Webster Groves School District

Policy AC: Prohibition against illegal discrimination, harassment and retaliation

Grievance Reporting Form

The Webster Groves School District Board of Education is committed to maintaining a workplace and educational environment that is free from illegal discrimination, harassment and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The Webster Groves School District is an equal opportunity employer. Policy AC may be access HERE.

Person Filing the Grievance's Information

Last Name _____ First Name _____

Email _____ Telephone _____

Address _____

Relationship to Alleged Victim, if applicable _____

Alleged Victim's Information (if different than the person filing the grievance)

Last Name _____ First Name _____

Email _____ Telephone _____

Address _____

Please check all that apply regarding the complaint:

- ☐Race
- ☐Color
- ☐Religion
- ☐Sex
- ☐National Origin
- ☐Ancestry
- ☐Disability
- ☐Age
- ☐Genetic information
- ☐Section 504
- ☐Any other characteristic protected by law

Information about the Incident(s). Please list by incident date

Date	Location	Respondent (person being reported as the perpetrator). Include their name and role.	Description

Witnesses, if any (include name, role, and any additional identifiers)

Any other relevant information

You may file this formal grievance with the WGSD Compliance Officer. You may email (policyac@wgmail.org), fax (314.918.4023) or mail (WGSD 400 E. Lockwood Webster Groves, MO 63119) this grievance form to the WGSD Compliance Officer's attention.

Signature _____ Date _____

Upon receiving your grievance, the Compliance Officer will promptly contact you.