			
Projected Ending Balance	2,752,198.82			
Components of ending Balance				
		Revolving Fund		Contributions
		2000		27,147

SEQUOIA UNION SCHOOL DISTRICT

Charter School -011

12-Sep-19

<u>Current Year</u>			<u>Prior Year</u>	Year to
Classification	Approved Bud.	Year to Date	Approved Budget	Date
Total Rev. Limit	\$2,606,399	207,991.90	2,526,149	193,661.00
Fed. State	91,487	0	86,780.00	0
State Rev.	71,912	0.00	71,933	0.00
Local Rev.				
Total Rev.	\$2,769,798	207,991.90	2,684,862	96,830.50
Expenditures				
Certificated salaries	1,246,168	108,545.28	1,326,345.00	102,691.94
Classified salaries	464,816	62,575.31	511,520	65,939.02
Benefits	777,588	37,246.18	756,571.00	35,091.35
Textbooks/supl.	199,755	46,431.69	249,492	91,500.82
Dues/Memberships	5,000	3,407.81	5,000	2,681.57
Travel/Staff Devel.	23,970	4,678.68	22,902	2,031.00
Insurance	8,200	12,047.04	18,000.00	0.00
Housekeeping	135,000	28,703.93	110,000	20,188.32
Rental/Leases/Rep.	37,000	16,650.44	36,000	16,538.23
Pension Penalties				
Services	128,764	11,668.25	54,459.00	39,618.97
Subagreements	28,115	0.00	28,115.00	5,206.32
Capital Outlay	6,494	6,493.76	2,000	0.00
Other Outgo				
Indirect Costs				0
Total Expenditures	3,060,870	338,448.37	3,120,404.00	381,469.54
Surplus/Deficit	-291,072.00			
Interfund Transfers Out				
Beginning Balance	-424,736.02			
Projected Ending Balance	-715,808.02	5		
Components of ending Balance				
	Designated Res.	Revolving Fund	Undesignated	Contributions

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

1V. ACTION ITEMS

Agenda Item 4.2a **OTHER BUSINESS ITEMS:**

J200 Annual Financial Report:

The Board will be presented with the 2018-19 Unaudited Actuals report. This report discloses year-end totals for fiscal year ending 2019. The totals are before the final audit that is why the report is referred to as the unaudited actuals. This is an annual report.

Recommendations: Review and approve the Unaudited Actuals Report

On a motion of _____, and seconded by _____
the Board voted to approve J200 annual financial report as submitted..

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

1V. ACTION ITEMS

Agenda Item 4.2b OTHER BUSINESS ITEMS:

Appropriations Limit Resolution – (Gann Calc.):

The Board will be requested to review and approve the Education Code Section 42132 which requires the School Board to adopt a resolution estimating the current fiscal year apportions limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the Governing Board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Recommendations: Review and approve the Appropriations Limit Resolution

On a motion of _____, and seconded by _____
the Board voted to approve the Appropriations Limit Resolution (Gann Calc.)

<u>BOARD MEMBERS</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

The FISCAL REPORT an informational update

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Volume 39

For Publication Date: August 23, 2019

No. 17

It's Gann Limit Calculation Time

The Gann Limit (named for Paul Gann, the author of Proposition 4 which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Education Code Section 42132 requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit is calculated by multiplying the prior-year limit by the percentage change in ADA and per capita personal income. There is no need to pull out your calculators, though, as the state's Standardized Account Code Structure (SACS) software does all of the work for you (see SACS Form GANN). The software includes the 3.85% statewide factor for per capita personal income change. Once you have uploaded the data from your financial software and entered prior year and current year estimated ADA in SACS Form A, the SACS software will calculate the percentage change in ADA for you and use the combination of these factors to provide you with the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources—therefore federal aid is excluded as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations. Once again, the SACS software does the hard work for you as the Form GANN within the SACS software is prepopulated based on the data imported from your financial software.

