

**Workplace Safety Committee Minutes**  
**Wednesday October 9, 2024**

The meeting was called to order by Joshua Kutscher at 11:40 a.m.

Members present: Joshua Kutscher, Randal Sydeski, Matt Toth, Zak DiGorio, Chad Rager, Marc Bellora, Lisa Kotewicz, Luaura Burns, Hillary Clark, Jeff Esper

The motion to approve September 4, 2024 meeting minutes and publish to district website was made by Zak DiGorio and seconded by Laura Burns.

**Old Business**

- Provided update on Greenock Elementary sidewalk. Repairs to be scheduled during a long student weekend with favorable weather.
- Construction completed for a wall in William Penn Elementary's life skills classroom

**New Business**

- Agreed to move the Central Elementary building inspection to the December meeting due to the annual training scheduled for November 6<sup>th</sup>.

**Building Safety Concerns**

- Central Elementary
  - o Sidewalk curb at bus pickup is deteriorating. Repair to be scheduled after the Greenock sidewalk is repaired.
  - o Metal handrailing in front of building is beginning to rust and in need of replacement/repair
  - o Chicken coop vandalization. No chickens were injured but increased surveillance will be installed with equipment removed from the high school due to renovations
- High School
  - o Report that door nearest the greenhouse is being propped open and unattended during band practice. Reported to building secretary.
  - o Concession stand fire begs the implementation of more stringent policy enforcement for facility usage. Group responsible for the fire has purchased replacement equipment.
  - o Room 134 missing window screens. Supplies have been ordered and are waiting on installation.
  - o Stairwell 6 exit's wooden ramp is deteriorating. Discussion surrounding the type of replacement. Construction will dictate if the repair is to be wooden or metal and concrete.
  - o Room 201 Chem lab outlet
  - o Gaming room wing near Mrs. Novak's room is in need of ventilation upgrades due to construction vibration
- Middle School
  - o Gym floor is becoming slick due to product. Mr. Digorio informed us of a new product that will be purchased as well as increased training for a deeper clean.
- Mount Vernon
  - o 3<sup>rd</sup> grade doors are unable to be unlocked. Mr. DiGorio entered a work order to change the affected locks.
- William Penn
  - o Hallways are crowded by desks and posing potential emergency risks. To be discussed with building principals to mitigate.
- Elizabeth Learning Center

- Playground fence was repaired and tripping hazards have been resolved

**Accident Review**

- Reviewed one (2) 'report only' accidents involving students (1 EFMS + 1 Central Elementary)
- Reviewed three (3) 'report only' accidents (2 EFHS + 1 William Penn Elementary)
- No 'lost time' claims for review.

**Building Inspection**

- No Building Inspections

**Next Meeting**

November 6<sup>th</sup> 2024

**Adjourn**

It was moved by Chad Ragar and seconded by Hillary Clark adjourn the meeting at 12:32