



**Swedesboro-Woolwich PTO  
Board Meeting Minutes  
April 7, 2025**

**I. Treasurer's Report-** Deanna

**II. Old Business**

1. Teacher Treat Days- looked amazing! Tips for next year?
  
2. Boosterthon- Alicia
  - Quick decision to be made- are we doing it again, if so, when are we doing it?
  
3. Clifford Book Fair and Dr. Seuss Night: \$6,231.66 in total sales- \$3,842.81 in scholastic dollars to spend
  
4. Kindergarten Roundup- Thursday, 3/20 6 PM- turnout? Possible Clifford VP :)
  
5. Clifford Lunch With Littles- 4/1- thoughts for next year?
  
6. Spring Family Fun Night 4/3- awesome raffle and silent auction sales

**III. New business**

1. BOGO Scholastic Event
2. 2025-2026 SWPTO Board Position Interest

-Flyers to go out this week

-Friday, April 11, 2025 by 5 PM- current board member notification due

-Friday, April 25, by 5 PM- all nominations due

-5/12- PTO Board Meeting and Elections 7 PM Stratton library

3. Spring Book Fairs- Dive into Reading

Stratton

4/2-4/9 - Stratton Spring Book Fair

Harker

4/7-4/11 - Harker Spring Book Fair, teacher preview 4/7 745-830 AM

Hill- need schedule, scholastic box come in?

4/22- Hill Spring Book Fair Set up anytime (Spring break: 4/14-4/21)

4/23 & 4/25 - Hill Spring Book Fair

4. Clifford Field Trip for K and Pre-K- 4/22, 4/23 and 4/25- PTO providing soft pretzels

5. Fun Days- still finalizing inflatables

Clifford- 5/29/25

Stratton- 5/30

Harker 5/22, Rain Date 5/30

6. School Supply Kits- All Finalized- flyers to be distributed, kits on sale 4/28 - 5/30

7. Planners and folders for K-6th grade

-\$4,255.00 for agendas for 1st - 5th

-\$1,000.00 for agendas for 6th

-Same folders for K-6th- multiple complaints that the paper folders in K and 6th grades were completely falling apart by the end of the year, teachers preferred plastic folders used in 1st - 5th

8. 6th Grade Dance At KRMS: Date: Friday May 2,2025- we are in charge of snacks, \$200 for DJ contributed by each school, permission slips, pick up and drop off of students and plastic bags to hold onto any cell phones that are brought in. SH has drinks and overall setup this year, EG is sharing snacks with us- sounds like we will do sweet and they will do salty

Time: (set up) 5pm, check in 6 pm

Dance 6pm-8pm

Check kids out and clean till 9pm

9. Appreciation Days

-4/2- Paraprofessional Appreciation Day

-4/4- School Librarian Appreciation Day

-4/22- School Bus Driver Appreciation Day

-4/23- Administrative Professionals Day

-5/1- Principal Appreciation Day

-5/2- School Lynch Hero Day

-5/7- Nurse appreciation Day

10. Teacher Appreciation week- 5/5-5/9- Las Aves- waiting on invoice

5/7 - Clifford Teacher Appreciation Luncheon- 10-230 PM

5/8 - Harker Teacher Appreciation Luncheon- 10-230 PM

5/9- Stratton and Hill Teacher Appreciation Luncheon 10-230 PM

11. Teacher Appreciation and PTO Member Appreciation Night 5/2 6-9 PM

12. 6/5- Harker 5th Grade Fun Night 6-730 PM

Next meeting May 12, 2025 at 7 PM- Election Meeting

Anything else for good of order?

SWPTO Meeting Minutes  
4/7/25

Attendance: Alicia Midure, Rebecca Coughlan, Jaime Mihok, Suzanne Healey, Amy Illiano, Elaine Luoma, Deanna McCoubrie

Treasurer's Report

Boosterthon money has hit account

Readjusted Amazon account so any purchase over \$250 will require approval

Old Business

Teacher Treat Days

Very positive feedback, looked great

Rainbow theme at Stratton & Hill, Pie Day at Clifford

Opening it up to community was a success; parents were happy to contribute and teachers appreciated homemade goodies

Boosterthon

Shared service level at Stratton & Harker

Brought in roughly same amount of money at Harker, Stratton brought in about \$4,000 more we were warned by Booster that we would net significantly less money, but we didn't see that Last year, we paid booster 47% of our total income, this year we paid booster a \$2,000 starter program fee plus roughly 30% of our total income

