Date	Kind of Meeting	Where Held	Presiding Officer
April 23, 2025	Regular Meeting	High School Career Center	Michael Andruchek

Members Present:		Members Absent
Sarah R. Newton	Cynthia Lubinsky	Albert D. Marazas
James T. Croley, II	Jessica M. McGrath	Kevin Wigida
Michael Andruchek		Christopher M. Bowers
James O'Brien, Jr.		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, April 23, 2025. The meeting was called to order by Vice President, Michael Andruchek at 7:00 PM.

On roll call, the following responded: James T. Croley, II, Dr. Cynthia Lubinsky, James O'Brien, Jr., Jessica McGrath, Sarah R. Newton, and Michael Andruchek.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Joel Motuk, High School Principal; Nannette Bentz, Elementary Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

Approve Meeting Minutes of 03/26/2025

MOTION - by Lubinsky, seconded by O'Brien, to approve the minutes of the regular meeting of March 26, 2025. Motion carried on a unanimous voice vote.

Building & Grounds Committee Meeting 04/14/2025

MOTION - by Croley, seconded by Lubinsky to approve the minutes of the Building & Ground Committee meeting of April 14, 2025. Motion carried on a unanimous voice vote.

Public Participation

Mrs. Ethel Uroskie, 325 Jones Street, Minersville, PA addressed the board stating her dissatisfaction with the way the district communicates health concerns. Parents are no longer notified of any health issues in the classroom, such as head lice, so that proper measures can be taken before an outbreak. Mr. Maley did respond by stating that we would be reporting issues daily. There is no ratio of students:illness that must be communicated to parents. Mr. Maley did say he would follow-up with a phone call to Mrs. Uroskie with a more detailed response.

AGENDA

Students of the Month

Mr. Maley asked Mr. Motuk to read the biographies of the students of the month for April 2025. Neither student was present due to commitments. April students of the month are Alexis Moore and Kolin Long

Use of Facilities

MOTION - by Newton, seconded by O'Brien to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

a. 05/08/2025 - Drama Club - High School Auditorium - 6:30 PM until 9:00 PM for the Cabaret Showcase.
b. 04/10/2025 - 08/10/2025 - High School Gymnasium - Girls' Basketball for open gym contingent on availability.

All in favor on a voice vote. Motion carried.

Payment for credits

MOTION - by O'Brien, seconded by Lubinsky to approve payment for credits earned to:

a. Joel Motuk - 3 credits @ $612 = $1,836

On a roll call vote, all in favor. Motion carried.

Transportation changes

MOTION - by O'Brien, seconded by Croley to approve additional transportation runs and changes with Earl Renninger, Inc. as follows:

a. Revise M27 Van - MKV Hamburg (A.M. only) for $101.00 per day effective March 24, 2025.
b. Revise M24 - MKV Pottsville (A.M. only) for $40.00 per day for the period April 1, 2025 through April 3, 2025.
c. Revise M24 - MKV Pottsville (A.M. only) and LVHN for $96.00 per day effective April 4, 2025.
d. M7 Van - MKV Tri-Valley (P.M. only) for $51.00 per day effective April 14, 2025.

On a roll call vote, all in favor. Motion carried.

Broker of Record - EHD

MOTION - by McGrath, seconded by Newton to authorize Superintendent to execute the Broker of Record letter with EHD Insurance, 1857 William Penn Way, Lancaster, PA 17601 for the district's insurance coverages effective July 1, 2025. Note: Insurance packages will be voted on separately at the time of each renewal.

All in favor on a voice vote. Motion carried.

Vaporizer replacement - Koppy's

MOTION - by Newton, seconded by Lubinsky to authorize the order and installation of vaporizers from Koppy's Propane, Williamstown, PA, at the Jr. Sr. High School and the Elementary Center at an amount not to exceed $21,057.68. Note: Current vaporizers life is close to ten years.

All in favor on a roll call vote. Motion carried.

