

LATCH-KEY PROGRAMS

The Bluffton-Harrison Metropolitan School District shall conduct a school age childcare program as required by Indiana Code and according to this policy.

A latch key program is a school age childcare program for children who attend preschool or kindergarten through grade 6 within the Corporation. The latch key program is provided by the Corporation, operates outside the school day, and may include the period before school is in session or periods when school is not otherwise in session.

Bluffton-Harrison Metropolitan School District must maintain liability insurance to cover participants with \$700,000 per person and \$5,000,000 per occurrence limits.

Bluffton-Harrison Metropolitan School District will maintain a maximum child to staff ratio of 15 to 1 (15:1) for the purposes of supervision. Staff, for purposes of determining the child to staff ratio, is defined as any person who is responsible for and directly engaged in supervising children.

The Superintendent is authorized to establish administrative guidelines or a handbook to ensure that programs and services are available to participating students.

I.C. 20-26-5-1

I.C. 20-26-5-2

Bluffton-Harrison Metropolitan School District

Adopted: April 21, 2025