Van Wert City Schools
Education•Innovation•Tradition

Date_____

INTERDISTRICT OPEN ENROLLMENT APPLICATION

SELECT ONE	STUDENT'S FULL NAME (FIRST, MIDDLE, LAST)
☐ NEW ☐ RENEWAL	

MAILING ADDRESS	CITY	STATE	ZIP CODE

PHONE NUMBER	DATE OF BIRTH	SEX

THIS STUDENT IS HISPANIC/LATINO	RACIAL GROUP(S)- ***SELECT ALL THAT APPLY***		
☐ YES	☐ WHITE	☐ BLACK/AFRICAN AMERICAN	☐ HISPANIC/LATINO
☐ NO	☐ ASIAN	☐ AMERICAN INDIAN/ALASKAN NATIVE	☐ NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER
	☐ OTHER		

BIRTH CITY	MOTHER'S MAIDEN NAME	PARENT/GUARDIAN (PLEASE PRINT)

STUDENT'S GRADE LEVEL FOR SCHOOL YEAR IN WHICH YOU ARE APPLYING	CURRENT SCHOOL BUILDING YOUR CHILD ATTENDS

REASON FOR OPEN ENROLLMENT REQUEST

SIBLING'S NAME	GRADE 2025-2026	BUILDING ATTENDING

DISTRICT OF RESIDENCE	COUNTY OF RESIDENCE

IS STUDENT ENROLLED IN ANY SPECIAL EDUCATION OR TUTORIAL PROGRAMS?

☐ YES ☐ NO IF YES, PLEASE EXPLAIN:

APPLICATIONS MUST BE RETURNED TO THE VAN WERT CITY SCHOOL SUPERINTENDENT'S OFFICE NO LATER THAN MAY 15.

_____ _____

PARENT SIGNATURE DATE

FOR OFFICE USE ONLY

DATE RECEIVED	APPLICATION STATUS	SIGNATURE OF OFFICIAL	SSID NUMBER
	☐ APPROVED ☐ REJECTED		

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GUIDELINES FOR INTERDISTRICT OPEN ENROLLMENT

The Van Wert City Schools shall permit students from Ohio school districts to apply and enroll in the Van Wert City School District free from any tuition obligation, provided all regulations and procedures are met.

554315400: Applications for admittance may be picked up in the office of the Superintendent of the Van Wert City Schools and must be submitted by May 15.

554315401: One application must be submitted for each student who requests an interdistrict transfer.

554315402: Completed applications must be returned to the office of the Superintendent of Van Wert City Schools by May 15.

554315403: The Superintendent of the Van Wert City Schools will notify the parents/students of approval or denial.

554315404: The Superintendent of the Van Wert City Schools will make all placement of students to the appropriate building, grade level, and program.

554315405: Applicants shall be considered on a first come, first served basis. Van Wert City School District students will not be displaced by applicants.

554315406: No student, once accepted by the Van Wert City District, will be displaced should enrollment exceed the limits.

554315407: No interdistrict transfers will be permitted if the enrollment of the grade level being requested at the Van Wert City District exceeds the following:

- Kindergarten through 5th: per-class enrollment limit determined by Superintendent.
- Grades 6th through 12th: determined on a course-by-course basis.

554315408: Van Wert City Schools will not institute any new educational programs nor hire any additional staff to accommodate transfer students.

554315409: All applicants, once accepted, will remain in the Van Wert City District for the duration of the school year.

554315410: Van Wert City Schools will accept no responsibility for the transportation of transfer students from other districts or their return to the home district; however existing bus routes and bus stops may be used subject to the approval of the Superintendent.

554315411: Van Wert City Schools will abide by the Ohio High School Athletic Association transfer rule.

554315412: The Van Wert City Schools will not deny any student the opportunity for open enrollment transfer due to race, nationality, religion, sex, or disability.