

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, May 8, 2025**

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on May 8, 2025.

Mrs. Jeannette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeannette Harrington, Board President, called the meeting to order at 7:03 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Jeannette Harrington, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites and Lawrence Winkels

Members Excused: None

Members Absent: Anthony Mott, Abram Norman

Also Present: Stewart Potter, Superintendent
Karen Klaus, Business Administrator
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION - None

PUBLIC HEARING 2025-2026 BUDGET & BOARD APPROVAL

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the following item(s):

1. 2025-2026 Quinton School Budget Presentation and Advertised Budget.
Presentation
2. Public comment and questions on the school budget.
3. Following discussion and any questions on the 2025-2026 budget as presented:
It is recommended that the Board of Education approve, by Final Budget Resolution , the fiscal year 2025-2026 budget which has been approved by the Salem County Office of Education and is within the statutory cap reflecting a 3.9% increase in the Tax Levy plus an additional \$619,048 approved under the Tax Levy Incentive Aid approved by the Quinton Board of Education on April 9, 2025 and pending NJDOE approval.
Further, approve the submission of a revised budget resolution to include the maximum amount allowable and spent to date for travel and related expense reimbursements.

	Budget	Local Tax Levy
General Fund	\$ 7,933,368	\$ 3,617,445

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Special Revenue Fund	\$ 973,686	\$
Debt Service Fund	\$ 137,215	\$ 111,446
Total Base Budget	\$ 9,044,269	\$ 3,728,891

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M. Sites L. Winkels
Noes: (0) Abstain: (0) Motion Carried.

PUBLIC COMMENT I

Glenn Hofacker - Asked how many staff members are 10 months, how many are 12 months and why? Asked if there are 2 or 3 administrators and why a teacher would be in administration? Also asked why we have a 3rd administration pay making 20K more than average? Last question was why do we have so many teachers here in the summer? Are they 10 month and how are they being paid during the summer?

Amanda Ehle - Discussed bus issues. Says racial slurs and conversations about sex and drugs are happening on the bus. Also says assigned seats are not followed. Asked why we don't own our own buses or have cameras/ aids on the bus. Has two mixed children and should not be hearing this from "white people". When is the administration going to do something about this because it is out of control.

Jennifer Watt - In continuation with what Amanda Ehle said, Jennifer states there are issues on the bus. High schoolers ride on the bus and kids are hearing things they shouldn't hear, parents having to explain. Incident on bus today (5/8/25) her son flipped off another student and at this point has no idea what to do about these bus issues.

MINUTES

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the regular minutes for the March 13th and April 9th, 2025 meeting.

Unanimously approved by voice vote. Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

A. OLD BUSINESS - None

B. NEW BUSINESS

1. Election Petitions for the November 7, 2025 election are due to the Salem County Clerk by July 31, 2025 at 4:00 p.m.

Incumbents are: Anthony Mott, Abram Norman and Michael Sites

Unanimously approved by voice vote. Motion carried.

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RECESS INTO EXECUTIVE SESSION

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve adopting the resolution to adjourn into executive session at 8:15 pm:

QUINTON TOWNSHIP BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters - **Staff Reappointment**
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by T. Scull and seconded by Z. Mayer that the Board of Education resume the public portion of the meeting at 8:45 pm.

Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

- A. Superintendent's Monthly Report**
 - 1. Discipline Report

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B. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 3/24/2025 and 4/30/2025
Security Drill - 3/31/2025 and 4/25/2025
2. **Monthly Facility Self-Inspection List** - Review of the School Monthly Facility Self-Inspection List for March & April 2025 as completed by the Building and Grounds Manager.
3. **Lead Testing** - Approve the submission of the 2024-2025 Lead Testing Statement of Assurance to the NJ Department of Education by June 30th.

Items A & B:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by M. Sites and seconded by Z. Mayer that the Board of Education approve the following item(s):

C. Curriculum

1. **Updated Curriculum** - Approve the following curriculum updates for the 2024-2025 school year:

D. Policy

CODE	POLICY	STATUS	REASON	Reading
5145.13	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	New	Required	1st
5141	Health	Updated (addition)	Required	1st

Motion to table policy until after the policy committee has a chance to meet

Unanimously approved by voice vote. Motion carried.

