

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
April 22, 2025
6:00 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

1. **Call to Order-** Miller 6PM
2. **Pledge of Allegiance**
3. **Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
4. **Roll Call-**Present: Dow, Eichler, Skelly, Eichler, Chapman (Showed up late)
Absent: Parks, Baker
5. **Public Participation – Ken Bonifield-** Concern- of the shingles from the portable on their property. He bought a bag of shingles with him. The portables were temporary but have been there 55 years, more than they were projected to be there. One removed at a time possibly.
6. **Consent Agenda** **Action**
 - **Regular Board meeting, March 18, 2025**
 - **General Funds**
 - **School Lunch Funds**
 - **Sinking Fund**
 - **Agency Funds**
 - **Vendor Check Report**

Motion to approve the consent agenda made by Miller; Seconded by Dow. Motion passed.

7. **Reports**
 - **Superintendent/ Principal Report** **Information**

- **Athletic Director's Report** **Information**
- **Food Service Report** **Information**
- **Transportation & Maintenance Report** **Information**

8. HCEMC presentations

Tyler Bills

Jenna Miller

Information

Tyler- Cap stone presentation- Credentialing multiple times throughout the program. Learned a lot about adult situations such as interviewing, giving speeches and time management. 44 credits with a 3.9 GPA plans to transfer to Trine in the fall.

Jenna- Cap stone presentation- working as a physical therapy ad currently. Credentialing has help with many soft skills that will help me as an adult. Time Management is something that she has learned a lot about. EMC is worth participating in. 3.8 GPS 49 credits transferring to Trine and major Business Management.

Cristi- Said that she has seen growth in both of their confidence due to the class.

Moved 20. to 8.5 Hire Danielle Soltis as Secondary

English/ Social Studies Teacher

Action

Motion to hire by Dow; Seconded by Eichler. Motion passed.

Will get her BA degree in June and test in July for ELA and History

9. Michigan Statewide School Facilities

Study Report

Information

They have made a list of things that the feel should be addressed in 1-6 years. Foundation that needs to be repaired. Windows that need to be repaired. Nox Box to allow Emergency personal to enter the building incase of an emergency. Door hardware has been installed. Door hardware in the internal doors to lock other then the key locks. Plumbing issues that are original to the building. Security cameras that we add. Window will be talked about next. Signage designating the handicap areas.

TRAIN did assessment to help save money. They have to add the Kron center to their assessment. Their assessment came back with a \$400,000 list of repairs which will result in about 25% of savings after the repairs are made.

10. Luxwall Windows

Information

CEO contacted me to replace 87 windows. They make the glass for the existing window frames. If we pay for the glass they will pay for the labor for the install. The CEO is meeting with G&G glass to talk about contracting with them for the install. We also have a grant that was just filled out that we add the windows, drinking fountain and some of the boiler system to the list of projects. Really excited to work with them on many projects and programs.

11. Kitchen Update

Information

Bill added more information on the freezer bids that we had.

12. Kitchen Update

Action

Motion to move forward with Cascade Ref. as presented by Chapman; Seconded by Eichler. Motion passed.

13. Elevate K-12 American Sign Language

Information

Video presentation last year about Elevate. Cristi looked around and is back to this same company. New course and how to present to the student. We would have a teacher in the room and a teacher on the screen too. They would be teaching them live.

14. Elevate K-12 American Sign Language

Action

Motion to add ASL course and contract with Elevate K-12 by Chapman; Seconded Eicher. Motion passed.

15. Savvas Science 6-12 Grade

Information

K-8 FOS system bought during Sig money. 9-12 3 to 5 set of mismatch sets of books. We are working on reading skills. 6th grade has started ELA with this company and it is very nice. They have a novel unit that connects for the course. 100% of what they are reading can also be read to them. Digital access to the curriculum is very important and has lots of many other features that are great. Narrated versus computer read information.

16. Savvas Science 6-12 Grade

Action

Motion to purchase the curriculum materials by Dow; Seconded by Chapman. Motion passed.

17. Hire David Howard

as Assistant Varsity Football Coach

Action

Motion to hire by Dow; Seconded Chapman. Motion passed.

18. Hire Corey Bills

As Assistant Varsity Football Coach

Action

Motion to hire by Dow; Seconded Chapman. Motion passed.

19. Hire Duane Sitkiewicz

as Assistant Varsity Baseball Coach

Action

Motion to hire by Dow; Seconded Chapman. Motion passed.

20. Hire Danielle Soltis as Secondary

English/ Social Studies Teacher

Action

Moved to 5.5.

21. Hire Betheny Richardson as

Business Manager

Action

Motion to hire Betheny Richardson by Dow; Seconded Chapman. Motion passed.

22. Accept the Resignation of Savannah Duke

as GSRP Teacher

Action

Motion to accept by Chapman; Seconded by Eichler. Motion passed.

**23. Accept the Resignation of Ethan Smith
as GSRP Assistant Teacher**

Action

Motion to accept by Chapman; Seconded by Dow. Motion passed.

24. Committee Meetings Scheduled

Action

MASB was consulted about having workshops. We would have more detail at these meeting and their would be no action on things at these times. This would be a question and answer style meeting. Setting workshop times at 6pm.

Motion to set workshop schedules for 2025 and 2026 at 5:15PM by Dow; Seconded by Chapman. Motion passed

25. Communications – Outgoing & Incoming

\$1000 gift from Bill Nobles and the Hillsdale foundation.

26. GOOD NEWS FROM OUR SCHOOL

27. Other Matter by the Administration

Action

Luxwall wants to help the school in many different ways. Community Clean up day and a student planting day are planned. The school calendar might have some changes to it.

28. Other Matter by the Board

Action

29. Adjourn- Miller 7:22PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."