GLP-1 drug exclusion - TABLED

MOTION - by Croley, seconded by McGrath to table the next item on the agenda regarding the removal of GLP-1 drugs from the approved formulary.

On a roll vote, all in favor. Motion carried.

Add'l Softball Coach

MOTION - by O'Brien, seconded by Lubinsky to ratify on recommendation of the Athletic Director, Mr. Rich Dry, the additional Girls' Softball coaching positions for the 2024/2025 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Robert Plesnarski	Assistant Coach	Volunteer

On a voice vote, all in favor. Motion carried.

2025/2026 Extra Curricular Coaches

MOTION - by Newton, seconded by McGrath to approve on recommendation of the interview committee the following extra-curricular hires for the upcoming 2025/2026 school year. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Kristi Mountjoy	Head Coach, Cheer	TBD
Christopher George	Head Coach, Boys' Basketball	TBD

All in favor on a roll call vote. Motion carried.

Memorial Day Parades

MOTION - by Newton, seconded by O'Brien to approve requests by the following area organizations to have the High School Marching Band and Color Guard lead their annual Memorial Day Parade and Programs on Monday, May 26, 2025:

	Organization	Time
a.	Branch Township	8:00 AM
b.	Minersville Borough	9:00 AM
c.	Newtown Volunteer Fire Company	10:15 AM
d.	Branchdale Ladies Boosters	11:30 AM

All in favor on a voice vote. Motion carried.

Health Insurance premium increase for 2025/2026

MOTION - by Newton, seconded by Lubinsky to record in minutes the 2025/2026 health insurance renewal increase of 7.47% through the Multi-County Health Care Insurance Consortium. Note: 2024/2025 renewal was 16.24%.

On a voice vote, all members in favor. Motion carried.

MOTION - by Newton, seconded by McGrath to Approve on recommendation by Mrs. Jill Atkinson, the following date and staff positions for Extended School Year (ESY) for the summer of 2025:

ESY Staff 2024/2025

Dates: June 17, 2025 to July 24, 2025
Days: Tuesday, Wednesday, and Thursday
Hours of Instruction:
Teachers/Therapists/LPN: 8:00 AM to 12:00 PM
Aides: 8:00 AM to 12:00 PM
Students: 8:30 AM to 11:30 AM
Location: Minersville Area Junior-Senior High School only
Staff:
Teachers: Wages: $30/hour
Miss Rochelle Jones
Mrs. Kelsey Schleicher
Miss Megan Siminitus
Ms. Jenette Stapert
Mrs. Ashley Thompson
Substitute Teachers, as needed: Wages: $30/hour
Miss Maria Spotts
ESS: Wages: $24/hour
Ms. Jodecie Hook
Miss Katelyn Rittenbaugh, substitute as needed
Speech Therapists: 1 day/week each Wages: $30/hour
Mrs. Johnna Spotts
Mrs. Sarah Quinn
COTA/Social Work: Contractual 200 day
Ms. Lillie Ney - 1 day per week
COTA - 3 days per week
Registered Nurse:
Mrs. Kelly Valentine
Instructional Aides: Wages: $15.17/hour
Miss Julia Becker
Miss Layla Berzowski
Miss Sha'kyrah Bethea
Mrs. Shontella Bethea
Miss Amanda Gonzalez
Miss Ashley Koch
Miss Hannah Leibig
Mrs. Michelle Lescavage
Mrs. Sara Lott
Mrs. Helen Yeager
LPN: Wages: $22.28/hour
Mrs. Barbara Barge
Mrs. Ashley Mazzuca

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve on recommendation by Mr. Maley to contract up to ten (10) days for new student registration and medical records review at current per diem rate for Mrs. Kelly Valentine, District Registered Nurse, during the summer break.

Add'l Summer hours - Nurse

All in favor on a roll call vote. Motion carried.