Let's step back from the calculations for a moment and paint a mental picture of how the Gann Limit works. Envision the dollar amount of your district's Gann Limit as a bucket and this bucket can hold \$50 million (the calculated Gann Limit). First, put your local property taxes that count toward your Local Control Funding Formula entitlement into this bucket, including appropriate district interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Per Government Code Section (G.C.) 7906, the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. (Note that all state aid for categorical programs always counts toward the state's Gann Limit.) Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local education agency are close to if not exactly at its Gann Limit. Furthermore, if any school agency should find itself over its Gann Limit, for any reason, that agency may adopt a Governing Board resolution increasing its Gann Limit by the amount needed and then

inform the Director of the Department of Finance, who must then reduce the state's Gann Limit by an equal dollar amount (see G.C. 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the State Constitution; but it is also important for them to complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit.

[Note: Current year software and instructions are available through the SACS2019ALL software as a supplemental form at www.cde.ca.gov/fg/sf/fr. While the functionality within the SACS software allows for the Form GANN to be prepopulated from the school agency's uploaded data, it is important to review the completed form for accuracy and any necessary board action (i.e., resolutions).]

—Brianna Garcia and Robert Miyashiro

posted 08/12/2019

**BEFORE THE BOARD OF TRUSTEES
OF THE Sequoia Union Elementary SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

In the Matter of Establishing an Estimated
Appropriations Limit for the 2019-2020 Fiscal
Year and an Actual Appropriations Limit for
the 2018-2019 Fiscal Year

RESOLUTION NO. #2

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIII B to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Government Code section 7902.1 authorizes this board to increase the District's appropriations limit to an amount equal to its proceeds of taxes.
5. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.
6. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2019-2020 fiscal year an estimated appropriations limit in the amount of \$1,859,861.12 and for the 2018-2019 fiscal year identifies the actual appropriations limit of \$1,790,911.04.
3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

4. In the event this board increases the appropriations limit, it shall notify the Director of Finance of the change within 45 days, as required by Government Code section 7902.1.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on September 12, 2019, by the following vote:

List Board Members Names Below:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, _____, secretary of the governing board of the _____ School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 12 day of September, 2019.

Dated 09/2/19

Secretary, Board of Trustees

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2017-18 Actual			2018-19 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,650,921.46	56,611.77	1,707,533.23			1,790,911.04
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	310.01	10.65	320.66			324.40
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2017-18			Adjustments to 2018-19		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2018-19 P2 Report			2019-20 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	33.22		33.22	33.22		33.22
2. Total Charter Schools ADA (Form A, Line C9)	291.18		291.18	291.18		291.18
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			324.40			324.40
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2018-19 Actual			2019-20 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	4,270.08		4,270.08	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	485,779.49		485,779.49	524,008.00		524,008.00
5. Unsecured Roll Taxes (Object 8042)	29,769.45		29,769.45	0.00		0.00
6. Prior Years' Taxes (Object 8043)	9,776.53		9,776.53	0.00		0.00
7. Supplemental Taxes (Object 8044)	983.22		983.22	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	530,578.77	0.00	530,578.77	524,008.00	0.00	524,008.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	530,578.77	0.00	530,578.77	524,008.00	0.00	524,008.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			2,789.91			2,789.91
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			2,789.91			2,789.91
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	2,518,118.00		2,518,118.00	2,604,939.00		2,604,939.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	82,446.00		82,446.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	2,600,564.00	0.00	2,600,564.00	2,604,939.00	0.00	2,604,939.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	3,697,521.58		3,697,521.58	3,574,792.00		3,574,792.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	81,007.27		81,007.27	51,660.00		51,660.00
D. APPROPRIATIONS LIMIT CALCULATIONS			2018-19 Actual			2019-20 Budget
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			1,707,533.23			1,790,911.04
2. Inflation Adjustment			1.0367			1.0385
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0117			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			1,790,911.04			1,859,861.12
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			530,578.77			524,008.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			38,928.00			38,928.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,263,122.18			1,338,643.03
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,263,122.18			1,338,643.03
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			40,177.59			27,312.22
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			570,756.36			551,320.22
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			1,222,944.59			1,311,330.81
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			570,756.36			
b. State Subventions (Line D8)			1,222,944.59			
c. Less: Excluded Appropriations (Line C23)			2,789.91			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			1,790,911.04			

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

V. PERSONNEL

Agenda Item 5.1 Discussion on Possible Salary Increase for Classified Staff:

The Board will discuss the possibility of a salary increase for classified staff.

