

**Workplace Safety Committee Minutes**  
**Wednesday December 4, 2024**

The meeting was called to order by Joshua Kutscher at 11:40 a.m.

Members present: Joshua Kutscher, Albert Ragan, Randal Sydeski, Matt Toth, Zak DiGorio, Lisa Kotewicz, Laura Burns, Hillary Clark, Marc Bellora

The motion to approve November 6, 2024 meeting minutes and publish to district website was made by Zak DiGorio and seconded by Lisa Kotewicz

**Old Business**

- Central Elementary
  - o Sidewalk & Handrail – repairs are waiting for scheduling
  - o Parking lot lights – contacting township
- District Office
  - o Parking lot lights – timer is 1 hour delayed due to daylight savings
- William Penn
  - o Door nearest trailer is malfunctioning – Intertek to check wiring

**New Business**

- Schedule annual safety training with members who were absent during in person training

**Building Safety Concerns**

- Highschool
  - o Gym Lockers and Bleachers
- Mt. Vernon
  - o Sewage back up in rear bathroom
    - Will have contracts out over break to address it
- Middle School
  - o Parking lot lights out
  - o Basket ball hoop cables ordered and need installed
- High School
  - o Basket ball hoop cables ordered and need installed

**Accident Review**

- Reviewed four (4) 'report only' accidents involving students (3 WP + 1 EFHS)
- Reviewed one (1) 'report only' accidents (1 Central)
- No 'lost time' claims for review.

**Building Inspection**

- Central Elementary Building report completed
- Greenock Elementary Building report completed=

**Next Meeting**

January 8, 2024

**Adjourn**

It was moved by Zak Digorio and seconded by Laura Burns adjourn the meeting at 12:39