MOTION - by O'Brien, seconded by McGrath to approve the request for the following staff to attend a summer training on June 19-20, 2025 at Blue Mountain School District and be compensated at current 2024/2025 hourly/per diem rates.

Compensate nursing staff for summer training

a. Mrs. Kelly Valentine, School Nurse
b. Mrs. Ashley Mazzuca, LPN
c. Mrs. Mary Beth Haney, LPN
d. Mrs. Barbara Barge, LPN

On a roll call vote, all members in favor. Motion carried.

R. Dry retirement

MOTION - by Newton, seconded by Lubinsky to accept with regret the resignation of Mr. Richard Dry as a professional employee effective June 30, 2025, for the purpose of retirement. {36 years of service to the District}

All in favor on a voice vote. Motion carried.

C. Slovick retirement

MOTION - by Lubinsky, seconded by Newton to accept with regret the resignation of Mrs. Colleen Slovick as a professional employee effective July 30, 2025, for the purpose of retirement. {26 years of service to the District}

All in favor on a voice vote. Motion carried.

S. Faustner Salary Step

MOTION - by O'Brien, seconded by Lubinsky to approve the salary step placement for Mrs. Stacey Faustner to step M009+15 at a salary of $53,100 effective as of January 2025

All in favor on a roll call vote. Motion carried.

Sp. Ed. Teachers summer IEP compensation

MOTION - by Newton, seconded by McGrath to approve additional summer hours for Special Education Teachers to perform various duties related to Individualized Educational Plans (IEP) at a rate of $30 per hour under the supervision of the Special Education Director and Superintendent.

All in favor on a roll call vote. Motion carried.

Resignations

MOTION - by O'Brien, seconded by Croley to accept the following resignations:

	Name	Position	Effective Date	Service Length	Purpose
a.	Serena Shoener	PT, Instructional Aide	03/31/2025	7 months	Personal reasons

All members in favor on a voice vote.

J. Cinelli hired - COTA

MOTION - by Newton, seconded by Lubinsky approve on recommendation of the Special Education Director, the hire of Mrs. Jennifer Cinelli as a Certified Occupational Therapy Assistant at a prorated starting salary of $40,000 tentative to begin May 5, 2025 pending appropriate notice to current employer.

All in favor on a roll call vote. Motion carried.

C. Bowers IU and STC board

MOTION - by McGrath, seconded by Lubinsky to reappoint Christopher Bowers to serve on the Schuylkill Intermediate Unit and Schuylkill Technology Center Board of Directors July 1, 2025 through December 2, 2025. Note: An alternate director must be appointed through the term ending June 30, 2028.

All board members voted in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports

All administrators delivered their monthly reports to the Board. Solicitor Quinn stated his report was included in the livebinder and referenced personnel issues.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by McGrath, seconded by Lubinsky to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by O'Brien, seconded by Croley to ratify the payment of bills for March from the General Fund in the amount of $2,541,753.92; Cafeteria Account in the amount of $86,468.41; 21st CCLC - Schuylkill Achieve Account in the amount of $900.00; Federal Programs Account in the amount of $1,364.87; High School Athletics in the amount of $7,478.33; High School Activities Account in the amount of $6,990.44 for a total bills payable $2,644,955.97.

All in favor on a voice vote. Motion carried.

Statement of Taxes

MOTION - by Lubinsky, seconded by Newton to approve Statement of Taxes for March as prepared and submitted. All in favor on a voice vote. Motion passed.

Committee Reports

COMMITTEE REPORTS

Croley stated his intent to hold a meeting in May.

Correspondence

CORRESPONDENCE

None.

Old Business

OLD BUSINESS

None.

New Business

NEW BUSINESS

Mr. Maley asked for an Executive Session concerning personnel to followthe conclusion of this meeting where no action will be taken.

There being no further business to report or discuss, the meeting adjourned on MOTION by Lubinsky, seconded by O'Brien at 7:30 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary