

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER **Monday, May 5, 2025** **7:00 PM in the WMCTC Boardroom** **AGENDA**

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

_____ Prego _____ Bieber _____ Grimm _____ Strunk _____ Nippert
_____ Hermans _____ Goldsmith _____ Weingarten _____ McCarrick
_____ Present _____ Absent _____ Quorum

2. Approval of JOC Minutes

- A. Approval of JOC Minutes of April 7, 2025 meeting. ([Attachment A](#))

Motion by _____, seconded by _____ to
approve the JOC Meeting Minutes from April 7, 2025.

3. Presentations

- A. [Capital Reserve/Articles of Agreement](#)- Dave Livengood/Jim Kraft- CTDSL
- B. [Enrollment](#) - Dave Livengood/ Craig Robinson

4. Public Comment to Address Agenda Items Only

5. Discussion Topic

6. WMCTC Reports

A. Administrative Reports

- 1. Administrative Director (Mr. David Livengood)
- 2. Business Manager (Mrs. Donna Wilson)

3. Principal (Mr. Craig Robinson)

B. Important Dates

- | | |
|----------------|---------------------------------|
| 1. May 12 - 23 | Keystone Testing |
| 2. May 20 | In-Service - Election Day |
| 3. May 21 | Senior Award Ceremony (3 Hours) |
| 4. May 28 | New Student Orientation |
| 5. June 2 | JOC Meeting at 7:00 pm * |

7. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Ms. Beth Shore, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Groups
 - 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 - 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Bieber
 - 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert
- E. Student Awards
 - 1. SkillsUSA Awards ([Attachment B](#))
 - 2. C-Cap ([Attachment C](#))
 - 3. Students of the Quarter (3rd) ([Attachment D](#))

8. Policies (2nd Reading - Approval)

- A. [Policy 102](#) - Academic Standards
- B. [Policy 105](#) - Curriculum
- C. [Policy 105.1](#) - Review of Instructional Materials by Parents
- D. [Policy 105.2](#) - Exemption From Instruction
- E. [Policy 110](#) - Instructional Supplies
- F. [Policy 115](#) - Cooperative Education
- G. [Policy 127](#) - Assessment System
- H. [Policy 130](#) - Homework

Motion by _____, seconded by _____ to approve the Policies A - H.

9. Policies (1st Reading)

- A. [Policy 121](#) - Field Trips

10. Personnel

- A. Hiring
 - 1. The Administration recommends hiring Mr. Eric Hoffman for the Collision Program at Lane 2, Step 12, at \$82,456, starting in August 2025.
 - 2. The Administration recommends hiring Mr. John McCuen for the HVAC instructor position at Lane 3, Step 13, at \$92,671.08, starting in August 2025.
- B. Conferences

1. The administration recommends approving Mrs. Heather Zornek, a Chaperone, and seven students to attend the HOSA International Leadership Conference on June 17-22, 2025, in Nashville, TN, at an expense not to exceed \$15,000.
2. The Administration recommends the approval of the Administrative Director, Principal, and Assistant Principal if hired to attend the PACTA (Pennsylvania Association of Career & Technical Administrators) Leadership Conference for Career and Technical Education in Pittsburgh, PA, on July 28-31, 2025, at an expense not to exceed \$3,000.

C. Supplemental Contracts

1. The Administration recommends approving supplemental contracts for Candice Landis and Julia Powers, School Counselors, for approximately five (5) days, no more than forty hours each, at **\$44.88** per hour per the Collective Bargaining Agreement, for the summer of 2025 - 2026 school year, to manage admission concerns and respond to student needs over the summer.
2. The Administration recommends approving a supplemental contract for Barb Muller for no more than twenty-five hours over the summer at **\$44.88** per hour per the Collective Bargaining Agreement for the 2025 - 2026 school year to coordinate with Co-Op employers.
3. The Administration recommends approving Cindy Prindle's **\$2,000** stipend as Perkins Coordinator for the 2025-2026 school year.
4. The Administration recommends approving a supplemental contract for Harry McGinnis, not exceeding 125 hours, at \$44.88 per hour, as per the Collective Bargaining Agreement, for the Summer to install new lights under the supervision of Chad Heffner, our Maintenance Director.
5. The Administration recommends approving a supplemental contract for Donald Bray, not exceeding 100 hours, at \$44.88 per hour, as per the Collective Bargaining Agreement, for the summer to maintain our school vehicles and work with Hunter trainers.

Motion by _____, seconded by _____ to approve the Personnel motions A - C as presented.

11. Finance

- A. Approval of Cash Receipts and List of Bills ([Attachment E](#))

Motion by _____, seconded by _____ to Approve the Finance motion A as presented.

12. Other Action Items

- A. The Administration recommends approving the Substitute Teacher Service Agreement from July 1, 2025, through July 1, 2027. There is no price increase. ([Attachment F](#))
- B. The Administration recommends the approval of the 2024-2025 Textbook Inventory. ([Attachment G](#))
- C. The Administration recommends the approval of Mr. Don Bray and Mr. Will Soleau to take 12 Automotive Technology students to the Dover Motor Speedway in Dover, Delaware, on May 30, 2025. This is a no-cost event.

- D. The Administration recommends that Mrs. Allison Stanziani attend the Organ-Tissue Donation Awareness seminar on May 6, 2025, in Bealsburg, PA. The cost of the conference will not exceed \$300. As a result of attending, we will receive a grant for \$2,000 for equipment, supplies, and services.
- E. The Administration recommends approving the Fox Rothschild Retainer Agreement for Solicitor for the 2024-2026 school year at the rate of \$3,855 per quarter beginning on July 1, 2025, and ending on June 30, 2026. ([Attachment H](#))
- F. The Administration recommends closing the Project Lead the Way - BioMed program as of June 9, 2025.
- G. The Administration recommends the approval of the Montgomery County Intermediate Unit Service Agreement for a three (3) year contract.

1. Year 2025-2026	\$7,875.00	
2. Year 2026-2027	\$8,268.00	
3. Year 2027-2028	\$8,681.00	(Attachment I)

Motion by _____, seconded by _____ to
Approve Other Action Items A-G as presented.

13. Board Comment

14. Public Comment

15. Adjournment

Motion by _____, seconded by _____, to
adjourn the JOC meeting.