Recommendations: Discussion and possible decision on salary increase

On a motion of _____, and seconded by _____
the Board voted to _____.

BOARD MEMBERS	AYE	NO	ABSTAIN	ABSENT
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- Lane Anderson
- Anna Eynaud
- James McNulty
- Nicole Ray
- Bradley Ward

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2018

V1. OTHER ACTION ITEMS

Agenda Item 6.1 Update on Well Project and Approval of Claims –
Nick Keller/Keller-Wegley Engineers:

Recommendations: Approve claims presented

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 6.1

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

V1. OTHER ACTION ITEMS

Agenda Item 6.2 Interdistrict Agreement Requests:

The Board will be requested to review and approve the interdistrict agreement requests as submitted.

Recommendations: Approve Interdistrict Agreement requests

On a motion of _____, and seconded by _____
the Board voted to approve the interdistrict agreement requests as submitted.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 6.2

Interdistrict IN For Board Approval 2019-2020 School Year

Month: September

	Grade	District	Continuing/New
<u>Exeter Unified</u>			
Domanick Rubalcava	8	Exeter	Continuing Student/Family

Interdistrict OUT
For Board Approval
2019-2020 School Year

Month: September

<u>Home District - Sequoia Union</u>	Grade	District of Choice	Continuing/New
David Jesus Zarate	6	Exeter Unified	Continuing Student/Family
Teresita Zarate	8	Exeter Unified	Continuing Student/Family Mom works close to Wilson (Exeter) & is the only one with a car for transportation.

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

V1. OTHER ACTION ITEMS

Agenda Item 6.3 Visalia Unified School District – Agreement for Transportation Services Between the Visalia Unified School District and the Sequoia Union School District:

Recommendations: Approve Agreement with Visalia Unified School District for transportation services.

On a motion of _____, and seconded by _____ the Board voted to approve the agreement with Visalia Unified for transportation services for the 2019-20 school year.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 6.3

AGREEMENT
FOR TRANSPORTATION SERVICES
BETWEEN THE VISALIA UNIFIED SCHOOL DISTRICT
AND THE SEQUOIA UNION SCHOOL DISTRICT

This Agreement is made and entered into this 1st day of July, 2019 for the 2019/20 school year, by and between Sequoia Union School District, hereinafter referred to as "Sequoia Union", and the Visalia Unified School District, hereinafter referred to as "Visalia".

RECITALS

WHEREAS, Visalia is a public school district duly organized under the laws of the State of California, operating a Transportation Department capable of providing transportation services to its students; and

WHEREAS, Sequoia Union is a public school district organized under the laws of the State of California and desires that Visalia provide transportation services for Sequoia Union students; and

WHEREAS, Visalia is willing to provide such transportation services subject to the terms and conditions specified below.

NOW THEREFORE, the parties agree as follows:

1. **TERM.** The Initial Term of this Agreement shall commence on July 1, 2019 through June 30, 2020 and shall be renewed automatically for successive periods of one (1) year each (a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Sequoia Union provides Visalia or Visalia provides Sequoia Union, with a written notice to the contrary sixty (60) days prior to the end of the Initial Term or Renewal Term, as applicable. Each Renewal Term shall incorporate and be governed by an Amendment to the agreement for changes in the Payment or other terms and conditions upon mutual agreement between Visalia and Sequoia Union.
2. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms and conditions of this Agreement, Visalia is an independent contractor, and not an officer, agent, or employee of Sequoia Union.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