Items C:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by J. Nacucchio and seconded by L.Winkels that the Board of Education approve the following item(s):

E. Administrative

1. **Standing Orders** - Approve the Standing Orders for the 8th Grade Camping Trip.
1. **Eighth Grade Graduation** - Approve scheduling the eighth grade graduation ceremony for Monday, June 16, 2025 at 7:00 pm.

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2. **Preschool Program Plan** - Approve the acceptance of 2025-2026 Preschool Program Plan.
3. **Preschool Handbook** - Approve the Wildcat Family Handbook for all current and incoming 2025/ 2026 Quinton Township School Preschoolers.
4. **Quinton Equivalency Waiver** - Approve the acceptance of the Quinton Equivalency Waiver to adjust the weights of indicators 1 through 7 to satisfy the I&P portion of the NJQSAC 2024-25.

Item E:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

F. **Personnel**

5. **Teacher Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the tenured and non-tenured teachers for the 2025-2026 school year, per the attached listing.
6. **Paraprofessional and 10-month Support Staff Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the paraprofessionals and 10-month support staff for the 2025-2026 school year, per the attached listing.
7. **12-month Support Staff Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the 12-month support staff for the 2025-2026 school year, per the attached listing.
8. **Administrative Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the administrative staff for the 2025-2026 school year, per the attached listing.
9. **Volunteers** - Approve the following classroom volunteers to for the 2025-2026 school year:
Beth Clarke
Cynthia Wilson
10. **ESY** - Approve hiring the following staff for the ESY program at the agreed upon summer rate payable utilizing ESY funds:
Deja Wiley (1:1) (Funded by Oldman's Twp)
Glennisse Smith (1:1) Funded by LAC Twp)
Joslyn Manning (Teacher's Aide)
MaryAnne Ecret (Teacher)
Beth Hoy (Nurse)
Olivia McAllister (Teacher)

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Program will run from July 7, 2025 to August 7, 2025 on Monday through Thursday from 8:30 am to 1:00 pm (Staff hours 8:20 am to 1:20 pm)

11. **Camp Mason Chaperones** - Approve the following individuals as chaperones for the Camp Mason trip to be compensated at QEA contracted rate: Corrine Finlaw, Erin White, Josiah Hughes, Joseph Micarelli, and Joseph Kratzer.
12. **Contract Change** Approve a contract change for Cafeteria Aide Lisa Baynes from 180 days to 182 days for the 2024-25 school year.
13. **District Assignment** - Approve the addition of district assignments for the remainder of the 2024-2025 school year: Anti-bullying Specialist – Mrs. Jaclyn Viereck.
14. **Leave of absence** - Approve the leave of absence request from Hailey Collins beginning on April 10th, 2025 until the end of the 2024/2025 school year.
15. **Leave of absence** - Approve the leave of absence request from Avery Malanowski beginning on April 1st, 2025 until May 2nd 2025 when previously approved maternity leave will begin.
16. **Long Term Nurse Substitute** - Approve hiring Beth Hoy as a Long-term Substitute Nurse to cover for a leave of absence at the rate of \$200 per day effective on or around June 1st, 2025 through approximately December 12, 2025.
17. **Homebound Instruction**- Approve Brielle Roll to provide homebound instruction to one Quinton resident student #4538403793 at the rate of \$25 per hour for 10 hours per week.
18. **School Nurse Summer Hours** - Approve Alyssa Williams for up to 20 hours at the Schedule B rate of \$35 per hour to process new student health records and prepare for preschool screenings.
19. **Substitute** - Approve the following substitute(s) at the board approved rates:
Autumn Foote - Instructional Substitute
Kirstyn Herman - Instructional Substitute
Effective upon completion of all required hiring paperwork.

Item F:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels
Noes: (0) Abstain: (0) Recuse: (L. Winkels #2) Motion Carried.

