

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 April 22, 2025
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja	Rose Roman, Executive Assistant to the Superintendent
Mark Watson	
See Eun Kim	<u>Others Present:</u>
Erika Lopez	Kristen Miles, OSBA Consultant
Patrick Maguire, virtual	
Nancy Thomas	
Monique Ward	

- A. Call to Order Executive Session
 Board Chair Ivette Pantoja called the meeting to order at 5:17 PM, and moved the Board into executive session under 192.660(2)(i) - Evaluation of the Superintendent.

- B. ORS 192.660(2)(i) - Evaluation of the Superintendent
 Kristen Miles presented on the Superintendent Evaluation. Board members discussed the Superintendent Evaluation process.

- C. Recess Executive Session
 Board Chair Ivette Pantoja moved the Board out of Executive Session and recessed the meeting at 6:00 PM.

2. BUDGET COMMITTEE MEETING

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire, virtual	Scott Harrison, District Financial Officer
Nancy Thomas	Saideh Haghighi Khochkhou, District Operations Officer
Monique Ward	Francesca Sinapi, District Equity, Access & Engagement Officer
	Kona Lew-Williams, Director of Human Resources
<u>Student Representatives Present:</u>	Jordan Beveridge, District Information Technology Officer
Gwen Kondor	Megan Nace, Interim District Information Technology Officer
Kal Sibbel	Rose Roman, Executive Assistant to the Superintendent
Abe Staffa	Jeff Jones, Director of Business Services
	Ciara Hartzell, Technology Support
<u>Budget Committee Members:</u>	John Garcia, Technology Support
Dustin Rose	Gabriel Galindo, Technology Support
Gaby Villegas	
Kristine Adams-Wannberg	

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 6:05 PM and read a Budget committee statement.

- B. Approve Proposed Agenda
Director Mark Watson MOVED, SECONDED by Director Erika Lopez, to approve the Budget Committee agenda as printed.

The MOTION CARRIED (10-0). No objection was heard, approved by unanimous consent.

No further discussion took place

- C. Election of Budget Committee Chair
Director Mark Watson MOVED, SECONDED by Director Monique Ward, nominated Ivette Pantoja as the Budget Committee Chair.

The MOTION CARRIED (10-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

- D. Reading of Budget Message
Superintendent Travis Reiman read the 2025-26 Budget Message.

- E. Proposed Budget Presentation
District Financial Officer Scott Harrison introduced the subject, and discussed operational notes, outlooks and assumptions, reductions, and key dates. Director of Business Services Jeff Jones discussed fund balance, resource highlighted by fund, expenditures

by function and object, and supplemental budget for 2024-25. Board members and budget committee members asked questions and made comments.

- F. Community Budget Update Video
Superintendent Travis Reiman introduced the Community Budget Update Video, and the Board viewed the video.
- G. Budget Committee Discussion
Board members and budget committee member discussed the budget proposal.
- H. Public Input
No public input was received.
- I. Action Item: Adopt the Proposed Budget Document
Budget Committee member Mark Watson MOVED, SECONDED by Nancy Thomas, adopt the proposed budget document.

The MOTION CARRIED (10-0). Budget committee members Kristine Adams-Wannberg, Dustin Rose, Gaby Villegas, Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

No further discussion.

- J. Review Next Steps
District Financial Officer Scott Harrison discussed next steps.
- K. Recess Budget Committee Meeting
Board Chair Ivette Pantoja adjourned at 7:12 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire, virtual	Beth Graser, District Communications Officer
Nancy Thomas	Scott Harrison, District Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, District Operations Officer
	Jordan Beveridge, District Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, District Equity, Access & Engagement Officer
Gwen Kondor	Megan Nace, Interim District Information Technology Officer
Kal Sibbel	Rose Roman, Executive Assistant to the Superintendent
Abe Staffa	Ciara Hartzell, Technology Support
	John Garcia, Technology Support
	Gabriel Galindo, Technology Support