1. **(A) PAYMENT.** Sequoia Union agrees to pay Visalia the sum of **\$32,221** per school year. This sum is based on the parties' anticipated home-to-school mileage of not more than 25,000 miles per school year. Should Sequoia Union's annual home-to-school mileage exceed 25,000 miles, the excess mileage will be billed at a rate of \$2.35 per mile. Any excess home-to-school mileage charges due to Visalia shall be calculated through June 30 of the contract year, billed in July of the following contract year, and due within 30 days of Sequoia Union's receipt of Visalia's invoice. Visalia shall bill Sequoia Union for the current yearly fee prior to September 1. Sequoia Union shall pay the yearly fee in ten (10) equal monthly increments of \$3,222.10, payable by Sequoia Union on the 15th of each month beginning September 15, 2019. Visalia shall provide Sequoia Union with a statement detailing such late payment penalties if Sequoia Union fails to make payment by the dates specified above.

(B) Along with the monthly statement, Visalia will also provide Sequoia Union with a monthly written status report including the number of home-to-school miles and field trip miles to date.

(C) Should the annual costs for services provided for under this agreement increase for future school years based on inflationary factors, Visalia shall forward Sequoia Union the new rate schedules by April 1st of each year, which shall become binding when a new Amendment is signed by both parties. Said increases, if necessary, will be based on a three (3) year rolling average of the Annual Consumer Price Index (CPI) for All Urban Consumers for the most recent completed calendar year as published by the Bureau of Labor Statistics (www.bls.gov). The CPI may exceed the State C.O.L.A. for school districts. Increases in cost for changes in service levels based on increased mileage or other factors will be based on actual cost and negotiated as needed. If Sequoia Union disputes the proposed new rate schedule for the ensuing school year, Sequoia Union may terminate the agreement effective June 30 of the same year providing an agreed upon increase cannot be reached.

2. **(A) SERVICES.** In consideration of the above payments, Visalia shall provide all of Sequoia Union's school bus maintenance for the Initial Term and any subsequent Renewal Terms of this agreement. Sequoia Union understands and agrees that Visalia will maintain Sequoia Union's four (4) buses.

(B) Visalia will provide training and in-service for its licensed drivers.

(C) Sequoia Union further understands and agrees that Sequoia Union's payments cover only bus maintenance.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

Sequoia Union also understands that drivers for field trips and other extra-curricular trips will be provided by and compensated by Sequoia Union. Transportation for any program or activity not specified in this Agreement will be billed as an extra-curricular trip. The mileage for field trips and extra-curricular trips are exclusive of the 25,000 miles per year home-to-school miles. The transportation charge for field and extra-curricular trips is \$2.35 per mile.

(D) Visalia will bill Sequoia Union separately on the 15th day of each month for the preceding month's costs and services provided in connection with field and extra-curricular trip transportation. Payment for field and extra-curricular trip transportation is due 30 days after the date of Visalia's bill. Visalia shall provide Sequoia Union with a statement detailing late payment penalties if Sequoia Union fails to make payment as specified above. All services will be provided in accordance with current State of California regulations.

(E) Sequoia Union should endeavor to request extra-curricular trip transportation two weeks in advance of the trip date. However, transportation can be provided when a request is made on Wednesday for the following week and Visalia can and will accommodate-date last minute requests if needed.

(F) Sequoia Union trips utilizing school buses will utilize Sequoia Union vehicles.

Visalia trip request forms will be used to request vehicles for trips.

3. **(A) USE AND MAINTENANCE OF SEQUOIA UNION'S BUSES.** Sequoia Union shall use any school bus Sequoia Union would otherwise use to transport Sequoia Union students, for the purpose of fulfilling this agreement. Visalia will utilize Sequoia Union's buses for the transportation of only Sequoia Union's students unless mechanical or safety issues dictate otherwise. Visalia shall inspect Sequoia Union's buses to ensure that they are safe and in good working condition. Sequoia Union agrees to bear the initial costs of any needed repairs to ensure the vehicles are certifiable under California Highway Patrol Motor Carrier standards. All work will be agreed to by Sequoia Union and Visalia prior to commencement of repairs.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

(B) Visalia shall, at its cost, provide routine maintenance and otherwise maintain Sequoia Union's four (4) buses in a diligent and acceptable manner to ensure the buses are certifiable by the California Highway Patrol Motor Carrier and as otherwise required by law.