We need to confirm dates by Friday if we want to lock in next year for same level of service

Meetings will be held with Stratton & Harker this week to get feedback

When would you want to have it

Are you comfortable with a home grown

Group consensus is to recommend a homegrown for next year for all four schools

We, as a PTO, would need to keep some of the money raised to cover out of pocket costs (ex DJ, giveaway for students, etc)

Clifford Book Fair & Dr Seuss Night

\$6,231 in total sales, with \$3,842 in scholastic dollars to Clifford

Sold about \$1,200 more than last Spring book fair at Clifford

Kindergarten Round Up

Seemed successful

Got interest from multiple people interested as Clifford VP

Good way to start recruiting for the PTO in general

Had candy, sign up, flyers/posters with QR codes

Lunch with Littles

Clifford opened the entire gym/cafeteria area

Next year PTO willing to decorate, but unnecessary to have extra volunteers during the event itself

Backdrop/photo area was a big hit

Next year, need to have a concrete plan for students who don't have parents attending event

Spring Family Fun Night

Very positive feedback

Raffles/silent auction raised roughly \$4,000 - this money will stay with the PTO, as a way to offset our expenses to put on the family fun night events

New Business

BOGO Scholastic Event

Scholastic offers a buy one get one free event for summer reading

PTO/district makes nothing off of it

No share the fair, no scholastic dollars

Suggestion to run it at one school

After school event

Proposal to host an outdoor event at Harker

Updated Bylaws

Tara - motion to approve updated bylaws as previously posted on PTBoard, of which all members were notified

Unanimous approval

2025/2026 PTO Board Interest

Flyers go out week of 4/7

Friday, 4/11 - current board member notification due

Tara to send out google form to current board members

Friday, 4/25 - all nominations due

Elections to be held 5/12 at 7PM

New board to meet immediately following the election

Spring Book Fairs - Under the Sea Dive into Reading Theme

Stratton - closes tomorrow, 4/8

Scheduled to be picked up 4/10

Harker - started today, 4/7 and runs through 4/11

Hill - set up 4/22

Mrs. Hubbard has requested leftover decorations for the Stratton Art Show

Clifford Soft Pretzels

Field trip dates 4/22, 4/23, 4/25

Individually wrapped, per class, per bag

Jaime will get us numbers for each day

Fun Days

Clifford 5/29, Stratton 5/30, Harker 5/22 rain date 5/30

Still finalizing inflatables

Definite for Stratton & Clifford

Waiting to hear if Harker wants one

PTO to provide popsicles

School Supply Kits

All finalized - Tara to give board the info

Flyers to go out, kits on sale 4/28 - 5/30

PTO to get a roughly \$5 kickback per kit

Planners/Folders for K-6th

Agendas 1st - 5th: \$4,255

Agendas 6th: \$1,000

Same folders will be provided for all students K-6th

Hard plastic folders

Multiple complaints about the paper folders that were distributed to K this year

Waiting for quote from Ultra (company we've used previously)

6th Grade Dance

Friday, 5/2

Our Responsibilities

Snacks (with East Greenwich)

Amy to reach out to Sweetsboro

\$200 towards DJ

Permission slips - ours to include no cell phones allowed and that drop off/pick up is at the main entrance for SWSD

Pick up/drop off

Plastic Bags for cell phones

Set up 5pm, dance 6-8, clean up till 9pm

Appreciation Days

4/2 - Paraprofessionals

4/4 - School Librarian

4/22 - School Bus Driver

4/23 - Administrative Professionals

5/1 - Principal

5/2 - School Lunch Hero

5/7 - Nurse

PTO to provide gifts for Administrative Professionals & Principals

Flowers from petals & paint

Teacher Appreciation Week - 5/5-5/9

Las Aves - all four schools \$4,734; last year was roughly \$3,800

5/7: Clifford

5/8: Harker

5/9: Stratton and Hill

All events are 10-2:30

Seek donations from community for desserts & drinks - sign up genius to parents

Sign ups for Hill, Clifford, Stratton, PTO Board to provide for Harker

Teacher/Membership Appreciation 5/2 from 6-9

4-6 for teachers

Flyers to go out this week

Google Form for teachers, PTBoard for members

Rebecca to make Google Form

\$25 tickets for members

6/5 - Harker 5th Grade Fun Night

6 - 7:30

We are not providing anything for this event