

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board meeting on Monday, March 17, 2025 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Kristi Grounds, Business Manager.

Guests: Catherine Scott and Hattie McDonald.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Public Communication by Catherine Scott, requesting the policy pertaining to foreign exchange students be changed. She would like to have the wording changed to allow out of district families to apply for open enrollment for foreign exchange students.

Mr. Roberts declared a conflict of interest due to wife is a teacher. Mr. Meier declared a conflict of interest due to wife is a teacher.

Mr. Veldkamp moved, seconded by Mr. Rohr to approve the consent agenda which consisted of March 3, 2025 regular board meeting minutes, March 3, 2025 Professional Development-Curriculum committee meeting minutes, February 19, 2025 Health Insurance Committee meeting minutes, payment of bills, pledged securities, open enrollment of Litchville-Marion School 8th grade student and Barnes County North School 8th grade student to attend Jamestown School for the 2025-2026 school year, and the Little Blue Jays Nest Childcare Program Handbook. Roll call with unanimous "yes" vote. Motion carried.

Hattie McDonald, President of student council, reported the Junior class is planning the prom which is on Saturday, March 22, 2025.

Craig Hashbarger and Jonathan Worrall, Widmer Roel Associates, reported via Teams on the 2023-2024 audit report. Mr. Hashbarger reported that this being the initial audit with Jamestown Public School, there was a learning curve for both parties. Widmer Roel Associates did a single audit according to federal guidelines on the Title I grant. No findings for this report. Two internal control material weaknesses: audit adjustments and difference in cash balances from CDs. The audit team worked with the district office team to correct and explain how to move forward in the two areas. Mrs. Bear moved, seconded by Mr. Tweten to approve the audit for the 2023-2024 school year. Roll call with unanimous "yes" vote. Motion carried.

Dr. Lech reported on the Strategic Focus 3: Engagement of Learning Goal 2. Vital Network survey showed we need to improve the work load management which rated under 5. Elementary buildings were the closest to the target, Middle school was close to the district average and the High School was under the target and district level. The district has reviewed and wants to know how to use the time better. The committee is looking at more effective meetings, sub teacher pool increase, assisting Special Education teachers to complete paperwork, increase collaboration time for different departments, build benefits and salary for teachers, scheduling for each of the schools to better fit the needs for teachers. Mr. Tweten moved, seconded by Mr. Roberts to

approve the Strategic Focus 3: Engagement of Learning Goal 2. Roll call with unanimous “yes” vote. Motion carried.

Dr. Lech reported the public comment question will be reviewed and a recommendation in his superintendent’s report next meeting.

Dr. Lech reviewed details of the change orders for the James Valley Career and Technology Center.

Dr. Lech reported finalizing the Washington FAQ, working on the family letter, and setting up a resource center with information regarding the process and changes on the website. The last teacher was assigned, and other staff members will be placed soon.

Dr. Lech reported the Nation’s Report Card is federal NAEP testing of 4th and 8th graders. The report card showed the outstanding job being done by North Dakota public schools. North Dakota ranked #3 in 4th grade math and ranked #2 in 8th grade math in the Nation. North Dakota ranked #7 in 4th grade reading and ranked #12 in 8th grade reading in the Nation. This validates that our ND teachers, schools and communities are doing a great job.

Dr. Lech reported on several legislative bills to watch.

Dr. Lech spotlighted Kaydence Golding, an 8th grade student who earned the first state championship ever in girls wrestling for the Blue Jays.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the change order #6 for the light switches and change order #7 for the condensing unit for the James Valley Career and Technology Center expansion. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Rohr to approve the 2025 summer school fee and salary schedule. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Rohr to approve the budget revisions: The budget revisions reflect the actual 2023/24 carry-over for federal grants and adjustments to expenses to reflect actual spending, new grant revenue and expenses (HQIM/Choice Ready/ARP Homeless from “extra” ESSER funds) and the final property tax adjustment from October 2024. Revenue increased \$221,689.45 and expenses increased \$220,700.98 for a net increase of \$988.47. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Ground provided the general fund balance sheet and monthly financial reports for the board members to review.