- A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:22 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement and interpretation services message.
- C. Recognitions / Proclamations
1. Asian American and Pacific Islander Heritage Month
Student Representative Kal Sibbel read the Asian American and Pacific Islander Heritage Month Proclamation.
 2. National School Nurses Day
Student Representative Abraham Staffa read the National School Nurses Day Proclamation.
 3. Teacher Appreciation Week
Director Mark Watson read the Teacher Appreciation Week Proclamation.
 4. Jewish American Heritage Month
Student Representative Gwen Kondor read the Jewish American History Month Proclamation.
- D. Approval of Agenda
Director Monique Ward MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

E. Audience Time

No members requested to address the Board.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 11, 2025, Board Meeting
2. Approve Minutes of March 17, 2025, Board Meeting
3. Approve Minutes of April 1, 2025, Board Meeting
4. Approve Routine Personnel Matters
5. Accept Gifts and Donations

G. Reports and Discussions

1. Financial Report

District Financial Officer Scott Harrison presented the Financial Report.

2. Discuss 2025-26 Board Meeting Dates

Superintendent Travis Reiman and Executive Assistant to the Superintendent Rose Roman presented 2025-26 Board meeting dates.

H. Action Items

1. Approve 2024-2025 Drug, Alcohol and Tobacco Prevention Plan

Director See Eun Kim MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the annual revisions of the Hillsboro School District Drug, Alcohol, and Tobacco Prevention Plan.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members asked questions.

2. Surplus Property Resolution

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the Surplus Property Resolution.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members asked questions and provided comment.

3. 2024-25 Supplemental Budget Hearing and Resolution for Appropriations
Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the 2024-25 Supplemental Budget Resolution that includes revised Appropriations for the purposes described by major Fund and Function.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members provided comment.

- I. HCU / HEA Reports

HCU Political Action Chair Alicia Infante gave the HCU report.
HEA President Mary Kay Babcock gave the HEA report.

- J. Discussion Time

- 1) Student Representatives' Time

Kal Sibbel appreciated the transparency of the budget discussions and advocated for more funding.

Gwen Kondor appreciated the budget transparency and highlighted the upcoming Crystal Apple Awards.

Abe Staffa highlighted the lack of state funding, appreciated school staff and shared a personal story of HSD staff helping him.

- 2) Superintendent's Time

Superintendent Travis Reiman shared his appreciation for Jeff Jones, Scott Harrison and the Cabinet group for their work on the budget document and thanked the Budget committee for their participation. He highlighted the Youth Summit put on by Francesca Sinapi and the Equity, Access and Engagement Department, that was attended by Congresswoman Suzanne Bonamici. He also highlighted the groundbreaking for a women's athletic facility in Hillsboro with HSD student participation, and Blackhawk helicopters landing at high schools to promote the Airshow and our aviation program.

- 3) Board of Directors' Time

Director Patrick Maguire commended the staff for the Budget video, thanked Director Mark Watson and Director Ivette Pantoja for representing the Board in meeting with Congresswoman Suzanne Bonamici.

Director Erika Lopez highlighted the upcoming Proud to Be HSD festival and the Hillsboro Farmers Market and promoted the vibrant multicultural community in HSD.

Director Monique Ward thanked audience members, thanked Cabinet, Scott Harrison, and Jeff Jones for their work on the Budget, and encouraged everyone to be positive and finish the school year strong.

Director See Eun Kim thanked Scott Harrison and Jeff Jones for their work on the budget document, and congratulated Crystal Apple award nominees.

Director Nancy Thomas highlighted Groner Elementary 75th anniversary celebration, highlighted Bus Driver Appreciation Day, and thanked all HSD teachers.

Board Vice Chair Mark Watson wished everyone a happy bus driver appreciation day, thanked Superintendent Reiman for inviting him to have a conversation with Congresswoman Bonamici, and congratulated all the Crystal Apple nominees. Board Chair Ivette Pantoja thanked student representatives, fellow Board members, and Cabinet Members.

K. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:15 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Ivette Pantoja' and the signature on the right is 'Roseanna D. Pantoja'. Both are written in a cursive, flowing style.

Approved May 27, 2025