



### **Military Liaisons**

Military Liaisons support military students and families with integration into school, coordinate military-connected professional development opportunities for staff, and provide military families guidance and information to district, community, and military resources.

#### **Specific role responsibilities:**

1. Create and maintain an easily accessible web page that includes information for military-connected students and their families. *(Purple Star Application Required)*
2. Promote District designated military connected events:
  - a. Purple Up (Purple Ribbon) Week
  - b. Military Art Contest
  - c. April (Month of the Military Child)
  - d. November (Military Family Month)
  - e. Veteran's Day and Memorial Day
3. Take photographs and video of military connected events; document event details and promote on social media
4. Maintain, promote, and house the Purple Military Resource Tote
5. Host/offer military connected Professional Development for staff; maintain accurate sign-in sheets and campus military support records on file *(Purple Star Application Required)*
6. Conduct military connected family meetings at least 1 per semester
7. Attend district military support training and informational meetings held by the District Military Liaison/Military Support team
8. Serve as the point of contact on the campus for military connected questions *(Purple Star Application Required)*
9. Create a summary that highlights a military connected family for "Military Family of the Month"
10. If on a Purple Star campus, maintain the designation if re-application is necessary; if not on a Purple Star campus, complete the application process if the campus wishes to apply.
11. Must have a campus transition program that includes: *(Purple Star Application Required)*
  - Introductions to school environment and processes ("welcome" for student)
  - Student leaders or ambassadors should be supported or sponsored by a campus-based staff member. \*Ideally student leader/ambassador is also a military connected student (peer)
  - Participate in organizing and hosting newcomer social events, facilitating guided tours of the campus, and accompanying new students to lunch during the first week of school.
14. Offer at least one of the following initiatives: *(Purple Star Application Required)*
  - A resolution showing support for military-connected students and families;
  - Participation in Month of the Military Child or Military Family Month; or
  - Partnership with a school liaison officer to encourage and provide opportunities for active-duty military members.