Mrs. Gleason moved, seconded by Mr. Meier to approve the resignations of 2024-2025 second semester extended contracts for Kimberly Carpenter, Shelly Moltzen, Denise Wood, Cody Mickelson, Colton Altringer, Jason Carroll, Cassandra Reidburn, Reagan Celaya, Lynn Kosel, Tim Ranum, Karla Rosairo, Denise Thom, Marchel Krieger and Zeb Willer. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mr. Tweten to approve the resignations of Reagan Celaya, Faith Justesen, and Steve Justice at the conclusion of the 2024-2025 school year. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Veldkamp to approve the hire of Mariane Parungao, Brian Knox, Morgan Bossingham, Morgan Haerer, and Preston Myers for the 2025-2026 school year upon a successful background check. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. McKenna to approve the tuition agreement for a 6th grade student to attend Montpelier Public School for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND;ACCUTRAIN,757;ALLIANZ TRAVEL INSURANCE,125.52;AMAZON.COM,2978.21; AMERICAN AIRLINES,136.35;ANDERSON, JADA ,245;ANDERSON, LISA ,278;ANDERSON, LUKE ,30;ANNE CARLSEN CENTER,84449.53;ARMITAGE, MICHAEL ,52.96;BACKGROUND INVESTIGATION BUREAU,154;BATA, BRANDON ,30;BECKER'S SCHOOL SUPPLIES,-3.67;BUFFALO WILD WINGS,27.99;CENTRAL DOOR & HARDWARE, INC,196.86;CENTRAL VALLEY HEALTH DISTRICT,4300;CHAT GPT,159.99;CITY OF JAMESTOWN,6534.88;COLE PAPERS INC,4373.02; CONNECT TELE THERAPY LLC,77179.15;CONNELL, JUSTIN ,310;COUNCIL OF ADMIN OF SPEC ED,3020;DACOTAH PAPER CO,82.22;DAKOTA BOYS AND GIRLS RANCH,16422;DAKOTA CENTRAL,2399.37;DAKOTA DUST TEX INC,906.75;DAKOTA RENTAL CENTER,52.98;DELTA AIRLINES,INC,1859.36;DELZER, EDDY ,30;DIFFIT INC,14.99;DOLLAR TREE STORES, INC,108.84; DOMINO'S PIZZA,372.53;DUCKS UNLIMITED INC.,114.85;DUNN, STEVE ,16500; ECKROTH MUSIC COMPANY,905.81;ENDERLE, JOAN ,123.53;ET SYSTEMS,74;FARMERS UNION COOP OIL CO,147.21;FARSTAD OIL,12055.83;FOLLETT CONTENT SOLUTIONS LLC,2995.88; GEHLHAR, ADAM ,730;GIESLER, DANIELLE ,278;GRAYBAR ELECTRIC COMPANY INC,126.36 ;GROUNDS, KRISTI ,293;HAIZMANN, ANJA ,239;HARLOW'S SCHOOL BUS SERVICE INC,94354.05; HEICHEL, CHELSIE ,278;HEINERT, DARBY ,30;HIGH PLAINS WATER TREATMENT ,27.5; HIRSCHKORN, LARINDA ,275.8;HOME OF THE RANGE,10492.78;HOME2 SUITES BY HILTON BISMARCK,712.8;HORN, ANJANETTE ,140;HUGO'S FAMILY MARKETPLACE,1066.18;INFORMATION TECHNOLOGY DEPT,735;INNOVATIVE OFFICE SOLUTIONS