

*Miller Place Union Free School District*  
*Miller Place, New York 11764*  
**Board of Education Policy**

**1420**

**PUBLIC COMPLAINTS ABOUT CURRICULA OR INSTRUCTIONAL MATERIAL**

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**Procedures for Handling Challenged Materials**

The Superintendent of Schools shall promulgate regulations subject to Board approval establishing a complaint procedure. All complaints concerning textbooks, library books, other instructional material, and curricula shall be submitted in accordance with Regulation 1420-R. The complaint procedures shall include:

1. An opportunity for an informal conference with the principal of the building where the material is being challenged;
2. The submission of a formal complaint, utilizing the prescribed Request for Reconsideration of a Work form (Appendix A hereto) with the Building Principal and a copy of the form sent to the Superintendent;
3. An Instructional Material Review Committee also shall be established. The members of the committee shall be recommended by the Building Principal;
4. A review of the complaint and the principal's recommendations by the Instructional Material Review Committee, which will make recommendations to the Superintendent concerning the disposition of any complaint;
5. A decision by the Superintendent upon review of the complaint and the recommendations of the principal and committee;
6. An appeal to the Board of Education. The decision of the Board shall be final.

A book shall not be excluded because of the race, nationality, political or religious views of its author or its style and language. Books and other reading matter of sound factual authority shall not be precluded, nor removed, from the library or classrooms because of partisan or doctrinal approval or disapproval.

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