

BOARD MEETING

Tuesday, April 22, 2025 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

Attendance: Bill Barnet, Summer Ventura, Michelle Matheson, Mike Reynolds and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- a. Tirzah Small spoke against Policy 3211
- b. Rebecca Small spoke against Policy 3211
- c. Kara Boone spoke against Policy 3211
- d. Rhonda Burell spoke against Policy 3211

III. APPROVAL OF AGENDA (H000)

Summer Ventura made a motion to approve the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. March 25, 2025 Meeting Minutes (H000.1)

Summer Ventura made a motion to approve the March 25, 2025 meeting minutes as presented. Mike Reynolds seconded the motion. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment Report (H004)

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW

42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650616–4650620 in the amount of \$35,907.20 were approved. There were no payroll warrants issued to employees.

- a. Approve Payroll: March 2025, Final: \$114,535.87
- b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General-4/15/25,		#4602406–4602410	Early payments due	\$2,302.56
General-4/23/25,		#9000001409–9000001416,	ACH Payments	\$6,015.96

Approve AP Vouchers releasing this month:

General-4/23/25,	#4602411–#4602430	Current Vouchers	\$28,794.58
General-4/23/25,	#4650614–#4650615	Qtr1 PFML, WaCares	\$3,208.36
General-3/31/25,	#201900059	Qtr1 Comp Tax	\$36.78

Pre-approve for release before next Board meeting:

General Fund AP Vouchers:

Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, OESD invoices (ACH payments), grant expenditures, process ACH payments: \$3,000.00

- c. Approve Payroll: April 2025, Estimate: \$115,535.84
- d. Approve Second Read: Policy 4200 Safe and Orderly Learning Environment (H01)
- e. Approve AED purchase - \$2,288.65- AED Quote (H02)
- f. Pass Resolution #296-25, Cancellation of Warrant (H03)
- g. Approve OSPI (Office of the Superintendent of Public Instruction) application for 180-day waiver- parent conference waiver for 2025-2026 & 2026-2027(H04)
- h. Approve Resolution #297-25-Parent-Teacher Conference Days Waiver (H05)
- i. Approve adjusted 2024-2025 calendar with snow makeup days added: May 31 & June 7 (H06)
- j. Accept Emerald Towns Alliance donations
 - i. Brinnon School \$1,000 for the emergency fund to be used at the discretion of the Superintendent.
- k. Approve portable building improvements– not to exceed \$6,000 in materials
 - i. We will begin to look for an inexpensive portable building to purchase
- l. Approve annual Harbor Mobile Fleet Maintenance plan for both generators
 - i. Harris Mobile Fleet Maintenance
 - 1. Large Generator (runs main building) \$1,014.75 (H07)
 - 2. Small Generator (runs water and septic) \$474.85 (H08)
 - ii. Value of generators –well over \$150,000/\$10,000
 - iii. Power Systems West bid for comparison
 - 1. Large generator - \$930+parts/year
 - 2. Small generator - \$575+parts/year

- m. Approve semi-annual generator load bank service - \$2,800
- n. Approve NW Tree and excavation to complete the following - Cost \$3,436.65 tax included
 - i. Cut down row of trees behind dumpster, propane area to small bus barn 12 trees, leave trees in woods
 - ii. Trim tree in front of north entrance - remove debris.
- o. Approve port-a-potty rental– based on latest update on gym restroom – until restroom problem is solved
 - i. \$64 – delivery & pickup
 - ii. \$129/month - Weekly cleaning
- p. JCEP (Jefferson County Educational Partnership - Camp Parsons usage on 5/12/25- \$200 (H)

Summer Ventura made a motion to accept the consent agenda as presented. Michelle Matheson seconded the motion. Motion carried.

VII. ACTION ITEM WITH DISCUSSION

- a. Approve Policy 3205 – Sexual Harassment of Students Prohibited (H)
 - i. The board previously approved a more recent version and the 2015 version.
 - ii. Notes from our Civil Rights Audit
 - 1. On January 9, 2025, a federal court issued a decision vacating the 2024 Title IX rules. For that reason, the Sex-Based Discrimination (or Sexual Harassment) policy and procedure have recently changed. Your LEA's policy and procedure need to be updated. As technical assistance, OSPI recommends LEAs adopt WSSDA's recently reinstated Sexual Harassment policy and procedure (3205/3205P), or equivalent, which aligns with the 2020 rules and state law.
- b. Approve Policy 3211 – Gender Inclusive Schools - as required by the Office of the Superintendent of Public Instruction (H09)
 - i. The Board subcommittee requested an introductory paragraph, and the 2 minor changes that add context indicated in red. The policy otherwise remains unchanged.

Summer Venture made a motion to table the vote until there is a full board available to meet to discuss policy 3211 – Gender Inclusive Schools. Michelle Matheson seconded the motion. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. Small Rural School Modernization Grant updates
- b. Summer School updates
- c. Thank you, Alicia Simmons, for helping the Weekend Nutrition program to apply for and receive a \$500 donation from Emerald Towns Alliance
- d. Spring Fling Talent Show – thank you, Alicia Simmons!
- e. WASA Awards Dinner – recognition of Jeremy Simmons
- f. Last Adventures in Music assembly this year went well
- g. Upcoming dates
 - i. April 25 at 1:00 – Loyalty Day Parade

- ii. May 12 4:30 – 6:00 – JCEP at Camp Parsons
- iii. May is SBAC testing month – May 12 – 28 are full testing days
- iv. May 26 – No School for Memorial Day

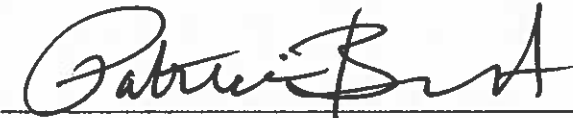
IX. BOARD MEMBERS REPORTS

- a. Mike Reynolds - Cell phone policy thoughts

X. ADJOURNMENT

Summer Ventura made a motion to adjourn the meeting at 7:06pm. Michelle Matheson seconded the motion. Motion carried.

Approval:  Date: 5/27/25
William Barnett, School Board President

Approval:  Date: 5/27/25
Patricia Beathard, Secretary to the Board