LLC,793.29;JAMES RIVER SPECIAL ED UNIT,81261.37;JAMES RIVER TRANSIT,90;JAMES VALLEY MULTI DIST,194.67;JAMESTOWN PLUMBING ,716.23;JAMESTOWN POST OFFICE,19.51;JAMESTOWN PUBLIC SCHOOL,579.86; JAMTGAARD, CODY ,53.76;JONNY B'S BRICKHOUSE,296.17;JOSTENS INC,7;KASTET, RACHEL 175;KRAMLICH, JOAN ,190;KRUEGER, LISA ,9.8;LEAF,2745;LEARNWELL,1188;LECH, ROBERT ,30; MAC'S INC,8.77;MAGIC BEAN,173.64;MARCO TECHNOLOGIES LLC,3337.47;MEISSNER, JEFF,30; MENARDS OF JAMESTOWN,352.87;MICKELSON, CODY ,238.77;MINNESOTA VALLEY TESTING LABS,85;MODERN WELLNESS,193.2;MONTANA DAKOTA UTILITIES,14657.66;MOORHEAD AREA PUBLIC SCHOOLS,10998;NAPA AUTO PARTS OF JAMESTOWN ,122.63;NASCO EDUCATION LLC,52.7;ND ATTORNEY GENERAL,125;ND CENTER FOR DISTANCE ED,0;NDCA,915;NELSON, TAMMY ,3.08;NEWMAN, JENNA ,61.64;NOME SCHOOLHOUSE,503;ND'S GATEWAY TO SCIENCE, 425;NORWAY INN,550;ODDEN, KELLI ,1500;OSLUND, ANDREW ,75.36;OTTERTAIL POWER CO,47105.64;PEARCE DURICK PLLC,142.5;PERIPOLE MUSIC,82.15;PERLEBERG, COURTNEY , 140;PETTYS, QUENTIN ,52.96;PITNEY BOWES,1000;PREMIUM PROPERTY MANAGEMENT ,995; QUICHOCHO, LINDSEY ,144;RADISSON HOTEL BISMARCK,294.9;RAINBOW GAS COMPANY, 7994.72;RAMADA BISMARCK HOTEL,72;RAMKOTA HOTEL BISMARCK,891;RECORD KEEPERS LLC,52.88;RECYCLING CENTER OF ND ,700;RINGERUD PIANO SERVICE,468;RUNNINGS,102.45; SALISBURY, KAIDEN ,61.92;SANFORD HEALTH EMS ED,234;SCHERBENSKE INC,8957.5;SCHMIDT, SHERRY ,30;SCOTT, CANDACE ,280;SEDLER, CANDACE ,140;SLEEP INN + SUITES,145.95; SPIRITS BAR & GRILL,589.1;STEINS INC,233.86;STILWELL, MARK ,30;SWEETWATER SOUND LLC,119.98;T-MOBILE USA INC,169.32;TEACHERSPAYTEACHERS.COM,38.09;TITAN MACHINERY INC,18534.7;TRAININGCENTER -,249;TWIN CITY GARAGE DOOR,72;TWIN CITY HARDWARE COMPANY,75.88;TWO RIVERS ACTIVITY CENTER,0;TWO RIVERS PRINTING,70.13;UNIVER OF JMSTN - BUSINESS OFFICE,250;USI, INC,45.24;WALMART COMMUNITY,2128.13;WARDS SCIENCE,1332.04;WEGNER, JEROME ,30;WEGNER, VERNON ,250;WEX HEALTH INC,166.95; WHITEBOARD WARM-UPS FAN CLUB,90;Fund Total:,567599.85;BUILDING FUND;CUMMINS SALES & SERVICE,3533.34;HILLERUD CONSTRUCTION INC,2554.29;JOHNSON CONTROLS INC,2414.89; MARCO TECHNOLOGIES LLC,3500.01;SCHERBENSKE INC,4523.1;TECTA AMERICA DAKOTAS LLC,1149.71;Fund Total:,17675.34;STUDENT ACTIVITY;701 APPAREL LC,3038.51;ADOBE,32.24; AMAZON.COM,1136.16;AMERICINN BY WYNDHAM,477;ANDERSONS,1631.85;ATHLETIC.NET,135; BRUNO'S PIZZA,245.37;BSN SPORTS LLC,6776.8;CASHWISE,44.21;CENTURY HIGH SCHOOL,100;