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

G. Facilities Use - Approve the following request(s) for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUESTOR
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QTS	6/9/25	6pm - 7pm	Library	Preschool Parent Information Night	Mindy Bacon
Quinton Baptist Church	07/21/25 - 07/25/25	8AM - 12PM	Field Hockey Fields	Soccer Camp	Jen Finney
QTS	05/09/2025	5:30PM - 8PM	Gym/ Hallway	GaGa Ball Tournament	Stu Potter
QTS	6/6/25	6:30PM - 9:30PM	Gym/ Hallway	8th Grade Dance	Stu Potter

H. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of March 13, 2025 to May 8, 2025 with one (1) incident.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of February 27, 2025 to March 12, 2025 with two (2) incidents.

Items G & H:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **December 31, 2024** and after review of the Secretary's Monthly Financial Report for January 2025 and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

No report attached. Motion to table Board Secretary Report until next BOE meeting

Unanimously approved by voice vote. Motion carried.

2. **Bills to be Paid** - Approve payroll and agency for the month of **March 2025** and the bills list for the months of **March 2025** and **April 2025**.
3. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost
Karen Klaus	Atlantic City	NJASBO Conference	6/3-6/5	\$500

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4. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

Items 2-4:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

5. **SCVTS Tuition Contract** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2025-2026 school year. Tuition rates are \$4,050 full-time and \$2,025 shared-time. Estimated enrollment is 74 full-time students and 1 shared-time student for a total cost of \$301,750. SCVTS Contract
6. **Tuition Contract** - Approve the Salem High School Comprehensive High School Tuition Contract for the 2025-2026 school year. Tuition rate is \$21,115. Estimated enrollment is 28 full-time students, 1 shared-time students for a total cost of \$652,320. Further, to approve the 2023-2024 Tuition Adjustment in the amount of \$82,344 payable to Salem High School. Salem HS Tuition
7. **Special Education Tuition Contract** - Approve the Salem High School Comprehensive Resource Room Tuition Contract for the 2025-2026 school year. Estimated 1500 classroom hours at a rate of \$25.40 per hour for a total cost of \$38,100. Resource Room 25-26
8. **GCSSSD Transportation Cooperative** - Approve entering into a Participation Agreement for 2025-2026 with the Gloucester County Special Services School District for the administration of the Salem County Transportation Cooperative for transportation involving:
Homeless, Nonpublic, Choice, Special Education, and Vocational Routes
9. **GCSSSD Transportation Contract** - Approve contracts for the coordinating of aid in lieu of transportation payments for school choice and nonpublic students for the 2025-2026 school year.
10. **Public Employer Trust** - Approve the Public Employer Trust Agreement for the period July 1, 2025 to June 30, 2026. This is a participation agreement for the medical, prescription and dental plans administered by Brown & Brown Benefit Advisors. (Renewal rate is 6.9%)
11. **Related Services Contract** – Approve the contract with Salem County Special Services School District for an annual cost of \$39,725.40 effective September 1, 2025. Related Services

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12. **Itinerant Services Contract** – Approve the agreement with Salem County Special Services for Itinerant Services/Shared Services on an as needed basis for the 2025-2026 school year.

Items 5-12:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

13. **Early Childhood Services** - Approve an agreement to provide Early Childhood Services to Mannington Board of Education at an annual cost of \$56,000 effective July 1, 2025 to June 30, 2026.
14. **Mental Health Services** - Approve an agreement to provide Mental health Services to Elsinboro Board Education at an annual cost of \$75,000 for 60% time for the effective September 1, 2025 to June 30, 2026.
15. **School Psychologist Services** - Approve an agreement to provide School Psychologist Services to Elsinboro Board of Education at an annual cost of \$5,000 for 2.5% time, effective September 1, 2025 to June 30, 2026.
16. **School Psychologist Services** - Approve an agreement to provide School Psychologist Services to Lower Alloways Creek Board of Education at an annual cost of \$5,000 for 2.5% time, effective September 1, 2025 to June 30, 2026
17. **Spanish Services** - Approve an agreement to provide a Spanish Teacher to Elsinboro Board of Education annual cost of \$45,000 for 49% time, effective September 1, 2025 to June 30, 2026.

