



STUDENT RECORDS REQUEST

****THIS FORM IS TO BE SUBMITTED TO STUDENT'S CURRENT SCHOOL****

This portion to be filled out by parent:

I authorize the chief school officer or designated representative of

(Current School)

to release the following information:

Discipline Report + Final Transcript(s)

for _____
(Name of Student)

to DePaul College Prep Admission Office for admission purposes.

Signature of the parent/guardian _____ Date _____

Print name _____

TO BE FILLED OUT AND SUBMITTED BY STUDENT'S CURRENT SCHOOL:

If a student does not have any discipline records, please print NONE. If a student experienced discipline issues at your school (i.e., detention, suspension, expulsion) please explain in the space below.

You may submit a blanket report for all students from your school applying to DePaul Prep in an email to: **admissions@depaulprep.org**

Principal/Counselor Signature: _____ Date: _____

*Please sign and return student's report to DePaul College Prep via email to admissions@depaulprep.org