INVITATION TO BID

Sealed Proposals for the:

HVAC UPGRADES
ALICE E. GRADY ELEMENTARY SCHOOL

Will Be Received By:

ELMSFORD UNION FREE SCHOOL DISTRICT
98 South Goodwin Avenue
Elmsford, NY 10523

Proposals must be received on or before **2:00pm** local time on **June 12, 2025** and must be in accordance with the requirements of the Bidding Documents to receive consideration.

Bidding Documents, including drawings and specifications, will be available beginning on **May 21, 2025.**

The bids will be opened and read aloud immediately following the bid receipt at the Superintendent's Office, Elmsford Union Free School District, 98 South Goodwin Avenue, Elmsford, New York, 10523.

Proposals must be submitted on the Form provided by the Architect with all blanks appropriately filled in. They must be submitted in a sealed envelope bearing on the outside the name and address of the bidder and title of the Project as noted above.

All bid prices shall be filled in, both in words and figures. Signatures shall be in ink and in longhand. Proposals which are incomplete, conditional, or obscure may be rejected as informal. Additional copies of the Proposal Form will be furnished by the Architect upon request.

No oral or telephonic proposals or modifications of proposals will be considered.

Bidding Documents will be available in PDF format emailed to you at no cost to all prospective bidders from the offices of Fuller and D'Angelo, P.C., 45 Knollwood Road, Elmsford, NY 10523, telephone # is: (914) 592.4444.

A pre-bid conference is scheduled for **3:30pm** on the **29th of May, 2025** at the front entrance of Alice E. Grady School, 45 Cobb Lane, Elmsford, NY 10523. Prospective Bidders are strongly encouraged to attend.

Lump sum bid will be received for three (3) prime contracts; General Construction, Mechanical and Electrical.