COMFORT SUITES FARGO,2580;DAKOTA CENTRAL,59.95;DAKOTA INFLATABLE GAMES,350;
DAKOTA MAGIC HOTEL,428.4;DAKOTA TROPHY LLC,253;DELZER, EDDY ,105;DOMINO'S
PIZZA,66.73;DRURY PLAZA HOTEL NASHVILLE,-0.04;EASTERN DAKOTA CONFERENCE,42.88;
ECKART, CHRISTOPHER ,65;ECKROTH MUSIC COMPANY,183.12;EVERSPRING INN & SUITES
BSMK,3762;FAIRFIELD INN & SUITES FARGO,1032;FARGO PUBLIC SCHOOLS,350;FENWORKS
INC,1200;FIVE BELOW,52.24;FORUM,19.99;GLAZIER CLINICS,139;GRAND FORKS LODGE,358;
GRAND JUNCTION ,899.25;GREAT PLAINS FOOD BANK,98.2;HARLOW'S SCHOOL BUS SERVICE
INC,14566.42;HARVEY HIGH SCHOOL,393;JMST PARK AND REC,160;JAMESTOWN PUBLIC
SCHOOL,1678.68;JW PEPPER & SON INC,101.8;LAMINATING & BINDING SOLUTIONS,275.22;LAZY
BEE SCRIPTS,185.34;LISBON PUBLIC SCHOOLS,100;MOSER, BRETT ,105;MUHL TECH BASEBALL,
358;MURCHIE, DYLAN ,560;NASSP,385;NBD LLC,139.35;ND COUNCIL EDUC LEADERS,110;ND
HIGH SCHOOL COACH ASSN,60;ND ROUGHRIDERS,252;NEIS SERVICES INC,9936.9;NITE TRAIN
PIZZA INC,140;O'NEILL, SHAWN ,130;OLIVE GARDEN RESTAURANTS,431.76;OLSON, PAUL ,152;
PARADISO OF JAMESTOWN,287.25;PIZZA HUT - DICKINSON,282.52;POPPLERS MUSIC INC,40;
PSP NETWORK,29.99;QUICHOCHO II, BOYA ,65;ROALDSON, JAMES ,30;SCHOLASTIC BOOK
FAIRS, INC,1087.53;SHILOH CHRISTIAN SCHOOL,404;SKUNBERG, ERIC ,195;TRAINING ROOM
INC,56.35;TRUMBAUER, JEFF ,130;TWO RIVERS PRINTING,260;WALMART COMMUNITY,238.05;
WATFORD HOTEL,1199.86;ZERR, TREV ,105;Fund Total:,60292.88;HEALTH INSURANCE;
HAYS COMPANIES,2772;MEDALLUS JAMESTOWN URGENT CARE,27432.81;Fund Total:,30204.81;
JAMESTOWN DOLLARS FOR SCHOLARS;DOLLYWOOD FOUNDATION, THE ,639.7;HEGLAND,
ELAINE ,48.93;JAMESTOWN PUBLIC SCHOOL,37.69;Fund Total:,726.32;SCHOOL LUNCH ;
BACKGROUND INVESTIGATION BUREAU,40;BADLANDS DISTRIBUTION INC,138.86;CITY OF
JAMESTOWN,2321.9;COCA COLA BOTTLING COMPANY ,3452;CULINEX,620.56;DACOTAH PAPER
CO,4590.41;DAKOTA CENTRAL,274.14;JAMESTOWN PLUMBING,591.2;JIM COLEMAN LTD,582.58;
KOBLE, DENISE ,69.7;ND DEPT OF PUBLIC INSTRUCTION,3144.78;PLUNKETT'S PEST CONTROL
INC,568;RUSSELL, JACKIE ,75.08;SYSCO NORTH DAKOTA INC,57020.53;VESTIS SERVICES
LLC,2793.88;WALL, CINDY ,30;WORKPLACEPRO.COM,302.5;Fund Total:,76616.1200000001;JAMES
VALLEY CAREER AND TECHNICAL CENTER,;ACT INC,202.5;ADVANCED BUSINESS METHODS,
INC,219.55;AMAZON.COM,1418.42;CITY OF JAMESTOWN,675.03;COLE PAPERS INC,339.68;
DAKOTA CENTRAL,217.26;DAKOTA DUST TEX INC,59;EASTWOOD COMPANY,146.99;GEHLHAR,
ADAM ,140;HILLERUD CONSTRUCTION INC,27550;HOME DEPOT, THE ,268;HUGO'S FAMILY
MARKETPLACE,179.88;JAMESTOWN PUBLIC SCHOOL,9677.54;JETSTREAM CAR WASH INC,
106.96;LAKESHORE LEARNING MATERIALS,23294.6;LARRY'S AUTO GLASS INC,60;LINDBERG
BROTHERS,310;LINDE GAS & EQUIPMENT INC,810.6;MENARDS OF JAMESTOWN,269.13;
MONTANA DAKOTA UTILITIES,2272.63;MSC INDUSTRIAL SUPPLY CO,2429.3;NAPA AUTO PARTS
OF JAMESTOWN INC,92.45;ND DECA,3283.75;OREILLY AUTO PARTS,635.44;OTTERTAIL POWER
CO,3025.08;RADISSON HOTEL BISMARCK,1685;RECYCLING CENTER OF ND LLC,43;RHET
ARCHITECTURE,6225;ROCHELEAU-ECKART, HEIDI ,36;SAFTEY KLEEN SYSTEMS INC,600.19;
SAM'S CLUB,698.81;SKILLS USA ND,1400;STAMPS.COM,19.99;WAAGEN, JERRY ,17.64;WALMART
COMMUNITY,926.05;WINGATE BY WYNDHAM,99;WORKFORCE SAFETY & INS,333.84;WURTH USA
INC,274.29;WW GRAINGER INC,297.08;Fund Total:,90339.68;