VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

June 2, 2025

TO: Venango Technology Center Joint Committee

FROM: Melissa Sharp, Secretary

---

1. Moment of Silence

2. Pledge of Allegiance

3. Roll Call

4. Approval of the Minutes of the May 5, 2025 Meeting

5. Treasurer's and Secretary's Report and the Special Account Report as of 6/2/25

6. Payment of Bills:
   a) List of bills

7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 5/28/2025
   b) Calendar of Events - June
   c) Monthly Enrollment Report

Executive Session: School Safety & Security Report

8. Administrator's Report:

   a) Action:
      i. Approve additions to Occupational Advisory Committees.
      ii. Approve Budget Transfers for 2024-2025.
      iii. Approve successful bid on the BCT Storage Building from CCS Renovations at a cost not to exceed $73,225.00. Funding – Venango County Whole-Home Repairs Grant.
      iv. Approve administrative raises as per contracts.
      v. Approve Tyler Seelnacht as the Electronics instructor at Step 1, column 1 of the collective bargaining agreement for the 2025-2026 school year, $53,890.
      vi. Approve Shanda Kelly as instructional aide for the 2025-2026 school year at a salary of $17,500.00. Funding – Perkins.
      vii. Approve advertising for Main Office Administrative Assistant position.
      viii. Approve Gage Attleberger as co-op summer maintenance helper, retroactive to 6/2/25.
      ix. Approve recommended Director candidate, start date of 12/18/25. Salary prorated based on the number of days worked.
      x. Approve resignation of Glen Nikolaison, HVAC instructor.
      xi. Approve advertising for the HVAC instructor position.
      xii. Approve advertising and hiring any unanticipated instructional aide positions that would become available over the summer and retroactively approve the individual(s) at the August 2025 meeting.
      xiii. Approve Travis Crate and one student to attend the Project MFG Competition at Ferris State University in Big Rapids, Michigan June 3 – 6, at no cost to VTC. Funding – Project MFG
      xiv. Approve 2025-2026 depositories – Citizen's Bank, Northwest Bank, Pennsylvania Local Government Investment Trust (PLGIT).
      xv. Approve contract with Aegis for asbestos removal for a cost not to exceed $4,995.00.
      xvi. Approve contract with Community Ambulance Service for the 2025-2026 school year in the amount of $300.00.

   b) Report: Director's Review of Activities 5/6/25 – 6/2/25 – Mr. Fontanazza

9. Old Business:

10. New Business:
    a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2025 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2025 regular meeting.

Please bring a completed copy of the Statement of Financial Interest form if you have not provided one yet. Thank you.