(C) Visalia shall be responsible for the purchase of all fuel and gasoline required to provide pupil transportation in the performance of this Agreement. Disposal of all oils, cleaning fluids, solvents, antifreeze, and lubricants shall be the responsibility of Visalia.

(D) Visalia shall maintain appropriate vehicle records and comply with all California Highway Patrol Regulations and other applicable laws.

(E) Routine and minor repairs will be performed at Sequoia Union's or Visalia's facility at no additional cost to Sequoia Union. Visalia will not assume the burden of expense for major repairs above and beyond routine maintenance. For the purposes of this section, "major repairs" shall mean any parts or services that exceed \$1,000 or more per occasion. Sequoia Union agrees to bear all the costs of any major repairs that exceed \$1,000 to ensure the vehicles are certifiable under California Highway Patrol Motor Carrier standards.

4. (A) MAINTENANCE OF SEQUOIA UNION'S VEHICLES. The charge for maintaining and repairing Sequoia Union's vehicles, other than school buses, shall be \$70 per hour labor and Visalia's cost for parts and fuel plus 30%.

(B) Visalia shall bill Sequoia Union separately on the 15th day of each month for the preceding month's costs for services provided to maintain and repair Sequoia Union's vehicles. Payment for vehicle maintenance and repair is due 30 days after the date of Visalia's bill. Visalia shall provide Sequoia Union with a statement detailing late payment penalties if Sequoia Union fails to make payment as specified above.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

5. **(A) INSURANCE AND INDEMNITY.** Sequoia Union's agrees to obtain insurance providing collision and comprehensive property damage coverage and public liability coverage for all of Sequoia Union's school buses utilized pursuant to this Agreement with policy limits of no less than fifteen million dollars (15,000,000.00). Sequoia Union agrees to provide Visalia with an insurance endorsement showing Visalia as an additional named insured on said policy.

(B) Visalia shall indemnify, defend and hold harmless, Sequoia Union, its officers, agents and employees, from and against any and all claims, liabilities or demands arising or alleged to arise from Visalia's performance under this agreement.

(C) Sequoia Union shall indemnify, defend and hold harmless, Visalia, its officers, agents and employees, from and against any and all claims, liabilities or demands arising or alleged to arise from Sequoia Union's performance under this agreement.

6. **FORCE MAJEURE.** Visalia shall be excused from performance hereunder during the time and to extent that it is prevented from performing in the customary manner by acts of God, fire, flood, strike, loss of transportation facilities, oil shortage or embargo, lockout, commandeering of materials, products, plants or facilities by the Government, or any other occurrences or circumstances which are beyond the control of Visalia, when satisfactory evidence thereof is presented to Sequoia Union.

7. **(A) STAFFING, DRIVER TRAINING AND DRUG TESTING.** All individuals employed by Visalia for the purpose of fulfilling this agreement, shall be hired according to the provisions of the California Education Code and the California Government Code, regarding classified school employees.

(B) Visalia staff includes four state certified School Bus Driver Trainers/Instructors. Visalia will provide a minimum of the state's annual requirement of ten (10) hours of in-service training to each of the school bus drivers serving Sequoia Union. Visalia will perform "check rides" to evaluate driver proficiency and determine whether any additional training is needed. Visalia will ensure that all bus driver-training records are current and meet all legal requirements, including all California Highway Patrol requirements.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