Items 13-17:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

Moved by J. Longo and seconded by T. Scull that the Board of Education approve the following item(s):

18. **Photography Agreement** - Approve an agreement with Memory Keeper Photography for fall, spring and graduation photos for the 2025-2026 school year.
19. **Safety Grant** - Approve, by resolution, the digital submission of the 2026 application for the Safety Grant Program through the New Jersey School Insurance Group, for the purposes described in the application.
20. **Petty Cash** - Approve Karen Klaus as the custodian of the Petty Cash account for the 2025-2026 school year.

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21. **English Language Learner Invoice** - Approve and pay invoice to Mannington Township School for ELL testing services that took place various days in February and March.

22. **Transportation**- Approve adjustment to bus routes for the 2024-2025 school year and approve renewing the contract for transportation with B. R. Williams, Inc. through June 2025 as follows:

Route #	2023-2024 Route Cost for One Year	Renewal at CPI 1.50%	Renewal Amount Per Route
C108 (AM)	21,216.34	1,232.67	22,449.01
(PM)	21,216.34	1,232.67	22,449.01
C109 (AM)	21,216.34	1,232.67	22,449.01
(PM)	21,216.34	1,232.67	22,449.01
C101	32,113.38	1,865.79	33,979.17
C102	32,113.38	1,865.79	33,979.17
C103	28,953.27	1,682.18	30,635.45
C104	34,848.00	2,025.00	36,873.00
	212,893.39	Grand Total	225,262.83

23. **Transportation** - Approve transportation for displaced resident #6411268010 and #9069652105 to Quinton Township School effective March 18, 2025 through June 30, 2025 at the per diem rate of \$100.00. McKinney Vento funds will be requested to assist the cost of the route.

24. **Transportation** - Approve transportation update for Quinton residents #6825246106 and #8587537931 effective March 28, 2025 through June 30, 2025 at the per diem rate of \$392.00. McKinney Vento funds will be requested to assist with the cost of the route.

25. **Transportation** - Approve transportation changes for Quinton resident #2029603861 to Pineland Learning Center effective June 1st, 2025 through June 30, 2025. Change is going from per diem rate of \$313.00 to per diem rate of \$281.00. McKinney Vento funds will be requested to assist the cost of the route.

26. **Corrective Action Plan** - Approve the Corrective Action Plan to be submitted for the Federal Desk Monitoring CAP

27. **Corrective Action Plan** - Approve the Corrective Action Plan to be submitted for Chronic Absenteeism with presentation attached.

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28. **Roof Project Contract** - Approve the awarding of the contract to Winchester Roofing Bid Results in the amount of \$265,315.00 during the public bid opening which took place at the Quinton School on April 22, 2025 as part of ROD Grant Roof Project
DOE Project#: 4280-050-23-R501 and SDA Project#: 4280-050-23-G5QL

Items 18-28:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, T. Scull, M .Sites, L. Winkels
Noes: (0) Abstain: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The February and March minutes submitted for board review.

OTHER BOARD MEMBERS AND COMMITTEE REPORTS

1. High School tuition rates: 22/23 and 23/24

PUBLIC COMMENT II

Glenn Hofacker - Asked about harassment policy. Referenced page 47 of the discipline handbook of how to report harassment - how to and ways. States it can be reported "orally" and why has his child not been called. Second question asked was in reference to the survey that went out to staff about Superintendent search and their findings. Can the public know how the staff feels about the current administration? The board paid NJSBA to monitor school staff feelings and community feelings.

Amanda Ehle - Mentioned if there are attendance issues, why don't we reward good attendance with incentives. Tickets are fine but prizes are "crap". Reward for good behavior, bribe kids, something. It is okay for them to run around but not ok to reward for good behavior. Second question asked was if there is a long term sub being hired for the school social worker?

ADJOURNMENT

Moved by J. Nacucchio and seconded by T. Scull that there being no further business to come before the Board of Education, the meeting be adjourned at 9:37 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus
Business Administrator/Board Secretary