8. **DEFAULT.** If default is made by Sequoia Union in any of the covenants or conditions of this Agreement, Visalia, at its option, may terminate this Agreement upon 90 days advance written notice. Visalia agrees to continue services for 90 days or until an alternate contractor's services have been secured, whichever is less. If default is made by Visalia in any of the covenants or conditions of this Agreement, Sequoia Union, at its option, may terminate this Agreement upon 90 days advanced written notice. If Sequoia Union chooses to terminate the Agreement for any reason not resulting from Visalia's default, Sequoia Union agrees to pay as liquidated damages a sum equal to three monthly payments under this Agreement within sixty (60) days of notice of termination, which payment shall constitute Visalia's entire and complete recovery after Sequoia Union's termination.
9. **AMENDMENTS.** This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instruments executed by both parties.
10. **DISCIPLINE.** Visalia has the discretion to report serious or persistent misconduct on the part of students to the designated person employed by Sequoia Union. Sequoia Union shall then impose reasonable disciplinary measures upon the students in accordance with Sequoia Union's Board Policy and applicable law.
11. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.
12. **BINDING EFFECT.** This Agreement is for the benefit of and shall be binding on all parties and their respective successors, heirs, and assigns.
13. **ATTORNEYS' FEES AND COSTS.** Each party shall bear his/its own attorney's fees and costs for all such fees and costs incurred prior to the date of execution of this Agreement.
14. **BREACH OF AGREEMENT.** If either party breaches this Agreement, the prevailing party shall be entitled to all damages reasonably flowing from the breach, plus attorneys' fees and cost.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

15. **EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy of an original, with all signatures appended together, shall be deemed a fully executed Agreement.
16. **SEVERABILITY.** If any provision of this Agreement is held to be void, voidable, or unenforceable, the remaining portions of the Agreement shall remain in full force and effect.
17. **INTERPRETATION.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.
18. **COMPLIANCE WITH LAW.** Visalia agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all state or federal laws or regulations governing the services to be rendered pursuant to this Agreement.
19. **BOARD APPROVAL.** The parties recognize that the effectiveness of this Agreement is contingent upon approval by Sequoia Union's Governing Board and Visalia's Governing Board.
20. **OTHER DOCUMENTS/ACTS.** The parties agree to work together diligently and to execute related documents and perform related acts necessary for the successful performance of this Agreement.
21. **ENTIRE AGREEMENT.** This Agreement and its attachments, if any, constitute the entire agreement and understanding between the parties. There are no oral understandings, terms, or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement. All prior understandings, terms or conditions are deemed merged into this Agreement and its attachments.
22. **NOTICES TO PARTIES.** All notices to be given to the parties to this Agreement shall be in writing and served by depositing same in the United States Mail, postage prepaid, registered or certified mail.

AGREEMENT

For Transportation Services Between Visalia Unified School District and Sequoia Union School District

Notices to Visalia should be addressed to:

Mr. Robert Greber
Assistant Superintendent, Administrative Services
Visalia Unified School District
5000 West Cypress Avenue
Visalia, CA 93277

Notices to Sequoia Union should be addressed to:

Mr. Perry Jensen
Sequoia Union School District
23958 Avenue 324
Lemon Cove, CA 93244

Sequoia Union or Visalia may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate the day and year first herein above written.

VISALIA UNIFIED SCHOOL DISTRICT:

Name

Date

Assistant Superintendent, Administrative Services

Title

SEQUOIA UNION SCHOOL DISTRICT:

Name

Date

Superintendent

Title

SEQUOIA UNION SCHOOL DISTRICT
REGULAR MEETING
September 12, 2019

V1. OTHER ACTION ITEMS

Agenda Item 6.4 Technology Support Services Agreement-Exeter Unified:

Information was requested from Exeter Unified for technology support services.

Recommendations: Review and approve/disapprove

On a motion of _____, and seconded by _____
the Board voted to _____ the agreement with Exeter Unified for technology support.

BOARD MEMBERS AYE NO ABSTAIN ABSENT

Lane Anderson
Anna Eynaud
James McNulty
Nicole Ray
Bradley Ward

Agenda Item 6.4